

**STATE OF NEW HAMPSHIRE**

**ANNUAL REPORT**

**OF**

**COÖS COUNTY**

**FOR THE YEAR ENDING**

**DECEMBER 31, 2020**



# COÖS COUNTY REPORT

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**COUNTY OFFICERS**

*(Current)*

**COUNTY COMMISSIONERS**

Thomas M. Brady - Chairman, Jefferson  
Paul R. Grenier - Vice-Chair, Berlin  
Raymond Gorman - Clerk, Colebrook

**COUNTY ADMINISTRATOR**

Jennifer A. Fish

**COUNTY ATTORNEY**

John McCormick, Lancaster

**COUNTY SHERIFF**

Brian Valerino, Berlin

**COUNTY TREASURER**

Suzanne L. Collins, Colebrook

**DIRECTOR OF FINANCE**

Carrie Klebe

**NURSING HOME ADMINISTRATOR, Berlin**

Lynn Beede

**NURSING HOSPITAL ADMINISTRATOR, West Stewartstown**

Laura A. Mills

**REGISTER OF DEEDS**

Leon Rideout, Lancaster

**SUPERINTENDENT OF CORRECTIONS**

Benjamin Champagne

## REPRESENTATIVES TO THE GENERAL COURT

DISTRICT NO. 1:	Donald Dostie, Colebrook Dennis Thompson, Stewartstown
DISTRICT NO. 2:	Arnold Davis, Milan
DISTRICT NO. 3:	Larry Laflamme, Berlin Eamon Kelley, Berlin Robert Théberge, Berlin
DISTRICT NO. 4:	Kevin Craig, Lancaster
DISTRICT NO. 5:	Edith Tucker, Randolph
DISTRICT NO. 6:	William Hatch, Gorham
DISTRICT NO. 7:	Troy Merner, Lancaster

### DELEGATION OFFICERS

Robert Théberge, Chair  
Troy Merner, Vice Chair  
Larry Laflamme, Clerk

## COÖS COUNTY COMMISSIONERS' REPORT 2020

We are pleased to present the following reports and financial statements for the period of January 1, 2020 – December 31, 2020.

The County ended the year with total revenue received as \$45,697,380 and the total expended as \$40,336,988 with \$16,374,362 raised by taxes. Due to the COVID-19 pandemic, the County Delegation approved two supplemental budgets in 2020. The supplemental budgets were due to receiving federal and state grants for COVID related expenses. Coös County received funding directly from the federal government to the Nursing Homes through the Provider Relief Fund which is part of the CARES act passed by Congress. Additionally, the County received an allocation of \$198,510 in CARES Act monies from the State of NH – Governor's Office for Emergency Relief and Recovery. These funds are to reimburse the county for all COVID-19 related expenses that were not anticipated.

The COVID-19 pandemic has been truly an unprecedented challenge for all County employees and elected officials. We would like to express our gratitude and admiration to all our employees for their unwavering dedication to provide county services without interruption.

Everybody quickly adapted to new policies and procedures designed to minimize physical contact which included holding remote meetings and employees working from home. In September 2020, DHI, Inc. began renovations on the County house in West Stewartstown. The house is being converted to offices for County Administration and Finance departments. This move will increase space for nursing hospital residents.

Our mission and focus continues to be to provide the best quality services to the residents of Coös County while maintaining a stable tax rate. We are honored to serve as your County Commissioners and we look forward to a brighter future for all.

Respectfully submitted,  
*Thomas M. Brady, Chairman*  
*Paul R. Grenier, Vice-Chairman*  
*Raymond Gorman, Clerk*  
*Coös County Commissioners*

## REPORT OF COUNTY ATTORNEY

The Coös County Attorney respectfully submits the following report of cases initiated in 2020:

1. <u>Violent Crimes</u> - Total number of indictments:		35
a. Assaults:	21	
b. Sexual Assaults:	7	
c. Criminal Threatening:	3	
d. Other:	4	
2. <u>Theft Related Crimes</u> - Total number of indictments:	20	
a. Burglary:	5	
b. Theft:	14	
c. Receiving Stolen Property:	1	
3. <u>Drug Related</u> - Total number of Indictments:	69	
a. Possession of Controlled Drug:	57	
b. Sale, Transport, Manufacture Controlled Drugs:	12	
4. <u>Other</u> - Total number of indictments:		27
a. Habitual Offender:	6	
b. Falsifying Physical Evidence:	1	
c. Criminal Mischief:	2	
d. Witness Tampering:	5	
e. Felon in Possession:	4	
f. Perjury:	2	
g. Kidnapping:	2	
h. Sex Offdr. Reg.; Knowing Failure to Comply:	2	
i. Interference with Custody:	1	
j. Driving after Rev/Sus; Death or SBI:	1	
k. Forgery:	1	

The following is a breakdown of how cases were disposed of during 2020:

Felonies:	44
Misdemeanors:	58
<u>MISCELLANEOUS:</u>	
Probation Violations:	21
Motions Hearings:	23
Bail Hearings:	13
Imposition of Sentence:	3
Sentencing Hearings:	46
Misdemeanor Appeals:	2
Competency Hearings:	5
Petition for Habeas Corpus:	1
Petition for Termination:	1
Violation of Court Order Hearings:	3

Sentencing Hearings:	61
Competency to Stand Trial Hearings:	<u>9</u>
TOTAL MISCELLANEOUS CASES DISPOSED OF:	114
GRAND TOTAL OF CASES DISPOSED OF:	216

The Coös County Attorney’s Office had 3 Jury Trials.

The Coös Grand Jury met 2 times in 2020; the Statewide Grand Jury convening in Merrimack County (Concord) for Coös County met 3 times in 2020.

Thank you to the Coös County Delegation and the Coös County Commissioners for the financial support necessary to conduct the business of the Office of the Coös County Attorney.

I thank individually the members of my staff: Susan Corrow, Christine Brann, Gina Vigorito, Assistant County Attorney Scott Whitaker, and Assistant County Attorney Jessica Cain, who left the office in September for a position downstate. I thank the entire staff for their patience, hard work and dedication in 2020; a year that was rife with challenges. They worked diligently throughout the year to confront the challenges and changes that 2020 brought, exhibiting professionalism in carrying out the duties of the Office of the County Attorney. I formally welcome to the Office of the Coös County Attorney, Assistant County Attorney Alexander Speidel, who started with the office in late 2020.

I would also like to thank the entire local, state, and federal law enforcement community for their support and for the hard work that they do daily for the citizens of Coös County, particularly during these difficult times. The professionalism and dedication demonstrated by members of the law enforcement community here in Coös County is laudable, and I look forward to working with you all in 2021.

The Office of the Coös County Attorney successfully navigated through uncertain and tumultuous times as the pandemic made its way through our State and Coös County. I am happy to report that we did not cease operations at any point, and retained staff within the office throughout the entirety of 2020, maintaining a physical presence at the office during every business day.

Given the limited operations of Superior Court during most of 2020, and at times the complete closure of the Court, there were far fewer jury trials and case dispositions than in years past. We adapted to the court’s increasing reliance on technology to do video and telephonic hearings. I am happy to report that we overcame the technological challenges that we were presented with to adjust to the Court’s sudden reliance on conducting court business remotely. Unfortunately, the pandemic and resulting change in court business occurred well before we were able to experience any real upgrade to our existing network and computer system. Nevertheless, we were able to make things work. Our ten-year old server failed in February 2020, just weeks before the Court took the decision to shut down due to the emerging sickness. I thank Secured Network Services for salvaging most of the files that were on the server, and I look forward to working with them in the near future to transition to a new network server.

Because 2020 was such an unusual year in terms of operations and court-time, there was a significant reduction in the number of cases prosecuted by the office. All but one category of crime saw a

reduction from 2019 numbers. In 2020, case dispositions and jury trials were dramatically reduced due to the Court closure, resulting in much lower numbers than 2019.

However, the number of drug possession cases increased to 57 in 2020 from 51 in 2019. Although I will stop short of calling it a trend, this is clearly not a positive development and could point to the increased use of illegal controlled drugs as a coping mechanism during stressful times.

Out of the three jury trials completed in 2020, two involved the disposition of felony indictments that ended with jury convictions for sale and possession of a controlled drug in one, and convictions for multiple counts of aggravated felonious sexual assault in the other. A third jury trial occurred as a result of a misdemeanor appeal and ended in an acquittal and hung jury. From March 2020 through December 2020, the Coös Superior Court held no jury trials.

Despite 2020's challenges, the Coös County Drug Treatment Court persevered, with bi-weekly drug court sessions done remotely throughout the year. I congratulate those who successfully completed the requirements of the program to graduate in 2020, and I thank all the Drug Treatment Court Team professionals for the work they do to ensure this alternative sentencing program's success.

Finally, it is fair to say that in 2020 the Office of the Coös County Attorney, and the wider law enforcement, medical, and first responder community in the North Country, trudged through the lurid waters at the confluence of the pandemic and the ongoing opioid epidemic. Let us all hope and pray that 2021 shapes up to be a healthy and safe year for all.

Respectfully Submitted,  
*John G. McCormick*  
*Coös County Attorney*



## REPORT OF THE COÖS COUNTY SHERIFF

I would like to thank County Administrator Jennifer Fish; County Commissioners Thomas Brady, Paul Grenier and Richard Samson; and, other elected representatives past and present for their support this year. I would also like to thank outgoing Commissioner Rick Samson for his work and his support of the Coös County Sheriff's Office. I look forward to working with incoming Commissioner Raymond Gorman. I am excited to see what the future brings to the Coös County Sheriff's Office as I begin my third term as Coös County High Sheriff. I was officially sworn in as High Sheriff in January by Justice of the Peace Shelli Fortin. I have very professional staff that serve the citizens of Coös County with honor and integrity, which makes it a pleasure to work with such dedicated people. I would also like to extend my sincerest thanks of support to the taxpayers of Coös County. Without the public support, it would be difficult to perform our many duties.

The Coös County Sheriff's Office has once again been very busy in 2020, serving civil process and transporting prisoners. This past year was very unique as we had to change our operations due to the COVID19 pandemic. As a result, we were able to not only assist many law enforcement agencies, but other state and county organizations that needed our assistance in helping transition from normal operations to post pandemic working environments. We were also able to devote more time to patrolling the Unincorporated Places of the Coös County.

As part of their regular duties, Sheriff's deputies transported prisoners for the Superior and 1<sup>st</sup> Circuit Courts to and from the Northern New Hampshire Correctional Facility, New Hampshire State Prison in Concord, Goffstown Women's State Prison, and all county jails throughout the state. Deputies also worked with Coös County Department of Corrections to transport their inmates to and from doctor and dental appointments and guarding these inmates while they are in a hospital setting.

We finished the grant for a school resource officer in the Pittsburg and West Stewartstown schools. Deputy Sheriff Richard Lapoint did an outstanding job while performing the duties of a school resource officer. On December 31, Lieutenant Michael Gentili officially retired as a Coös County Deputy Sheriff. Mike was an excellent employee and was dedicated to seeing the Sheriff's Office excel. His attention to detail was beyond reproach, and he will be sorely missed by all at the Sheriff's Office. I continue to serve as the Vice President of the New Hampshire Sheriff's Association and President of the Coös County Chief's Association.

There continues to be a strong, positive and cooperative relationship with the Federal Prison in Berlin. The Coös County Sheriff's Office arrested five individuals who were fugitives from justice that were being held at the Federal Prison in Berlin. This is to assist law enforcement agencies throughout the United States in returning fugitives from their area. This year, individuals were returned to the following States: Massachusetts, New York, Vermont, Maine and Ohio.

During the past year the Sheriff's Office also conducted involuntary emergency transfers to hospitals around the state and assisted local departments in transporting their prisoners to and from the County jail for court appearances. The Sheriff's Office is also required by law to extradite all fugitives from justices who are to be returned to Coös County to face charges. During the past year we extradited wanted people throughout New England.

Annual training is important to maintaining each deputy's proficiencies and maintaining law enforcement certifications. Due to the pandemic, it was challenging to meet training requirements, as

many classes/courses were cancelled. We were creative and utilized other forms of training that were provided by various law enforcement agencies.

This year the Sheriff's Office continued OHRV patrols in the county. Coös County has over 1,000 miles of trails on private land, state, town, unincorporated places including county-owned property. This year we were fortunate that Polaris donated two OHRVs to the Sheriff's Office to use to patrol the trails. Our 2014 OHRV, which was requisitioned from Operation StoneGarden, experienced major mechanical issues which rendered it inoperable for patrols. The Sheriff's Office is working with the Commission and the Delegation to resolve our patrolling issues. Some of the trails are shared with street and highway traffic. A proactive approach from our office has assisted area law enforcement officers in the county to teach and enforce the public about the laws and rules of operating OHRVs. The sheriff's office patrolled 1,247 OHRV hours and issued approximately 5,355 warnings and 1,128 summonses

The following statistics from the Sheriff's Office Reporting System outline the past year's activity:

Total number of individuals transported:	336
Civil process received:	1,243
Criminal & civil warrants:	67
Involuntary Emergency Admissions:	54

Sheriff's deputies traveled approximately 178,178 miles in the performance of their daily job responsibilities.

This past year the Sheriff's Office continued to be successful in keeping its budget requests to a bare minimum, acknowledging the continued financial hardship the county is faced within this very difficult economy. The Commission and Delegation has always been supportive of the Sheriff's Office, especially when it comes to acquiring necessary equipment to assist the Deputies in the performance of their duties. The Sheriff's Office also returned a significant amount of revenue back to the County which helps offset operating expenses. Those revenues are generated from work completed by deputies that is able to be invoiced by the Sheriff's Office. These revenues help to keep the County tax rate lower.

2020 Revenues Billed	
Administrative Office of the Court:	\$ 99,043.04
Civil Process:	50,100.00
Extraditions:	1,854.98
Forestry Patrols:	12,400.00
Juvenile Transports:	2,735.37
Operation Stonegarden Patrols:	15,737.58
OHRV Patrol Grant:	9,360.00
OHRV Fine Reimbursement:	71,792.00
Special Details:	<u>16,945.00</u>
<b>2020 TOTAL REVENUES INVOICED</b>	<b>\$279,967.97</b>

Respectfully Submitted,  
*High Sheriff, Brian L. Valerino*  
*Coös County, New Hampshire*

## REPORT OF REGISTER OF DEEDS

The year 2020 began as most years do but the current pandemic would soon impact every aspect of life to include the Registry. On March 23, we had to make the difficult decision to close the vault to the public, as well as have a staff member work remotely at home in an effort to keep the Staff healthy and continue to record the counties land transactions. As the nation locked down took hold the flow of documents dropped approximately 40% in the first few weeks. The Registry Staff and I reworked projected revenues and reassessed expenses for what was expected to be a dramatic revenue shortfall. By late May the real estate market was stabilizing and revenues were close to meeting expectations. During the month of June the market unexpectedly took off and hasn't abated since. We were able to reopen the vault on June 29 with some restrictions and new protocols and have all staff members present at the office.

On September 1, we celebrated Colleen Truland's 25 years of service and retirement from the Registry office. On October 1, we welcomed Abigail Querrard as a Registry team member.

Unfortunately on November 3 as the pandemic's second wave made its rounds we had to once again close the vault to the public and it currently remains closed. We are hopeful that we will be able to reopen the vault when warmer weather arrives.

We have continued the process of restoring and recovering /de-acidifying nine books per year. This is our third year using Holzer Bindery out of Hinesburg, Vermont and we continue to be very happy with the quality of work they do. Last year, Volumes 234 through 243 were re-scanned and restored. Another project that is ongoing is the re-scanning of books that are already indexed and were digitized years ago from microfilm. Technology has improved substantially since then, we are able to produce far better images for viewing and printing now. We have completed Volumes 709 back to 688 on this project. We are also currently working on re-scanning and indexing the Volumes recorded in 1976.

The total number of documents recorded in 2020 was 6,117 which was up by 717 from the 5,400 in 2019. The Registry generated approximately \$373,519.38 in revenue for the County.

The implementation of the Bastion program provided by Fidlar went smoothly and the County records are now much more secure.

The microfilming of books has continued this year and we have added some plans to the microfilm project. The microfilm is stored at the State Archives in Concord in a climate controlled area to preserve the quality of the film and is another way to preserve our land records.

The staff and I have continued improving the consistency of indexing which makes research much less time consuming.

The team at the Registry is dedicated to serving the residents of COÖS COUNTY and those that conduct business in the office in a quick friendly and efficient manner.

Respectfully submitted,  
*Leon H. Rideout*  
*Coös County Register of Deeds*

## **COÖS COUNTY NURSING HOME - BERLIN**

### **Administrator's Report - 2020**

#### **Dietary Department 2020 Summary**

This past year was very challenging for the dietary department. Between COVID-19 and open positions, we were stretched thin. Many employees stepped up and filled in the gaps along with the college kids when they were home. Since the summer, things have been better and most bids have been filled. The Long-Term Care Stipend with the county support has helped with this situation. Lots of challenges ordering food and supplies. Prices are higher and product availability was unknown. Somedays we did not know what was going to come in until the delivery truck arrived. Shipping is also delayed and takes weeks to get some items. Some of these issues continue. Meetings are now zoom like the rest of the world. Delivery days get changed frequently due to lack of business for some vendors and we need to adapt quickly. The list just keeps going.

Throughout the year, business as usual was not the norm. Many activities were cancelled, residents eating in their rooms, no gatherings outside for summer picnics, constant staff meetings, etc. We have adapted and tried to do special events such as doing barbeques outside and still bringing it up to the residents. Special events during the holidays such as a "rolling Christmas tree" for tree lighting was done by our awesome activities staff and dietary provided refreshments.

With staff working long hours and the high-risk of COVID-19, in November, employees were given meals at no cost to promote nutritious dietary intake to boost immune systems during such a stressful time, and we have seen high participation.

Even with COVID-19 on the forefront since March, projects and goals continued. Some of our projects this year was procuring an emergency meal plan that has a 10-year shelf life, called Easy Meals. It took a lot of calls and harassing salesman to get the kits, but we were finally able to get them this past December. Everyone wanted these meal kits once COVID-19 hit and the company's supply could not keep up with demand. Within each meal packet, all nutritive requirements will be met and only need to add water, working with both hot and cold water. Two major projects were completed the past year. The first one was purchasing a new induction system to heat up the bases that the resident meals go on. Lots of research was done to choose the system that best fit our facility. We have the system in service. This gives residents improved look of their meals, makes trays lighter. The other project was replacing our old steamer and kettles with a new system. This system operates and looks totally different than the older model. It requires much less propane and electricity. There are fewer moving parts to the steamer so hopefully a longer life span. Also, no need to have it descaled twice a year amounting to another savings. Our cooks have adjusted well to the new system. Employees will have less risk for injuries with these improvements.

Our future goals, as a department, is to continue to improve resident satisfaction by upgrading our systems. As the generations change, more expectations are put on us and we will adapt as always and strive to provide nutritious meals approved by our dietitian along with offering many choices.

#### **Social Services Department 2020 Summary**

The Social Services Department had some changes in 2020 that were actually not COVID-19 related. In April, Doris Fortier, RN, who was part of Social Services, was promoted to Assistant Director of Nursing. This left a void for quite a while. We were pleased to add Therese "Terry" Couture, Social

Worker, to our team in June. In addition to her bachelor's degree, Terry's previous experience at the Alzheimer's Respite Center that Berlin once had, and her work as a Long-Term Care Ombudsman, makes her a great advocate for our residents and indeed an asset to this facility. In September, the Skilled Admissions Coordinator and the Social Workers (all part of Social Services), who had been in separate offices, merged into the former conference room. Plenty of room for social distancing and it made communication between the two offices more efficient. While there was nothing typical about 2020, including our census, we have hopes that 2021 will bring something that looks a little more like our normal or at least have a better idea as to what is to be our new baseline.

### **Environmental Services Department 2020 Summary**

COVID-19 turned out to be the biggest change for the Environmental Services Department. We had to find/create areas to store large quantities of Personal Protective Equipment (PPE). The hairdresser shop became the largest and most central storage for our gowns, gloves, glasses/goggles, and masks. We have also had to use our 1<sup>st</sup> floor linen closet and multiple areas in the basement to store hand sanitizer, toilet paper, paper towels, disinfectant wipes, disinfectant sprays, and our electrostatic disinfectant fogger machine. We also had to help create a COVID-19 wing and quarantine area with its own cleaning supplies and storage, as well as a separate entrance and exit to the areas. Ordering supplies throughout the year was very challenging. There were shortages of every type of sanitizer and cleaner, as well as paper products. The hiring of Randy Tardif proved to be incredibly helpful. Even at only one day per week, he was able to help with the rearranging of all the first floor offices and the building of a new conference room. Our computer upgrades, although delayed somewhat by the pandemic, have been a challenge as well. The subcontractor who ran all the new CAT 6 cable in the building was awesome. They were a courteous, thorough, and efficient group. They tried very hard to keep their job from impacting anyone else's and always kept the department informed of any changes or problems they encountered. Lastly, regarding the paving of our delivery/employee entrance area, Pat Morency and his crew did a great job of removing the old pavement and replacing it in a way that not only makes it safer for staff and delivery people, it also improved our drainage in that area of the parking lot.

### **Activities Department 2020 Summary**

What a year it has been!! The Activity Department, that once prided itself with high attendance activities such as, live entertainment, Pub Nights, parties, socials, outings and special meals, etc., had to completely change focus when "Covid" became part of our daily language.

Suddenly, the residents, who were once encouraged to come out of their rooms, looking to see what activities were offered, were now encouraged to stay in their rooms. Socializing became limited to their roommates and the staff that entered their rooms. Wearing a mask, staying 6 feet apart, and sitting alone at a table for meals or an activity became common practice.

We began our journey together, and we continue our journey together. Each step forward and each step backwards, together. The residents have adapted and sacrificed, and the staff provide support and care.

The types of activities we have been able to offer is dependent on the Nursing Facility Reopening Phase we are in. Activities range from individual one to one, mobile (rolling cart) entertainment, small group activities with social distancing, in-person social visits from family and friends taking place via outdoor, indoor, and electronically. Some of the activities offered include: hallway bingo, singing and dancing in rooms, games, small socials, arts and crafts, small parties, visiting carts brought to rooms, small group activities in common areas. We have been adapting the activities to be able to offer as much as we can

for our residents, including being able to continue to offer Therapeutic music, with Angela Brown, via FaceTime.

Additional cell phones and iPads were purchased to help families and residents communicate. FaceTime, Zoom and Skype are offered and utilized daily. The Activity Staff learned to set up the iPads and maneuver the various ways to communicate with them. Face to face visits were set up outside on the patio during the good weather, and then moved to the Sunroom. We make sure the residents are ready and transport them down to their visits timely, and also assist them to communicate via video chats.

New televisions were added to the dining rooms, providing opportunity for residents to spend some time with other residents in common areas and still be socially distanced.

Resident Council continues to be active, meeting with the use of Zoom. They treated all the residents and staff to pizza in October, and Subway subs in January.

The community has been supporting us with cards, letters, prayers, and gifts for our residents. All of which has been greatly appreciated.

We also said goodbye to a long time Activity Aide, Diane Laflamme, who worked over 40 years for our home.

#### **Human Resources/Assistant to the Administrator 2020 Summary**

Danielle Rioux coordinated a Nursing Home Employee Satisfaction Survey utilizing Centers for Medicare and Medicaid (CMS) resources, February 2020, with results posted April 2020. There were 107 employees who completed surveys out of the 221. We continue to receive suggestions in the suggestion box and address them at monthly Quality Assurance Process Improvement (QAPI) meetings. Three exit interviews were processed in 2020.

The County Commissioners and AFSCME approved a new contract in June for the years 2020-2022. Open enrollment for Health Insurance was a big project this year, with all union employees changing health plans. This required processing new enrollment forms for approximately 62 employees. We enrolled in the US Department of Labor PAID program and worked closely with their representative to ensure employees are having their bonus pay factored correctly into their overtime rate. A policy has been developed on this process. Worked closely with BMSI (payroll software) to develop our new OT calculation program and once created, set up and tested the DEMO. Smartlinx (timeclock) system was updated in October 2020.

The Sunshine Committee voted to gift turkeys to employees this year for Christmas. This was in collaboration with The Berlin Marketplace. The Committee gifted 200 turkey vouchers with 152 received by staff. The 48 unclaimed turkeys were donated to the Harvest Christian church who provide meals for the community.

COVID-19 came with many impacts on HR including, but not limited to; Family First Coronavirus Relief Act, travel limitations, safe hiring and orientation processes, recruitment, COVID-19 testing, a budget with unexpected costs, Long-term Care Stipend Program, many policy changes, and more.

Recruitment efforts included enrollment in a healthcare virtual job fair through CareerMD in August 2020, advertising and coordinated multiple LNA classes we offered in partnership with LNA health careers, newspaper ads, updating county website regularly, posting on Facebook, virtual job fairs, communicating to NH Employment Security with open position so they can post to their local and outside sources. We have held more than 12 orientations this year and processed 46 new hires.

#### **Director of Quality/Staff Development 2020 Summary**

RELIAS Learning was launched in March. This program gives us the opportunity to meet the educational requirements from CMS. All departments are logged into this program.

Certificate for the completion of the APIC Accredited Course Education for the Prevention of Infections (EPI) training 101 + 201 EPI 101 and EPI 201 was completed. Training for the Infection Preventionist is required to comply with state and federal regulations impacting infection prevention in long term care by CMS.

Since March the uncharted territories surrounding COVID-19 consumed this position. There were many hours of online training, weekly webinars and zoom meetings to assist us with the constant changes occurring with this pandemic. Countless hours since May spent on COVID-19 testing residents and staff.

#### **Business Office Manager/Medicare Biller 2020 Summary**

As a Billing Coordinator, Vicky Nason, has continued to work closely with Therapy, Social Services, Restorative Nursing and the MDS office to ensure accuracy in coding for our Medicare population. With COVID-19, Telehealth became a necessity for our residents to receive routine follow-up care, as there were limited to no in-office visits taking place. Ms. Nason worked diligently setting up our billing software (Point Click Care) to bill Medicare so our facility could get reimbursed for our Social Services' Department time spent on facilitating and sitting with the Resident during the Telehealth visit. She also set up our billing software so we could bill for the time spent collecting COVID-19 specimens for residents. There were times when 100% of our Residents needed to be tested. We do have Rapid COVID-19 Antigen Testing Kits for our residents and staff as needed, and she is in the process of getting that set up for billing. This is all revenue collected for our facility.

We had an additional much needed 8 hours approved for our Business Office. Our accounts payable employee went from a 24 hour position to a 32 hour position.

We just recently renovated our Business Office turning where our Resident Accounts employee previously sat into a gift shop for our Residents to enjoy. The other half is a Conference room. Resident Accounts is now located in the previous Social Services office and our Accounts Payable and Payroll is now located in the previous Admissions office.

#### **Nursing Department – 2020 Summary**

Sarah Berry, RN, MSN, BC, CHPN, is our new Director of Nursing. She is a nurse with more than 20 years' experience providing quality patient-centered care to a wide variety of patients using evidence-based practice. She is a member of Sigma Theta Tau International Honor Society of Nursing, and the National Hospice and Palliative Nurses Association. She has practiced in the long-term and skilled care setting, acute setting, and the hospice-palliative care setting. With her many life, work, and educational experiences she came to us with a well-rounded knowledge base and most importantly, she loves what she does and cares about her residents and patients and wants them to receive the best care possible.

With a big thank you to AVH nurses and administration for sharing their policy template and supply of COVID-19 antibodies, Sarah has worked with our Medical Director, Javier Cardenas, MD, to develop and implement policies and procedures for in-house administration if this life-saving therapy, should our residents have need for it.

While we continue to face a nursing shortage, we have many new Nursing Assistants who have completed their training through our County Scholarship program, we have hired new RNs and BSNs who were excited to receive tuition reimbursement, as well as new LPNs who are continuing their education to obtain their RN and are participating in our Tuition Loan program. Many needed incentives have been added this year and we continue to actively recruit to fill part-time and full-time open positions.

### **Administrator**

We thank our families, some of whom have faced a tremendous amount of heartache and loss this last year, missing loved ones that they have not been able to hug since early March, and if they were able to visit them, it was fleeting. Our once vibrant and full-of life community has changed out of necessity to keep each other safe. We look forward to the time when our doors can be open for people to visit and celebrate all the special occasions that have been placed on hold for so long, too long.

The Department Heads and I would like to thank the staff of CCNH for their dedication and commitment to our residents and to each other. As healthcare providers, we are trained on emergency planning and infection prevention; however, this pandemic is unlike any other situation we have faced before. Our focus has and continues to be on prevention, care, compassion, and having an expectation that changes will come and we will rise to meet the challenges that face us. We will get through this together.

Early on, at the very beginning of the pandemic, Ken Gordon of CCFHS, organized our community partners and provided the leadership necessary to form the Androscoggin Valley Workgroup. The sharing of knowledge and supplies through our community network was vital to our weathering this emergency period.

The nurses and administration at AVH have come through on every call for help, whether for policies or supplies, they were there for us. There were times when we did not receive shipments of vinyl gloves to provide direct care and they made sure we had what was needed to maintain safe standards.

A big thank you to Ben Champagne, Department of Corrections, and everyone at the County Sheriff's Office for always being there to support us, from a phone check-in to delivering supplies from one facility or person to the other, you help and did so without hesitation.

With gratitude and appreciation, the staff and residents of Coös County Nursing Home thank the Coös County Commissioners, Coös County Delegation, Jennifer Fish, Coös County Administrator and Carrie Klebe, County Finance Director, for their dedication and support of our nursing home. The countless hours you have put in behind the scenes does not go unnoticed. You have taken great care of the people of Coos County during unprecedented times.

Respectfully,  
*Lynn M. Beede, MSN, RN, NHA*  
*Nursing Home Administrator*



## **COÖS COUNTY NURSING HOSPITAL - W. STEWARTSTOWN**

### **Administrator's Report - 2020**

The year 2020 started out innocently enough, our census was in the high 70s, we had admissions lined up, we were fighting with NH Medicaid to get people approved, and we were continuing to deal with a staffing shortage. Little did we know that our lives were about to change.

Early in February, we began hearing of a virus in Wuhan, China called the SARS CoV2. It was initially reported to the WHO on December 31, 2019. On January 21, 2020, a Washington state resident was the first person in the United States with a confirmed case of the 2019 novel coronavirus. On January 31, 2020, the WHO declared the COVID-19 outbreak a global health emergency. The virus was so concerning to those at CMS, the CDC and the WHO that we were encouraged to include it as a threat in our emergency plans. During our Life Safety Survey on February 14, 2020, our surveyor voiced concerns over the SARS CoV2 possibly being more of an imminent concern than was being shared. Very soon, the SARS CoV2 virus became known as COVID-19 and began its spread across the United States.

We entered an elevated level of alert on March 2, 2020 and began screening all residents, staff, and visitors for symptoms of illness daily. On March 13, 2020, due to community spread of the virus happening in New Hampshire, we closed the nursing home to visitors except under very specific circumstances. We remained in lockdown for the next two months. I began sending weekly letters to families to keep them informed of our status.

We began testing residents and staff for COVID-19 at the end of May and beginning of June. All residents were tested on May 23, 2020 and all were negative. Staff testing was held on June 3, 2020. We tested 177 employees. All staff were also negative. We set up an isolation unit in our Family Room for any initial COVID-19 positive residents. CMS and NHDHHS presented a four-phased approach for facilities to begin reopening to families and visitors.

By the middle of June, our testing requirements changed. We were now required to perform surveillance testing of 10% of our resident and all staff every 7-12 days for a total eight rounds. We chose to do the testing weekly on Tuesdays. Week 1 testing was held on June 23, 2020. We tested 170 employees and 10 residents. All residents were negative, but two staff members came back "inconclusive". We had both retested on Saturday morning through the state lab and they were both negative. For the next six weeks, we continued to test all staff and 10% of residents weekly. All remained negative. We remained in Phase 1 of reopening and continued to be closed to inside visitors except under very specific circumstances, but were allowing outside visits.

Week 7 Surveillance testing was held on August 4, 2020. After that, our surveillance testing of 10% of our residents and all staff changed again to every 10 days. This schedule began on August 18, 2020. We were now at Phase 2. We were able to have some outside providers and contractors come in that had been on hold and one visitor for each resident could come inside to the Den.

Throughout the summer, we continued to screen all residents and staff for illness. We did see staff call-outs with sore throats and respiratory symptoms and although we were testing routinely, any reported COVID-type symptoms meant the employee was out for 10 days. We were holding steady with PPE although glove availability continued to fluctuate. We received a rapid test machine on September 4, 2020. We received a BD Veritor. We did not begin using our BD Veritor test machine right away, as its accuracy was less than ideal and the initial approved use was limited to testing symptomatic residents

only. The Facebook page became a valuable tool to keep residents, families, staff and the community connected and informed about the happenings in our building.

We moved to Phase 3 of reopening as of September 10, 2020. In Phase 3, a second inside visitor was allowed. Father Cheney returned as well as the Podiatrist. These visitors and contractors were allowed on the Patio or in the Den only. Surveillance testing was held on September 7, 17 and 27. We finished our testing through the CRSSSP on October 17. We then were to have a contract with a private lab, arrange our own testing, and bill the State of NH to be reimbursed for costs. We contracted with the lab at Dartmouth-Hitchcock Medical Center. We did not make it to our first scheduled testing with DHMC.

I received the first report of positive COVID-19 in a staff member on October 30, 2020. I received reports of four (4) more positive staff members over the next few days. We were officially in an outbreak and were restricted to Phase 0, essential staff only and Compassionate Care visits only. The National Guard was called in to test all residents and employees. This testing began on November 2, 2020, and continued every Monday for the next eight weeks until we were able to complete two weeks with no new positive cases. We received three truckloads of PPE delivered by the National Guard as soon as we went into outbreak. From the testing on November 2, we received positive results on four residents and eight employees. As of Sunday morning, we had a total of thirteen employees and six residents positive for COVID-19. Throughout the next seven weeks, we continued to see both positive residents and positive staff. Our highest week for both residents and staff was the week of November 9 with 39 cases. We had a low of one case from the testing the week of December 7. We began using our BD Veritor test machine to try to get ahead of the spread, but the virus was everywhere in a very short time. We outgrew our COVID isolation unit less than a week into our outbreak. The next few weeks were a blur of trying to cohort positive residents and staff and contain the virus. Staffing reached a crisis level with no help available from anywhere. Our employees stepped up and took extra time and extra shifts. Positive employees who felt well enough, came in to take care of our positive residents. In a perfect world, or even a well-prepared world, this would not have happened, but we were not prepared for the speed of transmission of this virus or how impossible it would be to contain. Our Outbreak was closed on December 30, 2020. When the dust settled, we had one hundred thirty-four positive cases, sixty-two residents and seventy-two employees. We had lost twenty-one residents, fifteen that could be attributed to the virus.

We were able to end the year in Phase 1 with only essential personnel allowed in the building and only Compassionate Care (End of Life) visits and through the window barrier visits. The one shining light was the promise of the vaccine. We entered into a contract with Walgreen's for our vaccine and received our first clinic date. We received the first dose of the Pfizer BioNTech vaccine on December 30, 2020. Forty residents (82%) and sixty-three employees (37%) received the first dose. We had been testing with the National Guard weekly since November 2, 2020. With the closing of our outbreak, we returned to weekly testing with the DHMC lab. Unfortunately, with the high county positivity rate, all currently negative employees of the nursing hospital were required be tested twice per week until further notice. In the midst of the outbreak we had begun receiving a supply of Abbot BinaxNOW cards. A quick, more reliable rapid test. We decided to use our rapid test kits for one testing day and send out samples to DHMC for the second round each week until we can be cleared to go back to once per week testing.

Other highlights for the year included:

- ❖ Our Medicaid rate for January 1, 2020 was set at \$165.77, an increase of \$7.08 over the previous rate of \$158.69. Our Vermont Medicaid rate did not show as drastic an increase due to the odd fluctuations of our MQIP rates. Our Vermont rate was set at \$214.87.
- ❖ Contractors were working on switching the sprinkler system over to W. Stewartstown water but this was put on hold once we closed the facility due to COVID-19 precautions.
- ❖ Survey arrived on February 11, 2020 and exited on February 14, 2020. It was an excellent survey and we were DEFICIENCY-FREE for Quality of Life/Quality of Care!
- ❖ Our Life Safety Survey was done on February 14, 2020. The Deficiency Statement we received noted one fire door that did not latch securely and one alcohol based hand rub dispenser that was installed too close to a light switch. Both issues were quickly corrected.
- ❖ Our 4<sup>th</sup> High School LNA Class had to be put on hold due to Covid-19. As time went on and we did not see signs of the virus, we were able to hire the students and complete the class in two groups by mid-June.
- ❖ The boilers sprung a leak and had to be repaired. This was a major undertaking, but thanks to DHI, we were back up to full steam in good time.
- ❖ Our application for the Long Term Care Stabilization Program for stipends for frontline staff was accepted on May 6, 2020 and frontline staff began receiving stipends of \$300 or \$150 per week from the state.
- ❖ We received a grant from CMS for telemedicine/resident communication equipment. We were able to purchase four iPADS and an iPad Mini.
- ❖ We received our Final Medicaid Rate for July 1, 2020 of \$169.12. This was an increase of \$3.35 over our January rate. We received our Final Vermont Medicaid Rate for July 1, 2020. They approved our requested rate of \$225.74.
- ❖ The stipends from the Long Term Care Stabilization Program were extended through July 31, 2020.
- ❖ I submitted the grant application to the Healthcare System Relief Fund for Long Term Care through GOFERR to help cover the costs of moving the County Offices out of the nursing home so we could turn the County Administration wing into a permanent isolation unit.
- ❖ We received our new van on July 17, 2020.
- ❖ The Long Term Care Stabilization Program stipends ended on July 31, 2020.
- ❖ The Long Term Care Stabilization Program stipends were reinstated from November 16-December 30, 2020.
- ❖ This year we had *Nineteen (19) admissions, forty-five (45) deaths, and five (5) discharges.*
- ❖ CCNH- WS once again ended the year with a 5-Star Rating on Nursing Home Compare and was named a Top Nursing Home by the US News and World Report.

This was a very trying and emotional year. I hope I never see anything like this again in my lifetime. I am proud of this staff. My heart breaks for our losses. I will forever be grateful to our community, for all the businesses and individuals who stepped up and made us feel like heroes, even when we could not see it ourselves. You all kept us going in our darkest days. For that, I can never thank you all enough. I thank the Coös County Commissioners, the Coös County Delegation and all of the residents and staff at CCNH for their support. I pray 2021 will be a better year for all!

Respectfully Submitted,  
*Laura Mills, BSN, RN-BC, NHA*  
*Nursing Home Administrator*

## **COÖS COUNTY DEPARTMENT OF CORRECTIONS REPORT OF THE SUPERINTENDENT**

Male inmates in Coös County served 7,618 days in 2020, resulting in an average daily male population of 20 in the building, a 10% increase over 2019. Housing both sentenced and pretrial inmates, the facility averaged a 58 (pretrial) 42 (sentenced) housing ratio for 2020. Detained mainly at Grafton County Department of Corrections, female inmates served 1,249 days in 2020 resulting in a 25% decrease over 2019. There were 76 Protective Custody admissions during 2020, resulting in a 20% increase over 2019. We had a total of 192 intakes in 2020 and the average length of stay was 44 days.

As I reflect back over 2020, I find it very difficult to report on normal operations, initiatives, goals and facility milestones. Describing 2020 and the facility operations as anything but being in full “defense mode” would be disingenuous. Facing an invisible enemy like COVID-19, created so many hurdles, hardships and sacrifices. We were forced to suspend much of our programming, limit visitations and completely restructure our facility’s operational flow. This proved especially difficult for us in the beginning. Imagine telling your entire staff that they would be required to wear a mask at work, all day, every day? This was a ridiculous concept at first, but now just a way of life. In the early stages of the pandemic we much like everyone else braced for impact. We scrambled to build stock piles of personal protective equipment. We drafted policies and contingencies that at the time seemed to be something out of a movie. We have all gone through and continue to go through this journey together. I will be forever grateful of the commitment and sacrifice put forth by each and every staff member throughout this pandemic.

Through a partnership with the Region #7 Integrated Delivery Network we were able to leverage funding to provide Case Management Services to our inmate population in 2020. This was an exciting new endeavor that took a lot of hard work to get off the ground. Our goal was to provide comprehensive, individual case management services to offenders with known release dates. Our tailor made case management program focused on identifying an inmate’s personal strengths, weaknesses, risks and needs. By identifying these we are able to create a specific treatment approach to best serve the inmate. Our case management program focuses mainly on a successful post incarceration life for our inmates. We focus on a variety of individual needs, often several at one time. It is our belief that by giving offenders the tools that they need to impart on a successful life we are creating the best opportunity for success post incarceration. This undoubtedly reduces the burden on Coös County taxpayers by reducing recidivism and creates healthier communities.

We continue to utilize one of our greatest assets, inmate labor. As part of our commitment to the Coös County taxpayers and our rehabilitative goals, we utilize inmate labor as often as possible around the Coös County complex. Sentenced inmates are assigned to a variety of jobs to include painting, cleaning, kitchen work, lawn care, general maintenance, road-side trash pickup and the Coös County Recycling Center. Inmates are paid at a rate of \$2.15 per day and yield over 25,000 hours of labor annually. This labor provides a considerable cost savings to the county but also provides structure, coaching and accountability to our inmate population. Through our work programs we are able to provide opportunities for personal growth and the acquisition of various skill sets.

The Recycling Center continues to demonstrate its value, not only as a labor intensive rehabilitation program, but for the 6,400 residents in 8 communities that fund the program. Supervised by Community Programs Corporal James Lesperance, the processing center provides inmates with a work program which totals approximately 12,500 hours of labor during the year. The Coös County Recycling

Center collected, processed and shipped over 650 tons of recyclable materials in 2020. Among those materials were cardboard, paper products, aluminum and steel cans, plastics and glass. In addition, hundreds of tons of solid waste were also diverted from landfills. Revenue from commodity sales is directly applied to the program's successive annual operating budget, which substantially reduces the cost of the program for taxpayers of the member towns and Coös County.

Medical care for our inmate population continues to be of the highest priority. Our medical department is tasked with treating a wide variety of medical needs throughout the year. This can be especially challenging given the resources available to a correctional facility. Coös County Department of Corrections continues to make it a priority to be part of the solution in the battle on opioid abuse. We are able to provide the highest level of care to offenders with substance abuse disorders. Detoxification continues to be a big part of our approach however the use of Medication Assisted Treatment is an option for some. Treatment of offenders with severe alcohol dependency is an ongoing battle for our facility. Providing treatment of alcohol withdrawal poses some of the most dangerous situations for our facility. Mental health also plagues our population with a wide variety of issues. Often we are seeing the mental health issues in conjunction with substance abuse disorders. This makes our work especially challenging. We are most fortunate to have the hardworking, dedicated team of medical professionals that we do. I would like to thank Medical Services Coordinator Tammy Gray-RN, Medical Director Dr. Robert Soucy, David Olson-RN, Savannah Mundell-RN, for their dedication and assistance in providing medical and health treatment to the inmate population.

I would like to express thanks to the Coös County Board of Commissioners and the Coös County Delegation for their continued support. We also look forward to working with our newly elected County Representatives and County Commissioner Raymond Gorman. Above and beyond I would extend a special thank you to the employees of the Coös County Department of Corrections. The hard work and dedication they put forth every day is unbelievable. Without a doubt the exemplary group of staff that we have is what makes our department succeed in our mission every day. That mission is to provide the citizens of Coös County with the highest level of safety, facility security and integrity of the Criminal Justice System.

Respectfully submitted,  
*Benjamin H. Champagne*  
*Superintendent*

## COÖS COUNTY TREASURER'S REPORT - 2020

In December 2019, the County Delegation authorized me as Treasurer to borrow up to \$11,000,000 in Tax Anticipation Notes (TANs) for 2020 operations. State statute requires towns, unincorporated places and the city to pay the county tax on or before December 17. The use of TANs is needed to support the County's cash flow requirements during the year. In January, the county solicits interest rate bids from banks doing business in Coös County. The County Commissioners accepted Northway Bank's bid of 2.05% down from 2.45% in 2019. During the year, the County borrowed \$6,400,000. In January it is difficult to project cash flow needs for the next twelve months and it is obvious that in 2020, cash flow was ideal. Total interest paid on the short-term notes was \$40,427.70. The TANs were paid off on December 18, 2020.

The towns, unincorporated places and City of Berlin paid a total county tax of \$16,374,362. All jurisdictions paid their county taxes by December 18.

Coös County has little long-term debt in relation to its borrowing capacity. Below is a summary of outstanding debt:

- In October 2016, the County borrowed \$560,000 for a Roof Replacement and Ventilation System Project at the Coös County Nursing Home facility in Berlin. This is a 10-year note at an interest rate of 1.90%. The first payment was made on September 20, 2017. Currently the principal balance is \$347,301.
- Coös County, on behalf of the Unincorporated Place of Wentworth Location, borrowed \$90,000 in 2014 for a Rip Rap Project along the Magalloway River. The County authorized additional borrowing in 2018 re-financing the note for \$104,000. Currently, the principal balance is \$83,200. Principal and interest payments on this 10-year note are being made by the property taxpayers of Wentworth Location. The note carries an interest rate of 2.7%.
- In June 2019 the County entered into an agreement to borrow \$900,000 from the State of NH Revolving Loan Fund Program to tie the County Complex in W. Stewartstown into the upgraded Stewartstown Water system. The term of this state revolving loan is 20 years at an interest rate of 2.42%. The principal balance on December 31, 2020 was \$831,501.
- On May 15, 2020, the County took out a 5-year loan for \$386,955 at 4% for a major upgrade to its Information Technology (IT) systems. The loan balance is currently \$303,549.
- Subsequently on November 23, 2020 another 5-year loan totaling \$21,356 was secured for IT upgrades at an interest rate of 4.28%. The current principal balance is \$16,719.

Coös County ended 2020 in a sound financial position as evidenced by the financial statements that are part of this report. General Fund cash at December 31, 2020 was \$7,908,800.

I wish to thank Carrie Klebe, Finance Director, and her staff in West Stewartstown, Berlin and Lancaster for their watchful oversight of the day-to-day fiscal operations and monetary transactions of the County ensuring compliance with best practices for internal control of the County's finances.

The COVID-19 pandemic has changed the way we do business. ZOOM meetings, and electronic signatures added to remote capture deposits brought in a new age to county finance.

Respectfully submitted,  
*Suzanne L. Collins*  
County Treasurer

**SCHEDULE OF COUNTY PROPERTY  
December 31, 2020**

Description	2020 Estimated Sound Insurance Appraisal
<u>WEST STEWARTSTOWN</u> <i>(Including Contents)</i>	
Nursing Hospital & 2008 Addition	\$10,920,100
Jail and House of Correction	\$4,750,500
Hay and Cow Barn	\$638,100
Recycling Center & Recycling Storage Building	\$392,010
Frame Garage	\$98,200
Machinery Shed	\$13,608
County Administrator's House/Garage	\$355,200
Water Reservoir Building/Pump House	\$5,000
Transfer Station	\$5,000
 <u>BERLIN</u> <i>(including contents)</i>	
Nursing Home & 2008 Sunroom	\$11,110,200
Garage/Generator Building	\$218,500
	\$28,506,418

**UNINCORPORATED PLACES  
2020 COMBINED BALANCE SHEET**

	ASSETS				LIABILITIES & FUND BALANCE				
	Cash	Taxes & Other Receivables	Due From General Fund	Total Assets	Accounts Payable	Due To General Fund	Reserved Special Purposes	Fund Balance	Total Liabilities & Fund Equity
Atkinson & Gilmanton Academy	\$3,088	\$0	\$250,528	\$253,616	\$0	\$0	\$3,088	\$250,528	\$253,616
Bean's Grant	\$0	\$0	\$1,884	\$1,884	\$0	\$0	\$0	\$1,884	\$1,884
Bean's Purchase	\$179	\$0	\$38,403	\$38,582	\$0	\$0	\$179	\$38,403	\$38,582
Cambridge	\$17,081	\$0	\$146,925	\$164,006	\$0	\$0	\$17,081	\$146,925	\$164,006
Chandler's Purchase	\$0	\$0	\$1,442	\$1,442	\$0	\$0	\$0	\$1,442	\$1,442
Crawford's Purchase	\$72	\$0	\$45,399	\$45,471	\$0	\$0	\$72	\$45,399	\$45,471
Cutt's Grant	\$0	\$0	\$494	\$494	\$0	\$0	\$0	\$494	\$494
Dix Grant	\$3,661	\$0	\$269,112	\$272,772	\$0	\$0	\$3,660	\$269,112	\$272,772
Dixville	\$37,374	\$29,809	\$201,434	\$268,617	\$0	\$0	\$37,374	\$231,243	\$268,617
Erving's Grant	\$1,779	\$0	\$57,071	\$58,850	\$0	\$0	\$1,779	\$57,071	\$58,850
Green's Grant	\$811	\$8,059	\$39,975	\$48,845	\$0	\$0	\$811	\$48,034	\$48,845
Hadley's Purchase	\$0	\$0	\$496	\$496	\$0	\$0	\$0	\$496	\$496
Kilkenny	\$546	\$0	\$12,374	\$12,920	\$0	\$0	\$545	\$12,374	\$12,920
Low & Burbank Grant	\$672	\$0	\$17,118	\$17,791	\$0	\$0	\$672	\$17,118	\$17,791
Martin's Location	\$76	\$0	\$17,514	\$17,589	\$0	\$0	\$76	\$17,514	\$17,589
Millsfield	\$2,962	\$16,980	\$40,661	\$60,603	\$0	\$0	\$2,962	\$57,641	\$60,603
Odell	\$3,551	\$2,681	\$5,106	\$11,339	\$0	\$0	\$3,551	\$7,788	\$11,339
Pinkham's Grant	\$0	\$46,728	-\$9,971	\$36,757	\$0	\$0	\$0	\$36,757	\$36,757
Sargent's Purchase	\$0	\$0	\$269,868	\$269,868	\$0	\$0	\$0	\$269,868	\$269,868
Second College Grant	\$1,616	\$0	\$280,351	\$281,967	\$0	\$0	\$1,616	\$280,351	\$281,967
Success	\$9,556	\$26,007	\$28,593	\$64,156	\$0	\$0	\$9,556	\$54,600	\$64,156
Thompson & Meserve's Purchase	\$0	\$5,421	\$11,480	\$16,901	\$0	\$0	\$0	\$16,901	\$16,901
Wentworth Location	\$2,488	\$16,334	\$16,765	\$35,587	\$0	\$0	\$2,488	\$33,099	\$35,587
<b>Totals</b>	<b>\$85,512</b>	<b>\$152,019</b>	<b>\$1,743,022</b>	<b>\$1,980,553</b>	<b>\$0</b>	<b>\$0</b>	<b>\$85,511</b>	<b>\$1,895,041</b>	<b>\$1,980,553</b>



**COOS COUNTY UNINCORPORATED PLACES  
TAX COLLECTOR'S REPORT**

Fiscal Year Ended December 31, 2020

	Levies of <u>2020</u>	<u>2019</u>
<b>Uncollected Taxes - Beginning of Fiscal Year:</b>		
Property Taxes	0.00	10,607.01
Penalties/Other Taxes	0.00	365.83
Other Charges	0.00	25.00
<b>Taxes Committed to Collector:</b>		
Property Taxes	355,413.00	0.00
Yield Taxes	243,422.00	0.00
Other Taxes	550.00	0.00
<b>Abatements Made:</b>		
Property Taxes	0.00	5,350.00
Overpayment	0.00	78.26
<b>Interest &amp; Fees Collected on Delinquent Taxes:</b>	83.66	379.31
	<u>0.00</u>	<u>0.00</u>
<b>Total Debits</b>	<b><u><u>\$599,468.66</u></u></b>	<b><u><u>\$16,805.41</u></u></b>
<b>Remitted to Treasurer during Fiscal Year:</b>		
Property Taxes	234,220.25	10,006.53
Yield Taxes	243,422.00	0.00
Other Taxes	150.00	215.83
Interest/Costs	83.66	379.31
Conversion to Lien	0.00	828.74
Other Charges	0.00	25.00
<b>Abatements Made:</b>		
Property Taxes	0.00	5,350.00
<b>Uncollected Taxes End of Fiscal Year:</b>		
Property Taxes	121,328.75	0.00
Penalties/Other Taxes	400.00	0.00
<b>Credit Balances</b>	-136.00	0.00
<b>Total Credits</b>	<b><u><u>\$599,468.66</u></u></b>	<b><u><u>\$16,805.41</u></u></b>

**COOS COUNTY UNINCORPORATED PLACES**

**TAX COLLECTOR'S REPORT**

Summary of Tax Accounts

Fiscal Year Ended December 31, 2020

	DR.	Levies of	
	<u>2019</u>	<u>2018</u>	<u>2017</u>
Unredeemed Taxes Balances at Beginning of Fiscal Year	0.00	0.00	0.00
Liens Executed During Fiscal Year	1,049.90	0.00	0.00
Interest & Costs Collected After Lien Execution	<u>31.21</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Debits</b>	<b><u><u>\$1,081.11</u></u></b>	<b><u><u>\$0.00</u></u></b>	<b><u><u>\$0.00</u></u></b>

	CR.	Levies of	
	<u>2019</u>	<u>2018</u>	<u>2017</u>
<b>Remitted to Treasurer during Fiscal Year:</b>			
Redemptions	707.44	0.00	0.00
Interest & Costs (After Lien Execution)	31.21	0.00	0.00
Liens Deeded to Municipality	0.00	0.00	0.00
Unredeemed Taxes End of Year	<u>342.46</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Credits</b>	<b><u><u>\$1,081.11</u></u></b>	<b><u><u>\$0.00</u></u></b>	<b><u><u>\$0.00</u></u></b>



Statement of Appropriations and Revenue as Voted

Coos County



For the period beginning January 1, 2020 and ending December 31, 2020

Form Due Date: September 1 (or 20 Days after a Supplemental Meeting)

This form is to be used by the county to report the voted appropriations from any annual or special meeting. The Clerk of the County Convention and the Chairperson must sign the form and file, as required under RSA 24:24, with the Secretary of State. The completed form must be submitted to the Department of Revenue Administration by September 1 (per RSA 21-J:34) for the Annual Meeting or within 20 days after the vote taken at any supplemental meeting.

CERTIFICATION OF VOTE

This is to certify that the appropriations entered on this form are those voted by the county convention.

Name	Position	Signature
Wayne Moynihan	Chairperson	 <small>Wayne Moynihan (Sep 9, 2020 08:13 EDT)</small>
Larry Laflamme	Clerk of County Convention	 <small>Larry L. Laflamme (Sep 9, 2020 16:11 EDT)</small>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**Appropriations**

Account	Purpose	Article	Appropriations As Voted
<b>General Government</b>			
4110	County Convention Costs	2020	\$15,000
4120	Judicial		\$0
4122	Jury Costs		\$0
4123	County Attorney's Office	2020	\$447,610
4124	Victim Witness Advocacy Program	2020	\$108,230
4130	Executive	2020	\$318,695
4150	Financial Administration	2020	\$226,305
4151	Treasurer	2020	\$9,640
4153	Other Legal Costs		\$0
4155	Personnel Administration		\$0
4191	Planning and Zoning (Unincorp. Places)		\$0
4192	Medical Examiner	2020	\$15,000
4193	Register of Deeds	2020	\$374,730
4194	Maintenance of Government Buildings		\$0
4196	Insurance Not Otherwise Allocated		\$0
4198	Contingency		\$0
4199	Other General Government	2020	\$203,850
<b>General Government Subtotal</b>			<b>\$1,719,060</b>
<b>Public Safety &amp; Corrections</b>			
4211	Sheriff's Department	2020	\$1,159,580
4212	Custody of Prisoners		\$0
4214	Sheriff's Support Services		\$0
4219	Other Public Safety		\$0
4230	Corrections	2020	\$2,662,300
4235	Adult Probation and Parole		\$0
<b>Public Safety &amp; Corrections Subtotal</b>			<b>\$3,821,880</b>
<b>County Farm</b>			
4301	Administration		\$0
4302	Operating Expenditures		\$0
4309	Other County Farm		\$0
<b>County Farm Subtotal</b>			<b>\$0</b>
<b>County Nursing Home</b>			
4411	Administration	2020	\$1,829,610
4412	Operating Expense	2020	\$27,566,852
4439	Other Health		\$0
<b>County Nursing Home Subtotal</b>			<b>\$29,396,462</b>



**Appropriations**

Account	Purpose	Article	Appropriations As Voted
<b>Human Services</b>			
4441	Administration		\$0
4442	Direct Assistance	2020	\$7,688,673
4443	Board and Care of Children		\$0
4447	Special Outside Services	2020	\$118,300
4449	Other Human Services		\$0
<b>Human Services Subtotal</b>			<b>\$7,806,973</b>
<b>Cooperative Extension Services</b>			
4611	Administration	2020	\$244,100
4619	Other Conservation	2020	\$104,740
<b>Cooperative Extension Services Subtotal</b>			<b>\$348,840</b>
<b>Economic Development</b>			
4651	Administration		\$0
4652	Economic Development	2020	\$45,000
4659	Other Economic Development	2020	\$1,012,000
<b>Economic Development Subtotal</b>			<b>\$1,057,000</b>
<b>Debt Service</b>			
4711	Principal - Long-Term Bonds/Notes	2020	\$122,955
4721	Interest - Long-Term Bonds/Notes	2020	\$38,969
4723	Interest on Revenue Anticipation Notes		\$0
4750	Fiscal Agents' Fees		\$0
4760	Bond Issuance Costs		\$0
4790	Other Debt Service Charges	2020	\$75,000
<b>Debt Service Subtotal</b>			<b>\$236,924</b>
<b>Intergovernmental Transfers</b>			
4800	Intergovernmental Transfers		\$0
<b>Intergovernmental Transfers Subtotal</b>			<b>\$0</b>
<b>Capital Outlay</b>			
4901	Land and Improvements		\$0
4902	Machinery, Vehicles, and Equipment	2020	\$175,150
4903	Buildings	2020	\$211,800
4904	Improvements other than Buildings	2020	\$358,000
<b>Capital Outlay Subtotal</b>			<b>\$744,950</b>
<b>Depreciation Expense</b>			
4905	Depreciation		\$0
4906	Amortization		\$0
<b>Depreciation Expense Subtotal</b>			<b>\$0</b>



**Appropriations**

Account	Purpose	Article	Appropriations	As Voted
<b>Interfund Operating Transfers</b>				
4911	Transfers to General Fund			\$0
4912	Transfers to Special Revenue Fund			\$0
4913	Transfers to Capital Projects Fund			\$0
4914	Transfers to Proprietary Fund			\$0
4915	Transfers to Capital Reserve Fund			\$0
4916	Transfers to Trust and Fiduciary Funds			\$0
	<b>Interfund Operating Transfers Subtotal</b>			<b>\$0</b>
<b>Total Voted Appropriations</b>				<b>\$45,132,089</b>



**Estimated Revenues**

Account	Source	Article	Estimated Revenue Ensuing Fiscal Year
<b>Assessments/Taxes</b>			
3110	Property Taxes (Unincorp. Places)	2020	\$0
3111	Municipal Assessment		\$0
3120	Land Use Change Taxes (Unincorp. Places)		\$0
3180	Resident Taxes (Unincorp. Places)		\$0
3185	Yield Taxes (Unincorp. Places)		\$0
3186	Payments in Lieu of Taxes (Unincorp. Places)		\$0
3187	Payments in Lieu of Taxes	2020	\$250,000
3189	Other Taxes		\$0
3190	Interest and Penalties on Delinquent Taxes (Uninco		\$0
3191	Penalties on Delinquent Municipal Assessments	2020	\$500
3200	Licenses, Permits, and Fees		\$0
<b>Assessments/Taxes Subtotal</b>			<b>\$250,500</b>
<b>Licenses, Permits, and Fees</b>			
3220	Motor Vehicle Fees (Unincorp. Places)		\$0
3230	Building Permits (Unincorp. Places)		\$0
3290	Other Licenses, Permits, and Fees		\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$0</b>
<b>From the Federal Government</b>			
3319	Federal Grants and Reimbursements	2020	\$3,530,930
<b>From the Federal Government Subtotal</b>			<b>\$3,530,930</b>
<b>From the State of New Hampshire</b>			
3351	Shared Revenue - Block Grant (Unincorp. Places)		\$0
3352	Incentive Funds		\$0
3354	Water Pollution Grants		\$0
3355	Housing and Community Development	2020	\$1,012,000
3356	State/Federal Forest Land Reimbursements (Unincorp		\$0
3359	Other State Grants and Reimbursements		\$0
<b>From the State of New Hampshire Subtotal</b>			<b>\$1,012,000</b>
<b>Revenue from Other Governments</b>			
3379	Intergovernmental Revenues	2020	\$28,500
<b>Revenue from Other Governments Subtotal</b>			<b>\$28,500</b>



**Estimated Revenues**

Account	Source	Article	Estimated Revenue Ensuing Fiscal Year
<b>Charges for Services</b>			
3401	Sheriff's Department	2020	\$287,090
3402	Register of Deeds	2020	\$275,000
3403	County Corrections	2020	\$65,430
3404	County Nursing Homes	2020	\$18,583,082
3405	County Farm		\$0
3406	Cooperative Extension Service		\$0
3407	Maintenance Department		\$0
3409	Other Charges	2020	\$44,225
<b>Charges for Services Subtotal</b>			<b>\$19,254,827</b>
<b>Miscellaneous Sources</b>			
3501	Sale of County Property		\$0
3502	Interest on Investments	2020	\$30,000
3503	Rents of Property		\$0
3504	Fines and Forfeits		\$0
3505	Escheats		\$0
3506	Insurance Dividends and Reimbursements		\$0
3508	Contributions and Donations		\$0
3509	Other Miscellaneous Sources	2020	\$153,870
<b>Miscellaneous Sources Subtotal</b>			<b>\$183,870</b>
<b>Other Financial Sources</b>			
3911	Transfers from General Fund		\$0
3912	Transfers from Special Revenue Fund	2020	\$275,000
3913	Transfers from Capital Projects Fund	2020	\$622,100
3914	Transfers from Proprietary Funds		\$0
3915	Transfers from Capital Reserve Fund		\$0
3916	Transfers from Trust and Fiduciary Funds		\$0
3934	Proceeds from Long-Term Bonds/Notes		\$0
<b>Other Financial Sources Subtotal</b>			<b>\$897,100</b>
<b>Total Estimated Revenues</b>			<b>\$25,157,727</b>

**Budget Summary**

Item	Ensuing Year
Total Voted Appropriations	\$45,132,089
(Less) Total Estimated Revenues	\$25,157,727
Unassigned Fund Balance (Unreserved)	\$0
(Less) Voted from Fund Balance	\$0
(Less) Fund Balance to Reduce Taxes	\$3,600,000
<b>Amount Certified to be Raised by Taxes</b>	<b>\$16,374,362</b>



## 2020 COUNTY TAX APPORTIONMENT

COÖS COUNTY	% PROPORTION TO COUNTY TAX	APPORTIONMENT OF COUNTY BUDGET
Atkinson/Gilmanton Academy Grant	0.0242%	3,965
Bean's Grant	0.0000%	0
Bean's Purchase	0.0000%	0
Berlin	13.5046%	2,211,284
Cambridge	0.2783%	45,575
Carroll	10.2963%	1,685,951
Chandler's Purchase	0.0013%	208
Clarksville	1.4448%	236,579
Colebrook	5.1175%	837,963
Columbia	2.8943%	473,929
Crawford's Purchase	0.0071%	1,165
Cutt's Grant	0.0000%	0
Dalton	2.8414%	465,254
Dix Grant	0.0300%	4,912
Dixville	0.8528%	139,643
Dummer	2.3921%	391,690
Errol	2.3825%	390,116
Erving's Grant	0.0014%	232
Gorham	7.9077%	1,294,837
Green's Grant	0.2457%	40,227
Hadley's Purchase	0.0000%	0
Jefferson	3.9916%	653,605
Kilkenny	0.0003%	58
Lancaster	7.9871%	1,307,836
Low & Burbank's Grant	0.0000%	0
Martin's Location	0.0065%	1,067
Milan	3.7512%	614,230
Millsfield	2.5363%	415,307
Northumberland	3.7907%	620,699
Odell	0.0846%	13,852
Pinkham's Grant	0.1281%	20,979
Pittsburg	8.8359%	1,446,814
Randolph	1.9281%	315,709
Sargent's Purchase	0.0584%	9,562
Second College Grant	0.0410%	6,710
Shelburne	1.9307%	316,141
Stark	2.0849%	341,384
Stewartstown	3.0559%	500,385
Stratford	2.3032%	377,128
Success	0.3910%	64,017
Thompson & Meserve's Purchase	0.1759%	28,801
Wentworth Location	0.2348%	38,453
Whitefield	6.4619%	1,058,095
<b>TOTALS</b>	<b>100.0000%</b>	<b>16,374,362</b>

**CONSOLIDATED BALANCE SHEET**

**DECEMBER 31, 2020**

**ASSETS:**

Cash - County	\$9,264,617
Cash - Recycling Center	26,514
Accounts Receivable - Coös County Nursing Hospital	1,071,138
Accounts Receivable - Coös County Nursing Home	1,003,202
Accounts Receivable - County	95,491
Accounts Receivable - Recycling Center	15,255
Purchased Taxes - County	342
Tax Deeded Property - County	399
Inventories	158,359
Future Debt Retirement - Coös County Nursing Home	347,301
Future Debt Retirement - County IT Equipment Upgrade	320,269
<b>TOTAL ASSETS</b>	<b><u><u>\$12,302,887</u></u></b>

**LIABILITIES:**

Accounts Payable - All Funds	1,677,205
Accrued Expense - All Funds	722,608
Payroll Deductions Payable - All Funds	62,806
Capital Improvement Notes - Berlin Nursing Home Roof/Ventilation Project	347,301
Capital Improvement Notes - County IT Equipment Upgrade	320,269
<b>TOTAL LIABILITIES</b>	<b>\$3,130,189</b>

**FUND EQUITY**

Reserve for Special Purpose		
Facility Fund	44,783	
Sick Pay	217,227	
Deeds Surcharge	57,112	
Decommission Fund	688,545	
Vehicle Reserve Fund	51,962	
Recycling Center Equipment	26,514	
Inventory Offset	158,359	
DOC Electronic Monitoring Security Deposits	290	
RSA 151 Unclaimed Funds	400	
WSNH: Renovation & Equipment	-31	
		*DUE TO net out due froms NOT ENCUMBERED
General Fund - Due to Unincorporated Places	1,743,022	
Undesignated/Unreserved		
Nursing Hospital, Nursing Home, County, Farm	5,993,397	
Recycling Center	133,416	
Transfer Station	57,702	
<b>TOTAL FUND EQUITY</b>	<b><u><u>9,172,699</u></u></b>	
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b><u><u>\$12,302,887</u></u></b>	

**BUDGET**  
**OF**  
**COÖS COUNTY, NEW HAMPSHIRE**

JANUARY 1, 2020 TO DECEMBER 31, 2020



Thomas M. Brady, Chairman

Paul R. Grenier, Vice-Chair

Raymond Gorman, Clerk

**BOARD OF COUNTY COMMISSIONERS**



**BUDGET PROPOSAL**

**APPROPRIATIONS**

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL 2020 BUDGET	12/31/2020 ACTUAL	PROPOSED 2021 BUDGET
<b>WEST STEWARTSTOWN NURSING HOSPITAL</b>				
<b>ADMINISTRATION</b>				
01-05100-0100	Administrator's Salary	104,900	112,612	104,550
01-05100-0400	Accounting Staff Salaries	92,420	80,403	106,000
01-05100-0600	Performance Incentive	5,000	0	5,000
01-05100-0900	Longevity Pay	1,700	1,700	1,300
01-05100-1000	Social Security (FICA)	15,230	14,240	16,210
01-05100-1100	Life Insurance	60	49	70
01-05100-1200	Health Insurance	37,080	35,216	53,040
01-05100-1300	Retirement	22,310	21,192	29,600
01-05100-1400	Workers' Compensation	2,560	2,550	2,280
01-05100-1500	Unemployment Insurance	0	0	80
01-05100-1700	Education and Conferences	1,800	405	1,800
01-05100-1800	Employee Physicals	150	0	150
01-05100-1900	Employee Recognition	4,800	4,800	5,400
01-05100-2000	Legal Services	5,000	3,641	5,000
01-05100-2100	Audit Services	6,980	6,976	7,000
01-05100-2400	IT Contracted Services	54,000	69,097	84,500
01-05100-2410	IT Hardware/Equipment	164,000	151,646	5,000
01-05100-2500	Accounts Payable/Accounting Allocation	41,080	41,072	41,350
01-05100-2600	Human Resources/Payroll Allocation	132,830	132,824	173,590
01-05100-2700	Information Tech Allocation	14,110	14,105	0
01-05100-2800	DOC: Administration Services Allocation	(7,000)	(6,065)	(7,000)
01-05100-3600	Office Supplies	12,000	9,220	12,000
01-05100-3700	Dues/Licenses/Subscriptions	4,900	4,170	4,900
01-05100-3800	Postage	4,500	4,264	4,500
01-05100-3900	Administration Supplies and Expenses	3,700	1,806	3,900
01-05100-6800	Communications	11,600	11,277	6,500
01-05100-7000	Travel	1,000	404	2,200
01-05100-7500	Bad Debts/Allowance & Recovery	10,010	10,004	18,100
01-05100-8200	Equipment Repair/Maintenance Contracts	18,640	18,448	17,000
01-05100-9300	Liability Insurance	20,560	20,268	18,460
01-05100-9700	New Equipment	500	341	800
01-05100-9900	Retiree Benefits	19,770	20,735	23,070
	<b>TOTAL ADMINISTRATION</b>	<b>806,190</b>	<b>787,402</b>	<b>746,350</b>
<b>DEBT SERVICE</b>				
01-05100-9000	Principal: Long-Term Notes	36,390	36,391	36,390
01-05100-9100	Interest: Long-Term Notes	4,200	548	550
	<b>TOTAL DEBT SERVICE</b>	<b>40,590</b>	<b>36,939</b>	<b>36,940</b>
<b>ASSESSMENTS</b>				
01-05120-3700	Provider Assessment	507,000	507,025	465,370
	<b>TOTAL ASSESSMENTS</b>	<b>507,000</b>	<b>507,025</b>	<b>465,370</b>
<b>DIETARY DEPARTMENT</b>				
01-05130-0100	Dietary Director's Salary	54,410	51,117	58,490
01-05130-0200	Cooks' Salaries	168,380	153,628	171,940
01-05130-0300	Dietary Aides' Salaries	492,020	456,734	458,870
01-05130-0400	Assistant Dietary Manager	41,850	38,338	42,550

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL		PROPOSED
		2020 BUDGET	12/31/2020 ACTUAL	2021 BUDGET
01-05130-0800	In Lieu of Health Benefit	2,000	500	2,000
01-05130-0900	Longevity Pay	7,360	4,895	6,000
01-05130-1000	Social Security (FICA)	58,600	47,723	56,600
01-05130-1100	Life Insurance	130	125	150
01-05130-1200	Health Insurance	365,290	322,316	424,840
01-05130-1300	Retirement	52,950	50,346	63,580
01-05130-1400	Workers' Compensation	15,740	15,739	13,690
01-05130-1500	Unemployment Insurance	0	0	250
01-05130-1700	Education and Conferences	3,250	2,521	3,530
01-05130-1800	Employee Physicals	750	627	750
01-05130-2300	Registered Dietitian	17,000	12,661	17,600
01-05130-2400	DOC: Inmate Meals Allocation	(178,000)	(173,375)	(178,000)
01-05130-2500	DOC: Employee Meals Allocation	(13,500)	(16,661)	(13,500)
01-05130-3800	Dishes and Glassware	2,300	2,208	2,640
01-05130-3900	Dietary Supplies and Expenses	42,000	37,955	42,000
01-05130-5000	Food	352,500	341,750	367,000
01-05130-7000	Travel	930	318	990
01-05130-8200	Equipment Repair/Maintenance Contracts	6,900	1,971	6,900
01-05130-9700	New Equipment	4,500	4,470	4,150
01-05130-9900	Retiree Benefits	36,670	36,671	40,590
<b>TOTAL DIETARY DEPARTMENT</b>		<b>1,534,030</b>	<b>1,392,578</b>	<b>1,593,610</b>
<b>NURSING DEPARTMENT</b>				
01-05140-0100	Director of Nursing Salary	85,770	88,282	88,450
01-05140-0200	Registered Nurses' Salaries	1,131,770	1,013,307	1,482,240
01-05140-0300	Licensed Practical Nurses' Salaries	293,890	388,212	219,800
01-05140-0400	Nursing Assistants' Salaries	2,212,640	2,064,526	2,297,150
01-05140-0500	Medication Nursing Assistant Salaries	193,210	192,137	169,540
01-05140-0600	Scheduling Coordinator	46,970	49,747	47,060
01-05140-0800	In Lieu of Health Benefit	22,000	17,900	22,000
01-05140-0900	Longevity Pay	28,900	26,607	28,070
01-05140-1000	Social Security (FICA)	326,230	274,708	332,360
01-05140-1100	Life Insurance	670	497	670
01-05140-1200	Health Insurance	1,004,800	957,860	1,382,280
01-05140-1300	Retirement	271,390	263,168	277,590
01-05140-1400	Workers' Compensation	83,570	83,562	80,560
01-05140-1500	Unemployment Insurance	0	0	1,450
01-05140-1700	Education and Conferences	16,760	8,627	27,970
01-05140-1800	Employee Physicals	1,500	1,080	1,500
01-05140-2300	Contract Nurses	690,000	851,050	100,000
01-05140-2400	DOC: Nursing Services Allocation	(500)	(324)	(500)
01-05140-3100	Medical and Surgical Supplies	168,000	179,988	174,000
01-05140-3900	Nursing Supplies and Expenses	12,500	13,474	12,500
01-05140-7000	Travel	2,400	590	1,200
01-05140-8200	Equipment Repair/Maintenance Contracts	32,260	26,230	34,000
01-05140-8800	Equipment Rental	6,530	5,828	5,150
01-05140-9700	New Equipment	14,990	14,795	14,670
01-05140-9900	Retiree Benefits	142,340	137,326	154,930
<b>TOTAL NURSING DEPARTMENT</b>		<b>6,788,590</b>	<b>6,659,178</b>	<b>6,954,640</b>

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL 2020 BUDGET	12/31/2020 ACTUAL	PROPOSED 2021 BUDGET
<b>HEALTH INFORMATION MANAGEMENT</b>				
01-05141-0100	Health Information Manager	47,020	43,695	45,540
01-05141-0200	Health Information Clerk	0	0	36,230
01-05141-0900	Longevity Pay	1,100	1,100	1,100
01-05141-1000	Social Security (FICA)	3,680	2,715	6,440
01-05141-1100	Life Insurance	10	8	20
01-05141-1200	Health Insurance	30,890	28,949	48,540
01-05141-1300	Retirement	5,350	5,004	9,800
01-05141-1400	Workers' Compensation	180	177	280
01-05141-1500	Unemployment Insurance	0	0	30
01-05141-1700	Education and Conferences	250	66	300
01-05141-3600	Office Supplies and Expense	1,900	1,893	2,000
01-05141-7000	Travel	100	0	200
01-05141-8200	Equipment Repair/Maintenance Contracts	100	81	100
01-05141-9700	New Equipment	100	0	100
	<b>TOTAL HEALTH INFORMATION MGMT</b>	<b>90,680</b>	<b>83,688</b>	<b>150,680</b>
<b>STAFF DEVELOPMENT</b>				
01-05142-0100	Staff Development Director's Salary	71,170	79,306	69,740
01-05142-1000	Social Security (FICA)	5,440	5,608	5,340
01-05142-1100	Life Insurance	20	10	20
01-05142-1200	Health Insurance	30,890	24,236	34,730
01-05142-1300	Retirement	8,030	7,883	9,800
01-05142-1400	Workers' Compensation	1,410	1,408	1,290
01-05142-1500	Unemployment Insurance	0	0	30
01-05142-1700	Education and Conferences	500	66	7,970
01-05142-1800	LNA/MNA Classes	1,000	866	2,000
01-05142-1900	In House Education	1,400	1,216	1,400
01-05142-3900	Staff Development Supplies and Expenses	1,000	202	1,000
01-05142-7000	Travel	500	154	500
01-05142-8200	Equipment Repair/Maintenance Contracts	200	0	100
01-05142-9700	New Equipment	600	0	300
	<b>TOTAL STAFF DEVELOPMENT</b>	<b>122,160</b>	<b>120,956</b>	<b>134,220</b>
<b>QUALITY MANAGEMENT</b>				
01-05143-0100	Quality Director's Salary	68,830	63,273	76,160
01-05143-1000	Social Security (FICA)	5,270	3,640	5,830
01-05143-1100	Life Insurance	20	14	20
01-05143-1200	Health Insurance	30,890	27,136	34,730
01-05143-1300	Retirement	7,760	7,068	10,700
01-05143-1400	Workers' Compensation	1,370	1,367	1,410
01-05143-1500	Unemployment Insurance	0	0	30
01-05143-1700	Education and Conferences	1,750	1,026	750
01-05143-3600	Office Supplies	1,300	1,369	1,300
01-05143-3700	Dues/Licenses/Subscriptions	600	0	300
01-05143-3800	Employee Health Expense	3,500	2,863	1,500
01-05143-7000	Travel	900	194	500
01-05143-8200	Equipment Repair/Maintenance Contracts	100	0	100
01-05143-9700	New Equipment	100	200	100
	<b>TOTAL QUALITY MANAGEMENT</b>	<b>122,390</b>	<b>108,150</b>	<b>133,430</b>

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL		PROPOSED
		2020	12/31/2020	2021
		BUDGET	ACTUAL	BUDGET
<b>PLANT OPERATIONS</b>				
01-05150-0100	Plant Manager's Salary	61,900	56,275	62,890
01-05150-0200	Maintenance Salaries	93,600	79,382	100,240
01-05150-0800	In Lieu of Health Benefit	0	0	0
01-05150-0900	Longevity Pay	400	400	900
01-05150-1000	Social Security (FICA)	11,930	9,783	12,550
01-05150-1100	Life Insurance	30	21	40
01-05150-1200	Health Insurance	35,020	35,809	65,070
01-05150-1300	Retirement	17,340	14,085	22,740
01-05150-1400	Workers' Compensation	3,120	3,120	3,040
01-05150-1500	Unemployment Insurance	0	0	60
01-05150-1700	Education and Conferences	1,000	199	600
01-05150-1800	Employee Physicals	80	75	80
01-05150-2000	DOC: Maintenance Services Allocation	(8,000)	(10,836)	(8,000)
01-05150-2100	Utilities: Unincorporated Places Allocation	(2,500)	(2,500)	(2,500)
01-05150-2900	Outside Services	33,880	27,248	31,000
01-05150-3900	Plant Supplies and Expenses	7,750	6,858	7,750
01-05150-6100	Electricity	72,000	65,455	78,000
01-05150-6200	Propane Gas	23,000	17,028	19,000
01-05150-6300	Water System Maintenance Expense	1,000	0	1,000
01-05150-6350	W.Stewartstown Water Dept. Expense	45,000	25,524	30,000
01-05150-6400	Sewer	15,500	16,168	16,200
01-05150-6500	Fuel	68,000	56,151	48,000
01-05150-7000	Travel	500	199	500
01-05150-7900	Vehicle Supplies and Expenses	10,000	6,296	8,000
01-05150-8100	Building Repairs	50,000	46,254	50,000
01-05150-8200	Equipment Repair/Maintenance Contracts	7,000	1,881	7,000
01-05150-8300	Grounds Maintenance	3,800	1,140	4,650
01-05150-8400	Snow Removal	8,000	7,864	8,000
01-05150-9300	Property Insurance	5,000	5,006	4,910
01-05150-9700	New Equipment	3,480	3,335	4,520
01-05150-9900	Retiree Benefits	4,840	4,819	5,510
	<b>TOTAL PLANT OPERATIONS</b>	<b>572,670</b>	<b>477,038</b>	<b>581,750</b>
<b>LAUNDRY DEPARTMENT</b>				
01-05160-0100	Laundry Director's Salary	29,130	27,736	29,050
01-05160-0200	Laundry Aides' Salaries	167,940	139,404	171,600
01-05160-0300	Laundry Porters' Salaries	59,650	57,275	59,490
01-05160-0800	In Lieu of Health Benefit	2,000	2,000	2,000
01-05160-0900	Longevity Pay	4,200	4,406	4,250
01-05160-1000	Social Security (FICA)	20,120	15,616	20,380
01-05160-1100	Life Insurance	50	47	50
01-05160-1200	Health Insurance	104,220	102,920	117,150
01-05160-1300	Retirement	23,420	21,177	22,740
01-05160-1400	Workers' Compensation	5,410	5,407	4,930
01-05160-1500	Unemployment Insurance	0	0	90
01-05160-1700	Education and Conferences	730	663	930
01-05160-1800	Employee Physicals	300	0	300
01-05160-2000	DOC: Laundry Services Allocation	(24,000)	(25,091)	(24,000)
01-05160-3700	Linens	18,900	12,190	18,900



**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL	12/31/2020	PROPOSED
		2020	ACTUAL	2021
		BUDGET		BUDGET
01-05160-3900	Laundry Supplies and Expenses	16,570	17,834	18,100
01-05160-7000	Travel	250	0	250
01-05160-8200	Equipment Repair/Maintenance Contracts	5,000	4,065	4,000
01-05160-9700	New Equipment	1,280	366	700
01-05160-9900	Retiree Benefits	10,610	11,492	12,530
	<b>TOTAL LAUNDRY DEPARTMENT</b>	<b>445,780</b>	<b>397,508</b>	<b>463,440</b>
<b>HOUSEKEEPING DEPARTMENT</b>				
01-05170-0100	Executive Housekeeper's Salary	29,130	27,736	29,050
01-05170-0200	Porter Salary	65,420	37,940	65,670
01-05170-0300	Housekeeping Aides' Salaries	253,480	258,099	257,310
01-05170-0800	In Lieu of Health Benefit	2,000	2,000	0
01-05170-0900	Longevity Pay	3,600	3,600	3,750
01-05170-1000	Social Security (FICA)	29,380	22,397	29,480
01-05170-1100	Life Insurance	80	68	80
01-05170-1200	Health Insurance	177,550	146,964	237,300
01-05170-1300	Retirement	41,260	32,845	51,830
01-05170-1400	Workers' Compensation	7,520	7,515	6,590
01-05170-1500	Unemployment Insurance	0	0	120
01-05170-1700	Education and Conferences	1,090	563	1,090
01-05170-1800	Employee Physicals	300	75	300
01-05170-2900	Outside Services	28,310	21,769	28,600
01-05170-3900	Housekeeping Supplies and Expenses	37,000	45,445	42,800
01-05170-7000	Travel	250	0	250
01-05170-8200	Equipment Repair/Maintenance Contracts	5,000	4,124	5,000
01-05170-9700	New Equipment	14,200	7,874	4,830
01-05170-9800	Furnishings	10,220	5,569	10,400
01-05170-9900	Retiree Benefits	15,450	16,434	13,980
	<b>TOTAL HOUSEKEEPING DEPARTMENT</b>	<b>721,240</b>	<b>641,020</b>	<b>788,430</b>
<b>PHYSICIANS &amp; CONSULTANTS</b>				
01-05180-1700	Physician Education and Conferences	500	0	500
01-05180-2200	Physician Services	7,000	6,000	8,000
01-05180-2300	Pharmacist Services	8,800	6,879	8,800
01-05180-2400	Dentist Services	10,000	4,158	10,000
01-05180-3400	Mental Health Social Worker	7,200	4,875	7,200
01-05180-3600	Psychiatrist Services	19,200	14,300	19,200
	<b>TOTAL PHYSICIANS &amp; CONSULTANTS</b>	<b>52,700</b>	<b>36,212</b>	<b>53,700</b>
<b>ACTIVITIES DEPARTMENT</b>				
01-05191-0100	Activity Director Salary	70,510	71,098	52,420
01-05191-0200	Activity Aides' Salaries	272,380	277,978	306,510
01-05191-0900	Longevity Pay	7,440	6,762	8,100
01-05191-1000	Social Security (FICA)	26,800	24,372	32,090
01-05191-1100	Life Insurance	70	60	70
01-05191-1200	Health Insurance	154,680	131,288	204,980
01-05191-1300	Retirement	30,210	27,269	45,950
01-05191-1400	Workers' Compensation	7,470	7,463	6,790
01-05191-1500	Unemployment Insurance	0	0	130
01-05191-1700	Education and Conferences	900	663	1,500
01-05191-1800	Employee Physicals	150	225	150

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL 2020 BUDGET	12/31/2020 ACTUAL	PROPOSED 2021 BUDGET
01-05191-2900	Chaplain Services	3,200	1,125	3,200
01-05191-3600	Beauty Shop Supplies	1,000	1,136	1,650
01-05191-3900	Activities Supplies and Expenses	18,000	12,021	18,000
01-05191-6700	Advertising	450	462	450
01-05191-7000	Travel	750	259	500
01-05191-8200	Equipment Repair/Maintenance Contracts	250	0	100
01-05191-9700	New Equipment	3,000	1,819	2,470
01-05191-9900	Retiree Benefits	2,490	2,464	3,100
<b>TOTAL ACTIVITIES DEPARTMENT</b>		<b>599,750</b>	<b>566,463</b>	<b>688,160</b>
<b>SOCIAL SERVICES</b>				
01-05192-0100	Social Services Director's Salary	56,300	54,359	56,060
01-05192-0800	In Lieu of Health Benefit	2,000	2,000	2,000
01-05192-0900	Longevity Pay	900	900	1,000
01-05192-1000	Social Security (FICA)	4,530	4,234	4,520
01-05192-1100	Life Insurance	20	16	20
01-05192-1300	Retirement	6,450	6,172	8,020
01-05192-1400	Workers' Compensation	1,220	1,219	1,100
01-05192-1500	Unemployment Insurance	0	0	20
01-05192-1700	Education and Conferences	450	66	450
01-05192-3900	Social Services Supplies and Expenses	500	290	500
01-05192-7000	Travel	500	0	500
01-05192-9900	Retiree Benefits	4,840	5,019	5,510
<b>TOTAL SOCIAL SERVICES</b>		<b>77,710</b>	<b>74,275</b>	<b>79,700</b>
<b>PHYSICAL THERAPY</b>				
01-05193-0100	Restorative Aides' Salaries	86,940	78,707	106,170
01-05193-0200	Restorative Nurse	46,320	43,890	46,970
01-05193-0900	Longevity Pay	2,200	1,800	1,900
01-05193-1000	Social Security (FICA)	10,370	8,593	11,860
01-05193-1100	Life Insurance	30	18	30
01-05193-1200	Health Insurance	52,860	49,843	80,470
01-05193-1300	Retirement	14,160	7,987	20,390
01-05193-1400	Workers' Compensation	3,030	3,025	2,870
01-05193-1500	Unemployment Insurance	0	0	60
01-05193-1700	Education and Conferences	600	199	8,100
01-05193-2300	Consultant Services	22,000	21,983	25,000
01-05193-3900	Physical Therapy Supplies and Expenses	800	611	800
01-05193-7000	Travel	350	0	350
01-05193-9700	Physical Therapy Equipment	200	0	830
<b>TOTAL PHYSICAL THERAPY</b>		<b>239,860</b>	<b>216,655</b>	<b>305,800</b>
<b>OCCUPATIONAL &amp; SPEECH THERAPY</b>				
01-05194-3900	OT Supplies and Expenses	750	241	750
01-05194-4000	Speech Supplies and Expenses	300	0	300
<b>TOTAL OCCUPATIONAL &amp; SPEECH THERAPY</b>		<b>1,050</b>	<b>241</b>	<b>1,050</b>
<b>COVID 19</b>				
01-05195-1000	LTC Stabilization Program Payroll Tax	56,070	58,365	0
01-05195-2000	COVID 19	353,464	40,350	10
01-05195-2350	Long term Care Stabilization Program	735,150	763,200	0
01-05195-2360	LTCS Program - Contract Staff	22,000	31,500	0

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL	12/31/2020	PROPOSED
		2020	ACTUAL	2021
		BUDGET		BUDGET
01-05195-2370	Covid 19 Testing	0	0	237,120
01-05195-2400	Grants and/or State & Federal Funds	2,252	2,253	100
	<b>TOTAL COVID 19</b>	<b>1,168,936</b>	<b>895,668</b>	<b>237,230</b>
	<b>TOTAL WS NURSING HOSPITAL</b>	<b>13,891,326</b>	<b>13,000,995</b>	<b>13,414,500</b>
<b>NURSING HOSPITAL SPECIALS</b>				
01-09256-9726	Electric Beds	0	0	0
01-09256-9736	Food Cart/Wagon	0	0	0
01-09256-9737	Handicapped Van	53,000	51,782	0
01-09256-9745	Air Conditioning for Kitchen	0	0	0
01-09256-9762	Bariatric Patient Lift	9,300	9,233	0
01-09256-9763	Water Cooled Ice Machine	0	0	0
01-09256-9764	Addressable Fire Alarm Panel	0	0	0
01-09256-9765	Generator Repairs	0	0	0
01-09256-9766	85 LB Washer	21,500	20,855	0
01-09256-9767	Tub chair with scale	0	0	0
01-09256-9768	Hot Water Tanks	0	0	0
01-09256-9769	Commercial Mower	10,100	10,080	0
01-09256-9770	65 LB Washer	0	0	14,820
	<b>TOTAL WSNH SPECIALS</b>	<b>93,900</b>	<b>91,950</b>	<b>14,820</b>
	<b>TOTAL WS NURSING HOSPITAL &amp; SPECIALS</b>	<b>13,985,226</b>	<b>13,092,945</b>	<b>13,429,320</b>

**BERLIN NURSING HOME**

<b>ADMINISTRATION</b>				
02-05600-0100	Skilled Administrator's Salary	117,910	118,058	120,810
02-05600-0200	Office Manager's Salary	63,760	61,802	64,620
02-05600-0300	Office Staff Salaries	214,420	229,769	260,800
02-05600-0800	In Lieu of Health Benefit	2,000	2,000	2,000
02-05600-0900	Longevity Pay	3,200	3,198	3,700
02-05600-1000	Social Security (FICA)	29,650	29,069	33,570
02-05600-1100	Life Insurance	120	97	120
02-05600-1200	Health Insurance	121,740	101,565	137,860
02-05600-1300	Retirement	41,570	40,257	52,800
02-05600-1400	Workers' Compensation	3,000	2,993	3,040
02-05600-1500	Unemployment Insurance	0	0	160
02-05600-1700	Education and Conferences	1,800	2,291	11,350
02-05600-1900	Employee Recognition	6,330	6,279	7,300
02-05600-1910	Employee Incentives	0	0	23,450
02-05600-2000	Legal Services	5,000	1,270	5,000
02-05600-2100	Audit Services	6,980	6,976	6,980
02-05600-2300	Consultant Services	5,600	2,600	5,600
02-05600-2400	IT Contracted Services	67,450	66,791	82,000
02-05600-2410	IT Hardware/Equipment	154,000	163,954	0
02-05600-2500	Accounts Payable/Accounting Allocation	6,850	6,844	6,900
02-05600-2700	Information Tech Allocation	14,110	14,105	0
02-05600-3500	Dues and Licenses	5,000	4,327	4,830
02-05600-3600	Office Supplies	13,200	12,645	13,200

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL 2020 BUDGET	12/31/2020 ACTUAL	PROPOSED 2021 BUDGET
02-05600-3700	Subscriptions and Periodicals	1,100	843	1,100
02-05600-3800	Postage	3,000	4,295	3,500
02-05600-3900	Administration Supplies and Expenses	7,320	8,091	7,900
02-05600-6700	Advertising	1,000	325	1,000
02-05600-6800	Communications	14,640	24,110	25,300
02-05600-7000	Travel	3,800	3,478	5,030
02-05600-7500	Bad Debts/Allowance & Recovery	42,300	43,914	0
02-05600-8200	Equipment Repair/Maintenance Contracts	17,400	16,433	29,100
02-05600-9300	Liability Insurance	22,890	22,612	20,330
02-05600-9700	New Equipment	5,310	4,451	570
02-05600-9900	Retiree Benefits	7,720	7,661	8,470
	<b>TOTAL ADMINISTRATION</b>	<b>1,010,170</b>	<b>1,013,103</b>	<b>948,390</b>
	<b>DEBT SERVICE</b>			
02-05610-9000	Principal: Long-Term Notes	68,058	88,527	95,990
02-05610-9200	Interest: Long-Term Notes	11,630	8,145	7,220
	<b>TOTAL DEBT SERVICE</b>	<b>79,688</b>	<b>96,672</b>	<b>103,210</b>
	<b>ASSESSMENTS</b>			
02-05620-3700	Provider Assessment	641,005	756,891	641,005
	<b>TOTAL ASSESSMENTS</b>	<b>641,005</b>	<b>756,891</b>	<b>641,005</b>
	<b>DIETARY DEPARTMENT</b>			
02-05630-0100	Dietary Supervisor's Salary	69,560	68,706	68,660
02-05630-0200	Cooks' Salaries	155,970	149,702	157,320
02-05630-0300	Dietary Aides' Salaries	375,120	361,561	379,540
02-05630-0400	Assistant Dietary Supervisor's Salary	48,080	46,942	47,950
02-05630-0800	In Lieu of Health Benefit	3,720	4,860	5,350
02-05630-0900	Longevity Pay	10,700	8,452	11,500
02-05630-1000	Social Security (FICA)	46,260	45,003	46,230
02-05630-1100	Life Insurance	140	99	140
02-05630-1200	Health Insurance	224,740	223,979	236,440
02-05630-1300	Retirement	51,180	46,435	56,880
02-05630-1400	Workers' Compensation	13,630	13,625	11,740
02-05630-1500	Unemployment Insurance	0	0	230
02-05630-1700	Education and Conferences	500	355	780
02-05630-1800	Employee Physicals	500	245	500
02-05630-2300	Registered Dietitian	18,750	18,518	18,750
02-05630-3800	Dishes and Glassware	1,550	1,524	1,600
02-05630-3900	Dietary Supplies and Expenses	36,750	34,054	36,500
02-05630-5000	Food	303,500	283,244	342,970
02-05630-6200	Cooking Gas	5,500	2,305	3,750
02-05630-7000	Travel	750	111	800
02-05630-8200	Equipment Repair/Maintenance Contracts	5,600	5,723	8,600
02-05630-9700	New Equipment	1,050	3,067	7,300
02-05630-9900	Retiree Benefits	9,280	9,221	10,200
	<b>TOTAL DIETARY DEPARTMENT</b>	<b>1,382,830</b>	<b>1,327,731</b>	<b>1,453,730</b>
	<b>NURSING DEPARTMENT</b>			
02-05640-0100	Director of Nursing Salary	95,770	176,176	95,730

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL		PROPOSED
		2020 BUDGET	12/31/2020 ACTUAL	2021 BUDGET
02-05640-0200	Registered Nurses' Salaries	1,348,040	1,141,329	2,004,610
02-05640-0300	Licensed Practical Nurses' Salaries	112,600	162,522	91,280
02-05640-0400	Nursing Assistants' Salaries	2,274,840	1,883,679	2,452,040
02-05640-0500	Medication Nursing Assistant Salaries	233,040	375,444	160,000
02-05640-0800	In Lieu of Health Benefit	16,600	14,700	13,800
02-05640-0900	Longevity Pay	33,840	26,198	33,660
02-05640-1000	Social Security (FICA)	326,100	272,487	325,570
02-05640-1100	Life Insurance	780	406	780
02-05640-1200	Health Insurance	1,650,020	809,916	1,758,670
02-05640-1300	Retirement	165,240	160,089	187,520
02-05640-1400	Workers' Compensation	96,420	96,414	84,930
02-05640-1500	Unemployment Insurance	0	0	1,620
02-05640-1700	Education and Conferences	39,500	67,817	39,500
02-05640-1800	Employee Physicals	2,000	2,773	2,000
02-05640-2300	Contract Nurses	855,700	1,326,298	100,000
02-05640-3100	Medical and Surgical Supplies	168,000	195,184	172,000
02-05640-3900	Nursing Supplies and Expenses	17,500	16,302	18,700
02-05640-7000	Travel	2,800	401	2,800
02-05640-8200	Equipment Repair/Maintenance Contracts	40,300	30,673	40,300
02-05640-8800	Equipment Rental	10,500	9,377	10,400
02-05640-9700	New Equipment	13,850	2,842	10,200
02-05640-9900	Retiree Benefits	7,720	7,661	8,500
	<b>TOTAL NURSING DEPARTMENT</b>	<b>7,511,160</b>	<b>6,778,688</b>	<b>7,614,610</b>
	<b>HEALTH INFORMATION MANAGEMENT</b>			
02-05641-0100	Health Information Management Director	0	0	0
02-05641-0200	Health Information Clerks	159,330	162,693	186,570
02-05641-0800	In Lieu of Health Benefit	2,000	1,500	2,000
02-05641-0900	Longevity Pay	4,400	3,900	3,600
02-05641-1000	Social Security (FICA)	11,880	12,020	14,400
02-05641-1100	Life Insurance	40	29	40
02-05641-1200	Health Insurance	49,880	47,282	49,880
02-05641-1300	Retirement	13,790	18,501	20,470
02-05641-1400	Workers' Compensation	380	375	530
02-05641-1500	Unemployment Insurance	0	0	70
02-05641-1700	Education and Conferences	700	0	700
02-05641-1800	Employee Physicals	450	28	450
02-05641-3600	Office Supplies	1,300	864	1,200
02-05641-7000	Travel	300	0	300
02-05641-8200	Equipment Repair/Maintenance Contracts	2,300	1,806	2,300
02-05641-9700	New Equipment	600	341	0
	<b>TOTAL HEALTH INFORMATION MGMT</b>	<b>247,350</b>	<b>249,338</b>	<b>282,510</b>
	<b>STAFF DEVELOPMENT</b>			
02-05642-0100	Staff Development Director's Salary	37,620	40,275	74,930
02-05642-0200	RN Staff	28,610	28,306	0
02-05642-0900	Longevity Pay	860	0	200
02-05642-1000	Social Security (FICA)	4,510	5,447	5,730
02-05642-1100	Life Insurance	20	16	10
02-05642-1200	Health Insurance	18,490	17,267	15,900

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL		PROPOSED
		2020	12/31/2020	2021
		BUDGET	ACTUAL	BUDGET
02-05642-1300	Retirement	7,500	8,368	9,620
02-05642-1400	Workers' Compensation	1,400	1,395	1,320
02-05642-1500	Unemployment Insurance	0	0	30
02-05642-1700	In House Education	17,500	16,543	14,000
02-05642-2300	Consultant Services	1,080	500	1,500
02-05642-3800	Infection Control Expense	630	1,442	550
02-05642-3900	Staff Development Supplies and Expenses	1,800	1,093	870
02-05642-7000	Travel	800	300	760
02-05642-8200	Equipment Repair/Maintenance Contracts	200	0	200
02-05642-9700	New Equipment	200	326	450
02-05642-9900	Retiree Benefits	3,860	3,831	4,240
	<b>TOTAL STAFF DEVELOPMENT</b>	<b>125,080</b>	<b>125,109</b>	<b>130,310</b>
	<b>QUALITY MANAGEMENT</b>			
02-05643-0100	Quality Director's Salary	43,080	44,507	86,170
02-05643-0900	Longevity Pay	700	1,500	750
02-05643-1000	Social Security (FICA)	2,890	3,310	6,550
02-05643-1100	Life Insurance	0	0	10
02-05643-1200	Health Insurance	12,090	11,389	25,460
02-05643-1300	Retirement	4,890	4,540	10,970
02-05643-1400	Workers' Compensation	910	904	1,530
02-05643-1500	Unemployment Insurance	20	0	30
02-05643-1700	Education and Conferences	0	225	600
02-05643-2300	Consultant Services	200	0	200
02-05643-3900	Quality Mgmt Supplies and Expenses	380	315	610
02-05643-7000	Travel	420	0	420
02-05643-9900	Retiree Benefits	3,860	3,830	4,240
	<b>TOTAL QUALITY MANAGEMENT</b>	<b>69,440</b>	<b>70,520</b>	<b>137,540</b>
	<b>PLANT OPERATIONS</b>			
02-05650-0200	Maintenance Salaries	25,120	23,906	39,590
02-05650-0900	Longevity Pay	700	284	800
02-05650-1000	Social Security (FICA)	1,980	1,851	3,090
02-05650-1400	Workers' Compensation	540	533	710
02-05650-1500	Unemployment Insurance	0	0	20
02-05650-1700	Education and Conferences	1,500	75	1,500
02-05650-1800	Employee Physicals	310	21	310
02-05650-2800	Bio Hazardous Waste Disposal	1,350	1,264	1,350
02-05650-2900	Outside Services	40,500	32,024	43,000
02-05650-3900	Plant Supplies and Expenses	12,000	13,940	13,500
02-05650-6100	Electricity	90,000	83,013	90,000
02-05650-6300	Water	44,000	37,323	40,000
02-05650-6400	Sewer	57,000	52,973	54,000
02-05650-6500	Fuel	54,000	37,916	54,000
02-05650-6600	Propane	40,000	36,249	40,000
02-05650-7000	Travel	1,200	700	1,200
02-05650-7900	Vehicle Supplies and Expenses	9,000	2,103	7,000
02-05650-8100	Building Repairs	24,000	25,842	26,150
02-05650-8200	Equipment Repair/Maintenance Contracts	24,600	25,585	18,000
02-05650-8400	Snow Removal	13,000	10,050	12,000

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL	12/31/2020	PROPOSED
		2020	ACTUAL	2021
		BUDGET		BUDGET
02-05650-9300	Property Insurance	5,010	5,006	4,900
02-05650-9700	New Equipment	10,780	11,578	4,300
	<b>TOTAL PLANT OPERATIONS</b>	<b>456,590</b>	<b>402,237</b>	<b>455,420</b>
<b>LAUNDRY DEPARTMENT</b>				
02-05660-0200	Laundry Aides' Salaries	241,080	261,147	225,540
02-05660-0800	In Lieu of Health Benefit	0	0	1,600
02-05660-0900	Longevity Pay	9,200	5,888	8,100
02-05660-1000	Social Security (FICA)	17,610	19,030	16,860
02-05660-1100	Life Insurance	40	28	40
02-05660-1200	Health Insurance	84,120	90,661	73,400
02-05660-1300	Retirement	8,080	9,861	9,190
02-05660-1400	Workers' Compensation	5,180	5,171	4,120
02-05660-1500	Unemployment Insurance	0	0	80
02-05660-1700	Education and Conferences	200	0	200
02-05660-1800	Employee Physicals	1,800	43	1,800
02-05660-3700	Linens	18,000	13,367	18,000
02-05660-3900	Laundry Supplies and Expenses	17,500	8,893	16,000
02-05660-6200	Gas for Dryers	26,000	12,128	26,000
02-05660-7000	Travel	100	0	100
02-05660-8200	Equipment Repair/Maintenance Contracts	8,800	2,460	8,800
02-05660-9700	New Equipment	2,100	1,972	1,000
	<b>TOTAL LAUNDRY DEPARTMENT</b>	<b>439,810</b>	<b>430,647</b>	<b>410,830</b>
<b>HOUSEKEEPING DEPARTMENT</b>				
02-05670-0100	Environmental Services Manager	69,840	69,934	69,620
02-05670-0200	Porter Salaries	220,400	214,844	227,340
02-05670-0300	Housekeeping Aides' Salaries	229,650	242,469	232,900
02-05670-0400	Environmental Services Asst. Manager	62,340	62,706	62,260
02-05670-0800	In Lieu of Health Benefit	4,000	4,000	2,000
02-05670-0900	Longevity Pay	11,000	9,039	10,700
02-05670-1000	Social Security (FICA)	43,090	43,378	42,990
02-05670-1100	Life Insurance	110	92	110
02-05670-1200	Health Insurance	166,390	171,096	241,380
02-05670-1300	Retirement	28,890	29,170	32,410
02-05670-1400	Workers' Compensation	12,350	12,342	10,590
02-05670-1500	Unemployment Insurance	0	0	210
02-05670-1700	Education and Conferences	200	0	200
02-05670-1800	Employee Physicals	2,000	138	2,000
02-05670-3900	Housekeeping Supplies and Expenses	58,500	55,923	60,100
02-05670-7000	Travel	100	0	100
02-05670-8200	Equipment Repair/Maintenance Contracts	2,050	1,430	2,050
02-05670-9700	New Equipment	8,000	522	2,900
02-05670-9800	Furnishings	7,000	8,311	11,500
	<b>TOTAL HOUSEKEEPING DEPARTMENT</b>	<b>925,910</b>	<b>925,394</b>	<b>1,011,360</b>
<b>PHYSICIANS &amp; CONSULTANTS</b>				
02-05680-2200	Physician Services	535,000	595,489	555,000
02-05680-2300	Pharmacy Consultant	9,200	10,189	10,000
02-05680-2400	Medical Director	18,400	21,228	30,400

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL		PROPOSED
		2020 BUDGET	12/31/2020 ACTUAL	2021 BUDGET
02-05680-2500	Dentist Services	15,700	8,475	15,700
02-05680-2600	Mental Health Services for Residents	19,500	13,409	16,500
02-05680-2700	Mental Health Consultant	700	0	700
	<b>TOTAL PHYSICIANS &amp; CONSULTANTS</b>	<b>598,500</b>	<b>648,790</b>	<b>628,300</b>
<b>ACTIVITIES DEPARTMENT</b>				
02-05691-0100	Activity Director's Salary	54,280	55,424	54,920
02-05691-0200	Activity Aides' Salaries	251,490	256,511	250,550
02-05691-0800	In Lieu of Health Benefit	0	0	2,000
02-05691-0900	Longevity Pay	8,400	7,825	8,200
02-05691-1000	Social Security (FICA)	23,420	22,040	21,850
02-05691-1100	Life Insurance	70	53	70
02-05691-1200	Health Insurance	138,060	121,934	124,320
02-05691-1300	Retirement	30,290	32,842	34,180
02-05691-1400	Workers' Compensation	6,590	6,582	5,530
02-05691-1500	Unemployment Insurance	0	0	110
02-05691-1700	Education and Conferences	510	200	1,100
02-05691-1800	Employee Physicals	350	36	350
02-05691-2300	Consultant Services	4,200	5,263	5,500
02-05691-2900	Chaplain Services	3,000	3,000	3,000
02-05691-3900	Activities Supplies and Expenses	16,190	12,458	13,900
02-05691-7000	Travel	890	250	870
02-05691-8200	Equipment Repair/Maintenance Contracts	200	0	200
02-05691-9700	New Equipment	1,680	3,010	1,110
	<b>TOTAL ACTIVITIES DEPARTMENT</b>	<b>539,620</b>	<b>527,427</b>	<b>527,760</b>
<b>SOCIAL SERVICES</b>				
02-05692-0100	Social Services Salaries	199,220	177,786	180,520
02-05692-0800	In Lieu of Health Benefit	2,000	2,000	3,600
02-05692-0900	Longevity Pay	2,400	2,389	2,500
02-05692-1000	Social Security (FICA)	14,670	13,355	13,800
02-05692-1100	Life Insurance	40	28	40
02-05692-1200	Health Insurance	45,720	33,296	25,460
02-05692-1300	Retirement	21,810	17,144	16,580
02-05692-1400	Workers' Compensation	3,860	3,851	3,270
02-05692-1500	Unemployment Insurance	0	0	70
02-05692-1700	Education and Conferences	1,000	200	540
02-05692-1800	Employee Physicals	80	88	100
02-05692-3900	Social Services Supplies and Expenses	2,000	3,341	2,200
02-05692-7000	Travel	800	144	110
02-05692-9700	New Equipment	560	189	280
	<b>TOTAL SOCIAL SERVICES</b>	<b>294,160</b>	<b>253,811</b>	<b>249,070</b>
<b>PHYSICAL THERAPY</b>				
02-05693-0100	Restorative Aides' Salaries	79,560	74,224	93,810
02-05693-0200	Restorative Nurse	32,890	34,575	36,640
02-05693-0900	Longevity Pay	1,400	1,130	2,240
02-05693-1000	Social Security (FICA)	8,080	7,600	10,000
02-05693-1100	Life Insurance	30	11	40
02-05693-1200	Health Insurance	27,360	34,370	43,750



**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL	12/31/2020	PROPOSED
		2020 BUDGET	ACTUAL	2021 BUDGET
02-05693-1300	Retirement	12,550	6,344	16,740
02-05693-1400	Workers' Compensation	2,360	2,354	2,330
02-05693-1500	Unemployment Insurance	0	0	50
02-05693-2300	Physical Therapy Consultant	4,000	0	4,000
02-05693-3900	Physical Therapy Supplies and Expenses	2,700	1,715	3,000
02-05693-8200	Equipment Repair/Maintenance Contracts	200	59	200
02-05693-9700	New Equipment	0	0	0
	<b>TOTAL PHYSICAL THERAPY</b>	<b>171,130</b>	<b>162,381</b>	<b>212,800</b>
	<b>OCCUPATIONAL THERAPY</b>			
02-05694-2300	Consultant Services	4,000	0	4,000
02-05694-3900	OT Supplies and Expenses	2,500	1,638	2,000
02-05694-8200	Equipment Repair/Maintenance Contracts	100	0	100
02-05694-9700	New Equipment	1,600	1,479	1,300
	<b>TOTAL OCCUPATIONAL THERAPY</b>	<b>8,200</b>	<b>3,117</b>	<b>7,400</b>
	<b>SPEECH CONSULTANT</b>			
02-05698-2300	Speech Contracted Services	1,500	0	1,500
	<b>TOTAL SPEECH CONSULTANT</b>	<b>1,500</b>	<b>0</b>	<b>1,500</b>
	<b>COVID 19</b>			
02-06000-0000	Long Term Care Stabilization Program	663,225	753,450	0
02-06000-1000	LTC Stabilization Program Payroll Tax	50,039	55,739	0
02-06000-1500	LTCS Program Payment - Contract Staff	52,250	59,250	0
02-06000-2000	Covid19 Expenses	335,996	122,400	0
02-06000-2010	Covid 19 Testing	0	0	333,500
02-06100-3000	Grants and/or State & Federal Funds	1	0	0
	<b>TOTAL COVID 19</b>	<b>1,101,511</b>	<b>990,839</b>	<b>333,500</b>
	<b>TOTAL BERLIN NURSING HOME</b>	<b>15,603,654</b>	<b>14,762,696</b>	<b>15,149,245</b>
<b>NURSING HOME SPECIALS</b>				
02-09258-9714	Electric Beds	7,700	6,920	0
02-09258-9745	Steamer	25,000	14,746	0
02-09258-9755	Ice Machine	7,050	5,113	0
02-09258-9760	Dining System	16,500	16,486	0
02-09258-9761	Paving Employee/Delivery Entrance	25,000	25,000	0
02-09258-9762	Alladin Tray Delivery Carts (2)	0	0	10,900
02-09258-9763	Boiler	0	0	47,760
	<b>TOTAL CCNH SPECIALS</b>	<b>81,250</b>	<b>68,265</b>	<b>58,660</b>
	<b>TOTAL BERLIN NURSING HOME &amp; SPECIALS</b>	<b>15,684,904</b>	<b>14,830,962</b>	<b>15,207,905</b>
<b>COUNTY</b>				
	<b>COUNTY ADMINISTRATION</b>			
03-04100-0100	Commissioners' Salaries	23,800	23,800	23,800
03-04100-0200	Administrative Assistant	20,710	20,146	20,550
03-04100-0300	County Administrator	95,060	99,488	99,610

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL	12/31/2020	PROPOSED
		2020 BUDGET	ACTUAL	2021 BUDGET
03-04100-0400	Computer Systems Administrator	25,090	24,259	0
03-04100-0500	Human Resource/Payroll Coordinator	71,240	72,659	143,980
03-04100-0900	Longevity Pay	2,250	2,250	2,480
03-04100-1000	Social Security (FICA)	18,330	16,920	22,170
03-04100-1100	Life Insurance	160	51	150
03-04100-1200	Health Insurance	51,700	50,200	55,000
03-04100-1300	Retirement	23,920	27,949	33,210
03-04100-1400	Workers' Compensation	460	459	580
03-04100-1500	Unemployment Insurance	0	0	100
03-04100-1700	Education & Conferences	2,000	929	1,000
03-04100-2000	Outside Legal Services	10,000	13,970	15,000
03-04100-2400	IT Contracted Services	6,825	8,390	12,200
03-04100-2410	IT Hardware/Equipment	5,650	11,997	4,000
03-04100-2600	Human Resources/Payroll Allocation	(80,000)	(80,000)	(120,260)
03-04100-2700	Information Tech Allocation	(28,220)	(28,210)	0
03-04100-3600	Office Supplies	5,000	2,259	3,000
03-04100-3900	Administrative Supplies & Expense	8,000	6,491	8,000
03-04100-4000	Covid Testing	0	0	7,000
03-04100-6700	Advertising	2,700	3,364	4,000
03-04100-6800	Communications	500	1,479	1,500
03-04100-7000	Employees' Travel & Expense	6,000	638	3,000
03-04100-7100	Commissioners' Travel & Expense	38,000	36,184	63,000
03-04100-8100	Building Expense	6,000	7,045	0
03-04100-9300	Liability Insurance	930	839	800
03-04100-9700	New Equipment	1,000	995	1,000
<b>TOTAL COUNTY ADMINISTRATION</b>		<b>317,105</b>	<b>324,551</b>	<b>404,870</b>
<b>COUNTY TREASURER</b>				
03-04101-0100	Treasurer's Salary	4,000	4,000	4,000
03-04101-0200	Deputy Treasurer Salary	300	0	300
03-04101-1000	Social Security (FICA)	310	306	310
03-04101-1400	Workers' Compensation	10	7	10
03-04101-3900	Treasurer Supplies & Expense	1,500	1,228	1,500
03-04101-7000	Treasurer Travel & Expense	3,500	534	3,500
03-04101-9400	Fidelity Bonds	20	12	20
<b>TOTAL COUNTY TREASURER</b>		<b>9,640</b>	<b>6,088</b>	<b>9,640</b>
<b>COUNTY FINANCE</b>				
03-04102-0100	Finance Officer	86,730	89,764	87,200
03-04102-0200	Accounting Staff	78,660	81,418	80,280
03-04102-0800	In Lieu of Health Benefit	0	0	0
03-04102-0900	Longevity Pay	400	400	500
03-04102-1000	Social Security (FICA)	12,770	11,646	13,000
03-04102-1100	Life Insurance	60	55	60
03-04102-1200	Health Insurance	72,520	64,439	72,360
03-04102-1300	Retirement	18,520	18,402	23,590
03-04102-1400	Workers' Compensation	270	265	340
03-04102-1500	Unemployment Insurance	0	0	60
03-04102-1700	Education & Conferences	830	1,253	830
03-04102-2100	Audit Services	6,190	4,190	6,190

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL	12/31/2020	PROPOSED
		2020 BUDGET	ACTUAL	2021 BUDGET
03-04102-2200	Actuarial Attestation - OPEB	5,000	3,250	5,000
03-04102-2300	IT Contracted Services	8,925	6,193	9,700
03-04102-2310	IT Hardware/Equipment	5,650	1,755	0
03-04102-2400	Payroll/Accounting Allocation	(52,830)	(52,824)	(53,330)
03-04102-2500	Accounts Payable/Accounting Allocation	(47,930)	(47,916)	(48,250)
03-04102-2900	Outside Services	0	0	0
03-04102-3600	Office Supplies & Expense	5,000	6,702	5,000
03-04102-3800	Postage	1,500	1,409	1,800
03-04102-7000	Employee Travel & Expense	3,500	477	3,500
03-04102-8200	Equipment Repair/Maintenance Contracts	6,000	4,794	6,000
03-04102-9300	Liability Insurance	530	576	660
03-04102-9700	New Equipment	800	1,307	800
03-04102-9701	Covid 19 Expenses	13,210	0	0
	<b>TOTAL COUNTY FINANCE</b>	<b>226,305</b>	<b>197,552</b>	<b>215,290</b>
<b>COUNTY REPORT</b>				
03-04103-6700	Printing Expense	3,090	2,044	3,090
	<b>TOTAL COUNTY REPORT</b>	<b>3,090</b>	<b>2,044</b>	<b>3,090</b>
<b>COUNTY ATTORNEY</b>				
03-04110-0100	Attorney's Salary	81,000	81,000	86,000
03-04110-0200	Deputy/Assistant Attorney Salaries	124,250	111,794	126,120
03-04110-0300	Legal Secretary/Assistant Salaries	62,530	59,903	63,470
03-04110-0400	Investigator/Discover Coordinator	0	4,000	8,000
03-04110-0800	In Lieu of Health Benefit	4,000	0	6,000
03-04110-0900	Longevity Pay	1,200	1,200	1,200
03-04110-1000	Social Security (FICA)	20,620	19,415	21,210
03-04110-1100	Life Insurance	20	8	20
03-04110-1200	Health Insurance	23,670	12,750	21,750
03-04110-1300	Retirement	30,050	28,346	34,910
03-04110-1400	Workers' Compensation	730	723	780
03-04110-1500	Unemployment Insurance	0	0	70
03-04110-1700	Education and Conferences	5,000	930	5,000
03-04110-2300	Contracted Services	21,000	6,647	21,000
03-04110-2400	IT Contracted Services	13,720	12,630	14,000
03-04110-2410	IT Hardware/Equipment	9,880	12,443	0
03-04110-3600	Office Supplies	5,500	3,726	5,500
03-04110-3700	Dues and Subscriptions	1,700	1,735	1,700
03-04110-3800	Postage	1,200	1,185	1,200
03-04110-3900	Attorney Supplies and Expenses	3,000	1,471	3,000
03-04110-6800	Communications	5,500	3,248	5,500
03-04110-7000	Travel	6,000	2,019	6,000
03-04110-8200	Equipment Repair/Maintenance Contracts	3,500	3,663	3,500
03-04110-8800	Office Rent	18,640	18,632	18,940
03-04110-9300	Property Liability Insurance	1,000	1,023	900
03-04110-9700	New Equipment	500	0	1,534
03-04110-9800	Law Library	3,400	4,408	3,600
	<b>TOTAL COUNTY ATTORNEY</b>	<b>447,610</b>	<b>392,899</b>	<b>460,904</b>

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL	12/31/2020	PROPOSED
		2020	ACTUAL	2021
		BUDGET		BUDGET
<b>VICTIM/WITNESS ADVOCACY PROGRAM</b>				
03-04111-0100	Program Coordinator's Salary	48,320	43,055	53,220
03-04111-0200	Clerk Salary	13,530	11,975	13,350
03-04111-0800	In Lieu of Health Benefit	2,000	2,000	2,000
03-04111-1000	Social Security (FICA)	4,750	4,323	5,100
03-04111-1100	Life Insurance	20	10	20
03-04111-1200	Health Insurance	8,200	2,541	5,540
03-04111-1300	Retirement	6,910	6,147	8,400
03-04111-1400	Workers' Compensation	190	189	200
03-04111-1500	Unemployment Insurance	0	0	30
03-04111-1700	Education and Conferences	4,500	0	4,500
03-04111-2300	Contracted Services	2,000	533	2,000
03-04111-2400	IT Contracted Services	3,430	2,250	3,500
03-04111-2410	IT Hardware/Equipment	2,470	1,198	0
03-04111-3600	Office Supplies	2,000	310	2,000
03-04111-3700	Dues/Licenses/Subscriptions	50	0	50
03-04111-3800	Postage	1,050	592	1,050
03-04111-6800	Communications	2,500	1,704	2,500
03-04111-7000	Travel	2,000	0	2,000
03-04111-8200	Equipment Rental and Repair	100	0	100
03-04111-8800	Office Rent	3,950	3,942	4,010
03-04111-9300	Property Liability Insurance	260	237	200
	<b>TOTAL VICTIM/WITNESS ADVOCACY</b>	<b>108,230</b>	<b>81,008</b>	<b>109,770</b>
<b>REGISTER OF DEEDS</b>				
03-04120-0100	Register's Salary	45,000	45,000	47,500
03-04120-0200	Clerks' Salaries	74,680	66,747	68,180
03-04120-0300	Deputy Register's Salary	43,770	43,828	43,600
03-04120-0800	In Lieu of Health Benefit	2,000	1,500	2,000
03-04120-0900	Longevity Pay	2,600	1,800	1,400
03-04120-1000	Social Security (FICA)	12,780	10,980	12,480
03-04120-1100	Life Insurance	30	21	30
03-04120-1200	Health Insurance	62,000	57,669	64,460
03-04120-1300	Retirement	18,220	17,553	20,010
03-04120-1400	Workers' Compensation	270	270	330
03-04120-1500	Unemployment Insurance	0	0	40
03-04120-1700	Education and Conferences	700	325	700
03-04120-2400	IT Contracted Services	0	0	0
03-04120-2500	Secure Data Storage System	0	0	12,400
03-04120-3500	Record Books	200	0	200
03-04120-3600	Office Supplies and Expenses	2,500	2,720	2,700
03-04120-3800	Postage	2,300	1,526	2,300
03-04120-6800	Communications	1,400	1,639	1,740
03-04120-6900	Internet On-Line Service	8,400	9,100	8,400
03-04120-7000	Travel	1,500	114	1,500
03-04120-8200	Book Repair and Reproduction	8,300	8,190	8,300
03-04120-8700	Office Rent	26,310	26,310	26,740
03-04120-8800	Equipment Maintenance and Lease	22,300	30,759	20,610
03-04120-9300	Property Liability Insurance	520	515	550
03-04120-9600	Optical Disk Conversion	850	0	850

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL		PROPOSED
		2020 BUDGET	12/31/2020 ACTUAL	2021 BUDGET
03-04120-9800	Index Processing	36,100	26,998	20,400
03-04120-9900	Microfilm	2,000	1,645	2,000
	<b>TOTAL REGISTER OF DEEDS</b>	<b>374,730</b>	<b>355,209</b>	<b>369,420</b>
	<b>SHERIFF'S DEPARTMENT</b>			
03-04140-0100	Sheriff's Salary	59,000	59,000	59,000
03-04140-0200	Clerk's Salary	52,060	43,641	61,650
03-04140-0300	Deputy Special Details	20,000	11,458	30,000
03-04140-0400	Deputy Transportation Salaries	125,480	126,589	131,505
03-04140-0401	Deputy Full Time	161,270	164,285	159,250
03-04140-0402	Deputy Overtime	10,000	8,865	12,000
03-04140-0405	Deputy Stonegarden Salaries	22,220	9,492	51,860
03-04140-0406	School Resource Officer	0	0	0
03-04140-0600	Deputy Court Attendance Salaries	101,900	63,567	103,000
03-04140-0700	Deputy Civil Process/On-Call	24,680	17,981	24,680
03-04140-0701	Deputy OHRV Patrols	8,000	16,325	15,000
03-04140-0702	Deputy OHRV Patrols Grant	12,000	8,025	10,000
03-04140-0800	Deputy Forest Patrol Salaries	10,000	9,033	10,000
03-04140-0900	Longevity Pay	3,600	3,600	3,600
03-04140-1000	Social Security (FICA)	22,000	18,839	22,000
03-04140-1100	Life Insurance	40	31	40
03-04140-1200	Health Insurance	100,300	68,546	58,760
03-04140-1300	Retirement	51,480	60,041	56,230
03-04140-1400	Workers' Compensation	12,150	12,149	12,950
03-04140-1500	Unemployment Insurance	0	0	230
03-04140-1700	Officer Training Materials	5,000	4,903	5,000
03-04140-2300	Contracted Services	20,000	17,846	20,000
03-04140-2400	IT Contracted Services	16,300	14,275	16,400
03-04140-2410	IT Hardware/Equipment	12,000	5,419	0
03-04140-2900	Other Services: Extradition	3,000	40	3,000
03-04140-3500	Dues and Fees	10,750	9,582	11,000
03-04140-3600	Office Supplies	4,000	3,889	4,000
03-04140-3700	Gasoline	25,000	19,030	25,000
03-04140-3800	Postage	1,200	852	1,200
03-04140-3900	Other Supplies and Expenses	2,500	2,586	2,500
03-04140-4200	Prisoner Transportation Expenses	1,500	1,224	1,500
03-04140-4300	Deputy Training Expenses	2,000	798	2,000
03-04140-4500	Deputy Court Attendance Expenses	26,000	20,532	26,000
03-04140-4800	Deputy OHRV Expenses	6,000	5,966	6,000
03-04140-5200	Uniforms	8,000	6,896	8,000
03-04140-6800	Communications	11,800	9,253	11,800
03-04140-7000	Travel	2,000	1,157	7,000
03-04140-8100	Vehicle Purchase	58,000	50,868	33,000
03-04140-8200	Vehicle Repair	25,000	32,286	25,000
03-04140-8300	Equipment Repair/Maintenance Contracts	700	651	1,000
03-04140-8700	Rent	15,220	15,220	15,470
03-04140-9300	Property Liability Insurance	2,240	2,192	1,870
03-04140-9700	New Equipment	35,000	24,077	17,000
	<b>TOTAL SHERIFF'S DEPARTMENT</b>	<b>1,089,390</b>	<b>951,010</b>	<b>1,065,495</b>

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL	12/31/2020	PROPOSED
		2020 BUDGET	ACTUAL	2021 BUDGET
<b>SHERIFF'S GRANTS</b>				
03-04141-0000	Sheriff -1st Responder Covid19 Stipend	19,900	21,600	0
03-04141-1000	Sheriff -1st RCSP-Payroll Tax	290	564	0
03-04141-5300	Grants	50,000	8,924	0
	<b>TOTAL SHERIFF'S GRANTS</b>	<b>70,190</b>	<b>31,088</b>	<b>0</b>
<b>MEDICAL REFEREES</b>				
03-04150-2400	Medical Referees' Services	15,000	19,107	15,000
	<b>TOTAL MEDICAL REFEREES</b>	<b>15,000</b>	<b>19,107</b>	<b>15,000</b>
<b>STATE ASSISTANCE PROGRAMS</b>				
03-04193-5200	Home and Community Based Care	1,706,750	1,156,504	1,740,885
03-04193-5600	Intermediate Nursing Care	5,404,700	5,140,371	5,512,794
03-09417-5300	Integrated Delivery Network Services	577,223	192,408	0
	<b>TOTAL STATE ASSISTANCE PROGRAMS</b>	<b>7,688,673</b>	<b>6,489,284</b>	<b>7,253,679</b>
<b>CORRECTIONS DEPARTMENT</b>				
03-06100-0100	Superintendent's Salary	84,810	83,791	85,570
03-06100-0300	Sergeants' Salaries	197,670	196,185	202,860
03-06100-0400	Correctional Officers' Salaries	432,120	383,589	461,600
03-06100-0500	Corporals' Salaries	283,200	241,274	295,330
03-06100-0600	Training Salaries	8,000	3,460	8,000
03-06100-0700	Medical Services Nurses	196,560	195,932	200,820
03-06100-0800	In Lieu of Health Benefit	20,000	15,750	17,500
03-06100-0900	Longevity Pay	7,050	7,580	8,610
03-06100-1000	Social Security (FICA)	29,770	27,505	30,840
03-06100-1100	Life Insurance	210	192	210
03-06100-1200	Health Insurance	255,730	202,299	221,180
03-06100-1300	Retirement	325,620	271,416	373,770
03-06100-1400	Workers' Compensation	23,460	23,461	24,640
03-06100-1500	Unemployment Insurance	0	0	430
03-06100-1600	Employee Meals	14,500	16,661	14,500
03-06100-1700	Education and Conferences	1,000	368	1,000
03-06100-1800	Employee Physicals	400	1,216	400
03-06100-1900	Training Supplies and Expenses	8,500	4,899	8,500
03-06100-2000	Legal Services/Costs	1,000	0	1,000
03-06100-2200	IT Contracted Services	21,460	20,845	32,000
03-06100-2210	IT Hardware/Equipment	16,650	36,133	0
03-06100-2300	Physician Services	25,500	25,500	25,500
03-06100-2400	Nursing Services	500	324	500
03-06100-2500	Medical Services	87,750	36,459	80,000
03-06100-2600	Psych/Rehab/Anger Programs	35,000	13,700	30,000
03-06100-2650	Case Management	15,000	2,794	5,000
03-06100-2700	Dental Services	1,500	1,783	2,500
03-06100-2800	Electronic Monitoring Service	1,500	173	1,500
03-06100-2900	Hospitalization	7,500	0	7,500
03-06100-3000	Laundry Services	24,000	25,091	24,000
03-06100-3100	Maintenance Services	8,000	10,836	9,000
03-06100-3200	Administration Services	7,000	6,065	6,000

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL	12/31/2020	PROPOSED
		2020 BUDGET	ACTUAL	2021 BUDGET
03-06100-3600	Administrative Supplies	11,500	8,849	11,500
03-06100-3700	Publications	100	0	100
03-06100-3800	Inmate Clothing/Bedding	4,000	3,349	4,000
03-06100-3900	Corrections Supplies and Expenses	20,000	22,256	20,000
03-06100-4100	Inmate Pay	8,000	5,803	7,000
03-06100-5000	Food/Meals (Inmate Meals)	175,530	173,411	170,000
03-06100-5200	Uniforms	8,500	10,254	8,500
03-06100-5600	Prisoners: Other Institutions	90,000	63,500	75,000
03-06100-6100	Electricity	18,000	16,304	18,000
03-06100-6300	W.Stewartstown Water Dept. Expense	10,000	6,381	7,000
03-06100-6400	Sewer	4,000	4,042	4,000
03-06100-6500	Fuel	20,800	15,596	20,800
03-06100-6800	Communications	6,500	6,512	6,500
03-06100-7000	Travel	4,000	1,825	3,000
03-06100-7900	Vehicle Supplies and Expenses	4,500	3,605	4,000
03-06100-8100	Building Repairs/Maintenance	25,000	13,648	25,000
03-06100-8200	Equipment Repair/Maintenance Contracts	6,500	4,551	6,500
03-06100-9300	Property Liability Insurance	5,790	6,065	6,180
03-06100-9700	New Equipment	3,000	1,718	3,000
03-06100-9900	Retiree Benefits	37,720	38,219	35,040
<b>TOTAL CORRECTIONS DEPARTMENT</b>		<b>2,604,400</b>	<b>2,261,166</b>	<b>2,615,380</b>
<b>CORRECTIONS SPECIAL</b>				
03-06197-0000	1st Responder Covid 19 Stipend Program	56,400	56,400	0
03-06197-1000	1st RC19SP Payroll Tax	1,500	1,301	0
03-06197-1100	Covid Testing	0	0	24,000
03-06197-9707	Video Surveillance Equipment	0	0	4,000
03-06197-9708	Vehicle Purchase/Lease	0	0	0
<b>TOTAL CORRECTIONS SPECIALS</b>		<b>57,900</b>	<b>57,701</b>	<b>28,000</b>
<b>TOTAL CORRECTIONS &amp; SPECIALS</b>		<b>2,662,300</b>	<b>2,318,868</b>	<b>2,643,380</b>
<b>LAND MANAGEMENT</b>				
03-07100-2000	Legal Fees & Services	500	0	500
03-07100-8000	Other Expense	200	0	200
03-07100-8100	Building Repairs/Maintenance	2,500	0	2,500
03-07100-8300	Land Maintenance	3,000	392	3,000
03-07100-8500	Real Estate Taxes	5,500	5,242	5,600
03-07100-9300	Property Liability Insurance	300	290	280
03-07100-9900	Retiree Benefits	4,840	5,067	5,760
<b>TOTAL LAND MANAGEMENT</b>		<b>16,840</b>	<b>10,990</b>	<b>17,840</b>
<b>COUNTY ADMINISTRATIVE BUILDING</b>				
03-08100-8000	Other Expense	0	0	0
03-08100-8100	Building Repairs/Maintenance	0	0	50,000
03-08100-6100	Electricity	0	0	2,000
03-08100-6500	Fuel	0	0	5,000
03-08100-8400	Snow Removal	0	0	2,000
03-08100-9300	Property Liability Insurance	0	0	200
<b>TOTAL COUNTY ADMINI. BUILDING</b>		<b>0</b>	<b>0</b>	<b>59,200</b>

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL 2020 BUDGET	12/31/2020 ACTUAL	PROPOSED 2021 BUDGET
<b>COOPERATIVE EXTENSION</b>				
03-08360-0200	Clerical Salaries	19,500	17,865	0
03-08360-1000	Social Security (FICA)	1,400	1,335	0
03-08360-1100	Life Insurance	10	3	0
03-08360-1200	Health Insurance	4,150	3,908	0
03-08360-1300	Retirement	1,500	1,176	0
03-08360-1400	Workers' Compensation	170	161	0
03-08360-1500	Unemployment Insurance	0	0	0
03-08360-1700	Education and Conferences	1,330	0	0
03-08360-2300	Contracted Services	201,040	181,552	233,170
03-08360-9800	Contracted Services/Office Renovations	15,000	15,000	0
	<b>TOTAL COOPERATIVE EXTENSION</b>	<b>244,100</b>	<b>221,000</b>	<b>233,170</b>
<b>COÖS COUNTY CONSERVATION DISTRICT</b>				
03-08400-0100	District Administrator Salary	61,140	60,888	32,570
03-08400-0900	Longevity	0	0	0
03-08400-1000	Social Security (FICA)	4,600	4,371	2,500
03-08400-1100	Life Insurance	10	7	10
03-08400-1200	Health Insurance	20,810	12,906	34,400
03-08400-1300	Retirement	6,830	6,594	4,110
03-08400-1400	Workers' Compensation	90	81	70
03-08400-1500	Unemployment Insurance	0	0	10
03-08400-1900	Education Workshops	0	0	1,000
03-08400-7000	Travel	1,500	1,152	1,500
03-08400-9300	Property and Liability Insurance	0	0	1,420
03-08400-9900	Retiree Benefits	8,260	7,279	13,470
	<b>TOTAL CONSERVATION DISTRICT</b>	<b>103,240</b>	<b>93,279</b>	<b>91,060</b>
<b>DEBT SERVICE</b>				
03-09150-9200	Interest: Short-Term Notes	75,000	40,428	75,000
03-09160-9000	Principal: Long-Term Notes	40,267	13,733	56,605
03-09170-9000	Interest: Long-Term Notes	23,139	175	36,175
	<b>TOTAL DEBT SERVICE</b>	<b>138,406</b>	<b>54,335</b>	<b>167,780</b>
<b>COUNTY DELEGATION</b>				
03-09300-7400	Delegation Expenses	10,000	7,979	10,000
03-09300-7500	Contingency Fund	5,000	0	5,000
	<b>TOTAL COUNTY DELEGATION</b>	<b>15,000</b>	<b>7,979</b>	<b>15,000</b>
<b>OTHER SPECIAL APPROPRIATIONS</b>				
03-09401-5300	Senior Meals	17,000	17,000	17,000
03-09402-5300	Retired Senior Volunteer Program	17,000	17,000	17,000
03-09403-5300	Child Advocacy Center of Coos County	15,000	15,000	15,000
03-09405-5300	Response Program	6,000	6,000	6,000
03-09407-5300	North Country Transit	36,000	36,000	36,000
03-09407-5301	Long Distance Medical Transportation	0	0	0
03-09409-5300	Coös Economic Development Corp	45,000	45,000	45,000
03-09410-5300	Food Pantry Program	5,000	1,200	5,000
03-09411-5300	Funerals: County Assisted Person	4,500	2,190	4,500
03-09413-5300	Homeless Outreach Intervention & Prevent.	7,000	7,000	10,000



**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL		PROPOSED
		2020	12/31/2020	2021
		BUDGET	ACTUAL	BUDGET
03-09415-5300	Coös ServiceLink Resource Center	5,800	5,800	5,800
03-09416-5300	Energy Assistant Services Program	5,000	5,000	5,000
	<b>TOTAL OTHER SPECIAL APPROPRIATIONS</b>	<b>163,300</b>	<b>157,190</b>	<b>166,300</b>

**COUNTY SPECIALS**

03-09450-5301	Reserve for 53rd Payroll	0	0	50,000
03-09450-5302	Water System Connection	358,000	296,756	0
03-09450-5303	Administrative Building Renovations	211,800	211,800	0
03-09450-5304	County Server and Components	0	0	0
	<b>TOTAL COUNTY SPECIALS</b>	<b>569,800</b>	<b>508,556</b>	<b>50,000</b>

**TOTAL COUNTY**

**14,262,949      12,222,037      13,291,688**

**FEDERAL FUNDS**

05-08100-3700	CDBG: Public Facilities	500,000	0	500,000
05-08100-4000	CDBG: Community & Wellness Ctr Prjct	500,000	0	500,000
05-08100-4010	CDBG: Community Planning Grant	12,000	0	12,000
	<b>TOTAL FEDERAL FUNDS</b>	<b>1,012,000</b>	<b>0</b>	<b>1,012,000</b>

**COÖS COUNTY RECYCLING CENTER**

07-09100-0100	Supervisor Salary	34,910	33,520	35,720
07-09100-0800	In Lieu of Health Benefit	1,200	1,500	1,200
07-09100-0900	Longevity Pay	420	420	490
07-09100-1000	Social Security (FICA)	520	508	530
07-09100-1300	Retirement	10,050	8,992	11,340
07-09100-1400	Workers' Compensation	1,400	1,368	1,400
07-09100-1500	Unemployment Insurance	60	0	60
07-09100-3700	Gasoline/Diesel	12,120	9,276	12,000
07-09100-3900	Recycling Supplies and Expenses	8,000	5,190	8,000
07-09100-4000	Commodity Disposal Fees	5,000	4,827	5,000
07-09100-6100	Electricity	3,500	2,842	3,500
07-09100-6500	Fuel	3,500	2,231	4,000
07-09100-6800	Communications	500	631	500
07-09100-7900	Equipment Repairs and Expenses	10,000	27,888	11,500
07-09100-8100	Building/Grounds Maintenance	6,000	4,532	7,000
07-09100-9300	Property Liability Insurance	480	424	480
07-09100-9704	Roll-Off Containers	0	0	0
07-09100-9706	Truck	56,210	56,210	49,100
07-09100-9707	Interest on Truck Loan	0	0	1,000
	<b>TOTAL RECYCLING CENTER</b>	<b>153,870</b>	<b>160,359</b>	<b>152,820</b>

**COÖS COUNTY  
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	TOTAL 2020 BUDGET	12/31/2020 ACTUAL	PROPOSED 2021 BUDGET
<b>TRANSFER STATION</b>				
08-09200-0100	Operator's Salary	25,680	24,210	26,080
08-09200-0900	Longevity Pay	900	523	1,600
08-09200-1000	Social Security (FICA)	1,970	1,892	2,060
08-09200-1400	Workers' Compensation	990	982	1,060
08-09200-1500	Unemployment Insurance	0	0	10
08-09200-3900	Transfer Station Supplies and Expenses	1,000	853	1,000
08-09200-6100	Electricity	1,000	1,218	1,200
08-09200-6500	Fuel	1,000	182	800
08-09200-6800	Communications	500	727	500
08-09200-9300	Property Liability Insurance	100	96	80
	<b>TOTAL TRANSFER STATION</b>	<b>33,140</b>	<b>30,684</b>	<b>34,390</b>
<b>TOTAL APPROPRIATIONS</b>		<b>45,132,089</b>	<b>40,336,988</b>	<b>43,187,323</b>



## **BUDGET PROPOSAL**

### **REVENUES**

**COÖS COUNTY  
BUDGET - REVENUE**

ACCOUNT #	DESCRIPTION	TOTAL FY 2020 DELEGATION	12/31/2021 ACTUAL	FY 2021 PROPOSED BUDGET
<b>WEST STEWARTSTOWN NURSING HOSPITAL</b>				
<b>SERVICES TO RESIDENTS</b>				
01-05021-0000	Medicaid New Hampshire	3,509,350	3,400,902	4,135,830
01-05022-0000	Private Pay	1,423,500	1,170,773	1,095,000
01-05023-0000	Medicaid Other States	862,300	710,655	659,920
	<b>TOTAL SERVICES TO RESIDENTS</b>	<b>5,795,150</b>	<b>5,282,331</b>	<b>5,890,750</b>
<b>SERVICES TO OTHERS</b>				
01-05040-0000	Sale of Meals: Employees	8,100	2,207	100
01-05041-0000	Sale of Meals: Guests	1,700	130	100
	<b>TOTAL SERVICES TO OTHERS</b>	<b>9,800</b>	<b>2,337</b>	<b>200</b>
<b>OTHER REVENUES</b>				
01-05049-0001	Refunds: Prior Year Expense	100	2,641	100
01-05049-0002	Covid Testing Reimbursement	0	0	312,000
	<b>TOTAL OTHER REVENUES</b>	<b>100</b>	<b>2,641</b>	<b>312,100</b>
<b>QUALITY INCENTIVE PROGRAM</b>				
01-05050-0000	NH Quality Incentive Payment	920,000	1,146,753	920,000
	<b>TOTAL QUALITY INCENTIVE PROGRAM</b>	<b>920,000</b>	<b>1,146,753</b>	<b>920,000</b>
<b>SERVICES</b>				
01-05055-0000	Medicaid Proportional Payment	1,650,000	1,822,222	1,650,000
01-05061-0000	Grants and/or State & Federal Funds	424,856	537,104	100
01-05066-0000	LTC Stabilization Funds	726,750	763,500	0
01-05066-0100	LTC Stabilization Funds - Contract Staff	22,000	31,500	0
	<b>TOTAL SERVICES</b>	<b>2,823,606</b>	<b>3,154,326</b>	<b>1,650,100</b>
<b>CAPITAL PROJECT</b>				
01-05067-0000	IT Hardware/Equipment Note	164,000	151,417	0
	<b>TOTAL CAPITAL PROJECTS</b>	<b>164,000</b>	<b>151,417</b>	<b>0</b>
	<b>TOTAL WS NURSING HOSPITAL</b>	<b>9,712,656</b>	<b>9,739,804</b>	<b>8,773,150</b>

<b>BERLIN NURSING HOME</b>				
<b>SERVICES TO RESIDENTS</b>				
02-05521-0000	Medicaid New Hampshire	4,692,000	4,694,550	4,492,000
02-05522-0000	Private Pay	1,300,000	1,725,300	1,500,000
02-05523-0001	Medicare A	1,200,000	1,017,306	883,500
02-05523-0002	Medicare B	260,000	433,439	355,000
02-05523-0003	Medicare Supplemental Insurance	300,000	221,960	230,000
	<b>TOTAL SERVICES TO RESIDENTS</b>	<b>7,752,000</b>	<b>8,092,555</b>	<b>7,460,500</b>
<b>SERVICES TO OTHERS</b>				
02-05524-0000	Sale of Meals: Guests	2,380	282	3,300
02-05525-0000	Sale of Meals: Employees	7,500	7,386	0
	<b>TOTAL SERVICES TO OTHERS</b>	<b>9,880</b>	<b>7,668</b>	<b>3,300</b>

**COÖS COUNTY  
BUDGET - REVENUE**

ACCOUNT #	DESCRIPTION	TOTAL FY 2020 DELEGATION	12/31/2021 ACTUAL	FY 2021 PROPOSED BUDGET
<b>OTHER REVENUES</b>				
02-05531-0000	Sale of Equipment	0	0	0
02-05532-0000	Refunds: Prior Year Expense	0	3,862	0
02-05532-0001	Covid Testing Reimbursement	0	0	333,500
	<b>TOTAL OTHER REVENUES</b>	<b>0</b>	<b>3,862</b>	<b>333,500</b>
<b>QUALITY INCENTIVE PROGRAM</b>				
02-05550-0000	NH Quality Incentive Payment	1,390,000	1,564,183	1,390,000
	<b>TOTAL QUALITY INCENTIVE PRGRM</b>	<b>1,390,000</b>	<b>1,564,183</b>	<b>1,390,000</b>
<b>SERVICES</b>				
02-05055-0000	Medicaid Proportional Payment	1,700,000	2,385,156	2,300,000
02-05529-0100	CARES Act	476,910	631,907	0
02-05532-0100	LTC Stabilization funds	663,225	794,400	0
02-05532-0200	LTC Stabilization funds - Contract Staff	52,250	49,500	0
02-05536-0000	Grants and/or State & Federal Funds	22,161	73,551	0
	<b>TOTAL SERVICES</b>	<b>2,914,546</b>	<b>3,934,514</b>	<b>2,300,000</b>
<b>CAPITAL PROJECTS</b>				
02-05580-0000	IT Hardware/Equipment Note	154,000	163,726	0
	<b>TOTAL CAPITAL PROJECTS</b>	<b>154,000</b>	<b>163,726</b>	<b>0</b>
	<b>TOTAL BERLIN NURSING HOME</b>	<b>12,220,426</b>	<b>13,766,508</b>	<b>11,487,300</b>
<b>COUNTY GOVERNMENT</b>				
<b>CAPITAL PROJECT</b>				
03-04000-0003	NH DWSRF Project Funding	358,000	296,691	0
03-04000-0004	IT Hardware/Equipment Note	52,300	69,803	0
03-04000-0005	Administrative Building Loan/Grant	211,800	211,800	0
	<b>TOTAL CAPITAL PROJECT</b>	<b>622,100</b>	<b>578,294</b>	<b>0</b>
<b>TAXES AND SERVICES</b>				
03-04001-0000	County Tax	16,374,362	16,374,362	17,712,308
03-04002-0000	Grants and/or State & Federal Funds	10,000	10,189	100
	<b>TOTAL TAXES AND SERVICES</b>	<b>16,384,362</b>	<b>16,384,551</b>	<b>17,712,408</b>
<b>REGISTER OF DEEDS</b>				
03-04011-0000	Register of Deeds Fees	270,000	375,043	280,000
03-04011-0001	Deeds: Surcharge Account	5,000	5,000	0
	<b>TOTAL REGISTER OF DEEDS</b>	<b>275,000</b>	<b>380,043</b>	<b>280,000</b>
<b>SHERIFF'S DEPARTMENT</b>				
03-04010-0000	Sheriff: Court Security	110,400	99,173	110,400
03-04012-0100	Sheriff: Forest Service Contracts	18,000	12,400	18,000
03-04012-0300	Sheriff: Special Details	20,000	16,455	30,000
03-04014-0000	Sheriff: Juvenile Transports	5,000	2,735	5,000
03-04015-0000	Sheriff: Civil Process Fees	85,000	51,416	85,000
03-04017-0000	Sheriff: Sale of Equipment	8,000	0	5,000

**COÖS COUNTY  
BUDGET - REVENUE**

ACCOUNT #	DESCRIPTION	TOTAL FY 2020 DELEGATION	12/31/2021 ACTUAL	FY 2021 PROPOSED BUDGET
03-04018-0000	Sheriff: IEA Refunds	500	0	500
03-04020-0000	Sheriff: Grants	83,720	25,375	52,860
03-04022-0000	Sheriff: OHRV Fines/Tickets	20,000	79,349	40,000
03-04023-0000	Sheriff: School Resource Officer	0	0	0
03-04025-0000	Sheriff - 1st Responder Covid 19 Stipend	19,900	19,886	19,900
	<b>TOTAL SHERIFF'S DEPARTMENT</b>	<b>370,520</b>	<b>306,790</b>	<b>366,660</b>
	<b>VICTIM/WITNESS ADVOCACY PROGRAM</b>			
03-04013-0100	Victim/Witness Advocacy Program	40,500	22,962	40,500
	<b>TOTAL VICTIM/WITNESS ADVOCACY</b>	<b>40,500</b>	<b>22,962</b>	<b>40,500</b>
	<b>COUNTY ATTORNEY</b>			
03-04013-0200	Prosecutor's Grant	10,000	11,642	10,000
03-04013-0400	Grants and/or State & Federal Funds	2,000	2,499	2,000
	<b>TOTAL COUNTY ATTORNEY</b>	<b>12,000</b>	<b>14,141</b>	<b>12,000</b>
	<b>CORRECTIONS DEPARTMENT</b>			
03-06040-0000	Corrections: Board and Room	1,000	0	1,000
03-06041-0000	Corrections: Electronic Monitoring Fees	1,500	460	1,000
03-06043-0000	Corrections: Grants	36,500	4,127	0
03-06090-0000	Corrections: Miscellaneous Income	7,500	6,557	0
03-06191-0000	Corrections: FRC19 Stipend	53,930	53,914	0
	<b>TOTAL CORRECTIONS DEPARTMENT</b>	<b>100,430</b>	<b>65,059</b>	<b>2,000</b>
	<b>LAND MANAGEMENT</b>			
03-07051-0000	Land Rental	7,500	8,645	7,500
03-07052-0000	Building Rental	1,725	1,580	1,725
	<b>TOTAL LAND MANAGEMENT</b>	<b>9,225</b>	<b>10,225</b>	<b>9,225</b>
	<b>INVESTMENTS</b>			
03-09061-0000	Interest: Savings and CD's	30,000	24,910	25,000
03-09062-0000	Interest: Delinquent Taxes	500	29	500
	<b>TOTAL INVESTMENTS</b>	<b>30,500</b>	<b>24,940</b>	<b>25,500</b>
	<b>OTHER REVENUES</b>			
03-09093-0000	Federal Lands: PILT	250,000	270,489	250,000
03-09097-0000	Refunds: Prior Year Expense	10,000	18,849	10,000
03-09098-0000	Miscellaneous Income	25,000	48,028	25,000
03-09099-0000	Surplus to Reduce Taxes	3,600,000	3,600,000	3,000,000
	<b>TOTAL OTHER REVENUES</b>	<b>3,885,000</b>	<b>3,937,366</b>	<b>3,285,000</b>
	<b>REVENUE FROM RESERVE FUNDS</b>			
03-09096-0000	Transfer funds from Facility Fund	0	0	0
03-09096-1000	Transfer funds from Sick Leave Trust	75,000	0	0
03-09099-0100	Transfer funds fr. 53rd Payroll Fund	200,000	200,000	0
	<b>TOTAL RESERVE FUNDS TRANSFER</b>	<b>275,000</b>	<b>200,000</b>	<b>0</b>
	<b>TOTAL COUNTY GOVERNMENT</b>	<b>22,004,637</b>	<b>21,924,370</b>	<b>21,733,293</b>

**COÖS COUNTY  
BUDGET - REVENUE**

ACCOUNT #	DESCRIPTION	TOTAL FY 2020 DELEGATION	12/31/2021 ACTUAL	FY 2021 PROPOSED BUDGET
<b>FEDERAL FUNDS</b>				
05-08010-0000	CDBG: Public Facilities	500,000	0	500,000
05-08012-0000	CDBG: Community & Wellness Cntr Prjct	500,000	0	500,000
05-08013-0000	CDBG: Community Planning Grant	12,000	0	12,000
	<b>TOTAL FEDERAL FUNDS</b>	<b>1,012,000</b>	<b>0</b>	<b>1,012,000</b>
<b>COÖS COUNTY RECYCLING CENTER</b>				
07-09051-0000	Interest on Equipment Fund	0	349	0
07-09052-0000	Municipal Reimbursements	42,800	42,801	56,210
07-09053-0000	Transfer from Savings	30,000	30,000	11,870
07-09053-0001	Colebrook Reimbursement (Roll Off)	0	0	0
07-09055-0000	Sale of Cardboard	0	26,081	0
07-09055-0001	Sale of Newspaper	0	2,459	0
07-09055-0003	Sale of Mixed Paper	0	442	0
07-09056-0000	Sale of Aluminum/Steel	0	13,913	0
07-09057-0000	Sale of Plastics	0	8,857	0
07-09058-0000	Sale of Returnables	0	26,758	0
07-09058-0002	Miscellaneous Income	0	5,469	0
07-09059-0000	Surplus to Reduce Municipal (Commodities)	81,070	81,070	85,000
	<b>TOTAL RECYCLING CENTER</b>	<b>153,870</b>	<b>238,198</b>	<b>153,080</b>
<b>TRANSFER STATION</b>				
08-09080-0000	Town Reimbursements	28,500	28,500	28,500
	<b>TOTAL TRANSFER STATION</b>	<b>28,500</b>	<b>28,500</b>	<b>28,500</b>
<b>TOTAL REVENUES</b>		<b>45,132,089</b>	<b>45,697,380</b>	<b>43,187,323</b>

COÖS COUNTY DELEGATION  
QUARTERLY MEETING  
Friday, February 21, 2020 - 10:00 a.m.  
Coös County Nursing Home - Berlin, NH

Present: Representatives Wayne Moynihan - Chair; Edith Tucker - Vice Chair; Larry Laflamme - Clerk; Kevin Craig; Michael Furbush; Troy Merner, Henry Noël and Yvonne Thomas. Also present: Commissioners Tom Brady, Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Nursing Hospital Administrator Laura Mills; Nursing Home Administrator Lynn Beede; Sheriff Brian Valerino; Captain Keith Roberge; Administrative Assistant Linda Harris; a member of the press; and several members of the public (*list of attendees on file*).

Chairman Moynihan called the meeting to order at 10:14 a.m. Captain Keith Roberge led the Pledge of Allegiance. The roll was called by the Clerk, Representative Laflamme. There were eight members present. Representatives Fothergill and Hatch were absent.

Review & Approval of Minutes:

A motion was made by Representative Merner, seconded by Representative Thomas to approve the minutes of the November 8, 2019, quarterly meeting; the November 18, 2019, informational meeting; the December 7, 2019, joint meeting; and, the December 7, 2019, meeting / public hearing. The motion was approved in the affirmative by voice vote.

Hearing of the Public:

- a. Robert Larson distributed copies of 2019 Second Amendment Sanctuary Ordinance for Coös County New Hampshire and read the following prepared statement:

*Thank you Chairman Moynihan and delegation*

*I present to you a "peoples" resolution, originated from the people, by the people and for the people of Coös County.*

*This resolution is titled the "2019 second amendment sanctuary ordinance for Coös County, New Hampshire."*

*We find it necessary to come to you today to request a vote of passage of this resolution due to the recent displays of disregard of the NH Constitution by State Representatives and agencies.*

*Either by naivety or agenda, our NH constitutional rights are being compromised under the cloak of safety and security.*

*As President Kennedy said in his inaugural address of 1961: "...The same revolutionary beliefs for which our forebears fought are still at issue around the globe, the beliefs that the rights of man come not from the generosity of the state, but from the hand of God. We dare not forget today that we are the heirs of that first revolution..."*

*We live in the "live free or die" state, not the Live securely and be a slave" state.*

*These grievances will not be tolerated any further.*

*The power of this resolution need not be in the courtroom.*

*It solely lies within the Constitutional power of the people and enforced by the elected county sheriff's department.*

*This delegation has the power, at the request of its citizenry, to adopt this resolution today thus bringing to bear the full authority given to it. Of which includes:*

- 1. Stop funding enforcement activity of any such action brought through an unconstitutional law.*
- 2. Hold the sheriff's department harmless for actions required by them to stop the enforcement of unconstitutional laws.*

*I want to thank the representatives that voted for the so called "Red Flag law" and other such legislation pending the House. You have awoken the people. You have activated the individual. And now the individual has spoken.*



*Your oath of office dictates that you uphold and protect the NH constitution.  
We ask you simply follow your oath here today and pass this resolution.  
I relinquish the rest of my time to allow the board to deliberate and vote on the matter at hand.*

Additional comments were made by Robert Elwell of Lancaster, Seth King of Whitefield and Tiffany Hale of Berlin.

Commissioner Rick Samson explained that he was representing District 3 and not the Board of Commissioners. Commissioner Samson asked the Delegation to consider the \$100 appropriation requested in the resolution on page 4. He explained that the requested appropriation had not been discussed previously with the Commissioners.

Chairman Moynihan explained that the item (resolution) was not on the meeting agenda for discussion. He added in order for the Delegation to take action on such items these items must be publicly announced and noticed. If the resolution is introduced by a member of the Delegation, the resolution would be placed on the next quarterly meeting agenda. A motion was made by Representative Furbush, seconded by Representative Merner to place the Second Amendment Ordinance on the agenda of the next quarterly meeting. The motion was approved by voice vote.

Holly Bachman, Shelburne, reported that she had submitted the resolution to the NH Firearms Coalition for legal review prior to the approval. Representative Tucker stated that any changes made would be debated at the meeting.

*Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Period Ended December 31, 2019:* Chairman Moynihan reviewed the appropriations of the Coös County Financial Statements.

Representative Noël questioned the status of the water system connection. The County Administrator replied that the project was not completed at this time. The water has been connected to the Stewartstown Water Precinct. However, other items such as the sprinkler system and the demolition of the reservoir are still in progress. The first payment on the loan will not be until the end of 2020. A motion was made by Representative Merner, seconded by Representative Craig to approve the Coös County Fourth Quarter expenditures in the amount of \$36,641,810. The motion was approved by roll call vote 8-0.

Chairman Moynihan reviewed the revenues of the Coös County Financial Statements. There were no questions. A motion was made by Representative Noël, seconded by Representative Merner to approve the fourth quarter revenues of \$40,427,195. The motion was approved by roll call vote 8-0.

Chairman Moynihan reviewed the Unincorporated Places Expenditures. There were no questions. A motion was made by Representative Merner, seconded by Representative Thomas to approve the Unincorporated Places fourth quarter expenditures of \$1,245,807. The motion was approved by roll call vote 8-0.

Chairman Moynihan reviewed the Unincorporated Places Revenues. There were no questions. A motion was made by Representative Tucker, seconded by Representative Noël to approve the Unincorporated Places fourth quarter revenues of \$1,288,672. The motion was approved by roll call vote 8-0.

*Old Business:*

- a. Coös County 2020 budget, further discussion with the Commissioners:  
Commissioner Grenier speaking on behalf of the Board stated that the only item not included in the budget was the request for IDN funding for 2019 which was received from Henry Litman after the budget had been approved by the Board. The request for funding of the IDN in the amount of \$192,000 will need to be added to the budget as the 2019 appropriation was not included in the 2019 budget.

Commissioner Grenier continued that the budget included a \$1/hour for all licensed nursing staff (RNs, LPNs, MNAs and LNAs) in both nursing homes; a 1.5% COLA for all employees; and a complete rebuild of the IT system county-wide.

The Board has recommended to the Delegation to sell the county house. The renovations are not a good long-term fit. The cost of the proposed repairs were removed from the budget.

The proposed amount of the surplus \$3,600,000 was also included in the budget.

The 2019 county tax warrant was \$15,573,805. The proposed county tax warrant was \$16,160,183; an estimated 3.63% county tax increase.

Chairman Moynihan requested that the Board submit the request to sell the house in writing with reasons stated and the Delegation will take action at that time. Commissioner Grenier added that the house will not be reappraised until the Delegation approves the sale.

Representative Thomas inquired as to when the County would be getting funds back from the State from the IDN funding. Representative Merner replied that funds are distributed to the IDN 7 and not directly to the County. It was noted that IDN funding is currently not funded after 2020.

Chairman Moynihan noted that in December there was a potential 13% increase to the county tax; however, the budget as presented indicates a potential three percent increase. He asked where in the budget was a significant change made or was it the change in surplus. Commissioner Grenier replied that the changes were made as a collective group.

Commissioner Grenier also stated that Medicaid rates of increased however the ProShare amount will decrease.

Representative Merner questioned the increase in workers comp in all departments. The Finance Director explained that last year was a premium holiday whereas this year is the full rate.

Representative Thomas stated that she would not be able to vote for the budget if the Department of Corrections budget remained at \$2,606,870 because that means that it cost \$113,636 per prisoner. She went on the internet and found numbers. Based on her calculations the cost per inmate is \$311 per day. The average cost per day at other county levels is average \$125. She continued that maybe Mayor Grenier believes that Berlin residents can afford this but she does not. It's just too much money. She would not mind being average with everyone else. Chairman Moynihan noted that the Superintendent could not be at the meeting because of issues at the jail. He will ask the Superintendent to attend the March 7 meeting. Representative Thomas continued that she had obtained information on the internet about every county in the state. Belknap 43, Carroll 56, Merrimack at 103, Grafton 59, Sullivan 68 and Coös at 113. There are 23 inmates and 22 staff; so there is one guard per inmate. The average is 3.5 guards per inmate. She believed that staff could be below 22. This could be done by attrition. She concluded that this is more money than the people from Berlin can afford. She lives with these people. They are not rich and they cannot afford this cost.

Representative Furbush asked if the population does not support the staff why not send the inmates to another facility. Representative Tucker suggested that the subcommittee meet with the Superintendent to discuss the issues prior to the next meeting. Representative Craig stated that he was on the DOC subcommittee. Chairman Moynihan urged all subcommittees to meet.

Commissioner Grenier stated that he took offense that a Delegation member would state that he was ok with people paying higher taxes. The statement was uncalled for. Representative Thomas apologized. If there are any detailed discussions about reducing staff at Corrections, someone from the finance department will need

to sit in on the discussion. It will cost the County a lot of money to reduce headcount. Chairman Moynihan noted that the Superintendent has been active in creating treatment programs and doing a great job.

Commissioner Brady noted that Commissioner Grenier and the administrative staff have done a superb job with the proposed budget.

Representative Tucker stated that the budget includes positive things that provide for the future.

- b. HB 540, bonding for Balsams development, consider removing from active agenda: Representative Tucker noted that this is a viable project. The item will remain on future agendas.
- c. Discussion of development of County Delegation Handbook: Representative Noël will work on this project and will report back to the Delegation at a later date.
- d. HB 1119 Municipal deposits in OOS banks: Chairman Moynihan reported that the bill had passed the house and will be going to the Senate. He will be contacting Senator Starr.

New Business:

- a. Status of broadband access and coverage in Coös County. Chairman Moynihan stated that meetings are ongoing.
- b. Approval to transfer Greg Sipple, alternate, to a regular member on the Zoning Board of Adjustment per the Commissioners' recommendation. A motion was made by Representative Noël, seconded by Representative Furbush to approve the Commissioners' recommendation to transfer Greg Sipple, alternate, to a regular member on the Zoning Board of Adjustment. The motion was approved by voice vote.

A motion was made by Representative Merner, seconded by Representative Noël to adjourn the meeting at 12:10 p.m. The motion was approved unanimously by voice vote.

Respectfully submitted,  
Representative Larry Laflamme, Clerk

Coös County Delegation  
Optional Budget Work Session  
March 7, 2020

An informal Delegation budget work session was conducted on March 7, 2020. Attendance at this session was optional. The sessions called to order at 10:00 AM.

Due to the growing concerns about the COVID-19 virus, and the desire to minimize visitation at the nursing homes, the meeting location was changed from the Coös County Nursing Home in Berlin to the North Country Resource Center, Lancaster, NH

Representatives Moynihan, Laflamme, Thomas, Noël and Hatch were present. Coös County Commissioner Rick Samson was present.

When calling the meeting to order, Chairman Moynihan reminded the members that the purpose of the meeting was simply to afford those present an opportunity to discuss together the revised county budget proposal that was received from the Commissioners on February 21, 2020, at the Delegation's Quarterly Meeting in Berlin. It was reiterated that, as noticed, the meeting was informal and that no official action on any matters would be undertaken.

County Administrator Jennifer Fish and Finance Director Carrie Klebe were present, provided information, and responded to questions from the Delegation. Nursing Home Administrators Lynn Beede and Laura Mills were present and responded to inquiries about the budgets for their departments.

Attendance by the county department heads was also optional. However, UNH Extension Brendan Prusik was present with Ms. Mary Tishy, of the UNH Ext. Coös County Advisory Council. Changes to the proposed budget for UNH Extension were explained.

Coös County Department of Corrections Superintendent, Ben Champagne, was present, and responded to all questions about the Corrections Department budget.

Members of the Delegation discussed among themselves information about county operations, historical patterns in county budgets, and other general matters of concern.

The Chairman closed the meeting at 11:45 AM.

COÖS COUNTY DELEGATION  
2020 ANNUAL BUDGET MEETING  
Friday, March 27, 2020 - 10:00 a.m.  
North Country Resource Center - Lancaster, NH

Present: Representatives Wayne Moynihan, Chair; Edith Tucker, Vice-Chair (*remotely*); Larry Laflamme, Clerk; Kevin Craig, William Hatch (*remotely*), Troy Merner, Henry Noël (*remotely*) and Yvonne Thomas (*remotely*). Also present: County Commissioners Tom Brady (*remotely*), Paul Grenier and Rick Samson (*remotely*); County Administrator Jennifer Fish (*remotely*); Superintendent Ben Champagne (*remotely*); Nursing Home Administrator Lynn Beede (*remotely*); Nursing Hospital Administrator Laura Mills (*remotely*); Director of Finance Carrie Klebe (*remotely*); Sheriff Brian Valerino; Captain Keith Roberge; Administrative Assistant Linda Harris (*remotely*); County Attorney John McCormick (*remotely*), Registrar Leon Rideout (*remotely*); County Treasurer Sue Collins (*remotely*); Brendan Prusik, UNH Cooperative Extension Service; Kris van Bergen IDN7 (*remotely*); and, members of the press (*remotely*).

Chairman Moynihan called the meeting to order at 10:01 a.m. and lead the Pledge of Allegiance. The Chair noted that because of the COVID-19 state of emergency in NH, the meeting would be conducted remotely, per RSA 91-A. The roll was called by the Clerk, Representative Laflamme. There were eight members present (four of them remotely). Representative Fothergill and Representative Furbush were absent.

Chairman Moynihan took a moment of recognition to mention the passing of former Representative Larry Rappaport. A proper recognition will be held at a later date. Representative Merner noted that the family has been invited to a session to be recognized by the NH House of Representatives. Unfortunately, a date has not been set due to the current situation. Representative Merner will notify everyone when the time comes.

Review & Approval of Minutes - February 21, 2020: A motion was made by Representative Tucker, seconded by Representative Thomas to approve the minutes of the February 21, 2020 meeting. All approved in the affirmative by voice vote.

Subcommittee Reports: There were no subcommittee reports.

Opening Remarks:

County Administrator Jennifer Fish welcomed everyone to the 2020 Annual Budget Meeting and highlighted some of the changes to the budget since the Public Hearing in December.

She noted that the proposed appropriations totaled \$42,229,128; an increase of \$1,065,668 from the budget proposed in December. The proposed county tax though reduced showed an increase of 3.63% over the 2019 county tax.

- The surplus to reduce taxes totaled \$3,600,000.
- A 1.5% cost of living increase for all employees;
- A 2% cost of living increase for Department of Corrections union members (SEA) per the collective bargaining agreement;
- \$1.00 per hour increase for employees in the nursing department (RNs/LPNs/MNAs/LNAs);
- Negotiations are still ongoing with AFSCME, the union representing certain employees at the Berlin Nursing Home;
- The SNS contract for IT upgrades in the amount of \$370,000 to be paid over a period of five years;
- The proposed renovations to the County House were removed as the Commissioners have recommended that the Delegation sell the property;
- A request of \$25,000 for a new steamer for the Berlin Nursing Home is not included in the proposed budget; and
- The IDN funding request of \$192,408 was not budgeted in 2019 and not included in the 2020 proposed budget.

The unincorporated places budget totaled \$1,536,105 compared to the 2019 budget of \$1,722,706.

Chairman Moynihan began the review of the Nursing Hospital budget by department. Representative Hatch questioned the sizeable increase in Nursing Assistants’ Salaries. Laura Mills, NHA, replied that she budgeted all positions as filled.

The total proposed appropriations for the West Stewartstown Nursing Hospital including specials totaled \$12,769,620.

The Chair continued with the Berlin Nursing Home budget. A motion was made by Representative Laflamme, seconded by Representative Noël to add the steamer/kettle as a special in the amount of \$25,000.

Lynn Beede, NHA, stated that the old steamer was not descaled properly according to the equipment user manual and not covered under the warranty. The new steamer will not require that type of maintenance.

The motion was approved by roll call vote 8-0:

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The total proposed appropriations for the Berlin Nursing Home including the specials totaled \$14,512,358.

Ms. Fish stated that the IDN funding request for 2019 was not in the 2019 budget as the amount was unclear at that time. However, all ten of the counties have since agreed to pay 50% of their requested amounts. Coös County received a request from the State of NH DHHS in February 2020 for the 2019 donation of \$192,408, which was not included in the 2019 budget. A motion was made by Representative Hatch, seconded by Representative Merner to add \$192,408 to the 2020 county budget.

Representative Hatch requested that some type of reporting be submitted for the work done in the county. Kris van Bergen, IDN7/North Country Health Consortium replied that a report was submitted at the December meeting and will continue to submit reports as requested.

Chairman Moynihan also noted that the Department of Corrections received \$35,000 from the program. Superintendent Champagne stated that the funds are for MAT and case management. Due to the COVID19 some services are currently suspended.

There was a brief discussion on whether the funds should be taken from the undesignated funds or be appropriated in the 2020 budget. County Treasurer Sue Collins stated that since there was no supplemental budget in 2019 for the appropriation; she suggested appropriating both amounts in the 2020 budget for a total amount of \$577,223. Both Representative Hatch and Representative Merner agreed to amend their previous motion. The amended motion was as follows: A motion was made by Representative Hatch, seconded by Representative Merner to amend the Integrated Delivery Network Services line item from \$388,044 to \$577,223. The motion was approved by roll call vote 8-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The Chair continued the review of the County Government budgets.

Representative Thomas voiced her concerns that there are too many correctional officers at the Department of Corrections; additionally, she noticed that a local newspaper had an advertisement for correctional officers at the Department of Corrections. Superintendent Champagne replied that the Department of Corrections was not overstaffed and the advertisement was for vacancies in the department. The Chair inquired if the hiring would affect the current budget. Superintendent Champagne replied that the positions were budgeted as filled. Commissioner Samson asked if the Superintendent would be able to provide a geographical location by residence of the inmates. The Superintendent replied that he would provide the information.

Chairman Moynihan stated that the County Specials showed that the amount for the administrative building renovations had been removed and that the Delegation will need to take action in the future to sell the property.

He proposed that the original appropriation of \$211,800 be reinstated in the budget for renovations and a grant revenue of the same amount. He continued that based on the current COVID19 situation it has brought to the forefront that county staff should not be located in the nursing home. There may be a need to do something with this option. Representative Laflamme asked how soon staff could be moved to the house as he also agreed that county staff should not be in the nursing home. Ms. Fish replied that bids are needed for the renovations. Representative Laflamme asked if the computers, phones, etc. could be moved without renovations at this time. Ms. Fish replied that ADA requirements were also an issue unless waived for the time being. Commissioner Brady agreed with Representative Laflamme's concerns about the county staff being located in the nursing home. Representative Hatch asked if it was feasible to move on one level temporarily. Ms. Fish stated that the initial quote was from Danny Hebert Inc. A motion was made by Representative Hatch, seconded by Representative Laflamme to restore the \$211,800 to the Administrative Building Renovations under County Specials.

Representative Tucker asked why staff was not working from home as are other businesses in the various communities. Ms. Fish replied that the system is not set up as such and there is no access at this time. Representative Tucker was shocked and stated that this was not a good solution and should not be included in the budget. She was not happy with the proposal. The motion passed by roll call vote 6-2.

Representative Craig	no	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	no

The total revised appropriations for the County Government budget including specials totaled \$14,174,119.

Chairman Moynihan and Director of Finance Carrie Klebe reviewed the changes to the budget:

Berlin Nursing Home/Steamer Kettle	+25,000
2019 IDN Funding	+189,179
Administrative Building Renovations	<u>+211,800</u>
Total changes:	\$425,979

A motion was made by Representative Hatch, seconded by Representative Merner to approve the total amended appropriations budget of \$42,655,107. The motion was approved by roll call vote 7-1.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	no
Representative Laflamme	yes	Representative Tucker	yes

While reviewing the County Government revenues, Chairman Moynihan noted that the revenue/grant for the administrative building would need to be restored in the amount of \$211,800. The Director of Finance requested that the line item name be changed to Administrative Building Facility Loan/Grant instead of USDA Community Facilities Direct Loan/Grant. A motion was made by Representative Hatch, seconded by Representative Noël to restore the revenue for the administrative building in the amount of \$211,800 and that the line item name be changed to Administrative Building Facility Loan/Grant instead of USDA Community Facilities Direct Loan/Grant. The motion was approved by roll call 7-1.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	no

The Director of Finance provided the change in the county tax to the Delegation. The revised figure with changes totaled \$16,374,362; a 5.14% increase over last year.

A motion was made by Representative Hatch, seconded by Representative Noël to approve the estimated revenues of \$42,655,807. The motion was approved by roll call vote 7-1.

Representative Craig	no	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The Unincorporated Places Budget contained a summary for the County's 23 Unincorporated Places. The total appropriations and revenues for 2020 were \$1,536,105. There were no questions.

A motion was made by Representative Tucker, seconded by Representative Hatch to approve the total 2020 appropriations in the amount of \$1,536,105. The motion was approved by roll call vote 8-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

A motion was made by Representative Tucker, seconded by Representative Hatch to approve the total 2020 estimated revenues in the amount of \$1,536,105. The motion was approved by roll call vote 8-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The following resolutions were read by Chairman Moynihan:

**RESOLUTION #1**

Be it resolved by the Coös County Delegation duly convened on this twenty-seventh day of March 2020, that the sums hereinafter detailed in this resolution are hereby appropriated and the total amount for the fiscal year ending December 31, 2020, shall be \$42,655,107 for the County budget not including the Unincorporated Places. A motion was made by Representative Hatch, seconded by Representative Merner to approve Resolution #1. The motion passed by a roll call vote 6-2.

Representative Craig	no	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	no
Representative Laflamme	yes	Representative Tucker	yes

**RESOLUTION #2**

Be it resolved by the Coös County Delegation that the sum of \$22,680,745 is hereby adopted as the estimated income from sources indicated for the fiscal year ending December 31, 2020. A motion was made by Representative Hatch, seconded by Representative Noël to approve Resolution #2. The motion passed by a roll call vote 8-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

**RESOLUTION #3**

Be it further resolved that the total appropriation being in excess of the total estimated income in the amount of \$16,374,362. The Treasurer shall issue her warrant to the Towns and City in the County for this amount. A motion was made by Representative Hatch, seconded by Representative Laflamme to approve Resolution #3. The motion passed by a roll call vote 6-2.

Representative Craig	no	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	no
Representative Laflamme	yes	Representative Tucker	yes

**RESOLUTION #4**

Be it resolved that \$3,600,000 of the operating surplus for the year 2019 be appropriated in the 2020 Budget for the purpose of reducing taxes for 2020. A motion was made by Representative Craig, seconded by Representative Merner to approve Resolution #4. The motion passed by a roll call vote 8-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes



Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

**RESOLUTION #5**

Be it resolved by the Coös County Delegation duly convened on this twenty-seventh day of March 2020 that in order to comply with Department of Revenue Administration instruction, the Delegation separately approves total appropriations of \$1,536,105 and revenues of \$1,536,105 for the Coös County Unincorporated Places for calendar year 2020. The Unincorporated Places Budgets for 2020 are adopted separately from the Coös County Budget.

Atkinson & Gilmanton Academy Grant	\$ 15,264
Bean's Grant	2,383
Bean's Purchase	12,916
Cambridge	102,722
Chandler's Purchase	2,956
Crawford's Purchase	6,687
Cutt's Grant	2,379
Dix Grant	19,560
Dixville	254,627
Erving's Grant	1,588
Green's Grant	75,832
Hadley's Purchase	379
Kilkenny	6,077
Low & Burbank Grant	4,679
Martin's Location	9,227
Millsfield	531,500
Odell	34,587
Pinkham's Grant	98,393
Sargent's Purchase	27,580
Second College Grant	21,237
Success	139,112
Thompson & Meserve Purchase	59,699
Wentworth Location	<u>106,721</u>
Total	\$1,536,105

A motion was made by Representative Merner, seconded by Representative Thomas to approve Resolution #6. The motion passed by a roll call vote 8-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

**RESOLUTION #6**

Be it resolved that \$50,000 of the 2019 Budget Surplus Balance be added to the 53<sup>rd</sup> Payroll 2020 Fund. A motion was made by Representative Merner, seconded by Representative Thomas to approve Resolution #6. The motion passed by a roll call vote 8-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

RESOLUTION #7

Be it resolved that \$200,000 of the 53<sup>rd</sup> Payroll 2020 Fund be removed from Committed Funds and moved to the 2020 Budgeted Revenues. A motion was made by Representative Hatch, seconded by Representative Tucker to approve Resolution #7. The motion passed by a roll call vote 8-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

RESOLUTION #8

Be it resolved that \$14,506.03 of the 2019 Budget Surplus Balance be reserved and added to the following accounts for interest earned in 2019:

Interest on Sick Trusts 2019	\$4,615.87
Interest on Facility Fund 2019	\$1,728.46
Interest on Decommission Fund 2019	\$7,109.79
Interest on Vehicle Reserve Fund 2019	\$1,051.91

A motion was made by Representative Hatch, seconded by Representative Merner to approve Resolution #8. The motion passed by a roll call vote 8-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

RESOLUTION #9

Be it resolved that (\$31,470.93) of Fund 04-Farm be transferred from Fund 04 to Fund 03 (General Fund) to close the fund. A motion was made by Representative Hatch, seconded by Representative Noël to approve Resolution #9. The motion passed by a roll call vote 8-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

RESOLUTION #10

Be it resolved that \$75,000 of the Sick Leave Trusts be removed from Committed Funds and moved to the 2020 Budgeted Revenues. A motion was made by Representative Hatch, seconded by Representative Merner to approve Resolution #10. The motion passed by a roll call vote 8-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	yes	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

Other Business:

Chairman Moynihan noted that the next Delegation Quarterly Meeting is scheduled for April 24. The meeting will be held in the same concept, remotely. The Second Amendment discussion was set to be held at the April meeting; however, in light of COVID19, he suggested that the discussion be rescheduled to the next acceptable date. A motion was made by Representative Hatch, seconded by Representative Merner to reschedule the public

debate on the Second Amendment to the next acceptable date. The motion was approved in the affirmative by voice vote.

Chairman Moynihan reiterated that the next Quarterly Meeting will be held Friday, April 24 remotely. He will provide further information at a later date.

A motion was made by Representative Merner, seconded by Representative Thomas to adjourn the meeting at 12:40 p.m. The motion was approved unanimously by voice vote.

Respectfully submitted,  
Representative Larry Laflamme, Clerk

COÖS COUNTY DELEGATION  
QUARTERLY MEETING  
Meeting held remotely in accordance with the  
Governor's Emergency Order #12 pursuant to Executive Order 2020-04  
April 24, 2020 (*Amended May 1, 2020*)

As Chair of the Coös County Delegation, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

We are utilizing Zoom for this electronic meeting. All members of the Coös County Delegation have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 and meeting ID # 782 6771 1334, or by clicking on the following website address: [www.zoom.us/join](http://www.zoom.us/join)

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Coös County Delegation at: [www.cooscountynh.us](http://www.cooscountynh.us).

If anybody has a problem, please call 246-3321 Ext. 1211 or email at: [jennifer.fish@cooscountynh.us](mailto:jennifer.fish@cooscountynh.us)  
In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.  
Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

The following Delegation members were in attendance remotely: Representatives Wayne Moynihan, Chair; Edith Tucker, Vice-Chair; Larry Laflamme, Clerk; Kevin Craig, Troy Merner, Henry Noël, Yvonne Thomas. There were seven members present. Representatives John Fothergill, Michael Furbush and William Hatch were absent.

Also present remotely: County Commissioners Tom Brady, Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Superintendent Ben Champagne; Nursing Home Administrator Lynn Beede; Nursing Hospital Administrator Laura Mills; Director of Finance Carrie Klebe; Sheriff Brian Valerino; Captain Keith Roberge; Administrative Assistant Linda Harris; County Attorney John McCormick; Scott ~~Masson~~ Mason; Representative Erin Hennessey; and a member of the press.

A moment of silence was observed.

Chairman Moynihan noted that he had invited two members of the Governor’s Office for Emergency Relief and Recovery (GOFERR) to join the meeting: Scott ~~Masson~~ Mason from Stratford and Representative Erin Hennessey from Littleton.

Mr. ~~Masson~~ Mason stated that he represented industries, agriculture, the North Country and utilities. He has reached out to the three chambers of commerce to develop an accurate outlook of the North Country.

Representative Hennessey is a member of the advisory group which consists of eight legislators. This group has been in contact with: Department of Health & Human Services, Department of Education, Department Correction, Department of Transportation, Department of Economic Affairs, Mayors, Town Administrators, Nursing Homes, Counties, Hospitals, lodging, restaurants, BIA, contractors, nonprofits, CDFA and BFA.

The group will develop recommendations in the upcoming week on the distribution of funds. Ten percent has been reserved and allocated by the Governor’s office. She noted that funds have already been distributed to three Coös County Hospitals.

Chairman Moynihan stated that the Governor’s decision to supplement the income of individuals working in nursing homes has created budgetary issues. The county will be incurring the cost of payroll taxes which is not budgeted. It will be an unplanned cost out of the county’s budget. He asked if funds would be available to cover the payroll taxes. Representative Hennessey asked for the amount of payroll taxes. Chairman Moynihan replied \$75,000.

Representative Merner has met with the rotary to discuss on how to feed kids over the weekends. Three restaurants in town are interested in doing so. He will be contacting Mr. Mason.

Representative Craig will forward the Lancaster Chamber contact information to Mr. Mason.

Review & Approval of Minutes of the March 7, 2020, budget work session and the March 27, 2020, annual budget meeting: A motion was made by Representative Merner, seconded by Representative Noël to approve the minutes of the March 7, 2020, budget work session and the March 27, 2020, annual budget meeting. The motion was approved by roll call vote 7-0:

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

Hearing of the Public: There was no public comment.

Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Period Ended March 31, 2020: Chairman Moynihan reported that the Finance Department has been working on the financials but were not completed and available for the meeting. He asked for an update from the Director of Finance and County Administrator.

Director of Finance Carrie Klebe reported that everything was ok with the first quarter. Any additional expenditures and revenues relating to COVID19 will be in the second quarter. County Administrator Jennifer Fish reported that it was business as usual until March. The effects of COVID19 will not be seen until the second quarter.

Chairman Moynihan stated that the review of the financials would be waived for this meeting. Representative Tucker asked that the material be emailed to the Delegation as soon as they were completed via email.

The following departments reported on their respected departments:

- Department of Corrections: Superintendent Champagne reported that the effects on the Department of Corrections is unknown at this time. Obtaining PPE has been a challenge. He has been working with the Sheriff's Department on picking up PPE at Echo Lake. Nonessential activities have been suspended. He is working on tablet sessions for case management. He is looking at obtaining a \$1,400 laptop through a grant. Chairman Moynihan asked if the Superintendent had looked at furlough options. Superintendent Champagne reported that he had looked but there is no one at this stage for furlough.
- Sheriff Valerino reported that Captain Roberge and Superintendent Champagne are working closely together. The deputies are still patrolling the back roads. Some transports and arrests are ongoing. The department will be inundated once this is over. If stressed that if anyone needs anything transported to please call the department.
- Nursing Hospital: Laura Mills, NHA, reported that there is a need for more supplies especially PPE. Some temporary staff has opted to not work at this time. Some have resigned and will return once COVID 19 is over. Hiring travelers is a risk. The agencies now want Coös to pay for the two weeks of quarantine.
- Nursing Home: Lynn Beede, NHA, reported that she has the same issues as West Stewartstown. There is no FEMA assistance. Currently the Nursing Home has enough supplies because of extended use.

Representative Tucker thanked all of the frontline people on behalf of the Delegation.

Old Business:

- HB 540 bonding for Balsams development, consider removing from active agenda.* There was no discussion on this item.
- Discussion of development of County Delegation Handbook:* Representative Noël reported that he has been worked on a handbook and emailed copies to Chairman Moynihan, the County Administrator and the Director of Finance. Chairman Moynihan stated that the handbook would be discussed further at a later meeting.
- HB 1119 Muni.deposits in OOS banks:* Chairman Moynihan reported that all legislative activity is in limbo.
- Status of broadband access and coverage in Coös County:* Representative Tucker that the need in Coös County has been pushed to the front burner. She suggested obtaining a list from the Superintendents in the county to find out where students do not have broadband service. This is a good time to obtain the information. She offered to draft the letter. The County Administrator verified that the letter should inquire where there is no broadband service in each of their districts. Chairman Moynihan asked if Representative Tucker would put together a subcommittee to obtain information on the status of broadband in municipalities in Coös County. Representative Tucker replied in the affirmative.

New Business:

- Discussion and setting of the 2021-2022 elected officials salaries:* Chairman Moynihan stated that he did not realize that the County Commissioners could participate in the County's health insurance. The County Administrator reported that any elected official qualifies for health insurance.

The County Commissioners' salaries are currently \$10,000/Chair and \$9,000/others. A motion was made by Representative Merner, seconded by Representative Thomas to set the Commissioners' salaries as follows: the Chair \$10,000, the Vice Chair and Clerk \$9,000. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The County Treasurer salary is currently at \$4,000. A motion was made by Representative Tucker, seconded by Representative Merner to set Treasurer's salary at \$4,000. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The Register of Deeds salary is currently at \$45,000. Representative Merner noted that the Register of Deeds salary is the lowest in the state. He recommended increasing the salary by \$5,000. Representative Craig agreed that the salary should be increased but could not vote to do so at this time. Representative Tucker agreed that the salary should be increased but not by \$5,000; she suggested \$2,500. Chairman Moynihan stated that he could support some increase. A motion was made by Representative Tucker, seconded by Representative Merner to set the Register of Deeds salary at \$47,500. The motion was approved by roll call 5-2.

Representative Craig	no	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	no
Representative Laflamme	yes	Representative Tucker	yes

The County Attorney salary is currently at \$81,000. Chairman Moynihan noted that the County Attorney is the lowest paid in the state. He supervises two attorneys plus other office staff. He would support an increase of up to \$5,000. Representative Tucker noted that this position changed. The county has had significant complicated cases. She proposed a \$5,000 increase. Representative Merner noted that attorneys in the private sector make more money. The county needs to keep people and maintain consistency in the office. Representative Laflamme also supported the increase. A motion was made by Representative Laflamme, seconded by Representative Merner to set the County Attorney salary at \$86,000. The motion was approved by roll call 6-1.

Representative Craig	no	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The Sheriff salary is currently at \$59,000. A motion was made by Representative Tucker, seconded by Representative Noël to set the County Sheriff's salary at \$59,000. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

- b. Approval of National Forest Reserve Funds Distribution: The County Administrator stated that historically the National Forest Reserve Funds have been distributed first for the actual tuition for students in the unincorporated Places. Currently, there are four students attending the Errol School District: one from Cambridge and three from Millsfield. Any remaining funds are distributed equally to the school districts in the county. A motion was made by Representative Merner, seconded by Representative Noel to approve the distribution of the National Forest Reserve Funds per the Commissioners' recommendation. The breakdown was as follows:

Berlin School District 183 Hillside Avenue Berlin, NH 03570	\$ 346.02	Pittsburg School District 21 Academy Street Colebrook, NH 03576-1101	346.02
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Colebrook School District 21 Academy Street Colebrook, NH 03576	346.02	Stark School District 15 Preble Street Groveton, NH 03582-1408	346.02
Errol School District 123 Main Street Gorham, NH 03581-1686	101,476.14	Stewartstown School District 21 Academy Street Colebrook, NH 03576-1101	346.02
Gorham School District 123 Main Street Gorham, NH 03581-1686	346.02	Stratford School District 15 Preble Street Groveton, NH 03582-1408	346.02
Milan School District 123 Main Street Gorham, NH 03581-1686	346.02	White Mountain Regional School District 14 King Square Whitefield, NH 03598-1098	346.02
Northumberland School District 15 Preble Street Groveton, NH 03582-1408	346.02		
		<b>TOTAL</b>	<b>\$104,936.39</b>

The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

- c. Approval of Cost Items for AFSCME Collective Bargaining Agreement: The County Administrator reported that a tentative agreement had been reached with AFSCME. There were still a few language issues to be worked out. However, cost items were agreed upon. The agreement would be effective January 1, 2020 and is a three year contract. The cost items include a 1.5% wage increase and the \$1.00 per hour wage increase for the licensed nursing staff which are included in the 2020 budget.

Salaries and Health Insurance FY2020	223,847
Salaries and Health Insurance Savings FY2021	(\$30,100)
Salaries and Health Insurance Savings FY2022	(\$27,719)

A motion was made by Representative Thomas, seconded by Representative Merner to accept the cost items as presented. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

- d. Supplemental Budget Discussion: The County Administrator reported that the Governor's proposal of the Long Term Care Stabilization Fund for healthcare workers has a budgetary impact on the county's budget. Both nursing homes have applied and are waiting for confirmation of their application. Full-time employees would receive \$300 per week and part-time employees would receive \$150 per week. The program runs from April 19 through June 30. County homes will need to submit a payroll weekly and employment security will submit a check. The county will cut the check for employees and will incur the payroll taxes. Currently there is no line item in the budget to accept and disburse the funds.

The Berlin Nursing Home received unbudgeted Medicare Cares Act funds from the Federal government. This amount was \$102,450.

Chairman Moynihan noted that the Commissioners had previously discussed whether employees were to be paid as earned or wait for the state funds. Chairman Moynihan stated that employees should be getting

paid as worked from the budget and once the funds are received the budgeted lines items should be reimbursed. Commissioner Grenier stated that interest will be incur by borrowing from the tax anticipation note. The Commissioners agreed that the employees should be paid up front and the line items reimbursed once the funds are received from the state. Commissioner Grenier stated that Delegation approval was needed.

Representative Noël did not have an issue with the expense up front and if the TAN is used. Representative Tucker did not support the proposal without a public hearing. She also wanted an accurate number of employees receiving the stipend. Commissioner Grenier stated that there will not be an accurate number as some part-time employees may working extra hours and receive the full-time stipend. Ms. Fish also noted that the Berlin Nursing Home requested to adjust their numbers.

Representative Laflamme asked when the payment of stipends will begin. Ms. Fish replied that the nursing homes were waiting for approval of their applications.

Regarding the supplemental budget, Ms. Fish stated that notices will need to be sent out. Chairman Moynihan stated that the meeting would be held within a week.

A motion was made by Representative Noël, seconded by Representative Merner that the Delegation affirms that the County Commissioners proceed with the stipend, paid as earned and supplemented by appropriations after the public hearing. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

A motion was made by Representative Merner, seconded by Representative Thomas to adjourn the meeting at 12:06 p.m. The motion was approved by roll call vote 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

Respectfully submitted,  
Representative Larry Laflamme, Clerk

COÖS COUNTY DELEGATION  
PUBLIC HEARING & BUDGET MEETING ON  
2020 SUPPLEMENTAL BUDGET  
Friday, May 1, 2020 at 10 a.m.  
Meeting held remotely in accordance with the  
Governor’s Emergency Order #12 pursuant to Executive Order 2020-04

Chairman Wayne Moynihan opened the public hearing at 10:03 a.m. and read the following:

As Chair of the Coös County Delegation, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.



Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

We are utilizing Zoom for this electronic meeting. All members of the Coös County Delegation have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 and meeting ID # 827 9739 4475, or by clicking on the following website address: [www.zoom.us/join](http://www.zoom.us/join)

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Coös County Delegation at: [www.cooscountynh.us](http://www.cooscountynh.us)

If anybody has a problem, please call 246-3321 Ext. 1211 or email at: [jennifer.fish@cooscountynh.us](mailto:jennifer.fish@cooscountynh.us)  
 In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.  
 Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let’s start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law. The roll was called by the clerk, Representative Larry Laflamme. There were six member in attendance; four were absent.

Representative Craig	absent	Representative Merner	present
Representative Fothergill	absent	Representative Moynihan	present
Representative Furbush	absent	Representative Noël	present
Representative Hatch	absent	Representative Thomas	present
Representative Laflamme	present	Representative Tucker	present

Also present remotely: County Commissioners Tom Brady, Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Nursing Home Administrator Lynn Beede; Nursing Hospital Administrator Laura Mills; Director of Finance Carrie Klebe; Sheriff Brian Valerino; Administrative Assistant Linda Harris; a member of the press.

#### **PUBLIC HEARING**

The County Administrator Jennifer Fish stated that due to the Governor’s order funding is requested for the Long-term Care Stabilization program and related COVID-19 expenses.

Frontline employees from the Nursing Hospital and Nursing Home will receive a stipend effective April 19, 2020 through June 30, 2020. The Berlin Nursing Home also received funding through the CARES ACT since they are a Medicare provider.

Appropriation and revenue line item accounts must be created in the budget. The total supplemental budget appropriation and revenue was \$1,124,627.

There was no public or Delegation comment.

Commissioner Grenier strongly urged the Delegation to support and pass the supplemental budget. It would be quite detrimental to the morale of the frontline employees at the two facilities if these monies available were not paid to the employees. Commissioner Brady and Commissioner Samson agreed with Commissioner Grenier’s comments.

Representative Noël noted that the county was also incurring payroll taxes on these funds. The County Administrator replied in the affirmative.

Chairman Moynihan asked if the County Administrator had received any comment from the cities and towns of the county. The County Administrator replied that she had not.

Chairman Moynihan closed the public hearing at 10:13 a.m.

**BUDGET MEETING**

Chairman Moynihan opened the meeting at 10:14 a.m.

Representative Laflamme stated that at the last meeting the nursing homes were waiting for their applications to be approved by the State. He inquired if the applications had been approved. Ms. Fish replied that the Berlin Nursing Home had received its approval but West Stewartstown was still waiting. Laura Mills, NHA, stated that she had not received any notification but also noted that the two nursing homes use the same number. The Berlin numbers will need to be verified to see if the West Stewartstown numbers may have been included.

*Review & Approval of the Minutes of the April 24, 2020, quarterly meeting, as distributed:* Representative Tucker noted that Scot Mason’s name was spelled incorrectly in the minutes. She asked that the minutes be corrected and to include that he was from Stratford. Representative Tucker also noted that on page 4 Chairman Moynihan had stated that he would support an increase up to \$5,000. She asked that the words “up to” be added in the minutes. Chairman Moynihan asked if she disputed the \$86,000 salary. Representative Tucker replied that she did not. A motion was made by Representative Laflamme, seconded by Representative Noël to approve the minutes of the April 24, 2020 meeting with corrections. The motion was approved by roll call.

Representative Craig	absent	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

*New Business:*

- a. 2020 Supplemental Budget: Chairman Moynihan asked why the Berlin Nursing Home had an appropriation for Provider Assessment and West Stewartstown did not. Ms. Fish replied that the Berlin Nursing would need to pay a bed tax on the funds received from the CARES ACT. Director of Finance Carrie Klebe replied that she had placed a call to the State questioning the payment.

Chairman Moynihan noted that the approval of this supplemental appropriation would not affect the county tax apportionments to the towns/city in calendar year 2020. Ms. Fish replied in the affirmative.

Chairman Moynihan asked where the \$75,000 for payroll taxes would be coming from. Ms. Fish replied that in Berlin the CARES ACT revenue would be used for that purpose. In West Stewartstown, budget transfers will be necessary if no extra funds are received to offset the expense. Chairman Moynihan asked if using the CARES ACT funds was acceptable and Lynn Beede, NHA, replied in the affirmative.

Commissioner Grenier stated that the funds as presented balance the budget. Hopefully extra funds from the federal government to offset the payroll taxes will be available to the county.

A motion was made by Representative Tucker, seconded by Representative Thomas to approve the supplemental budget appropriation of \$1,124,627 as presented to the Delegation. The motion was approved by roll call vote 6-0.

Representative Craig	absent	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

A motion was made by Representative Tucker, seconded by Representative Thomas to approve the supplemental budget revenue of \$1,124,627 as presented to the Delegation. The motion was approved by roll call vote 6-0.

Representative Craig	absent	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The following resolutions were read by the County Administrator Jennifer Fish:

RESOLUTION #1

Be it resolved by the Coös County Delegation duly convened on this first day of May 2020 that a supplemental budget appropriation in the amount of \$1,124,627 for the fiscal year ending December 31, 2020 is hereby approved.

A motion was made by Representative Tucker, seconded by Representative Merner to approved Resolution #1. The motion was approved by roll call vote 6-0.

Representative Craig	absent	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

RESOLUTION #2

Be it resolved by the Coös County Delegation that the sum of \$1,124,627 is hereby adopted as the estimated income from sources indicated for the fiscal year ending December 31, 2020.

A motion was made by Representative Merner, seconded by Representative Tucker to approved Resolution #2. The motion was approved by roll call vote 6-0.

Representative Craig	absent	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

*Other Business:*

- a. Representative Tucker there was a past practice that if a Delegation member could not attend a meeting that the member was to notify the Chair or Clerk in order to be excused. Votes are important. She questioned if the process should begin again.

Chairman Moynihan stated that the Delegation meetings are scheduled meetings. Attending these meetings is part of the duties of the Delegation. His position is one should do their best to attend and if one is not at the meeting, the individual will be absent.

Representative Tucker noted that to confirm a quorum someone should be alerted if a member cannot attend.

Chairman Moynihan thanked everyone who answered his query over the past week concerning the May 1 meeting. He agreed it would be helpful to know if someone cannot attend a scheduled meeting. Representative Noël stated that out of courtesy members should respond when meeting notices go out. Chairman Moynihan asked to include on the meeting notice: Please respond to the Chair or Administrator

on whether you are attending the meeting or not. The County Administrator replied that the statement would be included.

- b. Representative Noël reported that the CEDC made a presentation to the Governor’s Office for Emergency Relief and Recovery (GOFERR) Committee along with other groups that included Business Finance Association (BFA). The ten regional development corporations formed a regional alliance and their proposal requested \$50 million which to be used for recovery due to COVID19. These funds would be equally distributed amongst the ten corporations. The SBA asked for a lot more money but wanted to roll in the rural development corporations and have the BFA control the funds distribution. The CEDC Executive Director stated that a business requesting funds from the CEDC would incur additional interest with the BFA. The BFA is not set up to distribute the funds to the local businesses compared to the regional corporations. The CEDC Executive Director is looking for support in regards to the rural development corporation’s position. Commissioner Samson stated that he agreed that the RDC should be distributing the funds and not the BFA. Chairman Moynihan stated that he would support a resolution of support that COVID19 funding should go through the Regional Development Corporation.

A motion was made by Representative Noël, seconded by Representative Tucker to approve the following resolution:

**RESOLUTION**

To prepare correspondence to the Governor’s Office for Emergency Relief and Recovery (GOFERR) Committee that the COVID19 funding not go through the BFA but through the NH Alliance of Regional Development Corporation.

The motion was approved by roll call vote 6-0.

Representative Craig	absent	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

Representative Noël stated that he would forward further information to the Delegation. Chairman Moynihan noted that he, Representative Noël work with the County Administrator to prepare the correspondence to GOFERR and to include copies to Scott Mason and Representative Erin Hennessey. Representative Tucker advised that the correspondence should be sent via email.

Ms. Fish thanked the members of the Delegation for being flexible and supportive of the nursing home employees.

A motion was made by Representative Merner, seconded by Representative Thomas to adjourn the meeting at 11:03 a.m. The motion was approved by roll call vote 6-0.

Representative Craig	absent	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

Respectfully submitted,  
Representative Larry Laflamme, Clerk

COÖS COUNTY DELEGATION  
QUARTERLY MEETING / PUBLIC HEARING & MEETING  
ON THE SUPPLEMENTAL BUDGET  
July 24, 2020

As Chair of the Coös County Delegation, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

We are utilizing Zoom for this electronic meeting. All members of the Coös County Delegation have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 or by clicking on the following website address: [www.zoom.us/join](http://www.zoom.us/join). Meeting ID # 817 4928 6377, password 095499.

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Coös County Delegation at: [www.cooscountynh.us](http://www.cooscountynh.us).

If anybody has a problem, please call 603-331-5670 or email at: [jennifer.fish@cooscountynh.us](mailto:jennifer.fish@cooscountynh.us). In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let’s start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law. The roll was called by the clerk, Representative Larry Laflamme. There were seven members in attendance; three were absent.

Representative Craig	present	Representative Merner	present
Representative Fothergill	absent	Representative Moynihan	present
Representative Furbush	absent	Representative Noël	present
Representative Hatch	absent	Representative Thomas	present
Representative Laflamme	present	Representative Tucker	present

Also present remotely: County Commissioners Tom Brady, Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Superintendent Ben Champagne, Director of Finance Carrie Klebe; Nursing Home Administrator Lynn Beede; Nursing Hospital Administrator Laura Mills; Sheriff Brian Valerino; County Attorney John McCormick; IDN 7 Representatives Kris van Bergen; Administrative Assistant Linda Harris; and, a member of the press.

**PUBLIC HEARING**

After reciting The Pledge of Allegiance, Chairman Moynihan opened the public hearing at 10:13 a.m.

County Administrator Jennifer Fish stated that a second supplemental budget was required due to the additional funds received for the Long-term Care Stabilization program, First Responder Stipend and related COVID-19 expenses. The \$1,352,355 appropriation will be used for nursing home salaries, corrections salaries, sheriff salaries, payroll taxes, and other expenses.

In April 2020, the County was approved to participate in the NH Long-Term Care Stabilization program. The program was extended until July 2020. The funds received from this program will be used to off-set the expenses incurred. In May 2020, the First Responder Stipend Program was announced. Corrections and Sheriff Employees qualified for this program. The County also received additional funds from the 2020 CARES Act that will be used to offset COVID-19 related expenses.

The County Administrator noted that approval of this supplemental appropriation would not affect the county tax apportionments to the towns/city in calendar year 2020.

REVENUE:	
Federal/State Grants	\$ 169,515
CARES Act Revenue	666,960
1 <sup>st</sup> Responder Fund Revenue	73,830
LTC Stabilization Fund Revenue	<u>442,050</u>
TOTAL REVENUE	\$1,352,355
EXPENDITURE:	
Provider Assessments	\$ 72,370
Covid-19 Expenses	725,125
1 <sup>st</sup> Responder Fund Expense	75,620
LTC Stabilization Fund Expense	<u>479,240</u>
TOTAL EXPENDITURE	\$1,352,355

There were no questions from the Delegation members nor any public comment. Chairman Moynihan closed the public hearing at 10:20 a.m.

Chairman Moynihan opened the Delegation meeting at 10:20 a.m.

1. *Review & Approval of the Minutes of the May 1, 2020, supplemental budget meeting, as distributed:*  
 A motion was made by Representative Tucker, seconded by Representative Merner to approve the minutes of the May 1, 2020 supplemental budget meeting. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

2. *Hearing of the Public:*
  - a. 2019 Second Amendment Sanctuary Ordinance for Coös County, New Hampshire: Chairman Moynihan stated that he had placed the item on the agenda for the start of a discussion with the Delegation. He continued that at the February 21 Delegation meeting Mr. Robert Larson had distributed copies of a proposed 2019 Second Amendment Sanctuary Ordinance for Coös County New Hampshire. At the time, it was explained that the Delegation could not take action on the proposal as it was not an agenda item. Mr. Larson and members of the public were told that the discussion would be placed on the next quarterly meeting in April. However, COVID19 arrived and the meeting was held via zoom. Chairman Moynihan continued that he had emailed Mr. Larson explaining that the July meeting was also being held through zoom but he was welcomed to join the meeting.

Coös County Attorney John McCormick reviewed the proposal per the Chair’s request. He noted that Article 2 of the Constitution authorizes the right to bear arms and the Delegation does not have the right to change the constitution or have authority to pass legislation on this matter. County Administrator Jennifer Fish reported that she had received two emails: Wayne Montgomery of Groveton and Kurt Hall of Dalton. The emails were read and will be forwarded to each member of the Delegation. Representative Tucker asked if the County Attorney would be willing to put something in writing to provide to the Delegation.

The Chair also noted that Representative Noël had forwarded a draft of the Delegation handbook for review. The handbook discusses the powers of the Delegation. One of which is the authority to appropriate funds but the Delegation cannot pass ordinances.

Commissioner Samson thanked the County Attorney for his comments. Commissioner Samson questioned if the public would be allowed to comment on the matter. Chairman Moynihan replied that he did not hear back from Mr. Larson; however, two emails received which in his opinion means the public was made aware.

Representative Craig stated that he supports the goal of the resolution but would not support the use of any county funds on this issue.

3. *Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Periods Ended March 31, 2020 and June 30, 2020:*

Chairman Moynihan began the review of the first quarter financials. The total expenditures for the quarter ending March 31, 2020 was \$9,222,621 or 21.62% expended. A motion was made by Representative Merner, seconded by Representative Craig to approve the first quarter appropriations as presented. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The Chair continued with the first quarter revenues which totaled \$7,949,329 or 18.64% received. A motion was made by Representative Tucker, seconded by Representative Thomas to approve the first quarter revenues as presented. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The Unincorporated Places first quarter expenditures totaled \$47,336 or 3.08% expended. A motion was made by Representative Thomas, seconded by Representative Noël to approve the Unincorporated Places first quarter appropriations as presented. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The Unincorporated Places first quarter revenues totaled \$510,808 or 33.25% received. A motion was made by Representative Tucker, seconded by Representative Thomas to approve the first quarter revenues as presented. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

Chairman Moynihan began the review of the second quarter financials. The total expenditures for the quarter ending June 30, 2020 was \$19,524,246 or 44.60% expended. A motion was made by Representative Thomas,

seconded by Representative Noël to approve the second quarter appropriations as presented. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The second quarter revenues totaled \$18,263,108 or 41.72% received. A motion was made by Representative Merner, seconded by Representative Craig to approve the second quarter revenues as presented. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The Unincorporated Places second quarter expenditures totaled \$189,527 or 12.34% expended. A motion was made by Representative Thomas, seconded by Representative Tucker to approve the Unincorporated Places first quarter appropriations as presented. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The Unincorporated Places second quarter revenues totaled \$1,085,280 or 70.65% received. A motion was made by Representative Noël, seconded by Representative Craig to approve the second quarter revenues as presented. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

4. *Old Business:*

- a. Representative Noël had follow-up questions from the May 1 minutes. He asked if budget transfers had been required for payment of the stipends and payroll taxes. The County Administrator replied that the CARES Act funds were received shortly after the meeting; therefore no budget transfers were necessary.
- b. HB 540, bonding for Balsams development, consider removing from active agenda. Chairman Moynihan noted that since there has been no activity relating to the Balsams; he proposed removing the item on the agenda until the need arises. There was no objection.
- c. Discussion of development of County Delegation Handbook: The Chair reported that Representative Noël has been working extremely hard on the handbook. Representative Noël stated that he had emailed the handbook to everyone but received only one comment. He continued that he has written the handbook for the Delegation but could broaden it to include the Commissioners' responsibilities as well. Commissioner Grenier stated that the law clearly delineates the differences between the Delegation and the Commissioners. He advised that the two remain separated. Representative Tucker stated that the



handbook should focus only on the Delegation as it would be less confusing. She suggested that the handbook be ready in time for the new Delegation in November. Representative Laflamme agreed.

Commissioner Brady stated that he too agreed with Representative Tucker and Commissioner Grenier. The handbook should only outline the duties of the Delegation. Commissioner Samson also agreed and noted that the Commissioners have their own handbook.

Representative Noël asked that any further edits be provided to him in the next couple of weeks. He will have a copy ready for the next Delegation meeting.

- d. HB 1119 Municipal deposits in OOS banks: Chairman Moynihan reported that the bill was tabled and died in the Senate. The item will be removed from the agenda.
- e. Status of broadband access and coverage in Coös County: The Chair reported that Representative Tucker has been working this issue. Representative Tucker noted that she needs to have further discussion with the County Administrator to discuss the School Superintendents' responses to her previous request. He also noted that the Commissioners recently approved a study group. The County Administrator reported that the county has asked North Country Council to facilitate the group. They are working on setting up their first meeting.
- f. Discussion regarding the county house: The County Administrator reported that the Board of Commissioners had approved to move forward with plans to renovate the county house for county offices. GOFERR funds in the amount of \$100,000 will be used to offset some of the costs. Further grants are being pursued. Daniel Hebert, Inc. is set to begin in September.

Chairman Moynihan noted that a no bid process was followed. Ms. Fish replied that the Board voted unanimously to waive the bid process. DHI had previously had an architect prepare a floor plan at no cost to the county. The cost approved by the Board was not to exceed \$215,000. Chairman Moynihan stated that the Delegation had voted on the appropriation at the annual budget meeting and no further action was required by the Delegation.

Commissioner Brady stated that in the interest of time and the emergency situation, staff currently working from home and the nursing home needs a quarantine area. The Board voted for the no bid process.

Representative Laflamme applauded the Board for doing this for the safety of the residents and staff.

Representative Tucker also noted that it is the right thing to do for the staff. She also added that she does not want a change in resident count until it is discussed by the Board and the Delegation. Commissioner Grenier asked the Delegation to not meddle in the operational duties of the Commissioners. He reminded that there are clear lines of delineation. The Chair noted that changes may be discussed between the two.

At 11:48 a.m. Commissioner Grenier, Commissioner Brady and Commissioner Samson signed out of the meeting.

5. *New Business:*

- a. Action/Approval of the Planning Board Reappointments as recommended by the Coös County Commissioners: Regular Members Edwin Mellett and Rick Tillotson / Alternate Mark Frank. A motion was made by Representative Merner, seconded by Representative Craig to approve the Planning Board Reappointments of Regular Members Edwin Mellett and Rick Tillotson / Alternate Mark Frank. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

- b. 2020 Supplemental Budget: The budget resolution was read by County Administrator Jennifer Fish.

**RESOLUTION #1**

Be it resolved by the Coös County Delegation duly convened on this 24<sup>th</sup> day of July, 2020 that a supplemental budget appropriation in the amount of \$1,352,355 for the fiscal year ending December 31, 2020 is hereby approved.

A motion was made by Representative Tucker, seconded by Representative Thomas to approve Resolution #1. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

- c. IDN 7 Presentation / Kris van Bergen : Ms. van Bergen reviewed information that was emailed to the Delegation prior to the meeting for their review. The Delegation members had no questions.

6. Subcommittee Reports: There were no subcommittee reports.

7. The next quarterly meeting is scheduled for Friday, October 23, 2020. The location to be determined.

A motion was made by Representative Tucker, seconded by Representative Thomas to adjourn the meeting at 12:14 p.m. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

Respectfully submitted,  
Representative Larry Laflamme, Clerk

COÖS COUNTY DELEGATION  
SPECIAL MEETING  
September 23, 2020

As Chair of the Coös County Delegation, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

We are utilizing Zoom for this electronic meeting. All members of the Coös County Delegation have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to

contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 or by clicking on the following website address: [www.zoom.us/join](http://www.zoom.us/join). Meeting ID # 844 8903 6974, passcode 342116.

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Coös County Delegation at: [www.cooscountynh.us](http://www.cooscountynh.us).

If anybody has a problem, please call 603-331-5670 or email at: [jennifer.fish@cooscountynh.us](mailto:jennifer.fish@cooscountynh.us).

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let’s start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

The roll was called by the clerk, Representative Larry Laflamme. There were seven members in attendance; three were absent.

Representative Craig	present	Representative Merner	present
Representative Fothergill	absent	Representative Moynihan	present
Representative Furbush	absent	Representative Noël	present
Representative Hatch	absent	Representative Thomas	present
Representative Laflamme	present	Representative Tucker	present

Also present remotely: County Commissioner Paul Grenier; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; and Administrative Assistant Linda Harris.

Chairman Moynihan opened the Delegation meeting at 10:00 a.m.

1. *Review & Approval of the Minutes of the July 24, 2020, supplemental budget meeting and quarterly meeting, as distributed:* A motion was made by Representative Tucker, seconded by Representative Thomas to approve the minutes of the July 24, 2020 supplemental budget meeting and quarterly meeting. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

2. *Hearing of the Public:* There were no members of the public.
3. *Any Other Business:*
  - a. The Chair reminded the members of the Delegation that the next quarterly meeting was scheduled for October 23 and would be held by zoom. He noted that one item that would not be on the agenda would be the second amendment resolutions. He considered the matter accomplished.

The Delegation Handbook, prepared by Representative Noël, will be on the agenda for review and discussion. He urged the members of the Delegation to review the handbook in order to approve and adopt at the meeting.

- b. Representative Tucker asked for an updated report on the broadband expansion from the County at the next. The Chair inquired on the responses from the SAUs. Representative Tucker noted that she had not received anything. The County Administrator was asked to forward the information received to date to all of the Delegation.
- c. Representative Laflamme inquired about the renovations to the house. The County Administrator reported that the contractor began on September 14 and anticipates completion by mid-December. The Chair asked if the proposed floor plan could be emailed to the Delegation. Ms. Fish replied in the affirmative.

Representative Laflamme also noted that the State Supreme Court hearing on school district funding will be meeting on September 24. The Chair stated that the oral hearings could be observed on the NH State Supreme Court website.

A motion was made by Representative Thomas, seconded by Representative Merner to adjourn the meeting at 10:14 a.m. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

Respectfully submitted,  
Representative Larry Laflamme, Clerk

COÖS COUNTY DELEGATION  
QUARTERLY MEETING  
October 23, 2020

As Chair of the Coös County Delegation, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

We are utilizing Zoom for this electronic meeting. All members of the Coös County Delegation have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 or by clicking on the following website address: [www.zoom.us/join](http://www.zoom.us/join). Meeting ID # 816 6067 1225, passcode 622723.

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Coös County Delegation at: [www.cooscountynh.us](http://www.cooscountynh.us).

If anybody has a problem, please call 603-331-5670 or email at: [jennifer.fish@cooscountynh.us](mailto:jennifer.fish@cooscountynh.us).

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

The roll was called by the clerk, Representative Larry Laflamme. There were seven members in attendance; three were absent.

Representative Craig	present	Representative Merner	present
Representative Fothergill	absent	Representative Moynihan	present
Representative Furbush	absent	Representative Noël	present
Representative Hatch	absent	Representative Thomas	present
Representative Laflamme	present	Representative Tucker	present

Also present remotely: County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Ben Champagne, Nursing Hospital Administrator Laura Mills; Nursing Home Administrator Lynn Beede; Sheriff Brian Valerino; County Attorney John McCormick (*joined at 10:26 a.m.*); Administrative Assistant Linda Harris; and a member of the press.

Chairman Moynihan opened the Delegation meeting at 10:04 a.m.

1. *Review & Approval of the Minutes of the September 23, 2020, special meeting, as distributed:* A motion was made by Representative Craig, seconded by Representative Thomas to approve the minutes of the September 23, 2020, special meeting. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

2. *Hearing of the Public:* There were no members of the public.
3. *Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Period Ended September 30, 2020:*

Chairman Moynihan began the review of the Coös County financials.

Chairman Moynihan reviewed the third quarter financials. The total expenditures for the quarter ending September 30, 2020 was \$29,099,917 or 64.48% expended. A motion was made by Representative Merner, seconded by Representative Tucker to approve the third quarter expenditures, as presented. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The Chair continued with the revenues. Representative Tucker inquired if the state had sped up the process with Medicaid approvals. Laura Mills, NHA, replied that the approval process is an ongoing issue. The nursing hospital revenue reflects the CARES Act funds that have been received and not the Medicaid payments. Lynn Beede, NHA, replied that approvals at her facility have improved because staff is diligent with the process. She is happy with the improvement.

Ms. Mills did mention that the nursing hospital has been experiencing issues with ServiceLink. They are not helpful and are unresponsive to requests. Representative Tucker advised that the Board of Commissioners be made aware of the situation since county funds are requested by ServiceLink.

Upon completion of the revenues, Representative Tucker asked for a breakdown of CARES Act funds distributed by department for the fourth quarter meeting. She also asked that a breakdown be emailed to the Delegation prior to the next meeting. Director of Finance Carrie Klebe replied that she would email the detailed information including stabilization funds.

The third quarter revenues totaled \$23,802,860 or 52.74% received. A motion was made by Representative Tucker, seconded by Representative Merner to approve the third quarter revenues as presented. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The Unincorporated Places third quarter expenditures totaled \$342,419 or 21.12% expended. A motion was made by Representative Tucker, seconded by Representative Noël to approve the Unincorporated Places third quarter appropriations as presented. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

The Unincorporated Places third quarter revenues totaled \$1,103,470 or 71.84% received. A motion was made by Representative Noël, seconded by Representative Craig to approve the third quarter revenues as presented. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

4. *Other Business:*

- a. County Delegation Handbook: The Chair noted that a rough draft of the handbook had been circulated electronically to the members of the Delegation. A motion was made by Representative Tucker, seconded by Representative Thomas to adopt the Delegation Handbook.

Representative Laflamme thanked Representative Noël on a job well done. He did question whether only mailing addresses should be published and not physical addresses. The Chair noted that physical addresses are posted due to elections. Representative Noël also noted that the handbook will be distributed to the Delegation members only. Both Chairman Moynihan and County Attorney John McCormick noted that the handbook will be a right to document if requested. The Chair also stated that County Administration should have a hard copy of the handbook. The motion was approved by a roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes

Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

Representative Noël thanked the Delegation for the challenge in creating the handbook. He will create language in order that the handbook be reviewed biannually. The Chair suggested that a sub-committee be created for that purpose at the Reorganizational Meeting.

- b. Status of broadband access and coverage in Coös County: Chairman Moynihan thanked the County Administrator for sharing the responses received from some of the SAUs. He noted that the Commissioners have created a committee of which the County Administrator is a member and is facilitated by North Country Council. \$50 million of CARES act funds have been allocated for broadband. He urged the County Delegation and Commissioners to remain active on this matter as applications will need to be filed. Representative Merner reported that he had filed a bill pertaining to broadband which Representative Laflamme is also a sponsor. (LSR 2021-0113)
- c. Update of the county house renovations: Chairman Moynihan thanked the County Administrator for distributing the floor as requested at a previous meeting. He presumed that staff had worked together on creating the floor plan. The County Administrator reported that the contractor is on track to complete in December with no major problems.

Representative Tucker stated that according to the Commissioners’ Meeting minutes additional costs will be incurred: a new furnace, a roof and sewer pipes. Ms. Fish replied that the sewer pipe issue had been resolved by the Maintenance Department. She also noted that she was not made aware of the furnace and roof issues until a few weeks ago.

5. New Business:

- a. Director of Finance Carrie Klebe inquired about the banking bill that was tabled at the end of the last session. Chairman Moynihan replied that the bill had passed the house but not the senate. He urged her to contact the new senator after the election for assistance. A Delegation member will need to contact the senator on her behalf. Representative Merner suggested waiting after the elections.

Members of the Delegation thanked both, Chairman Moynihan and Representative Thomas for their years of service as members of the Coös County Delegation. This was their last meeting as neither members were seeking reelection.

The Reorganizational Meeting is scheduled for Monday, December 7, 2020 at 10 a.m.

The Public Hearing on the 2021 Proposed Budget is scheduled for Saturday, December 12, 2020 at 10 a.m.

A motion was made by Representative Tucker, seconded by Representative Merner to adjourn the meeting at 11:21 a.m. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Merner	yes
Representative Fothergill	absent	Representative Moynihan	yes
Representative Furbush	absent	Representative Noël	yes
Representative Hatch	absent	Representative Thomas	yes
Representative Laflamme	yes	Representative Tucker	yes

Respectfully submitted,  
Representative Larry Laflamme, Clerk

A Checklist to Ensure Meetings Are Compliant  
With The Right-to-Know Law during the State Of Emergency  
Coös County Delegation Organizational Meeting  
December 7, 2020

As Vice Chair of the Coös County Delegation, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

We are utilizing Zoom for this electronic meeting. All members of the Coös County Delegation have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 or by clicking on the following website address: [www.zoom.us/join](http://www.zoom.us/join). Meeting ID # 810 1388 7047, passcode 181159.

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Coös County Delegation at: [www.cooscountynh.us](http://www.cooscountynh.us).

If anybody has a problem, please call 603-331-5670 or email at: [jennifer.fish@cooscountynh.us](mailto:jennifer.fish@cooscountynh.us).

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let’s start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

The Pledge of Allegiance was led by Vice Chair Tucker in remembrance of Pearl Harbor Day. The roll was called by the clerk, Representative Larry Laflamme. There were eight members in attendance; two were absent.

Representative Craig	present	Representative Laflamme	present
Representative Davis	present	Representative Merner	present
Representative Dostie	present	Representative Théberge	present
Representative Hatch	absent	Representative Thompson	present
Representative Kelley	absent	Representative Tucker	present

Also present remotely: County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Nursing Home Administrator Lynn Beede; Administrative Assistant Linda Harris; and a member of the press.

Vice Chair Edith Tucker opened the meeting at 10:06 a.m.

Introduction of Delegation Members: A brief introduction was provided by each Delegation member that was present.

Election of Officers:

A motion was made by Representative Thompson, seconded by Representative Dostie to nominate Representative Robert Théberge as Chair. There were no other nominations. Representative Théberge accepted the nomination.

A motion was made by Representative Tucker, seconded by Representative Thompson for the clerk to cast one vote for Representative Théberge as Chair. The motion was approved by roll call vote 8-0.

Representative Craig	Yes	Representative Laflamme	Yes
Representative Davis	Yes	Representative Merner	Yes
Representative Dostie	Yes	Representative Théberge	Yes



Representative Hatch	absent	Representative Thompson	Yes
Representative Kelley	absent	Representative Tucker	Yes

At this point, the meeting became chaired by Representative Théberge.

A motion was made by Representative Thompson, seconded by Representative Dostie to nominate Representative Troy Merner as Vice Chair. There were no other nominations. Representative Merner accepted the nomination.

A motion was made by Representative Théberge, seconded by Representative Thompson for the clerk to cast one vote for Representative Merner as Vice Chair. The motion was approved by roll call vote 8-0.

Representative Craig	Yes	Representative Laflamme	Yes
Representative Davis	Yes	Representative Merner	Yes
Representative Dostie	Yes	Representative Théberge	Yes
Representative Hatch	absent	Representative Thompson	Yes
Representative Kelley	absent	Representative Tucker	Yes

A motion was made by Representative Théberge, seconded by Representative Davis to nominate Representative Larry Laflamme as Clerk. There were no other nominations. Representative Laflamme accepted the nomination.

A motion was made by Representative Théberge, seconded by Representative Thompson for the clerk to cast one vote for Representative Laflamme as Clerk. The motion was approved by roll call vote 8-0.

Representative Craig	Yes	Representative Laflamme	Yes
Representative Davis	Yes	Representative Merner	Yes
Representative Dostie	Yes	Representative Théberge	Yes
Representative Hatch	absent	Representative Thompson	Yes
Representative Kelley	absent	Representative Tucker	Yes

Sub-Committee Assignments: Chairman Théberge proceeded with the sub-committee assignments:

- |  |   |
|--|---|
| • Executive Committee  | Officers of the Delegation                    |
| • Nursing Homes  | Chairman Théberge                             |
| • Corrections Department                                     | Representative Craig                          |
| • County Sheriff/County Attorney                             | Representative Laflamme/Representative Tucker |
| • Budget Transfer Committee                                  | Executive Committee                           |
| • Elected Officials' Salaries                                | All members of the Delegation - Year 2022     |
| • Unincorporated Places                                      | Representative Dostie                         |
| • Capital Improvements, Revenue Items & Surplus              | All members of the Delegation                 |
| • Economic Development                                       | Representative Thompson                       |
| • Register of Deeds, Extension Service & Soil Conservation   | Representative Merner                         |
| • Ex-officio Member/UNH Cooperative Extension Advisory Board | Representative Kelley                         |
| • Ex-officio Member/Coös County Planning Board               | Representative Merner                         |
| • Ex-officio Members/Coös Economic Development Corporation   | Representative Thompson                       |
|  | Representative Dostie (Alternate)             |

Chairman Théberge noted that any member of the Delegation may attend sub-committee meetings.

Review & Approval of the Minutes of the October 23, 2020, quarterly meeting, as distributed: Chairman Théberge noted that only members of the Delegation that were present at the meeting were able to approve the minutes. A motion was made by Representative Merner, seconded by Representative Laflamme to approve the minutes of the October 23, 2020 quarterly meeting. The minutes were approved by roll call 4-0.

Representative Craig	Yes	Representative Laflamme	Yes
Representative Merner	Yes	Representative Tucker	Yes

Hearing of the Public: There was no public comment.

Any Other Business:

- a. Resolution on Provided Electronic Devices: Chairman Théberge noted that all members had received a copy of the policy/resolution. He verified with the County Administrator that a receipt for approval must be submitted to the Chair which he would in turn submit to the County Administrator for reimbursement. Ms. Fish replied in the affirmative.
- b. Delegation Contact Information: A few changes were made as the information on this list will be provided on the website.
- c. Coös County Delegation Handbook: The Chair stated that the handbook was a reference for Delegation members and that the last two pages would need to be revised every two years.
- d. Representative Merner provided an update on the Planning Board meeting held on December 2.

A motion was made by Representative Davis, seconded by Representative Thompson to adjourn the meeting at 11:05 a.m. The motion was approved by roll call 8-0.

Representative Craig	Yes	Representative Laflamme	Yes
Representative Davis	Yes	Representative Merner	Yes
Representative Dostie	Yes	Representative Théberge	Yes
Representative Hatch	absent	Representative Thompson	Yes
Representative Kelley	absent	Representative Tucker	Yes

Respectfully submitted,  
Representative Larry Laflamme, Clerk

A Checklist To Ensure Meetings Are Compliant  
With The Right-to-Know Law During The State Of Emergency  
Coös County Delegation Meeting &  
Public Hearing of the 2021 Proposed Budgets  
December 12, 2020

As Chair of the Coös County Delegation, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

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In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled. Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law. The roll was called by the clerk, Representative Larry Laflamme. There were ten members in attendance.

Representative Craig	present	Representative Laflamme	present
Representative Davis	present	Representative Merner	present
Representative Dostie	present	Representative Théberge	present
Representative Hatch	present	Representative Thompson	present
Representative Kelley	present	Representative Tucker	present

Also present remotely: County Commissioners Tom Brady, Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Ben Champagne; Nursing Home Administrator Lynn Beede; Nursing Hospital Administrator Laura Mills; Sheriff Brian Valerino; Registrar Leon Rideout; County Attorney John McCormick; Treasurer Suzanne Collins; Commissioner-Elect Ray Gorman; Forest Ranger Luc Perrault; representatives of outside agencies; members of the press.

Chairman Théberge requested a moment of silence for the late Speaker of the House Dick Hinch.

#### DELEGATION MEETING

Chairman Théberge called the meeting to order at 10:05 a.m. The Pledge of Allegiance was led Superintendent Champagne.

#### Other Business:

- a. Chairman Théberge read Resolution #1 on behalf of the County Treasurer which pertained to borrowing funds in Anticipation of Taxes in 2021:

#### Resolution #1

Be it resolved by the Coös County Delegation duly convened on this twelfth day of December, 2020, that since the monies in the treasury of the County of Coös are insufficient to meet the demands upon the same and the sum of Eleven Million Dollars (\$11,000,000) being the projected amount necessary for the purpose of operating the county for the Fiscal Year 2021, the Coös County Treasurer is hereby authorized to borrow up to \$11,000,000 upon order of the County Commissioners pursuant to RSA 29:8. A motion was made by Representative Hatch, seconded by Representative Merner to approve Resolution #1. The resolution passed by roll call vote 10-0.

Representative Craig	Yes	Representative Laflamme	Yes
Representative Davis	Yes	Representative Merner	Yes
Representative Dostie	Yes	Representative Théberge	Yes
Representative Hatch	Yes	Representative Thompson	Yes
Representative Kelley	Yes	Representative Tucker	Yes

- b. Chairman Théberge read Resolution #2 as follows:

#### Resolution #2

#### Authorization for Coös County to Pay 2021 Expenses (RSA 24:15)

Due to timing differences, the County operates without an approved operating budget during the months of January, February and part of March. Historical figures demonstrate that the January through March expenses will total approximately \$9,500,000.

RSA 24:15 states that no County Commissioner or elected or appointed official shall pay, or agree to pay, or incur any liability for the payment of any sum of money for which the County Convention has made no appropriation.

I move that we, the County Convention authorize the County to spend up to \$9,500,000 for 2021 expenses during the months of January, February, and March in anticipation of the subsequent approval of the 2021 budget. Further that the \$9,500,000 be allocated proportionately to the line items based on the 2020 approved net appropriations to fund like operating and personnel expenses in existence as of 12/31/2020.

A motion was made by Representative Hatch, seconded by Representative Tucker to approve Resolution #2. The resolution passed by roll call vote 10-0.

Representative Craig	Yes	Representative Laflamme	Yes
Representative Davis	Yes	Representative Merner	Yes
Representative Dostie	Yes	Representative Théberge	Yes
Representative Hatch	Yes	Representative Thompson	Yes
Representative Kelley	Yes	Representative Tucker	Yes

The Chair closed the Delegation meeting at 10:30 a.m.

#### PUBLIC HEARING

Chairman Théberge opened the public hearing at 10:30 a.m. and asked Jennifer Fish, County Administrator, to begin her budget presentation.

Jennifer Fish, County Administrator welcomed everyone to the public hearing on the county budget as recommended by the three County Commissioners - Tom Brady, Paul Grenier and Rick Samson.

On behalf of the Commissioners, the County Administrator welcomed the newly elected State Representatives to the Coös County Delegation, the Honorable Arnold Davis, the Honorable Donald Dostie, the Honorable Eamon Kelley, the Honorable Robert Théberge; and the Honorable Dennis Thompson.

Ms. Fish noted to the members of the public that complete line item budget documents would be provided to all citizens in the Coös County Annual Report and on the County website.

For those who are new to this process, there are services covered in this budget that are mandated by the State Constitution, there are costs that are required by NH state statute and then there are programs that the county has traditionally funded.

The State Constitution requires certain county elected officials to oversee certain government functions. These include the Registrar of Deeds, the County Attorney, Medical Referees, a County Sheriff, a County Treasurer and County Commissioners.

There are other financial responsibilities that fall to the counties as a result of state law. They include the Department of Corrections, the Unincorporated Places and the State Assistance Programs where basically the county functions as tax collector for the State of NH.

The following programs are not required by the Constitution or State law and are referred to as traditional programs:

- The County Nursing Homes;
- Victim/Witness Program;
- UNH Cooperative Extension;
- Coös County Conservation District;

- Other Special Appropriations for Senior Meals, RSVP, Food Pantry, Response Program, North Country Transit and Medical Transportation, Coös Economic Development;
- Land Management
- The Recycling Center; and
- The Transfer Station.

The proposed budget will be revised again before its submission in March to the County Delegation for final action after the following events have taken place:

- The Commissioners and members of the Delegation have had the opportunity to give consideration to comments received from members of the public today and any comments and suggestions received after that;
- Delegation subcommittees have had the opportunity to meet with department heads on any or all budgets for the various county operations; and
- The unencumbered fund balance (surplus) has not been determined for 2020. This amount will be determined when the 2020 financial statements are closed in mid to late January after all accounts receivable, accounts payable, encumbrances and accruals for 2020 have been recorded.

**APPROPRIATIONS BUDGET SUMMARY:**

The proposed 2021 budget includes a Cost of Living Adjustment (COLA) for non-union (1.5%), AFSCME (1.5%) and SEA (2.0%) County employees. The 2021 budget does include step increases for those employees who have not reached the top step on the County’s salary schedule. Increases in longevity and the additional payroll cost of employees reaching eligibility criteria for sick time payments on hours accrued over 480 or 720 are also included in the budget. There are several anticipated retirement payouts included in the budget.

- The health insurance rates have been budgeted for a 10% increase in premium for the 2<sup>nd</sup> half of the year.
- The budget includes \$750,000 increased expenses due to COLA, health insurance and NH Retirement for all county departments.
- The NH Retirement Employer contribution rates will increase in July 2021 for Group I and Group II employees. The Group I rate will increase 2.13% to 14.06% and Group II will increase 5.45% to 33.88%.

**REVENUE BUDGET SUMMARY:**

The projected 2020 surplus to reduce taxes is estimated at \$3,000,000.

The projected total County Tax for 2021 was \$17,712,308.

Ms. Fish provided information on the allocation of the projected county taxes for 2021 based on services to its citizens. In order to allocate the \$17,712,308 county tax, the offsetting revenue was deducted from the 2021 proposed appropriations for each program. The share of the \$3,000,000 projected surplus generated by each program was also deducted. The result was:

- Approximately \$13,366,517 or 75% of the 2021 county tax is for elderly programs – what the county sends to the State and the Medicaid/Medicare deficits in nursing homes;
- Approximately \$2,258,799 or 13% is raised for corrections.
- \$1,540,593 is needed for all the constitutional functions which is 9% of the county tax; and
- The balance of \$546,399 or 3% goes to fund so-called traditional programs like Victim-Witness, Cooperative Extension, Coös County Conservation District, Outside Social Service Agencies and Coös County Economic Development.

Ms. Fish explained that the Unincorporated Places Budget document contains a summary for the County’s 23 Unincorporated Places. These are geographic entities with no formal town government. The County is the local

government to these places. Each unincorporated place pays its own expenses and collects its own revenue. The total Unincorporated Places budget for 2021 was \$1,560,508.

County Treasurer Sue Collins inquired about the health insurance estimated at a 10% increase. Ms. Fish replied that there would be no increase for employees with Harvard Pilgrim Health Insurance and a 9% increase for employees with Healthtrust.

The County Administrator reviewed the nursing hospital and nursing home budgets. Representative Hatch stated that he was concerned with the pandemic and the impact it is having on the nursing homes. He asked if there was any place in the budget addressing the unknown. Commissioner Grenier replied that the County has an undesignated fund balance of \$550,000 for unforeseen and emergency purposes. Worst case scenario funds could be drawn from fund balance.

While reviewing County Government budgets, Representative Thomas inquired about the State Assistance Programs. Ms. Fish explained that this budget is the non-federal share of Medicaid. For any resident in nursing homes from Coös County, the county pays 50% of that bill.

The County Treasurer inquired about the \$435,000 in that budget. Ms. Fish replied that the IDN is no longer part of the budget.

Representative Tucker asked the County Attorney how the Randolph accidents are affecting the County Attorney's budget. County Attorney McCormick replied that he has been working with other agencies and costs have been split. It is difficult so speak about the effect on the budget as is waiting on invoices.

Commissioner Grenier mentioned that Delegation members have the opportunity to purchase tablets for County business only. He noted that if anyone used their personal device and a 91A request were submitted that all information on the device would be included in request.

The total 2021 appropriations \$43,187,323.

Representative Hatch commended the Commissioners on the budget decrease.

Ms. Fish reviewed the revenues and there were no questions. The total 2021 revenues \$43,187,323.

Ms. Fish reviewed the Unincorporated Places budgets which totaled \$1,560,508.

Ms. Fish ended her presentation by urging the members of the Delegation to contact her with any questions.

Representative Tucker was concerned that there were no requests for CDBG requests. She questioned on whether correspondence should be submitted to the towns informing them of this opportunity. She requested a list of the last 10 projects. Commissioner Grenier stated that there is criteria to CDBG grants with strings attached. Ms. Fish stated that projects must first go through the town. If a town has an existing project, the project would then come to the county. Commissioner Grenier also noted that North Country Council was the conduit to this endeavor.

A motion was made by Representative Hatch, seconded by Representative Merner to adjourn the meeting at 11:33 a.m. The motion was approved by roll call 10-0.

Representative Craig	Yes	Representative Laflamme	Yes
Representative Davis	Yes	Representative Merner	Yes
Representative Dostie	Yes	Representative Théberge	Yes
Representative Hatch	Yes	Representative Thompson	Yes
Representative Kelley	Yes	Representative Tucker	Yes

Respectfully submitted,  
Representative Larry Laflamme, Clerk

## 2020 EMPLOYEE WAGES

On March 8, 2008, the Delegation supported a resolution to provide the public with gross wages of all non-elected Coös County employees. The wages listed below include base pay, overtime, shift differential, weekend premiums, longevity steps, trainer pay attendance bonus, pay in lieu of health insurance and sick pay in excess of 720 hours or 480 hours (for employees hired January 1, 2012 or after). Employees designated with a check mark have also received payment of accrued personal and sick time time of resignation from County employment.

	Accardi, John	Sheriff Temporary Deputy	8,367.25
	Adams, Jessica L	Licensed Nursing Assistant	38,465.67
√	Adams, Kathleen D	Dietary Aide	10,497.42
	Albert, Jill D	Registered Nurse	93,485.67
	Alimandi, Ann M	Health Information Clerk	48,728.47
	Arsenault, Erin J	Licensed Nursing Assistant	45,965.76
	Atwood, Sabrina R	Licensed Nursing Assistant/Medication Nursing Assistant	51,787.61
	Aubut, Erica L	Activity Aide	2,085.20
	Aubut, Jacqueline L	Unit Aide	38,722.15
	Aubut, Roland D	Porter	35,444.36
	Bailey, Sharleane L	Registered Nurse/Supervisor	62,647.52
	Baillargeon, Emily L	Licensed Nursing Assistant	20,418.36
	Baillargeon, Gail L	Licensed Nursing Assistant	59,546.96
	Baker, Jessica L	Licensed Nursing Assistant	10,564.53
	Beaudry, Susan D	Registered Nurse	71,039.88
	Beaulieu, Jason L	Dietary Aide	42,818.92
	Beede, Lynn M	Administrator	120,608.20
	Belanger, Denise T	Laundry Aide	38,349.80
	Belanger, Hollie A	Licensed Nursing Assistant	43,821.84
	Bellows, Colette M	Licensed Nursing Assistant	49,624.47
	Benoit, Zachary R	Corrections Officer	48,493.51
	Bergeron, Elaine M	Licensed Nursing Assistant	49,700.43
	Bergeron, Sandra L	Housekeeping Aide	13,177.60
	Bernier, Megan K	Dietary Aide	1,580.65
	Berry, Sarah D	DON	9,994.00
	Berube, Deborah R	Dietary Aide/Cook	27,886.71
	Berube, James	Sheriff Temporary Deputy	236.00
	Berube, Karen	Registered Nurse	3,313.33
√	Bibby, Rhia	Housekeeping Aide/Laundry Aide	23234.95
	Bilodeau, Amanda K	Laundry Aide	16,407.67
	Biron, Donna J	Licensed Nursing Assistant	33,800.68
	Biron, Richard A	Corrections Sergeant	72,222.77
	Bisson, Susan M	Activity Aide	51,023.65
	Blair, Jacqueline D	Unit Aide	19,856.40
	Blanchard, Erin L	Registered Nurse Supervisor	100,733.32
	Boisvert, Dianna S	Licensed Nursing Assistant	54,145.50
√	Bolens, Kelly M	Licensed Nursing Assistant	41,395.01
	Bolton, Ashley L	Licensed Nursing Assistant	4,918.18
	Bolton, Julie K	Health Information Manager/Medication Nursing Assistant	49,594.55
	Bolton, Julie M	Registered Nurse	1,941.63
	Bolton, Stephanie	Licensed Nursing Assistant	22,270.60
	Bonney, Brittany R	Health Information Clerk	40,379.27
	Booth, Diane A	Activity Director	61,374.44
	Bouchard-Simpson, Shauna M	Licensed Nursing Assistant	5,135.29
	Boucher, Benjamin J	Registered Nurse	82,466.48
	Boucher, Kaedynce K	Unit Aide	847.56

**2020 EMPLOYEE WAGES**

Boudle, Ann M	Licensed Nursing Assistant	30,283.02
Bourassa, Faith J	Dietary Aide	1,539.97
Bouvier, Jr, Dennis R	Plant Manager	61,375.22
Braase, Jessica M	Registered Nurse	39,923.34
Bradley, Grace L	Dietary Aide	5,944.57
Brann, Christine A	Victim Witness Coordinator	45,054.82
Brochu, Darci S	Licensed Practical Nurse	87,028.92
Brooks, Dale L	Dietary Aide	5,944.92
√ Brooks, Dillon J	Dietary Aide	8,907.18
Brooks, Robin M	Licensed Nursing Assistant	758.67
Brosnan, Asa	Registered Nurse/Clinical Coordinator	13,111.01
Brown, Scott G	Maintenance Worker	9,944.50
Brown, Shelly J	Registered Nurse	20,100.82
Brunault, Julie J	Human Resources Coordinator	76,909.03
Brungot, Eric S	Registered Nurse	1,875.26
Buber, Denise Y	Unit Aide	6.29
Buckovitch, Alan J	Porter	42,865.74
Bunnell, Janet A	Registered Nurse	78,266.54
Bunnell, Nicole C	Laundry Aide	58,897.31
Burrill, Brittany M	Licensed Nursing Assistant/Medication Nursing Assistant	37,700.93
Burrill, Sarah E	Restorative Nurse/Registered Nurse	35,748.24
Buteau, Irene G	Licensed Nursing Assistant	42,744.65
Byrne-Macmillan, Laurel O	Registered Nurse	314.13
Caceres, Ashley	Licensed Nursing Assistant	20,354.32
Cain, Jessica L	Assistant County Attorney	45,653.20
Calyer, Christina J	Licensed Practical Nurse	24,618.84
Caron, Eric R	Licensed Nursing Assistant	26,874.93
Champagne, Benjamin H	Corrections Superintendent	89,491.20
Champagne, Jenny D	Licensed Practical Nurse	1,143.21
Chapman, Krystal L	Licensed Nursing Assistant/Medication Nursing Assistant	54,348.18
Charest, Debra L	Licensed Nursing Assistant	14,884.58
Charest, Julie P	Licensed Nursing Assistant	50,356.05
Chorette, Cynthia M	Licensed Nursing Assistant	38,372.28
Chouinard, Kendra A	Licensed Nursing Assistant	3,567.55
Cintron, Audrey M	Registered Nurse	77,716.68
Cintron, Wilfred J	Laundry Aide	43,187.91
√ Cloutier, Jennifer J	Registered Nurse/Clinical Coordinator/Supervisor	66,110.24
Cogswell, Stephanie L	Licensed Nursing Assistant/Medication Nursing Assistant	43,361.19
Collins, Aline S	Licensed Nursing Assistant	26,256.21
Collins, Melissa A	Licensed Nursing Assistant	1,993.63
Collins, Teasha M	Licensed Nursing Assistant/Medication Nursing Assistant	37,821.29
√ Collins, Virginia L	Dietary Aide	26,115.65
Cordwell, Madison L	Licensed Nursing Assistant	11,689.32
Cordwell, Mary E	Licensed Nursing Assistant	725.31
Corriveau, Laurie L	Scheduling Coordinator	55,846.63
Corrow, Susan A	Legal Secretary	44,614.68
Costine, Aeris L	Dietary Aide	11,847.47
Cote, Stephen M	Dietary Aide	210.51
Couture, Danielle M	Licensed Nursing Assistant	22,639.88
Couture, Helen C	Assistant to the Administrator	178.95
Couture, Keith R	Dietary Manager	74,306.13



## 2020 EMPLOYEE WAGES

Couture, Therese A	Social Services	28,278.03
Covell, Kathleen M	Laundry Porter/Laundry Aide/Licensed Nursing Assistant	32,070.98
Covey, Scott E	Corrections Corporal	63,154.31
Covill, Zacharie R	Corrections Corporal	61,359.59
Coy, Tinika K	Cook	36,369.35
Croft, Tiffany A	Licensed Nursing Assistant	23,973.58
Cross, Brian T	Corrections Sergeant	70,595.52
Cross, Rachel M	Licensed Nursing Assistant/Medication Nursing Assistant	37,190.16
Cross, Wendy L	Licensed Nursing Assistant	34,319.86
Croteau, Constance	Quality Management/Staff Development Director	90,133.55
Croteau, Martha L	Unit Aide	26,143.15
Croteau, Rachel	Licensed Nursing Assistant/Medication Nursing Assistant	99,078.14
Cunningham, Lucille B	Housekeeping Aide/Laundry Aide	32,736.48
Cyr, Chantal J	Dietary Aide	3,822.92
Dagesse, James R	Corrections Officer	49,928.92
D'Aiello, Ayva S	Licensed Nursing Assistant	4,156.77
Dandeneau, Jensyn M	Licensed Nursing Assistant	25,349.95
Daniels, Delaney C	Licensed Nursing Assistant	17,620.86
Daniels, Michelle M	Accounting Assistant	40,973.34
Daudelin, Helen M	Laundry Porter	47,698.41
Davis, Brianna L	Licensed Nursing Assistant	3,417.24
Davis, Sonia M	Restorative Aide/Licensed Nursing Assistant	49,546.53
Day, Dawn M	Licensed Nursing Assistant	58,717.08
Day, Sandra L	Bath Aide/Licensed Nursing Assistant/Med. Nursing Assistant	56,021.30
√ Day, Tabatha H	Licensed Nursing Assistant	16,063.79
Demers, Katherine J	Registered Nurse	199.51
Dion, Louise C	Licensed Nursing Assistant	7,533.49
Dionne, Andre M	Corrections Corporal	55,410.68
√ Dixon, Ty	Corrections Officer	40,662.80
Doolan, Mitchell W	Sheriff Sergeant	62,363.86
Doucette, Kady R	Licensed Practical Nurse	38,225.91
Downs, Richard E	Sheriff Temporary Deputy	6,075.20
Drapeau, Nora V	Licensed Nursing Assistant/Medication Nursing Assistant	61,183.13
Drew, Leslie A	Licensed Nursing Assistant	32,438.75
Dube II, Richard N	Outside Corrections Corporal	58,439.92
√ Dube, Shannon K	Licensed Nursing Assistant	25,212.85
Duchano, Denise E	Licensed Nursing Assistant	35,266.97
Duchesnaye, Kady L	Licensed Nursing Assistant	24,815.73
Ducret, Marci L	Registered Nurse	4,860.89
Ducret, Morgan	Licensed Nursing Assistant	11,091.36
Duffy, Timothy S	Registered Nurse/Clinical Coordinator	85,626.25
Duguay, Elaine L	Laundry Aide	42,300.01
Duguay, Gertrude	Dietary Aide	19,898.35
Dumesnil, Allison I	Licensed Nursing Assistant	8,100.21
Dumont, Courtney A	Licensed Nursing Assistant	7,043.50
Dunn, Rosanna J	Registered Nurse/Clinical Coordinator	315.39
Dupuis, Denise	Licensed Nursing Assistant/Medication Nursing Assistant	50,676.10
Dussourd, Alyssa L	Dietary Aide	14,195.64
Eastman, Cheryl A	Licensed Practical Nurse	78,565.49
Edwards, Joshua J	Dietary Aide	3,837.82
Edwards, Lorna S	Laundry Aide/Housekeeping Aide	40,495.51

## 2020 EMPLOYEE WAGES

Edwards, Maria	Licensed Nursing Assistant	40,987.77
Emerson, Iris E	Sheriff Administrative Assistant	45,778.88
√ Emerson, Maylynda W	Licensed Nursing Assistant	3,629.57
Enman, Keith D	Sheriff Temporary Deputy	16,259.00
√ Ernst, Julie	Medication Nursing Assistant/Licensed Nursing Assistant	33,499.76
Essig, Samuel C	Licensed Nursing Assistant	729.63
Everette, Melody J	Licensed Nursing Assistant	49,183.63
Fagen, Phillip A	Licensed Nursing Assistant	8,066.44
Faucher, Russell C	Porter	43,622.60
Faucher, Samuel P	Porter	545.20
Favreau, Donna L	Licensed Nursing Assistant	305.79
Filteau, Heather L	Licensed Nursing Assistant/Medication Nursing Assistant	33,094.41
Fish, Jennifer A	County Administrator/Unincorporated Places Administrator	141,539.43
Flagg, Lynn M	Licensed Nursing Assistant	17,637.65
Flint, Karen A	Registered Nurse	1,423.02
Flynn, Patricia S	Registered Nurse	110,190.36
Fodor, Tina L	Activity Aide	48,392.83
Forbush, Amy L	Licensed Nursing Assistant	37,624.25
Fortier, Deborah	Housekeeping Aide	32,914.99
Fortier, Doris V	Assistant Director of Nursing/Registered Nurse	83,657.75
Fortier, Erin J	Licensed Nursing Assistant	42,652.33
Fournier, Michaela S	Licensed Nursing Assistant	6,382.49
Fournier, Shayna A	Licensed Nursing Assistant	31,293.80
Fritschy, Brunilda V	Housekeeping Aide	27,004.74
Frizzell, Amelia J	Licensed Nursing Assistant	12,691.11
Fuchs, Danielle A	Licensed Nursing Assistant	47,075.21
Gagnon, Kim M	Health Information Assistant	48,572.57
Gagnon, Lucille J	Licensed Nursing Assistant	38,975.81
Gagnon, Monique B	Activity Aide	21,689.64
Gallagher, Thomas W	Porter	33,462.92
Gallant, Sage E	Dietary Aide	4,051.77
Gallant, Tammy A	Registered Nurse/Clinical Coordinator	102,048.87
Gamache, Jonathan P	Dietary Aide	36,183.88
√ Garcia, Trent T	Dietary Aide	7,519.30
Gebhard, Cynthia L	Activity Aide/Licensed Nursing Assistant	42,941.95
Gendron, Lynn Marie T	Health Information Clerk	49,018.29
Gentili, Michael F	Sheriff Temporary Lieutenant	28,196.00
√ Gilbert, Joanne L	Dietary Aide	52,254.70
Gingues, Theresa M	Unit Aide	18,055.62
Giroux, Julie C	Clinical Coordinator/Asst Dir Nursing Svcs	80,607.12
Godin, Timothy	Sheriff Temporary Deputy	238.00
Goslant, Elizabeth J	Licensed Nursing Assistant	29,959.25
Goudreau, Sophia L	Licensed Nursing Assistant	36,772.24
Gould, Genna G	Licensed Nursing Assistant	3,716.18
Goyette, Kristen E	Dietary Aide	23,370.55
Grady, Stefanie A	Licensed Nursing Assistant	35,283.83
Graham, Kyle W	Licensed Nursing Assistant	11,635.26
Graves, Christine M	Registered Nurse Supervisor	93,530.45
Gray, Kaylan E	Licensed Nursing Assistant	47,233.21
Gray, Lucie A	Laundry Aide	42,290.31
Gray, Michael D	Dietary Aide	6,757.58

## 2020 EMPLOYEE WAGES

Gray, Rebecca J	Housekeeping Aide/Laundry Aide	130.87
Gray, Tammy	Corrections Medical Services Coordinator/Registered Nurse	79,092.55
Green, Warren D	Sheriff Temporary Deputy	19,492.02
Gregory, Alixandria P	Licensed Nursing Assistant	6,339.27
Gregory, Suzannette K	Dietary Aide	40,640.32
Griffin, Kristie L	Licensed Nursing Assistant	4,944.33
Grimes, Judy A	Director Quality/Infection Preventionist	69,556.46
Grondin, Angela M	Registered Nurse	62.57
Guile, Larry A	Sheriff Temporary Deputy	200.00
Guy, Ellen M	Licensed Nursing Assistant	42,207.82
Hand, Sandra L	Cook/Dietary Aide	36,615.98
Hanlon, Joy Y	Licensed Nursing Assistant	8,182.04
Harding, Tina L	Licensed Nursing Assistant	59,403.47
Harrigan, Nancee L	Licensed Nursing Assistant	46,856.40
Harrington, Sandra H	Registered Nurse	20,909.49
Harris, Linda A	Administrative Assistant	51,479.99
Hart, Karyn C	Licensed Practical Nurse	2,247.17
Hartlen, Cynthia M	Laundry Aide	2,462.89
Hartlen, Pamela J	Registered Nurse Supervisor	98,838.35
Haskins, Martha L	Registered Nurse	195.11
Havalotti, Patricia H.	Accounting Assistant	42,909.78
Haynes, Ashley D	Licensed Nursing Assistant	41,134.85
Haynes, Diane R	Licensed Nursing Assistant	36,547.62
Haynes, Roxanne S	Laundry Aide/Housekeeping Aide	42,118.07
Heald, Amanda L	Licensed Nursing Assistant	37,861.22
Heath, Tristin-Ann D	Licensed Nursing Assistant	15,589.61
√ Hebert, Rachel J	Laundry Aide	15,489.40
Henry, Shy S	Licensed Nursing Assistant	17,271.44
√ Hernandez Jr., Oscar A	Assistant Dietary Manager	38,434.27
Herr, Averill E	Licensed Nursing Assistant	5,565.50
Hibbard, Rose M	Accounting Assistant	45,644.51
Hibbard, Susan L	Licensed Nursing Assistant/Medication Nursing Assistant	42,037.05
Hickey, Teah L	Dietary Aide	17,649.73
Hicks, Brittany A	Licensed Nursing Assistant	8,522.89
Hillsgrove, Charles	Sheriff Temporary Deputy	20,102.00
Hines, Heather A	Licensed Nursing Assistant	400.12
√ Hodge, Ashley A	Staff Development Director	36,900.06
√ Hodge, George M	Maintenance Worker II	21,027.57
Holt, Michael I	Environmental Services Manager	77,583.93
Houle, Deborah A	Licensed Nursing Assistant	44,063.25
Houle, Jennifer L	Licensed Nursing Assistant	50,828.43
Houle, Nicole M	Licensed Nursing Assistant	34,821.43
Howard, Susan M	Licensed Nursing Assistant	38,560.05
Howcroft, Tracy A	Cook	45,253.62
Howe, Samantha	Licensed Nursing Assistant	5,531.46
Howe, Savannah M	Licensed Nursing Assistant	14,554.68
Hughes, Amanda G	Dietary Aide/Licensed Nursing Assistant	11,834.25
√ Hughes, Megan K	Dietary Aide	15,703.46
Hughes, Nancy J	Director of Social Services	61,758.80
Hughes, Paige D	Licensed Nursing Assistant	10,597.33
Hull, Kaila J	Unit Aide	1,465.85

**2020 EMPLOYEE WAGES**

Hurley, Robin E	Laundry Aide/Housekeeping Aide	24,149.18
Inkell, Pauline Y	Dietary Aide	881.77
Jaycox, Barbara J	Dietary Aide	7,369.72
Jeffers, Sandra L	Licensed Nursing Assistant	22,374.75
Jeffers, Vincent M	Licensed Nursing Assistant	53,693.44
Jensen, Rolfe	Court Security Officer	12,897.20
Johnson, Elaina M	Registered Nurse	34,375.91
Johnson, Lydia M	Dietary Aide	25,280.77
Johnson, Patricia	Licensed Nursing Assistant	207.78
Johnson, Rita M	Housekeeping Aide/Housekeeping Porter/Laundry Aide	40,101.92
Johnson, Trinity H	Dietary Aide	1,851.88
Jondro, Rose M	Housekeeping Aide/Laundry Aide	5,738.23
Jones, Alizabeth M	Registered Nurse	4,643.39
Joyce, Kimberly A	Licensed Nursing Assistant	57,960.72
Joyce, Laura J	Unit Aide	2,552.39
Kelsea, Tyler J	Corrections Officer	43,816.12
Kenison, Wanda L	Deeds Office Staff	36,197.24
Kennett, Patrick J	Director of Dietary	56,267.29
Kenney, Liane J	Licensed Nursing Assistant	55,516.89
√ Kenney, Shawn M	Dietary Aide	11,927.54
Kimball, Terry M	Activity Aide/Licensed Nursing Assistant	30,111.49
Kimber, Richard H	Court Security Officer	6,053.60
King, Carrisa E	Licensed Practical Nurse	99.27
Klebe, Carrie A	Director of Finance	90,513.64
Labbe, Shauna M	Medication Nursing Assistant/Licensed Nursing Assistant	63,227.68
Labelle, Christine A	Payroll	49,275.32
Labranche, Mark C	Licensed Nursing Assistant	30,511.48
Labrecque, Diane R	Dietary Aide	36,643.66
Lacasse, Lucille A	Housekeeping Aide	34,381.15
Lacasse, Tiarah D	Dietary Aide	3,634.84
Ladd, Ginette	Activity Aide	2,581.46
√ Laflamme, April D	Dietary Aide	9,584.39
Laflamme, Danielle C	Dietary Aide	34,708.43
√ Laflamme, Diane	Activity Aide	41,103.01
Laflamme, Jenna M	Unit Aide	3,612.49
Lakin, Angela F	Housekeeping Aide	41,265.90
Lam, Richard K	Cook	51,340.25
Lambert, Priscilla D	Accounting Assistant	43,143.21
Lamontagne, April L	Registered Nurse	8,864.18
Lamontagne, Sylvain	Transfer Station Operator	16,658.01
Lamoureux, Jasmine M	Licensed Nursing Assistant	264.11
Lanciani, Wendy L	Dietary Aide	34,438.36
Lapierre, Donna L	Housekeeping Aide/Laundry Aide	30,266.02
Lapierre, John F	Sheriff Temporary Deputy	10,464.80
√ Lapointe, Andre C	Dietary Aide	10,585.94
Laro, Melinda M	Medication Nursing Assistant	51,725.81
Lavoie, Nell V	Dietary Aide	1,787.17
Leblanc, David J	Environmental Services Assistant Manager	68,856.32
Leblanc, Dylan J	Unit Aide	1,514.69
Leblanc, Jacqueline	Nursing Clerk	43,305.35
√ Leclercq, Nicole M	Dietary Aide/Licensed Nursing Assistant/Assistant Dietary Manager	37,475.15
Leigh, Alan S	Maintenance Worker	51,553.61

## 2020 EMPLOYEE WAGES

Leighton, Molly T	Licensed Nursing Assistant	6,379.79
Lemay, Carole N.	Licensed Nursing Assistant	37,472.42
Lemoine, Michelle	MDS Coordinator	82,360.97
Lepage, Joanne M	Unit Aide	33,590.30
Lesperance, James B	Corrections Corporal/Community Programs Corporal	59,714.81
Letellier, Emily B	Dietary Aide	16,160.88
√ Leveille, David R	Computer Systems Administrator	24,259.26
Lewis, Julie A	Licensed Nursing Assistant	39,804.60
Lewis, Whitney	Conservation District Administrator	14,546.33
Lindor, Morgan L	Licensed Nursing Assistant	1,860.95
Lingo, Jada T	Licensed Nursing Assistant	4,786.85
Lord, Leslie W	Corrections Officer	34,695.90
Lore, Trisha L	Unit Aide	149.16
Luciano, Alanna M	Dietary Aide	3,056.28
Lugg, Nikki E	Unit Aide	513.95
Lynch, Brendon M	Corrections Officer	49,827.72
Lyons, Kirsten F	Director of Nursing	97,458.45
√ MacAuley, Brittney J	Licensed Nursing Assistant	11,568.71
Madore, Jules A	Transfer Station Operator	8,075.45
√ Major, Amber R	Licensed Nursing Assistant	31,002.51
Marcou Jr, Gerald P	Sheriff Chief Deputy	31,230.00
Marie, Stacey	Unit Aide	62.15
Marino, Brittany A	Dietary Aide	6,195.03
Marquis, Beth M	Transport Aide/Licensed Nursing Assistant/Med. Nursing Assistant	51,419.13
Marquis, Kara S	Activity Aide/Licensed Nursing Assistant	42,398.85
Marquis, Louise L	Registered Nurse	13,117.29
Marsh, Brandon W	Corrections Officer	48,510.53
Marsh, Collette A	Licensed Nursing Assistant	43,420.70
Marsh, Devin	Dietary Aide	311.57
Martinelli, Halie M	Licensed Nursing Assistant	8,266.19
Masters, Rebecca S	Licensed Nursing Assistant	41,096.15
Mathieu, Renald J	Licensed Nursing Assistant	48,205.37
Mathieu, Sylvie A	Dietary Aide	34,544.42
Mcallister, Laura L	Licensed Nursing Assistant	41,451.86
√ McComiskey, Heidi J	Licensed Practical Nurse Supervisor	103,694.14
McCowen, Cindy L	Laundry Aide/Housekeeping Aide	33,957.30
McCowen, Dillon M	Dietary Aide	770.20
McIlveen, Elizabeth A	Victim Witness Clerk	126.16
McKeage, Brendon K	Corrections Sergeant	91.39
McKinnon, Shori	Activity Aide	6,730.12
McKinnon, Terry A	Licensed Practical Nurse	14,030.29
√ McKnight, Marissa F	Licensed Nursing Assistant	22,380.05
McLain, Julie D	Licensed Nursing Assistant	6,337.27
McLaughlin, Sally A	Unit Aide	32,349.35
McLaughlin, Sean J	Licensed Nursing Assistant	6,702.40
√ McQuiston, Carolyn M	Conservation District Administrator	46,541.90
Melendy, Kurt A	Maintenance	18,908.39
Meunier, Devin T	Unit Aide	6,403.87
Meunier, Dorothy A	MDS Coordinator/Registered Nurse	80,231.99
Mills, Ellen E	Activity Aide	22,873.20
Mills, Laura A	Nursing Hospital Administrator	115,419.67
Milne, Alyssa M	Licensed Nursing Assistant	26,865.49
√ Mitchell, Veronica R	Licensed Nursing Assistant	34,184.33
Montelin, Maegan M	Licensed Nursing Assistant/Medication Nursing Assistant	44,965.36
Moore, April C	Dietary Aide	1,564.40

## 2020 EMPLOYEE WAGES

	Moren, Paige	Dietary Aide	24,519.47
	Morneau, Lucien M	Porter	526.80
	Morneau, Rosalee G	Housekeeping Aide	31,262.42
	Morrill, Ashley M	Licensed Nursing Assistant	5,619.79
	Mortenson, Melinda J	Housekeeping Aide	39,672.97
	Mundell, Savannah L	Corrections Nurse	58,704.03
√	Munzner, Diane M	Restorative Aide/Licensed Nursing Assistant	35,998.43
	Nadeau, Gail A	Housekeeping Aide	56,982.70
	Nadeau, Jessica P	Licensed Nursing Assistant/Medication Nursing Assistant	44,716.36
	Nason, Vicky	Business Office Manager/Medicare Biller	60,865.32
	Nelsson, Sharon	Registered Nurse	25,057.49
	Nelsson, Shawna L	Licensed Nursing Assistant	41,710.03
	Nieves, Marlana D	Licensed Nursing Assistant	895.09
	Nolet, Lucy R	Housekeeping Aide	32,874.14
	Noyes, Emily M	Dietary Aide	2,507.32
	Noyes, Kaylee R	Unit Aide/Dietary Aide	28,839.78
	Noyes, Marie A	Activity Aide/Licensed Nursing Assistant	34,446.59
	Noyes, Mary M	Dietary Aide	40,533.50
	Nugent, Gail D	Registered Nurse	70,117.95
	Nurmi, Dyonne J	Licensed Practical Nurse	2,003.34
√	Oakes, Morgan H.	Cooperative Extension Office Staff	11,376.52
	Olson, David A	Corrections Nurse	76,740.13
	Paige, Cathy A	Licensed Nursing Assistant	25,566.83
	Paige, Robert W	Licensed Nursing Assistant	49,614.77
√	Paquette, Holly A	Licensed Nursing Assistant	19,533.58
	Parent, Joanne S	Cook	50,242.37
√	Pariseau, Julie P	Licensed Nursing Assistant	6,769.26
	Parker, Marie M	Activity Director	53,501.94
	Parker, Michael R	Corrections Officer	925.13
√	Patenaude, Candy L	Licensed Nursing Assistant	17,303.44
	Patricio, Crystal V	Licensed Nursing Assistant	28,049.58
	Patry, Richard R	Dietary Aide	7,076.45
	Peabody, Barbara A	Registered Nurse	57,879.98
	Pelletier, Sally J	Deputy Registrar of Deeds	45,227.55
	Peloquin, Debra A	Unit Aide	37,471.81
	Pemberton, Jodie	Activity Aide	42,862.56
	Pemberton, Raven L	Unit Aide	174.02
	Perreault, Nicole L	Licensed Nursing Assistant	12,977.70
√	Perry, Chantal L	DON	173,197.70
	Perry, Linda M	Dietary Aide	40,853.15
	Perry, Louise A	Licensed Nursing Assistant	42,987.29
	Perry, Tracy A	Housekeeping Aide/Laundry Aide	126.96
	Peters, Michelle L	Licensed Nursing Assistant	19,172.58
	Peters, Naomie L	Medication Nursing Assistant/Licensed Nursing Assistant	57,074.75
	Peterson, Tracey L	Licensed Nursing Assistant	53,721.27
	Phillips, Lisa J	Licensed Practical Nurse	242.23
	Plourde, Richard D	Sheriff Temporary Deputy	28,066.29
	Plumley, Kimberly F.	Medication Nursing Assistant/Licensed Nursing Assistant	18,342.12
	Poirier, Triston	Licensed Nursing Assistant	7,038.00
	Potz, JoAnne B	Licensed Nursing Assistant	37,718.79
√	Poulin, Amber R	Licensed Nursing Assistant	52,150.30
	Poulin, Bethany	Registered Nurse	65,515.15
	Poulin, Claire A	Business Office Staff	44,315.55
	Poulin, Sandy	Licensed Nursing Assistant/Medication Nursing Assistant	2,544.07
√	Premo, Ashley R	Licensed Nursing Assistant	17,828.73

**2020 EMPLOYEE WAGES**

Presby, Bradley E	Sheriff Temporary Deputy	776.00
Price, Kailey M	Dietary Aide	25,943.77
Purrington, Garrett B	Corrections Officer	47,924.50
Purrington, Tammy J	Activity Aide	2,418.83
Querrard, Abigail M	Deeds Office Staff	6,217.20
Rancourt, Bella J	Restorative Aide	46,709.54
Rancourt, Dalton R	Dietary Aide	5,358.12
v Rancourt, Ryan G	Dietary Aide	5,364.02
Rano, Susanne L	Registered Nurse	4,962.02
Rella, Cassandra L	Registered Nurse Supervisor	88,467.36
Rella, Jason P	Corrections Sergeant	67,275.70
Remillard, Isyss R	Unit Aide	1,063.84
Reynolds, Theresa M	Court Security Officer	10,954.40
Reynolds, Walter A	Dietary Aide	4,348.79
Rice, Monica L	Licensed Nursing Assistant	1,357.93
Riff, Daegan S	Corrections Officer	1,656.23
Riley, Carmen M	Licensed Practical Nurse	70,002.19
Rincon, Patricia	Registered Nurse	793.09
Rioux, Chantal	Housekeeping Aide	2,189.68
Rioux, Danielle D	HR Manager/Assistant to the Administrator	64,701.74
Roberge, Jennifer L	Activity Aide	61,215.46
Roberge, Keith L	Sheriff Captain	89,253.32
Roberge, Zachary S	Unit Aide	2,225.32
Robinson, Lise S	Housekeeping Aide/Laundry Aide	41,413.66
Rodevitz, Michael	Corrections Officer	3,891.68
Rodger, Kasei L	Licensed Nursing Assistant	3,814.22
Rodrigue, Guylaine J	Activity Aide	13,833.76
Rodrigue, Madison R	Licensed Nursing Assistant	11,522.16
Rodrigue, Richard G	Maintenance Worker	5,256.55
Rodrigue, Sage M	Staff Development Director/Registered Nurse	77,965.93
Rodriguez, Jean M	Licensed Nursing Assistant	631.28
Ross, Shauna M	Licensed Nursing Assistant	24,749.48
Rowell, Brenda S	Cook	49,862.29
Rowell, Penelope R	Dietary Aide	4,446.87
v Roy, Amanda L	Licensed Nursing Assistant	60,357.97
Roy, Cheryl	Licensed Practical Nurse	26,190.59
Roy, Courtney L	Licensed Nursing Assistant	2,367.52
Roy, Donna J	Restorative Aide/Medication Nursing Assistant	41,161.40
Roy-Stewart, Amber L	Licensed Nursing Assistant	9,036.85
Rozek, Kara B	Activity Aide	1,428.47
Ryan, Jane	Resident Accounting	52,785.21
Sabau, Cristian I	Unit Aide	300.50
Santos, Mark P	Sheriff Temporary Deputy	202.50
Santy, Candice A	Director of Social Services	66,701.56
Scherer, Mackenzie J	Licensed Nursing Assistant	6,843.58
v Scott, Alyssa J	Activity Director	54,359.39
Secinore, Gayle D	Dietary Aide	50,487.26
Secinore, Lindsey M	Licensed Nursing Assistant/Medication Nursing Assistant	165.31
Sevigny, Nona Rae	Dietary Aide	31,720.24
Sheldon, Charles S	Housekeeping Porter	44,128.17
v Shelley, Tabitha L	Licensed Practical Nurse	24,854.25
v Shepard, Tracy A	Cooperative Extension Office Staff	6,688.13
Shevlin, Suzanne M	Registered Nurse	28,023.82
Shutt, Karen J	Dietary Aide	8,316.84
Silver, Linda C	Activity Aide/Licensed Nursing Assistant	43,756.22

## 2020 EMPLOYEE WAGES

Skaradosky, Mary M	Laundry Aide	21,532.11
Slack, Aaron J	Licensed Nursing Assistant/Medication Nursing Assistant	76,417.96
Slack, April D	Restorative Aide/Licensed Nursing Assistant	9,912.23
Smallwood, J'Nai M	Dietary Aide	749.29
Smith, Amy E	Registered Nurse/Asst MDS Coordinator	79,575.87
Smith, Annastacia D	Licensed Nursing Assistant	8,015.13
Smith, Barbara G	Licensed Nursing Assistant	49,976.43
Smith, Melissa P	Licensed Nursing Assistant	20,784.11
Snow, Jenna L	Licensed Nursing Assistant	99.44
Sparklin, Dona	Licensed Nursing Assistant	654.53
Speidel, Alexander F	Assistant County Attorney	4,539.20
Springer, Kathy P	Registered Nurse	27,809.84
St. Cyr, Joshua K	Licensed Nursing Assistant	2,800.65
St. Onge, Denise D	Laundry Aide	17,566.56
v St. Amour, Carol L	Housekeeping Aide/Laundry Aide	22,620.39
St. Onge, Donna L	Laundry Aide	61,480.74
Staples, Morgan R	Licensed Nursing Assistant	1,880.58
Stewart, Lisa A	Licensed Nursing Assistant	788.97
Stokes, Hannah C	Dietary Aide	3,416.66
Swift, Jessica M	Cook	43,747.26
Tardif, Randy S	Maintenance	9,782.07
Tardif, Susan L	Licensed Nursing Assistant	44,454.60
Tetrault, Jacob M	Licensed Nursing Assistant	9,739.22
Thibault, Maja K	Licensed Nursing Assistant	8,466.96
Thibault, Michelle J	Licensed Practical Nurse	6,560.32
Thibeault, Denise R	Registered Nurse	6,072.26
Tholl Jr, John E	Sheriff Temporary Deputy	20,877.38
Timmsen, Johnna M	Dietary Aide	13,638.35
Trammell, John R	Sheriff Temporary Deputy	1,903.60
Trant, Cheryl M	Licensed Nursing Assistant	41,027.06
Tremblay, Gilles	Porter	37,605.84
Tremblay, Marc D	Court Security Officer	1,107.20
v Truland, Colleen E	Deeds Office Staff	26,432.31
Tupick, Kelly A	Laundry Aide	11,226.35
Turner, Lorraine E	Unincorporated Place Cemetary Maintenance	100.00
v Valliere, Colleen B	Licensed Practical Nurse	50,669.91
Valliere, Shaeleigh A	Unit Aide	8,564.68
Viens, Jacob L	Porter	22,350.71
Viens, Sharon L	Licensed Nursing Assistant/Medication Nursing Assistant	34,363.62
Viens, Tina	Assistant Dietary Manager	53,433.08
Vigorito, Gina A	Victim/Witness Clerk	30,337.91
Villeneuve, Korin M	Licensed Nursing Assistant	37,496.17
Villeneuve, Sandra	Registered Nurse/Wound Nurse	40,400.45
Von Dohrmann, Albert S	Sheriff Temporary Deputy	30,366.70
Walker, Cassandra A	Licensed Nursing Assistant	29,213.50
Warren, Lynn A	Registered Nurse/Staff Development/ Supervisor	89,720.39
Warren, Shaina N	Licensed Nursing Assistant	8,002.53
Washburn, Louise R	Licensed Nursing Assistant	55,863.22
Watts, Susan M	Registered Nurse/Supervisor	85,775.88
Westover, Alexis L	Licensed Nursing Assistant	33,103.97
Whitaker, Scott J	Assistant County Attorney	63,802.00
Whitaker, Tori L	Restorative Aide/Medication Nursing Assistant	87,414.95
White, Joshua P	Sheriff Temporary Deputy	450.00
White, Ryley M	Sheriff Full Time Deputy	51,400.97
Williamson, Scott R	Corrections Officer	51,533.37



**2020 EMPLOYEE WAGES**

v Wolf, Dena E	Registered Nurse	27,420.10
Wood, Briana L	Activity Aide	30,054.31
Wood, Taysia A	Licensed Nursing Assistant	1,899.12
Wyatt, Lucie I	Social Services	83,822.72
Young, Allyson L	Licensed Nursing Assistant	38,766.65
Young, Janet L	Housekeeping Aide/Laundry Aide	32,025.11
Young, Lisa A	Director of Housekeeping/Laundry	62,071.96
Young, Luanne M	Licensed Practical Nurse	56,509.22
Yourison, Gail A	Restorative Nurse Coordinator/Licensed Practical Nurse	69,779.81
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		16,710,829.70