

STATE OF NEW HAMPSHIRE

ANNUAL REPORT

OF

COÖS COUNTY

FOR THE YEAR ENDING

DECEMBER 31, 2019



COÖS COUNTY REPORT

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COUNTY OFFICERS

(Current)

COUNTY COMMISSIONERS

Thomas M. Brady - Chairman, Jefferson
Paul R. Grenier - Vice-Chair, Berlin
Richard J. Samson - Clerk, Stewartstown

COUNTY ADMINISTRATOR

Jennifer A. Fish

COUNTY ATTORNEY

John McCormick, Lancaster

COUNTY SHERIFF

Brian Valerino, Berlin

COUNTY TREASURER

Suzanne L. Collins, Colebrook

DIRECTOR OF FINANCE

Carrie Klebe

NURSING HOME ADMINISTRATOR, Berlin

Lynn Beede

NURSING HOSPITAL ADMINISTRATOR, West Stewartstown

Laura A. Mills

REGISTER OF DEEDS

Leon Rideout, Lancaster

SUPERINTENDENT OF CORRECTIONS

Benjamin Champagne

REPRESENTATIVES TO THE GENERAL COURT

DISTRICT NO. 1:	John Fothergill, Colebrook Michael Furbush, Colebrook
DISTRICT NO. 2:	Wayne Moynihan, Dummer
DISTRICT NO. 3:	Larry Laflamme, Berlin Henry Noël, Berlin Yvonne Thomas, Berlin
DISTRICT NO. 4:	Kevin Craig, Lancaster
DISTRICT NO. 5:	Edith Tucker, Randolph
DISTRICT NO. 6:	William Hatch, Gorham
DISTRICT NO. 7:	Troy Merner, Lancaster

DELEGATION OFFICERS
Wayne Moynihan, Chair
Edith Tucker, Vice Chair
Larry Laflamme, Clerk

COÖS COUNTY COMMISSIONERS' REPORT 2019

We are pleased to present the following reports and financial statements for the period of January 1, 2019 - December 31, 2019.

Staff members at both of the County's nursing homes continued to deliver top-quality care to our residents. Both nursing homes ended the year with high occupancy rates.

The connection of the County Water System to the West Stewartstown Water Precinct was completed in August 2019.

Lynn Beede was recently appointed to be the Nursing Home Administrator for the Coös County Nursing Home. Lynn previously served as the home's Director of Nursing and with a good deal of enthusiasm she seamlessly assumed her new responsibilities. We look forward to working more with Lynn as she faces the opportunities and challenges ahead.

The NH Association of Counties Annual Conference was hosted by Belknap County. During the conference at the Annual Banquet, Coös County Nursing Home Dietary Employee, Joanne Parent was recognized as the County Nursing Home Employee of the Year. Congratulations, a well-deserved honor.

As your County Commissioners, our mission and focus continues to be to provide the best quality services to the residents of Coös County while maintaining a stable tax rate. This is very challenging considering the status of the economy and the increases in the cost of doing business.

On behalf of Coös County government, we thank our employees for their loyalty and dedication, we thank members of the Coös County Delegation for their financial support and understanding of county issues, and we thank taxpayers who support our work with your property taxes. We appreciate the support and are determined to earn it every day.

We are honored to serve as your County Commissioners and we look forward to a brighter future for all of Coös County.

Respectfully submitted,

Thomas M. Brady, Chairman
Paul R. Grenier, Vice-Chairman
Rick Samson, Clerk
Coös County Commissioners

REPORT OF COUNTY ATTORNEY

The Coös County Attorney respectfully submits the following report of felony cases initiated in 2019:

1. Violent Crimes - Total number of indictments: 116
 - a. Assaults: 49
 - b. Sexual Assaults: 8
 - c. Criminal Threatening: 10
 - d. Negligent Homicide: 13
 - e. Manslaughter: 7
 - f. Robbery: 5
 - g. Other: 24

2. Theft-Related Crimes - Total number of indictments: 26
 - a. Burglary: 7
 - b. Theft: 17
 - d. Receiving Stolen Property: 2

3. Drug-Related - Total number of Indictments: 83
 - a. Possession of Controlled Drug: 51
 - b. Possession with Intent to Sell/Distribute: 9
 - c. Delivery of Articles to Prisoner: 3
 - d. Sale, Transport, Manufacture Controlled Drug: 20

4. Other - Total number of indictments: 66
 - a. Habitual Offender: 11
 - b. Aggravated DWI: 1
 - c. Falsifying Physical Evidence: 8
 - d. Criminal Mischief: 1
 - e. Witness Tampering: 22
 - f. Duty to Inform: 6
 - g. Felon in Possession: 1
 - h. Take Gun from L.E. Officer; Attempt: 1
 - i. Resist Arrest/Detention Ser. Bod. Injury: 1
 - j. Expose Public/Toxic Substance: 1
 - k. Arson: 2
 - l. Bail Jumping: 3
 - m. Issuing Bad Checks: 1
 - n. Stalking: 5
 - o. Criminal Trespass: 1
 - p. Escape: 1

The following is a breakdown of how cases were disposed of during 2019:

Felonies: 163
Misdemeanors: 219
Miscellaneous:
Probation Violation Hearings: 20
Motions Hearings: 13

Sentencing Hearings:	65
Bail Hearings:	16
Imposition of Sentence:	8
Suppression Hearings:	2
Richards Hearing:	2
Misdemeanor Appeals:	3
Competency Hearings:	7
Total Miscellaneous Cases Disposed of: 136	

The Coös County Attorney’s Office had 12 Jury Trials.

The Coös Grand Jury met 10 times in 2019.

Thank you to the Coös County Delegation and the Coös County Commissioners for the financial support necessary to conduct the business of the Office of the Coös County Attorney.

I also thank individually the members of my staff: Susan Corrow, Christine Brann, Assistant County Attorney Jessica Cain and Assistant County Attorney Scott Whitaker. I thank the entire staff for their hard work and dedication in 2019, and extend a formal welcome to the new member of the office, Gina Vigorito. I also thank Liz McIlveen, who was a vital member of the Office of the Coos County Attorney in 2019.

The staff worked diligently throughout 2019 to handle difficult prosecutions and cases that have been referred to the office for prosecution – some of which will require significant resources and attention throughout 2020. I have no doubt that the staff will continue to work assiduously in furtherance of the Office’s mission to promote and seek justice.

I would also like to thank the entire local, state and federal law enforcement community for their support and for the hard work that they do daily for the citizens of Coös County. The dedication demonstrated by members of the law enforcement community here in Coös County is exemplary, and I look forward to working with you all in 2020.

In 2019, the Office of the Coös County Attorney successfully prosecuted approximately 300 criminal charges. Although the total number of cases brought and disposed of was lower than 2018, the number of jury trials rose to 12, as compared to 10 in 2018. Because of the increasingly complex nature of criminal cases referred to the office, resources in the form of outside expertise and time are essential to fostering successful outcomes.

In 2019, there was a significant increase in the number of indictments constituting violent crimes. There were 116 cases or charges brought in 2019 under the category of violent crime, while there were only 85 in 2018. This uptick is likely attributable to an increase in domestic violence cases that included misdemeanor charges. Nevertheless, this increase is troubling and demonstrates a notable increase.

The number of theft-related crimes saw a decrease for a second year in a row, with a total of 26 charged crimes of theft in 2019, compared with 32 theft-related charges that were brought in 2018.

In what is hopefully a new trend, drug-related crimes dropped significantly in 2019, with the Coös Grand Jury returning 83 indictments for drug-related crimes, constituting a substantial reduction from the 130 drug-related indictments brought in 2018.

In 2019, the Coös County Drug Treatment Court (CCDTC) matured into its second year of operation. As a program that serves as an alternative to prison, the CCDTC aims to treat addiction in lieu of simply punishing offenders for the criminal conduct that their addiction often spawns, establishing an alternative to prison that was lacking in Coös County prior to 2018. The CCDTC saw two participants graduate in 2018. I congratulate those individuals for their successful completion of the program.

The operation of the CCDTC requires significant resources. The CCDTC team meets biweekly and is comprised of treatment representatives, law enforcement officials, probation and parole, a Superior Court justice, defense counsel and a representative from the Office of the Coös County Attorney. I thank all parties dedicating their time and resources in support of this endeavor.

Respectfully Submitted,
John G. McCormick
Coös County Attorney

REPORT OF THE COÖS COUNTY SHERIFF

I would like to thank County Administrator Jennifer Fish; County Commissioners Thomas Brady, Paul Grenier and Richard Samson; and, other elected representatives past and present for their support this year. I am excited as to what the future brings to the Coös County Sheriff's Office as I continue with my second term as Coös County High Sheriff. I was officially sworn in as High Sheriff in January 2019 by the Honorable Peter Bornstein. I have very professional staff that serve the citizens of Coös County with honor and integrity, which makes it a pleasure to work with such dedicated people. I would also like to extend my sincerest thanks of support to the taxpayers of Coös County. Without the public support, it would be difficult to perform our many duties.

As part of their regular duties, Sheriff's deputies transported prisoners for the Superior and 1st Circuit Courts to and from the Northern New Hampshire Correctional Facility, New Hampshire State Prison in Concord, Women's State Prison in Concord, and all county jails throughout the state. Deputies also worked with the Coös County Department Corrections to transport inmates to and from doctor and dental appointments and guarding these inmates while they are in a hospital setting. I continue to serve as a Council member for New Hampshire Police Standards and Training.

The Commissioners and Delegation approved the purchase of Tasers for deputies and bailiffs. This much needed piece of equipment allows the deputies and bailiffs another option to address volatile situations. The safety of the public and Coös County personnel are of great concern to the Coös County Sheriff's Office. The agency now has a Taser instructor that qualified over 15 employees.

Another change that occurred at the Sheriff's Office was the retirement of long time employee Marcel Deveau. Part-time Deputy Deveau has been with the department since 1998. Mr. Deveau decided to pursue other areas of interest to him and his family. Deputy Deveau was an integral part of the Sheriff's Office and his absence will be sorely missed. We wish him good luck with his future endeavors.

This year, the Coös County Sheriff's Office was recognized by the North Country Public Safety Foundation as being instrumental in assisting at the scene of a tragic multiple fatality motorcycle accident in Jefferson.

Coös County still does not have a facility to incarcerate women prisoners. The County contracts with the Grafton County jail in Haverhill, and on occasion when space is not available, some female prisoners may also be held at other county jails throughout the state. Sheriff's deputies are responsible for transporting female prisoners to and from these facilities.

Sheriff's deputies are also responsible for transporting juvenile offenders who have entered the New Hampshire court system. It is not uncommon to transport these juveniles to and from as far away as Newport, Manchester, Hillsboro, Bradford and Plymouth New Hampshire.

There continues to be a strong, positive and cooperative relationship with the Federal Prison in Berlin. The Coös County Sheriff's Office has arrested five individuals who were fugitives from justice that were being held at the Federal Prison in Berlin. This is to assist law enforcement agencies throughout the United States in returning fugitives to their area. In 2019, individuals were returned to the following States: Oregon, Maryland, Ohio, New Jersey and Vermont.

Over the past year the Sheriff's Office also conducted involuntary emergency transfers to hospitals around the state and assisted local departments in transporting their prisoners to and from the County jail for court appearances. The Sheriff's Office is also required by law to extradite all fugitives from justices who are to be

returned to Coös County to face charges. During the past year we have extradited wanted people throughout New England.

Annual training is important to maintaining each deputy's proficiencies and maintaining law enforcement certifications. During the course of the year, members of the Sheriff's Office attended annual in-service training. Deputies were trained in areas of Basic SWAT operations, Taser training, as well as Homeland Security training provided in New Mexico at no cost to the County. These training classes are valuable to first responders and provide thorough training to law enforcement officers.

This year the Sheriff's Office continued OHRV patrols in the county. Coös County has over 1,000 miles of trails on private, state, town, unincorporated places land including county-owned property. Some of the trails are shared with street and highway traffic. A proactive approach from our office has assisted area law enforcement officers in the County to teach and enforce the public about the laws and rules of operating OHRVs. The deputies issued the following violations: 157 written warnings, approximately 1,157 verbal warnings and 395 summonses.

The following statistics from the Sheriff's Office Reporting System outline the past year's activity:

Total # of individuals transported:	653
Civil process served:	1,188
Criminal & civil warrants cleared:	75
Involuntary Emergency Admissions:	62

Sheriff's deputies traveled approximately 198,500 miles in the performance of their daily job responsibilities.

This past year the Sheriff's Office continued to be successful in keeping its budget requests to a bare minimum, acknowledging the continued financial hardship the County is faced with during this very difficult economy. The Sheriff's Office also returned a significant amount of revenue back to the County which helps offset operating expenses. Those revenues are generated from work completed by deputies that is able to be invoiced by the Sheriff's Office. These revenues help to keep the County tax rate lower.

<u>2019 Revenues Billed:</u>	
Administrative Office of the Court:	\$ 142,605
Civil Process:	84,000
Court Security:	144,090
Extraditions:	1,480
Forestry Patrols:	11,750
Juvenile Transports:	4,670
Operation Stonegarden Patrols:	30,759
OHRV Patrol Grant:	9,720
OHRV Fine Reimbursement:	17,700
Special Details:	16,920
School Resource Officer:	<u>8,030</u>
2019 TOTAL REVENUES INVOICED	\$481,724

Respectfully Submitted,
High Sheriff, Brian L. Valerino
Coös County, New Hampshire

REPORT OF REGISTER OF DEEDS

2019 has been another busy year at the Registry. Many projects have been undertaken to insure the images online are the best they can be. All plans have been indexed and images reviewed so they can all be searched online. US Liens & Releases, Old Age Liens & Releases, Notice of Liens and Releases, Misc. Files and General Files have also been reviewed and indexed. Work is continuing on attachment files and getting the books from 1976 back reviewed and indexed.

The total number of documents recorded in 2019 was 5,400 which was down from 5,651 in 2018. Even with this decrease in documents our revenue remained steady with approximately \$304,757.07 of revenue generated for the County.

Security of our online files have been discussed due to other Registries in the country being hit with Ransomware and Malware so we have decided to upgrade the security of our data to what is called Bastion provided by Fidar. This will secure the data in multiple locations and behind extensive firewalls making the probability of losing the data very negligible. It was imperative that we reduced the risk as all books are now only in electronic format due to the lack of space in the vault.

The microfilming of books has continued this year and we have added some plans to the microfilm project. The microfilm is stored at the State Archives in Concord in a climate controlled area to preserve the quality of the film and is another way to preserve our land records.

We have continued the process of restoring and recovering / de-acidifying nine books per year. This is our second year using Holzer Bindery of Hinesburg, Vermont, and we are pleased with the work that they have done to these important historical volumes. One of the primary responsibilities of the Registry is to care for and restore all of the historical records in our possession.

The staff is now busy improving the consistency of indexing and improving the images that are online as well as adding more images and the indexing of documents that will be available online.

I would like to personally thank the voters of Coös County for giving me the opportunity to serve as your Register of Deeds. The Team at the Registry is dedicated to serving the residents of COÖS and those that conduct business in the office in a quick friendly and efficient manner.

Respectfully submitted,
Leon H. Rideout
Coös County Register of Deeds

COÖS COUNTY NURSING HOME - BERLIN

Administrator's Report - 2019

This last year has presented many personnel changes at Coös County Nursing Home...long-term employees retiring, and others seeking opportunities for personal change, professional growth or relocating out of the area.

One person who has left us this year, one that I would like to mention specifically due to the enormity of her impact on all of us at CCNH, is Louise Belanger, RN, BS, NHA. Louise resigned from the Nursing Home Administrator position, effective August 2019. She was a highly valued long-term employee of CCNH and is greatly missed by staff, volunteers, residents and families alike. Leaders of her caliber are rare indeed. She was a resident advocate, putting them at the forefront in everything she was looking for us to accomplish. A mentor who was compassionate, thoughtful and considerate. She pushed her staff out of their comfort zones to make the residents' quality of life the best possible; challenging each of us to give our best effort. Most importantly, she led by example when it came to taking care of CCNH employees, so they in turn could provide the best possible care for our residents. This is a philosophy of caring that each of the Department Heads are dedicated to sustaining for our Home. We give her much thanks and appreciation for all she has given and done for CCNH.

I realize I have big shoes to fill and that this will not be an easy job. It is important to me that people know how greatly I care about CCNH, our residents, their families, staff and volunteers. I have been mentored by amazing women and hope to continue to share the knowledge, passion and love we all have for long-term care. I am committed to doing my best in this new role and look forward to the challenges we will face together.

As you are aware, New Hampshire is among many states struggling during this serious workforce shortage. Yet, even during this time of low unemployment, we have had many new, bright and shining stars join our team. Employees, new and long-term alike, are generating fresh ideas for how we can work smarter, not harder. For example, our Business Office team worked collaboratively to automate tasks that have always been completed manually, such as streamlining the resident census in our electronic health system to provide the functionality necessary to improve data sharing and accuracy; as well as interdepartmentally, across all Departments, when updating policies and procedures to meet or exceed the new Federal (November 2019) and State (January 1, 2020) regulatory changes.

Coös County has provided many employees the opportunity to pursue their educational goals. We help them to successfully meet those goals through sponsorship, tuition loans, educational reimbursement and creative scheduling. Employees have pursued Nursing Assistant Programs, Medication Nursing Assistant Programs, Practical Nursing Programs and Registered Nurse Programs by utilizing these financial resources. For the coming year, we will be applying to the New Hampshire Board of Nursing for our own Nursing Assistant Training Program.

Healthcentric Advisors, the Medicare Quality Innovation Network – Quality Improvement Organization for New England, recognized the commitment of Coös County Nursing Home in support of CMS' goals to enhance health outcomes, reduce health care disparities and achieve excellence in patient-caregiver experience from August 1, 2014 through July 31, 2019.

From August 20, 2019 through August 23, 2019 the State of New Hampshire, Office of Program Support, Health Facilities Administration conducted a survey at our facility to determine compliance with Federal requirements for nursing homes participating in the Medicare and Medicaid programs. They concluded there were no deficiencies cited in the Health recertification portion of the survey and only two low level tags in Life Safety, which were corrected and are now in full compliance.

The U.S. News and World Report (2019) published that there are seventy-four (74) nursing homes in New Hampshire, of these Coös County Nursing Home is one of eight homes to receive an overall rating of 5 out of 5. Rating Coös County Nursing Home as High Performing for both our short-term skilled rehabilitation care and our long-term care services.

Since receiving our Skilled Nursing Facility status in 2017, our facility had been too new to rate within the Five Star rating system. This year, enough time had passed for us to receive a score on the quality of care we provide. We received an overall Five-Star Quality Rating from CMS.

The Five-Star Quality Rating System had changes implemented in October. Educational materials have been presented to the Department Heads for their review and we have discussed this during our Quality Assurance Process Improvement (QAPI) meetings. This report provides us with some of the benchmarking used to improve the quality of services we provide.

On January 1, 2019, our per diem Medicaid rate was \$167.88, and on July 1, 2019 it increased to \$174.03. In December, we were notified that our January 2020 rate would increase to \$179.47, including a 3.1% increase in the Medicaid rate.

We continue to see a strong reimbursement rate with our skilled services, through the new PDPM payment model, which went into effect October 2019.

Social Services – 2019 Summary

The Social Services Department has been working to update policies and procedures with the Federal and state regulatory changes that went into effect November 2019 and January 2020 respectively, to include trauma informed care, ethical considerations and dementia focused care requirements for residents in our Home.

With the shortage of psychiatric healthcare providers in our area, telehealth has been utilized to cover some of the mental health needs of our residents. However, there are several residents who are not comfortable with this technology and prefer in-house services only. These in-house needs are coordinated through Northern Human Services and Deer Oaks Behavioral Health.

Assistant to the Administrator/Human Resources (HR) Manager – 2019 Summary

In April, Danielle Rioux, Assistant to the Administrator, was given an additional title promoting her to HR Manager. In September, she started attending the monthly NH Association of Counties HR Affiliate Meetings and will continue to do so on a monthly basis. Under her leadership, we have hired and trained two new employees in the Business Office, in the positions of Payroll and Accounts Payable. Training continues, to include year-end reporting and W-2 processing. She participates in the facility Quality Assurance Process Improvement (QAPI) committee meetings and is starting to formulate a new project to improve employee satisfaction and retention; utilizing the Centers for Medicare and Medicaid Services (CMS) toolkit. This will provide her measurable data to know if the changes she is implementing are effective. She continues as Treasurer for the Sunshine Fund Committee. She enrolls retirees with the new Medicare plans and meets with them to update them on the changes and review their medication lists. She worked in collaboration with NHIT to transfer non-union employees to the new plans offered. She coordinated a presentation of a new Life Insurance provider (NY Life) and enrolled interested employees. She has relocated into a new office, more conducive to holding private conversations with employees, who may have benefit questions or other personal concerns; positive feedback from employees has been received with this change.

Business Office Manager/Medicare Biller – 2019 Summary

In December, Vicky Nason, Medicare Biller, was promoted to Business Office Manager. Vicky is team oriented and will be an asset to our facility in this role. She has attended many PDPM trainings and works closely with Therapy, Social Services, Restorative Nursing and the MDS Office to ensure accuracy in coding for our Medicare population. As mentioned above, regarding automation of tasks and census data collection changes in the Business Office, she was instrumental with the improvements made in this area. Under her supervision, our facility continues receiving 100% reimbursement even after the change to the new PDPM payer system for all Medicare claims. This is directly related to her attention to detail and outstanding communication between departments. Vicky would like to acknowledge that there are many employees who significantly impact this process, from the nurses and LNAs providing direct care and thorough documentation, as well as the therapy services provided for our residents. She would like to especially acknowledge the contributions of Gail Yourison, LPN, Restorative Program

Coordinator/MDS Nurse. Gail is a large driver in this process, ensuring coding accuracy and our receiving the best reimbursement possible. Through their training received by experts in the field, they have implemented a triple check process to ensure accuracy across all billing and clinical areas.

Director of Quality – 2019 Summary

In order to be in compliance with the Centers for Medicare and Medicaid Services (CMS) Phase 3 rules and regulations, Connie Croteau, RN, attended in-service training as well as on-line courses for the Infection Preventionist role.

- Received a certificate of completion of a 23-module course for Nursing Home Infection Preventionist Training, provided by the Centers for Disease Control and Prevention (CDC).
- Currently enrolled in a 28-hour course through The Association for Professionals in Infection Control and Epidemiology (APIC), in the Education for the Prevention of Infections (EPI) 101 and 102.

Some of the in-services and webinars she provided for staff included:

- Three in-services with consulting pharmacist on medication administration, and narcotic blue book documentation.
- Speech pathologist swallowing strategies and another on how dementia effects swallowing.
- Occupational therapist training for gait belts and transfers. The role of therapy for resident with dementia.
- Skilled nursing documentation for reimbursement.
- Parkinson's disease training.
- Mandatory dementia training throughout the year offered several times.
- Tracheostomy care training.
- Several offered on PDPM, new reimbursement model.
- Series of webinars offered on antibiotic stewardship in long-term care.
- Opioid misuse in the elderly.
- ECHO Project in-service on staff retention in June.
- Carrie Klebe, CFO, organized a Fraud Prevention training in September.
- InterLocal Trust held a mandatory training on establishing expectations and accountability in the workplace for Department Heads and Supervisors in October.
- Dr. Campbell, AVH Audiologist, in-serviced staff on care and maintenance for hearing aids.
- CCNH sponsored a 120-hour nursing assistant course in March, with six (6) employees completing the course and receiving their license.
- Five non-nursing employees were offered and completed the Paid Feeding Assistant 8-hour course.
- Twenty-six (26) days of orientations for new employees were held.
- CPR recertifications held in April and December.

Competencies and skills training for staff included:

- Infusion competencies for all credentialed nurses.
- Competencies for RNs and LPNs.
- Competencies for LNAs.
- Personal protective equipment and Hand Hygiene competencies for nursing, dietary, activities, and environmental services.
- Medication pass audits for nurses and medication nursing assistants.
- Competencies as needed throughout the year.
- Fire drills were held on every shift, quarterly.
- CPR Code Drills held on each shift and each unit.
- "MedSled" evacuation exercises were held in December.
- Staff participated in a Community Disaster Drill for POD functional exercises.

Dietary Director – 2019 Summary

This has been a challenging year for the department. Staffing continues to be an issue as the unemployment rate is low everywhere. Several FMLAs occurred over the summer. Overall, we have a good core group of long-term employees who have filled in many hours, as needed. We also continue to use college students when they are home on break. Several ads in the local paper have been done along with job fairs. We are continuing to try to hire employees for open positions.

Over the last year, the freezer and refrigerator on the second floor required replacement. We continue to upgrade equipment to improve the residents dining experience. Some new table skirting was purchased recently that we will be using for meetings and various activities. Over the summer, we did a monthly barbeque outside that family and residents love. Also, the annual Maine lobster feed was a huge success. The Thanksgiving dessert bar was held with good attendance. Also, the Christmas tree lighting was held with lots of special treats created for those in attendance.

We have listened to the residents and are trying hard to accommodate special dining requests. We created an “always offered” menu. This is given to the residents to let them order items besides the daily menu items and the alternate. Some items are steak & cheese, burgers, pizza and salads. This was well received by the residents. We are currently changing the dining system to try to improve the overall experience.

Environmental Services Director – 2019 Summary

Mike Holt and David Leblanc did not have too many large projects or purchases this year. Our new van is probably the greatest change. It has improved our transportation issues tremendously. It is easier for staff and residents alike. The ability to take more residents out at the same time is a big deal, both for them and the activity department. We built two new sheds on the property. One for holding excess wheelchairs and the other for our tractor. The garage will now be used for holding waste.

Repairs this year include, but are not limited to: the compressor for the walk-in freezer failed, which was \$6,700 for parts and repair. We also had a problem with our underground propane tanks moving. The ground water in the back yard is quite high and the tanks began to float. This created pressure on the piping that connects them all together. CN Brown Oil Company came in with Berlin Fire Department Safety Inspector and decided to put flexible pipe connections on each tank and set up a measuring template to monitor their future movement. The delivery driver is responsible for logging any changes in tank height. The cost was \$1,300.

Activity Director Report – 2019 Summary

The Activity Department has had a very busy year! There have been three monthly pub nights, live entertainment, men’s breakfasts, activities seven days per week, including five evenings, bingo games with extra donations through the generosity of family, friends and staff, trips to Santa’s Village, fishing trip, outings for lunch, picnics, shopping at Walmart, Peebles and the Dollar Tree.

Special meals were held once a month to share with family and friends, including cookouts on the patio with live entertainment. Campfire nights, socials and parties for all occasions, even a birthday celebration for Mickey Mouse, with Disney music by musicians, Angela Brown, Brad Wilson, Mike Galipeau, and Pete Booth, who donated their time and music to add to the festivities.

The Kiwanis Club held their yearly “Poker Night” with lots of money, gifts and best of all laughter and socialization. The Knights of Columbus held a generous Bingo night and brought their members and wives to participate and assist the residents so that everyone could play and have a chance to win.

National Nursing Home Week was held in May, and the theme “Live Soulfully” brought about the spirit of a Soul Train ride, with train themed activities, including train trivia, a talk with Ray St. Onge, who used to work on the railroad, dance demo with the local Line Dancers, special meal in the “dining car”, and Cog railroad history.

Resident Council, who are also members of the Seniors Aide New Hampshire group, held a raffle for the New Hampshire Food Bank this spring and collected \$402.50 to send for the hungry of our state. They are proud of their involvement in this group and join in the monthly phone conferences with other nursing homes across the state. They also have a yearly cookie walk and other raffles to benefit the Council so that all the residents can enjoy a lobster and clam feed in the summer, and purchase any other needs for the residents.

The residents are offered Therapeutic music at the bedside with Therapeutic Musician, Angela Brown, on keyboard twice a week. She offers live music to help with reducing pain, relieving loneliness and soothing emotions.

Special thanks to the musicians who donate their time and talent: Brad Wilson, Mike Galipeau, Cecile Bilodeau, Ray and Diana Bourbeau, Pete Booth, Dick Bertin, Mark Gagne and the Rendition Group. Because of their generosity, the residents have music at men's breakfast, Pub Nights, cookouts and the monthly birthday parties. Also, a special thanks to Claude and Linda Gamache, Helen Couture and Angela Brown who have given us many hours uplifting our residents' lives through their volunteerism at events throughout the year.

Director of Nursing – 2019 Summary

Chantal Perry, RN, was promoted to the Acting Director of Nursing position in August. She began her employment with CCNH in 1998 as a Nursing Assistant, moving up through the ranks, gaining her Licensed Practical Nurse in 2004, and then her Registered Nurse license in 2006.

In 2010, she was given a Staff RN/Clinical Coordinator position, then quickly moving into the demanding position of full-time Clinical Coordinator in 2011. She organized her unit, working with her team to improve systems, which in turn improved the quality of care for the residents - contributing to our Home having multiple deficiency-free surveys.

In 2018, Chantal was selected for the Assistant Director of Nursing position based on her experience, knowledge of nursing and clinical skills, having the ability to pull together a team of diverse healthcare professionals for the common goal of providing high quality, resident-centered care, as well as her long-term commitment to our Home.

It is for all of these same reasons she was selected for the position of Director of Nursing, effective January 2020. She and her team are continuously working to advance knowledge and skills for the benefit of our residents. With the nursing shortage being what it is, we continue to utilize agency staff to ensure the residents receive the attention they require and deserve. It is important to note that many of our agency staff stay with us long-term. One LPN recently left the agency and took a full time position at our Home and is attending the local collage to advance her degree.

We continue to research the latest advances in nursing theory and care practices for ideas to improve on what we do, as well as reaching out to other high performing nursing homes to learn if there are new practices we should be considering to better our residents' quality of life.

The Department Heads and I would like to thank the staff of CCNH for their dedication and commitment to our mission, "A team working together to provide a home filled with care, love, companionship, and recreation for each resident." Without you, the many successes we have had over the years would not have been possible.

With gratitude and appreciation, the staff and residents of Coös County Nursing Home thank the Coös County Commissioners, Coös County Delegation and Jennifer Fish, Coös County Administrator, for their dedication and support of our nursing home.

Respectfully submitted,
Lynn M. Beede, MSN, RN, NHA
Nursing Home Administrator

COÖS COUNTY NURSING HOSPITAL - W. STEWARTSTOWN

Administrator's Report

In 2019, we finally saw a steady census! Once we began filling up at the end of 2018, our census remained high throughout 2019. Unfortunately, we continued to deal with the nursing shortage that is plaguing our county, our state and the entire country. It was another year of contracting out for both Licensed Practical Nurses (LPNs) and Licensed Nursing Assistants (LNAs). Although we are able to train our own LNAs, the population just has not been able to support filling our classes.

This year we seemed to have more of a struggle with getting residents approved for NH Medicaid. In many instances, residents were dying while on Medicaid Pending. The Social Services Director and Resident Accounts began attending meetings with NH Medicaid to work through these cases, but it continued to be a struggle throughout the year. The NH Medicaid offices are overworked, understaffed, and disorganized. The same information was being requested repeatedly and then being mishandled or misplaced, caseworkers would contradict each other; inquiries would go unanswered, and voicemail boxes were always full. Letters from the state requesting information were sometimes being sent out after the deadline so cases were being denied due to late information. Resident Accounts and Social Services put many hours in every week attempting to get the backlog of issues corrected. We were starting to see some improvement towards the end of the year, so we hope 2020 will be better!

Highlights for the year included:

- ❖ Our large capacity washer failed at the end of 2018. The new washer was installed on February 11.
- ❖ Also on February 11, our computer server crashed. Through the next several months, we struggled to get our system back in working order. We migrated to the new server successfully on May 2.
- ❖ In February, we began having issues with our hot water including low temperatures and discolored water. The Commissioners approved an emergency replacement of our hot water tanks with brazed heat exchangers. Daniel Hebert, Inc. and Yeaton Engineering completed the work on May 16th.
- ❖ We held a Social on March 19 at the nursing home to thank our dentist, Dr. Katz and our dental hygienist, his wife Emily for their years of service to CCNH. They both retired from practice after providing more than 30 years of service to the residents of CCNH!
- ❖ We received our new handicapped accessible mini-van on April 17. The residents love it!
- ❖ We celebrated our employees on May 23 with "Make Your Own Subs", years of service pins and free lunch tickets to those with milestone years and perfect attendance. I visited all shifts to thank staff and spend some time speaking with them.
- ❖ Our third LNA Class coordinated with the local high schools graduated five (5) students on June 6.
- ❖ Nancy Gooch, our Quality Director for the past 10 years, retired on June 14. Judy Grimes accepted the position and stepped into the role on June 17.
- ❖ Our Medicaid rate for July 1, 2019 was set at \$158.69, a decrease of \$3.14 from the January 1 rate of \$161.83.
- ❖ The Annual Family Picnic was held July 14. The theme this year was "Picnic in the Park." We once again served just under 300 residents, staff, and guests.

- ❖ Patrick Kennett became the new Dietary Director on August 9. We were very fortunate Patrick, who was on staff as the assistant learning the ropes with Chantal over the past three years, was willing to step up and take on the new role.
- ❖ In July, we finally were able to cool off the kitchen! Maintenance completed a new venting system for the dishwasher, and then Arctic Air was able to reactivate our Fujitsu system putting the cooling system back on line.
- ❖ After some restructuring of the departments in August, Dennis Bouvier accepted the position of Plant Manager and Lisa Young accepted the position of Environmental Services Director. The goal was to create a strong team approach going forward. We definitely are seeing visible changes as Dennis and Lisa are dedicated to making improvements and planning renovations throughout the building!
- ❖ Ashley Hodge, our new Staff Development Director held her first MNA (Medication Nursing Assistant) in September. Two of our exceptional LNAs became MNAs on September 13.
- ❖ We held an accelerated LNA class in October and November that graduated three (3) students on November 18, then started another LNA class in December with four (4) more students!
- ❖ On December 29, we received our final Medicaid Rate for January 1, 2020. It was calculated at \$165.77, a \$7.08 increase from our July 1, 2019 rate. Our Vermont rate will see an increase as well, but slightly less due to the average of our MQIP payments for the year. Our Vermont Medicaid rate will go to \$217.99 for an increase of \$3.94.
- ❖ Our census remained steady through the year at 82-85 residents. In fact, we continued to have a waiting list up until December.
- ❖ The fourth Licensed Nursing Assistant program with our local high schools is in the works for January 2020. We have nine (9) students planning to attend our program starting on January 21.
- ❖ Through the year, we had twenty-five (25) admissions, twenty-one (21) deaths, and one (1) discharge.
- ❖ CCNH-WS once again ended the year with a 5-Star Rating on Nursing Home Compare and was named a Top Nursing Home by the US News and World Report.
- ❖ We did not see Survey in 2019. Annual Survey can range anywhere from nine to fifteen months so a home can actually go a year without being surveyed. We expect them early in 2020.

Life is never dull at CCNH! Long term care and our home are always changing and adapting. There are always highs and lows. We say our good byes to staff members and residents as we are welcoming new faces. I appreciate the challenges and the opportunities to learn more every day in this job. As always, I thank the Coös County Commissioners, the Coös County Delegation, County Administrator Jennifer Fish, County Finance Director Carrie Klebe and Human Resources Coordinator Julie Brunault, and especially all of the residents and staff at CCNH-WS for their dedication and support. What will 2020 bring us next?

Respectfully Submitted,
Laura Mills, BSN, RN-BC, NHA
Nursing Home Administrator

COÖS COUNTY DEPARTMENT OF CORRECTIONS REPORT OF THE SUPERINTENDENT

Male inmates in Coös County served 6,363 Days in 2019, resulting in an average daily male population of 18 in the building. Housing both sentenced and pretrial inmates, the facility averaged a 59 (pretrial)/ 41 (sentenced) housing ratio for 2019. Detained mainly at Grafton County Department of Corrections, female inmates served 1,664 days in 2019. We held 43 Federal detainees for overnight holds in 2019, resulting in 290% increase over 2018. There were 61 Protective Custody admissions during 2019, which was also a significant increase over the 27 admissions in 2018. We had a total of 251 intakes in 2019 and the average length of stay was 32 days.

Over the past year, the department of corrections has made great strides at enhancing our rehabilitative efforts for our inmate population. With the opioid crisis affecting approximately 25% of all inmates incarcerated, it was time to ramp our efforts. I am very pleased to announce that through a collaborative effort with Northern Human Services and the Coös County Department of Corrections we will be offering Case Management Services to our sentenced inmate population. Case Management will provide a mechanism to identify an offender's personal strengths, risks and needs. Through this process we will be able to develop a tailored specific plan for each offender to best help them make a successful transition back into the community, post incarceration. It is our belief that by offering the offender the tools to succeed post incarceration this creates healthier communities, reduces recidivism and saves taxpayer dollars. This program is especially exciting because we were able to leverage funding from the Region #7 Integrated Delivery Network to fund this program. Case Management services will be available starting in January of 2020.

We continue to utilize one of our greatest assets, inmate labor. As part of our commitment to the Coös County taxpayers and our rehabilitative goals, we utilize inmate labor as often as possible around the Coös County complex. Sentenced inmates are assigned to a variety of jobs to include painting, cleaning, kitchen work, lawn care, general maintenance, road-side trash pickup and the Coös County Recycling Center. Inmates are paid at a rate of \$2.15 per day and yield over 25,000 hours of labor annually. This labor provides a considerable cost savings to the county but also provides structure, coaching and accountability to our inmate population. Through our work programs we are able to provide opportunities for personal growth and the acquisition of various skill sets.

Coös County Recycling Center had a great year of operation, despite global hardships on recycling markets. Revenues received for the year exceeded expectations and allowed for some capital improvements in 2020. The member towns that make up the Coös County Recycling Center voted to purchase a new truck in 2020. This will be a much needed upgrade to the program. The Recycling Center continues to demonstrate its value, not only as a labor intensive rehabilitation program, but for the 6,400 residents in eight communities that fund the program. Supervised by Community Programs Corporal James Lesperance, the processing center provides inmates with a work program which totals approximately 12,500 hours of labor during the year. The Coös County Recycling Center collected, processed and shipped over 650 tons of recyclable materials in 2019. Among those materials were cardboard, paper products, aluminum and steel cans, plastics and glass. In addition, hundreds of tons of solid waste were also diverted from landfills. Revenue from commodity sales is directly applied to the program's successive annual operating budget, which substantially reduces the cost of the program for taxpayers of the member towns and Coös County.

Providing excellent medical care to our population continues to be a major part of our mission. Over this past year we implemented a strict policy that allows our Medical Director the option of utilizing Medication Assisted Treatment (MAT) for the treatment of opioid addicted offenders. The use of MAT is not intended to substitute our standard detox protocol for opioid addicted offenders. Its main focus will be for the continuation of care for offenders entering the facility, who have already been meaningfully participating in a MAT program prior to incarceration. It may also be available to offenders who are deemed medically unsafe to detox or for offenders who present a high risk of overdose death post incarceration. It is our goal at the Coös County Department of Corrections to eliminate overdoses and overdose related deaths post incarceration. The staff at Coös County Department of Corrections has done an outstanding job at tailoring a MAT program that meets the needs of our inmate population. The MAT program will not be used to replace one addiction for another. I was able to leverage Region #7 Integrated Delivery Network funding to fund this program for 2020. I was very pleased to be able to take this burden off of the corrections budget.

In June of 2019 our longtime Medical Services Coordinator Evelyn Earley retired. It was not without sorrow that we wished her goodbye. We wish her the best of luck in her retirement. With that being said, I would like to welcome you all to our new Medical Services Coordinator Tammy Gray-RN. Nurse Gray hit the ground running and has done an outstanding job in her new role. I would also like to thank our Medical Director Dr. Robert Soucy, David Olson-RN, Savannah Mundell-LPN, for their dedication and assistance in providing the exceptional level of medical and health treatment to the inmate population.

A major focus at the department of corrections continues to be caring for our building. Throughout 2019 we made several improvements to the facility. We strive to be as self-sufficient as possible, utilizing our own corrections staff, inmates and Nursing Hospital maintenance staff to carry out the repairs, upkeep and preventive maintenance around the building. Among the improvements made in 2019 were three new windows replaced in one of our housing units, new flooring, painting and the completion of the surveillance cameras/wiring upgrade.

I am deeply grateful to have the continued support from the Coös County Board of Commissioners and the Coös County Delegation. Our mission to provide the community with safety, maintaining facility security and provide welfare to staff and inmates continues to be our highest priority. Our service to the public and the Criminal Justice System will be of the highest quality. I am proud to be a part of a team that works together towards a common goal, serving the Coös County taxpayers. Above and beyond I would extend a special thank you to the employees of the Coös County Department of Corrections. The hard work and dedication they put forth every day is unbelievable. The success of the Coös County Department of Corrections would not be possible without these exemplary staff members.

Respectfully submitted,
Benjamin H. Champagne
Superintendent

COÖS COUNTY TREASURER'S REPORT 2019

In December 2018, the County Delegation authorized the Treasurer to borrow up to \$10,000,000 in Tax Anticipation Notes (TANs) for 2019 operations. State statute requires towns, unincorporated places and the city to pay the county tax on or before December 17. The use of TANs is needed to support the County's cash flow requirements during the year. In January, the county solicits interest rate bids from banks doing business in Coös County. Two bids were received and the County Commissioners accepted Northway Bank's bid of 2.45% up from 1.95% in 2018. During the year, the County borrowed \$8,400,000. Total interest paid was \$73,562.24. The TANs were paid off on December 17, 2019.

The towns, unincorporated places and City of Berlin paid a total county tax of \$15,573,805. All jurisdictions paid their county taxes by December 18.

Coös County has relatively little long term debt. In October 2016, the County borrowed \$560,000 for a Roof Replacement and Ventilation System Project at the Coös County Nursing Home facility in Berlin. This is a 10-year note at an interest rate of 1.90%. The first payment was made on September 20, 2017. Currently the principal balance is \$401,656.

Coös County, on behalf of the Unincorporated Place of Wentworth Location, borrowed \$90,000 in 2014 for a Rip Rap Project along the Magalloway River. The County authorized additional borrowing in 2018 re-financing the note for \$104,000. Currently, the principal balance is \$93,600. Principal and interest payments on this 10-year note are being made by the property taxpayers of Wentworth Location. The note carries an interest rate of 2.7%.

Coös County ended 2019 in a sound financial position as evidenced by the financial statements that are part of this report. General Fund cash at December 31, 2019 was \$5,526,962.

I wish to thank Carrie Klebe, Finance Director, and her staff in West Stewartstown, Berlin and Lancaster for their watchful oversight of the day to day fiscal operations of the County ensuring compliance with best practices for internal control of the County's finances.

I would like to thank the Coös County Commissioners for appointing Gail Goerke of Pittsburg as Deputy Treasurer replacing Fred King and I wish to thank Fred for being my Deputy Treasurer for the past several years.

Respectfully submitted,
Suzanne L. Collins
County Treasurer

**SCHEDULE OF COUNTY PROPERTY
December 31, 2019**

Description	2019 Estimated Sound Insurance Appraisal
<u>WEST STEWARTSTOWN</u> (Including Contents)	
Nursing Hospital & 2008 Addition	\$10,241,716
Jail and House of Correction	\$4,484,742
Hay and Cow Barn	\$613,848
Recycling Center & Recycling Storage Building	\$377,409
Frame Garage	\$94,788
Machinery Shed	\$13,608
County Administrator's House/Garage	\$327,913
Water Reservoir Building/Pump House	\$362,903
Transfer Station	\$5,000
 <u>BERLIN</u> (including contents)	
Nursing Home & 2008 Sunroom	\$10,421,845
Garage/Generator Building	\$214,990
	\$27,158,762

**UNINCORPORATED PLACES
2019 COMBINED BALANCE SHEET**

	ASSETS				LIABILITIES & FUND BALANCE				
	Cash	Taxes & Other Receivables	Due From General Fund	Total Assets	Accounts Payable	Due To General Fund	Reserved Special Purposes	Fund Balance	Total Liabilities & Fund Equity
Atkinson & Gilmanton Academy	\$3,053	\$0	\$259,354	\$262,407	\$0	\$0	\$3,053	\$259,354	\$262,407
Bean's Grant	\$0	\$0	\$1,777	\$1,777	\$0	\$0	\$0	\$1,777	\$1,777
Bean's Purchase	\$177	\$0	\$33,932	\$34,109	\$0	\$0	\$177	\$33,932	\$34,109
Cambridge	\$16,913	\$0	\$220,890	\$237,803	\$0	\$0	\$16,913	\$220,890	\$237,803
Chandler's Purchase	\$0	\$0	\$1,213	\$1,213	\$0	\$0	\$0	\$1,213	\$1,213
Crawford's Purchase	\$71	\$0	\$43,865	\$43,936	\$0	\$0	\$71	\$43,865	\$43,936
Cutt's Grant	\$0	\$0	\$396	\$396	\$0	\$0	\$0	\$396	\$396
Dix's Grant	\$3,619	\$0	\$207,631	\$211,250	\$0	\$0	\$3,619	\$207,631	\$211,250
Dixville	\$37,135	\$34,011	\$160,290	\$231,436	\$0	\$0	\$37,135	\$194,301	\$231,436
Erving's Grant	\$1,759	\$0	\$58,285	\$60,044	\$0	\$0	\$1,759	\$58,285	\$60,044
Green's Grant	\$802	\$139	\$63,370	\$64,311	\$0	\$0	\$802	\$63,509	\$64,311
Hadley's Purchase	\$0	\$0	\$395	\$395	\$0	\$0	\$0	\$395	\$395
Kilkenny	\$539	\$0	\$12,303	\$12,843	\$0	\$0	\$539	\$12,304	\$12,843
Low & Burbank Grant	\$665	\$0	\$17,010	\$17,675	\$0	\$0	\$665	\$17,010	\$17,675
Martin's Location	\$75	\$0	\$16,959	\$17,034	\$0	\$0	\$75	\$16,959	\$17,034
Millsfield	\$2,928	\$4,716	\$41,871	\$49,516	\$0	\$0	\$2,928	\$46,588	\$49,516
Odell	\$3,511	\$134	\$13,842	\$17,487	\$0	\$0	\$3,511	\$13,976	\$17,487
Pinkham's Grant	\$0	\$755	\$29,768	\$30,523	\$0	\$0	\$0	\$30,523	\$30,523
Sargent's Purchase	\$0	\$0	\$262,294	\$262,294	\$0	\$0	\$0	\$262,294	\$262,294
Second College Grant	\$1,597	\$0	\$265,418	\$267,015	\$0	\$0	\$1,597	\$265,418	\$267,015
Success	\$9,448	\$1,175	\$39,448	\$50,071	\$0	\$0	\$9,448	\$40,623	\$50,071
Thompson & Meserve's Purchase	\$5	\$0	\$14,884	\$14,889	\$0	\$0	\$0	\$14,889	\$14,889
Wentworth Location	\$2,460	\$5,100	\$18,449	\$26,010	\$0	\$0	\$2,460	\$23,550	\$26,010
Totals	\$84,757	\$46,030	\$1,783,646	\$1,914,433	\$0	\$0	\$84,751	\$1,829,682	\$1,914,433

COOS COUNTY UNINCORPORATED PLACES
TAX COLLECTOR'S REPORT
Fiscal Year Ended December 31, 2019

	Levies of	
	<u>2019</u>	<u>2018</u>
Uncollected Taxes - Beginning of Fiscal Year:		
Property Taxes	0.00	261,437.05
Penalties/Other Taxes	0.00	400.00
Land Use Change Tax	0.00	954.69
Taxes Committed to Collector:		
Property Taxes	376,065.00	0.00
Yield Taxes	198,192.00	0.00
Land Use Change Tax	0.00	0.00
Other Taxes	650.00	0.00
Abatements Made:		
Property Taxes	0.00	0.00
Overpayment	1,239.92	9.72
Interest & Fees Collected on Delinquent Taxes:		
	244.81	777.05
Penalties/Costs before Lien:	<u>0.00</u>	<u>151.00</u>
Total Debits	<u><u>\$576,391.73</u></u>	<u><u>\$263,729.51</u></u>
Remitted to Treasurer during Fiscal Year:		
Property Taxes	365,697.95	260,560.48
Yield Taxes	198,192.00	0.00
Land Use Change Tax	0.00	954.69
Other Taxes	251.13	300.00
Interest	219.81	565.30
Conversion to Lien	0.00	1,137.29
Penalties/Costs/Other Charges	0.00	211.75
Abatements Made:		
Property Taxes	1,033.00	0.00
Uncollected Taxes End of Fiscal Year:		
Property Taxes	10,573.97	0.00
Penalties/Other Charges	398.87	0.00
Other Charges	<u>25.00</u>	<u>0.00</u>
Total Credits	<u><u>\$576,391.73</u></u>	<u><u>\$263,729.51</u></u>

COOS COUNTY UNINCORPORATED PLACES
TAX COLLECTOR'S REPORT
 Summary of Tax Accounts
 Fiscal Year Ended December 31, 2019

	DR.		
	<u>2018</u>	Levies of <u>2017</u>	<u>2016</u>
Unredeemed Taxes Balances at Beginning of Fiscal Year	0.00	0.00	282.89
Liens Executed During Fiscal Year	1,198.57	0.00	0.00
Interest & Costs Collected After Lien Execution	<u>65.57</u>	<u>0.00</u>	<u>146.58</u>
Total Debits	<u><u>\$1,264.14</u></u>	<u><u>\$0.00</u></u>	<u><u>\$429.47</u></u>

	CR.		
	<u>2018</u>	Levies of <u>2017</u>	<u>2016</u>
Remitted to Treasurer during Fiscal Year:			
Redemptions	1,198.57	0.00	232.89
Interest & Costs (After Lien Execution)	65.57	0.00	196.58
Liens Deeded to Municipality	0.00	0.00	0.00
Unredeemed Taxes End of Year	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Credits	<u><u>\$1,264.14</u></u>	<u><u>\$0.00</u></u>	<u><u>\$429.47</u></u>



Statement of Appropriations and Revenue as Voted
Coos County

For the period beginning January 1, 2019 and ending December 31, 2019
Form Due Date: **September 1 (or 20 Days after a Supplemental Meeting)**

This form is to be used by the county to report the voted appropriations from any annual or special meeting. The Clerk of the County Convention and the Chairperson must sign the form and file, as required under RSA 24:24, with the Secretary of State. The completed form must be submitted to the Department of Revenue Administration by September 1 (per RSA 21-J:34) for the Annual Meeting or within 20 days after the vote taken at any supplemental meeting.

CERTIFICATION OF VOTE

This is to certify that the appropriations entered on this form are those voted by the county convention.

Name	Position	Signature
Wayne Moynihan	Chairperson	
Larry Laflamme	Clerk of County Convention	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Appropriations As Voted
General Government			
4110	County Convention Costs	2019 Budget	\$15,000
4120	Judicial		\$0
4122	Jury Costs		\$0
4123	County Attorney's Office	2019 Budget	\$408,960
4124	Victim Witness Advocacy Program	2019 Budget	\$88,840
4130	Executive	2019 Budget	\$355,831
4150	Financial Administration	2019 Budget	\$204,390
4151	Treasurer	2019 Budget	\$9,640
4153	Other Legal Costs		\$0
4155	Personnel Administration		\$0
4191	Planning and Zoning (Unincorp. Places)		\$0
4192	Medical Examiner	2019 Budget	\$15,000
4193	Register of Deeds	2019 Budget	\$356,440
4194	Maintenance of Government Buildings		\$0
4196	Insurance Not Otherwise Allocated		\$0
4198	Contingency		\$0
4199	Other General Government	2019 Budget	\$166,775
General Government Subtotal			\$1,820,876
Public Safety & Corrections			
4211	Sheriff's Department	2019 Budget	\$1,154,561
4212	Custody of Prisoners		\$0
4214	Sheriff's Support Services		\$0
4219	Other Public Safety		\$0
4230	Corrections	2019 Budget	\$2,654,195
4235	Adult Probation and Parole		\$0
Public Safety & Corrections Subtotal			\$3,808,756
County Farm			
4301	Administration		\$0
4302	Operating Expenditures		\$0
4309	Other County Farm		\$0
County Farm Subtotal			\$0
County Nursing Home			
4411	Administration	2019 Budget	\$1,526,995
4412	Operating Expense	2019 Budget	\$23,125,740
4439	Other Health		\$0
County Nursing Home Subtotal			\$24,652,735
Human Services			
4441	Administration		\$0
4442	Direct Assistance	2019 Budget	\$8,710,000
4443	Board and Care of Children		\$0
4447	Special Outside Services	2019 Budget	\$113,500
4449	Other Human Services		\$0
Human Services Subtotal			\$6,823,500



Appropriations

Cooperative Extension Services			
4611	Administration	2019 Budget	\$208,953
4619	Other Conservation	2019 Budget	\$58,300
Cooperative Extension Services Subtotal			\$267,253
Economic Development			
4651	Administration		\$0
4652	Economic Development	2019 Budget	\$45,000
4659	Other Economic Development	2019 Budget	\$1,012,000
Economic Development Subtotal			\$1,057,000
Debt Service			
4711	Principal - Long-Term Bonds/Notes	2019 Budget	\$35,600
4721	Interest - Long-Term Bonds/Notes	2019 Budget	\$21,800
4723	Interest on Revenue Anticipation Notes		\$0
4750	Fiscal Agents' Fees		\$0
4760	Bond Issuance Costs		\$0
4790	Other Debt Service Charges	2019 Budget	\$75,000
Debt Service Subtotal			\$132,400
Intergovernmental Transfers			
4800	Intergovernmental Transfers		\$0
Intergovernmental Transfers Subtotal			\$0
Capital Outlay			
4901	Land and Improvements		\$0
4902	Machinery, Vehicles, and Equipment	2019 Budget	\$242,220
4903	Buildings	2019 Budget	\$100
4904	Improvements other than Buildings	2019 Budget	\$732,000
Capital Outlay Subtotal			\$974,320
Depreciation Expense			
4905	Depreciation		\$0
4906	Amortization		\$0
Depreciation Expense Subtotal			\$0
Interfund Operating Transfers			
4911	Transfers to General Fund		\$0
4912	Transfers to Special Revenue Fund	2019 Budget	\$50,000
4913	Transfers to Capital Projects Fund		\$0
4914	Transfers to Proprietary Fund		\$0
4915	Transfers to Capital Reserve Fund		\$0
4916	Transfers to Trust and Fiduciary Funds		\$0
Interfund Operating Transfers Subtotal			\$50,000
Total Voted Appropriations			\$39,386,840



Estimated Revenues

Account	Source	Article	Estimated Revenue Ending Fiscal Year
Assessments/Taxes			
3110	Property Taxes (Unincorp. Places)		\$0
3111	Municipal Assessment	2019 Budget	\$0
3120	Land Use Change Taxes (Unincorp. Places)		\$0
3180	Resident Taxes (Unincorp. Places)		\$0
3185	Yield Taxes (Unincorp. Places)		\$0
3186	Payments in Lieu of Taxes (Unincorp. Places)		\$0
3187	Payments in Lieu of Taxes	2019 Budget	\$250,000
3189	Other Taxes		\$0
3190	Interest and Penalties on Delinquent Taxes (Unincorp. Places)		\$0
3191	Penalties on Delinquent Municipal Assessments	2019 Budget	\$500
3200	Licenses, Permits, and Fees		\$0
Assessments/Taxes Subtotal			\$250,500
Licenses, Permits, and Fees			
3220	Motor Vehicle Fees (Unincorp. Places)		\$0
3230	Building Permits (Unincorp. Places)		\$0
3290	Other Licenses, Permits, and Fees		\$0
Licenses, Permits, and Fees Subtotal			\$0
From the Federal Government			
3319	Federal Grants and Reimbursements	2019 Budget	\$2,823,795
From the Federal Government Subtotal			\$2,823,795
From the State of New Hampshire			
3351	Shared Revenue - Block Grant (Unincorp. Places)		\$0
3352	Incentive Funds		\$0
3354	Water Pollution Grants		\$0
3355	Housing and Community Development	2019 Budget	\$1,012,000
3356	State/Federal Forest Land Reimbursements (Unincorp. Places)		\$0
3359	Other State Grants and Reimbursements		\$0
From the State of New Hampshire Subtotal			\$1,012,000
Revenue from Other Governments			
3379	Intergovernmental Revenues	2019 Budget	\$28,500
Revenue from Other Governments Subtotal			\$28,500
Charges for Services			
3401	Sheriff's Department	2019 Budget	\$342,720
3402	Register of Deeds	2019 Budget	\$250,000
3403	County Corrections	2019 Budget	\$11,000
3404	County Nursing Homes	2019 Budget	\$15,184,150
3405	County Farm		\$0
3406	Cooperative Extension Service		\$0
3407	Maintenance Department		\$0
3409	Other Charges	2019 Budget	\$39,225
Charges for Services Subtotal			\$15,827,095
Miscellaneous Sources			
3501	Sale of County Property		\$0



Estimated Revenues

3502	Interest on Investments	2019 Budget	\$23,500
3503	Rents of Property		\$0
3504	Fines and Forfeits		\$0
3505	Escheats		\$0
3506	Insurance Dividends and Reimbursements		\$0
3508	Contributions and Donations		\$0
3509	Other Miscellaneous Sources	2019 Budget	\$115,645
	Miscellaneous Sources Subtotal		\$139,145

Other Financial Sources

3911	Transfers from General Fund		\$0
3912	Transfers from Special Revenue Fund	2019 Budget	\$79,500
3913	Transfers from Capital Projects Fund	2019 Budget	\$700,000
3914	Transfers from Proprietary Funds		\$0
3915	Transfers from Capital Reserve Fund		\$0
3916	Transfers from Trust and Fiduciary Funds		\$0
3934	Proceeds from Long-Term Bonds/Notes		\$0
	Other Financial Sources Subtotal		\$779,500

Total Estimated Revenues **\$20,860,535**

Budget Summary

Item	Ensuing Year
Total Voted Appropriations	\$39,386,840
(Less) Total Estimated Revenues	\$20,860,535
Unassigned Fund Balance (Unreserved)	\$0
(Less) Voted from Fund Balance	\$0
(Less) Fund Balance to Reduce Taxes	\$2,952,500
Amount Certified to be Raised by Taxes	\$15,573,805

2019 COUNTY TAX APPORTIONMENT

COÖS COUNTY	% PROPORTION TO COUNTY TAX	APPORTIONMENT OF COUNTY BUDGET
Atkinson/Gilmanton Academy Grant	0.0247%	3,841
Bean's Grant	0.0000%	2
Bean's Purchase	0.0000%	2
Berlin	12.5891%	1,960,607
Cambridge	0.2866%	44,641
Carroll	11.6097%	1,808,078
Chandler's Purchase	0.0012%	194
Clarksville	1.5713%	244,707
Colebrook	5.2464%	817,060
Columbia	2.4037%	374,350
Crawford's Purchase	0.0072%	1,117
Cutt's Grant	0.0000%	2
Dalton	2.7542%	428,939
Dix Grant	0.0307%	4,787
Dixville	0.9572%	149,073
Dummer	2.1502%	334,874
Errol	2.7162%	423,022
Erving's Grant	0.0025%	393
Gorham	7.8271%	1,218,976
Green's Grant	0.1835%	28,581
Hadley's Purchase	0.0000%	2
Jefferson	4.2327%	659,198
Kilkenny	0.0003%	54
Lancaster	8.2246%	1,280,884
Low & Burbank's Grant	0.0000%	2
Martin's Location	0.0045%	709
Milan	3.6044%	561,345
Millsfield	2.9078%	452,856
Northumberland	3.1642%	492,792
Odell	0.0890%	13,856
Pinkham's Grant	0.1468%	22,865
Pittsburg	9.1961%	1,432,181
Randolph	1.9720%	307,112
Sargent's Purchase	0.0603%	9,399
Second College Grant	0.0419%	6,527
Shelburne	1.8790%	292,633
Stark	2.1728%	338,388
Stewartstown	3.0981%	482,490
Stratford	1.8322%	285,340
Success	0.3981%	62,002
Thompson & Meserve's Purchase	0.1820%	28,343
Wentworth Location	0.2425%	37,766
Whitefield	6.1887%	963,815
TOTALS	100.0000%	15,573,805

CONSOLIDATED BALANCE SHEET

DECEMBER 31, 2019

	2019
ASSETS:	
Cash - County	\$6,835,441
Cash - Recycling Center	56,166
Accounts Receivable - Coös County Nursing Hospital	1,216,488
Accounts Receivable - Coös County Nursing Home	1,083,580
Accounts Receivable - County	60,081
Accounts Receivable - Recycling Center	9,528
Purchased Taxes - County	0
Tax Deeded Property - County	399
Inventories	133,040
Future Debt Retirement - Coös County Nursing Home	401,656
TOTAL ASSETS	<u>\$9,796,378</u>
LIABILITIES:	
Accounts Payable - All Funds	1,195,515
Accrued Expense - All Funds	384,541
Payroll Deductions Payable - All Funds	53,951
Capital Improvement Notes - Berlin Nursing Home Roof/Ventilation Project	401,656
TOTAL LIABILITIES	\$2,035,662
FUND EQUITY	
Reserve for Special Appropriations	
County Projects	150,000
Reserve for Special Purpose	
Facility Fund	43,054
Sick Pay	212,611
Deeds Surcharge	51,191
Decommission Fund	684,282
Vehicle Reserve Fund	50,910
Recycling Center Equipment	56,166
Inventory Offset	133,040
DOC Electronic Monitoring Security Deposits	430
RSA 151 Unclaimed Funds	400
WSNH: Renovation & Equipment	3,260
General Fund - Due to Unincorporated Places	1,783,646
Undesignated/Unreserved	
Nursing Hospital, Nursing Home, County, Farm	4,394,843
Recycling Center	136,996
Transfer Station	59,886
TOTAL FUND EQUITY	<u>7,760,716</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$9,796,378</u>

BUDGET
OF
COÖS COUNTY, NEW HAMPSHIRE

JANUARY 1, 2019 TO DECEMBER 31, 2019



Thomas M. Brady, Chairman

Paul R. Grenier, Vice-Chair

Richard J. Samson, Clerk

BOARD OF COUNTY COMMISSIONERS



BUDGET PROPOSAL

APPROPRIATIONS

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2019	12/31/2019	PROPOSED
		APPROVED BUDGET	ACTUAL	2020 BUDGET
WEST STEWARTSTOWN NURSING HOSPITAL				
ADMINISTRATION				
01-05100-0100	Administrator's Salary	97,370	99,264	101,130
01-05100-0400	Accounting Staff Salaries	80,760	92,560	81,980
01-05100-0600	Performance Incentive	5,000	0	5,000
01-05100-0900	Longevity Pay	1,900	1,300	1,700
01-05100-1000	Social Security (FICA)	13,680	14,174	14,140
01-05100-1100	Life Insurance	60	52	60
01-05100-1200	Health Insurance	35,920	32,271	47,180
01-05100-1300	Retirement	20,360	20,623	20,710
01-05100-1400	Workers' Compensation	1,270	1,090	2,560
01-05100-1500	Unemployment Insurance	10	2	70
01-05100-1600	Additional Health Insurance & Benefits	62,000	0	0
01-05100-1700	Education and Conferences	1,800	1,005	1,800
01-05100-1800	Employee Physicals	150	75	150
01-05100-1900	Employee Recognition	4,600	4,599	4,800
01-05100-2000	Legal Services	5,000	0	5,000
01-05100-2100	Audit Services	8,850	8,825	6,980
01-05100-2400	IT Contracted Services	30,400	20,391	30,400
01-05100-2500	Accounts Payable/Accounting Allocation	37,580	31,310	43,470
01-05100-2600	Human Resources/Payroll Allocation	125,715	125,715	131,320
01-05100-2700	Information Tech Allocation	38,390	38,384	40,070
01-05100-2800	DOC: Administration Services Allocation	(7,000)	(5,902)	(7,000)
01-05100-3600	Office Supplies	15,000	10,881	14,000
01-05100-3700	Dues/Licenses/Subscriptions	4,700	4,383	4,900
01-05100-3800	Postage	6,000	3,893	5,000
01-05100-3900	Administration Supplies and Expenses	3,700	3,810	3,700
01-05100-6800	Communications	13,070	10,140	12,000
01-05100-7000	Travel	2,500	2,173	2,200
01-05100-7500	Bad Debts/Allowance & Recovery	2,575	7,078	10,010
01-05100-8200	Equipment Repair/Maintenance Contracts	23,130	19,374	24,100
01-05100-9300	Liability Insurance	23,660	23,248	20,560
01-05100-9700	New Equipment	3,580	120	1,900
01-05100-9900	Retiree Benefits	36,550	26,317	19,770
	TOTAL ADMINISTRATION	698,280	597,155	649,660
ASSESSMENTS				
01-05120-3700	Provider Assessment	411,140	475,254	458,950
	TOTAL ASSESSMENTS	411,140	475,254	458,950
DIETARY DEPARTMENT				
01-05130-0100	Dietary Director's Salary	62,450	86,086	59,610
01-05130-0200	Cooks' Salaries	157,250	143,928	165,610
01-05130-0300	Dietary Aides' Salaries	455,150	445,727	477,900
01-05130-0400	Assistant Dietary Manager	38,830	37,353	41,240
01-05130-0800	In Lieu of Health Benefit	4,000	3,500	2,000
01-05130-0900	Longevity Pay	6,980	6,549	7,360
01-05130-1000	Social Security (FICA)	52,860	49,865	57,660
01-05130-1100	Life Insurance	130	118	130
01-05130-1200	Health Insurance	305,800	290,011	365,290
01-05130-1300	Retirement	51,100	48,518	53,000
01-05130-1400	Workers' Compensation	8,000	6,932	15,740
01-05130-1500	Unemployment Insurance	10	7	270

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
01-05130-1700	Education and Conferences	3,320	2,333	3,250
01-05130-1800	Employee Physicals	750	825	750
01-05130-2300	Registered Dietitian	17,600	14,773	17,600
01-05130-2400	DOC: Inmate Meals Allocation	(210,000)	(113,250)	(185,000)
01-05130-2500	DOC: Employee Meals Allocation	(13,500)	(15,455)	(13,500)
01-05130-3800	Dishes and Glassware	3,100	1,823	2,300
01-05130-3900	Dietary Supplies and Expenses	45,600	36,942	45,000
01-05130-5000	Food	348,000	331,710	352,500
01-05130-7000	Travel	1,100	828	930
01-05130-8200	Equipment Repair/Maintenance Contracts	8,200	6,101	6,900
01-05130-9700	New Equipment	9,680	5,241	4,500
01-05130-9900	Retiree Benefits	45,000	38,379	36,670
	TOTAL DIETARY DEPARTMENT	1,401,410	1,428,844	1,517,710
	NURSING DEPARTMENT			
01-05140-0100	Director of Nursing Salary	77,960	79,475	82,410
01-05140-0200	Registered Nurses' Salaries	1,005,890	924,769	1,063,330
01-05140-0300	Licensed Practical Nurses' Salaries	348,500	383,323	378,900
01-05140-0400	Nursing Assistants' Salaries	2,096,020	1,830,412	2,240,600
01-05140-0500	Medication Nursing Assistant Salaries	162,110	147,720	159,540
01-05140-0600	Scheduling Coordinator	44,510	45,763	46,300
01-05140-0800	In Lieu of Health Benefit	26,000	18,700	22,000
01-05140-0900	Longevity Pay	30,210	24,605	28,900
01-05140-1000	Social Security (FICA)	273,380	243,733	307,680
01-05140-1100	Life Insurance	660	536	670
01-05140-1200	Health Insurance	1,312,130	1,027,839	1,412,670
01-05140-1300	Retirement	242,870	226,188	258,570
01-05140-1400	Workers' Compensation	41,800	36,230	83,570
01-05140-1500	Unemployment Insurance	40	37	1,420
01-05140-1700	Education and Conferences	19,840	9,282	18,410
01-05140-1800	Employee Physicals	1,500	450	1,500
01-05140-2300	Contract Nurses	0	662,388	50,000
01-05140-2400	DOC: Nursing Services Allocation	(500)	(171)	(500)
01-05140-3100	Medical and Surgical Supplies	156,000	166,858	168,000
01-05140-3900	Nursing Supplies and Expenses	14,000	11,440	16,000
01-05140-7000	Travel	2,400	1,818	2,400
01-05140-8200	Equipment Repair/Maintenance Contracts	33,640	25,887	33,640
01-05140-8800	Equipment Rental	2,150	5,182	3,590
01-05140-9700	New Equipment	17,970	14,257	19,000
01-05140-9900	Retiree Benefits	210,760	168,044	142,340
	TOTAL NURSING DEPARTMENT	6,119,840	6,054,766	6,540,940
	HEALTH INFORMATION MANAGEMENT			
01-05141-0100	Health Information Manager	45,910	43,280	46,330
01-05141-0900	Longevity Pay	1,100	1,100	1,100
01-05141-1000	Social Security (FICA)	3,030	2,672	3,630
01-05141-1100	Life Insurance	10	8	10
01-05141-1200	Health Insurance	30,420	29,592	30,890
01-05141-1300	Retirement	5,280	4,985	5,280
01-05141-1400	Workers' Compensation	100	86	180
01-05141-1500	Unemployment Insurance	10	0	20
01-05141-1700	Education and Conferences	250	292	250
01-05141-3600	Office Supplies and Expense	2,200	2,193	2,200

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
01-05141-7000	Travel	100	176	100
01-05141-8200	Equipment Repair/Maintenance Contracts	300	152	300
01-05141-9700	New Equipment	200	141	100
	TOTAL HEALTH INFORMATION MGMT	88,910	84,678	90,390
	STAFF DEVELOPMENT			
01-05142-0100	Staff Development Director's Salary	64,880	88,590	67,440
01-05142-0900	Longevity	0	0	0
01-05142-1000	Social Security (FICA)	4,390	5,993	5,160
01-05142-1100	Life Insurance	20	16	20
01-05142-1200	Health Insurance	30,420	32,693	30,890
01-05142-1300	Retirement	7,390	10,316	7,610
01-05142-1400	Workers' Compensation	780	671	1,410
01-05142-1500	Unemployment Insurance	10	1	30
01-05142-1700	Education and Conferences	500	500	500
01-05142-1800	LNA/MNA Classes	1,000	(532)	1,000
01-05142-1900	In House Education	1,400	1,308	1,400
01-05142-3900	Staff Development Supplies and Expenses	1,000	1,321	1,000
01-05142-7000	Travel	500	324	500
01-05142-8200	Equipment Repair/Maintenance Contracts	500	0	500
01-05142-9700	New Equipment	100	165	1,000
	TOTAL STAFF DEVELOPMENT	112,890	141,366	118,460
	QUALITY MANAGEMENT			
01-05143-0100	Quality Director's Salary	46,870	63,457	65,470
01-05143-0900	Longevity Pay	420	0	0
01-05143-1000	Social Security (FICA)	3,270	4,574	5,010
01-05143-1100	Life Insurance	20	8	20
01-05143-1200	Health Insurance	15,200	12,369	30,890
01-05143-1300	Retirement	5,390	5,059	7,390
01-05143-1400	Workers' Compensation	530	454	1,370
01-05143-1500	Unemployment Insurance	10	0	30
01-05143-1700	Education and Conferences	750	402	1,750
01-05143-3600	Office Supplies	1,500	1,076	1,500
01-05143-3700	Dues/Licenses/Subscriptions	200	60	600
01-05143-3800	Employee Health Expense	2,800	1,746	2,000
01-05143-7000	Travel	1,000	280	900
01-05143-8200	Equipment Repair/Maintenance Contracts	1,700	200	300
01-05143-9700	New Equipment	100	0	100
	TOTAL QUALITY MANAGEMENT	79,760	89,686	117,330
	PLANT OPERATIONS			
01-05150-0100	Plant Manager's Salary	54,290	53,845	60,370
01-05150-0200	Maintenance Salaries	89,920	81,542	88,640
01-05150-0800	In Lieu of Health Benefit	2,000	2,000	0
01-05150-0900	Longevity Pay	0	0	400
01-05150-1000	Social Security (FICA)	10,340	9,718	11,430
01-05150-1100	Life Insurance	30	19	30
01-05150-1200	Health Insurance	45,020	34,623	35,020
01-05150-1300	Retirement	16,180	15,116	16,620
01-05150-1400	Workers' Compensation	1,610	1,393	3,120
01-05150-1500	Unemployment Insurance	10	1	60
01-05150-1700	Education and Conferences	2,300	1,610	1,800
01-05150-1800	Employee Physicals	80	75	80

COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS

ACCOUNT #	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
01-05150-2000	DOC: Maintenance Services Allocation	(7,000)	(8,538)	(7,000)
01-05150-2100	Utilities: Unincorporated Places Allocation	(2,500)	(2,500)	(2,500)
01-05150-2900	Outside Services	29,470	26,204	33,880
01-05150-3900	Plant Supplies and Expenses	6,750	6,436	7,750
01-05150-6100	Electricity	72,000	68,470	72,000
01-05150-6200	Propane Gas	32,000	23,979	23,000
01-05150-6300	Water System Maintenance Expense	7,300	1,885	1,000
01-05150-6350	W.Stewartstown Water Dept. Expense	100	12,020	45,000
01-05150-6400	Sewer	15,500	15,398	15,500
01-05150-6500	Fuel	76,000	71,941	68,000
01-05150-7000	Travel	1,500	747	500
01-05150-7900	Vehicle Supplies and Expenses	10,000	8,848	10,000
01-05150-8100	Building Repairs	50,000	30,986	50,000
01-05150-8200	Equipment Repair/Maintenance Contracts	7,000	1,944	7,000
01-05150-8300	Grounds Maintenance	3,800	2,837	3,800
01-05150-8400	Snow Removal	8,000	11,285	8,000
01-05150-9300	Property Insurance	5,480	5,242	5,000
01-05150-9700	New Equipment	1,500	1,245	4,880
01-05150-9900	Retiree Benefits	8,990	6,377	4,840
	TOTAL PLANT OPERATIONS	547,670	484,751	568,220
	LAUNDRY DEPARTMENT			
01-05160-0100	Laundry Director's Salary	24,060	25,722	28,710
01-05160-0200	Laundry Aides' Salaries	155,130	138,310	165,250
01-05160-0300	Laundry Porters' Salaries	56,060	57,377	58,790
01-05160-0800	In Lieu of Health Benefit	2,000	2,000	2,000
01-05160-0900	Longevity Pay	4,050	4,119	4,200
01-05160-1000	Social Security (FICA)	16,470	15,517	19,810
01-05160-1100	Life Insurance	50	47	50
01-05160-1200	Health Insurance	102,620	99,337	104,220
01-05160-1300	Retirement	21,590	21,286	23,090
01-05160-1400	Workers' Compensation	2,680	2,320	5,410
01-05160-1500	Unemployment Insurance	10	2	100
01-05160-1700	Education and Conferences	690	669	730
01-05160-1800	Employee Physicals	150	75	300
01-05160-2000	DOC: Laundry Services Allocation	(20,000)	(24,113)	(22,000)
01-05160-3700	Linens	18,900	17,282	18,900
01-05160-3900	Laundry Supplies and Expenses	15,800	16,540	16,570
01-05160-7000	Travel	250	0	250
01-05160-8200	Equipment Repair/Maintenance Contracts	5,000	2,646	5,000
01-05160-9700	New Equipment	400	343	1,280
01-05160-9900	Retiree Benefits	17,750	13,828	10,610
	TOTAL LAUNDRY DEPARTMENT	423,660	393,307	443,270
	HOUSEKEEPING DEPARTMENT			
01-05170-0100	Executive Housekeeper's Salary	24,060	25,722	28,710
01-05170-0200	Porter Salary	37,450	38,045	64,440
01-05170-0300	Housekeeping Aides' Salaries	226,200	234,120	260,040
01-05170-0800	In Lieu of Health Benefit	2,000	2,000	2,000
01-05170-0900	Longevity Pay	3,950	3,950	4,400
01-05170-1000	Social Security (FICA)	20,610	20,358	29,750
01-05170-1100	Life Insurance	80	68	80
01-05170-1200	Health Insurance	174,810	151,138	174,810

COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS

ACCOUNT #	DESCRIPTION	FY 2019		PROPOSED 2020 BUDGET
		APPROVED BUDGET	12/31/2019 ACTUAL	
01-05170-1300	Retirement	34,190	31,311	41,770
01-05170-1400	Workers' Compensation	3,260	2,820	7,520
01-05170-1500	Unemployment Insurance	10	3	130
01-05170-1700	Education and Conferences	1,050	822	1,090
01-05170-1800	Employee Physicals	230	150	300
01-05170-2900	Outside Services	24,450	19,657	28,310
01-05170-3900	Housekeeping Supplies and Expenses	37,000	37,287	37,000
01-05170-7000	Travel	250	177	250
01-05170-8200	Equipment Repair/Maintenance Contracts	4,000	5,850	5,000
01-05170-9700	New Equipment	7,800	5,231	6,530
01-05170-9800	Furnishings	10,400	10,471	10,220
01-05170-9900	Retiree Benefits	26,840	20,328	15,450
	TOTAL HOUSEKEEPING DEPARTMENT	638,640	609,511	717,800
	PHYSICIANS & CONSULTANTS			
01-05180-1700	Physician Education and Conferences	500	0	500
01-05180-2200	Physician Services	6,000	6,000	7,000
01-05180-2300	Pharmacist Services	6,200	7,580	8,800
01-05180-2400	Dentist Services	9,600	2,820	10,000
01-05180-3400	Mental Health Social Worker	7,200	7,500	7,200
01-05180-3600	Psychiatrist Services	19,200	18,400	19,200
	TOTAL PHYSICIANS & CONSULTANTS	48,700	42,300	52,700
	ACTIVITIES DEPARTMENT			
01-05191-0100	Activity Director Salary	49,950	50,920	51,920
01-05191-0200	Activity Aides' Salaries	272,920	265,077	282,190
01-05191-0900	Longevity Pay	6,250	6,885	7,440
01-05191-1000	Social Security (FICA)	24,610	21,624	27,340
01-05191-1100	Life Insurance	70	62	70
01-05191-1200	Health Insurance	152,310	140,930	154,680
01-05191-1300	Retirement	24,860	23,837	31,290
01-05191-1400	Workers' Compensation	3,650	3,164	7,470
01-05191-1500	Unemployment Insurance	10	3	130
01-05191-1700	Education and Conferences	1,200	927	900
01-05191-1800	Employee Physicals	150	0	150
01-05191-2900	Chaplain Services	3,200	3,200	3,200
01-05191-3600	Beauty Shop Supplies	750	750	1,000
01-05191-3900	Activities Supplies and Expenses	17,000	18,007	18,000
01-05191-6700	Advertising	450	0	450
01-05191-7000	Travel	1,500	297	750
01-05191-8200	Equipment Repair/Maintenance Contracts	250	0	250
01-05191-9700	New Equipment	1,440	1,528	5,000
01-05191-9900	Retiree Benefits	2,370	2,112	2,490
	TOTAL ACTIVITIES DEPARTMENT	562,940	539,323	594,720
	SOCIAL SERVICES			
01-05192-0100	Social Services Director's Salary	53,360	54,392	55,460
01-05192-0800	In Lieu of Health Benefit	2,000	2,000	2,000
01-05192-0900	Longevity Pay	800	800	900
01-05192-1000	Social Security (FICA)	4,300	4,259	4,470
01-05192-1100	Life Insurance	20	16	20
01-05192-1300	Retirement	6,170	6,222	6,360
01-05192-1400	Workers' Compensation	630	540	1,220
01-05192-1500	Unemployment Insurance	10	1	30

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
01-05192-1700	Education and Conferences	450	217	450
01-05192-3900	Social Services Supplies and Expenses	500	277	500
01-05192-7000	Travel	500	413	500
01-05192-9700	New Equipment	0	0	1,400
01-05192-9900	Retiree Benefits	8,060	6,952	4,840
	TOTAL SOCIAL SERVICES	76,800	76,089	78,150
	PHYSICAL THERAPY			
01-05193-0100	Restorative Aides' Salaries	77,850	71,625	96,860
01-05193-0200	Restorative Nurse	41,980	47,012	45,790
01-05193-0900	Longevity Pay	2,470	2,000	2,200
01-05193-1000	Social Security (FICA)	8,610	8,572	11,080
01-05193-1100	Life Insurance	30	20	30
01-05193-1200	Health Insurance	49,570	40,564	51,650
01-05193-1300	Retirement	12,890	13,705	15,310
01-05193-1400	Workers' Compensation	1,320	1,139	3,030
01-05193-1500	Unemployment Insurance	10	1	60
01-05193-1700	Education and Conferences	600	201	600
01-05193-2300	Consultant Services	22,000	22,434	22,000
01-05193-3900	Physical Therapy Supplies and Expenses	800	549	800
01-05193-7000	Travel	350	0	350
01-05193-9700	Physical Therapy Equipment	1,700	1,117	200
	TOTAL PHYSICAL THERAPY	220,180	208,937	249,960
	OCCUPATIONAL & SPEECH THERAPY			
01-05194-3900	OT Supplies and Expenses	750	117	750
01-05194-4000	Speech Supplies and Expenses	250	0	300
	TOTAL OCCUPATIONAL & SPEECH THER	1,000	117	1,050
	TOTAL WS NURSING HOSPITAL	11,431,820	11,226,084	12,199,310
NURSING HOSPITAL SPECIALS				
01-09256-9726	Electric Beds	0	0	0
01-09256-9736	Food Cart/Wagon	18,100	18,453	0
01-09256-9737	Handicapped Van	38,200	38,114	53,000
01-09256-9745	Air Conditioning for Kitchen	17,000	5,840	0
01-09256-9762	Bariatric Patient Lift	0	0	9,300
01-09256-9763	Water Cooled Ice Machine	0	0	0
01-09256-9764	Addressable Fire Alarm Panel	0	0	0
01-09256-9765	Generator Repairs	0	0	0
01-09256-9766	85 LB Washer	17,500	17,500	21,500
01-09256-9767	Tub chair with scale	5,920	6,216	0
01-09256-9768	Hot Water Tanks	79,500	82,585	0
01-09256-9769	Commercial Mower	0	0	10,100
	TOTAL WSNH SPECIALS	176,220	168,708	93,900
	TOTAL WS NURSING HOSPITAL & SPECIALS	11,608,040	11,394,793	12,293,210
BERLIN NURSING HOME				
	ADMINISTRATION			
02-05600-0100	Skilled Administrator's Salary	110,000	166,965	116,100
02-05600-0200	Office Manager's Salary	53,780	54,059	61,980
02-05600-0300	Office Staff Salaries	201,960	209,686	203,470
02-05600-0800	In Lieu of Health Benefit	2,000	2,000	2,000

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
02-05600-0900	Longevity Pay	4,800	3,100	3,200
02-05600-1000	Social Security (FICA)	27,750	30,954	33,390
02-05600-1100	Life Insurance	90	72	120
02-05600-1200	Health Insurance	112,550	97,470	151,690
02-05600-1300	Retirement	39,010	43,255	47,280
02-05600-1400	Workers' Compensation	1,360	1,170	3,000
02-05600-1500	Unemployment Insurance	10	3	140
02-05600-1600	Additional Health Insurance & Benefits	69,750	0	0
02-05600-1700	Education and Conferences	2,000	1,860	1,800
02-05600-1900	Employee Recognition	3,690	3,703	3,690
02-05600-2000	Legal Services	5,000	10,270	5,000
02-05600-2100	Audit Services	8,500	8,825	6,980
02-05600-2300	Consultant Services	1,000	19,766	5,600
02-05600-2400	IT Contracted Services	30,400	21,018	40,000
02-05600-2500	Accounts Payable/Accounting Allocation	6,270	6,270	7,250
02-05600-2700	Information Tech Allocation	38,390	38,384	40,070
02-05600-3500	Dues and Licenses	4,700	5,537	5,000
02-05600-3600	Office Supplies	16,670	14,608	16,670
02-05600-3700	Subscriptions and Periodicals	1,100	527	1,100
02-05600-3800	Postage	3,000	2,050	3,000
02-05600-3900	Administration Supplies and Expenses	7,320	8,300	7,320
02-05600-6700	Advertising	700	5,405	1,000
02-05600-6800	Communications	17,500	15,615	17,500
02-05600-7000	Travel	3,500	3,314	3,800
02-05600-7500	Bad Debts/Allowance & Recovery	0	0	42,300
02-05600-8200	Equipment Repair/Maintenance Contracts	18,800	18,441	18,800
02-05600-9300	Liability Insurance	25,285	26,192	22,890
02-05600-9700	New Equipment	0	0	370
02-05600-9900	Retiree Benefits	11,830	9,219	7,720
	TOTAL ADMINISTRATION	828,715	828,037	880,230
	DEBT SERVICE			
02-05610-9000	Principal: Long-Term Notes	53,325	53,359	54,320
02-05610-9200	Interest: Long-Term Notes	8,665	8,626	7,680
	TOTAL DEBT SERVICE	61,990	61,985	62,000
	ASSESSMENTS			
02-05620-3700	Provider Assessment	490,000	723,437	630,000
	TOTAL ASSESSMENTS	490,000	723,437	630,000
	DIETARY DEPARTMENT			
02-05630-0100	Dietary Supervisor's Salary	61,490	62,774	67,600
02-05630-0200	Cooks' Salaries	154,170	147,582	153,440
02-05630-0300	Dietary Aides' Salaries	351,750	330,073	367,570
02-05630-0400	Assistant Dietary Supervisor's Salary	45,570	45,532	47,380
02-05630-0800	In Lieu of Health Benefit	3,000	4,020	3,720
02-05630-0900	Longevity Pay	9,690	9,862	10,700
02-05630-1000	Social Security (FICA)	43,280	41,975	47,440
02-05630-1100	Life Insurance	140	111	140
02-05630-1200	Health Insurance	231,810	194,434	222,730
02-05630-1300	Retirement	43,160	44,685	50,260
02-05630-1400	Workers' Compensation	6,740	5,838	13,630
02-05630-1500	Unemployment Insurance	10	6	230
02-05630-1700	Education and Conferences	500	521	500

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
02-05630-1800	Employee Physicals	500	304	500
02-05630-2300	Registered Dietitian	18,750	18,908	18,750
02-05630-3800	Dishes and Glassware	1,450	839	1,550
02-05630-3900	Dietary Supplies and Expenses	34,250	36,931	36,750
02-05630-5000	Food	293,000	294,144	303,500
02-05630-6200	Cooking Gas	5,500	6,429	5,500
02-05630-7000	Travel	700	609	750
02-05630-8200	Equipment Repair/Maintenance Contracts	5,600	4,767	5,600
02-05630-9700	New Equipment	2,550	2,231	1,050
02-05630-9900	Retiree Benefits	14,170	10,779	9,280
TOTAL DIETARY DEPARTMENT		1,327,780	1,263,353	1,368,570
NURSING DEPARTMENT				
02-05640-0100	Director of Nursing Salary	101,830	99,877	92,300
02-05640-0200	Registered Nurses' Salaries	1,614,790	1,178,153	1,894,130
02-05640-0300	Licensed Practical Nurses' Salaries	318,600	200,966	87,870
02-05640-0400	Nursing Assistants' Salaries	2,210,970	1,752,043	2,317,990
02-05640-0500	Medication Nursing Assistant Salaries	160,000	251,116	160,000
02-05640-0800	In Lieu of Health Benefit	21,400	15,000	16,600
02-05640-0900	Longevity Pay	33,020	25,803	33,440
02-05640-1000	Social Security (FICA)	305,170	253,568	307,200
02-05640-1100	Life Insurance	770	501	770
02-05640-1200	Health Insurance	1,368,400	894,571	1,601,850
02-05640-1300	Retirement	159,530	143,162	155,170
02-05640-1400	Workers' Compensation	47,620	41,277	96,420
02-05640-1500	Unemployment Insurance	50	44	1,630
02-05640-1700	Education and Conferences	38,000	36,164	39,500
02-05640-1800	Employee Physicals	2,500	2,016	2,000
02-05640-2300	Contract Nurses-LPN	100,000	1,677,544	100,000
02-05640-3100	Medical and Surgical Supplies	181,000	181,957	168,000
02-05640-3900	Nursing Supplies and Expenses	19,000	19,592	17,500
02-05640-7000	Travel	2,800	2,736	2,800
02-05640-8200	Equipment Repair/Maintenance Contracts	41,100	31,981	40,300
02-05640-8800	Equipment Rental	10,500	8,857	10,500
02-05640-9700	New Equipment	24,600	22,189	19,000
02-05640-9900	Retiree Benefits	23,650	9,219	7,720
TOTAL NURSING DEPARTMENT		6,785,300	6,848,336	7,172,690
HEALTH INFORMATION MANAGEMENT				
02-05641-0100	Health Information Management Director	41,210	42,892	0
02-05641-0200	Health Information Clerks	118,000	127,176	155,740
02-05641-0800	In Lieu of Health Benefit	0	0	2,000
02-05641-0900	Longevity Pay	3,740	4,807	3,100
02-05641-1000	Social Security (FICA)	11,460	12,188	11,510
02-05641-1100	Life Insurance	50	38	30
02-05641-1200	Health Insurance	56,990	49,601	49,880
02-05641-1300	Retirement	15,920	9,714	13,010
02-05641-1400	Workers' Compensation	190	162	380
02-05641-1500	Unemployment Insurance	10	2	70
02-05641-1700	Education and Conferences	550	1,073	700
02-05641-1800	Employee Physicals	350	(61)	450
02-05641-3600	Office Supplies	1,300	1,870	1,300
02-05641-7000	Travel	300	0	300

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
02-05641-8200	Equipment Repair/Maintenance Contracts	2,000	2,183	2,300
02-05641-9700	New Equipment	1,300	865	600
	TOTAL HEALTH INFORMATION MGMT	253,370	252,510	241,370
	STAFF DEVELOPMENT			
02-05642-0100	Staff Development Director's Salary	40,860	36,836	37,070
02-05642-0200	RN Staff	37,590	25,853	28,230
02-05642-0900	Longevity Pay	700	0	860
02-05642-1000	Social Security (FICA)	5,480	4,530	4,430
02-05642-1100	Life Insurance	20	16	20
02-05642-1200	Health Insurance	17,250	16,250	17,490
02-05642-1300	Retirement	4,690	7,472	7,390
02-05642-1400	Workers' Compensation	860	739	1,400
02-05642-1500	Unemployment Insurance	10	1	30
02-05642-1700	In House Education	700	498	17,000
02-05642-2300	Consultant Services	1,440	595	1,080
02-05642-3800	Infection Control Expense	550	249	400
02-05642-3900	Staff Development Supplies and Expenses	2,000	1,772	1,800
02-05642-7000	Travel	600	342	800
02-05642-8200	Equipment Repair/Maintenance Contracts	200	0	200
02-05642-9700	New Equipment	200	188	200
02-05642-9900	Retiree Benefits	5,920	4,609	3,860
	TOTAL STAFF DEVELOPMENT	119,070	99,949	122,260
	QUALITY MANAGEMENT			
02-05643-0100	Quality Director's Salary	40,860	41,496	42,440
02-05643-0900	Longevity Pay	700	1,400	700
02-05643-1000	Social Security (FICA)	2,760	3,078	2,850
02-05643-1200	Health Insurance	11,260	10,950	11,430
02-05643-1300	Retirement	4,690	4,315	4,820
02-05643-1400	Workers' Compensation	450	388	910
02-05643-1500	Unemployment Insurance	10	0	20
02-05643-1700	Education and Conferences	400	520	600
02-05643-2300	Consultant Services	200	0	200
02-05643-3900	Quality Mgmt Supplies and Expenses	300	270	380
02-05643-7000	Travel	300	224	420
02-05643-9900	Retiree Benefits	5,920	4,609	3,860
	TOTAL QUALITY MANAGEMENT	67,850	67,249	68,630
	PLANT OPERATIONS			
02-05650-0200	Maintenance Salaries	20,080	20,414	24,750
02-05650-0900	Longevity Pay	240	246	700
02-05650-1000	Social Security (FICA)	1,550	1,580	1,950
02-05650-1400	Workers' Compensation	220	190	540
02-05650-1500	Unemployment Insurance	10	0	10
02-05650-1700	Education and Conferences	1,500	65	1,500
02-05650-1800	Employee Physicals	310	27	310
02-05650-2800	Bio Hazardous Waste Disposal	1,350	1,264	1,350
02-05650-2900	Outside Services	20,000	20,431	40,500
02-05650-3900	Plant Supplies and Expenses	12,000	13,137	12,000
02-05650-6100	Electricity	90,000	86,815	90,000
02-05650-6300	Water	44,000	38,675	44,000
02-05650-6400	Sewer	56,000	56,789	57,000
02-05650-6500	Fuel	60,000	50,230	54,000

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
02-05650-6600	Propane	45,000	34,219	40,000
02-05650-7000	Travel	1,200	671	1,200
02-05650-7900	Vehicle Supplies and Expenses	9,000	5,040	9,000
02-05650-8100	Building Repairs	16,000	25,098	39,000
02-05650-8200	Equipment Repair/Maintenance Contracts	24,600	17,416	24,600
02-05650-8400	Snow Removal	13,000	17,714	13,000
02-05650-9300	Property Insurance	5,490	5,258	5,010
02-05650-9700	New Equipment	10,000	9,662	8,000
	TOTAL PLANT OPERATIONS	431,550	404,941	468,420
	LAUNDRY DEPARTMENT			
02-05660-0200	Laundry Aides' Salaries	218,780	234,017	237,650
02-05660-0900	Longevity Pay	5,860	6,566	9,200
02-05660-1000	Social Security (FICA)	16,020	16,910	17,350
02-05660-1100	Life Insurance	40	25	40
02-05660-1200	Health Insurance	67,870	74,441	84,120
02-05660-1300	Retirement	7,830	9,159	7,970
02-05660-1400	Workers' Compensation	2,420	2,096	5,180
02-05660-1500	Unemployment Insurance	10	2	90
02-05660-1700	Education and Conferences	200	0	200
02-05660-1800	Employee Physicals	800	159	1,800
02-05660-3700	Linens	13,000	10,942	18,000
02-05660-3900	Laundry Supplies and Expenses	17,500	10,676	17,500
02-05660-6200	Gas for Dryers	26,000	15,206	26,000
02-05660-7000	Travel	100	97	100
02-05660-8200	Equipment Repair/Maintenance Contracts	8,800	4,663	8,800
02-05660-9700	New Equipment	700	578	2,100
02-05660-9900	Retiree Benefits	0		0
	TOTAL LAUNDRY DEPARTMENT	385,930	385,538	436,100
	HOUSEKEEPING DEPARTMENT			
02-05670-0100	Environmental Services Manager	66,000	65,687	68,840
02-05670-0200	Porter Salaries	215,260	199,915	217,400
02-05670-0300	Housekeeping Aides' Salaries	216,960	201,396	226,420
02-05670-0400	Environmental Services Asst. Manager	58,530	59,071	61,500
02-05670-0800	In Lieu of Health Benefit	4,000	3,900	4,000
02-05670-0900	Longevity Pay	11,400	9,459	11,000
02-05670-1000	Social Security (FICA)	40,730	38,514	42,470
02-05670-1100	Life Insurance	110	96	110
02-05670-1200	Health Insurance	184,830	166,923	166,390
02-05670-1300	Retirement	35,380	26,855	28,490
02-05670-1400	Workers' Compensation	6,160	5,339	12,350
02-05670-1500	Unemployment Insurance	10	6	210
02-05670-1700	Education and Conferences	200	0	200
02-05670-1800	Employee Physicals	950	163	2,000
02-05670-3900	Housekeeping Supplies and Expenses	52,000	49,513	58,500
02-05670-7000	Travel	100	100	100
02-05670-8200	Equipment Repair/Maintenance Contracts	1,700	1,714	2,050
02-05670-9700	New Equipment	3,460	2,490	8,000
02-05670-9800	Furnishings	5,900	5,897	7,000
	TOTAL HOUSEKEEPING DEPARTMENT	903,680	837,037	917,030
	PHYSICIANS & CONSULTANTS			
02-05680-2200	Physician Services	600,000	534,784	487,650

COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS

ACCOUNT #	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
02-05680-2300	Pharmacy Consultant	9,200	9,443	9,200
02-05680-2400	Medical Director	14,000	13,432	21,400
02-05680-2500	Dentist Services	15,700	11,811	15,700
02-05680-2600	Mental Health Services for Residents	18,000	21,799	19,500
02-05680-2700	Mental Health Consultant	700	0	700
	TOTAL PHYSICIANS & CONSULTANTS	657,600	591,268	554,150
	ACTIVITIES DEPARTMENT			
02-05691-0100	Activity Director's Salary	52,250	52,952	54,280
02-05691-0200	Activity Aides' Salaries	222,300	221,329	251,490
02-05691-0900	Longevity Pay	6,910	7,549	8,400
02-05691-1000	Social Security (FICA)	18,930	18,806	23,420
02-05691-1100	Life Insurance	70	55	70
02-05691-1200	Health Insurance	129,800	128,634	138,060
02-05691-1300	Retirement	27,650	27,629	30,290
02-05691-1400	Workers' Compensation	3,030	2,626	6,590
02-05691-1500	Unemployment Insurance	10	3	120
02-05691-1700	Education and Conferences	1,710	586	510
02-05691-1800	Employee Physicals	350	(56)	350
02-05691-2300	Consultant Services	4,200	4,131	4,200
02-05691-2900	Chaplain Services	3,000	3,000	3,000
02-05691-3900	Activities Supplies and Expenses	15,110	14,148	16,190
02-05691-7000	Travel	890	594	890
02-05691-8200	Equipment Repair/Maintenance Contracts	200	150	200
02-05691-9700	New Equipment	600	577	1,680
	TOTAL ACTIVITIES DEPARTMENT	487,010	482,712	539,740
	SOCIAL SERVICES			
02-05692-0100	Social Services Salaries	168,360	169,752	179,410
02-05692-0800	In Lieu of Health Benefit	2,000	2,000	2,000
02-05692-0900	Longevity Pay	2,280	2,323	2,400
02-05692-1000	Social Security (FICA)	12,360	12,388	13,150
02-05692-1100	Life Insurance	40	31	40
02-05692-1200	Health Insurance	45,020	43,800	45,720
02-05692-1300	Retirement	13,010	13,316	13,840
02-05692-1400	Workers' Compensation	1,860	1,611	3,860
02-05692-1500	Unemployment Insurance	10	2	70
02-05692-1700	Education and Conferences	1,000	325	1,000
02-05692-1800	Employee Physicals	80	(6)	80
02-05692-3900	Social Services Supplies and Expenses	2,000	766	2,000
02-05692-7000	Travel	800	154	800
02-05692-9700	New Equipment	200	0	560
	TOTAL SOCIAL SERVICES	249,020	246,462	264,930
	PHYSICAL THERAPY			
02-05693-0100	Restorative Aides' Salaries	74,200	77,613	78,530
02-05693-0200	Restorative Nurse	30,440	29,912	32,420
02-05693-0900	Longevity Pay	1,400	1,110	1,400
02-05693-1000	Social Security (FICA)	7,500	7,415	7,970
02-05693-1100	Life Insurance	30	16	30
02-05693-1200	Health Insurance	25,480	25,618	27,360
02-05693-1300	Retirement	11,040	9,559	12,550
02-05693-1400	Workers' Compensation	1,150	989	2,360
02-05693-1500	Unemployment Insurance	10	1	40

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
02-05693-2300	Physical Therapy Consultant	4,000	0	4,000
02-05693-3900	Physical Therapy Supplies and Expenses	2,700	2,349	2,700
02-05693-8200	Equipment Repair/Maintenance Contracts	200	0	200
02-05693-9700	New Equipment	4,200	4,024	0
	TOTAL PHYSICAL THERAPY	162,350	158,608	169,560
	OCCUPATIONAL THERAPY			
02-05694-2300	Consultant Services	4,000	0	4,000
02-05694-3900	OT Supplies and Expenses	1,300	1,086	2,500
02-05694-8200	Equipment Repair/Maintenance Contracts	100	0	100
02-05694-9700	New Equipment	1,700	1,612	1,600
	TOTAL OCCUPATIONAL THERAPY	7,100	2,698	8,200
	SPEECH CONSULTANT			
02-05698-2300	Speech Contracted Services	2,600	0	1,500
	TOTAL SPEECH CONSULTANT	2,600	0	1,500
	TOTAL BERLIN NURSING HOME	13,220,915	13,254,119	13,905,380
	NURSING HOME SPECIALS			
02-09258-9714	Electric Beds	6,000	5,260	7,700
02-09258-9729	Van	60,000	57,716	0
02-09258-9755	Ice Machine	0	0	7,050
02-09258-9758	Dishwasher/modifications	0	0	0
02-09258-9759	Tractor and Accessories	0	0	0
02-09258-9760	Dining System	0	0	16,500
02-09258-9761	Paving Employee/Delivery Entrance	0	0	25,000
	TOTAL CCNH SPECIALS	66,000	62,976	56,250
	TOTAL BERLIN NURSING HOME & SPECIALS	13,286,915	13,317,095	13,961,630
	COUNTY			
	COUNTY ADMINISTRATION			
03-04100-0100	Commissioners' Salaries	23,800	23,800	23,800
03-04100-0200	Administrative Assistant	19,720	19,077	20,130
03-04100-0300	County Administrator	90,960	90,946	95,000
03-04100-0400	Computer Systems Administrator	69,400	67,616	72,080
03-04100-0500	Human Resource/Payroll Coordinator	65,600	66,794	68,110
03-04100-0900	Longevity Pay	3,080	3,080	3,350
03-04100-1000	Social Security (FICA)	19,800	19,107	20,510
03-04100-1100	Life Insurance	160	62	160
03-04100-1200	Health Insurance	63,540	57,978	59,450
03-04100-1300	Retirement	27,960	27,574	28,900
03-04100-1400	Workers' Compensation	220	188	460
03-04100-1500	Unemployment Insurance	10	2	100
03-04100-1600	Additional Health Insurance & Benefits	23,250	0	0
03-04100-1700	Education & Conferences	2,000	892	2,000
03-04100-2000	Outside Legal Services	10,000	18,692	10,000
03-04100-2400	IT Contracted Services	8,500	5,575	10,500
03-04100-2600	Human Resources/Payroll Allocation	(77,080)	(77,077)	(82,270)
03-04100-2700	Information Tech Allocation	(76,780)	(76,767)	(80,140)
03-04100-3600	Office Supplies	5,000	2,923	5,000
03-04100-3900	Administrative Supplies & Expense	14,590	4,832	10,000
03-04100-6700	Advertising	1,200	852	1,200

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
03-04100-6800	Communications	500	283	500
03-04100-7000	Employees' Travel & Expense	5,500	5,293	6,000
03-04100-7100	Commissioners' Travel & Expense	37,311	37,093	38,000
03-04100-8100	Building Expense	12,000	5,760	6,000
03-04100-9300	Liability Insurance	1,500	1,047	930
03-04100-9700	New Equipment	1,000	120	2,000
	TOTAL COUNTY ADMINISTRATION	352,741	305,741	321,770
	COUNTY TREASURER			
03-04101-0100	Treasurer's Salary	4,000	4,000	4,000
03-04101-0200	Deputy Treasurer Salary	300	0	300
03-04101-1000	Social Security (FICA)	310	306	310
03-04101-1400	Workers' Compensation	10	3	10
03-04101-3900	Treasurer Supplies & Expense	1,500	1,268	1,500
03-04101-7000	Treasurer Travel & Expense	3,500	3,032	3,500
03-04101-9400	Fidelity Bonds	20	15	20
	TOTAL COUNTY TREASURER	9,640	8,624	9,640
	COUNTY FINANCE			
03-04102-0100	Finance Officer	81,525	82,379	85,470
03-04102-0200	Accounting Staff	88,920	98,902	77,530
03-04102-0800	In Lieu of Health Benefit	2,000	1,500	0
03-04102-0900	Longevity Pay	1,400	0	400
03-04102-1000	Social Security (FICA)	12,310	12,764	11,220
03-04102-1100	Life Insurance	55	54	60
03-04102-1200	Health Insurance	45,020	47,849	68,660
03-04102-1300	Retirement	19,050	19,486	18,260
03-04102-1400	Workers' Compensation	140	120	270
03-04102-1500	Unemployment Insurance	10	2	60
03-04102-1700	Education & Conferences	830	270	830
03-04102-2100	Audit Services	5,300	5,300	6,190
03-04102-2200	Actuarial Attestation - OPEB	2,750	4,995	5,000
03-04102-2300	IT Contracted Services	9,000	5,040	12,000
03-04102-2400	Payroll/Accounting Allocation	(48,640)	(48,638)	(49,050)
03-04102-2500	Accounts Payable/Accounting Allocation	(37,580)	(37,580)	(50,720)
03-04102-2900	Outside Services	5,000	2,675	0
03-04102-3600	Office Supplies & Expense	3,500	5,423	5,000
03-04102-3800	Postage	800	1,714	1,500
03-04102-7000	Employee Travel & Expense	1,000	3,675	2,500
03-04102-8200	Equipment Repair/Maintenance Contracts	9,960	4,294	6,000
03-04102-9300	Liability Insurance	540	517	530
03-04102-9700	New Equipment	1,500	1,927	800
	TOTAL COUNTY FINANCE	204,390	212,670	202,510
	COUNTY REPORT			
03-04103-6700	Printing Expense	3,090	2,504	3,090
	TOTAL COUNTY REPORT	3,090	2,504	3,090
	COUNTY ATTORNEY			
03-04110-0100	Attorney's Salary	81,000	81,000	81,000
03-04110-0200	Deputy/Assistant Attorney Salaries	125,740	119,883	122,410
03-04110-0300	Legal Secretary/Assistant Salaries	58,850	59,752	61,630
03-04110-0400	Investigator/Discover Coordinator	0		4,660
03-04110-0800	In Lieu of Health Benefit	4,800	4,900	5,200

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
03-04110-0900	Longevity Pay	1,100	1,100	1,200
03-04110-1000	Social Security (FICA)	18,520	20,148	20,400
03-04110-1100	Life Insurance	20	12	20
03-04110-1200	Health Insurance	18,590	14,641	13,000
03-04110-1300	Retirement	28,380	29,508	29,740
03-04110-1400	Workers' Compensation	340	290	730
03-04110-1500	Unemployment Insurance	10	2	70
03-04110-1700	Education and Conferences	9,000	659	7,000
03-04110-2300	Contracted Services	12,000	2,747	21,000
03-04110-2400	IT Contracted Services	1,500	2,924	2,000
03-04110-3600	Office Supplies	5,000	5,044	5,500
03-04110-3700	Dues and Subscriptions	1,700	95	1,700
03-04110-3800	Postage	1,000	720	1,200
03-04110-3900	Attorney Supplies and Expenses	2,500	2,875	3,000
03-04110-6800	Communications	5,500	3,311	5,500
03-04110-7000	Travel	6,000	4,555	6,000
03-04110-8200	Equipment Repair/Maintenance Contracts	2,500	2,383	3,500
03-04110-8800	Office Rent	17,920	17,914	18,640
03-04110-9300	Property Liability Insurance	1,090	1,090	1,000
03-04110-9700	New Equipment	2,500	2,424	3,500
03-04110-9800	Law Library	3,400	3,398	3,400
TOTAL COUNTY ATTORNEY		408,960	381,375	423,000
VICTIM/WITNESS ADVOCACY PROGRAM				
03-04111-0100	Program Coordinator's Salary	44,250	44,465	47,750
03-04111-0200	Clerk Salary	12,600	12,768	13,400
03-04111-0800	In Lieu of Health Benefit	3,200	1,600	2,800
03-04111-1000	Social Security (FICA)	4,310	4,501	4,690
03-04111-1100	Life Insurance	20	10	20
03-04111-1200	Health Insurance	0	0	0
03-04111-1300	Retirement	6,450	6,423	6,830
03-04111-1400	Workers' Compensation	90	75	190
03-04111-1500	Unemployment Insurance	10	1	30
03-04111-1700	Education and Conferences	5,500	2,442	4,500
03-04111-2300	Contracted Services	100	0	2,000
03-04111-2400	IT Contracted Services	500	954	1,000
03-04111-3600	Office Supplies	2,000	511	2,000
03-04111-3700	Dues/Licenses/Subscriptions	50	0	50
03-04111-3800	Postage	1,050	615	1,050
03-04111-6800	Communications	2,500	1,987	2,500
03-04111-7000	Travel	2,000	1,183	2,000
03-04111-8200	Equipment Rental and Repair	100	0	100
03-04111-8800	Office Rent	3,800	3,790	3,950
03-04111-9300	Property Liability Insurance	310	302	260
TOTAL VICTIM/WITNESS ADVOCACY		88,840	81,627	95,120
REGISTER OF DEEDS				
03-04120-0100	Register's Salary	45,000	45,000	45,000
03-04120-0200	Clerks' Salaries	70,320	67,869	73,720
03-04120-0300	Deputy Register's Salary	41,480	42,373	43,130
03-04120-0800	In Lieu of Health Benefit	2,000	2,000	2,000
03-04120-0900	Longevity Pay	2,600	2,600	2,600
03-04120-1000	Social Security (FICA)	11,500	11,251	11,250

COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS

ACCOUNT #	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
03-04120-1100	Life Insurance	30	23	30
03-04120-1200	Health Insurance	56,990	49,558	62,000
03-04120-1300	Retirement	17,640	17,794	18,040
03-04120-1400	Workers' Compensation	130	111	270
03-04120-1500	Unemployment Insurance	10	1	50
03-04120-1700	Education and Conferences	1,000	325	700
03-04120-2400	IT Contracted Services	250	359	0
03-04120-3500	Record Books	200	0	200
03-04120-3600	Office Supplies and Expenses	2,500	2,183	2,500
03-04120-3800	Postage	2,500	2,500	2,300
03-04120-6800	Communications	1,400	1,203	1,400
03-04120-6900	Internet On-Line Service	8,400	8,400	8,400
03-04120-7000	Travel	2,000	722	1,500
03-04120-8200	Book Repair and Reproduction	8,300	8,216	8,300
03-04120-8700	Office Rent	25,300	25,297	26,310
03-04120-8800	Equipment Maintenance and Lease	22,260	22,012	22,300
03-04120-9300	Property Liability Insurance	680	580	520
03-04120-9600	Optical Disk Conversion	850	0	850
03-04120-9800	Index Processing	31,100	31,080	36,100
03-04120-9900	Microfilm	2,000	1,545	2,000
	TOTAL REGISTER OF DEEDS	356,440	343,002	371,470
	SHERIFF'S DEPARTMENT			
03-04140-0100	Sheriff's Salary	59,000	59,000	59,000
03-04140-0200	Clerk's Salary	57,880	41,367	55,950
03-04140-0300	Deputy Special Details	30,000	9,135	20,000
03-04140-0400	Deputy Transportation Salaries	125,475	121,707	125,480
03-04140-0401	Deputy Full Time	151,610	157,637	159,580
03-04140-0402	Deputy Overtime	7,700	11,230	10,000
03-04140-0405	Deputy Stonegarden Salaries	69,306	4,746	32,220
03-04140-0406	School Resource Officer	23,320	12,907	0
03-04140-0600	Deputy Court Attendance Salaries	101,900	77,846	101,900
03-04140-0700	Deputy Civil Process/On-Call	24,680	18,029	24,680
03-04140-0701	Deputy OHRV Patrols	12,000	7,246	8,000
03-04140-0702	Deputy OHRV Patrols Grant	10,000	8,333	12,000
03-04140-0800	Deputy Forest Patrol Salaries	10,000	8,193	10,000
03-04140-0850	In Lieu of Health Benefit	0	0	0
03-04140-0900	Longevity Pay	3,500	3,500	3,600
03-04140-1000	Social Security (FICA)	20,000	19,951	25,000
03-04140-1100	Life Insurance	40	31	40
03-04140-1200	Health Insurance	95,320	89,649	100,300
03-04140-1300	Retirement	59,000	58,313	51,000
03-04140-1400	Workers' Compensation	6,660	5,770	12,150
03-04140-1500	Unemployment Insurance	10	6	230
03-04140-1700	Officer Training Materials	5,000	3,816	5,000
03-04140-2300	Contracted Services	20,000	17,192	20,000
03-04140-2400	IT Contracted Services	2,000	4,106	3,200
03-04140-2900	Other Services: Extradition	4,000	68	3,000
03-04140-3500	Dues and Fees	5,750	4,331	10,750
03-04140-3600	Office Supplies	4,000	2,847	4,000
03-04140-3700	Gasoline	35,000	23,871	30,000
03-04140-3800	Postage	1,200	799	1,200
03-04140-3900	Other Supplies and Expenses	2,500	1,437	2,500

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
03-04140-4200	Prisoner Transportation Expenses	1,500	370	1,500
03-04140-4300	Deputy Training Expenses	2,500	704	2,000
03-04140-4500	Deputy Court Attendance Expenses	26,000	26,105	26,000
03-04140-4800	Deputy OHRV Expenses	6,000	5,072	6,000
03-04140-5200	Uniforms	7,000	11,158	8,000
03-04140-6800	Communications	13,800	12,508	11,800
03-04140-7000	Travel	2,000	1,630	2,000
03-04140-8100	Vehicle Purchase	37,280	28,557	58,000
03-04140-8200	Vehicle Repair	25,000	21,482	25,000
03-04140-8300	Equipment Repair/Maintenance Contracts	2,500	1,049	2,500
03-04140-8700	Rent	14,640	14,634	15,220
03-04140-9300	Property Liability Insurance	2,490	2,444	2,240
03-04140-9700	New Equipment	17,000	16,480	35,000
	TOTAL SHERIFF'S DEPARTMENT	1,104,561	915,256	1,086,040
	SHERIFF'S GRANTS			
03-04141-5300	Grants	50,000	42,137	50,000
	TOTAL SHERIFF'S GRANTS	50,000	42,137	50,000
	MEDICAL REFEREES			
03-04150-2400	Medical Referees' Services	15,000	14,655	15,000
	TOTAL MEDICAL REFEREES	15,000	14,655	15,000
	STATE ASSISTANCE PROGRAMS			
03-04193-5200	Home and Community Based Care	1,500,000	1,281,794	1,706,750
03-04193-5600	Intermediate Nursing Care	5,210,000	5,149,040	5,404,700
03-04193-6100	Integrated Delivery Network Services	0	0	388,044
	TOTAL STATE ASSISTANCE PROGRAMS	6,710,000	6,430,835	7,499,494
	CORRECTIONS DEPARTMENT			
03-06100-0100	Superintendent's Salary	78,420	78,582	83,580
03-06100-0300	Sergeants' Salaries	295,560	282,671	195,700
03-06100-0400	Correctional Officers' Salaries	435,045	356,183	441,960
03-06100-0500	Corporals' Salaries	226,280	240,044	301,590
03-06100-0600	Training Salaries	9,500	0	9,500
03-06100-0700	Medical Services Nurses	184,790	213,122	187,840
03-06100-0800	In Lieu of Health Benefit	12,800	12,725	20,000
03-06100-0900	Longevity Pay	9,050	6,715	7,050
03-06100-1000	Social Security (FICA)	28,450	29,470	29,560
03-06100-1100	Life Insurance	210	179	210
03-06100-1200	Health Insurance	323,630	224,197	240,680
03-06100-1300	Retirement	284,300	288,188	331,090
03-06100-1400	Workers' Compensation	11,070	9,593	23,460
03-06100-1500	Unemployment Insurance	20	11	440
03-06100-1600	Employee Meals	13,500	15,455	13,500
03-06100-1700	Education and Conferences	1,000	385	1,000
03-06100-1800	Employee Physicals	400	225	400
03-06100-1900	Training Supplies and Expenses	8,500	3,701	8,500
03-06100-2000	Legal Services/Costs	1,000	406	1,000
03-06100-2200	IT Contracted Services	3,000	1,920	5,000
03-06100-2300	Physician Services	23,500	23,500	25,500
03-06100-2400	Nursing Services	500	171	500
03-06100-2500	Medical Services	75,000	31,567	67,750
03-06100-2650	Case Management	0	0	15,000

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT#	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
03-06100-2600	Psych/Rehab/Anger Programs	45,000	21,206	40,000
03-06100-2700	Dental Services	1,500	73	1,500
03-06100-2800	Electronic Monitoring Service	1,500	870	1,500
03-06100-2900	Hospitalization	7,500	0	7,500
03-06100-3000	Laundry Services	20,000	24,113	22,000
03-06100-3100	Maintenance Services	7,000	8,538	7,000
03-06100-3200	Administration Services	7,000	5,902	7,000
03-06100-3600	Administrative Supplies	10,000	12,061	11,500
03-06100-3700	Publications	100	1	100
03-06100-3800	Inmate Clothing/Bedding	4,500	3,982	4,500
03-06100-3900	Corrections Supplies and Expenses	21,500	18,084	20,000
03-06100-4100	Inmate Pay	10,000	5,000	8,000
03-06100-5000	Food/Meals (Inmate Meals)	210,000	113,250	185,000
03-06100-5200	Uniforms	8,500	8,646	8,500
03-06100-5600	Prisoners: Other Institutions	110,000	76,650	100,000
03-06100-6100	Electricity	18,000	17,062	18,000
03-06100-6300	W.Stewartstown Water Dept. Expense	100	3,005	10,000
03-06100-6400	Sewer	4,000	3,850	4,000
03-06100-6500	Fuel	20,800	20,142	20,800
03-06100-6800	Communications	6,500	5,876	6,500
03-06100-7000	Travel	2,500	4,964	3,500
03-06100-7900	Vehicle Supplies and Expenses	4,500	3,512	4,500
03-06100-8100	Building Repairs/Maintenance	25,000	21,235	25,000
03-06100-8200	Equipment Repair/Maintenance Contracts	7,500	5,381	7,500
03-06100-9300	Property Liability Insurance	6,970	6,417	5,790
03-06100-9700	New Equipment	4,120	2,087	3,000
03-06100-9900	Retiree Benefits	39,900	36,909	37,720
TOTAL CORRECTIONS DEPARTMENT		2,629,515	2,247,826	2,581,220
CORRECTIONS SPECIAL				
03-06197-9707	Video Surveillance Equipment	12,000	10,723	0
03-06197-9708	Vehicle Purchase/Lease	12,680	0	0
TOTAL CORRECTIONS SPECIALS		24,680	10,723	0
TOTAL CORRECTIONS & SPECIALS		2,654,195	2,258,549	2,581,220
LAND MANAGEMENT				
03-07100-2000	Legal Fees & Services	500	250	500
03-07100-8000	Other Expense	200	1	200
03-07100-8100	Building Repairs/Maintenance	2,500	0	2,500
03-07100-8300	Land Maintenance	3,000	1	3,000
03-07100-8500	Real Estate Taxes	5,200	5,260	5,500
03-07100-9300	Property Liability Insurance	330	284	300
03-07100-9900	Retiree Benefits	9,200	6,624	4,840
TOTAL LAND MANAGEMENT		20,930	12,421	16,840
COOPERATIVE EXTENSION				
03-08360-0200	Clerical Salaries	46,300	45,356	26,570
03-08360-1000	Social Security (FICA)	3,420	3,230	2,000
03-08360-1100	Life Insurance	20	5	10
03-08360-1200	Health Insurance	11,980	8,505	0
03-08360-1300	Retirement	3,520	3,430	0
03-08360-1400	Workers' Compensation	90	74	170
03-08360-1500	Unemployment Insurance	10	0	10

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2019		
		APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
03-08360-1700	Education and Conferences	2,000	2,000	1,330
03-08360-9800	Building Improvements	0	0	15,000
03-08360-2300	Contracted Services	141,613	141,613	185,440
	TOTAL COOPERATIVE EXTENSION	208,953	204,214	230,530
	COÖS COUNTY CONSERVATION DISTRICT			
03-08400-0100	District Administrator Salary	36,410	37,113	60,560
03-08400-0900	Longevity	1,300	1,300	0
03-08400-1000	Social Security (FICA)	2,800	2,779	4,560
03-08400-1100	Life Insurance	10	8	10
03-08400-1200	Health Insurance	11,980	11,648	22,310
03-08400-1300	Retirement	4,260	4,328	6,770
03-08400-1400	Workers' Compensation	30	21	90
03-08400-1500	Unemployment Insurance	10	0	20
03-08400-7000	Travel	1,500	507	1,500
03-08400-9900	Retiree Benefits	0	0	8,260
	TOTAL CONSERVATION DISTRICT	58,300	57,704	104,080
	DEBT SERVICE			
03-09150-9200	Interest: Short-Term Notes	75,000	73,562	75,000
03-09160-9000	Principal: Long-Term Notes	35,600	0	35,600
03-09170-9000	Interest: Long-Term Notes	21,800	0	21,800
	TOTAL DEBT SERVICE	132,400	73,562	132,400
	COUNTY DELEGATION			
03-09300-7400	Delegation Expenses	10,000	6,489	10,000
03-09300-7500	Contingency Fund	5,000	0	5,000
	TOTAL COUNTY DELEGATION	15,000	6,489	15,000
	OTHER SPECIAL APPROPRIATIONS			
03-09401-5300	Senior Meals	17,000	17,000	17,000
03-09402-5300	Retired Senior Volunteer Program	16,000	16,000	17,000
03-09403-5300	Child Advocacy Center of Coos County	15,000	15,000	15,000
03-09405-5300	Response Program	6,000	6,000	6,000
03-09407-5300	North Country Transit	24,300	24,300	36,000
03-09407-5301	Long Distance Medical Transportation	11,700	11,700	0
03-09409-5300	Coös Economic Development Corp	45,000	45,000	50,000
03-09410-5300	Food Pantry Program	5,000	3,500	5,000
03-09411-5300	Funerals: County Assisted Person	2,500	0	2,500
03-09413-5300	Homeless Outreach Intervention & Prevention	7,000	7,000	10,000
03-09415-5300	Coös ServiceLink Resource Center	4,000	4,000	5,800
03-09416-5300	Energy Assistant Services Program	5,000	0	5,000
	TOTAL OTHER SPECIAL APPROPRIATIONS	158,500	149,500	169,300
	COUNTY SPECIALS			
03-09450-5301	Reserve for 53rd Payroll	50,000	0	50,000
03-09450-5302	Water System Connection	700,000	259,584	358,000
03-09450-5303	Administrative Building Renovations	100	0	211,800
03-09450-5304	County Server and Components	32,000	31,640	0
	TOTAL COUNTY SPECIALS	782,100	291,224	619,800
	TOTAL COUNTY	13,334,040	11,792,089	13,946,304

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2019 APPROVED BUDGET	12/31/2019 ACTUAL	PROPOSED 2020 BUDGET
FEDERAL FUNDS				
05-08100-3700	CDBG: Public Facilities	500,000	0	500,000
05-08100-4000	CDBG: Economic Development	500,000	0	500,000
05-08100-4010	CDBG: Community Planning Grant	12,000	0	12,000
	TOTAL FEDERAL FUNDS	1,012,000	0	1,012,000
COÖS COUNTY RECYCLING CENTER				
07-09100-0100	Supervisor Salary	33,350	32,497	34,910
07-09100-0800	In Lieu of Health Benefit	1,200	1,275	1,200
07-09100-0900	Longevity Pay	350	350	420
07-09100-1000	Social Security (FICA)	475	560	520
07-09100-1200	Health Insurance	0	0	0
07-09100-1300	Retirement	9,630	8,959	10,050
07-09100-1400	Workers' Compensation	1,400	563	1,400
07-09100-1500	Unemployment Insurance	60	0	60
07-09100-3700	Gasoline/Diesel	11,500	11,027	12,120
07-09100-3900	Recycling Supplies and Expenses	8,000	6,589	8,000
07-09100-4000	Commodity Disposal Fees	5,000	2,821	5,000
07-09100-6100	Electricity	3,500	2,721	3,500
07-09100-6500	Fuel	2,900	4,237	3,500
07-09100-6800	Communications	500	408	500
07-09100-7900	Equipment Repairs and Expenses	15,000	13,933	10,000
07-09100-8100	Building/Grounds Maintenance	6,000	6,483	6,000
07-09100-9300	Property Liability Insurance	480	386	480
07-09100-9704	Roll-Off Containers	16,300	16,300	0
07-09100-9705	Baler	0	0	56,210
	TOTAL RECYCLING CENTER	115,645	109,111	153,870
TRANSFER STATION				
08-09200-0100	Operator's Salary	23,400	23,515	25,330
08-09200-0900	Longevity Pay	835	402	900
08-09200-1000	Social Security (FICA)	1,900	1,830	1,940
08-09200-1400	Workers' Compensation	840	391	990
08-09200-1500	Unemployment Insurance	15	0	10
08-09200-3900	Transfer Station Supplies and Expenses	600	538	1,000
08-09200-6100	Electricity	1,000	1,155	1,000
08-09200-6500	Fuel	1,000	378	1,000
08-09200-6800	Communications	500	408	500
08-09200-9300	Property Liability Insurance	110	105	100
	TOTAL TRANSFER STATION	30,200	28,722	32,770
TOTAL APPROPRIATIONS		39,386,840	36,641,810	41,399,784



BUDGET PROPOSAL

REVENUES

**COÖS COUNTY
BUDGET PROPOSAL - ESTIMATED REVENUE**

ACCOUNT #	DESCRIPTION	FY 2019 APPROVED BUDGET	12/31/2019 ACTUALS	FY 2020 PROPOSED BUDGET
WEST STEWARTSTOWN NURSING HOSPITAL				
SERVICES TO RESIDENTS				
01-05021-0000	Medicaid New Hampshire	3,189,670	3,010,903	3,366,030
01-05022-0000	Private Pay	1,423,500	1,899,620	1,423,500
01-05023-0000	Medicaid Other States	863,150	1,032,734	859,410
	TOTAL SERVICES TO RESIDENTS	5,476,320	5,943,257	5,648,940
SERVICES TO OTHERS				
01-05040-0000	Sale of Meals: Employees	8,100	8,799	8,100
01-05041-0000	Sale of Meals: Guests	1,700	1,170	1,700
	TOTAL SERVICES TO OTHERS	9,800	9,969	9,800
OTHER REVENUES				
01-05049-0001	Refunds: Prior Year Expense	100	3,260	100
	TOTAL OTHER REVENUES	100	3,260	100
QUALITY INCENTIVE PROGRAM				
01-05050-0000	NH Quality Incentive Payment	920,000	930,507	920,000
	TOTAL QUALITY INCENTIVE PROGRAM	920,000	930,507	920,000
SERVICES				
01-05055-0000	Medicaid Proportional Payment	1,185,000	1,765,643	1,650,000
	TOTAL SERVICES	1,185,000	1,765,643	1,650,000
	TOTAL WS NURSING HOSPITAL	7,591,220	8,652,637	8,228,840
BERLIN NURSING HOME				
SERVICES TO RESIDENTS				
02-05521-0000	Medicaid New Hampshire	5,085,930	4,758,510	4,600,000
02-05522-0000	Private Pay	951,000	1,312,915	1,300,000
02-05523-0001	Medicare A	830,000	1,240,595	1,000,000
02-05523-0002	Medicare B	207,000	262,850	240,000
02-05523-0003	Medicare Supplemental Insurance	303,000	258,528	300,000
	TOTAL SERVICES TO RESIDENTS	7,376,930	7,833,397	7,440,000
SERVICES TO OTHERS				
02-05524-0000	Sale of Meals: Guests	2,380	2,080	2,380
02-05525-0000	Sale of Meals: Employees	8,520	7,668	7,500
	TOTAL SERVICES TO OTHERS	10,900	9,748	9,880
OTHER REVENUES				
02-05531-0000	Sale of Equipment	0	3,100	0
02-05532-0000	Refunds: Prior Year Expense	100	1,247	0
	TOTAL OTHER REVENUES	100	4,347	0
QUALITY INCENTIVE PROGRAM				
02-05550-0000	NH Quality Incentive Payment	1,390,000	1,486,598	1,390,000
	TOTAL QUALITY INCENTIVE PRGRM	1,390,000	1,486,598	1,390,000
SERVICES				
02-05055-0000	Medicaid Proportional Payment	1,510,000	2,314,547	1,700,000
	TOTAL SERVICES	1,510,000	2,314,547	1,700,000
	TOTAL BERLIN NURSING HOME	10,287,930	11,648,636	10,539,880

**COÖS COUNTY
BUDGET PROPOSAL - ESTIMATED REVENUE**

ACCOUNT #	DESCRIPTION	FY 2019 APPROVED BUDGET	12/31/2019 ACTUALS	FY 2020 PROPOSED BUDGET
COUNTY GOVERNMENT				
CAPITAL PROJECT				
03-04000-0003	NH DWSRF Project Funding	700,000	248,766	358,000
03-04000-0004	USDA Community Facilities Direct Ln/Grnt	0	0	220,000
	TOTAL CAPITAL PROJECT	700,000	248,766	578,000
TAXES AND SERVICES				
03-04000-0001	Medicaid Proportional Payment	0	0	0
03-04001-0000	County Tax	15,573,805	15,573,805	17,619,349
	TOTAL TAXES AND SERVICES	15,573,805	15,573,805	17,619,349
REGISTER OF DEEDS				
03-04011-0000	Register of Deeds Fees	250,000	298,248	265,000
03-04011-0001	Deeds: Surcharge Account	0	0	5,000
	TOTAL REGISTER OF DEEDS	250,000	298,248	270,000
SHERIFF'S DEPARTMENT				
03-04010-0000	Sheriff: Court Security	110,400	144,089	110,400
03-04012-0100	Sheriff: Forest Service Contracts	18,000	11,750	18,000
03-04012-0300	Sheriff: Special Details	50,000	17,280	20,000
03-04014-0000	Sheriff: Juvenile Transports	10,000	4,669	5,000
03-04015-0000	Sheriff: Civil Process Fees	70,000	69,664	85,000
03-04017-0000	Sheriff: Sale of Equipment	5,000	401	8,000
03-04018-0000	Sheriff: IEA Refunds	1,000	0	500
03-04020-0000	Sheriff: Grants	81,000	59,564	82,220
03-04022-0000	Sheriff: OHRV Fines/Tickets	20,000	17,832	20,000
03-04023-0000	Sheriff: School Resource Officer	28,320	18,031	0
03-04024-0000	Sheriff: School Officer SAU 36	30,000	0	0
	TOTAL SHERIFF'S DEPARTMENT	423,720	343,281	349,120
VICTIM/WITNESS ADVOCACY PROGRAM				
03-04013-0100	Victim/Witness Advocacy Program	40,500	25,659	40,500
	TOTAL VICTIM/WITNESS ADVOCACY	40,500	25,659	40,500
COUNTY ATTORNEY				
03-04013-0200	Prosecutor's Grant	7,295	7,588	10,000
	TOTAL COUNTY ATTORNEY	7,295	7,588	10,000
CORRECTIONS DEPARTMENT				
03-06040-0000	Corrections: Board and Room	1,000	4,000	1,000
03-06041-0000	Corrections: Electronic Monitoring Fees	2,000	1,630	1,500
03-06090-0000	Corrections: Miscellaneous Income	8,000	27,018	7,500
03-06090-1000	Corrections: Grants	0	0	35,000
	TOTAL CORRECTIONS DEPARTMENT	11,000	32,648	45,000
LAND MANAGEMENT				
03-07050-0000	Agrimark Equity	0	0	0
03-07051-0000	Land Rental	7,500	8,501	7,500
03-07052-0000	Building Rental	1,725	1,728	1,725
	TOTAL LAND MANAGEMENT	9,225	10,229	9,225
INVESTMENTS				
03-09061-0000	Interest: Savings and CD's	23,500	36,742	30,000
03-09062-0000	Interest: Delinquent Taxes	500	258	500
	TOTAL INVESTMENTS	24,000	37,000	30,500

**COÖS COUNTY
BUDGET PROPOSAL - ESTIMATED REVENUE**

ACCOUNT #	DESCRIPTION	FY 2019 APPROVED BUDGET	12/31/2019 ACTUALS	FY 2020 PROPOSED BUDGET
OTHER REVENUES				
03-09093-0000	Federal Lands: PILT	250,000	253,105	250,000
03-09097-0000	Refunds: Prior Year Expense	10,000	3,013	10,000
03-09098-0000	Miscellaneous Income	20,000	40,030	25,000
03-09099-0000	Surplus to Reduce Taxes	2,952,500	2,952,500	2,000,000
	TOTAL OTHER REVENUES	3,232,500	3,248,648	2,285,000
REVENUE FROM RESERVE FUNDS				
03-09096-0000	Transfer funds from Facility Fund	79,500	79,500	0
03-09099-0100	Transfer funds fr. 53rd Payroll Fund	0	0	200,000
	TOTAL RESERVE FUNDS TRANSFER	79,500	79,500	200,000
	TOTAL COUNTY GOVERNMENT	20,351,545	19,905,371	21,436,694
FEDERAL FUNDS				
05-08010-0000	CDBG: Public Facilities	500,000	0	500,000
05-08012-0000	CDBG: Economic Development	500,000	0	500,000
05-08013-0000	CDBG: Community Planning Grant	12,000	0	12,000
	TOTAL FEDERAL FUNDS	1,012,000	0	1,012,000
COÖS COUNTY RECYCLING CENTER				
07-09051-0000	Interest on Equipment Fund	0	1,080	0
07-09052-0000	Municipal Reimbursements	42,800	42,800	42,800
07-09053-0000	Transfer from Savings	10,000	10,000	30,000
07-09055-0000	Sale of Cardboard	0	11,680	0
07-09055-0001	Sale of Newspaper	0	844	0
07-09055-0003	Sale of Mixed Paper	0	0	0
07-09056-0000	Sale of Aluminum/Steel	0	9,215	0
07-09057-0000	Sale of Plastics	0	15,662	0
07-09058-0000	Sale of Returnables	0	34,494	0
07-09058-0001	Sale of Vegetable Oil	0	0	0
07-09058-0002	Miscellaneous Income	0	3,432	0
07-09059-0000	Surplus to Reduce Municipal (Commodities)	62,845	62,845	81,070
	TOTAL RECYCLING CENTER	115,645	192,051	153,870
TRANSFER STATION				
08-09080-0000	Town Reimbursements	28,500	28,500	28,500
	TOTAL TRANSFER STATION	28,500	28,500	28,500
	TOTAL REVENUES	39,386,840	40,427,195	41,399,784

Coös County Delegation
Minutes of 2019 Proposed Budget Work Session
10:00 AM, Monday, January 28, 2019
North Country Resource Center -Lancaster, NH

Attendance was voluntary and members present were as follows: Chairman Wayne Moynihan
Vice Chair Edith Tucker, Clerk Larry Laflamme, Bill Hatch, Yvonne Thomas, Troy Merner, Kevin Craig Henry Noël,
County Treasurer, Suzanne Collins, attended as guest.

The meeting came to order at 10:00 AM.

Coös County Treasurer Suzanne Collins was introduced. Treasurer Collins spent considerable time explaining the statutory system whereby Medicaid funding, managed with and through the State of New Hampshire, provides a substantial amount of the revenue to provide for the nursing facilities operated by the county. Sue answered many questions and reviewed the 2019 proposed budget line items associated with Medicaid and Medicare.

The members then conducted an overview of the County Commissioner proposed budget. Brief examination and discussion ensued of the several county departments providing services to the county population.

Senior members discussed areas that had been difficult to manage in the past. Discussion was held concerning the sustainability of some of the current county services.

A general examination of the current county revenue sources was undertaken.

The meeting was adjourned at 12:00 noon.

Respectfully submitted,
Wayne Moynihan, Chairman

Coös County Delegation Budget Work Session
February 27, 2019
Legislative Office Building, Room 104 - Concord, NH

Members present: Representatives Moynihan, Tucker, Laflamme, Craig, Merner, Fothergill, Thomas, Noel,
Furbush.

This meeting was a work session, and topics included funding Coös County's share of the IDN with unappropriated surplus as discussed at the recent Coös County Commissioner's meeting, and whether the withdrawal of Littleton Regional Hospital from NCH would affect the envisioned Hub and Spoke model of IDN.

Referencing the IDN model, Representative Fothergill will ask NHDHHS, and Representative Merner will speak with Mike Lee.

A box lunch was served, and NO votes were taken.

Submitted by,
Representative Larry L. Laflamme, Clerk

COÖS COUNTY DELEGATION
PUBLIC HEARING & 2018 SUPPLEMENTAL BUDGET
Saturday, March 16, 2019 - 9:00 a.m.
Coös County Nursing Hospital - W. Stewartstown, NH

Present: Representatives Wayne Moynihan - Chair; Edith Tucker - Vice Chair; Larry Laflamme - Clerk; Kevin Craig, John Fothergill, William Hatch, Troy Merner, Henry Noël and Yvonne Thomas. Also present: County Commissioners Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Nursing Hospital Administrator Laura Mills; Administrative Assistant Linda Harris; Registrar Leon Rideout; County Attorney John McCormick; Treasurer Suzanne Collins; Captain John Acardi; members of the press and the public. Representative Michael Furbush was excused.

PUBLIC HEARING

Chairman Moynihan opened the public hearing at 9:07 a.m. Captain John Acardi led the Pledge of Allegiance. The roll was called by clerk, Representative Laflamme. There were nine members present and one member excused.

County Administrator Jennifer Fish read the following: The Coös County Commissioners are requesting funding as requested by the Department of Health & Humans Services for the Integrated Delivery Network. In June 2018, the County received \$1,391,541 more in Proportionate Share Medicaid revenue than anticipated. The State of New Hampshire Health & Human Services requested that a portion of that amount be returned to them for the Integrated Delivery Network (IDN).

In December 2018, when the Delegation voted and approved on the appropriation of \$340,928 there was no appropriation in the 2018 budget in order to make the payment. This is the reason for the supplemental budget. It is recommended that \$340,928 of Proportionate Share payment be used to offset the appropriation.

County Treasurer Sue Collins distributed information to the Delegation to support her argument from last September to not appropriate the total amount requested. (A copy of which is on file.) She began by stating that she had attended the New Hampshire Association of Counties Executive Committee meeting on March 8. Commissioner Meyer attended the meeting to discuss the Governor's budget for the next two years.

The State of NH Department of Health & Human Services was urged over a decade ago to match legitimate nursing home expenditure deficits with federal dollars. Beginning last year, they did. The new source of increased proshare payments in 2018 was the federal match for Certified Public Expenditures created by county nursing home deficits.

The total deficit for both nursing homes in 2018 was \$8,049,842; in 2017 \$8,441,699.

Ms. Collins explained that it is these county nursing home deficits that the State is now using to get federal matching dollars. It is the prior year (2017) deficit that resulted in the County's receipt of \$1,391,400 additional proshare dollars in July 2018. It is a portion of this additional funding that DHHS Commissioner Meyer is requesting to help fund IDN7; specifically, \$340,927.67. The members of the County Delegation have been asked to authorize the appropriation and expenditure of \$340,927.67 at its annual meeting on March 16, 2019. Coös County has the highest county tax effort in New Hampshire. In 2017, we raised \$15,573,805 in property taxes and \$8,049,842 of that amount ended up funding the nursing home deficits. 51.6% of the county tax supports the nursing homes. Can Coös County afford to turn over \$340,927 to the State of NH? The property tax burden in Coös County is so high and she asked the Delegation to reconsider the amount.

HB2, which is the trailer bill to the budget, maintained the counties' cap with a 2.1 percent increase in state fiscal year 2020; and, another 1.6 percent increase in fiscal year 2021. The Commissioner announced to the committee that there was a \$5 million error in the Governor's budget.

Sue reviewed a copy of the five year budget and noted that the state received \$2,358,477 in fiscal year 2018. The counties never received increased proshare that year. She was told that the state was informed by the Feds to draw down the funds and not share it with the counties. Sue has requested written documentation from Jim Monahan on the authorization.

Commissioner Meyer also advised that proshare may increase over the summer; and he expects \$10 million from the counties cooperatively. He did not want to tell the counties on what to pay. He wants the counties to decide on amounts.

Steve Arnold, Colebrook, an employee of Northern Human Services, spoke in favor of the IDN funding. The money comes from citizens through federal taxes. The State of NH wrote a grant to obtain funds to coordinate services with Medicaid patients. He hoped that the Delegation would approve the appropriation.

Jeff Young, Jefferson, stated that he was not totally opposed to giving money back to the state but Coös is asked to give a greater amount than some other counties. He recommended an appropriation of \$100,000. The proposed amount is an extreme tax burden on Coös County residents.

Commissioner Grenier stated that the Commissioners did not recommend the appropriation of \$340,928. The funds were set aside because of the previous recorded vote of the Delegation. The funds were encumbered from the 2018 budget. Commissioner Grenier also questioned how healthcare will be affected with Littleton Regional pulling out of north care.

Commissioner Samson asked the Delegation to consider the following: can the Coös County taxpayers afford to support the entire state by requesting this amount of money. The Commissioners do not support the amount requested. The Board does feel an obligation to participate in the program and \$105,000 would be sufficient to start off the program. The Commissioners have an obligation first to the County and then to the State. That is how he feels as a Commissioner and taxpayer.

Commissioner Samson referred the Delegation to two items not included in the proposed 2019 budget. Items that were brought to the Commissioners' attention on Wednesday, March 13. One item was \$79,500 for hot water tanks for the Nursing Hospital; and the second, \$100,000 for an impending retirement. He asked the Delegation to reconsider the proposed appropriation.

Chairman Moynihan closed the public hearing at 9:51 a.m. and opened the supplemental budget meeting.

A motion was made by Representative Hatch, seconded by Representative Merner to appropriate \$340,928 for the purpose of IDN funding.

Representative Hatch did not agree with how the Governor handled the situation. However, he supported the IDN for the region.

Representative Fothergill asked if there was any data to show other county nursing home deficits. Are other counties in the same situation as Coös County? The cost of medical services is high in the North Country.

Representative Tucker stated that this was a mental health and opioid crisis issue. There is a substantial problem in Coös County. Representative Fothergill replied that the budget has only so much money. Is Coös getting its money back? He was not convinced that they were. He was not against IDN but wants money to be well spent. He added that the funds are not coming back to this area. His patients do not have access to Littleton. He suggested increasing the social service agencies line items.

Chairman Moynihan stated that the budget has been increased over the years for law enforcement relating to the opioid crisis. The bottom line was the county budgeted \$2 million and received \$3 million. It was an increase over the budgeted amount. The requested amount is a percentage amount consistent with other counties. Chairman Moynihan asked for a vote. The motion passed 6-3. (*Representatives Craig, Fothergill, Thomas*)

The meeting was adjourned at 10:10 a.m. at the call of the Chair.

Respectfully submitted,
Representative Larry Laflamme, Clerk

COÖS COUNTY DELEGATION
2018 4th QUARTER FINANCIAL REVIEW /
2019 ANNUAL BUDGET MEETING
Saturday, March 16, 2019 - 10:00 a.m.
Coös County Nursing Hospital - W. Stewartstown, NH

Present: Representatives Wayne Moynihan, Chair; Edith Tucker, Vice-Chair; Larry Laflamme, Clerk; Kevin Craig, John Fothergill, William Hatch, Troy Merner, Henry Noël and Yvonne Thomas. Also present: County Commissioners Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Superintendent Ben Champagne; Nursing Home Administrator Louise Belanger; Nursing Hospital Administrator Laura Mills; Director of Finance Carrie Klebe; Sheriff Brian Valerino; Captain Keith Roberge; Administrative Assistant Linda Harris; County Attorney John McCormick, Registrar Leon Rideout; County Treasurer Sue Collins; Brendan Prusik, UNH Cooperative Extension Service; Human Resources Coordinator Julie Brunault; Carolyn McQuiston, Coös County Conservation District; Representatives of outside agencies; and members of the press.

Chairman Moynihan called the meeting to order at 10:24 a.m. and asked Sheriff Valerino to lead the Pledge of Allegiance. The roll was called by the Clerk, Representative Laflamme. There were nine members present. Representative Furbush was excused.

Chairman Moynihan announced that the Unincorporated Places budgets would be reviewed first to accommodate the representatives from the Department of Natural & Cultural Resources who had to leave for a memorial service in the southern part of the state.

Review & Approval of Minutes:

A motion was made by Representative Tucker, seconded by Representative Thomas to approve the minutes of the December 10, 2018 meeting. All approved in the affirmative by voice vote.

A motion was made by Representative Tucker, seconded by Representative Thomas to approve the minutes of the December 15, 2018 meeting. All approved in the affirmative by voice vote.

Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Period Ended December 31, 2018:

Chairman Moynihan reviewed the appropriations of the Coös County Financial Statements. There were no questions. A motion was made by Representative Merner, seconded by Representative Hatch to approve the fourth quarter expenditures. The motion was approved by roll call vote 9-0.

Chairman Moynihan reviewed the revenues of the Coös County Financial Statements. There were no questions. A motion was made by Representative Hatch, seconded by Representative Merner to approve the fourth quarter revenues. The motion was approved by roll call vote 9-0.

Chairman Moynihan reviewed the Unincorporated Places Expenditures. There were no questions. A motion was made by Representative Hatch, seconded by Representative Fothergill to approve the Unincorporated Places fourth quarter expenditures. The motion was approved by roll call vote 9-0.

Chairman Moynihan reviewed the Unincorporated Places Revenues. There were no questions. A motion was made by Representative Hatch, seconded by Representative Merner to approve the Unincorporated Places fourth quarter revenues. The motion was approved by roll call vote 9-0.

Subcommittee Reports: There were no subcommittee reports.

Opening Remarks:

County Administrator Jennifer Fish welcomed everyone to the 2019 Annual Budget Meeting and highlighted some of the changes to the budget since the Public Hearing in December.

- The total recommended expenditures and revenues were \$39,192,340 with an increase of \$625,497 from the December hearing.
- The County tax decreased by \$473,908. The recommended 2019 County Tax is \$15,573,805. This was a zero percent increase over the 2018 County Tax.
- The Surplus to reduce taxes was increased by \$452,500.
- The Commissioners recommended adding a "Special" to the Nursing Hospital Budget. The hot water tanks need to be replaced for a total of \$79,500. The Commissioners are recommending that a transfer from the Facilities Reserve fund to revenue be the offset. This recommendation was not included in the budget mailed to the Delegation.
- The Commissioners recommended adding a "Special" to the Nursing Home Budget. A new van is needed for the transportation of residents. The total recommended was \$60,000 and was included in the budget.
- Special Appropriations: The Commissioners recommended reducing some of the Special Appropriations requests.
- The Commissioners recommended adding a "Special" to the County Budget for a Computer Server. The server would replace eight existing servers that are at least five years old. The amount recommended was \$32,000.
- The Commissioners recommended that \$100,000 be added to the Sick\Leave Trust Reserve fund due to an impending employee's retirement.
- The Commissioners recommended that \$50,000 be encumbered for the 53rd Payroll in 2020.
- The Commissioners recommended that \$6,721 be encumbered for the replacement of three fire doors per NH Life safety Survey and that \$3,260 be encumbered for a Bariatric Electric Bed for the Nursing Hospital.

The Unincorporated Places Budget contained a summary for the County's 23 Unincorporated Places. The total Unincorporated Places budget for 2019 was \$1,722,706 compared to the 2018 approved budget of \$1,752,172.

Chairman Moynihan reviewed each Unincorporated Places budgets. A question was raised as to the increase of \$100,000 in the Dixville Legal Services line item. Commissioner Grenier replied it was due to legal services and bond counsel for the Balsams.

Representative Fothergill questioned the breakdown of the salaries in each Unincorporated Place. County Administrator Jennifer Fish explained that the breakdown is based on the equalized valuation of each Unincorporated Place. Her salary is split 30% Unincorporated Places and 70% County.

A motion was made by Representative Hatch, seconded by Representative Noël to approve the appropriations and revenues of the Coös County Unincorporated Places.

The representatives from the Department of Natural & Cultural Resources left the meeting at 11:10 a.m.

Chairman Moynihan began the review of the Nursing Hospital budget by department. He asked if there would be an increase in health insurance. Ms. Fish replied that at the public hearing in December the health insurance was estimated at a 10% increase. After the December public hearing, the County was notified that there was a zero increase in the health insurance premium. Chairman Moynihan asked if the budget as presented included the 10% from December or were the amounts adjusted. Ms. Mills replied that the health insurance amounts were the most current figures.

Representative Craig inquired about line item 01-05100-1600 Additional Health Insurance and Benefits with an appropriation of \$62,000. Commissioner Grenier replied that currently there are a lot of nursing time and other time that are not employees of the county like contract nurses. The facilities have struggled with a lot of different line item transfers. The line item was added to try and cover some of the line item transfers. If a facility was able to hire someone, what line item would they be paid from? Administration is trying to work away from outside of the area contract people and put people on the payroll to work here. It's a placeholder in the budget.

Representative Laflamme reiterated to prevent a transfer from another line. Commissioner Grenier replied in the affirmative.

Representative Tucker asked if the Commissioners had considered a policy whereas New Hampshire residents would be accepted over Vermont residents at the facility. Commissioner Grenier replied no.

Chairman Moynihan inquired about the performance incentive that was included in the Nursing Hospital Budget but no other departments. Commissioner Grenier replied the salary of the Berlin Nursing Home Administrator was increased as she was able to reduce the operational deficit of her facility. In fairness, a \$5,000 one-time opportunity has been presented to the West Stewartstown Administrator to also reduce that facility's deficit. The Commissioners will sit with the administrator, analyze expenses and where adjustments can be done. In his opinion it is money well spent and it is also a fairness issue.

A motion was made by Representative Laflamme, seconded by Representative Noël, to increase the nursing hospital specials by \$79,500 for glass-lined hot water tanks and to transfer the funds from the facility fund as an offset nursing hospital revenue. The motion was approved by voice vote.

A motion was made by Representative Merner, seconded by Representative Thomas to approve the amended Nursing Hospital budget in the amount of \$11,608,440. The motion was approved by roll call vote 9-0.

Chairman Moynihan continued with the review of the Berlin Nursing Home budget. There were no questions.

While reviewing the County Administration budget, Representative Fothergill inquired about the increase in the Commissioners' Travel and Expense. Commissioner Grenier replied that the Commissioners' health insurance was included in the line item.

Continuing with the County Attorney's budget, a motion was made by Representative Moynihan, seconded by Representative Hatch to add \$15,000 to the Deputy/Assistant Attorney Salaries line item. County Attorney John McCormick explained that he has opted out of the County's health insurance and his intent was to use the funds from the health insurance line item and transfer to the Deputy/Assistant Attorney Salaries line item to use as merit-based raises for the Assistant County Attorneys. He added that a new assistant attorney in Carroll County with no experience begins at \$7,000 more than Coös County. He also stated that the assistant attorneys are not on a step system for raises, do not accrue sick or personal time. Commissioner Grenier noted that the Board was not informed of the proposal and once again there was no communication. He added that the County Attorney had plenty of opportunity to speak to the Board. Attorney McCormick replied that he had attended the February 20 meeting to speak to the Board regarding this particular issue; however, while reviewing his budget, he noticed that the health insurance line item was at \$50,000 and decided that he would request a line item transfer. Unbeknownst to him, the Finance Director had submitted an amended budget to the Board. He did not notice the \$32,000 reduction until he received the revised budget. Representative Tucker noted that this is the first time that there has been this type of discrepancy due to miscommunication. She asked that it not happen again. The motion was approved by roll call vote 8-1. (*Representative Craig*). The total amended County Attorney budget was \$408,960.

Prior to the discussion of the Department of Corrections budget, Commissioner Grenier requested that \$100,000 be added to the Sergeants' Salaries line item. Representative Craig asked if there was a cap on accrued time. Ms. Fish replied that employees hired prior to 2012 may accrue up to 720 hours of sick time; employees hired after may accrue up to 480 hours of sick time. There is no cap on personal time for non-union employees. Union employees hired after 2012 have a cap on personal time accrual.

Representative Tucker inquired about the proposed vehicle listed under the corrections special. Superintendent Champagne replied that the vehicle is a lease to own option. Three yearly payments of \$12,680. The vehicle will be used for departmental travel to meetings and training as well as verifying electronic monitored inmates.

Representative Laflamme asked about the amount of hours for the impending retirement. Representative Fothergill questioned on whether employees may be made to take time off especially for their mental well-being and health.

A motion was made by Representative Hatch, seconded by Representative Merner to add \$100,000 to the Sergeants' Salaries line item. The motion was approved by roll call vote 8-1. (*Representative Craig*). A motion was made by Representative Hatch, seconded by Representative Thomas to approve the amended Department of Corrections budget of \$2,654,195. The motion was approved by roll call vote 9-0.

A motion was made by Representative Hatch, seconded by Representative Merner to approve the total amended appropriations budget of \$39,386,840. The motion was approved by roll call vote 9-0.

The meeting recessed for lunch at 12:45 and reconvened at 1:40 p.m. Representative Thomas left the meeting during the lunch recess.

Chairman Moynihan began the review of revenues.

A motion was made by Representative Moynihan, seconded by Representative Hatch to add \$60,000 to the Nursing Hospital Medicaid Proportional Payment and \$60,000 to the Nursing Home Medicaid Proportional Payment in order to generate \$120,000 of additional revenue to offset the increase in appropriations. He has been informed that the 2019 proshare payment will be close to the 2018 payment.

Commissioner Grenier stated that the Chair did not take the proposed increase in the County Cap as noted by County Treasurer Sue Collins. The proposal will also affect next year's budget. Laura Mills noted that a bed tax is paid on the proshare payment. The tax has not been calculated on the proposed increase. Louise Belanger also reminded the Delegation that the State reduced the January 1 room rate and may do so again in July.

Representative Tucker stated that she realized that the purpose of increasing the revenues was for no county tax increase, but she was apprehensive.

Director of Finance Carrie Klebe noted that the increase in appropriations was \$115,000 not \$120,000. Both, Representative Moynihan and Representative Hatch amended their motion as follows: A motion was made by Representative Moynihan, seconded by Representative Hatch to add \$45,000 to the Nursing Hospital Medicaid Proportional Payment and \$70,000 to the Nursing Home Medicaid Proportional Payment in order to generate \$115,000 of additional revenue to offset the increase in appropriations. The motion was approved by roll call vote 7-1. (*Representative Tucker*)

The revised revenues were Nursing Hospital \$7,591,220; and the Nursing Home \$10,287,930.

A motion was made by Representative Fothergill, seconded by Representative Hatch to increase the County Government revenue to include the facility fund transfer of \$79,500 for the hot water tanks. The motion was approved by roll call vote 8-0. The revised County Government revenue total was \$20,351,545.

A motion was made by Representative Hatch, seconded by Representative Merner to approve the revised total revenues of \$39,386,840. The motion was approved by roll call vote 8-0.

The following resolutions were read by Chairman Moynihan:

RESOLUTION #1

Be it resolved by the Coös County Delegation duly convened on this sixteenth day of March, 2019, that the sums hereinafter detailed in this resolution are hereby appropriated and the total amount for the fiscal year ending December 31, 2019, shall be \$39,386,840 for the County budget not including the Unincorporated Places. A

motion was made by Representative Hatch, seconded by Representative Tucker to approve Resolution #1. The motion passed by a roll call vote 8-0.

RESOLUTION #2

Be it resolved by the Coös County Delegation that the sum of \$20,860,535 is hereby adopted as the estimated income from sources indicated for the fiscal year ending December 31, 2019. A motion was made by Representative Merner, seconded by Representative Hatch to approve Resolution #2. The motion passed by a roll call vote 8-0.

RESOLUTION #3

Be it further resolved that the total appropriation being in excess of the total estimated income in the amount of \$ 15,573,803 the Treasurer shall issue her warrant to the Towns and City in the County for this amount. A motion was made by Representative Merner, seconded by Representative Hatch to approve Resolution #3. The motion passed by a roll call vote 8-0.

RESOLUTION #4

Be it resolved that \$2,952,500 of the operating surplus for the year 2018 be appropriated in the 2019 Budget for the purpose of reducing taxes for 2019. A motion was made by Representative Hatch, seconded by Representative Noel to approve Resolution #4. The motion passed by a roll call vote 8-0.

RESOLUTION #5

Be it resolved by the Coös County Delegation duly convened on this sixteenth day of March 2019 that in order to comply with Department of Revenue Administration instruction, the Delegation separately approves an appropriation of \$1,722,706 and revenues of \$1,722,706 for Coös County's Unincorporated Places for calendar year 2019. The Unincorporated Places Budget for 2019 is adopted separately from the Coös County Budget. A motion was made by Representative Tucker, seconded by Representative Hatch to approve Resolution #5. The motion passed by a roll call vote 8-0.

RESOLUTION #6

Be it resolved that \$79,500 of the Facility Funds be removed from Committed Funds and moved to the 2019 Budgeted Revenues. A motion was made by Representative Hatch, seconded by Representative Noël to approve Resolution #6. The motion passed by a roll call vote 8-0.

RESOLUTION #7

Be it resolved that \$50,000 of the 2018 Budget Surplus Balance be added to the 53rd Payroll 2020 Fund. A motion was made by Representative Hatch, seconded by Representative Merner to approve Resolution #7. The motion passed by a roll call vote 8-0.

RESOLUTION #8

Be it resolved that \$6,721 of the 2018 Budget Surplus Balance be encumbered to the account WSNH: Renovation & Equipment for the Replacement of 3 fire doors per life safety survey 2018. A motion was made by Representative Merner, seconded by Representative Hatch to approve Resolution #8. The motion passed by a roll call vote 8-0.

RESOLUTION #9

Be it resolved that \$3,260 of the 2018 Budget Surplus Balance be encumbered to the account WSNH: Renovation & Equipment for the Med-Mizer Bariatric Electric Bed. A motion was made by Representative Hatch, seconded by Representative Merner to approve Resolution #9. The motion passed by a roll call vote 8-0.

RESOLUTION #10

Be it resolved that \$6,493.60 of the 2018 Budget Surplus Balance be reserved and added to the following accounts for interest earned in 2018:

Interest on Sick Trusts 2018	\$3,857.57
Interest on Facility Fund 2018	\$1,296.24
Interest on Decommission Fund 2018	\$725.04
Interest on Vehicle Reserve Fund 2018	\$614.75

A motion was made by Representative Hatch, seconded by Representative Merner to approve Resolution #10. The motion passed by a roll call vote 8-0.

RESOLUTION #11

Be it resolved that \$340,927.67 of the 2018 Budget be transferred to a reserve for the Integrated Delivery Network. A motion was made by Representative Laflamme, seconded by Representative Hatch to approve Resolution #11. The motion passed by a roll call vote 7-1. *(Representative Craig)*

A motion was made by Representative Hatch, seconded by Representative Merner to adjourn the meeting at 2:37 p.m. The motion was approved unanimously by voice vote.

Respectfully submitted,
Representative Larry Laflamme, Clerk

Coös County Delegation Informational Meeting
 With Representatives of St. Lawrence and Atlantic Railroad
 April 11, 2019
 Legislative Office Building, Room 104 - Concord, NH

Delegation members present: Representatives Moynihan, Tucker, Laflamme, Craig, Merner, Fothergill, Thomas, Noël.

This was an informal meeting to receive updates on the Coös County Rail Upgrade Project with representatives of St. Lawrence and Atlantic railroad. This project is installing new 115 lb/yd welded track to accommodate heavier rail cars that are the industry standard. In the last ten years, work has also upgraded some bridges and roadway crossings.

A box lunch was served, and NO votes were taken.

Respectfully Submitted,
Representative Larry L. Laflamme, Clerk

COÖS COUNTY DELEGATION
 QUARTERLY MEETING
 Friday, May 17, 2019 - 10:00 a.m.
 Coös County Nursing Hospital - W. Stewartstown, NH

Present: Representatives Wayne Moynihan - Chair; Edith Tucker - Vice Chair; Larry Laflamme - Clerk; Kevin Craig, Troy Merner, Henry Noël and Yvonne Thomas. Also present: County Commissioner Rick Samson; County Administrator Jennifer Fish; Superintendent Ben Champagne; Director of Finance Carrie Klebe; Nursing Hospital Administrator Laura Mills; Administrative Assistant Linda Harris; and Captain Keith Roberge.

Chairman Moynihan called the meeting to order at 10:03 a.m. and asked Captain Roberge to lead the Pledge of Allegiance. The roll was called by the Clerk, Representative Laflamme. There were seven members present. Representatives Fothergill, Furbush and Hatch were absent.

Review & Approval of Minutes:

A motion was made by Representative Merner, seconded by Representative Noël to approve the minutes of the January 28, 2019 meeting. All approved in the affirmative by voice vote.

A motion was made by Representative Merner, seconded by Representative Noël to approve the minutes of the February 27, 2019 meeting. All approved in the affirmative by voice vote.

A motion was made by Representative Merner, seconded by Representative Noël to approve the minutes of the March 16, 2019 supplemental budget meeting. Rep. Noël asked for follow up in regards to the \$5 million error in the Governor's budget that was mentioned at the meeting. Rep. Tucker noted that Rep. Hatch had emailed the Delegation notifying them that the error had been corrected. Rep. Noël also asked if any information had been received in regards to the increased proshare from 2018. The County Administrator replied that she had just received an email the day prior to the meeting. The Delegation asked that the information be emailed to them. All approved in the affirmative by voice vote.

A motion was made by Representative Merner, seconded by Representative Noël to approve the minutes of the March 16, 2019, annual budget meeting. All approved in the affirmative by voice vote.

A motion was made by Representative Merner, seconded by Representative Noël to approve the minutes of the April 11, 2019, meeting. All approved in the affirmative by voice vote.

Hearing of the Public: There was no public.

Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Period Ended March 31, 2019: Chairman Moynihan reviewed the appropriations of the Coös County Financial Statements. There were no questions. A motion was made by Representative Merner, seconded by Representative Noël to approve the first quarter expenditures. The motion was approved by roll call vote 7-0.

Chairman Moynihan reviewed the revenues of the Coös County Financial Statements. There were no questions. A motion was made by Representative Tucker, seconded by Representative Merner to approve the first quarter revenues. The motion was approved by roll call vote 7-0.

Chairman Moynihan reviewed the Unincorporated Places Expenditures. There were no questions. A motion was made by Representative Noël, seconded by Representative Thomas to approve the Unincorporated Places first quarter expenditures. The motion was approved by roll call vote 7-0.

Chairman Moynihan reviewed the Unincorporated Places Revenues. There were no questions. A motion was made by Representative Noël, seconded by Representative Thomas to approve the Unincorporated Places fourth quarter revenues. The motion was approved by roll call vote 7-0.

New Business:

- a. Zoning Board of Adjustment reappointments of PJ Cyr, Scott Deblois and alternate Greg Sipple for terms of three years as recommended by the Board of Commissioners. A motion was made by Rep. Laflamme, seconded by Rep. Merner to reappoint PJ Cyr, Scott Deblois and alternate Greg Sipple for terms of three years as recommended by the Board of Commissioners to the Zoning Board of Adjustment. All approved in the affirmative by voice vote.
- b. Planning Board Reappointments of Fred King, Scott Rineer and alternate Leon Rideout for terms of three years as recommended by the Board of Commissioners. A motion was made by Rep. Merner, seconded by Rep. Noël to reappoint Fred King, Scott Rineer and alternate Leon Rideout for terms of three years as recommended by the Board of Commissioners to the Planning Board. All approved in the affirmative by voice vote.

- c. Approval of NFR Funds Distribution per the Board of Commissioners recommendation: Rep. Tucker proposed an alternative for next year. She asked that the distribution be also prepared on a per pupil distribution. She asked that the distribution be prepared both ways. Chairman Moynihan asked Commissioner Samson if he had any comments on the proposal. Commissioner Samson replied that he would need to speak to the other Commissioners on the matter. A motion was made by Rep. Noël, seconded by Rep. Tucker to approve the distribution of the National Forest Reserve Funds as follows:

Berlin School District	\$ 4,571.19	Pittsburg School District	4,571.19
Colebrook School District	4,571.19	Stark School District	4,571.19
Errol School District	61,495.16	Stewartstown School District	4,571.19
Gorham School District	4,571.19	Stratford School District	4,571.19
Milan School District	4,571.19	White Mountain Regional School District	4,571.19
Northumberland School District	4,571.19	TOTAL	\$107,207.06

The motion was approved by roll call vote 7-0.

Subcommittee Reports:

Rep. Noël reported that the executive director had resigned from CEDC. The Board interviewed two individuals and selected Lise Howson. Rep. Noël also noted that CEDC is looking for new membership.

Superintendent Champagne reported that under the direction of Dr. Soucy and the Coös County DOC medical department the DOC will be implementing the use of Medication Assisted Treatment for the treatment of certain offenders with substance abuse issues.

A motion was made by Representative Noël, seconded by Representative Thomas to adjourn the meeting at 11:15 a.m. The motion was approved unanimously by voice vote.

Respectfully submitted,
Representative Larry Laflamme, Clerk

Informational Coös County Delegation Meeting
 North Country Resource Center, Lancaster, NH
 July 10, 2019

On July 10, 2019, the Coös County Delegation held an information meeting at the NCRC in Lancaster, NH regarding the Balsams Project.

Present were Representatives Moynihan, Laflamme, Merner, Noël and Craig. Also present were members of the press, the public and, via video conference, Professor Charles French from the University of New Hampshire.

Chairman Moynihan opened the meeting at 1 PM, and distributed copies of HB 540-LOCAL as amended, April 8, 2019 letter to the Coös County Commission from Attorney Gregory Im, the May 15, 2019 letter to the Commissioners from Balsam Resort Holdings LLC, and the minutes of the Special Commissioner meeting of June 3, 2019, for reference.

Chairman Moynihan stated he had several questions, as do other delegation members, regarding the approval of the TIF bond for the Balsams project. He began with a discussion of the role of the delegation in the process: Can the process involving the Commission hearing, Commission approval, Delegation hearing and subsequent approval be streamlined? Could the delegation request changes to the bond conditions? Could there be other liabilities the County could incur?

Professor French outlined the common phases of tax increment financing:

- Phase 1- feasibility study to include cost/benefit analysis;
- Phase 2- financing plan including development of boundaries/timeline, and initial assessment;
- Phase 3- adoption of district, which body to manage TIF;
- Phase 4- implementation;
- Phase 5- monitoring and evaluation.

When questioned on who would monitor the TIF, Professor French responded that it was probably the Commissioners' responsibility, but it could be contracted out.

Professor French stated that RSA 80 has language in case of non-payments in answering a question from the delegation.

(At this time the delegation was advised that the recording of the meeting had ceased a few minutes earlier)

In closing Professor French suggested that the Commissioners and Delegation speak with other communities to see what administering a TIF cost could be.

There were no votes taken at meeting, and a motion to adjourn was made by Representative Merner at 2:10PM, seconded by Rep. Noel.

Respectfully submitted,
Larry L. Laflamme, Clerk

COÖS COUNTY DELEGATION
QUARTERLY MEETING
Friday, August 23, 2019 - 10:00 a.m.
Coös County Nursing Home - Berlin, NH

Present: Representatives Wayne Moynihan - Chair; Edith Tucker - Vice Chair; Larry Laflamme - Clerk; Troy Merner, Henry Noël and Yvonne Thomas. Also present: County Administrator Jennifer Fish; Superintendent Ben Champagne; Director of Finance Carrie Klebe; Nursing Hospital Administrator Laura Mills; Acting Nursing Home Administrator Lynn Beede; Administrative Assistant Linda Harris; Captain Keith Roberge; and members of the press and public.

Chairman Moynihan called the meeting to order at 10:05 a.m. and asked Captain Roberge to lead the Pledge of Allegiance. The roll was called by the Clerk, Representative Laflamme. There were six members present. Representatives Craig, Fothergill, Furbush and Hatch were absent.

Review & Approval of Minutes:

A motion was made by Representative Merner, seconded by Representative Thomas to approve the minutes of the May 17, 2019 meeting. The Chair requested that the County Administrator email the proshare information as noted in the minutes. The motion was approved in the affirmative by voice vote.

A motion was made by Representative Merner, seconded by Representative Thomas to approve the minutes of the July 10, 2019 information meeting. The motion was approved in the affirmative by voice vote. A motion was made by Representative Tucker, seconded by Representative Thomas to send the minutes of the July 10 meeting to the Commissioners. The motion was approved in the affirmative by voice vote.

Chairman Moynihan also noted that STL&ARR invited the Delegation members to a gathering in Groveton on July 16. Representatives Merner, Noël, Tucker and Moynihan accepted the invite.

Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Period Ended June 30, 2019: Chairman Moynihan reviewed the appropriations of the Coös County Financial Statements.

Director of Finance Carrie Klebe distributed information to the Delegation (*copies on file*) to discuss a proposal in regards to a legislative change to RSA 29:1 and possibly RSA 6:7, 6:8, 41:29, 48:16 and 197:23. Under New Hampshire law governing municipal and school entities, Bangor Savings Bank is not eligible as a depository. In 2018 Bangor Savings Bank merged with Granite Bank and the resulting entity is a Maine State chartered financial institution. New Hampshire states require treasurers of the state, counties, cities and school districts only deposit public funds in New Hampshire chartered or federally chartered banks.

The Director of Finance requested the Delegation's assistance with the proposed change. Chairman Moynihan stated that he will place a LSR (legislative service request) and will report back to the Delegation at the next meeting.

Superintendent Champagne distributed copies of a proposal that he will be submitting to the Integrated Delivery Network (IDN) for funding for Case Management/Medication Assisted Treatment (MAT). He is requesting \$35,000 to fund a subcontracted position through Northern Human Services. Chairman Moynihan stated that if the application is fortified a letter of support from the Delegation would be helpful.

The Chair continued the review of appropriations with no questions. A motion was made by Representative Tucker, seconded by Representative Thomas to approve the second quarter expenditures. The motion was approved by roll call vote 6-0.

Chairman Moynihan reviewed the revenues of the Coös County Financial Statements. There were no questions. A motion was made by Representative Noël, seconded by Representative Thomas to approve the second quarter revenues. The motion was approved by roll call vote 6-0.

Chairman Moynihan reviewed the Unincorporated Places Expenditures and Revenues. There were no questions. A motion was made by Representative Noël, seconded by Representative Thomas to approve the Unincorporated Places second quarter expenditures and revenues. The motion was approved by roll call vote 6-0.

Representative Noël was excused at 11:05 a.m.

Hearing of the Public: Ms. Zeanny Egea of UNH/Cooperative Extension explained that she had replaced Heidi Barker in the area of nutrition. Mrs. Barker accepted a new position at the Extension office. She explained that she has been working with the local food pantries. Certain foods that are being donated to the food pantries are not being picked up as people are unfamiliar with the product and do not know how to prepare it. She has created kits which include ingredients and recipes.

Old Business:

- a. Appointment of subcommittee to review the annual National Forest Funds Distribution. Volunteers requested.

Chairman Moynihan stated that at the May 17 meeting, Representative Tucker had proposed an alternative for next year. She suggested the distribution be prepared on a per pupil distribution. She asked that the distribution be prepared both ways.

Representative Tucker stated that currently monies left over, after the tuition of students in the Unincorporated Places is paid to the school districts, is divided equally amongst all school districts in Coös County. This means that the larger schools like Berlin and White Mountains Regional get a smaller amount and the smaller schools get a larger amount. She suggested a per pupil amount whereas the schools with more students get more funds. County Administrator Jennifer Fish distributed informational handouts to the Delegation. (*Copy on file.*)

Chairman Moynihan appointed Representative Tucker to recruit members to this subcommittee and to report to the Delegation at a later date.

New Business:

- a. Discussion of HB 540, bonding for Balsams development in Dixville and Delegation process. Chairman Moynihan suggested that the item be moved to old business for future meetings. Representative Tucker noted that at a previous meeting the Commissioners had agreed to a joint meeting with the Delegation. She hopes that the meeting occurs at the Balsams.
- b. Discussion of development of County Delegation Handbook. Chairman Moynihan stated that several counties have handbooks. He has a copy of the Carroll County handbook which he will share with members of the Delegation. The County Administrator added that she had a copy of a handbook created by former Representative Tholl. Chairman Moynihan asked that this item be added to Old Business for the next meeting.
- c. Chairman Moynihan suggested a future one hour meeting with various wood entities from the county. The representatives expressed an interest in this subject.
- d. Coös Grid: Chairman Moynihan stated that since northern pass has been defeated; a discussion must begin with Eversource regarding the Coös grid. One of the questions was does Eversource plan on increasing capacity in Coös County. The Chair suggested setting up a meeting between breakout sessions in Concord. Representatives were agreeable to the suggestion.

Subcommittee Reports: There were no reports.

County Administrator Jennifer Fish introduced Lynn Beede as the Acting Nursing Home Administrator in Berlin until the position is filled.

Chairman Moynihan noted that he and the entire Delegation were grateful for Louise Belanger's years of service and dedication to Coös County. He also thanked Ms. Beede for stepping in.

A motion was made by Representative Tucker, seconded by Representative Merner to adjourn the meeting at 11:58 a.m. The motion was approved unanimously by voice vote.

Respectfully submitted,
Representative Larry Laflamme, Clerk

COÖS COUNTY DELEGATION
QUARTERLY MEETING
Friday, November 8, 2019 - 10:00 a.m.
North Country Resource Center - Lancaster, NH

Present: Representatives Wayne Moynihan - Chair; Edith Tucker - Vice Chair; Larry Laflamme - Clerk; Kevin Craig; Troy Merner, Henry Noël and Yvonne Thomas. Also present: Commissioner Tom Brady; Commissioner Rick Samson; County Administrator Jennifer Fish; Superintendent Ben Champagne; Director of Finance Carrie Klebe; Nursing Hospital Administrator Laura Mills; Acting Nursing Home Administrator Lynn Beede; Administrative Assistant Linda Harris; Sheriff Brian Valerino; Captain Keith Roberge; and members of the press and public.

Chairman Moynihan called the meeting to order at 10:01 a.m. and asked Sheriff Valerino to lead the Pledge of Allegiance. The roll was called by the Clerk, Representative Laflamme. There were seven members present. Representatives Fothergill, Furbush and Hatch were absent.

Review & Approval of Minutes:

A motion was made by Representative Merner, seconded by Representative Thomas to approve the minutes of the August 23, 2019 meeting. The motion was approved in the affirmative by voice vote.

Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Period Ended September 30, 2019: Chairman Moynihan reviewed the appropriations of the Coös County Financial Statements.

Superintendent Champagne reported that the application for funding of the Case Management/ Medication Assisted Treatment (MAT) was approved by the Integrated Delivery Network (IDN).

The Chair continued the review of appropriations with no questions. A motion was made by Representative Merner, seconded by Representative Noël to approve the Coös County Third Quarter expenditures in the amount of \$27,738,011. The motion was approved by roll call vote 7-0.

Chairman Moynihan reviewed the revenues of the Coös County Financial Statements. There were no questions. A motion was made by Representative Merner, seconded by Representative Noël to approve the third quarter revenues of \$20,620,002. The motion was approved by roll call vote 7-0.

Chairman Moynihan reviewed the Unincorporated Places Expenditures. There were no questions. A motion was made by Representative Merner, seconded by Representative Thomas to approve the Unincorporated Places third quarter expenditures of \$313,082. The motion was approved by roll call vote 7-0.

Chairman Moynihan reviewed the Unincorporated Places Revenues. There were no questions. A motion was made by Representative Merner, seconded by Representative Thomas to approve the Unincorporated Places third quarter revenues of \$1,098,498. The motion was approved by roll call vote 7-0.

Hearing of the Public: There was no public comment.

Old Business:

- a. Discussion of HB 540, bonding for Balsams development in Dixville and Delegation process: There was no new development on the project. The Chair reported that the item would remain on future agendas for discussion.
- b. Discussion of development of County Delegation Handbook: Chairman Moynihan reported that he had emailed a sample handbook to the Delegation members for review and comment. The handbook will be discussed at a later meeting.
- c. Chairman Moynihan stated that at the August meeting, the Director of Finance Carrie Klebe had distributed information to the Delegation in regards to a legislative change to RSA 29:1 and possibly RSA 6:7, 6:8, 41:29, 48:16 and 197:23. New Hampshire states require treasurers of the state, counties, cities and school districts only deposit public funds in New Hampshire chartered or federally chartered banks. He filed an LSR which was co-sponsored by some Delegation members. The goal is to change the law so that out of state banks may be used.

New Business:

- a. Long term care arrears reports - Coös County Nursing Home & Coös County Nursing Hospital: Acting Nursing Home Administrator Lynn Beede reported that NH Medicaid has made significant progress in processing claims since the August letter sent on behalf of the Commissioners.

Members of the Delegation questioned the revenues as reported on the financials. The County Administrator reported that the financials are on accrual system and not cash basis. The accounts receivable list is growing because the nursing homes are not being paid by the State. Chairman Moynihan asked for a report which would show the list of accounts receivable. Representative Tucker asked for a narrative showing the disparity of actual outstanding balances.

- b. Approval of SEA Collective Bargaining Agreement: A motion was made by Representative Tucker, seconded by Representative Noël to approve the SEA Collective Bargaining as recommended by the Board of Commissioners. The motion was approved by roll call vote 7-0.
- c. Status of broadband access and coverage in Coös County: Chairman Moynihan stated that the item would be discussed at a later meeting. It was noted by several Delegation members that broadband access was critical to areas of Coös County. Commissioner Brady commented that broadband access was a hot topic in the Town of Jefferson.

Subcommittee Reports:

- a. Update on the annual National Forest Funds Distribution: Representative Tucker reported that she was working on obtaining figures and would report back to the Delegation at a later date.

Other Business:

- a. County Administrator Jennifer Fish reported that renovations to the county house were included in the proposed budget. The Director of Finance has obtained information for a USDA grant; however, the application is due by the beginning of December. The Commissioners requested that the information be relayed to the Delegation to obtain their opinion. Chairman Moynihan was in favor and asked that further information be provided at the December meeting. Some members were in favor others did not express any comment.
- b. Representative Tucker reported that she had set up an informational session with Eversource to discuss the current condition and future plans of the grid in the County. The session will be Monday, November 18, 2019 in the Garden Room at the Mountain View Grand in Whitefield, NH at 2:00 p.m.

After a brief recess, Chairman Moynihan stated that Part II of the meeting would be an informational presentation organized in response to the Delegation's expression of interest, at the meeting in July, on the subject of the Coös forest lands and their management. The Coös forest lands have been the subject of a recent U.S. Second Congressional District meeting and a Dartmouth College gathering focused on the Second College Grant UP. Both meetings focused on the future of the Northern Forest in a time of climate change.

The Chair introduced the presenters for the panel discussion:

- Brendan Prusik, UNH Extension, Community & Economic Development / Forestry Field Specialist
- Brad Simpkin, Director of the Division of Forests and Lands - NH Department of Natural & Cultural Resources
- Jason Stock, Executive Director, NH Timberlands Owners Association
- Jamie Sayen, Coös Resident, Environmentalist, Author

Mr. Prusik began the session by presenting information on the context of Coös County forests.

Mr. Simpkin provided information on landownership trends and protection, forestland acreage enrolled in current use documented stewardship, tree (carbon) growth trend and timber quality trend. *(Copy of packet on file.)*

Mr. Stock discussed Coös County land ownership trends. *(Copy of packet on file.)*

Mr. Sayen presented information on protecting the county's greatest asset - the forests. He suggested alternatives when working in the forests and how to protect the environment.

Some members of the public commented and asked questions following the presentations.

A motion was made by Representative Tucker, seconded by Representative Thomas to adjourn the meeting at 1:32 p.m. The motion was approved unanimously by voice vote.

Respectfully submitted,
Representative Larry Laflamme, Clerk

Coös County Delegation Informational Meeting
Mountain View Grand Hotel
November 18, 2019

Meeting was called to order at 2:04 PM by Chairman Moynihan, who then led those present in the Pledge of Allegiance.

Clerk Laflamme called the role, and present were Rep. Moynihan, Tucker, Laflamme, Hatch, Thomas, Noël and Merner. Also present were Executive Councilor Cryans, State Senator Starr, Brian Bresnahan representing Congresswoman Kuster, members of the press and general public

Representative Moynihan relayed a request from the County Commissioners for a meeting with the delegation prior to the public hearing to discuss the proposed County budget.

Representative Tucker thanked Chris Diego and the staff at the hotel for allowing us the use of the Garden Room for our meeting. She then introduced Bill Quinlan, President of Operations/Eversource and Melissa Elander from Clean Energy New Hampshire.

Mr. Quilan then spoke about the energy situation in New England, New Hampshire and Coos County. He stated that energy is undergoing a transitional change, in that the traditional power plants are being retired, and how Eversource is attempting to replace those energy sources with others while still maintaining reliability, reliability, and environmental cleanliness. He also explained what the "Coos Loop" is, its origins and its future.

Ms. Elander then spoke about her position as North Country Energy Circuit Rider. It is a three-year position in which she serves as a pipeline between incentives and programs that are available and communities that could benefit from them. She gave examples of some of the towns she has worked with and the programs those towns have benefited from.

Representative Hatch moved to adjourn, at 3:33 PM.

Although there was a quorum present, the delegation took no votes.

Submitted by,
Representative Larry L. Laflamme, Clerk

COÖS COUNTY
DELEGATION MEETING &
PUBLIC HEARING on the 2020 PROPOSED BUDGET
Saturday, December 7, 2019 - 10:00 a.m.
Coös County Nursing Hospital - W. Stewartstown, NH

Present: Representatives Wayne Moynihan - Chair; Edith Tucker - Vice Chair; Larry Laflamme - Clerk; Kevin Craig, Troy Merner, Henry Noël and Yvonne Thomas. Also present: County Commissioners Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Ben Champagne; Acting Nursing Home Administrator Lynn Beede; Nursing Hospital Administrator Laura Mills; Sheriff Brian Valerino; Captain Keith Roberge; Administrative Assistant Linda Harris; Registrar Leon Rideout; County Attorney John McCormick; Treasurer Suzanne Collins; Forest Ranger Jason Huter; representatives of outside agencies; a member of the press. Representative William Hatch was excused. Representatives John Fothergill and Michael Furbush were absent.

DELEGATION MEETING

Chairman Moynihan called the meeting to order at 10:16 a.m. Superintendent Champagne led the Pledge of Allegiance.

The roll was called by the clerk, Representative Larry Laflamme. There were seven (7) members present.

Chairman Moynihan apologized for the lateness of the meeting due to the previous meeting with the Commissioners.

Other Business:

- a. Chairman Moynihan read Resolution #1 which pertained to Borrowing Funds in Anticipation of Taxes in 2019:

Resolution #1

Be it resolved by the Coös County Delegation duly convened on this seventh day of December, 2019, that since the monies in the treasury of the County of Coös are insufficient to meet the demands upon the same and the sum of Eleven Million Dollars (\$11,000,000) being the projected amount necessary for the purpose of operating the county for the Fiscal Year 2020, the Coös County Treasurer is hereby authorized to borrow up to \$11,000,000 upon order of the County Commissioners pursuant to RSA 29:8.

A motion was made by Representative Tucker, seconded by Representative Merner to approve Resolution #1. The resolution passed by roll call vote 7-0.

- b. Chairman Moynihan read Resolution #2 as follows:

Resolution #2

**Authorization for Coös County to Pay 2020 Expenses
(RSA 24:15)**

Due to timing differences, the County operates without an approved operating budget during the months of January, February and part of March. Historical figures demonstrate that the January through March expenses will total approximately \$9,500,000.

RSA 24:15 states that no County Commissioner or elected or appointed official shall pay, or agree to pay, or incur any liability for the payment of any sum of money for which the County Convention has made no appropriation.

I move that we, the County Convention authorize the County to spend up to \$9,500,000 for 2020 expenses during the months of January, February, and March in anticipation of the subsequent approval of the 2020 budget. Further that the \$9,500,000 be allocated proportionately to the line items based on the 2019 approved net appropriations to fund like operating and personnel expenses in existence as of 12/31/19.

A motion was made by Representative Tucker, seconded by Representative Noel to approve Resolution #2. The resolution passed by roll call vote 7-0.

Chairman Moynihan closed the Delegation meeting at 10:30 a.m.

PUBLIC HEARING

Chairman Moynihan opened the public hearing at 10:30 a.m. and asked Jennifer Fish, County Administrator, to begin her budget presentation.

Jennifer Fish, County Administrator welcomed everyone to the public hearing on the county budget as recommended by the three County Commissioners - Tom Brady, Paul Grenier and Rick Samson.

The proposed budget will be revised again prior to its submission to the County Delegation for final action after the following events have taken place:

- The Commissioners and members of the Delegation have had the opportunity to give consideration to comments received from members of the public;
- Delegation subcommittees have had the opportunity to meet with department heads on any or all budgets for the various county operations; and
- The unencumbered fund balance (surplus) is determined.

Ms. Fish highlighted certain appropriations affecting the 2019 budget:

- The proposed 2020 budget did not include any Cost of Living Adjustment (COLA) for Non-union County employees and employees covered under the AFSCME Collective Bargaining Agreement. The budget did include a 2% COLA for employees covered under the SEA Collective Bargaining Agreement. The Commissioners are currently in negotiations with the AFSCME.
- The 2020 budget did include step increases for those employees who have not reached the top step on the County's salary schedule. Increases in longevity and the additional payroll cost of employees reaching eligibility criteria for sick time payments on hours accrued over 480 or 720 were also included in the budget.
- There will be 53 payroll dates in 2020. There is a revenue offset for \$200,000.
- The health insurance rates have been budgeted for a 15% increase in premium for the second half of the year.
- Retirements: There were several anticipated retirement payouts included in the budget.
- The County recently underwent an Informational Technology assessment. The IT firm is currently working on a proposal for upgrades needed. Also, while the Computer Systems Administrator is out on medical leave, the County has contracted with Secured Network Services to provide technical support.
- Water System Connection: The project has not been complete therefore the line item remains in the budget. An offsetting revenue amount is included in the budget.
- IDN Funding in the amount of \$388,044 was also included in the budget.

REVENUE BUDGET SUMMARY:

The projected 2019 surplus to reduce taxes is \$2,000,000. The total County Tax for 2020 was projected at \$17,619,349; a thirteen percent increase over 2019.

Ms. Fish explained that the Unincorporated Places Budget document contains a summary for the County's 23 Unincorporated Places. These are geographic entities with no formal town government. The County is the local government to these places. Each unincorporated place pays its own expenses and collects its own revenue. The total Unincorporated Places budget for 2020 was projected at \$1,550,756 compared to the 2019 approved budget of \$1,722,706.

County Treasurer Sue Collins reported that the Governor's budget increased proposed a three percent increase in Medicaid.

Ms. Fish began the review of the 2020 proposed budget and noted that the Special Appropriations requests would be reviewed first.

Jeanne Robillard provided information on Senior Meals, RSVP, North Country Transit, Homeless Outreach Intervention/Prevention, Servicelink and Energy Assistance.

Kimberly Preston provided information on the Child Advocacy Program.

Deborah Haynes, RESPONSE, was unable to attend the meeting due to a previous engagement.

Lise Howson provided information on Coös Economic Development.

County Attorney John McCormick spoke of the need of certified written transcripts which are cleaner than recordings. He also noted of that there is a push to start e-filing and the continuing work on criminal case

stemming from the Randolph motorcycle accidents. Another increase attributed in contracted services line item was due to the need of flying in witnesses for testimony.

Leon Rideout, Register of Deeds, reported that most line items were decreased. The greatest increase was in the index processing line item as the department will be implementing a new security program which will secure the Registry's data in three different locations as well as increased fire walls.

County Sheriff Brian Valerino provided information on the drug task force's presence in the county and requested continued funding. The Sheriff also explained the increase in the new equipment line item included outfitting two new cruisers and the purchase of a new ATV estimated cost of \$4,800. The motor of the current ATV died last fall and the estimated cost to repair was \$3,500 - \$3,800.

Superintendent Ben Champagne presented information on the Department of Corrections budget. Some members of the Delegation noted that the department's budget request was lower than last year.

Brendan Prusik, UNH/Cooperative Extension provided information on the proposed office renovations where costs will be share between UNH and Coös County. Mr. Prusik also explained the reasoning of transferring the current office employee from Coös County to UNH. This employee after six months as an UNH employee would obtain free college tuition.

Carolyn McQuiston, Coös County Conservation District Administrator was present at the meeting. Carrie Klebe, Director of Finance, stated that the budget increase was due to Ms. McQuiston's impending retirement after 30 years of service to Coös County.

IDN Region 7 representative Kris vanBergen-Buteau presented information on some of the programs that have received funding. County Treasurer Sue Collins noted that the IDN funding sunsets one year from this month and asked what would happen to the programs. Ms. vanBergen-Buteau replied that the partners will need to determine which programs are working. Ms. Collins asked why \$10 million and where did the figure come from. County Administrator Jennifer Fish replied that it is the figure provided by DHHS to the NH Association of Counties. The NHAC was told to determine the funding mechanism.

Representative Thomas left at 12:20 p.m.

Forest Ranger Jason Huter provided information on the services provided by the Department of Natural and Cultural Resources in the Unincorporated Places.

The meeting recessed for lunch at 12:33 and reconvened at 1:42 p.m.

Laura Mills, NHA - West Stewartstown, reviewed the departmental budgets. She noted that the increase in the Quality Director's salary was because all of hours were now in this budget due to federal requirements in infection prevention. The nursing hospital specials included a handicapped van, a bariatric patient lift, an 85 lb. washer and a commercial mower totaling \$93,900.

The requested appropriations totaled \$12,293,210.

Lynn Beede, Acting Nursing Home Administrator - Berlin, reviewed the departmental budgets. Chairman Moynihan inquired about the status of hiring a Nursing Home Administrator. County Administrator Jennifer Fish replied that the process is still ongoing. A decision must be reached by February. Commissioner Grenier stated that Ms. Beede was more than qualified for the position; however, she will be pursuing other avenues that could benefit the county in the future. The nursing home specials included electric beds, an ice machine, dining system and paving of the employee/delivery entrance totaling \$56,250.

The requested appropriations totaled \$13,961,630.

County Administrator Jennifer Fish provided information on the proposed renovations of the county house. She explained that the figure in the budget was only an estimate for office renovations and making the building ADA compliant. Ms. Klebe added that the building did not need a sprinkler system as it was less than 5,000 square feet. Ms. Fish also noted that heat, electricity and plowing was still being paid with an estimated cost of \$6,000 per year. Six county employees would be moving to the house. In the nursing home, one of the offices would be modified into a two-resident room. The County is also looking into grants to offset the cost. Representative Tucker questioned if by doing this change would the need for staff increase on the first floor. Ms. Mill replied that it would not. Commissioner Grenier stated that he was not quite sold on the idea and needed to look at the logistics. However, the additional revenue from the additional bed space would have the renovations at the house paid for in two years. These changes would increase the nursing home's operational budget. He added that something needs to be done with the property if the offices are not moved.

Representative Tucker also expressed her dismay about Vermont residents in the nursing home. Ms. Collins noted that Vermont pays more Medicaid than the State of NH and the county does not have to return money on the beds. The revenue from the State of Vermont is gravy.

Chairman Moynihan noted that the proposed appropriations totaled \$41,399,784.

Chairman Moynihan briefly reviewed the estimated revenues. Commissioner Grenier noted that due to the possible change in the Medicaid rate the revenues for the nursing homes will need be adjusted.

Chairman Moynihan reviewed the Unincorporated Places budgets. Ms. Fish noted that the ambulance and fire services had not been increased as requests had not been received.

A motion was made by Representative Merner, seconded by Representative Craig at 2:54 p.m. The motion was approved by voice vote.

Respectfully submitted,
Representative Larry Laflamme, Clerk

2019 EMPLOYEE WAGES

On March 8, 2008, the Delegation supported a resolution to provide the public with gross wages of all non-elected Coös County employees. The wages listed below include base pay, overtime, shift differential, weekend premiums, longevity steps, trainer pay, attendance bonus, pay in lieu of health insurance and sick pay in excess of 720 hours or 480 hours (for employees hired January 1, 2012 or after). Employees designated with a checkmark have also received payment of accrued personal and sick time at the time of resignation from County employment

	Adam, Kaitlyn A	Licensed Nursing Assistant	602.65
	Adams, Jessica L	Licensed Nursing Assistant	29,839.40
	Adams, Kathleen D	Dietary Aide	6,940.75
	Albert, Jill D	Registered Nurse	81,064.28
	Alimandi, Ann M	Health Information Clerk	40,897.58
	Allard, Jr., Jean Pierre	Corrections Officer	2,471.84
√	Arsenault, Erin J	Licensed Nursing Assistant	34,424.64
	Atwood, Sabrina R	Licensed Nursing Assistant/Medication Nursing Assistant	34,949.39
	Aubut, Erica L	Activity Aide	885.09
	Aubut, Jacqueline L	Unit Aide	28,822.82
	Aubut, Roland D	Porter	15,919.72
	Bailey, Sharleane L	Registered Nurse Supervisor	38,062.55
	Baillargeon, Emily L	Unit Aide	4,553.72
	Baillargeon, Gail L	Licensed Nursing Assistant/Medication Nursing Assistant	42,859.76
	Baker, Jessica L	Licensed Nursing Assistant/Medication Nursing Assistant	12,728.06
	Bard, June A	Housekeeping Aide	10,720.04
	Bartlett, Stephanie A	Licensed Nursing Assistant	2,962.61
	Beaudry, Susan D	Registered Nurse	46,506.11
	Beaulieu, Jason L	Dietary Aide	34,675.81
	Beaulieu, Kimberly A	Health Information Clerk	26,259.58
	Beede, Lynn M	Acting Administrator	104,362.24
	Belanger, Denise T	Laundry Aide	32,620.77
	Belanger, Hollie A	Licensed Nursing Assistant	36,626.37
√	Belanger, Louise J	Administrator	129,748.55
	Bellows, Colette M	Licensed Nursing Assistant	41,481.69
	Benoit, Zachary R	Corrections Officer	47,676.03
	Bergeron, Dayna A	Dietary Aide	3,577.72
	Bergeron, Elaine M	Licensed Nursing Assistant	41,109.98
	Bergeron, Sandra L	Housekeeping Aide	11,460.11
	Berube, Deborah R	Dietary Aide/Cook	9,781.96
	Berube, James	Sheriff Temporary Deputy	150.00
	Berube, Karen	Registered Nurse	13,327.40
	Bibby, Rhia	Housekeeping Aide/Laundry Aide	1,001.44
	Biggart, Sarah T	Licensed Nursing Assistant	1,246.67
	Bilodeau, Amanda K	Laundry Aide	17,943.17
	Biron, Donna J	Licensed Nursing Assistant	25,590.93
	Biron, Richard A	Corrections Sergeant	67,936.58
	Bisson, Susan M	Activity Aide	39,874.31
	Blair, Jacqueline D	Licensed Nursing Assistant	16,606.58
	Blanchard, Erin L	Registered Nurse Supervisor	79,306.88
	Blanchette, Alyson S	Licensed Nursing Assistant	1,818.50
	Blanchette, Susan M	Licensed Nursing Assistant	918.05
	Boisvert, Dianna S	Licensed Nursing Assistant	30,487.50
	Bolduc, Karen	Sheriff/Clerk	1,583.04
	Bolens, Kelly M	Licensed Nursing Assistant	38,646.75
	Bolton, Julie K	Health Information Manager/Medication Nursing Assistant	45,098.06
	Bolton, Stephanie	Licensed Nursing Assistant	4,836.99
	Bonney, Brittany R	Dietary Aide	30,792.97

2019 EMPLOYEE WAGES

Booth, Diane A	Activity Director	54,501.56
Botka, Katherine L	Registered Nurse	244.08
Bouchard-Simpson, Shauna	Licensed Nursing Assistant	20,319.80
Boucher, Benjamin J	Registered Nurse	69,667.47
Boudle, Ann M	Licensed Nursing Assistant	19,905.05
Bouvier, Jr, Dennis R	Plant Manager	53,381.73
Brann, Christine A	Victim Witness Coordinator	45,465.20
Brochu, Darci S	Licensed Practical Nurse	65,025.11
Brooks, Dillon	Dietary Aide	9,044.57
Brooks, Robin M	Licensed Nursing Assistant	2,258.41
Brosnan, Asa	Registered Nurse/Clinical Coordinator	9,840.44
Brown, Sarah A	Unit Aide	4,709.26
√ Brown, Shelly J	Restorative Nurse/Registered Nurse	83,285.37
Brunault, Julie J	Human Resources Coordinator	68,094.31
√ Brungot, Eric S	Registered Nurse	3,425.36
Buber, Denise Y	Unit Aide	395.57
Buckovitch, Alan J	Porter	36,189.05
Bunnell, Janet A	Registered Nurse	68,743.47
Bunnell, Nicole C	Laundry Aide	33,519.45
√ Bunnell, Sadie	Licensed Nursing Assistant	7,635.25
√ Burrill, Brittany M	Medication Nursing Assistant/Licensed Nursing Assistant	32,203.72
Buteau, Irene G	Licensed Nursing Assistant	30,932.29
Byrne-Macmillan, Laurel O	Registered Nurse	44,881.43
Caceres, Ashley	Unit Aide	3,991.49
Cain, Jessica L	Assistant County Attorney	60,432.80
Cantu, Alyssa L	Dietary Aide	3,654.10
Champagne, Benjamin H	Corrections Superintendent	81,489.44
Chapman, Krystal L	Licensed Nursing Assistant/Medication Nursing Assistant	39,250.95
Chapple, Amanda K	Licensed Nursing Assistant	9,799.75
Charbonneau, Timothy L	Sheriff Temporary Deputy	240.00
Charest, Debra L	Licensed Nursing Assistant	2,239.44
Charest, Julie P	Licensed Nursing Assistant	36,159.49
Chorette, Cynthia M	Licensed Nursing Assistant	30,192.43
√ Chouinard, Kendra A	Licensed Nursing Assistant	11,210.97
Cintron, Audrey M	Registered Nurse	74,402.88
Cintron, Wilfred J	Porter	37,341.20
Cloutier, Jennifer J	Registered Nurse	27,350.42
Cogswell, Stephanie L	Licensed Nursing Assistant	33,706.87
Collins, Aline S	Licensed Nursing Assistant	22,716.02
Collins, Melissa A	Licensed Nursing Assistant	1,023.19
Collins, Teasha M	Licensed Nursing Assistant/Medication Nursing Assistant	28,002.87
Collins, Virginia L	Dietary Aide	35,390.62
Cooney, Chandla C	Licensed Nursing Assistant	58.28
Cordwell, Mary E	Licensed Nursing Assistant	85.61
Cornish, Faye R	Licensed Nursing Assistant	1,746.17
Corrigan, Michelle L	Licensed Nursing Assistant	26,900.36
Corriveau, Laurie L	Scheduling Coordinator	46,663.17
Corrow, Susan A	Legal Secretary	43,963.95
Costine, Aeris L	Dietary Aide	4,042.90
√ Cote, Brandon S	Dietary Aide	9,011.77
√ Cote, Dillon R	Dietary Aide	16,231.21
√ Cote, Sheldon R	Dietary Aide	9,931.69
Cote, Stephen M	Dietary Aide	3,807.31
Coulombe, Susan E	Unit Aide	16,233.79

2019 EMPLOYEE WAGES

Couture, Danielle M	Licensed Nursing Assistant	4,755.79
Couture, Helen C	Assistant to the Administrator	338.00
Couture, Keith R	Dietary Manager	63,473.95
√ Couture, Melissa J	Registered Nurse/Clinical Coordinator/Supervisor	48,508.81
Covell, Kathleen M	Laundry Porter/Laundry Aide/Licensed Nursing Assistant	21,954.62
Covey, Scott E	Corrections Corporal	59,033.66
Covill, Zacharie R	Corrections Corporal	54,812.71
Coy, Shannon L	Housekeeping Aide	1,410.45
Coy, Tinika K	Cook	27,722.92
Croft, Tiffany A	Licensed Nursing Assistant	16,226.32
Cross, Brian T	Corrections Sergeant	66,984.86
Cross, Rachel M	Licensed Nursing Assistant/Medication Nursing Assistant	29,500.35
Cross, Wendy L	Licensed Nursing Assistant	28,562.64
Croteau, Constance	Quality Management/Staff Development Director	80,081.90
Croteau, Martha L	Unit Aide	20,253.14
Croteau, Rachel	Licensed Nursing Assistant/Medication Nursing Assistant	31,649.68
Cunningham, Lucille B	Housekeeping Aide/Laundry Aide	7,023.70
Cyr, Chantal J	Dietary Aide	5,550.30
Cyr, Jr, Paul S	Sheriff Temporary Deputy	420.00
Dagesse, James R	Corrections Officer	47,599.49
D'Aiello, Ayva S	Licensed Nursing Assistant	1,131.75
Dandeneau, Jensyn M	Licensed Nursing Assistant	21,447.91
Daniels, Delaney C	Licensed Nursing Assistant	530.80
Daniels, Michelle M	Accounting Assistant	29,458.59
Daudelin, Helen M	Laundry Porter	41,421.14
Davis, Briana L	Licensed Nursing Assistant	1,651.91
Davis, Brianna L	Licensed Nursing Assistant	853.89
Davis, Sonia M	Licensed Nursing Assistant	39,403.38
Day, Dawn M	Licensed Nursing Assistant	37,515.72
Day, Sandra L	Bath Aide/Licensed Nursing Assist./Medication Nursing Assist.	40,410.08
Day, Tabatha H	Licensed Nursing Assistant	15,175.77
Demers, Katherine J	Registered Nurse	254.68
Deveau, Marcel L	Sheriff Temporary Deputy	4,727.00
√ Dion, Louise C	Licensed Nursing Assistant/Medication Nursing Assistant	66,306.99
Dionne, Andre M	Corrections Corporal	49,149.76
Dixon, Ty	Corrections Officer	17,096.92
Doolan, Mitchell W	Sheriff Sergeant	59,262.34
Doucette, Kady R	Licensed Nursing Assistant/Medication Nursing Assistant	27,027.21
Downs, Richard E	Court Security Officer	3,806.32
Drapeau, Nora V	Licensed Nursing Assistant/Medication Nursing Assistant	47,639.13
Drew, Leslie A	Licensed Nursing Assistant	4,333.16
Dube II, Richard N	Outside Corrections Corporal	56,926.35
Dube, Shannon K	Licensed Nursing Assistant	16,602.40
Duchano, Denise E	Licensed Nursing Assistant	32,969.60
Duchesnaye, Kady L	Licensed Nursing Assistant	24,857.64
Ducret, Morgan	Licensed Nursing Assistant	742.63
√ Duffy, Jennifer J	Licensed Nursing Assistant	12,860.04
Duffy, Timothy S	Registered Nurse/Clinical Coordinator	69,654.65
Duguay, Elaine L	Laundry Aide	34,452.22
Duguay, Gertrude	Dietary Aide	17,569.16
Dumesnil, Allison I	Unit Aide	7,899.17
Dumont, Courtney A	Licensed Nursing Assistant	7,637.27
Dunn, Rosanna J	Registered Nurse/Clinical Coordinator	66,344.85
Dupuis, Denise	Licensed Nursing Assistant	38,585.89

2019 EMPLOYEE WAGES

Dussourd, Alyssa L	Dietary Aide	2,958.39
Dybiec Holm, Cathy A	Licensed Nursing Assistant	2,912.54
√ Earley, Evelyn P	Corrections Medical Services Coordinator	68,783.23
Eastman, Cheryl A	Licensed Practical Nurse	62,410.98
Edwards, Lorna S	Laundry Aide/Housekeeping Aide	32,158.38
Edwards, Maria	Licensed Nursing Assistant	30,613.83
Emerson, Iris E	Sheriff Administrative Assistant	42,198.92
Emerson, Maylynda W	Licensed Nursing Assistant	15,379.64
Enman, Keith D	Sheriff Temporary Deputy	12,224.50
Ernst, Julie	Medication Nursing Assistant/Licensed Nursing Assistant	37,371.01
Essig, Samuel C	Licensed Nursing Assistant	3,615.88
Everette, Melody J	Licensed Nursing Assistant	36,041.30
Fagen, Phillip A	Licensed Nursing Assistant	28,205.48
Faucher, Russell C	Porter	36,817.68
Favreau, Donna L	Licensed Nursing Assistant	3,994.37
Filteau, Heather L	Licensed Nursing Assistant/Medication Nursing Assistant	21,787.02
Fish, Jennifer A	County Administrator/Unincorporated Places Administrator	130,869.76
√ Fisher Jr, John K	Plant Manager	32,887.50
Fisette, Sheila M	Activity Aide	868.03
Flagg, Lynn M	Licensed Nursing Assistant	9,160.88
Flint, Karen A	Registered Nurse	8,762.45
Flynn, Patricia S	Registered Nurse	12,179.33
Fodor, Tina L	Activity Aide	40,782.66
Forbush, Amy L	Dietary Aide	35,113.58
Fortier, Deborah	Housekeeping Aide	27,490.39
Fortier, Doris V	Social Services	53,067.94
Fortier, Erin J	Licensed Nursing Assistant	33,862.91
√ Fortin, Helene	Registered Nurse	118,287.30
Fournier, Michaela S	Licensed Nursing Assistant	15,469.79
Fournier, Shayna A	Licensed Nursing Assistant	22,298.45
Fritschy, Brunilda V	Housekeeping Aide	20,014.84
Fuchs, Danielle A	Licensed Nursing Assistant	34,304.77
Gage, Samantha L	Registered Nurse	260.23
Gagnon, Kim M	Health Information Assistant	36,621.67
Gagnon, Lucille J	Licensed Nursing Assistant	31,455.14
Gagnon, Monique B	Laundry Aide	16,127.75
Gallagher, Thomas W	Porter	26,265.08
Gallant, Tammy A	Registered Nurse/Clinical Coordinator/Supervisor	76,432.67
Garcia, Trent T	Dietary Aide	10,349.91
√ Garneau, Suzanne E	Housekeeping Aide	14,527.87
Gaudet, Elizabeth A	Licensed Nursing Assistant	5,890.49
Gebhard, Cynthia L	Activity Aide/Licensed Nursing Assistant	35,975.69
Gendron, Lynn Marie T	Health Information Clerk	34,625.68
Gentili, Michael F	Sheriff Temporary Lieutenant	35,014.00
√ Gilbert, Diane D	Unit Aide	12,981.34
Gilbert, Joanne L	Dietary Aide	34,759.74
Gingues, Theresa M	Unit Aide	13,916.60
Giroux, Julie C	Clinical Coordinator/Assistant Director Nursing Services	70,263.36
Godin, Timothy	Sheriff Temporary Deputy	50.00
Goerke, Gail E	Administrative Assistant	3,852.63
Gohlke, Trisha M	Licensed Nursing Assistant	541.84
√ Gooch, Nancy W	Director Quality/Infection Preventionist	59,537.09
√ Goodrum, Bonnie L	Accounting Assistant/Licensed Nursing Assistant/Med Nursing Assist.	47,154.45
√ Goodwin, Maria C	Licensed Nursing Assistant	17,768.95

2019 EMPLOYEE WAGES

√ Goslant, Elizabeth J	Licensed Nursing Assistant	27,197.25
Goudreau, Sophia L	Licensed Nursing Assistant	26,675.85
√ Gould, Genna G	Licensed Nursing Assistant	12,351.84
Goyette, Alexa K	Dietary Aide	147.95
√ Goyette, Kristen E	Dietary Aide	8,474.64
Grady, Stefanie A	Licensed Nursing Assistant	10,500.76
Graves, Christine M	Registered Nurse	70,079.75
Gray, Kaylan E	Licensed Nursing Assistant/Unit Aide	28,852.40
Gray, Lucie A	Laundry Aide	36,199.01
Gray, Michael D	Dietary Aide	1,469.43
Gray, Rebecca J	Housekeeping Aide/Laundry Aide	122.34
Gray, Tammy	Corrections Medical Services Coordinator/Registered Nurse	67,861.83
Green, Warren D	Sheriff Temporary Deputy	15,275.92
Gregory, Alixandria P	Licensed Nursing Assistant	26,961.21
Gregory, Mason S	Licensed Nursing Assistant	1,856.29
Gregory, Suzannette K	Dietary Aide	33,272.64
Grenier, Brenda	Dietary Aide	452.71
Griffin, Kristie L	Licensed Nursing Assistant	23,705.05
Grimes, Judy A	Director Quality/Infection Preventionist	39,665.44
√ Grondin, Angela M	Registered Nurse/Clinical Coordinator/Supervisor	38,682.57
Guile, Larry A	Sheriff Temporary Deputy	2,450.00
Guy, Ellen M	Licensed Nursing Assistant	29,764.42
Hand, Sandra L	Cook/Dietary Aide	32,175.00
Harding, Tina L	Licensed Nursing Assistant	40,185.87
Harmon, Natalie M	Licensed Nursing Assistant	1,597.90
Harrigan, Nancee L	Licensed Nursing Assistant	38,701.24
Harrington, Sandra H	Registered Nurse	18,377.17
Harris, Linda A	Administrative Assistant	48,888.62
Hartlen, Cynthia M	Laundry Aide	4,818.79
Hartlen, Pamela J	Registered Nurse Supervisor	83,714.14
√ Haskins, Martha L	Registered Nurse Supervisor	51,508.93
Havalotti, Patricia H.	Accounting Assistant	5,219.24
Haynes, Ashley D	Licensed Nursing Assistant	31,635.28
Haynes, Diane R	Licensed Nursing Assistant	29,860.47
Haynes, Roxanne S	Laundry Aide/Housekeeping Aide	36,847.69
Heald, Amanda L	Licensed Nursing Assistant	31,785.29
Heath, Tristin-Ann D	Licensed Nursing Assistant	9,518.02
Hebert, Rachel J	Laundry Aide	16,083.69
Henry, Shy S	Licensed Nursing Assistant	5,492.87
Hernandez Jr., Oscar A	Assistant Dietary Manager	13,227.43
Herr, Averill E	Licensed Nursing Assistant	5,417.25
Hibbard, Rose M	Accounting Assistant	37,410.00
Hibbard, Susan L	Licensed Nursing Assistant/Medication Nursing Assistant	32,205.84
Hickey, Teah L	Dietary Aide	5,218.09
Hillsgrove, Charles	Sheriff Temporary Deputy	18,899.97
Hines, Heather A	Licensed Nursing Assistant	2,265.93
Hodge, Ashley A	Staff Development Director	62,524.30
Hodge, George M	Maintenance Worker II	12,257.71
Holt, Erin L	Dietary Aide	124.96
Holt, Michael I	Environmental Services Manager	68,986.96
Houle, Deborah A	Licensed Nursing Assistant	31,053.80
Houle, Jennifer L	Licensed Nursing Assistant	39,653.66
Houle, Nicole M	Licensed Nursing Assistant	27,650.90
Howard, Susan M	Licensed Nursing Assistant	30,640.04

2019 EMPLOYEE WAGES

Howcroft, Tracy A	Cook	38,722.45
Howe, Savannah M	Licensed Nursing Assistant	12,167.76
Hughes, Amanda G	Dietary Aide	1,687.63
Hughes, Megan K	Dietary Aide	10,312.96
Hughes, Nancy J	Director of Social Services	57,192.40
Hughes, Paige D	Licensed Nursing Assistant	302.03
Hurley, Robin E	Laundry Aide/Housekeeping Aide	18,041.63
Inkell, Pauline Y	Dietary Aide	1,041.07
Jeffers, Sandra L	Licensed Nursing Assistant	20,010.78
Jeffers, Vincent M	Licensed Nursing Assistant	42,391.82
Jensen, Rolfe	Court Security Officer	12,290.17
√ Johns, Ariana G	Licensed Nursing Assistant	16,971.05
Johnson, Betty J	Unit Aide	3,091.38
Johnson, Elaina M	Registered Nurse	23,080.56
Johnson, Lydia M	Dietary Aide	11,506.82
Johnson, Patricia	Licensed Nursing Assistant	1,107.22
Johnson, Rita M	Housekeeping Aide/Housekeeping Porter/Laundry Aide	31,654.82
Joyce, Kimberly A	Licensed Nursing Assistant	41,904.01
√ Joyce, Tyler B	Corrections Officer	7,607.54
Joyce, William L	Sheriff Temporary Deputy	4,371.11
Karnbach, Virginia M	Licensed Practical Nurse	6,996.47
√ Keenan, Connor P	Corrections Officer	19,474.93
Kelley, Angela M	Registered Nurse	3,117.01
Kelsea, Tyler J	Corrections Officer	7,307.63
Kenison, Jennifer M	Cooperative Extension Office Staff	225.70
Kenison, Wanda L	Deeds Office Staff	33,356.73
Kennett, Patrick J	Director of Dietary	42,056.05
Kenney, Liane J	Licensed Nursing Assistant	38,939.11
Kenney, Shawn M	Dietary Aide	10,103.78
Kimball, Terry M	Activity Aide/Licensed Nursing Assistant	22,619.20
Kimber, Richard H	Court Security Officer	9,545.75
√ King, Carrisa E	Licensed Practical Nurse	29,285.52
King, Wendy E	Licensed Nursing Assistant	12,023.55
Klebe, Carrie A	Director of Finance	82,728.85
Knapper, Christine S	Dietary Aide	212.96
Labbe, Shauna M	Medication Nursing Assistant/Licensed Nursing Assistant	44,539.16
Labelle, Christine A	Payroll	19,130.25
Labrecque, Diane R	Dietary Aide	30,881.68
Lacasse, Lucille A	Housekeeping Aide	25,138.12
Lacasse, Tiarah D	Dietary Aide	58.28
√ Ladd, Brenda J	Payroll	51,164.37
Laflamme, April D	Dietary Aide	18,942.82
Laflamme, Danielle C	Dietary Aide	27,794.59
Laflamme, Diane	Activity Aide	39,971.87
Laflamme, Jenna M	Dietary Aide	3,762.33
√ Lam, Ann M	Health Information Director	44,092.44
Lam, Richard K	Cook	45,693.28
Lambert, Priscilla D	Accounting Assistant	37,569.08
Lamontagne, Sylvain	Transfer Station Operator	16,517.06
Lamoureux, Jasmine M	Licensed Nursing Assistant	128.79
Lanciani, Wendy L	Dietary Aide	28,279.00
Lapierre, Donna L	Housekeeping Aide/Laundry Aide	27,577.37
Lapierre, John F	Sheriff Temporary Deputy	10,209.87
Lapoint, Richard E	School Resource Officer/Sheriff Temporary Deputy	12,190.00

2019 EMPLOYEE WAGES

Lapointe, Andre C	Dietary Aide	12,421.93
Lapointe, Katie M	Licensed Nursing Assistant	17,754.82
Laro, Melinda M	Medication Nursing Assistant/Licensed Nursing Assistant	35,467.13
Larochelle, Kevin J	Registered Nurse	1,032.17
Laughton, Annie M	Registered Nurse	4,145.27
Leblanc, David J	Environmental Services Assistant Manger	60,871.40
Leblanc, Jacqueline	Nursing Clerk	38,886.57
Leclercq, Nicole M	Dietary Aide/Licensed Nursing Assistant	24,666.37
Lefebvre, Jillian L	Unit Aide	2,475.46
Leigh, Alan S	Maintenance Worker I	39,210.00
Leighton, Molly T	Licensed Nursing Assistant	6,119.07
Lemay, Carole N.	Licensed Nursing Assistant	26,222.93
Lemoine, Jennifer L	Sheriff Temporary Deputy	180.00
Lemoine, Michelle	MDS Coordinator	59,204.31
Lepage, Joanne M	Unit Aide	14,369.05
Lesperance, James B	Corrections Corporal/Community Programs Corporal	52,571.50
Letellier, Emily B	Dietary Aide	6,926.57
Leveille, David R	Computer Systems Administrator	68,616.00
Lewis, Julie A	Licensed Nursing Assistant	31,494.17
Lindor, Morgan L	Licensed Nursing Assistant	1,131.73
Ludwick, Tinora J	Licensed Nursing Assistant	789.99
Lynch, Brendon M	Corrections Officer	52,117.64
√ Lynch, Katie M	Registered Nurse	43,627.40
Lyons, Kirsten F	Director of Nursing	81,475.04
MacAuley, Brittney J	Licensed Nursing Assistant	20,756.62
Madore, Jules A	Transfer Station Operator	7,400.06
Major, Amber R	Licensed Nursing Assistant	28,635.52
Marcou Jr, Gerald P	Sheriff Chief Deputy	28,704.00
Marcou, Alexis N	Registered Nurse	7,773.21
√ Marino, Brittany A	Dietary Aide	8,403.41
Marquis, Beth M	Transport Aide/Licensed Nursing Assistant/Med. Nursing Assistant	41,646.96
√ Marquis, Danielle J	Registered Nurse	14,267.95
Marquis, Kara S	Activity Aide/Licensed Nursing Assistant	33,791.88
Marquis, Louise L	Registered Nurse	7,344.30
Marsh, Brandon W	Corrections Officer	45,731.77
Marsh, Collette A	Licensed Nursing Assistant	31,687.31
Marsh, Devin	Dietary Aide	2,631.29
Martinelli, Halie M	Licensed Nursing Assistant	15,969.29
Masson, Bernard G	Dietary Aide	828.92
Masters, Rebecca S	Licensed Nursing Assistant	34,308.29
Mathieu, Renald J	Licensed Nursing Assistant	32,934.37
Mathieu, Sylvie A	Dietary Aide	29,377.22
Mattos, Tiffany K	Unit Aide	761.77
√ Maurais, Trisha M	Licensed Nursing Assistant	16,443.74
Mcallister, Laura L	Licensed Nursing Assistant	24,927.91
McComiskey, Heidi J	Licensed Practical Nurse Supervisor	67,898.17
McCowen, Cindy L	Laundry Aide/Housekeeping Aide	26,067.35
√ McIlveen, Elizabeth A	Victim Witness Clerk	33,156.71
√ McKeage, Brendon K	Corrections Sergeant	121,847.60
McKenna, Lisa A	Dietary Aide	1,077.35
McKinnon, Terry A	Licensed Practical Nurse	15,514.61
McKnight, Marissa F	Activity Aide	21,540.92
McLain, Julie D	Licensed Nursing Assistant	2,880.08
McLaughlin, Sally A	Unit Aide	25,248.82

2019 EMPLOYEE WAGES

McQuiston, Carolyn M	Conservation District Administrator	38,612.77
Melendy, Kurt A	Maintenance	16,195.19
Meunier, Dorothy A	MDS Coordinator/Registered Nurse	68,952.69
Mills, Ellen E	Activity Aide	20,665.36
Mills, Laura A	Nursing Hospital Administrator	109,364.41
Milne, Alyssa M	Licensed Nursing Assistant	19,547.16
Mitchell, Veronica R	Licensed Nursing Assistant	15,563.07
Montelin, Maegan M	Licensed Nursing Assistant	29,445.22
Moore, April C	Dietary Aide	822.70
√ Morel, Rita F	Licensed Nursing Assistant	14,304.34
Moren, Paige	Dietary Aide	3,088.85
Morin, Kameron R	Unit Aide	5,618.58
Morneau, Rosalee G	Housekeeping Aide	11,353.44
Mortenson, Melinda J	Housekeeping Aide	29,755.27
Mundell, Savannah L	Corrections Nurse	51,778.36
Munzner, Diane M	Restorative Aide/Licensed Nursing Assistant	36,802.37
Nadeau, Gail A	Housekeeping Aide	39,198.20
Nadeau, Jessica P	Licensed Nursing Assistant/Medication Nursing Assistant	32,135.00
Nason, Vicky	Business Office Manager/Medicare Biller	51,919.74
Nelsson, Shawna L	Licensed Nursing Assistant	28,977.37
Newcombe, Sara R	Dietary Aide	3,271.71
Nolet, Lucy R	Housekeeping Aide	27,166.39
√ Nonnemacher, Eva M	Dietary Aide	3,203.81
Noyes, Kaylee R	Dietary Aide	13,444.83
Noyes, Marie A	Activity Aide/Licensed Nursing Assistant	30,183.41
Noyes, Mary M	Dietary Aide	36,524.12
Nugent, Gail D	Registered Nurse	59,426.16
Oakes, Morgan H.	Cooperative Extension Office Staff	30,426.50
√ Olson, Bonnie D	Licensed Nursing Assistant	38,562.41
Olson, David A	Corrections Nurse	63,836.04
Ouellette, Nicole L	Licensed Nursing Assistant	548.37
√ Owen, Erin K	Dietary Aide	7,598.07
Paige, Cathy A	Licensed Nursing Assistant	10,838.92
Paige, Robert W	Licensed Nursing Assistant	42,074.42
Parent, Joanne S	Cook	43,915.61
Pariseau, Julie P	Licensed Nursing Assistant	28,667.45
√ Paquette, Arlene T	Licensed Nursing Assistant	29,145.55
Parker, Marie M	Activity Aide/Licensed Nursing Assitant	45,231.66
Patenaude, Candy L	Licensed Nursing Assistant	6,435.84
Patricio, Crystal V	Licensed Nursing Assistant	16,087.44
√ Patrick, Ann M	Laundry Aide	28,584.64
Peabody, Barbara A	Registered Nurse/Clinical Coordinator/Supervisor	54,812.39
Pearson, Lindsay E	Licensed Nursing Assistant	4,400.24
Pelkey, Kayla M	Dietary Aide	1,534.26
Pelletier, Sally J	Deputy Registrar of Deeds	44,122.56
Peloquin, Debra A	Unit Aide	28,573.78
Pemberton, Jodie	Activity Aide	36,202.14
Perreault, Nicole L	Licensed Nursing Assistant	12,416.70
Perry, Chantal L	Acting Director of Nursing	85,700.50
Perry, Linda M	Dietary Aide	34,672.95
Perry, Louise A	Licensed Nursing Assistant	32,249.03
Perry, Tracy A	Housekeeping Aide/Laundry Aide	6,662.61
Peters, Naomie L	Licensed Nursing Assistant/Medication Nursing Assistant	40,305.84
Peterson, Tracey L	Licensed Nursing Assistant	40,199.32

2019 EMPLOYEE WAGES

	Phaiah, Sarah M	Licensed Nursing Assistant	409.77
	√Philibert, Pauline H	Licensed Nursing Assistant	28,403.19
√	Phillips, Lisa J	Licensed Practical Nurse	66,781.67
	Place, Tanis A	Dietary Aide	2,141.96
	Plourde, Richard D	Sheriff Temporary Deputy	26,328.76
	Plumley, Kimberly F.	Medication Nursing Assistant/Licensed Nursing Assistant	13,053.52
√	Pond, Elnora M	Unit Aide/Licensed Nursing Assistant	26,120.94
	Potz, JoAnne B	Licensed Nursing Assistant	29,008.72
	Poulin, Amber R	Health Information Clerk	20,251.66
	Poulin, Claire A	Business Office Staff	7,691.65
√	Poulin, Sandy	Licensed Nursing Assistant/Medication Nursing Assistant	15,529.87
	Premo, Ashley R	Licensed Nursing Assistant	22,703.80
	Presby, Bradley E	Sheriff Temporary Deputy	832.75
	Price, Kailey M	Dietary Aide	617.63
√	Prouty, Jordyn W	Licensed Nursing Assistant	9,614.66
	Purrington, Garrett B	Corrections Officer	25,897.74
	Rancourt, Bella J	Restorative Aide	37,654.68
	Rancourt, Ryan G	Dietary Aide	9,275.44
	Rano, Susanne L	Registered Nurse	9,265.50
	Rella, Cassandra L	Registered Nurse Supervisor	70,878.44
	Rella, Jason P	Corrections Sergeant	55,899.22
	Reynolds, Theresa M	Court Security Officer	5,177.70
	Rheault, Katelyn N	Licensed Nursing Assistant	5,653.64
	Rice, Monica L	Licensed Nursing Assistant	3,993.60
	Ricker, Cassandra M	Licensed Nursing Assistant	1,332.21
	Riendeau, Patrick H	Sheriff Temporary Deputy	641.75
	Riley, Carmen M	Licensed Practical Nurse	55,787.93
	Rincon, Patricia	Registered Nurse	1,789.61
√	Rioux, Chantal L	Director of Dietary	70,367.68
	Rioux, Danielle D	HR Manager/Assistant to the Administrator	54,161.46
	Roberge, Jennifer L	Activity Aide	37,599.20
	Roberge, Keith L	Sheriff Captain	79,139.66
	Robinson, Lise S	Housekeeping Aide/Laundry Aide	35,689.23
√	Rodevitz, Michael C	Corrections Officer	14,069.57
	Rodrigue, Guylaine J	Housekeeping Aide/Dietary Aide/Activities Aide	8,705.12
	Rodrigue, Sage M	Restorative Nurse/Registered Nurse	32,339.65
	Ross, Shauna M	Housekeeping Aide	698.28
	Rowell, Brenda S	Cook	42,427.45
	Rowell, Kevin B	Dietary Aide	734.03
	Roy, Amanda L	Licensed Nursing Assistant	33,196.77
√	Roy, Cheryl	Licensed Practical Nurse	44,914.51
√	Roy, Courtney L	Licensed Nursing Assistant	17,530.03
	Roy, Donna J	Restorative Aide/Medication Nursing Assistant	32,049.16
	Roy, Tami R	Laundry Aide	1,248.25
√	Rozek, Kara B	Activity Aide	7,608.69
	Ryan, Jane	Resident Accounting	45,852.88
√	Santora, Kimberly D	Licensed Nursing Assistant	9,717.37
	Santy, Candice A	Director of Social Services	58,877.08
	Saunders, Wayne T	Sheriff Temporary Deputy	380.00
	Scott, Alyssa J	Activity Director	51,620.00
	Secinore, Gayle D	Dietary Aide/Cook	48,111.89
	Secinore, Lindsey M	Licensed Nursing Assistant/Medication Nursing Assistant	1,550.30
√	Severy-Rancourt, Angelica L	Dietary Aide/Housekeeping Aide/Laundry Aide	6,614.93
	Sevigny, Nona Rae	Dietary Aide	24,851.48

2019 EMPLOYEE WAGES

Sheldon, Charles S	Housekeeping Porter	37,259.82
Shepard, Tracy A	Cooperative Extension Office Staff	14,704.01
Shutt, Karen J	Dietary Aide	9,890.56
√ Silloway, Laurie	Health Information Clerk	31,881.09
Silver, Linda C	Activity Aide/Licensed Nursing Assistant	39,681.11
Skaradosky, Mary M	Laundry Aide	16,895.00
Slack, Aaron J	Licensed Nursing Assistant/Medication Nursing Assistant	49,998.08
Slack, April D	Restorative Aide/Licensed Nursing Assistant	16,974.41
Smith, Amy E	Registered Nurse/Asst MDS Coordinator	64,487.85
Smith, Annastacia D	Licensed Nursing Assistant	23,466.17
Smith, Barbara G	Licensed Nursing Assistant	38,022.10
Smith, Melissa P	Licensed Nursing Assistant	2,524.61
Snow, Jenna L	Licensed Nursing Assistant	7,515.13
√ Soldano, Holly K	Laundry Aide	3,885.92
St Cyr, Joshua K	Licensed Nursing Assistant	13,598.97
St Onge, Denise D	Laundry Aide	17,494.91
St. Amour, Carol L	Housekeeping Aide/Laundry Aide	35,495.03
St. Onge, Donna L	Laundry Aide	39,636.01
√ Staples, Morgan R	Licensed Nursing Assistant	23,285.74
Steady, Meredith L	Licensed Nursing Assistant	1,820.73
√ Stokes, Hannah C	Dietary Aide	19,312.58
√ Strickland, Brittnie S	Licensed Nursing Assistant	2,373.03
√ Swallow, Bailey D	Dietary Aide	10,741.14
√ Sweatt, Kara L	Accounting Assistant	52,669.64
Sweeney, Rachel M	Dietary Aide	3,371.86
Swift, Jessica M	Cook	36,163.17
Tardif, Randy S	Maintenance	10,688.84
Tardif, Susan L	Licensed Nursing Assistant	36,778.57
√ Thibeault, Denise R	Registered Nurse	39,946.74
Tholl Jr, John E	Sheriff Temporary Deputy	16,563.26
Tierney, Karen A	Licensed Practical Nurse	29,953.18
Timmsen, Johnna M	Dietary Aide	1,083.86
Trammell, John R	Sheriff Temporary Deputy	1,550.00
Tremblay, Gilles	Porter	29,103.44
Tremblay, Marc D	Court Security Officer	8,104.81
Truland, Colleen E	Deeds Office Staff	37,912.48
Tupick, Kelly A	Laundry Aide	9,596.75
Turner, Lorraine E	Unincorporated Place Cemetary Maintenance	100.00
Valliere, Colleen B	Licensed Practical Nurse	44,360.93
Valliere, Shaeleigh A	Licensed Nursing Assistant	262.28
Viens, Jacob L	Porter	12,517.63
Viens, Sharon L	Licensed Nursing Assistant/Medication Nursing Assistant	29,697.43
Viens, Tina	Assistant Dietary Manager	47,281.59
Villeneuve, Korin M	Licensed Nursing Assistant	27,026.17
Villeneuve, Sandra	Assistant Director of Nursing/Registered Nurse	13,715.31
Von Dohrmann, Albert S	Sheriff Temporary Deputy	23,573.07
Walker, Cassandra A	Licensed Nursing Assistant	21,797.38
Warren, Lynn A	Registered Nurse/Staff Development/Supervisor	70,511.09
Washburn, Louise R	Licensed Nursing Assistant	24,867.22
√ Watts, Susan M	Registered Nurse Supervisor	69,691.75
Wharem, Skylar R	Licensed Nursing Assistant	2,362.26
Wheeler, Angela F	Housekeeping Aide	35,378.03
√ Wheelock, Jordan C	Corrections Officer	18,075.70
Whitaker, Scott J	Assistant County Attorney	61,650.40

2019 EMPLOYEE WAGES

Whitaker, Tori L	Licensed Nursing Assistant/Medication Nursing Assistant	43,470.24
White, Joshua P	Sheriff Temporary Deputy	123.75
√ White, Paula	Dietary Aide	5,122.55
White, Ryley M	Sheriff Full Time Deputy	48,319.57
Williamson, Scott R	Corrections Officer	45,353.01
Wolf, Dena E	Registered Nurse	24,102.82
Wood, Briana L	Activity Aide	24,438.31
Wood, Taysia A	Licensed Nursing Assistant	6,952.19
Woodard, Cheyanne E	Registered Nurse	627.57
Wyatt, Lucie I	Social Services	63,295.07
√ Yatsevich, Jared A	Licensed Nursing Assistant	7,768.63
Young, Allyson L	Licensed Nursing Assistant	27,968.54
Young, Janet L	Housekeeping Aide/Laundry Aide	25,603.80
Young, Lisa A	Director of Housekeeping/Laundry	52,844.50
Young, Luanne M	Licensed Practical Nurse	48,721.37
Yourison, Gail A	Restorative Nurse Coordinator/Licensed Practical Nurse	53,450.15
		14,685,300.68