

STATE OF NEW HAMPSHIRE

ANNUAL REPORT

OF

COÖS COUNTY

FOR THE YEAR ENDING

DECEMBER 31, 2018



COÖS COUNTY REPORT

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COUNTY OFFICERS

(Current)

COUNTY COMMISSIONERS

Thomas M. Brady - Chairman, Jefferson

Paul R. Grenier - Vice-Chair, Berlin

Richard J. Samson - Clerk, Stewartstown

COUNTY ADMINISTRATOR

Jennifer A. Fish

COUNTY ATTORNEY

John McCormick, Lancaster

COUNTY SHERIFF

Brian Valerino, Berlin

COUNTY TREASURER

Suzanne L. Collins, Colebrook

DIRECTOR OF FINANCE

Carrie Klebe

NURSING HOME ADMINISTRATOR, Berlin

Louise J. Belanger

NURSING HOSPITAL ADMINISTRATOR, West Stewartstown

Laura A. Mills

REGISTER OF DEEDS

Leon Rideout, Lancaster

SUPERINTENDENT OF CORRECTIONS

Benjamin Champagne

REPRESENTATIVES TO THE GENERAL COURT

DISTRICT NO. 1:	John Fothergill, Colebrook Michael Furbush, Colebrook
DISTRICT NO. 2:	Wayne Moynihan, Dummer
DISTRICT NO. 3:	Larry Laflamme, Berlin Henry Noël, Berlin Yvonne Thomas, Berlin
DISTRICT NO. 4:	Kevin Craig, Lancaster
DISTRICT NO. 5:	Edith Tucker, Randolph
DISTRICT NO. 6:	William Hatch, Gorham
DISTRICT NO. 7:	Troy Merner, Lancaster

DELEGATION OFFICERS

Wayne Moynihan, Chair
Edith Tucker, Vice Chair
Larry Laflamme, Clerk

COÖS COUNTY COMMISSIONERS' REPORT 2018

We are pleased to present the following reports and financial statements for the period of January 1, 2018 - December 31, 2018.

Staff members at both of the County's nursing homes continued to deliver top-quality care to our residents. Both nursing homes ended the year with high occupancy rates.

Construction for the connection of the County Water System to the West Stewartstown Water Precinct got under way this fall. The plan is for the County to be fully connected by April 2019.

The NH Association of Counties Annual Conference was hosted by Sullivan County. During the conference at the Annual Banquet, Coös County Nursing Hospital Dietary Director, Chantal Rioux was recognized as the County Nursing Home Employee of the Year. Congratulations a well-deserved honor.

The County had Registrar of Deeds Tanya Batchelder retire December 31, 2018. We wish Tanya well in retirement and wish Leon Rideout success as he takes over the helm in Lancaster.

As your County Commissioners, our mission and focus continues to be to provide the best quality services to the residents of Coös County while maintaining a stable tax rate. This is very challenging considering the status of the economy and the increases in the cost of doing business.

On behalf of Coös County government, we thank our employees for their loyalty and dedication, we thank members of the Coös County Delegation for their financial support and understanding of county issues, and we thank taxpayers who support our work with your property taxes. We appreciate the support and are determined to earn it every day.

It is an honor for each of us to serve as your County Commissioners and we look forward to a positive future for all of Coös County.

Respectfully submitted,

Thomas M. Brady, Chairman
Paul R. Grenier, Vice-Chairman
Rick Samson, Clerk
Coös County Commissioners

REPORT OF COUNTY ATTORNEY

The Coös County Attorney respectfully submits the following report of felony cases initiated in 2018:

1. Violent Crimes - Total number of indictments: 85
 - a. Assaults: 35
 - b. Sexual Assaults: 16
 - c. Criminal Threatening: 7
 - d. 1st Degree Murder (Conspiracy): 2
 - e. Attempted Murder: 2
 - f. Other: 23
2. Theft-Related Crimes - Total number of indictments: 32
 - a. Burglary: 8
 - b. Theft: 19
 - c. Forgery: 3
 - d. Receiving Stolen Property: 2
3. Drug-Related - Total number of Indictments: 130
 - a. Possession of Controlled Drug: 63
 - b. Possession with Intent to Sell/Distribute: 3
 - c. Delivery of Articles to Prisoner: 16
 - d. Sale, Transport, Manufacture Controlled Drug: 48
4. Other - Total number of indictments: 56
 - a. Habitual Offender: 11
 - b. Aggravated DWI: 9
 - c. Falsifying Physical Evidence: 6
 - d. Criminal Mischief: 7
 - e. Witness Tampering: 5
 - f. Duty to Inform: 2
 - g. Felon in Possession: 10
 - h. Mfg. Sell Official Insp./Reg. Sticker: 3
 - i. Unlawful Business Practices: 3

The following is a breakdown of how cases were disposed of during 2018:

Felonies: 359

Misdemeanors: 104

Miscellaneous:

 Probation Violation Hearings: 7

 Motions Hearings: 20

 Sentencing Hearings: 98

 Bail Hearings: 8

 Imposition of Sentence: 2

 Suppression Hearings: 10

 Hearing on Deferred Sentence: 9

 Richards Hearing: 3

 Misdemeanor Appeals: 3

TOTAL MISCELLANEOUS CASES DISPOSED OF: 160

The Coös County Attorney's Office had 10 Jury Trials. The Coös Grand Jury met 9 times in 2018.

Thank you to the Coös County Delegation and the Coös County Commissioners for the financial support necessary to conduct the business of the Office of the Coös County Attorney.

I also thank individually the members of my staff: Susan Corrow, Liz McIlveen, Christine Brann, Assistant County Attorney Jessica Cain and Assistant County Attorney Scott Whitaker. I thank the entire staff for their hard work and dedication in 2018, and extend a formal welcome to the new members of the team. I also thank those employees who moved on to other positions around the county and state in 2018.

The staff worked earnestly throughout 2018, a year that saw considerable change within the office, to ensure a smooth transition. The new members of the office have worked diligently to learn their respective positions, while exhibiting unwavering professionalism in carrying out the duties of the Office of the County Attorney.

I would also like to thank the entire local, state, and federal law enforcement community for their support and for the hard work that they do daily for the citizens of Coös County. The dedication demonstrated by members of the law enforcement community here in Coös County is inspiring, and I look forward to working with you all in 2019.

During the transitional year of 2018, which resulted in the hiring of three new employees to fill vacancies in an office of six, the Office of the Coös County Attorney successfully prosecuted hundreds of criminal charges. Although the total number of cases brought and disposed of was slightly lower than 2017, the number of jury trials was almost the same at 10, as compared to 11 in 2017.

In 2018, there was a significant increase in the number of indictments constituting **violent crimes**. There were 85 cases or charges brought in 2018 under the category of violent crime, while there were only 75 in 2017. This uptick is likely attributable to an increase in domestic violence cases. This increase, while troubling, still constitutes fewer indictments for violent crimes than were returned in 2016.

On a positive note, the number of **theft-related crimes** saw a dramatic decrease, with a total of 32 indictments being returned by the Coös Grand Jury in 2018, compared with 95 theft-related indictments that were returned in 2017.

Drug-related crimes remained constant in 2018, with the Coös Grand Jury returning 130 indictments for drug-related crimes, almost equal to the 131 returned in 2017. The Coös County Drug Treatment Court (CCDTC) also began operating in February 2018. As a program that serves as an alternative to prison, the CCDTC is aiming to treat addiction in lieu of simply punishing offenders for the criminal conduct that their addiction often spawns, bringing an alternative to prison that was formerly lacking in Coös County. Because it is in its early days, considerable effort on the part of the CCDTC team, comprising treatment representatives, law enforcement officials, probation and parole, the judge, defense counsel, and the county attorney, has been necessary to steer the program towards what we hope will be success. The CCDTC meets biweekly and is followed by a court session after the team meeting. The program is designed to treat high risk/high need individuals who have struggled with the misuse of controlled drugs for years, striving towards the goal of minimizing those individuals' future involvement with the criminal justice system.

Respectfully Submitted,
John G. McCormick, Coös County Attorney

REPORT OF THE COÖS COUNTY SHERIFF

I would like to thank County Administrator Jennifer Fish and County Commissioners Thomas Brady, Paul Grenier and Richard Samson and other elected representatives past and present for their support this year. I am excited as to what the future brings to the Coös County Sheriff's Office as I begin my second term as Coös County High Sheriff. I was officially sworn in as High Sheriff in January by the Honorable Peter Bornstein. I have very professional staff that serve the citizens of Coös County with honor and integrity, which makes it a pleasure to work with such dedicated people. I would also like to extend my sincerest thanks of support to the taxpayers of Coös County. Without the public support, it would be difficult to perform our many duties.

The Coös County Sheriff's Office has once again been very busy in 2018, serving civil process, transporting prisoners and assisting other police departments in the County.

As part of their regular duties, Sheriff's deputies transported prisoners for the Superior and First Circuit Courts to and from the Northern New Hampshire Correctional Facility, New Hampshire State Prison in Concord, Goffstown Women's State Prison, and all County jails throughout the State. Deputies also worked with Coös County Corrections to transport their inmates to and from doctor and dental appointments and guarding these inmates while they are in a hospital setting. We are continuing the grant for a school resource officer in the Pittsburg and West Stewartstown schools. This has proven to be very successful this past year, and has certainly assisted both communities in making a safer environment for our children. I was also appointed to serve as a Council member for New Hampshire Police Standards and Training, as well as serving on the Citizens Review Board for the Northern New Hampshire Correctional Facility by the Honorable Governor Chris Sununu.

Coös County still does not have a facility to incarcerate women prisoners. The County contracts with the Grafton County jail in Haverhill, and on occasion when space is not available, some female prisoners may also be held at other County jails throughout the state. Sheriff's deputies are responsible for transporting female prisoners to and from these facilities.

Sheriff's deputies are also responsible for transporting juvenile offenders who have entered the New Hampshire court system, and it is not uncommon to transport these juveniles to and from as far away as Newport, Manchester, Hillsboro, Bradford and Plymouth New Hampshire.

There continues to be a strong, positive and cooperative relationship with the Federal Prison in Berlin. The Coös County Sheriff's Office has arrested 17 individuals who were fugitives from justice that were being held at the Federal Prison in Berlin. This is to assist law enforcement agencies throughout the United States in returning fugitives from their area. This year, individuals were returned to the following States: Massachusetts, New York, Maryland, New Jersey, Pennsylvania, Virginia, Maine, Colorado and Texas.

During the past year the Sheriff's Office also conducted involuntary emergency transfers to hospitals around the state and assisted local departments in transporting their prisoners to and from the County jail for court appearances. The Sheriff's Office is also required by law to extradite all fugitives from justices who are to be returned to Coös County to face charges. During the past year we have extradited wanted people throughout New England.

Annual training is important to maintaining each deputy's proficiencies and maintaining law enforcement certifications. During the course of the year, members of the Sheriff's Office attended annual in-service training. Deputies were trained in areas of Flying Armed for extraditions, Civil Process, United States Forest Service laws and enforcement. Homeland Security training was provided in New Mexico at no cost to the County. These training classes are valuable to first responders and provide thorough training to law enforcement officers.

This year the Sheriff's Office continued OHRV patrols in the County. Coös County has over 1,000 miles of trails on private land, State, Town, unincorporated places including County owned property. Some of the trails are shared with street and highway traffic. A proactive approach from our office has assisted area law enforcement officers in the County to teach and enforce the public about the laws and rules of operating OHRVs. The deputies issued the following violations: 441 written warnings; approximately 2,000 verbal warnings; 544 summonses.

The following statistics from the Sheriff's Office Reporting System outline the past year's activity:

Total # of individuals transported:	644
Civil process served:	1,304
Criminal & civil warrants cleared:	106
Involuntary Emergency Admissions:	53

Sheriff's deputies traveled approximately 196,220 miles in the performance of their daily job responsibilities.

This past year the Sheriff's Office continued to be successful in keeping our budget requests to a bare minimum, acknowledging the continued financial hardship the County faces within this very difficult economy. The Sheriff's Office also returned a significant amount of revenue back to the County which helps offset operating expenses. Those revenues are generated from work completed by deputies that is able to be invoiced by the Sheriff's Office. These revenues help to keep the County tax rate lower.

<u>2018 Revenues Billed:</u>	
Opioid Grant:	\$ 497.53
Administrative Office of the Court:	1,178.75
Civil Process:	82,205.97
Court Security:	120,088.01
Extraditions:	543.91
Forestry Patrols:	7,025.00
Juvenile Transports:	4,446.09
Operation Stonegarden Patrols:	23,315.05
OHRV Patrol Grant:	7,020.00
OHRV Fine Reimbursement:	21,751.80
Special Details:	14,730.00
Bulletproof Vest Grant	2,960.00
<u>School Resource Officer:</u>	<u>28,194.66</u>
2018 TOTAL REVENUES INVOICED	\$313,956.77

Respectfully Submitted,
High Sheriff, Brian L. Valerino
Coös County, New Hampshire

REPORT OF REGISTER OF DEEDS

As I sit here preparing this report, I have only a few more work days left in my position as Register of Deeds. It comes with some sadness that I submit my final annual report to the citizens of Coös County. Your new Register is Leon H. Rideout and I am confident that the office is in good hands. He has proven himself as a community leader as both a Selectman for the Town of Lancaster and as a former State Representative in Concord. I wish him well in this new endeavor. The office staff, Sally Pelletier, Colleen Truland and Wanda Kenison have, collectively, over sixty years' experience working in the Registry and will certainly offer him their full attention and years of knowledge.

The total number of documents recorded in 2018 was 5,651 compared to 2017's total of 5,605. With a small increase in documents being recorded, our total revenue forwarded to the County for the year was \$299,842.51, which is above our projected revenue for the year.

We have had a busy and exciting year. On June 1, 2018, we had a hardware/software upgrade from Fidlar Technologies which changed the way we perform our recordings and searches. The old systems were from the Connor & Connor company which Fidlar bought out many years ago and were so old that they couldn't be supported any longer. The new recording software (Avid) is an exceptional program which has been well received by the staff. The new search tool (Laredo) is a product that is downloaded on the searcher's computer and offers more choices in the way one can search. It can be customized to each user's preferences in looks and function. As with any change, it takes time. Fidlar has offered multiple Laredo webinars to help users learn their way around. Wanda has prepared a Laredo Guide that she will fax or hand out to users and she will walk them through the Laredo process from start to finish online or in person at the Registry. It has been six months since the conversion to the new systems and most of our users now say that they really like the new way to search.

During 2018, we also had 502 books microfilmed. The Registry had to stop making paper copies of the documents starting with Book 1000, due to limited space in the vault area. The initial microfilm project started at Book 1001 and went through Book 1488 which is when we started the Avid program. The microfilming continued with Book 1489 to the end of the year at Book 1503. It is anticipated that the microfilming project will continue going forward. The microfilm is stored at the State Archives in Concord in a climate controlled room to preserve the condition of the film.

As in years past, we have prepared nine books to be restored and re-covered. This is our first year using Holzer Bindery of Hinesburg, Vermont, and we are pleased with the work that they have done to these important historical volumes. One of the primary responsibilities of the Registry is to care for and restore all of the historical records in our possession.

The staff is now busy scanning and indexing past documents which were recorded in different formats other than book and page, i.e. writs of attachments, old age liens and US liens, etc. These records were only available at the Registry and not able to be viewed online. In addition, we provided 137 more books online when we converted to the Laredo system.

I would like to personally thank the voters of Coös County for giving me the opportunity to serve as your Register of Deeds. It may be a challenging year for the Registry but I am hopeful that the transition will be uncomplicated and you will continue to receive the best quality service.

In addition, I would like to thank the County Commissioners, Delegation members, the County Administrator and staff for all their help and support for the past six years.

I have had a wonderful staff, Sally, Colleen, Wanda and also Kathy Dunlap (she was our lifesaver during the conversion) and I will be forever grateful for their assistance, support and friendship over the years.

Respectfully submitted,
Tanya J. Batchelder
Coös County Register of Deeds

COÖS COUNTY NURSING HOME - BERLIN

Administrator's Report - 2018

2018 was our first full year as a skilled nursing facility. The transformation to a skilled facility has enabled us to bill for skilled services under Medicare benefits. We ended 2018 with a significant Medicare revenue. The added revenue reduces the deficit to run the nursing home, which is important as it reduces the amount of taxpayer money needed to help support the nursing home. As a skilled nursing facility, the residents of Berlin and the surrounding communities were able to receive the skilled services they required close to home. Our primary focus continues to be providing great care for our community residents.

In October of 2016, the Centers for Medicare and Medicaid Services put into effect new rules revising the Medicare and Medicaid **R**equirements **o**f **P**articipation (RoP) for nursing homes. The changes are necessary to reflect the substantial advances that have been made over the past several years in the practice of service delivery and safety. The Centers for Medicare and Medicaid Services phased in the new RoP for nursing homes in three phases. November 28, 2019 is the effective date of the last and final phase. The Department Heads of Coös County Nursing Home have been involved with each phase, developing or updating multiple policies and procedures as needed to ensure our home is in compliance with the Centers for Medicare and Medicaid Services new Requirements of Participation.

The shortage of nurses and licensed nursing assistants continues throughout the State of New Hampshire and nation. Health care facilities across the State continue to struggle to ensure adequate staffing. Various committees have been designed to focus on recruitment and retention of qualified health care providers. Agency staff continues to be utilized at Coös County Nursing Home to ensure adequate staffing.

The following are the highlights for each month this past year:

January

- Our resident census starting the New Year was 95. Our 2018 average daily census was 94.
- We started the year off with a Medicaid room rate of \$163.87, which was an increase of \$2.59.
- Our home hosted a Licensed Nursing Assistant course from White Mountains Community College. The students were current employees of our home.
- A 3rd year medical student from the University of New England visited our home during her clinical rotation here in the area. The student was on her Family Medicine rotation, the nursing home was an added component to the rotation.

February

- Berlin High School's Licensed Nursing Assistant class has returned to the home for the clinical portion of the course. We are all excited to have Berlin High School students back at the home. It has been many years since they have utilized our home for the clinical education component of their course.
- Primex³ Risk Management benchmarks/goals set for 2018.

March

- Licensed Nursing Assistant course from White Mountains Community College was completed; all students passed and promoted to a position utilizing their new license.
- On March 19, a GFCI outlet in the dietary department, short-circuited and began to melt causing a fire about 12 inches in height. The fire was immediately extinguished; however, the cleanup was extensive. SERVPRO was on site within hours. The employees did an excellent job working

as a team to sanitize the entire kitchen. The incident was reported to Department of Health and Human Services, as mandated in the New Hampshire Code of Administrative Rules.

- We hosted a Medication Nursing Assistant course from White Mountains Community College, which started March 31.

April

- Our Census averages at 95. It fluctuates often due to Short-Stay Medicare residents being admitted and then discharged home after skilled services have been provided.
- MOAB (Management of Aggressive Behavior) training and certification took place on April 5. Tim Godin, of the Berlin Police Department, presented the four-hour training for 25 nursing home employees. The employees were educated on the techniques and skills used to recognize, reduce and manage anxious, aggressive and violent behaviors, with a focus on minimizing the potential for injury of all involved. The training was a result of our "Intruder Alert" disaster exercise that took place in the fall of 2017.
- Family Support Group met on April 13, Magdalana Grace Siegel was the guest speaker. She spoke on ways to reduce stress, manage emotions such as grief and worry, while maintaining a sense of humor. Earlier in the day, Magdalana met with the residents to present one of her lecture series that was of interest to them.
- The Knights of Columbus sponsored a bingo social on April 19, over 50 residents attended. A fun evening was had by all with everyone a winner. The evening was topped off with special treats for everyone to enjoy. The generosity of the fellow Knights and local businesses helped make this social event a huge success.
- Several confirmed cases of influenza. Infection control measures were put in place with no further cases confirmed.

May

- Our residents' artwork was on display at St. Kieran Community Center for the Arts for several months. The residents were very excited for the opportunity to display their work to the community.
- National Nursing Home Week was celebrated May 14-18. This year's theme was "Celebrating Life Stories". The week was filled with many activities for the residents and their families to enjoy. The Berlin High School Band performed at the opening ceremony and Therapeutic Music with Angela Brown was enjoyed twice during the week. A visit from the Moffett House to celebrate our ancestry and our very own Royal Weddings with a reception and wedding cakes. Five of our residents and spouses renewed their wedding vows. We ended the week with a barbecue. There were many other activities scheduled throughout the week. The staff enjoyed a week of treats during their breaks, along with breakfast being provided midweek. A special gift of appreciation was given to all employees during the week.

June

- Medicare/Medicaid survey began on June 26 and the Survey team exited on June 29. We were deficiency-free for Life Safety. We had one deficiency in Health Care related to the development of a comprehensive care plan.
- Vermont Technical College did a presentation at our home regarding an educational opportunity for staff and community members interested in furthering their education in the field of nursing.
- Monthly family picnics for June, July and August dates were set.

July

- Our Medicaid room rate started July 1 was \$172.31, this was an increase of \$8.44.

- Our residents' artwork was featured at Androscoggin Valley Hospital as the "Guest Artist at AVH". The residents were once again very happy to have their artwork on display in the community.

August

- We received a surplus payout from the Department of Health and Human Services totaling \$31,038.98.
- On August 24, a meeting was held at Androscoggin Valley Hospital with Congresswoman Ann Kuster. I was part of a panel consisting of 10 individuals to discuss the health care workforce shortages, and stimulate ideas to help improve the situation for the North Country.
- The residents voted via absentee ballots on August 23.
- Our resident painting class was invited to our local hospital for a "Meet and Greet" and lunch. Their artwork is currently on display at the hospital. Members of the community, hospital staff and resident family members were able to view the paintings and visit with the residents.
- Brendan Williams, President of the New Hampshire Health Care Association and Kristen Schmidt, Director of Communication for the association, visited our home to meet with 3 of our Centenarians. Their visit was based on a project to highlight the centenarians living in New Hampshire's Long-Term Care facilities and how Long Term Care can help people maintain quality of life as they age. The residents were interviewed and photos were obtained. The residents enjoyed the visit and appreciated the interest in their life stories.

September

- 12 month project participation began with the Agency for Healthcare Research and Quality Safety Program for improving antibiotic use.
- 2 of our staff members were winners in the Interlocal Trust Walk New Hampshire Challenge, gift cards were presented to them from Interlocal Trust.
- The second year nursing students from White Mountain Community College began a 2 day clinical leadership rotation. This is a new approach to incorporate leadership and delegation into the students' clinical rotations.
- Deer Oaks, a Behavioral Health Organization has been providing services to the residents for several years. Due to the lack of Psychologist, we are moving to a telepsych model with Deer Oaks to ensure therapy/counseling services are available.
- I attended the New Hampshire Association of Counties Annual Conference with several other employees. The educational sessions were informational, and the evenings were set up for networking.
- Nick Manolis from Primex³ presented a session here at the home on "What Ever Happened to Civility, Courtesy, and Respect?" 40 employees attended.

October

- Our Dietary Manager attended an educational seminar for healthcare facilities in Vermont.
- Monthly intergenerational programs began with the Unity Christian School children. The residents enjoy visiting with the children.
- October 3 a workshop was held for LNAs at the Mountain View Grand Resort & Spa in Whitefield, NH. Members of the North Country Health Care Workforce Group did an excellent job planning and delivering the workshop entitled, "Adding to the Toolbox: A Day of Learning, Celebration, and Renewal for LNAs". The event was well attended.
- The residents voted via absentee ballots on October 17.

November

- Our home continues to be “Too New to Rate” in the CMS Five Star Measures Rating. We will be rated after 2 years of providing skilled services to our clients and two completed State surveys. We should begin to see a rating in the summer of 2019.
- Harmony Healthcare International completed a Revenue Opportunity & Risk Analysis audit on November 30. We received two reports from the audit with several areas for our team to focus on. Moving forward we may see a possible increase in revenues based on a few changes in the coding and rehabilitation practices.

December

- The Medicaid room rate for January 1 was \$167.88, a decrease of \$4.43.
- Our final disaster exercise for the year was a table top exercise on a Power Outage. The exercise enables us to develop a policy and procedure that will ensure steps to take in order to continue to provide services in a safe environment.
- Preparations are underway for an LNA course to be held at the home. We have 7 employees interested in the course.
- A new dishwasher was installed. The employees did a great job to ensure that the entire process went smoothly.
- We ended the year going above in two areas of our Primex³ Risk Management benchmarks/goals; transfer injury claims and injuries resulting from unexpected client behaviors. New benchmarks/goals for 2019 were set along with training sessions to help ensure that our benchmarks are achievable.

Nursing Home Administrator- Committee participation in 2018:

- New Hampshire Association of Counties - Nursing Home Affiliate.
- New Hampshire Association of Counties - Executive Committee.
- Androscoggin Valley Hospital - Board of Directors.
- Androscoggin Valley Hospital - Quality Committee.
- Androscoggin Valley Hospital - Professional Affairs Committee.
- White Mountains Community College - Program Advisory Committee.
- North Country Health Care Workforce Group.

As another year has come to an end, I want to thank the employees of our home for their dedication and hard work. If it was not for our great staff, we would not be successful in the care and services we provide. I also want to take this time to thank the Coös County Commissioners, Coös County Delegation, and Jennifer Fish, Coös County Administrator for their dedication and support of our nursing home.

Respectfully submitted,
Louise J, Belanger, RN, BS, NHA
Nursing Home Administrator

COÖS COUNTY NURSING HOSPITAL - W. STEWARTSTOWN
Administrator's Report

In 2018, we continued to deal with the nursing shortage, more new regulations and a continued low census. We had to utilize both contract Licensed Practical Nurses (LPNs) and Licensed Nursing Assistants (LNAs) to fill open positions.

We had some good news for the year that included Medicaid Managed Care being stopped for the nursing homes. HB1816 passed both the House and the Senate, preventing Medicaid Managed Care from being mandated for DD, LTC, and CFI.

After finally decreasing our bed count to 85, then to 84 we have seen a much improved census starting in September. Regulations require that a private room measure a minimum of 100 square feet and for semi-private rooms or more, each resident is required to have 80 square feet of space. For decades we had "waivers" from the state allowing us to put two people in rooms that were only 126 square feet and four people in a room that was only 250 square feet! By no longer utilizing these waivers, we have rooms that are much more spacious, comfortable and inviting. We can now offer 41 private rooms, 10 semi-private rooms, one triple, and five quads. Since our bathrooms are still a challenge, at least room size and the number of available private rooms is much more appealing!

Highlights for the year included:

- ❖ Our second LNA Class coordinated with the local high schools graduated five (5) students on Thursday, June 8.
- ❖ Our Medicaid rate for July 1, 2018 was set at \$164.19, an increase of \$7.13 from the January 1 rate of \$157.32.
- ❖ The Annual Family Picnic was held July 15. The theme this year was "Down Under- Australia." Chantal estimates attendance of just under 300 residents, staff, and guests.
- ❖ We were surveyed from November 13-15. The surveyors had many compliments for the facility and the staff however we did receive one (1) deficiency for Quality of Life/Quality of Care for an expired vial of insulin and one (1) deficiency in Life Safety for unlabeled fire doors.
- ❖ More of the new CMS nursing home regulations went into effect in November of 2017 and others went into effect in November of 2018.
- ❖ One of the new regulations involved disaster planning. We had to rewrite our entire disaster policy manual. We got a big thumbs-up on our new manual at our Life Safety Survey on November 20, 2018.
- ❖ We held an accelerated LNA class in November and December that graduated four (4) students on December 19.
- ❖ We finished the year saying good-bye to 35 year LNA/MNA, Kim Plumley who retired on December 25. Thankfully, she is willing to stay on and "temp" for us for a few more years!
- ❖ On December 29, we received our final Medicaid Rate for January 1, 2019. It was calculated at \$161.83, a \$2.36 decrease from our July 1, 2018 rate. Our Vermont rate will see a slight increase due to the average of our MQIP payments for the year. Our Vermont Medicaid rate will go to \$214.98 for an increase of \$1.45. We actually had hoped for more, but because of the unusual calculation of MQIP from the state this year the average was not quite as much as was first calculated. Still, an increase is better than a decrease!

- ❖ Our census remained low throughout much of this past year, but by September had begun a steady rise. We have since remained practically full and have had to initiate the first waiting list for admissions in over 20 years.
- ❖ The third Licensed Nursing Assistant program with our local high schools is in the works for January, 2019. We have a total of five (5) students planning to attend our program starting on January 22.
- ❖ Through the year we had forty-nine (49) admissions, twenty-two (22) deaths, and twelve (12) discharges.
- ❖ CCNH- WS once again ended the year with a 5-Star Rating on Nursing Home Compare and was named a Top Nursing Home by the US News and World Report.

As always, I thank the Coös County Commissioners, the Coös County Delegation, County Administrator Jennifer Fish, County Finance Director Carrie Klebe, and Human Resources Coordinator Julie Brunault, and especially all of the residents and staff at CCNH-WS for their dedication and support. I look forward to the new successes and challenges in the new year ahead. As we know, in this world the only constant is change!

Respectfully Submitted,
Laura Mills, BSN, RN-BC, NHA
Nursing Home Administrator

COÖS COUNTY DEPARTMENT OF CORRECTIONS REPORT OF THE SUPERINTENDENT

Over the past year, our average daily population was relatively similar to 2017 with an average daily population of 21 males in the building. The main factor for the reduction in the daily population is a direct result of Senate Bill 556 which is the Criminal Justice Reform and Economic Fairness Act of 2018. This bill drastically changed how bail is applied to defendants charged with criminal offenses. The state run Coös County Drug Court has also been another contributor to the reduction in our average daily population. This is a program that allows defendants who would normally be housed on pretrial at the Coös County Department of Corrections pending trial to remain free on bail. At the time of disposition, the defendant receives a suspended State Prison sentence. The Drug Court model is designed to promote compliance with treatment programs as an alternative to jail time. “Felonies First” also hit high gear over this past year. Felonies First has changed the way that felony cases are processed through the court system. This has had a major effect on reducing our inmate population, especially the pretrial population.

Male inmates in Coös County served 7,785 days in 2018, resulting in an average daily male population of 21 in the building. Housing both sentenced and pretrial inmates, the facility averaged a 63/37 housing ratio for 2018 this was the same as 2017. Female incarcerations in Coös County were down 27% compared to 2017. Detained mainly at Grafton County Department of Corrections, female inmates served 1,436 days in 2018. This was a welcomed surprise as this resulted in a significant cost savings. We held 11 Federal detainees for overnight holds in 2018. There were 27 Protective Custody admissions during 2018. We had a total of 224 intakes in 2018 and the average length of stay was 42 days.

We continue to utilize one of our greatest assets, inmate labor. As part of our commitment to the Coös County taxpayers and our rehabilitative goals, we utilize inmate labor as often as possible around the Coös County complex. Sentenced inmates are assigned to a variety of jobs to include painting, cleaning, kitchen work, lawn care, general maintenance, roadside trash pickup and the Coös County Recycling Center. Inmates are paid at a rate of \$2 per day and yield over 25,000 hours of labor annually. This labor provides a considerable cost savings to the county but also provides structure, coaching and accountability to our inmate population. Through our work programs we are able to provide opportunities for personal growth and the acquisition of various skill sets.

Despite global recycling hardships, the Coös County Recycling Center had another outstanding year of operation. Revenues received for the year exceeded expectations and will allow for some capital improvements in 2019. The Recycling Center continues to demonstrate its value, not only as a labor intensive rehabilitation program, but for the 6,400 residents in eight communities that fund the program. Supervised by Community Programs Corporal James Lesperance, the processing center provides inmates with a work program which totals approximately 12,500 hours of labor during the year. The Coös County Recycling Center collected, processed and shipped over 680 tons of recyclable materials in 2018. Among those materials were cardboard, paper products, aluminum and steel cans, plastics and glass. In addition, hundreds of tons of solid waste were also diverted from landfills. Revenue from commodity sales is directly applied to the program’s successive annual operating budget, which substantially reduces the cost of the program for taxpayers of the member towns and Coös County.

This year we fought hard to address the ever increasing medication costs for the inmate population. I was able to terminate the contract with our current pharmacy and negotiate better pricing with a

different pharmacy. I am pleased to report that this has been an outstanding change, both financially and operationally. Our monthly pharmacy bills are down significantly which has helped with the savings we experienced in 2018. With the pharmacy change we were also able to update the medication administration records to an "EZ MAR" system. This is an electronic system that directly communicates with the pharmacy for re-ordering, replacing the antiquated paper system we had in place before. The new pharmacy along with the reduction in the daily population has resulted in a savings of 38% over 2017 in the medical services line item. I would like to thank Medical Services Coordinator Evelyn Earley-RN, Medical Director Dr. Robert Soucy, David Olson-RN, Savannah Mundell-LPN, for their dedication and assistance in providing medical and health treatment to the inmate population.

We continue to address the needs of offenders with mental health disorders and addiction problems. This continues to be a challenging but necessary part of our mission. Our collaborative efforts with Northern Human Services, continues to be outstanding and productive. With structured mental health counseling we are able to provide a much needed service to our inmate population. This program serves dual roles in the treatment of inmates while incarcerated and after their release. We continue to offer substance abuse educational programming to inmates through Northern Human Services. The program is geared towards a successful reentry into the community and focuses on weekly substance abuse treatment, recovery, and life skills education. Prior to releases, we ensure that inmates meet with a coordinator from the Indian Stream Health Center to educate them about available assistance programs, and enroll them in Medicaid or other coverage through the Affordable Care Act.

I am pleased to report that over the past year we were able to make some much needed improvements and repairs to our building. With a building that was originally built in the early 1900's comes a need for the proactive approach we put forth to care for it. I am always very proud to show off our facility and the condition that it is kept in. We strive to be as self-sufficient as possible, utilizing our own corrections staff, inmates and Nursing Hospital maintenance staff to carry out the repairs, upkeep and preventive maintenance around the building. Among the improvements made in 2018 were three new windows replaced in one of our housing units, flooring replaced, painting, new surveillance cameras/wiring and landscaping.

We continue to promote the HiSET program (formerly GED) for eligible inmates. This program is another part of our rehabilitative approach to incarceration. We continue to focus on giving inmates opportunities for personal growth. It is our feeling that this directly correlates to a healthier reentry into our communities and a reduction in recidivism. Studies show that inmates who participate in education programs have a 43 percent lower chance of recidivating and 13 percent higher chance of employment than those who do not.

I would like to an opportunity to thank the Board of Commissioners, County Administrator, Sheriff's Department and County employees for their dedication and support over the past year. I am proud to be a part of a team that works together towards a common goal, serving the Coös County taxpayers. Above and beyond I would extend a special thank you to the employees of the Coös County Department of Corrections. The hard work and dedication they put forth every day is unbelievable. The success of the Coös County Department of Corrections would not be possible without these exemplary staff members.

Respectfully submitted,
Benjamin H. Champagne
Superintendent

COÖS COUNTY TREASURER'S REPORT 2018

In December 2017, the County Delegation authorized the Treasurer to borrow up to \$10,000,000 in Tax Anticipation Notes (TANs) for 2018 operations. State statute requires towns, unincorporated places and the city to pay the county tax on or before December 17. The use of TANs is needed to support the County's cash flow requirements during the year. In January, the county solicits interest rate bids from banks doing business in Coös County. Four bids were received and the County Commissioners accepted Northway Bank's bid of 1.95%. In 2018, the County borrowed \$7,900,000. Total interest paid was \$59,733.88. The TANs were paid off on December 19, 2018.

The towns, unincorporated places and City of Berlin paid a total county tax of \$15,573,805. All jurisdictions paid their county taxes by year end.

Coös County has relatively little long term debt. In October 2016, the County borrowed \$560,000 for a Roof Replacement and Ventilation System Project at the Coös County Nursing Home facility in Berlin. This is a 10-year note at an interest rate of 1.90%. The first payment was made on September 20, 2017. Currently the principal balance is \$454,052.

Coös County, on behalf of the Unincorporated Place of Wentworth Location, borrowed \$90,000 in 2014 for a Rip Rap Project along the Magalloway River. The County authorized additional borrowing in 2018. Currently, the principal balance is \$103,949. Principal and interest payments on this 10-year note are being made by the property taxpayers of Wentworth Location. The note carries an interest rate of 2.7%.

New borrowing was also authorized on June 1, 2018 in the amount of \$900,000 from the State of NH Drinking Water State Revolving Loan Fund (DWSRF). The note is for 20 years with an interest rate of 2.42%. The purpose of the borrowing was to connect the Coös County Complex to the Stewartstown Water System. The project is currently under construction and as of December 31, 2018 a total of \$286,044 had been borrowed from the DWSRF.

Coös County ended 2018 in a sound financial position as evidenced by the financial statements that are part of this report.

I wish to thank Carrie Klebe, Finance Director, and her staff for their watchful oversight of the day to day fiscal operations of the County ensuring compliance with best practices for internal control of the County's finances.

Additionally, thank you to the voters for their confidence in re-electing me to serve as County Treasurer.

Respectfully submitted,
Suzanne L. Collins
County Treasurer

**SCHEDULE OF COUNTY PROPERTY
December 31, 2018**

Description	2018 Estimated Sound Insurance Appraisal
<u>WEST STEWARTSTOWN (Including Contents)</u>	
Nursing Hospital & 2008 Addition	\$10,241,716
Jail and House of Correction	\$4,484,742
Hay and Cow Barn	\$613,848
Recycling Center & Recycling Storage Building	\$377,409
Frame Garage	\$94,788
Machinery Shed	\$13,608
County Administrator's House/Garage	\$337,913
Water Reservoir Building/Pump House	\$362,903
Transfer Station	\$5,000
 <u>BERLIN (including contents)</u>	
Nursing Home & 2008 Sunroom	\$10,421,845
Garage/Generator Building	\$214,990
	\$27,168,762

**UNINCORPORATED PLACES
2018 COMBINED BALANCE SHEET**

	ASSETS					LIABILITIES & FUND BALANCE				
	Cash	Taxes & Other Receivables	Due From General Fund	Total Assets		Accounts Payable	Due To General Fund	Reserved Special Purposes	Fund Balance	Total Liabilities & Fund Equity
Atkinson & Gilmanton Academy	\$2,977	\$0	\$244,292	\$247,269	\$0	\$0	\$2,977	\$244,292	\$247,269	
Bean's Grant	\$0	\$0	\$1,780	\$1,780	\$0	\$0	\$0	\$1,780	\$1,780	
Bean's Purchase	\$172	\$0	\$33,527	\$33,700	\$0	\$0	\$172	\$33,527	\$33,700	
Cambridge	\$16,523	\$0	\$285,409	\$301,932	\$0	\$0	\$16,523	\$285,409	\$301,932	
Chandler's Purchase	\$0	\$0	\$619	\$619	\$0	\$0	\$0	\$619	\$619	
Crawford's Purchase	\$69	\$0	\$43,020	\$43,090	\$0	\$0	\$69	\$43,020	\$43,090	
Cutt's Grant	\$0	\$0	\$21	\$21	\$0	\$0	\$0	\$21	\$21	
Dix's Grant	\$3,529	\$0	\$212,026	\$215,555	\$0	\$0	\$3,529	\$212,026	\$215,555	
Dixville	\$36,432	\$24,923	\$137,715	\$199,070	\$0	\$0	\$36,432	\$162,638	\$199,070	
Erving's Grant	\$1,715	\$0	\$59,354	\$61,069	\$0	\$0	\$1,715	\$59,354	\$61,069	
Green's Grant	\$782	\$26,182	\$28,898	\$55,863	\$0	\$0	\$782	\$55,080	\$55,863	
Hadley's Purchase	\$0	\$0	\$20	\$20	\$0	\$0	\$0	\$20	\$20	
Kilkenny	\$526	\$0	\$6,280	\$6,807	\$0	\$0	\$526	\$6,281	\$6,807	
Low & Burbank Grant	\$648	\$0	\$16,635	\$17,283	\$0	\$0	\$648	\$16,635	\$17,283	
Martin's Location	\$73	\$0	\$20,872	\$20,945	\$0	\$0	\$73	\$20,872	\$20,945	
Millsfield	\$2,856	\$33,792	\$20,709	\$57,356	\$0	\$0	\$2,856	\$54,500	\$57,356	
Odell	\$3,424	\$9,721	\$1,229	\$14,375	\$0	\$0	\$3,424	\$10,950	\$14,375	
Pinkham's Grant	\$0	\$29,447	-\$358	\$29,089	\$0	\$9,675	\$0	\$19,414	\$29,089	
Sargent's Purchase	\$0	\$0	\$252,675	\$252,675	\$0	\$0	\$0	\$252,675	\$252,675	
Second College Grant	\$1,558	\$0	\$248,946	\$250,503	\$0	\$0	\$1,558	\$248,946	\$250,503	
Success	\$9,214	\$103,496	-\$1,309	\$111,401	\$0	\$74,707	\$9,214	\$27,480	\$111,401	
Thompson & Meserve's Purchase	\$0	\$13,955	-\$426	\$13,529	\$0	\$1,445	\$0	\$12,084	\$13,529	
Wentworth Location	\$2,399	\$34,460	\$0	\$36,860	\$0	\$13,415	\$2,399	\$21,045	\$36,859	
Totals	\$82,899	\$275,976	\$1,611,934	\$1,970,809	\$0	\$99,241	\$82,899	\$1,788,668	\$1,970,809	

**COOS COUNTY UNINCORPORATED PLACES
TAX COLLECTOR'S REPORT**

Fiscal Year Ended December 31, 2018

	Levies of	
	<u>2018</u>	<u>2017</u>
Uncollected Taxes - Beginning of Fiscal Year:		
Property Taxes	0.00	39,079.02
Penalties/Other Taxes	0.00	300.00
Property Credit Balance	0.00	-18.38
Taxes Committed to Collector:		
Property Taxes	424,922.00	0.00
Yield Taxes	261,772.00	0.00
Land Use Change Tax	7,000.00	0.00
Other Taxes	400.00	0.00
Abatements Made:		
Property Taxes	0.00	0.00
Yield Taxes	0.00	0.00
Interest	0.00	0.00
Overpayment	0.00	7.36
Interest & Fees Collected on Delinquent Taxes:	2,056.14	1,259.39
Penalties/Costs before Lien:	0.00	187.50
Total Debits	\$696,150.14	\$40,814.89
 Remitted to Treasurer during Fiscal Year:		
Property Taxes	163,018.95	38,230.67
Yield Taxes	261,772.00	0.00
Land Use Change Tax	6,045.31	0.00
Other Taxes	0.00	200.00
Interest	2,056.14	1,107.39
Conversion to Lien	0.00	1,124.83
Penalties/Costs/Other Charges	0.00	152.00
Abatements Made:		
Property Taxes	466.00	0.00
Yield Taxes	0.00	0.00
Uncollected Taxes End of Fiscal Year:		
Property Taxes	261,437.05	0.00
Penalties/Other Charges	400.00	0.00
Land Use Change Taxes	954.69	0.00
Total Credits	\$696,150.14	\$40,814.89

COOS COUNTY UNINCORPORATED PLACES
TAX COLLECTOR'S REPORT
Summary of Tax Accounts
Fiscal Year Ended December 31, 2018

	DR.		
	<u>2017</u>	Levies of <u>2016</u>	<u>2015</u>
Unredeemed Taxes Balances at Beginning of Fiscal Year	0.00	0.00	282.89
Liens Executed During Fiscal Year	1,179.01	0.00	0.00
Interest & Costs Collected After Lien Execution	<u>20.36</u>	<u>0.00</u>	<u>0.00</u>
Total Debits	<u><u>\$1,199.37</u></u>	<u><u>\$0.00</u></u>	<u><u>\$282.89</u></u>

	CR.		
	<u>2017</u>	Levies of <u>2016</u>	<u>2015</u>
Remitted to Treasurer during Fiscal Year:			
Redemptions	1,179.01	0.00	0.00
Interest & Costs (After Lien Execution)	20.36	0.00	0.00
Liens Deeded to Municipality	0.00	0.00	0.00
Unredeemed Taxes End of Year	<u>0.00</u>	<u>0.00</u>	<u>282.89</u>
Total Credits	<u><u>\$1,199.37</u></u>	<u><u>\$0.00</u></u>	<u><u>\$282.89</u></u>



Statement of Appropriations and Revenue as Voted

Coos County

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: September 1 (or 20 Days after a Supplemental Meeting)

This form is to be used by the county to report the voted appropriations from any annual or special meeting. The Clerk of the County Convention and the Chairperson must sign the form and file, as required under RSA 24:24, with the Secretary of State. The completed form must be submitted to the Department of Revenue Administration by September 1 (per RSA 21-J:34) for the Annual Meeting or within 20 days after the vote taken at any supplemental meeting.

CERTIFICATION OF VOTE

This is to certify that the appropriations entered on this form are those voted by the county convention.

Name	Position	Signature
Representative Robert Theberge	Chairperson	
Representative Larry Laflamme	Clerk of County Convention	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Appropriations As Voted
General Government			
4110	County Convention Costs	2018	\$15,000
4120	Judicial		\$0
4122	Jury Costs		\$0
4123	County Attorney's Office	2018	\$422,145
4124	Victim Witness Advocacy Program	2018	\$103,320
4130	Executive	2018	\$286,480
4150	Financial Administration	2018	\$175,780
4151	Treasurer	2018	\$10,640
4153	Other Legal Costs		\$0
4155	Personnel Administration		\$0
4191	Planning and Zoning (Unincorp. Places)		\$0
4192	Medical Examiner	2018	\$15,000
4193	Register of Deeds	2018	\$330,660
4194	Maintenance of Government Buildings		\$0
4196	Insurance Not Otherwise Allocated		\$0
4198	Contingency		\$0
4199	Other General Government	2018	\$160,910
General Government Subtotal			\$1,619,936
Public Safety & Corrections			
4211	Sheriff's Department	2018	\$1,096,660
4212	Custody of Prisoners		\$0
4214	Sheriff's Support Services		\$0
4219	Other Public Safety		\$0
4230	Corrections	2018	\$2,460,575
4235	Adult Probation and Parole		\$0
Public Safety & Corrections Subtotal			\$3,557,235
County Farm			
4301	Administration		\$0
4302	Operating Expenditures		\$0
4309	Other County Farm		\$0
County Farm Subtotal			\$0
County Nursing Home			
4411	Administration	2018	\$1,268,195
4412	Operating Expense	2018	\$22,274,615
4439	Other Health		\$0
County Nursing Home Subtotal			\$23,542,810
Human Services			
4441	Administration		\$0
4442	Direct Assistance	2018	\$6,450,000
4443	Board and Care of Children		\$0
4447	Special Outside Services	2018	\$100,080
4449	Other Human Services		\$0
Human Services Subtotal			\$6,550,080



Appropriations

Cooperative Extension Services			
4611	Administration	2018	\$222,355
4619	Other Conservation	2018	\$56,180
Cooperative Extension Services Subtotal			\$278,535
Economic Development			
4651	Administration		\$0
4652	Economic Development	2018	\$45,000
4659	Other Economic Development	2018	\$500,000
Economic Development Subtotal			\$545,000
Debt Service			
4711	Principal - Long-Term Bonds/Notes	2018	\$52,950
4721	Interest - Long-Term Bonds/Notes	2018	\$9,140
4723	Interest on Revenue Anticipation Notes		\$0
4750	Fiscal Agents' Fees		\$0
4760	Bond Issuance Costs		\$0
4790	Other Debt Service Charges	2018	\$60,000
Debt Service Subtotal			\$122,090
Intergovernmental Transfers			
4800	Intergovernmental Transfers		\$0
Intergovernmental Transfers Subtotal			\$0
Capital Outlay			
4901	Land and Improvements		\$0
4902	Machinery, Vehicles, and Equipment	2018	\$107,380
4903	Buildings		\$0
4904	Improvements other than Buildings	2018	\$900,000
Capital Outlay Subtotal			\$1,007,380
Depreciation Expense			
4905	Depreciation		\$0
4906	Amortization		\$0
Depreciation Expense Subtotal			\$0
Interfund Operating Transfers			
4911	Transfers to General Fund		\$0
4912	Transfers to Special Revenue Fund	2018	\$50,000
4913	Transfers to Capital Projects Fund		\$0
4914	Transfers to Proprietary Fund		\$0
4915	Transfers to Capital Reserve Fund		\$0
4916	Transfers to Trust and Fiduciary Funds		\$0
Interfund Operating Transfers Subtotal			\$50,000
Total Voted Appropriations			\$37,173,065



Estimated Revenues

Account	Source	Article	Estimated Revenue Existing Fiscal Year
Assessments/Taxes			
3110	Property Taxes (Unincorp. Places)		\$0
3111	Municipal Assessment		\$0
3120	Land Use Change Taxes (Unincorp. Places)		\$0
3180	Resident Taxes (Unincorp. Places)		\$0
3185	Yield Taxes (Unincorp. Places)		\$0
3188	Payments in Lieu of Taxes (Unincorp. Places)		\$0
3187	Payments in Lieu of Taxes	2018	\$225,000
3189	Other Taxes		\$0
3190	Interest and Penalties on Delinquent Taxes (Unincorp)		\$0
3191	Penalties on Delinquent Municipal Assessments	2018	\$500
3200	Licenses, Permits, and Fees		\$0
Assessments/Taxes Subtotal			\$226,600
Licenses, Permits, and Fees			
3220	Motor Vehicle Fees (Unincorp. Places)		\$0
3230	Building Permits (Unincorp. Places)		\$0
3290	Other Licenses, Permits, and Fees		\$0
Licenses, Permits, and Fees Subtotal			\$0
From the Federal Government			
3319	Federal Grants and Reimbursements	2018	\$2,136,090
From the Federal Government Subtotal			\$2,136,090
From the State of New Hampshire			
3351	Shared Revenue - Block Grant (Unincorp. Places)		\$0
3352	Incentive Funds		\$0
3354	Water Pollution Grants		\$0
3355	Housing and Community Development	2018	\$500,000
3356	State/Federal Forest Land Reimbursements (Unincorp)		\$0
3359	Other State Grants and Reimbursements		\$0
From the State of New Hampshire Subtotal			\$500,000
Revenue from Other Governments			
3379	Intergovernmental Revenues	2018	\$27,500
Revenue from Other Governments Subtotal			\$27,500
Charges for Services			
3401	Sheriff's Department	2018	\$333,720
3402	Register of Deeds	2018	\$270,000
3403	County Corrections	2018	\$14,500
3404	County Nursing Homes	2018	\$14,573,780
3405	County Farm		\$0
3406	Cooperative Extension Service		\$0
3407	Maintenance Department		\$0
3409	Other Charges	2018	\$50,155
Charges for Services Subtotal			\$15,242,155
Miscellaneous Sources			
3501	Sale of County Property		\$0



Estimated Revenues

3502	Interest on Investments	2018	\$3,700
3503	Rents of Property		\$0
3504	Fines and Forfeits		\$0
3505	Escheats		\$0
3506	Insurance Dividends and Reimbursements		\$0
3508	Contributions and Donations		\$0
3509	Other Miscellaneous Sources	2018	\$112,815
Miscellaneous Sources Subtotal			\$116,515

Other Financial Sources

3911	Transfers from General Fund		\$0
3912	Transfers from Special Revenue Fund	2018	\$12,500
3913	Transfers from Capital Projects Fund		\$0
3914	Transfers from Proprietary Funds		\$0
3915	Transfers from Capital Reserve Fund		\$0
3916	Transfers from Trust and Fiduciary Funds		\$0
3934	Proceeds from Long-Term Bonds/Notes	2018	\$900,000
Other Financial Sources Subtotal			\$912,500

Total Estimated Revenues			\$19,160,260
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Budget Summary

Item	Ensuing Year
Total Voted Appropriations	\$37,173,065
(Less) Total Estimated Revenues	\$19,160,260
(Less) Fund Balance to Reduce Taxes	\$2,439,000
Amount Certified to be Raised by Taxes	\$15,573,805

2018 COUNTY TAX APPORTIONMENT

COÖS COUNTY	% PROPORTION TO COUNTY TAX	APPORTIONMENT OF COUNTY BUDGET
Atkinson/Gilmanton Academy Grant	0.0273%	4,246
Bean's Grant	0.0000%	3
Bean's Purchase	0.0000%	0
Berlin	11.4422%	1,781,979
Cambridge	0.3468%	54,006
Carroll	10.8431%	1,688,678
Chandler's Purchase	0.0016%	248
Clarksville	1.6193%	252,188
Colebrook	5.3956%	840,303
Columbia	2.6515%	412,940
Crawford's Purchase	0.0074%	1,151
Cutt's Grant	0.0000%	0
Dalton	2.8866%	449,555
Dix Grant	0.0322%	5,011
Dixville	1.0692%	166,523
Dummer	2.1694%	337,857
Errol	3.0149%	469,532
Erving's Grant	0.0024%	381
Gorham	8.2971%	1,292,172
Green's Grant	0.1255%	19,549
Hadley's Purchase	0.0000%	0
Jefferson	4.2249%	657,984
Kilkenny	0.0005%	72
Lancaster	7.8720%	1,225,972
Low & Burbank's Grant	0.0000%	0
Martin's Location	0.0023%	353
Milan	3.7085%	577,562
Millsfield	3.0826%	480,085
Northumberland	3.3558%	522,625
Odell	0.0957%	14,909
Pinkham's Grant	0.1823%	28,385
Pittsburg	8.9359%	1,391,655
Randolph	2.0253%	315,416
Sargent's Purchase	0.0777%	12,108
Second College Grant	0.0461%	7,175
Shelburne	2.0592%	320,702
Stark	2.1390%	333,128
Stewartstown	3.1461%	489,964
Stratford	1.7801%	277,233
Success	0.4874%	75,901
Thompson & Meserve's Purchase	0.2164%	33,698
Wentworth Location	0.2903%	45,209
Whitefield	6.3398%	987,347
TOTALS	100.0000%	15,573,805

CONSOLIDATED BALANCE SHEET
DECEMBER 31, 2018

	2018
ASSETS:	
Cash - County	\$6,234,480
Cash - Recycling Center	45,374
Accounts Receivable - Coös County Nursing Hospital	974,113
Accounts Receivable - Coös County Nursing Home	1,030,262
Accounts Receivable - County	376,346
Accounts Receivable - Recycling Center	5,213
Purchased Taxes - County	233
Tax Deeded Property - County	399
Inventories	122,463
Future Debt Retirement - Coös County Nursing Home	455,015
TOTAL ASSETS	<u><u>\$9,243,898</u></u>
LIABILITIES:	
Accounts Payable - All Funds	1,368,001
Accrued Expense - All Funds	422,132
Payroll Deductions Payable - All Funds	69,358
Capital Improvement Notes - Berlin Nursing Home Roof/Ventilation Project	455,015
TOTAL LIABILITIES	<u>\$2,314,506</u>
FUND EQUITY	
Reserve for Special Appropriations	
County Projects	100,000
Reserve for Special Purpose	
Facility Fund	121,258
Sick Pay	208,955
Deeds Surcharge	41,021
Decommission Fund	508,366
Vehicle Reserve Fund	50,296
Recycling Center Equipment	45,374
Inventory Offset	122,463
DOC Electronic Monitoring Security Deposits	50
RSA 151 Unclaimed Funds	400
General Fund - Due to Unincorporated Places	1,512,693
Undesignated/Unreserved	
Nursing Hospital, Nursing Home, County, Farm	4,020,716
Recycling Center	137,693
Transfer Station	60,108
TOTAL FUND EQUITY	<u>6,929,393</u>
TOTAL LIABILITIES AND FUND EQUITY	<u><u>\$9,243,899</u></u>

BUDGET
OF
COÖS COUNTY, NEW HAMPSHIRE

JANUARY 1, 2018 TO DECEMBER 31, 2018



Thomas M. Brady, Chairman

Paul R. Grenier, Vice-Chair

Richard J. Samson, Clerk

BOARD OF COUNTY COMMISSIONERS



BUDGET PROPOSAL

APPROPRIATIONS

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		PROPOSED 2019 BUDGET
		APPROVED BUDGET	12/31/2018 ACTUAL	
WEST STEWARTSTOWN NURSING HOSPITAL				
ADMINISTRATION				
01-05100-0100	Administrator's Salary	97,360	97,328	97,370
01-05100-0400	Accounting Staff Salaries	74,920	76,113	78,180
01-05100-0600	Performance Incentive	0		5,000
01-05100-0800	In Lieu of Health Benefit	0		0
01-05100-0900	Longevity Pay	1,700	1,700	1,900
01-05100-1000	Social Security (FICA)	12,820	13,205	13,080
01-05100-1100	Life Insurance	60	52	60
01-05100-1200	Health Insurance	34,580	34,193	37,690
01-05100-1300	Retirement	19,670	19,696	20,060
01-05100-1400	Workers' Compensation	2,150	2,143	2,340
01-05100-1500	Unemployment Insurance	105	102	90
01-05100-1700	Education and Conferences	1,800	633	1,800
01-05100-1800	Employee Physicals	200	0	150
01-05100-1900	Employee Recognition	3,800	3,800	4,600
01-05100-2000	Legal Services	5,000	0	5,000
01-05100-2100	Audit Services	8,850	8,658	8,850
01-05100-2500	Accounts Payable/Accounting Allocation	37,780	37,774	38,400
01-05100-2600	Human Resources/Payroll Allocation	121,160	121,158	129,050
01-05100-2700	Information Tech Allocation	38,230	38,224	39,265
01-05100-2800	DOC: Administration Services Allocation	(7,000)	(5,790)	(7,000)
01-05100-3600	Office Supplies	15,000	9,012	15,000
01-05100-3700	Dues/Licenses/Subscriptions	4,700	4,484	4,700
01-05100-3800	Postage	6,000	3,184	6,000
01-05100-3900	Administration Supplies and Expenses	3,700	3,854	3,700
01-05100-6800	Communications	12,950	9,905	13,070
01-05100-7000	Travel	2,500	1,685	2,500
01-05100-7500	Bad Debts/Allowance & Recovery	5,500	4,526	2,575
01-05100-8200	Equipment Repair/Maintenance Contracts	22,505	19,700	23,130
01-05100-9300	Liability Insurance	27,520	27,473	23,660
01-05100-9700	New Equipment	2,600	1,769	3,580
01-05100-9900	Retiree Benefits	32,150	32,603	36,000
	TOTAL ADMINISTRATION	588,310	567,183	609,800
ASSESSMENTS				
01-05120-3700	Provider Assessment	376,180	417,744	409,540
	TOTAL ASSESSMENTS	376,180	417,744	409,540
DIETARY DEPARTMENT				
01-05130-0100	Dietary Director's Salary	62,440	62,418	62,450
01-05130-0200	Cooks' Salaries	156,690	139,418	156,860
01-05130-0300	Dietary Aides' Salaries	434,270	414,207	455,130
01-05130-0400	Assistant Dietary Manager	30,640	30,649	38,840
01-05130-0800	In Lieu of Health Benefit	4,000	4,000	4,000
01-05130-0900	Longevity Pay	6,400	6,248	6,980
01-05130-1000	Social Security (FICA)	50,900	45,006	53,000
01-05130-1100	Life Insurance	150	123	150
01-05130-1200	Health Insurance	256,350	276,352	279,390
01-05130-1300	Retirement	48,940	47,768	51,200
01-05130-1400	Workers' Compensation	13,755	13,751	14,880
01-05130-1500	Unemployment Insurance	410	406	360
01-05130-1700	Education and Conferences	3,320	3,309	3,320
01-05130-1800	Employee Physicals	1,010	729	750
01-05130-2300	Registered Dietitian	17,600	12,353	17,600
01-05130-2400	DOC: Inmate Meals Allocation	(225,660)	(160,266)	(210,000)
01-05130-2500	DOC: Employee Meals Allocation	(13,500)	(12,249)	(13,500)
01-05130-3800	Dishes and Glassware	3,400	3,258	3,100

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		PROPOSED 2019 BUDGET
		APPROVED BUDGET	12/31/2018 ACTUAL	
01-05130-3900	Dietary Supplies and Expenses	40,000	34,743	45,600
01-05130-5000	Food	348,000	305,990	348,000
01-05130-7000	Travel	930	205	1,100
01-05130-8200	Equipment Repair/Maintenance Contracts	7,600	3,118	8,200
01-05130-9700	New Equipment	7,750	12,750	9,680
01-05130-9900	Retiree Benefits	40,880	41,743	45,000
TOTAL DIETARY DEPARTMENT		1,296,275	1,286,027	1,382,090
NURSING DEPARTMENT				
01-05140-0100	Director of Nursing Salary	76,600	76,019	77,960
01-05140-0200	Registered Nurses' Salaries	990,050	886,840	998,640
01-05140-0300	Licensed Practical Nurses' Salaries	373,790	355,947	347,470
01-05140-0400	Nursing Assistants' Salaries	2,004,220	1,854,529	2,083,630
01-05140-0500	Medication Nursing Assistant Salaries	185,250	159,189	162,300
01-05140-0600	Scheduling Coordinator	43,130	43,277	43,720
01-05140-0800	In Lieu of Health Benefit	24,000	20,400	26,000
01-05140-0900	Longevity Pay	30,890	26,760	30,050
01-05140-1000	Social Security (FICA)	270,410	240,789	272,085
01-05140-1100	Life Insurance	750	582	750
01-05140-1200	Health Insurance	1,281,560	1,075,865	1,317,030
01-05140-1300	Retirement	240,460	227,939	234,250
01-05140-1400	Workers' Compensation	74,465	74,464	77,750
01-05140-1500	Unemployment Insurance	2,200	2,198	1,870
01-05140-1700	Education and Conferences	13,800	10,373	19,840
01-05140-1800	Employee Physicals	2,520	276	1,500
01-05140-2300	Contract Nurses	0	299,120	0
01-05140-2400	DOC: Nursing Services Allocation	(500)	(95)	(500)
01-05140-3100	Medical and Surgical Supplies	144,000	138,352	156,000
01-05140-3900	Nursing Supplies and Expenses	13,700	8,968	14,000
01-05140-7000	Travel	2,400	2,247	2,400
01-05140-8200	Equipment Repair/Maintenance Contracts	31,750	25,443	33,640
01-05140-8800	Equipment Rental	1,000	1,143	2,150
01-05140-9700	New Equipment	16,900	16,867	17,970
01-05140-9900	Retiree Benefits	173,240	177,817	197,700
TOTAL NURSING DEPARTMENT		5,996,585	5,725,308	6,118,205
HEALTH INFORMATION MANAGEMENT				
01-05141-0100	Health Information Manager	44,350	45,054	45,910
01-05141-0900	Longevity Pay	1,100	1,100	1,100
01-05141-1000	Social Security (FICA)	2,890	2,828	3,000
01-05141-1100	Life Insurance	10	8	10
01-05141-1200	Health Insurance	29,300	29,294	31,910
01-05141-1300	Retirement	5,100	5,014	5,280
01-05141-1400	Workers' Compensation	115	113	185
01-05141-1500	Unemployment Insurance	30	27	25
01-05141-1700	Education and Conferences	250	74	250
01-05141-3600	Office Supplies and Expense	1,800	1,370	2,200
01-05141-7000	Travel	100	0	100
01-05141-8200	Equipment Repair/Maintenance Contracts	300	262	300
01-05141-9700	New Equipment	250	242	200
TOTAL HEALTH INFORMATION MGM		85,595	85,385	90,470

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		PROPOSED 2019 BUDGET
		APPROVED BUDGET	12/31/2018 ACTUAL	
STAFF DEVELOPMENT				
01-05142-0100	Staff Development Director's Salary	69,170	69,029	69,170
01-05142-0900	Longevity	600	600	700
01-05142-1000	Social Security (FICA)	4,900	4,806	4,900
01-05142-1100	Life Insurance	20	16	20
01-05142-1200	Health Insurance	21,680	21,329	23,620
01-05142-1300	Retirement	7,940	7,924	7,880
01-05142-1400	Workers' Compensation	1,375	1,375	1,450
01-05142-1500	Unemployment Insurance	45	41	35
01-05142-1700	Education and Conferences	500	74	500
01-05142-1800	LNA/MNA Classes	1,000	577	1,000
01-05142-1900	In House Education	1,200	1,286	1,400
01-05142-3900	Staff Development Supplies and Expenses	1,000	1,068	1,000
01-05142-7000	Travel	500	168	500
01-05142-8200	Equipment Repair/Maintenance Contracts	500	78	500
01-05142-9700	New Equipment	100	0	100
TOTAL STAFF DEVELOPMENT		110,530	108,369	112,775
QUALITY MANAGEMENT				
01-05143-0100	Quality Director's Salary	46,860	46,623	46,870
01-05143-0900	Longevity Pay	360	362	420
01-05143-1000	Social Security (FICA)	3,260	3,372	3,250
01-05143-1100	Life Insurance	20	10	20
01-05143-1200	Health Insurance	14,640	14,525	15,940
01-05143-1300	Retirement	5,380	5,347	5,390
01-05143-1400	Workers' Compensation	940	938	980
01-05143-1500	Unemployment Insurance	30	28	25
01-05143-1700	Education and Conferences	750	274	750
01-05143-3600	Office Supplies	1,500	1,188	1,500
01-05143-3700	Dues/Licenses/Subscriptions	600	130	200
01-05143-3800	Employee Health Expense	2,800	2,547	2,800
01-05143-7000	Travel	1,200	583	1,000
01-05143-8200	Equipment Repair/Maintenance Contracts	1,700	900	1,700
01-05143-9700	New Equipment	100	0	100
TOTAL QUALITY MANAGEMENT		80,140	76,827	80,945
PLANT OPERATIONS				
01-05150-0100	Plant Manager's Salary	54,910	24,310	56,170
01-05150-0200	Maintenance Salaries	86,680	85,513	88,740
01-05150-1000	Social Security (FICA)	9,510	500	9,760
01-05150-1100	Life Insurance	30	7,673	30
01-05150-1200	Health Insurance	65,040	22	70,860
01-05150-1300	Retirement	15,890	43,004	16,260
01-05150-1400	Workers' Compensation	2,815	12,330	3,000
01-05150-1500	Unemployment Insurance	85	2,814	75
01-05150-1700	Education and Conferences	2,300	83	2,300
01-05150-1800	Employee Physicals	130	1,781	80
01-05150-2000	DOC: Maintenance Services Allocation	(7,300)	75	(7,000)
01-05150-2100	Utilities: Unincorporated Places Allocation	(2,500)	(5,533)	(2,500)
01-05150-2900	Outside Services	25,140	(2,500)	29,470
01-05150-3900	Plant Supplies and Expenses	6,750	18,772	6,750
01-05150-6100	Electricity	66,000	4,121	72,000
01-05150-6200	Propane Gas	21,820	70,269	32,000
01-05150-6300	Water System Maintenance Expense	7,300	18,313	7,300
01-05150-6350	W.Stewartstown Water Dept. Expense	0	8,360	100
01-05150-6400	Sewer	15,500	15,398	15,500
01-05150-6500	Fuel	55,000	53,562	76,000
01-05150-7000	Travel	1,500	773	1,500
01-05150-7900	Vehicle Supplies and Expenses	10,000	8,705	10,000

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		
		APPROVED BUDGET	12/31/2018 ACTUAL	PROPOSED 2019 BUDGET
01-05150-8100	Building Repairs	47,000	25,849	50,000
01-05150-8200	Equipment Repair/Maintenance Contracts	7,000	2,227	7,000
01-05150-8300	Grounds Maintenance	3,100	2,724	3,800
01-05150-8400	Snow Removal	8,000	10,950	8,000
01-05150-9300	Property Insurance	6,190	6,188	5,480
01-05150-9700	New Equipment	4,250	596	1,500
01-05150-9900	Retiree Benefits	7,890	7,996	8,850
TOTAL PLANT OPERATIONS		520,030	424,873	573,025
LAUNDRY DEPARTMENT				
01-05160-0100	Laundry Director's Salary	24,070	23,866	24,060
01-05160-0200	Laundry Aides' Salaries	153,230	129,050	155,190
01-05160-0300	Laundry Porters' Salaries	56,050	54,767	56,060
01-05160-0800	In Lieu of Health Benefit	2,000	2,000	2,000
01-05160-0900	Longevity Pay	3,900	3,841	4,050
01-05160-1000	Social Security (FICA)	16,640	14,676	17,090
01-05160-1100	Life Insurance	60	46	60
01-05160-1200	Health Insurance	88,690	85,897	96,310
01-05160-1300	Retirement	21,190	20,421	21,600
01-05160-1400	Workers' Compensation	4,755	4,754	4,980
01-05160-1500	Unemployment Insurance	145	140	120
01-05160-1700	Education and Conferences	580	627	690
01-05160-1800	Employee Physicals	260	201	150
01-05160-2000	DOC: Laundry Services Allocation	(20,550)	(19,794)	(20,000)
01-05160-3700	Linens	15,500	12,678	18,900
01-05160-3900	Laundry Supplies and Expenses	15,800	16,258	15,800
01-05160-7000	Travel	250	25	250
01-05160-8200	Equipment Repair/Maintenance Contracts	5,500	3,450	5,000
01-05160-9700	New Equipment	870	534	400
01-05160-9900	Retiree Benefits	16,260	16,257	17,750
TOTAL LAUNDRY DEPARTMENT		405,200	369,695	420,460
HOUSEKEEPING DEPARTMENT				
01-05170-0100	Executive Housekeeper's Salary	24,070	23,866	24,060
01-05170-0200	Porter Salary	39,050	38,980	39,050
01-05170-0300	Housekeeping Aides' Salaries	261,410	252,563	224,400
01-05170-0800	In Lieu of Health Benefit	4,000	2,000	2,000
01-05170-0900	Longevity Pay	4,100	3,400	3,950
01-05170-1000	Social Security (FICA)	22,820	21,939	20,420
01-05170-1100	Life Insurance	90	64	90
01-05170-1200	Health Insurance	132,390	139,606	183,720
01-05170-1300	Retirement	35,830	31,545	34,170
01-05170-1400	Workers' Compensation	6,610	6,610	6,060
01-05170-1500	Unemployment Insurance	200	195	150
01-05170-1700	Education and Conferences	920	814	1,050
01-05170-1800	Employee Physicals	260	252	230
01-05170-2900	Outside Services	24,450	18,248	24,450
01-05170-3900	Housekeeping Supplies and Expenses	33,500	32,833	37,000
01-05170-7000	Travel	250	25	250
01-05170-8200	Equipment Repair/Maintenance Contracts	2,400	3,630	4,000
01-05170-9700	New Equipment	6,450	6,007	7,800
01-05170-9800	Furnishings	13,500	9,358	10,400
01-05170-9900	Retiree Benefits	18,850	24,376	20,000
TOTAL HOUSEKEEPING DEPARTMENT		631,150	616,311	643,250
PHYSICIANS & CONSULTANTS				
01-05180-1700	Physician Education and Conferences	500	500	500
01-05180-2200	Physician Services	6,000	6,000	6,000
01-05180-2300	Pharmacist Services	6,200	6,384	6,200
01-05180-2400	Dentist Services	9,600	9,600	9,600

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		PROPOSED 2019 BUDGET
		APPROVED BUDGET	12/31/2018 ACTUAL	
01-05180-3400	Mental Health Social Worker	7,200	6,130	7,200
01-05180-3600	Psychiatrist Services	14,400	13,800	19,200
	TOTAL PHYSICIANS & CONSULTANT	43,900	42,414	48,700
ACTIVITIES DEPARTMENT				
01-05191-0100	Activity Director Salary	49,950	49,922	49,950
01-05191-0200	Activity Aides' Salaries	252,040	249,166	273,010
01-05191-0900	Longevity Pay	5,920	5,865	6,250
01-05191-1000	Social Security (FICA)	23,000	20,251	24,590
01-05191-1100	Life Insurance	80	62	80
01-05191-1200	Health Insurance	139,230	142,497	151,650
01-05191-1300	Retirement	20,350	19,480	24,870
01-05191-1400	Workers' Compensation	6,100	6,096	6,790
01-05191-1500	Unemployment Insurance	180	180	165
01-05191-1700	Education and Conferences	1,000	900	1,200
01-05191-1800	Employee Physicals	250	0	150
01-05191-2900	Chaplain Services	3,200	3,150	3,200
01-05191-3600	Beauty Shop Supplies	750	695	750
01-05191-3900	Activities Supplies and Expenses	15,500	15,590	17,000
01-05191-6700	Advertising	450	319	450
01-05191-7000	Travel	1,000	1,191	1,500
01-05191-8200	Equipment Repair/Maintenance Contracts	250	0	250
01-05191-9700	New Equipment	1,720	1,694	1,440
01-05191-9900	Retiree Benefits	1,820	1,927	2,300
	TOTAL ACTIVITIES DEPARTMENT	522,790	518,986	565,595
SOCIAL SERVICES				
01-05192-0100	Social Services Director's Salary	53,700	53,373	53,360
01-05192-0800	In Lieu of Health Benefit	2,000	2,000	2,000
01-05192-0900	Longevity Pay	600	700	800
01-05192-1000	Social Security (FICA)	4,320	4,277	4,300
01-05192-1100	Life Insurance	20	16	20
01-05192-1300	Retirement	6,190	6,154	6,170
01-05192-1400	Workers' Compensation	1,120	1,119	1,160
01-05192-1500	Unemployment Insurance	35	33	30
01-05192-1700	Education and Conferences	450	74	450
01-05192-3900	Social Services Supplies and Expenses	500	426	500
01-05192-7000	Travel	500	307	500
01-05192-9900	Retiree Benefits	6,650	7,024	7,900
	TOTAL SOCIAL SERVICES	76,085	75,502	77,190
PHYSICAL THERAPY				
01-05193-0100	Restorative Aides' Salaries	77,760	67,704	77,170
01-05193-0200	Restorative Nurse	36,900	34,479	39,370
01-05193-0900	Longevity Pay	1,300	1,800	2,000
01-05193-1000	Social Security (FICA)	7,750	6,936	8,280
01-05193-1100	Life Insurance	30	21	30
01-05193-1200	Health Insurance	67,020	56,832	57,560
01-05193-1300	Retirement	12,190	8,887	12,470
01-05193-1400	Workers' Compensation	2,305	2,304	2,450
01-05193-1500	Unemployment Insurance	70	68	60
01-05193-1700	Education and Conferences	600	221	600
01-05193-2300	Consultant Services	22,000	20,660	22,000
01-05193-3900	Physical Therapy Supplies and Expenses	750	887	800
01-05193-7000	Travel	350	0	350
01-05193-9700	Physical Therapy Equipment	300	134	1,700
	TOTAL PHYSICAL THERAPY	229,325	200,933	224,840
OCCUPATIONAL & SPEECH THERAPY				
01-05194-3900	OT Supplies and Expenses	500	445	750

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		PROPOSED 2019 BUDGET
		APPROVED BUDGET	12/31/2018 ACTUAL	
01-05194-4000	Speech Supplies and Expenses	250	156	250
	TOTAL OCCUPATIONAL & SPEECH THEF	750	601	1,000
	TOTAL WS NURSING HOSPITAL	10,962,845	10,516,158	11,357,885

NURSING HOSPITAL SPECIALS

01-09256-9726	Electric Beds	7,620	4,360	0
01-09256-9736	Food Cart/Wagon	0		18,100
01-09256-9737	Handicapped Van	0		38,200
01-09256-9745	Air Conditioning for Kitchen	0		17,000
01-09256-9762	Bariatric Patient Lift	9,160	8,560	0
01-09256-9763	Water Cooled Ice Machine	5,200	4,987	0
01-09256-9764	Addressable Fire Alarm Panel	24,750	22,400	0
01-09256-9765	Generator Repairs	12,500	12,979	0
	85 LB Washer	0	0	17,500
	Tub chair with scale	0	0	5,920
	TOTAL WSNH SPECIALS	59,230	53,286	96,720

TOTAL WS NURSING HOSPITAL & SPECIAL **11,022,075** **10,569,444** **11,454,605**

BERLIN NURSING HOME

ADMINISTRATION

02-05600-0100	Skilled Administrator's Salary	97,350	96,253	110,000
02-05600-0200	Office Manager's Salary	56,130	46,241	54,095
02-05600-0300	Office Staff Salaries	176,180	171,217	201,960
02-05600-0800	In Lieu of Health Benefit	2,000	2,000	2,000
02-05600-0900	Longevity Pay	4,600	4,700	4,800
02-05600-1000	Social Security (FICA)	25,720	22,148	27,900
02-05600-1100	Life Insurance	80	86	90
02-05600-1200	Health Insurance	100,980	101,276	118,090
02-05600-1300	Retirement	36,800	35,073	39,000
02-05600-1400	Workers' Compensation	2,295	2,289	2,520
02-05600-1500	Unemployment Insurance	200	197	175
02-05600-1700	Education and Conferences	1,530	888	2,000
02-05600-1900	Employee Recognition	3,690	3,700	3,690
02-05600-2000	Legal Services	5,000	2,000	5,000
02-05600-2100	Audit Services	8,500	8,658	8,500
02-05600-2300	Consultant Services	1,000	6,448	1,000
02-05600-2500	Accounts Payable/Accounting Allocation	6,300	6,296	6,400
02-05600-2700	Information Tech Allocation	38,230	38,224	39,265
02-05600-3500	Dues and Licenses	4,000	4,510	4,700
02-05600-3600	Office Supplies	13,600	13,841	16,670
02-05600-3700	Subscriptions and Periodicals	1,100	677	1,100
02-05600-3800	Postage	3,000	3,033	3,000
02-05600-3900	Administration Supplies and Expenses	4,800	4,676	7,320
02-05600-6700	Advertising	700	309	700
02-05600-6800	Communications	18,500	14,703	17,500
02-05600-7000	Travel	3,500	2,929	3,500
02-05600-7500	Bad Debts/Allowance & Recovery	0	0	0
02-05600-8200	Equipment Repair/Maintenance Contracts	20,500	19,263	18,800
02-05600-9300	Liability Insurance	30,310	30,364	25,285
02-05600-9700	New Equipment	1,570	1,751	0
02-05600-9900	Retiree Benefits	11,720	10,838	11,830
	TOTAL ADMINISTRATION	679,885	654,587	736,890

DEBT SERVICE

02-05610-9000	Principal: Long-Term Notes	52,950	52,362	53,325
02-05610-9200	Interest: Long-Term Notes	9,040	9,624	8,665
	TOTAL DEBT SERVICE	61,990	61,985	61,990

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		
		APPROVED BUDGET	12/31/2018 ACTUAL	PROPOSED 2019 BUDGET
ASSESSMENTS				
02-05620-3700	Provider Assessment	480,000	522,081	490,000
	TOTAL ASSESSMENTS	480,000	522,081	490,000
DIETARY DEPARTMENT				
02-05630-0100	Dietary Supervisor's Salary	61,030	60,764	61,490
02-05630-0200	Cooks' Salaries	153,650	142,037	154,170
02-05630-0300	Dietary Aides' Salaries	376,220	351,750	351,750
02-05630-0400	Assistant Dietary Supervisor's Salary	45,630	44,371	45,570
02-05630-0800	In Lieu of Health Benefit	3,350	1,875	3,000
02-05630-0900	Longevity Pay	12,000	10,292	9,690
02-05630-1000	Social Security (FICA)	49,870	42,514	43,050
02-05630-1100	Life Insurance	140	112	140
02-05630-1200	Health Insurance	195,750	207,657	243,210
02-05630-1300	Retirement	47,200	46,371	43,160
02-05630-1400	Workers' Compensation	13,075	13,073	12,530
02-05630-1500	Unemployment Insurance	385	382	315
02-05630-1700	Education and Conferences	500	121	500
02-05630-1800	Employee Physicals	500	296	500
02-05630-2300	Registered Dietitian	18,500	17,556	18,750
02-05630-3800	Dishes and Glassware	1,350	952	1,450
02-05630-3900	Dietary Supplies and Expenses	33,000	33,940	34,250
02-05630-5000	Food	288,000	291,925	293,000
02-05630-6200	Cooking Gas	6,000	4,323	5,500
02-05630-7000	Travel	700	602	700
02-05630-8200	Equipment Repair/Maintenance Contracts	5,400	6,127	5,600
02-05630-9700	New Equipment	2,850	464	2,550
02-05630-9900	Retiree Benefits	14,060	12,398	14,170
	TOTAL DIETARY DEPARTMENT	1,329,160	1,289,904	1,345,045
NURSING DEPARTMENT				
02-05640-0100	Director of Nursing Salary	89,440	89,104	89,780
02-05640-0200	Registered Nurses' Salaries	1,437,120	1,178,584	1,609,785
02-05640-0300	Licensed Practical Nurses' Salaries	308,170	312,323	313,600
02-05640-0400	Nursing Assistants' Salaries	2,285,000	1,907,039	2,195,965
02-05640-0500	Medication Nursing Assistant Salaries	130,200	242,479	160,000
02-05640-0800	In Lieu of Health Benefit	25,200	15,850	21,400
02-05640-0900	Longevity Pay	40,350	30,218	33,020
02-05640-1000	Social Security (FICA)	330,140	271,877	300,815
02-05640-1100	Life Insurance	760	506	770
02-05640-1200	Health Insurance	1,149,460	944,562	1,435,720
02-05640-1300	Retirement	152,770	144,310	157,460
02-05640-1400	Workers' Compensation	86,545	86,543	88,580
02-05640-1500	Unemployment Insurance	2,535	2,532	2,200
02-05640-1700	Education and Conferences	33,500	21,411	38,000
02-05640-1800	Employee Physicals	2,000	5,076	2,500
02-05640-2300	Contract Nurses	100,000	866,241	100,000
02-05640-3100	Medical and Surgical Supplies	165,000	180,960	181,000
02-05640-3900	Nursing Supplies and Expenses	17,000	15,306	19,000
02-05640-7000	Travel	2,800	1,747	2,800
02-05640-8200	Equipment Repair/Maintenance Contracts	40,300	32,603	41,100
02-05640-8800	Equipment Rental	10,500	9,573	10,500
02-05640-9700	New Equipment	17,000	16,970	24,600
02-05640-9900	Retiree Benefits	23,440	21,676	23,650
	TOTAL NURSING DEPARTMENT	6,449,230	6,397,489	6,852,245
HEALTH INFORMATION MANAGEMENT				
02-05641-0100	Health Information Management Director	41,210	38,019	41,210

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		PROPOSED 2019 BUDGET
		APPROVED BUDGET	12/31/2018 ACTUAL	
02-05641-0200	Health Information Clerks	102,360	95,820	118,000
02-05641-0800	In Lieu of Health Benefit	0	0	0
02-05641-0900	Longevity Pay	4,600	3,562	3,740
02-05641-1000	Social Security (FICA)	11,340	9,071	11,408
02-05641-1100	Life Insurance	40	37	50
02-05641-1200	Health Insurance	77,670	61,543	59,800
02-05641-1300	Retirement	7,820	7,587	15,920
02-05641-1400	Workers' Compensation	195	194	350
02-05641-1500	Unemployment Insurance	90	87	85
02-05641-1700	Education and Conferences	550	498	550
02-05641-1800	Employee Physicals	300	49	350
02-05641-3600	Office Supplies	1,300	1,275	1,300
02-05641-7000	Travel	300	0	300
02-05641-8200	Equipment Repair/Maintenance Contracts	1,720	1,958	2,000
02-05641-9700	New Equipment	3,120	2,177	1,300
TOTAL HEALTH INFORMATION MGM		252,615	221,876	256,363
STAFF DEVELOPMENT				
02-05642-0100	Staff Development Director's Salary	36,180	34,634	40,860
02-05642-0200	RN Staff	19,220	13,621	37,590
02-05642-0900	Longevity Pay	700	700	700
02-05642-1000	Social Security (FICA)	4,300	3,516	5,450
02-05642-1100	Life Insurance	20	16	20
02-05642-1200	Health Insurance	10,670	10,839	18,090
02-05642-1300	Retirement	4,200	4,267	4,690
02-05642-1400	Workers' Compensation	1,125	1,125	1,590
02-05642-1500	Unemployment Insurance	35	33	40
02-05642-1700	In House Education	700	339	700
02-05642-2300	Consultant Services	1,440	1,045	1,440
02-05642-3800	Infection Control Expense	550	392	550
02-05642-3900	Staff Development Supplies and Expenses	2,000	2,177	2,000
02-05642-7000	Travel	600	143	600
02-05642-8200	Equipment Repair/Maintenance Contracts	200	0	200
02-05642-9700	New Equipment	0		200
02-05642-9900	Retiree Benefits	5,860	5,419	5,920
TOTAL STAFF DEVELOPMENT		87,800	78,266	120,640
QUALITY MANAGEMENT				
02-05643-0100	Quality Director's Salary	42,660	38,961	40,860
02-05643-0900	Longevity Pay	700	700	700
02-05643-1000	Social Security (FICA)	3,320	2,828	2,730
02-05643-1200	Health Insurance	10,670	10,839	11,810
02-05643-1300	Retirement	4,940	4,267	4,690
02-05643-1400	Workers' Compensation	870	870	840
02-05643-1500	Unemployment Insurance	30	25	25
02-05643-1700	Education and Conferences	400	450	400
02-05643-2300	Consultant Services	200	0	200
02-05643-3900	Quality Mgmt. Supplies and Expenses	300	258	300
02-05643-7000	Travel	300	215	300
02-05643-9900	Retiree Benefits	5,860	5,419	5,920
TOTAL QUALITY MANAGEMENT		70,250	64,833	68,775
PLANT OPERATIONS				
02-05650-0200	Maintenance Salaries	16,290	15,102	20,080
02-05650-0900	Longevity Pay	200	192	240
02-05650-1000	Social Security (FICA)	1,260	1,170	1,550
02-05650-1400	Workers' Compensation	335	331	410
02-05650-1500	Unemployment Insurance	10	10	15
02-05650-1700	Education and Conferences	1,500	275	1,500
02-05650-1800	Employee Physicals	100	0	310

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		PROPOSED 2019 BUDGET
		APPROVED BUDGET	12/31/2018 ACTUAL	
02-05650-2800	Bio Hazardous Waste Disposal	1,350	1,264	1,350
02-05650-2900	Outside Services	18,400	14,081	18,400
02-05650-3900	Plant Supplies and Expenses	12,000	14,404	12,000
02-05650-6100	Electricity	80,000	88,351	85,000
02-05650-6300	Water	41,000	43,861	44,000
02-05650-6400	Sewer	52,000	52,380	53,000
02-05650-6500	Fuel	46,000	35,725	60,000
02-05650-6600	Propane	60,000	23,370	45,000
02-05650-7000	Travel	1,200	599	1,200
02-05650-7900	Vehicle Supplies and Expenses	5,100	4,188	6,000
02-05650-8100	Building Repairs	16,000	15,955	16,000
02-05650-8200	Equipment Repair/Maintenance Contracts	24,600	13,268	24,600
02-05650-8400	Snow Removal	11,000	14,150	13,000
02-05650-9300	Property Insurance	6,220	6,212	5,490
02-05650-9700	New Equipment	8,500	6,710	10,000
TOTAL PLANT OPERATIONS		403,065	351,595	419,145
LAUNDRY DEPARTMENT				
02-05660-0200	Laundry Aides' Salaries	214,580	220,387	218,780
02-05660-0900	Longevity Pay	5,580	5,417	5,860
02-05660-1000	Social Security (FICA)	16,840	15,861	15,980
02-05660-1100	Life Insurance	40	25	40
02-05660-1200	Health Insurance	65,340	66,070	71,260
02-05660-1300	Retirement	8,110	7,863	7,830
02-05660-1400	Workers' Compensation	4,415	4,415	4,500
02-05660-1500	Unemployment Insurance	130	129	115
02-05660-1700	Education and Conferences	200	0	200
02-05660-1800	Employee Physicals	800	134	800
02-05660-3700	Linens	10,000	14,019	13,000
02-05660-3900	Laundry Supplies and Expenses	17,500	9,908	17,500
02-05660-6200	Gas for Dryers	22,000	14,409	26,000
02-05660-7000	Travel	100	0	100
02-05660-8200	Equipment Repair/Maintenance Contracts	8,800	12,644	8,800
02-05660-9700	New Equipment	1,800	1,688	700
02-05660-9900	Retiree Benefits	0	0	0
TOTAL LAUNDRY DEPARTMENT		376,235	372,972	391,465
HOUSEKEEPING DEPARTMENT				
02-05670-0100	Environmental Services Manager	65,610	64,386	66,000
02-05670-0200	Porter Salaries	221,750	207,379	215,260
02-05670-0300	Housekeeping Aides' Salaries	226,700	218,769	216,960
02-05670-0400	Environmental Services Asst. Manager	57,860	57,343	58,530
02-05670-0800	In Lieu of Health Benefit	3,600	3,600	4,000
02-05670-0900	Longevity Pay	11,430	10,710	11,400
02-05670-1000	Social Security (FICA)	44,900	40,047	40,550
02-05670-1100	Life Insurance	110	94	110
02-05670-1200	Health Insurance	156,960	172,309	193,910
02-05670-1300	Retirement	27,140	27,123	35,340
02-05670-1400	Workers' Compensation	11,775	11,771	11,460
02-05670-1500	Unemployment Insurance	480	344	285
02-05670-1700	Education and Conferences	200	0	200
02-05670-1800	Employee Physicals	950	543	950
02-05670-3900	Housekeeping Supplies and Expenses	46,700	44,901	52,000
02-05670-7000	Travel	100	0	100
02-05670-8200	Equipment Repair/Maintenance Contracts	1,000	988	1,700
02-05670-9700	New Equipment	3,460	794	3,460
02-05670-9800	Furnishings	13,850	13,305	5,900
02-05670-9900	Retiree Benefits	0	0	0
TOTAL HOUSEKEEPING DEPARTMENT		894,575	874,405	918,115

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		
		APPROVED BUDGET	12/31/2018 ACTUAL	PROPOSED 2019 BUDGET
PHYSICIANS & CONSULTANTS				
02-05680-2200	Physician Services	633,000	423,517	600,000
02-05680-2300	Pharmacy Consultant	9,200	8,352	9,200
02-05680-2400	Medical Director	13,100	13,400	14,000
02-05680-2500	Dentist Services	15,700	12,219	15,700
02-05680-2600	Mental Health Services for Residents	18,000	15,338	18,000
02-05680-2700	Mental Health Consultant	700	0	700
TOTAL PHYSICIANS & CONSULTANT		689,700	472,825	657,600
ACTIVITIES DEPARTMENT				
02-05691-0100	Activity Director's Salary	52,250	52,232	52,250
02-05691-0200	Activity Aides' Salaries	220,030	201,566	222,300
02-05691-0800	In Lieu of Health Insurance	0	0	0
02-05691-0900	Longevity Pay	5,800	7,795	6,910
02-05691-1000	Social Security (FICA)	21,270	17,772	18,800
02-05691-1100	Life Insurance	60	47	70
02-05691-1200	Health Insurance	92,880	90,972	136,180
02-05691-1300	Retirement	26,400	24,577	27,650
02-05691-1400	Workers' Compensation	5,580	5,577	5,640
02-05691-1500	Unemployment Insurance	165	163	140
02-05691-1700	Education and Conferences	1,100	129	1,710
02-05691-1800	Employee Physicals	350	81	350
02-05691-2300	Consultant Services	4,200	3,900	4,200
02-05691-2900	Chaplain Services	2,000	2,000	3,000
02-05691-3900	Activities Supplies and Expenses	15,110	13,483	15,110
02-05691-7000	Travel	890	483	890
02-05691-8200	Equipment Repair/Maintenance Contracts	200	205	200
02-05691-9700	New Equipment	600	570	600
02-05691-9900	Retiree Benefits	0	0	0
TOTAL ACTIVITIES DEPARTMENT		448,885	421,553	496,000
SOCIAL SERVICES				
02-05692-0100	Social Services Salaries	149,700	161,120	168,360
02-05692-0800	In Lieu of Health Benefit	2,000	2,000	2,000
02-05692-0900	Longevity Pay	2,300	2,221	2,280
02-05692-1000	Social Security (FICA)	11,780	11,665	12,320
02-05692-1100	Life Insurance	40	31	40
02-05692-1200	Health Insurance	50,130	45,897	47,230
02-05692-1300	Retirement	11,820	13,296	13,010
02-05692-1400	Workers' Compensation	3,090	3,088	3,460
02-05692-1500	Unemployment Insurance	95	90	90
02-05692-1700	Education and Conferences	1,000	0	1,000
02-05692-1800	Employee Physicals	80	32	80
02-05692-3900	Social Services Supplies and Expenses	2,000	1,578	2,000
02-05692-7000	Travel	800	0	800
02-05692-9700	New Equipment	0	0	200
TOTAL SOCIAL SERVICES		234,835	241,019	252,870
PHYSICAL THERAPY				
02-05693-0100	Restorative Aides' Salaries	76,910	74,945	74,200
02-05693-0200	Restorative Nurse	40,980	33,857	30,440
02-05693-0900	Longevity Pay	2,300	1,400	1,400
02-05693-1000	Social Security (FICA)	9,200	7,668	7,500
02-05693-1100	Life Insurance	30	16	30
02-05693-1200	Health Insurance	18,940	23,903	26,730
02-05693-1300	Retirement	12,880	10,886	11,040
02-05693-1400	Workers' Compensation	2,415	2,410	2,130
02-05693-1500	Unemployment Insurance	75	71	55
02-05693-2300	Physical Therapy Consultant	4,000	0	4,000
02-05693-3900	Physical Therapy Supplies and Expenses	2,700	1,306	2,700

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		PROPOSED 2019 BUDGET
		APPROVED BUDGET	12/31/2018 ACTUAL	
02-05693-8200	Equipment Repair/Maintenance Contracts	200	0	200
02-05693-9700	New Equipment	4,100	3,672	2,600
	TOTAL PHYSICAL THERAPY	174,730	160,134	163,025
	OCCUPATIONAL THERAPY			
02-05694-2300	Consultant Services	4,000	0	4,000
02-05694-3900	OT Supplies and Expenses	2,300	1,858	1,300
02-05694-8200	Equipment Repair/Maintenance Contracts	100	0	100
02-05694-9700	New Equipment	0	0	1,700
	TOTAL OCCUPATIONAL THERAPY	6,400	1,858	7,100
	SPEECH CONSULTANT			
02-05698-2300	Speech Contracted Services	2,600	0	2,600
	TOTAL SPEECH CONSULTANT	2,600	0	2,600
	TOTAL BERLIN NURSING HOME	12,641,955	12,187,383	13,239,868

NURSING HOME SPECIALS

02-09258-9714	Electric Beds	0	0	6,000
02-09258-9751	Scrubber	0	0	0
02-09258-9752	Roof and Air Exchange Units - Engineering	0	0	0
02-09258-9753	Roof Replacement w/ Mechanical Improvement	0	0	0
02-09258-9754	SciFit Step One Recumbent Stepper	0	0	0
02-09258-9755	Ice Machine	5,275	5,300	0
02-09258-9756	Whirlpool Tub	0	0	0
02-09258-9757	Server and Operating System	0	0	0
02-09258-9758	Dishwasher/modifications	6,875	6,134	0
02-09258-9759	Tractor and Accessories	36,000	28,480	0
	TOTAL CCNH SPECIALS	48,150	39,914	6,000
	TOTAL BERLIN NURSING HOME & SPECIAL	12,690,105	12,227,297	13,245,868

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		
		APPROVED BUDGET	12/31/2018 ACTUAL	PROPOSED 2019 BUDGET
COUNTY				
COUNTY ADMINISTRATION				
03-04100-0100	Commissioners' Salaries	20,830	20,825	23,800
03-04100-0200	Administrative Assistant	19,720	18,453	19,720
03-04100-0300	County Administrator	86,340	86,169	90,960
03-04100-0400	Computer Systems Administrator	69,370	69,352	69,400
03-04100-0500	Human Resource/Payroll Coordinator	63,670	63,000	65,600
03-04100-0900	Longevity Pay	2,910	2,910	3,080
03-04100-1000	Social Security (FICA)	18,970	18,520	19,740
03-04100-1100	Life Insurance	150	62	160
03-04100-1200	Health Insurance	60,615	59,745	66,650
03-04100-1300	Retirement	27,480	26,918	27,960
03-04100-1400	Workers' Compensation	415	415	405
03-04100-1500	Unemployment Insurance	150	142	125
03-04100-1700	Education & Conferences	2,000	995	2,000
03-04100-2000	Outside Legal Service	7,000	11,248	7,000
03-04100-2600	Human Resources/Payroll Allocation	(74,590)	(74,588)	(79,020)
03-04100-2700	Information Tech Allocation	(76,460)	(76,448)	(78,530)
03-04100-3600	Office Supplies	5,000	2,602	5,000
03-04100-3900	Administrative Supplies & Expenses	15,850	7,554	14,590
03-04100-6700	Advertising	1,200	2,274	1,200
03-04100-6800	Communications	400	375	500
03-04100-7000	Employees' Travel and Expense	5,000	5,177	5,500
03-04100-7100	Commissioners' Travel and Expense	19,000	16,496	38,381
03-04100-8100	Building Expense	6,000	5,058	12,000
03-04100-9300	Liability Insurance	1,560	1,338	1,500
03-04100-9700	New Equipment	1,400	0	1,000
TOTAL COUNTY ADMINISTRATION		283,980	268,592	318,721
COUNTY TREASURER				
03-04101-0100	Treasurer's Salary	4,000	4,000	4,000
03-04101-0200	Deputy Treasurer's Salary	300	0	300
03-04101-1000	Social Security (FICA)	310	306	310
03-04101-1400	Workers' Compensation	10	6	10
03-04101-3900	Treasurer Supplies and Expenses	3,000	1,978	1,500
03-04101-7000	Treasurer Travel and Expense	3,000	2,552	3,500
03-04101-9400	Fidelity Bonds	20	17	20
TOTAL COUNTY TREASURER		10,640	8,859	9,640
COUNTY FINANCE				
03-04102-0100	Finance Officer	77,960	77,013	81,525
03-04102-0200	Accounting Staff	84,110	82,626	88,920
03-04102-0800	In Lieu of Health Benefit	2,000	1,953	2,000
03-04102-0900	Longevity Pay	1,400	1,391	1,400
03-04102-1000	Social Security (FICA)	12,030	10,858	12,270
03-04102-1100	Life Insurance	50	55	55
03-04102-1200	Health Insurance	43,360	43,008	47,240
03-04102-1300	Retirement	18,460	18,279	19,050
03-04102-1400	Workers' Compensation	265	263	260
03-04102-1500	Unemployment Insurance	100	98	90
03-04102-1700	Education and Conferences	830	361	830
03-04102-2100	Audit Services	5,300	5,200	5,300
03-04102-2200	Actuarial Attestation - OPEB	4,995	4,995	2,750
03-04102-2400	Payroll/Accounting Allocation	(46,570)	(46,570)	(50,030)
03-04102-2500	Accounts Payable/Accounting Allocation	(44,080)	(44,069)	(44,800)
03-04102-2900	Outside Services	0	0	5,000
03-04102-3600	Office Supplies & Expense	3,500	3,170	3,500
03-04102-3800	Postage	500	1,119	800

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		PROPOSED 2019 BUDGET
		APPROVED BUDGET	12/31/2018 ACTUAL	
03-04102-7000	Employee Travel & Expense	850	1,486	1,000
03-04102-8200	Equipment Repair/Maintenance Contracts	8,700	4,842	9,960
03-04102-9300	Liability Insurance	600	592	540
03-04102-9700	New Equipment	1,420	1,975	1,500
	TOTAL COUNTY FINANCE	175,780	168,644	189,160
COUNTY REPORT				
03-04103-6700	Printing Expense	2,500	2,541	2,650
	TOTAL COUNTY REPORT	2,500	2,541	2,650
COUNTY ATTORNEY				
03-04110-0100	Attorney's Salary	76,000	76,000	81,000
03-04110-0200	Deputy/Assistant Attorney Salaries	110,090	103,196	110,740
03-04110-0300	Legal Secretary/Assistant Salaries	59,440	58,169	58,850
03-04110-0800	In Lieu of Health Benefit	2,000	2,500	4,000
03-04110-0900	Longevity Pay	1,100	1,100	1,100
03-04110-1000	Social Security (FICA)	18,330	17,463	18,480
03-04110-1100	Life Insurance	20	11	20
03-04110-1200	Health Insurance	58,070	51,137	50,500
03-04110-1300	Retirement	27,740	27,137	28,380
03-04110-1400	Workers' Compensation	495	491	635
03-04110-1500	Unemployment Insurance	150	103	90
03-04110-1700	Education and Conferences	10,000	4,482	9,000
03-04110-2300	Contracted Services	12,000	5,317	12,000
03-04110-3600	Office Supplies	4,500	4,200	5,000
03-04110-3700	Dues and Subscriptions	1,700	1,665	1,700
03-04110-3800	Postage	1,000	730	1,000
03-04110-3900	Attorney Supplies and Expenses	2,300	1,170	2,500
03-04110-6800	Communications	5,500	3,572	5,500
03-04110-7000	Travel	6,000	5,566	6,000
03-04110-8200	Equipment Repair/Maintenance Contracts	2,500	2,457	2,500
03-04110-8800	Office Rent	17,230	17,225	17,920
03-04110-9300	Property Liability Insurance	1,080	1,058	1,090
03-04110-9700	New Equipment	1,700	419	2,500
03-04110-9800	Law Library	3,200	3,305	3,400
	TOTAL COUNTY ATTORNEY	422,145	388,470	423,905
VICTIM/WITNESS ADVOCACY PROGRAM				
03-04111-0100	Program Coordinator's Salary	53,340	52,387	44,250
03-04111-0200	Clerk Salary	12,990	11,824	12,600
03-04111-0800	In Lieu of Health Benefit	2,000	2,000	2,000
03-04111-0900	Longevity Pay	1,000	0	0
03-04111-1000	Social Security (FICA)	5,245	4,891	4,300
03-04111-1100	Life Insurance	20	8	20
03-04111-1200	Health Insurance	3,690	6,136	4,100
03-04111-1300	Retirement	7,670	6,738	6,450
03-04111-1400	Workers' Compensation	145	144	165
03-04111-1500	Unemployment Insurance	45	41	30
03-04111-1700	Education and Conferences	5,500	0	5,500
03-04111-3600	Office Supplies	2,000	3,039	2,000
03-04111-3700	Dues/Licenses/Subscriptions	50	0	50
03-04111-3800	Postage	1,050	684	1,050
03-04111-6800	Communications	2,500	1,984	2,500
03-04111-7000	Travel	2,000	356	2,000
03-04111-8200	Equipment Rental and Repair	100	0	100
03-04111-8800	Office Rent	3,645	3,645	3,800
03-04111-9300	Property Liability Insurance	330	342	310
	TOTAL VICTIM/WITNESS ADVOCACY	103,320	94,218	91,225

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		PROPOSED 2019 BUDGET
		APPROVED BUDGET	12/31/2018 ACTUAL	
REGISTER OF DEEDS				
03-04120-0100	Register's Salary	45,000	45,000	45,000
03-04120-0200	Clerks' Salaries	69,450	62,765	70,320
03-04120-0300	Deputy Register's Salary	41,480	41,435	41,480
03-04120-0800	In Lieu of Health Benefit	2,000	2,000	2,000
03-04120-0900	Longevity Pay	2,600	2,395	2,600
03-04120-1000	Social Security (FICA)	11,580	11,201	11,500
03-04120-1100	Life Insurance	30	23	30
03-04120-1200	Health Insurance	33,360	33,210	59,795
03-04120-1300	Retirement	17,700	17,006	17,640
03-04120-1400	Workers' Compensation	255	253	240
03-04120-1500	Unemployment Insurance	70	68	60
03-04120-1700	Education and Conferences	1,000	325	1,000
03-04120-3500	Record Books	200	158	200
03-04120-3600	Office Supplies and Expenses	2,500	2,286	2,500
03-04120-3800	Postage	2,000	1,998	2,500
03-04120-6800	Communications	1,400	1,241	1,400
03-04120-6900	Internet On-Line Service	8,400	8,400	8,400
03-04120-7000	Travel	2,000	419	2,000
03-04120-8200	Book Repair and Reproduction	0		8,300
03-04120-8700	Office Rent	24,325	24,323	25,300
03-04120-8800	Equipment Maintenance and Lease	22,260	22,267	22,260
03-04120-9300	Property Liability Insurance	750	749	680
03-04120-9600	Optical Disk Conversion	9,000	9,000	850
03-04120-9800	Index Processing	31,100	31,080	31,100
03-04120-9900	Microfilm	2,200	1,837	2,000
	TOTAL REGISTER OF DEEDS	330,660	319,438	359,155
SHERIFF'S DEPARTMENT				
03-04140-0100	Sheriff's Salary	56,000	56,000	59,000
03-04140-0200	Clerk's Salary	53,230	40,986	57,880
03-04140-0300	Deputy Special Details	30,000	8,029	30,000
03-04140-0400	Deputy Transportation Salaries	125,475	112,922	125,475
03-04140-0401	Deputy Full Time	149,640	150,892	151,610
03-04140-0402	Deputy Overtime	7,700	8,035	7,700
03-04140-0405	Deputy Stonegarden Salaries	33,010	9,878	69,306
03-04140-0406	School Resource Officer	28,320	16,471	28,320
03-04140-0600	Deputy Court Attendance Salaries	101,900	74,216	101,900
03-04140-0700	Deputy Civil Process/On-Call	24,680	16,714	24,680
03-04140-0701	Deputy OHRV Patrols	9,600	14,525	12,000
03-04140-0702	Deputy OHRV Patrols Grant	0	0	10,000
03-04140-0800	Deputy Forest Patrol Salaries	10,000	4,957	10,000
03-04140-0850	In Lieu of Health Benefit	1,250	1,500	0
03-04140-0900	Longevity Pay	3,400	3,500	3,500
03-04140-1000	Social Security (FICA)	19,050	18,406	20,000
03-04140-1100	Life Insurance	40	31	40
03-04140-1200	Health Insurance	80,270	86,153	99,990
03-04140-1300	Retirement	54,500	57,265	49,200
03-04140-1400	Workers' Compensation	12,220	12,219	12,390
03-04140-1500	Unemployment Insurance	360	356	310
03-04140-1700	Officer Training Materials	5,000	4,745	5,000
03-04140-2300	Contracted Services	20,000	20,000	20,000
03-04140-2900	Other Services: Extradition	4,000	714	4,000
03-04140-3500	Dues and Fees	5,750	3,466	5,750
03-04140-3600	Office Supplies	4,000	4,025	4,000
03-04140-3700	Gasoline	35,000	25,160	35,000
03-04140-3800	Postage	1,200	1,141	1,200
03-04140-3900	Other Supplies and Expenses	2,000	1,954	2,500

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		
		APPROVED BUDGET	12/31/2018 ACTUAL	PROPOSED 2019 BUDGET
03-04140-4200	Prisoner Transportation Expenses	1,500	203	1,500
03-04140-4300	Deputy Training Expenses	2,500	686	2,500
03-04140-4500	Deputy Court Attendance Expenses	26,000	22,759	26,000
03-04140-4800	Deputy OHRV Expenses	5,000	5,163	6,000
03-04140-5200	Uniforms	7,000	6,614	7,000
03-04140-6800	Communications	13,800	7,650	13,800
03-04140-7000	Travel	2,000	1,680	2,000
03-04140-8100	Vehicle Purchase	54,000	51,198	37,280
03-04140-8200	Vehicle Repair	20,000	22,733	25,000
03-04140-8300	Equipment Repair/Maintenance Contracts	2,500	600	2,500
03-04140-8700	Rent	14,075	14,070	14,640
03-04140-9300	Property Liability Insurance	2,690	2,678	2,490
03-04140-9700	New Equipment	18,000	17,958	17,000
TOTAL SHERIFF'S DEPARTMENT		1,046,660	908,252	1,108,461
SHERIFF'S GRANTS				
03-04141-5300	Grants	50,000	5,490	50,000
TOTAL SHERIFF'S GRANTS		50,000	5,490	50,000
MEDICAL REFEREES				
03-04150-2400	Medical Referees' Services	15,000	12,147	15,000
TOTAL MEDICAL REFEREES		15,000	12,147	15,000
STATE ASSISTANCE PROGRAMS				
03-04193-5200	Home and Community Based Care	1,400,000	1,401,230	1,500,000
03-04193-5600	Intermediate Nursing Care	5,050,000	5,013,620	5,210,000
TOTAL STATE ASSISTANCE PROGRAM		6,450,000	6,414,850	6,710,000
CORRECTIONS DEPARTMENT				
03-06100-0100	Superintendent's Salary	76,120	76,152	78,420
03-06100-0300	Sergeants' Salaries	194,470	186,869	195,560
03-06100-0400	Correctional Officers' Salaries	413,200	367,340	435,045
03-06100-0500	Corporals' Salaries	223,610	214,123	226,280
03-06100-0600	Training Salaries	9,500	6,636	9,500
03-06100-0700	Medical Services Nurses	181,740	174,890	184,790
03-06100-0800	In Lieu of Health Benefit	12,800	10,800	10,800
03-06100-0900	Longevity Pay	7,650	7,976	9,050
03-06100-1000	Social Security (FICA)	26,440	24,501	27,460
03-06100-1100	Life Insurance	210	198	210
03-06100-1200	Health Insurance	256,970	281,175	333,210
03-06100-1300	Retirement	280,060	263,135	284,300
03-06100-1400	Workers' Compensation	20,420	20,418	20,590
03-06100-1500	Unemployment Insurance	575	573	570
03-06100-1600	Employee Meals	13,500	12,249	13,500
03-06100-1700	Education and Conferences	1,000	761	1,000
03-06100-1800	Employee Physicals	400	0	400
03-06100-1900	Training Supplies and Expenses	8,500	8,012	8,500
03-06100-2000	Legal Services/Costs	1,500	52	1,000
03-06100-2300	Physician Services	23,500	23,500	23,500
03-06100-2400	Nursing Services	500	95	500
03-06100-2500	Medical Services	75,000	49,441	75,000
03-06100-2600	Psych/Rehab/Anger Programs	49,000	26,004	45,000
03-06100-2700	Dental Services	1,500	413	1,500
03-06100-2800	Electronic Monitoring Service	1,500	478	1,500
03-06100-2900	Hospitalization	8,500	0	7,500
03-06100-3000	Laundry Services	20,550	19,794	20,000
03-06100-3100	Maintenance Services	7,300	5,533	7,000
03-06100-3200	Administration Services	7,000	5,790	7,000

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		
		APPROVED BUDGET	12/31/2018 ACTUAL	PROPOSED 2019 BUDGET
03-06100-3600	Administrative Supplies	10,000	10,491	10,000
03-06100-3700	Publications	100	0	100
03-06100-3800	Inmate Clothing/Bedding	5,000	3,982	4,500
03-06100-3900	Corrections Supplies and Expenses	21,500	15,541	21,500
03-06100-4100	Inmate Pay	10,400	6,924	10,000
03-06100-5000	Food/Meals (Inmate Meals)	225,660	160,266	210,000
03-06100-5200	Uniforms	7,500	8,266	8,500
03-06100-5600	Prisoners: Other Institutions	113,000	71,800	110,000
03-06100-6100	Electricity	17,000	17,515	17,000
03-06100-6300	W.Stewartstown Water Dept. Expense	0	0	100
03-06100-6400	Sewer	4,000	3,850	4,000
03-06100-6500	Fuel	15,000	14,685	20,800
03-06100-6800	Communications	6,500	5,611	6,500
03-06100-7000	Travel	3,500	4,218	2,500
03-06100-7900	Vehicle Supplies and Expenses	4,600	3,197	4,500
03-06100-8100	Building Repairs/Maintenance	20,000	21,115	25,000
03-06100-8200	Equipment Repair/Maintenance Contracts	8,510	2,458	7,500
03-06100-9300	Property Liability Insurance	7,810	7,806	6,970
03-06100-9700	New Equipment	4,900	2,849	3,320
03-06100-9900	Retiree Benefits	35,580	36,238	39,900
TOTAL CORRECTIONS DEPARTMENT		2,443,575	2,183,719	2,541,375
CORRECTIONS SPECIALS				
03-06197-9707	Video Surveillance Equipment	17,000	2,846	12,000
03-06197-9708	Vehicle Purchase/Lease	0	0	12,680
TOTAL CORRECTIONS SPECIALS		17,000	2,846	24,680
TOTAL CORRECTIONS & SPECIALS		2,460,575	2,186,565	2,566,055
LAND MANAGEMENT				
03-07100-2000	Legal Fees & Services	500	0	500
03-07100-8000	Other Expense	200	0	200
03-07100-8100	Building Repairs/Maintenance	2,500	33	2,500
03-07100-8300	Land Maintenance	3,000	3,357	3,000
03-07100-8500	Real Estate Taxes	5,000	5,022	5,200
03-07100-9300	Property Liability Insurance	310	310	330
03-07100-9900	Retiree Benefits	8,130	8,244	9,200
TOTAL LAND MANAGEMENT		19,640	16,965	20,930
COOPERATIVE EXTENSION				
03-08360-0200	Clerical Salaries	45,780	36,391	46,300
03-08360-1000	Social Security (FICA)	3,350	2,602	3,420
03-08360-1100	Life Insurance	20	3	20
03-08360-1200	Health Insurance	28,800	5,739	31,650
03-08360-1300	Retirement	3,510	2,256	3,520
03-08360-1400	Workers' Compensation	160	156	160

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		PROPOSED 2019 BUDGET
		APPROVED BUDGET	12/31/2018 ACTUAL	
03-08360-1500	Unemployment Insurance	35	31	25
03-08360-1700	Education and Conferences	2,000	0	2,000
03-08360-2300	Contracted Services	138,700	138,700	141,613
	TOTAL COOPERATIVE EXTENSION	222,355	185,878	228,708
COÖS COUNTY CONSERVATION DISTRICT				
03-08400-0100	District Administrator Salary	36,410	36,395	36,410
03-08400-0800	In Lieu of Health Benefit	0	0	0
03-08400-0900	Longevity	1,300	1,300	1,300
03-08400-1000	Social Security (FICA)	2,750	2,745	2,800
03-08400-1100	Life Insurance	10	8	10
03-08400-1200	Health Insurance	11,340	11,531	12,570
03-08400-1300	Retirement	4,300	4,290	4,260
03-08400-1400	Workers' Compensation	50	48	45
03-08400-1500	Unemployment Insurance	20	18	20
03-08400-7000	Travel	0	0	1,500
	TOTAL CONSERVATION DISTRICT	56,180	56,334	58,915
DEBT SERVICE				
03-09150-9200	Interest: Short-Term Notes	60,000	59,734	75,000
03-09160-9000	Principal: Long-Term Notes	0	0	35,600
03-09170-9000	Interest: Long-Term Notes	100	0	21,800
	TOTAL DEBT SERVICE	60,100	59,734	132,400
COUNTY DELEGATION				
03-09300-7400	Delegation Expenses	10,000	12,297	10,000
03-09300-7500	Contingency Fund	5,000	0	5,000
	TOTAL COUNTY DELEGATION	15,000	12,297	15,000
OTHER SPECIAL APPROPRIATIONS				
03-09401-5300	Senior Meals	16,380	16,380	18,200
03-09402-5300	Retired Senior Volunteer Program	15,300	15,300	17,000
03-09403-5300	Child Advocacy Center of Coos County	15,000	15,000	15,000
03-09405-5300	Response Program	5,400	5,400	6,000
03-09407-5300	North Country Transit	24,300	24,300	24,300
03-09407-5301	Long Distance Medical Transportation	11,700	11,700	11,700
03-09409-5300	Coös Economic Development Corp	45,000	45,000	50,000
03-09410-5300	Food Pantry Program	5,000	1,500	5,000
03-09411-5300	Funerals: County Assisted Person	2,500	0	2,500
03-09412-5300	TCCAP Div. of Alcohol & other Drug Servic	0	0	0
03-09413-5300	Homeless Outreach Intervention & Prevent	4,500	4,500	10,000
03-09415-5300	Coös ServiceLink Resource Center	0	0	5,800
03-09416-5300	Energy Assistant Services Program	0	0	5,000
	TOTAL OTHER SPECIAL APPROPRIATIOI	145,080	139,080	170,500
COUNTY SPECIALS				
03-09450-5301	Reserve for 53rd Payroll 2020	50,000	0	50,000
03-09450-5302	Water System Connection	900,000	286,044	700,000
	Administrative Building Renovation	0	0	100
	TOTAL COUNTY SPECIALS	950,000	286,044	750,100
	TOTAL COUNTY	12,819,615	11,534,398	13,220,525
FEDERAL FUNDS				
05-08100-3700	CDBG: Public Facilities	500,000	0	500,000
	TOTAL FEDERAL FUNDS	500,000	0	500,000

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2018		
		APPROVED BUDGET	12/31/2018 ACTUAL	PROPOSED 2019 BUDGET
COÖS COUNTY RECYCLING CENTER				
07-09100-0100	Supervisor Salary	29,770	32,403	33,350
07-09100-0800	In Lieu of Health Benefit	1,200	1,200	1,200
07-09100-0900	Longevity Pay	350	240	350
07-09100-1000	Social Security (FICA)	460	480	475
07-09100-1200	Health Insurance	0		0
07-09100-1300	Retirement	8,750	9,630	9,630
07-09100-1400	Workers' Compensation	1,400	1,237	1,400
07-09100-1500	Unemployment Insurance	60	18	60
07-09100-3700	Gasoline/Diesel	10,000	10,836	11,500
07-09100-3900	Recycling Supplies and Expenses	8,000	6,942	8,000
07-09100-4000	Commodity Disposal Fees	0	0	5,000
07-09100-6100	Electricity	3,500	2,684	3,500
07-09100-6500	Fuel	2,000	2,763	2,900
07-09100-6800	Communications	500	388	500
07-09100-7900	Equipment Repairs and Expenses	12,200	19,758	15,000
07-09100-8100	Building/Grounds Maintenance	6,000	4,205	6,000
07-09100-9300	Property Liability Insurance	480	431	480
07-09100-9704	Roll-Off Containers	14,800	14,350	16,300
07-09100-9705	Baler	13,345	13,345	0
	TOTAL RECYCLING CENTER	112,815	120,913	115,645
TRANSFER STATION				
08-09200-0100	Operator's Salary	22,340	23,250	23,400
08-09200-0900	Longevity Pay	700	354	835
08-09200-1000	Social Security (FICA)	1,770	1,806	1,900
08-09200-1400	Workers' Compensation	910	910	840
08-09200-1500	Unemployment Insurance	15	14	15
08-09200-3900	Transfer Station Supplies and Expenses	600	605	600
08-09200-6100	Electricity	900	1,032	1,000
08-09200-6500	Fuel	600	266	1,000
08-09200-6800	Communications	500	388	500
08-09200-9300	Property Liability Insurance	120	112	110
	TOTAL TRANSFER STATION	28,455	28,737	30,200
TOTAL APPROPRIATIONS		37,173,065	34,480,789	38,566,843



BUDGET PROPOSAL

REVENUES

**COÖS COUNTY
BUDGET PROPOSAL - ESTIMATED REVENUE**

ACCOUNT #	DESCRIPTION	FY 2018 APPROVED BUDGET	12/31/2018 ACTUALS	FY 2019 PROPOSED BUDGET
WEST STEWARTSTOWN NURSING HOSPITAL				
SERVICES TO RESIDENTS				
01-05021-0000	Medicaid New Hampshire	2,866,710	2,863,331	3,412,020
01-05022-0000	Private Pay	1,314,000	1,374,217	1,095,000
01-05023-0000	Medicaid Other States	819,060	730,844	855,195
	TOTAL SERVICES TO RESIDENTS	4,999,770	4,968,392	5,362,215
SERVICES TO OTHERS				
01-05040-0000	Sale of Meals: Employees	8,100	8,538	8,100
01-05041-0000	Sale of Meals: Guests	1,700	1,018	1,700
	TOTAL SERVICES TO OTHERS	9,800	9,556	9,800
OTHER REVENUES				
01-05049-0001	Refunds: Prior Year Expense	0	25,309	100
	TOTAL OTHER REVENUES	0	25,309	100
QUALITY INCENTIVE PROGRAM				
01-05050-0000	NH Quality Incentive Payment	920,000	887,281	920,000
	TOTAL QUALITY INCENTIVE PROGRAM	920,000	887,281	920,000
SERVICES				
01-05055-0000	Medicaid Proportional Payment	0	0	1,100,000
	TOTAL SERVICES	0	0	1,100,000
	TOTAL WS NURSING HOSPITAL	5,929,570	5,890,539	7,392,115

BERLIN NURSING HOME

SERVICES TO RESIDENTS				
02-05521-0000	Medicaid New Hampshire	4,844,820	4,770,823	5,220,130
02-05522-0000	Private Pay	1,074,350	1,252,558	876,000
02-05523-0001	Medicare A	845,250	852,723	830,000
02-05523-0002	Medicare B	238,390	238,811	207,000
02-05523-0003	Medicare Supplemental Insurance	223,680	214,755	303,000
	TOTAL SERVICES TO RESIDENTS	7,226,490	7,329,670	7,436,130
SERVICES TO OTHERS				
02-05524-0000	Sale of Meals: Guests	2,200	2,328	2,380
02-05525-0000	Sale of Meals: Employees	8,520	8,505	8,520
	TOTAL SERVICES TO OTHERS	10,720	10,833	10,900
OTHER REVENUES				
02-05532-0000	Refunds: Prior Year Expense	0	240	100
	TOTAL OTHER REVENUES	0	240	100

**COÖS COUNTY
BUDGET PROPOSAL - ESTIMATED REVENUE**

ACCOUNT #	DESCRIPTION	FY 2018 APPROVED BUDGET	12/31/2018 ACTUALS	FY 2019 PROPOSED BUDGET
QUALITY INCENTIVE PROGRAM				
02-05550-0000	NH Quality Incentive Payment	1,407,000	1,515,581	1,390,000
	TOTAL QUALITY INCENTIVE PROGRAM	1,407,000	1,515,581	1,390,000
SERVICES				
02-05055-0000	Medicaid Proportional Payment	0	0	1,400,000
	TOTAL SERVICES	0	0	1,400,000
CAPITAL PROJECT				
02-05570-0000	Roof/Ventilation System Project	0	0	0
	TOTAL	0	0	0
	TOTAL BERLIN NURSING HOME	8,644,210	8,856,325	10,237,130

COUNTY GOVERNMENT

CAPITAL PROJECT				
03-04000-0003	NH DWSRF Project Funding	900,000	286,044	700,000
	TOTAL CAPITAL PROJECT	900,000	286,044	700,000
TAXES AND SERVICES				
03-04000-0001	Medicaid Proportional Payment	2,000,000	3,768,751	0
03-04001-0000	County Tax	15,573,805	15,573,805	16,047,713
	TOTAL TAXES AND SERVICES	17,573,805	19,342,556	16,047,713
REGISTER OF DEEDS				
03-04011-0000	Register of Deeds Fees	270,000	304,876	250,000
03-04011-0001	Deeds: Surcharge Account	0	0	0
	TOTAL REGISTER OF DEEDS	270,000	304,876	250,000
SHERIFF'S DEPARTMENT				
03-04010-0000	Sheriff: Court Security	110,400	120,088	110,400
03-04012-0100	Sheriff: Forest Service Contracts	18,000	7,025	18,000
03-04012-0300	Sheriff: Special Details	50,000	14,460	50,000
03-04014-0000	Sheriff: Juvenile Transports	10,000	4,446	10,000
03-04015-0000	Sheriff: Civil Process Fees	70,000	82,934	70,000
03-04017-0000	Sheriff: Sale of Equipment	1,000	129	5,000
03-04018-0000	Sheriff: IEA Refunds	1,000	0	1,000
03-04020-0000	Sheriff: Grants	81,000	33,833	81,000
03-04022-0000	Sheriff: OHRV Fines/Tickets	15,000	21,712	20,000
03-04023-0000	Sheriff: School Resource Officer	28,320	28,195	28,320
03-04024-0000	Sheriff: School Officer SAU 36	30,000	0	30,000
	TOTAL SHERIFF'S DEPARTMENT	414,720	312,822	423,720
VICTIM/WITNESS ADVOCACY PROGRAM				
03-04013-0100	Victim/Witness Advocacy Program	40,500	37,225	40,500
	TOTAL VICTIM/WITNESS ADVOCACY	40,500	37,225	40,500
COUNTY ATTORNEY				
03-04013-0200	Prosecutor's Grant	14,590	6,108	7,295

**COÖS COUNTY
BUDGET PROPOSAL - ESTIMATED REVENUE**

ACCOUNT #	DESCRIPTION	FY 2018 APPROVED BUDGET	12/31/2018 ACTUALS	FY 2019 PROPOSED BUDGET
TOTAL COUNTY ATTORNEY		14,590	6,108	7,295
CORRECTIONS DEPARTMENT				
03-06040-0000	Corrections: Board and Room	1,000	800	1,000
03-06041-0000	Corrections: Electronic Monitoring Fees	3,500	1,330	2,000
03-06090-0000	Corrections: Miscellaneous Income	10,000	3,492	8,000
TOTAL CORRECTIONS DEPARTMENT		14,500	5,622	11,000
LAND MANAGEMENT				
03-07050-0000	Agrimark Equity	10,930	10,925	0
03-07051-0000	Land Rental	2,500	7,751	7,500
03-07052-0000	Building Rental	1,725	1,728	1,725
TOTAL LAND MANAGEMENT		15,155	20,404	9,225
INVESTMENTS				
03-09061-0000	Interest: Savings and CD's	3,700	14,602	23,500
03-09062-0000	Interest: Delinquent Taxes	500	20	500
TOTAL INVESTMENTS		4,200	14,622	24,000
OTHER REVENUES				
03-09093-0000	Federal Lands: PILT	225,000	262,937	250,000
03-09097-0000	Refunds: Prior Year Expense	10,000	11,391	10,000
03-09098-0000	Miscellaneous Income	25,000	20,541	20,000
03-09099-0000	Surplus to Reduce Taxes	2,439,000	2,439,000	2,500,000
TOTAL OTHER REVENUES		2,699,000	2,733,869	2,780,000
REVENUE FROM RESERVE FUNDS				
03-09096-0000	Transfer funds from Facility Fund	12,500	12,500	0
03-09096-1000	Transfer funds from Sick Leave Trust 1	0	0	0
03-09096-2000	Transfer funds from Vehicle Reserve Fund	0	0	0
03-09096-3000	Transfer funds fr. County/Berlin Sick Lv Trst	0	0	0
TOTAL RESERVE FUNDS TRANSFER		12,500	12,500	0
TOTAL COUNTY GOVERNMENT		21,958,970	23,076,648	20,293,453
FEDERAL FUNDS				
05-08010-0000	CDBG: Public Facilities	500,000	0	500,000
TOTAL FEDERAL FUNDS		500,000	0	500,000

**COÖS COUNTY
BUDGET PROPOSAL - ESTIMATED REVENUE**

ACCOUNT #	DESCRIPTION	FY 2018 APPROVED BUDGET	12/31/2018 ACTUALS	FY 2019 PROPOSED BUDGET
COÖS COUNTY RECYCLING CENTER				
07-09051-0000	Interest on Equipment Fund	0	672	0
07-09052-0000	Municipal Reimbursements	32,815	32,815	42,800
07-09053-0000	Transfer from Savings	0	0	10,000
07-09053-0001	Colebrook Reimbursement (Roll Off)	0	0	0
07-09054-0000	Sale of Equipment	0		0
07-09055-0000	Sale of Cardboard	0	21,914	0
07-09055-0001	Sale of Newspaper	0	436	0
07-09055-0003	Sale of Mixed Paper	0	451	0
07-09056-0000	Sale of Aluminum/Steel	0	17,171	0
07-09057-0000	Sale of Plastics	0	14,987	0
07-09058-0000	Sale of Returnables	0	27,597	0
07-09058-0001	Sale of Vegetable Oil	0	0	0
07-09058-0002	Miscellaneous Income	0	3,063	0
07-09059-0000	Surplus to Reduce Municipal (Commodities)	80,000	80,000	62,845
TOTAL RECYCLING CENTER		112,815	199,107	115,645
TRANSFER STATION				
08-09080-0000	Town Reimbursements	27,500	27,750	28,500
TOTAL TRANSFER STATION		27,500	27,750	28,500
TOTAL REVENUES		37,173,065	38,050,368	38,566,843

COÖS COUNTY DELEGATION
QUARTERLY MEETING
Monday, January 29, 2018 - 10:00 a.m.
Coös County Nursing Home - Berlin, NH

Present: Representatives Robert Théberge-Chair; Wayne Moynihan-Vice Chair; Larry Laflamme-Clerk; William Hatch, Troy Merner, Herb Richardson and Yvonne Thomas. Also present: County Commissioners Tom Brady and Paul Grenier; County Administrator Jennifer Fish; Superintendent Ben Champagne; Nursing Home Administrator Louise Belanger; Nursing Hospital Administrator Laura Mills; Sheriff Brian Valerino; Captain Keith Roberge; Administrative Assistant Linda Harris; Chris Gamache, Chief NH Trails Bureau; and George Sansoucy.

Chairman Théberge requested all to stand for the Pledge of Allegiance. Vice Chair Moynihan called the meeting to order at 10:13 a.m. Chairman Théberge announced that Vice Chair Moynihan would be conducting the meeting.

The Clerk, Representative Laflamme, called the roll. There were seven members present. Representatives Fothergill, Judd and Tucker were excused.

Review & Approval of the Minutes of the December 11, 2017 meeting: A motion was made by Representative Hatch, seconded by Representative Merner to approve the minutes of December 11, 2017 meeting. The minutes were unanimously approved by a voice vote.

Hearing of the Public: There was no public comment.

Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Period Ended December 31, 2017: Vice Chair Moynihan reviewed the appropriations and revenues of the Coös County Financial Statements.

Representative Merner inquired if any funds were expended in 2017 for the Drug Task Force. Captain Roberge replied that two payments totaling \$3,300 were made in 2017. Vice Chair Moynihan stated that he was under the impression that the drug task force funds were still under debate. Sheriff Valerino explained that these were 2017 funds. If the funds for the drug task force are not approved in the 2018 budget, Coös County will not be participating.

While reviewing the revenues, Representative Laflamme asked if the Nursing Home's increase in revenues was due to skilled nursing care. Louise Belanger, NHA, replied in the affirmative. She noted that December revenues are still being received. She and the Director of Finance are still working on how to close out the year because the Medicare billing is handled differently.

A motion was made by Representative Hatch, seconded by Representative Merner to approve the Coös County fourth quarter expenditures. The motion passed by roll call vote 7-0.

A motion was made by Representative Hatch, seconded by Representative Merner to approve the Coös County fourth quarter revenues. The motion passed by roll call vote 7-0.

The Unincorporated Places expenditures and revenues were reviewed.

A motion was made by Representative Hatch, seconded by Representative Merner to approve the Unincorporated Places fourth quarter expenditures. The motion passed by roll call vote 7-0.

A motion was made by Representative Hatch, seconded by Representative Merner to approve the Unincorporated Places fourth quarter revenues. The motion passed by roll call vote 7-0.

Old Business:

- a. SRF Application: County Administrator Jennifer Fish stated that at the October Quarterly Meeting she had presented to the Delegation a resolution for authorization to file an application and authorization to borrow funds in the amount of \$824,000 which the Delegation approved. Since then, a revised figure and resolution has been presented "to borrow up to \$900,000". Ms. Fish presented the revised resolution to the Delegation for authorization.

Representative Hatch asked for a reason on the change. Ms. Fish replied that the engineers provided figures that reflected changes in expenditures. Vice Chair Moynihan asked for the wording of the resolution approved in October. Ms. Fish did

not have the document. Representative Th  berge asked if the approval could wait until the March meeting. Ms. Fish replied that this would hold up the submission of the application.

- b. ROW/Water System - Chris Gamache, Chief NH Trails Bureau: Mr. Gamache explained that the County had requested approval for a rail trail easement for the use of the railroad bed when constructing the water line for the Nursing Hospital. In turn, Mr. Gamache had inquired if the Board would be willing, to grant a deed easement on trails on Back Pond. The Board did not oppose the deed easement. However, he was told that the request had to be presented to the Delegation for approval. Mr. Gamache noted that a \$1,100 administrative fee plus fair market value is the typical cost for an easement. However, a fee waiver could be requested. Vice Chair Moynihan noted that if the land was sold in the future, this easement would be part of the sale. Mr. Gamache replied that it was an indefinite easement without possibility to revoke. A motion was made by Representative Th  berge, seconded by Representative Thomas to grant to the NH Bureau Trails a permanent easement of the snowmobile trails on county land (corridor 21A and trail 128) in Stewartstown, NH. The motion was approved 6-1. (*Representative Moynihan*)

Ms. Fish provided a copy of the October 30, 2017 meeting minutes to the Vice Chair for review. A motion was made by Representative Richardson, seconded by Representative Th  berge to amend the October resolution to read "to borrow up to \$900,000". The motion passed by roll call vote 7-0.

New Business:

- a. George Sansoucy stated that he had been asked by Commissioner Grenier to make a presentation relating to HB1381 which deals with the method of utility valuation. He explained that with this proposed bill, the City of Berlin would lose up to \$78 million in utility tax revenue. He provided a list of towns that would lose tax revenue. Mr. Sansoucy asked for assistance from the Delegates at the hearings scheduled in Concord.
- b. Approval of Reappointments of ZBA Members Mark Evans, Leon Rideout and alternate Brian LaPerle: A motion was made by Representative Hatch, seconded by Representative Richardson to approve the reappointments of ZBA Members Mark Evans, Leon Rideout and alternate Brian LaPerle. The motion was approved in the affirmative by voice vote.
- c. Keno - Unincorporated Places: County Administrator Jennifer Fish reported that a request had been received by the Board of Commissioners to allow Keno at a business in Millsfield. Representative Richardson noted that the town meeting for the Unincorporated Places is the Annual Budget meeting. A public hearing must be held prior to the annual meeting. Ms. Fish stated that the public hearing must be held 15-30 days prior to the meeting. A motion was made by Representative Richardson, seconded by Representative Hatch to hold a public hearing prior to a joint meeting of the Commissioners and Delegation on February 23, 2018 at 4:00 p.m. at the Co  s County Nursing Home in Berlin, NH. The motion was approved in the affirmative by voice vote.

Vice Chair Moynihan suggested having the joint meeting facilitated. He continued that UNH Cooperative Extension provides the service at a cost of \$2,000. The fee could be split between the Delegation and the Commissioners. After a brief discussion, it was decided that a facilitator was not needed.

Suggested Items for discussion will be the proposed budget, the county house and long-term strategic planning. Commissioner Brady requested that all County Department Heads attend the meeting. Representative Th  berge asked "how secure is the future of the West Stewartstown facility?" Commissioner Grenier replied that too would be discussed at the February 23 meeting.

Subcommittee Reports: There were no subcommittee reports; however, the Delegation members took this opportunity to discuss house bills that they were involved in.

A motion was made by Representative Hatch, seconded by Representative Merner to adjourn the meeting at 12:24 p.m.

Respectfully submitted,
Representative Larry Laflamme, Clerk

CO  S COUNTY DELEGATION
2018 ANNUAL BUDGET MEETING
Saturday, March 10, 2018 - 10:00 a.m.
Co  s County Nursing Home - Berlin, NH

Present: Representatives Robert Th  berge, Chair; Wayne Moynihan, Vice-Chair; William Hatch, Bing Judd, Herb Richardson, and Edith Tucker. Also present: County Commissioners Tom Brady and Paul Grenier; County Administrator Jennifer Fish; Superintendent Ben Champagne; Nursing Home Administrator Louise Belanger; Nursing Hospital Administrator Laura Mills; Director of Finance Carrie Klebe; Sheriff Brian Valerino; Captain Keith Roberge; Administrative Assistant Linda Harris; County Attorney John McCormick, Registrar Tanya Batchelder; County Treasurer Sue Collins; Larry Barker, UNH Cooperative Extension Service; Human Resources Coordinator Julie Brunault; representatives of outside agencies; and members of the press.

Representative Th  berge asked everyone to rise for the Pledge of Allegiance. The meeting was called to order at 10:04 a.m. The roll was called by the Vice Chair, Representative Moynihan. There were six (6) members present. Representatives Laflamme and Merner were excused. Representatives Fothergill and Thomas were absent.

Review & Approval of Minutes:

A motion was made by Representative Hatch, seconded by Representative Moynihan to approve the minutes of the January 29, 2018, meeting, as distributed. The minutes were unanimously approved by a voice vote.

Subcommittee Reports: There were no subcommittee reports.

Opening Remarks:

County Administrator Jennifer Fish welcomed everyone to the 2018 Annual Budget Meeting and highlighted some of the changes to the budget since the Public Hearing in December.

- The total recommended expenditures and revenues were \$37,134,065. This was a decrease of \$342,830 from the December hearing.
- The County tax decreased by \$82,200. The recommended 2018 County Tax was \$15,573,805. This was a 3.24% increase over the 2017 County Tax.
- The surplus to reduce taxes decreased by \$572,590.
- Since the December Public Hearing, the County was informed that the projected health insurance increase of 25% would not exceed 8.1%. This resulted in a savings of \$223,000.
- The Commissioners were recommending adding a "Special" to the Nursing Hospital Budget. The generator is in need of repair for a total of \$12,500. The Commissioners recommended that a transfer from the Facilities Reserve fund to revenue be the offset.
- Special Appropriations: The Commissioners recommended level funding the Special Appropriations and not adding any new programs in 2018.

The total Unincorporated Places budget for 2018 was \$1,752,172 compared to the 2017 approved budget of \$1,588,411.

- A request from the Colebrook Dispatch Center for communication equipment totaling \$60,000 was split between three places that the Center covers.
- Contracted Services increased in several places due to a revaluation by the County's assessors.
- \$50,000 was added to Wentworth Location's appropriations for repairs to the Rip Rap on Chapel Hill Road. An offsetting revenue was for the FEMA grant that the county applied for.

Budget Review:

Chairman Th  berge began the review of the Nursing Hospital budget by department.

Representative Moynihan asked why the human resource allocation was higher than last year. Ms. Fish replied that the payroll clerk's position was moved from the Nursing Hospital to County Finance. The salary and benefits are part of the allocation.

Representative Tucker stated that it had been reported at a previous Commissioners' meeting that residents that required IV treatments at the Nursing Hospital were displaced to the local hospital. She asked if the issue had been resolved. Laura Mills, NHA, replied that the issue was not resolved. She is looking for someone to provide the training. Representative Tucker asked to be kept up to date on the matter. She noted that residents should not be displaced. Representative Judd noted that the facility would not be reimbursed and would have to pay for the treatment as it is a Medicare cost.

Representative Moynihan asked why no funds were budgeted for contract nurses. Ms. Mills replied that she typically does not budget for contract nurses. Funds are transferred from a salary line item.

The total Nursing Hospital budget with specials totaled \$11,022,075.

Chairman Th  berge continued with the review of the Nursing Home budget. The total Nursing Home budget with specials totaled \$12,654,105.

Chairman Th  berge stated that he had met with the Louise Belanger, NHA and Mike Holt, Environmental Services Manager, to obtain cost information in regards to the purchase of a tractor which would be used for snow removal and sweeping. The attachments included a plow, snow blower and a sweeper.

A motion was made by Chairman Th  berge to allocate \$35,916 from the undesignated fund balance for the purchase of the tractor. There was no second.

Mrs. Belanger explained that quote obtained was from a local business. The goal was to keep the business local. Representative Tucker stated that this type of purchase should go out to bid. Commissioner Grenier noted that the Board of Commissioners may waive the bid process by unanimous vote. However, the Board was not aware of the proposed purchase. Representative Hatch agreed with Representative Tucker. He added that the Commissioners should make the determination unless it is an emergency. Representative Moynihan moved the question. A motion was made by Representative Hatch, seconded by Representative Judd to allocate up to \$36,000 from the undesignated fund balance for the potential purchase of a tractor. The Board will report to the Delegation prior to the purchase. The motion passed 5-1. (*Representative Richardson*)

The revised total Nursing Home budget with specials totaled \$12,690,105.

While reviewing the County Attorney's, a motion was made by Representative Moynihan, seconded by Representative Hatch to allow the County Attorney to spend up to \$4,000 from the education line item for payment on his student loans. Representative Moynihan noted that the County Attorney does not qualify for federal assistance as he is in an elected position. Commissioner Grenier stated that a separate line item should be created since the line item is being increased for a specific purpose. Representative Moynihan replied that in the past funds have been allocated from the education line per the Commissioners request. Representative Hatch also noted that there was no intent on increasing the line item. Both Representative Moynihan and Representative Hatch withdrew their motions. A motion was made by Representative Moynihan, seconded by Representative Hatch to increase the education line item in the County Attorney's budget by \$3,000 to allow the County Attorney to pay up to \$4,000 for student loans.

Commissioner Grenier requested to see any future budget transfers for this department. Ms. Fish replied that there have been no budget transfers for the County Attorney as line items have not gone over \$1,000.

The motion passed 6-0.

Representative Tucker requested for proper wording of this motion from the auditors prior to the 2019 meeting.

The amount of appropriations with revisions totaled \$37,173,065.

While reviewing the revenues, the surplus to reduce taxes line item was increased to \$2,439,000 in order to reflect the changes in appropriations.

The Unincorporated Places Appropriations and Revenues totaled \$1,752,172.

Representative Tucker inquired on the status of Keno in the Unincorporated Places. Representative Richardson replied that he was working on the issue. He thanked everyone for their assistance on this issue.

Representative Richardson also reported that the HB 1278, the naming of the Colebrook rest area after Fred King passed in the Senate Transportation Committee. The bill is now on the Senate's calendar for a vote.

The following resolutions were read by Chairman Th  berge:

RESOLUTION #1

Be it resolved by the Coos County Delegation duly convened on this tenth day of March, 2018, that the sums hereinafter detailed in this resolution are hereby appropriated and the total amount for the fiscal year ending December 31, 2018, shall be \$37,173,065 for the County budget not including the Unincorporated Places. A motion was made by Representative Hatch, seconded by Representative Judd to approve Resolution #1. The motion passed by a roll call 5-1 (Representative Richardson)

RESOLUTION #2

Be it resolved by the Coös County Delegation that the sum of \$19,160,260 is hereby adopted as the estimated income from sources indicated for the fiscal year ending December 31, 2018. A motion was made by Representative Hatch, seconded by Representative Judd to approve Resolution #2. The motion passed by a roll call 5-1 (Representative Richardson)

RESOLUTION #3

Be it further resolved that the total appropriation being in excess of the total estimated income in the amount of \$15,573,805 the Treasurer shall issue her warrant to the Towns and City in the County for this amount. A motion was made by Representative Hatch, seconded by Representative Judd to approve Resolution #3. The motion passed by a roll call 6-0.

RESOLUTION #4

Be it resolved that \$2,439,000 of the operating surplus for the year 2017 be appropriated in the 2018 Budget for the purpose of reducing taxes for 2018. A motion was made by Representative Tucker, seconded by Representative Hatch to approve Resolution #4. The motion passed by a roll call 6-0.

RESOLUTION #5

Be it resolved by the Coös County Delegation duly convened on this tenth day of March 2018 that in order to comply with Department of Revenue Administration instruction, the Delegation separately approves an appropriation of \$1,752,172 and revenues of \$1,752,172 for Coös County’s Unincorporated Places for calendar year 2018. The Unincorporated Places Budget for 2018 is adopted separately from the Coös County Budget. A motion was made by Representative Tucker, seconded by Representative Hatch to approve Resolution #5. The motion passed by a roll call 6-0.

RESOLUTION #6

Be it resolved that \$277,145.10 of the Committed Funds for the West Stewartstown Facility Water Project be removed from Committed Funds and moved to Unencumbered Fund Balance. A motion was made by Representative Judd, seconded by Representative Hatch to approve Resolution #6. The motion passed by a roll call 6-0.

RESOLUTION #7

Be it resolved that \$12,500 of the Facility Funds be removed from Committed Funds and moved to the 2018 Budgeted Revenues. A motion was made by Representative Judd, seconded by Representative Hatch to approve Resolution #7. The motion passed by a roll call 6-0.

There was no resolution #8.

RESOLUTION #9

Be it resolved that \$50,000 of the 2017 Budget Surplus Balance be added to the 53rd Payroll 2020 Fund. A motion was made by Representative Tucker, seconded by Representative Richardson to approve Resolution #9. The motion passed by a roll call 6-0.

RESOLUTION #10

Be it resolved that \$8,200 of the 2017 Budget Surplus Balance be encumbered to the account County: Renovation & Equipment for the Registry of Deeds for restoration of 9 books waiting for completion. A motion was made by Representative Hatch, seconded by Representative Judd to approve Resolution #10. The motion passed by a roll call 6-0.

RESOLUTION #11

Be it resolved that \$1,810.74 of the 2017 Budget Surplus Balance be reserved and added to the following accounts for interest earned in 2017:

Interest on Sick Trusts 2017	\$870.88
Interest on Facility Fund 2017	\$347.40
Interest on Decommission Fund 2017	\$427.71
Interest on Vehicle Reserve Fund 2017	\$164.75

A motion was made by Representative Hatch, seconded by Representative Judd to approve Resolution #11. The motion passed by a roll call 6-0.

Other Business:

Chairman Théberge announced that the next Delegation Meeting to approve the first quarter financials will be held Friday, April 27, 2018 in West Stewartstown at 10:00 a.m. The salaries for elected officials will be set prior to the upcoming elections.

Representative Richardson asked County Administrator Jennifer Fish for a breakdown of other counties' salaries. He noted that he will propose increasing the Register of Deeds salary.

Representative Richardson also noted that the Annual Budget Meeting is the most important meeting of the Delegation. Members should be in attendance unless there is an emergency.

Laura Mills, NHA, asked that the Delegation support HB1816, opposing Step Two of Managed Care.

The Delegation members discussed legislation that they are currently working on.

A motion was made by Representative Hatch, seconded by Representative Richardson to adjourn the meeting at 11:50 a.m. The motion was approved unanimously by voice vote.

Respectfully submitted,
Representative Wayne Moynihan, Acting Clerk

COÖS COUNTY DELEGATION
QUARTERLY MEETING
Friday, May 18, 2018 - 10:00 a.m.
Coös County Nursing Hospital - W. Stewartstown, NH

Present: Representatives Robert Théberge-Chair; Wayne Moynihan-Vice Chair; Larry Laflamme-Clerk; Bing Judd, Troy Merner, Herb Richardson, Yvonne Thomas and Edith Tucker. Also present: County Commissioners Tom Brady, Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Superintendent Ben Champagne; Nursing Hospital Administrator Laura Mills; Director of Finance Carrie Klebe; Sheriff Brian Valerino; County Attorney John McCormick; Administrative Assistant Linda Harris; and a member of the press.

Chairman Théberge requested all to stand for the Pledge of Allegiance. Chairman Théberge called the meeting to order at 10:08 a.m.

The Clerk, Representative Laflamme, called the roll. There were eight members present. Representative Fothergill was excused and Representative Hatch was absent.

Review & Approval of the Minutes of the March 10, 2018, meeting: A motion was made by Representative Moynihan, seconded by Representative Laflamme to approve the minutes of March 10, 2018, meeting. The minutes were unanimously approved by a voice vote.

Hearing of the Public: There was no public comment.

Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Period Ended March 31, 2018: Chairman Théberge reviewed the appropriations and revenues of the Coös County Financial Statements.

Representative Tucker inquired why the Berlin Nursing Home revenues were three percent higher than the West Stewartstown Nursing Hospital. Director of Finance Carrie Klebe responded that the census, private pay and Medicaid pending residents were all factors that would affect revenue.

Chairman Théberge continued with the Unincorporated Places Financial Statements. There were no questions.

A motion was made by Representative Judd, seconded by Representative Tucker to approve the financial statements of Coös County and of the Unincorporated Places. The motion passed by roll call vote 8-0.

Representative Moynihan asked what the difference was between absent and excused. Chairman Théberge responded that if a Delegation member notifies him (the Chair) that he/she is unable to attend the meeting it would be excused. If a member is not present at a meeting without notification, it is considered absent.

Old Business:

- a. Keno - Unincorporated Places: Chairman Th  berge reported that no decision had been made as the bill was being discussed in the Senate. Representative Richardson stated that the bill had been amended to include all of the Unincorporated Places and to include a public hearing.
- b. Update on the Co  s County Drug Court: County Attorney John McCormick reported that the program was up and running. There are not as many candidates as he would like but several do not meet the criteria outlined in the policy and procedure booklets. He outlined the procedure to the Delegation members. Representative Moynihan asked for the difference between a high risk and low risk individual as it seemed that high risk individuals were provided all the services. What is provided for low risk individuals? County Attorney McCormick responded that a high risk individual was someone who has been in and out of the system for a long time. A low risk is provided an inpatient program or an intensive outpatient program.
- c. Update on naming the rest area in Colebrook after Fred King: Chairman Th  berge reported that the dedication would be held on Friday, June 1, 2018 at 11:00 a.m. A reception will be held afterwards at the Black Bear. Commissioner Grenier noted that a local Colebrook businessman has offered to pay for the reception. The Delegation requested to pay for the sign. A motion was made by Representative Tucker, seconded by Representative Judd to spend up to \$200 on the sign and associated costs from the Delegation contingency line item. The motion passed by roll call vote 8-0.

A motion was made by Representative Moynihan, seconded by Representative Richardson to allow Commissioner Grenier to contact the local Colebrook businessman to prepare the reception at the Black Bear. The motion was approved unanimously by voice vote.

Representative Tucker asked that name tags be available. Sheriff Valerino stated that a deputy would be available and obtain cones from the DOT for parking purposes.

New Business:

- a. Approval of National Forest Reserve Funds per Board of Commissioners' Recommendation: A motion was made by Representative Judd, seconded by Representative Moynihan to approve the Co  s County Commissioners' Recommendation for the distribution of the National Forest Reserve Funds. The motion was approved by roll call vote 7-1. (*Representative Richardson*)
- b. Approval of Reappointments of Planning Board Members John Scarinza, Michael Waddell and alternate Thomas McCue. A motion was made by Representative Tucker, seconded by Representative Thomas to approve the reappointments of Planning Board Members John Scarinza, Michael Waddell and alternate Thomas McCue. Representative Moynihan noted that as the Delegation's ex-officio representative, he has observed Mr. Scarinza at planning board meetings. The County is very fortunate to have him as Chairman. The motion was approved unanimously by voice vote.
- c. Salaries of Elected Officials 2018-2020: County Administrator Jennifer Fish distributed copies of the comparison salary schedules by counties as prepared by the NH Association of Counties HR affiliate.

The Register of Deeds salary is currently at \$45,000. There was no recommendation for an increase as the current Register of Deeds will not be running for office in the next election. A motion was made by Representative Tucker, seconded by Representative Judd to leave the salary at \$45,000. The motion was approved by roll call vote 8-0.

The Sheriff's salary is currently at \$56,000. A motion was made by Representative Richardson, seconded by Representative Moynihan to increase the salary to \$59,000. Representative Richardson noted that it was a fair increase. The motion was approved by roll call vote 8-0.

The County Attorney's salary is currently at \$76,000. A motion was made by Representative Moynihan, seconded by Representative Tucker to increase the salary to \$81,000. Representative Moynihan noted that the County Attorney's position has not had an increase in several years. He has expanded his office and is supervising two assistant county attorneys, drug court, the Victim/Witness Coordinator and staff. He is planning on seeking re-election. Representative Tucker spoke in support of the proposed increase. The motion was approved by roll call vote 8-0.

The County Treasurer salary is currently at \$4,000. A motion was made by Representative Judd, seconded by Representative Tucker to leave the salary at \$4,000. The motion was approved by roll call vote 8-0.

The County Commissioners' salaries are currently \$8,500/Chair and \$8,000/others. A motion was made by Representative Théberge, seconded by Representative Judd to increase the Chair's salary to \$11,000 and others to \$10,500. He noted that the Commissioners' duties in the Unincorporated Places has become more demanding and there has been no increases for several years. Representative Tucker suggested that the portion of the Commissioners' salary allocation to the Unincorporated Places increase to possibly 25%. Commissioner Grenier stated that the County Administrator and staff are the ones who perform the work duties of the Unincorporated Places. He suggested \$10,000/Chair and \$9,000/others as contract negotiations will be forthcoming. A motion was made by Representative Tucker, seconded by Representative Moynihan to amend the motion on the floor to \$10,000/Chair and \$9,000/others. Representative Judd disagreed with the proposal. The motion was approved by roll call vote 7-1. *(Representative Judd)* A motion was made by Representative Tucker, seconded by Representative Moynihan to approve the amended motion. The motion was approved by roll call vote 7-1. *(Representative Judd)*

Representative Tucker asked for a follow up in regards to a discussion held at the March meeting as to the best way to follow through with the County Attorney's tuition reimbursement. A request had been placed to obtain the auditor's opinion. The Director of Finance replied that she did not have the information.

- d. UNH Cooperative Extension Memorandum of Understanding (MOU): Chairman Théberge reported that the agreement is up for renewal every six years. A motion was made by Representative Judd, seconded by Representative Richardson to authorize the Chair to sign the MOU on behalf of the Delegation. The motion was approved unanimously by voice vote.

Subcommittee Reports:

Representative Moynihan provided a brief update on CEDC and noted that not enough small businesses in Coös County are using CEDC.

Any Other Business:

Representative Merner expressed concern in regards to the new system that will be put in place at the Registry of Deeds office. No one was notified of the new software. Commissioner Grenier reminded everyone that the Register of Deeds is a constitutional position. Representative Tucker stated that she had read the 2017 County Report and the Register of Deeds had given notice of the AVID program from Fidlar Technologies. The upgrade is being provided at no cost to the County.

Representative Merner stated that the program was not user friendly and not used by other counties because the program does not work. Chairman Théberge agreed with Commissioner Grenier, it is a constitutional office and the Delegation cannot tell the Register of Deeds what to do.

Commissioner Samson stated that he understood the constitutional office; however when the proposal first came about he met with the Grafton Register of Deeds and since then has met twice to discuss it further. There were rumors of kickbacks and bribery of this company unethically trying to get their program in the State of New Hampshire. This could be one of the reasons why other counties have refused the system. He believed that as Commissioners, the Board has an obligation to look into the situation. This matter is time sensitive. Representative Tucker asked if Commissioner Samson's comments implied that the Coös Register of Deeds was offered kickbacks. He replied no; however, other counties were offered perks. Representative Tucker reminded him that this was the reputation of an elected official. Commissioner Samson asked if Representative Tucker was at the meeting as a representative or a reporter. Representative Tucker replied as a representative. Commissioner Samson asked that the issue at hand be looked at in a time sensitive manner. Chairman Théberge stated that if there are issues concerning kickbacks he was not sure who would authorize it or who would do it. Commissioner Samson reiterated that this did not involve Coös County. Representative Merner stated that the program does not work. The Registry of Deeds is supposed to serve the people and is not by obtaining this program. Chairman Théberge asked Representative Merner if he had a monetary stake. Representative Merner replied no as they hire an abstractor. Representative Moynihan noted that she provided a six month notice and is out of the Delegation's jurisdiction. If a user has an issue, they will have to approach the Register of Deeds.

County Attorney John McCormick expressed opposition to SB566 which the Senate passed. The Delegation members stated that they would look at it.

Chairman Théberge requested the Delegation's support in submitting a letter to the Governor to support the passage of HB577. Representative Richardson commended Representative Tucker on her work with this issue. A motion was made by Representative Tucker, seconded by Representative Thomas to authorize the Chair of the Delegation to send a letter to the Governor supporting SB577. All approved unanimously by voice vote.

Commissioner Samson reported that the Board had authorized Commissioner Samson to sign the Cell Tower Site Easement document granting Northern New England Telephone Operations LLC d/b/a Consolidated Communications and Public Service of New Hampshire d/b/a Eversource Energy to run and maintain a line for services at the cell tower site on county property. There is an anticipated installation date of June 1 and services by the end of June.

The next quarterly meeting will be held Wednesday, September 5 at 10:00 a.m. at the North Country Resource Center in Lancaster, NH.

A motion was made by Representative Judd, seconded by Representative Moynihan to adjourn the meeting at 12:31 p.m. The motion was approved unanimously by voice vote.

Respectfully submitted,
Representative Larry Laflamme, Clerk

COÖS COUNTY DELEGATION
KENO PUBLIC HEARING/MILLSFIELD
& QUARTERLY MEETING
Thursday, September 6, 2018 - 10:00 a.m.
North Country Resource Center - Lancaster, NH

Present: Representatives Robert Théberge-Chair; Wayne Moynihan-Vice Chair; Larry Laflamme-Clerk; John Fothergill, Bing Judd, Troy Merner, Yvonne Thomas and Edith Tucker. Also present: County Commissioner Paul Grenier; County Administrator Jennifer Fish; Superintendent Ben Champagne; Nursing Hospital Administrator Laura Mills; Nursing Home Administrator Louise Belanger; Director of Finance Carrie Klebe; Sheriff Brian Valerino; Captain Keith Roberge; Administrative Assistant Linda Harris; Commissioner Meyers, DHHS; Nancy Frank & April Allin-Mottram IDN Region 7; Suzanne Gaetjens-Oleson, Northern Human Services; and Haven Neal, Chair of the Conservation District Supervisors.

Chairman Théberge requested all to stand for the Pledge of Allegiance.

The Clerk, Representative Laflamme, called the roll. There were eight members present. Representative Hatch and Richardson were excused.

PUBLIC HEARING

Chairman Théberge opened the public hearing to allow Keno in the Unincorporated Place of Millsfield at 10:03 a.m.

Chairman Théberge asked if there were any members of the public who wanted to speak for or against Keno in Millsfield. There was no public comment.

Representative Moynihan questioned where the notice was posted. Linda Harris replied the notice for the public hearing and the quarterly meeting was published in the four local newspapers, posted at both nursing homes, the courthouse and on the county website.

Chairman Théberge closed the public hearing at 10:05 a.m.

Chairman Théberge opened the meeting at 10:05 a.m.

Review & Approval of the Minutes of the May 18, 2018, quarterly meeting and the July 23, 2018, joint meeting, as distributed: A motion was made by Representative Judd, seconded by Representative Tucker to approve the minutes of the May 18, 2018, quarterly meeting and the July 23, 2018, joint meeting. The minutes were approved unanimously by a voice vote.

Hearing of the Public:

- Commissioner Meyers of the Department of Health & Human Services attended the meeting to present a proposal (*copy on file*) requesting that half of the excess, not budgeted, amount of proshare for each of the nursing homes be sent to the Department of Health & Humans Services for the IDN programs that provide services for mental health and substance abuse programs. These funds would be matched by CMS for distribution to seven IDN Regions throughout the state. IDN 7 represents the North Country along with Grafton and Carroll counties. Commissioner Meyers stated that he is meeting with every Delegation from each county asking if they would be willing to take half of the additional amount (excess) of proshare and send the funds to the IDN networks. Five counties have agreed to do so: Cheshire, Grafton, Merrimack, Strafford and Sullivan. He is hoping to have responses of the other counties by the end of September.

Commissioner Grenier thanked Commissioner Meyers for his presentation. He asked that the Delegation consult with the Board of Commissioners prior to making a decision. The nursing homes have been operating on existing budgets by the skin of their teeth for the last five years due to the 21% budget neutrality and the state education funds reduction of five percent.

The proposed funds request for three years amounts to about \$700,000. These funds can be used for stability in Coös County. He noted that half of the excess is a lot and proposed 25%. He stated that he had to think about the residents of Coös County.

Superintendent Champagne asked how Coös County would be affected if the total funding was not received. Commissioner Meyers stated that if total funding is not received services would need to be reduced in Coös County.

Louise Belanger, NHA, stated that Coös pays \$250 per hour for mental health services whereas other nursing homes do not pay for these services.

Commissioner Grenier added that both nursing homes have been operating a \$7 million deficit and the pool of money keeps shrinking. Representative Tucker asked if Coös would be getting its value in services. She asked for assurance of services to Coös County. She added that the representatives of Coös County need to think of the fiscal problems in Coös County. Setting up this type of system will be difficult to explain to the residents with high county taxes.

Representative Fothergill stated that services to Coös County falls well below one million.

Commissioner Meyers reiterated that he was not asking for budgeted funds. Representative Moynihan noted that the extra funds are being asked to be used to help mental health and substance abuse addictions. He added that recently Senators Shaheen and Hassan obtained funds for this purpose. Commissioner Meyers replied that this particular grant will be used for medicated assistance treatment. It is a complimentary program with strict restrictions using a formula of impact over a period of two years. Some portion of the grant will come to Coös County. Representative Moynihan stated that Coös County is a high impact part of the state but does not receive extra funds to deal with its crisis.

Representative Laflamme stated that issues have been raised at the state level in regards to the delivery of services for mental health in the North Country. He was having difficulty with the concept of donating funds from nursing homes to help support substance abuse programs.

Representative Thomas stated that this was a very clever way of requesting funds. She stated that this does not work for Coös County and she did not believe in taking funds from the elderly.

Representative Fothergill questioned if IDNs are doing anything for this area. There are several individuals who need mental health assistance who cannot drive to Littleton.

Commissioner Grenier stated that \$287,234 was being asked from Grafton County; \$166,209.75 from Carroll County; and \$695,770.75 from Coös County. He also noted that if Coös was to agree to 25% of the funding, Coös County will still be contributing about \$350,000 which was still more than what is requested from Carroll and Grafton.

Representative Moynihan noted that the economic viability of the southern region cannot be compared to Coös County. Representative Théberge concluded by stating that the Delegation was not prepared to vote on the issue. He noted that a special meeting will be required to discuss the matter further. After a brief discussion, it was decided that the Delegation would vote on the matter at the end of the Joint Meeting on September 12.

- Haven Neal, Chair of the Conservation District Board of Supervisors, provided a brief presentation on the Conservation District. *(a copy of the report is on file.)*

Representative Moynihan inquired what funding did the County provide to the Conservation District. Mr. Neal replied that the County pays the salary and benefits for the administrator. The administrator is also good at writing grants in order to obtain additional revenue.

Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Period Ended June 30, 2018: Chairman Théberge reviewed the appropriations and revenues of the Coös County Financial Statements. There were no questions.

Chairman Th  berge continued with the Unincorporated Places Financial Statements. There were no questions.

A motion was made by Representative Judd, seconded by Representative Merner to approve the financial statements of Co  s County and of the Unincorporated Places. The motion passed by roll call vote 8-0.

Old Business:

- a. Keno - Unincorporated Place of Millsfield: Chairman Th  berge noted that since there were no comments opposing Keno in Millsfield that a vote approving Keno in Millsfield was required. Representative Moynihan asked if the vote was for all of the Unincorporated Places. Chairman Th  berge replied only Millsfield. He explained that if any other business in another Unincorporated Place requests Keno a public hearing will be required. A motion was made by Representative Fothergill, seconded by Representative Judd to grant authorization of Keno in Millsfield. The motion was approved unanimously by voice vote.
- b. Update on Drug Court: Superintendent Ben Champagne spoke of his discord with the program. He also noted that he and County Attorney John McCormick disagree on the matter.
- c. Electronic Device Policy: Chairman Th  berge stated that he had previously attended a conference where his tablet as well as others were stolen. The policy approved by the Delegation does not cover desk tops. He asked if the Delegation would allow the purchase of the desktop conditional on his being re-elected. Representative Tucker asked if he was looking to amend the policy. Representative Moynihan suggested that the policy be addressed at the organizational meeting of the new Delegation in December. Representative Fothergill noted that the original purpose for the purchase of the tablet was to carry them to the State House. Representative Tucker suggested that the policy designate a specific amount instead of the type of device. A motion was made by Representative Moynihan, seconded by Representative Tucker to keep the electronic device policy on the agenda under old business to be discussed at the organization meeting in December. The motion was unanimously approved by voice vote.

The next quarterly meeting will be held in conjunction with the organization meeting on Monday, December 10 at 10:00 a.m. at the Co  s County Nursing Hospital in West Stewartstown, NH.

The Public Hearing on the 2019 budget will be held on Saturday, December 15, 2018 at 10:00 a.m. at the Co  s County Nursing Home in Berlin, NH.

A motion was made by Representative Fothergill, seconded by Representative Merner to adjourn the meeting at 12:42 p.m. The motion was approved unanimously by voice vote.

Respectfully submitted,
Representative Larry Laflamme, Clerk

CO  S COUNTY DELEGATION
SPECIAL MEETING
Wednesday, September 26, 2018 - 1:00 P.m.
Coos County Nursing Hospital - W. Stewartstown, NH

Present: Representatives Robert Th  berge-Chair; Wayne Moynihan-Vice Chair; Larry Laflamme-Clerk; John Fothergill, Bing Judd, Troy Merner, Herb Richardson, Yvonne Thomas and Edith Tucker. Also present: County Commissioners Tom Brady & Paul Grenier; County Administrator Jennifer Fish; Superintendent Ben Champagne; Nursing Hospital Administrator Laura Mills; Nursing Home Administrator Louise Belanger; Director of Finance Carrie Klebe; County Treasurer Sue Collins; Administrative Assistant Linda Harris; and a member of the press.

Chairman Th  berge requested all to stand for the Pledge of Allegiance.

Chairman Th  berge opened the meeting at 1:02 p.m. The Clerk, Representative Laflamme, called the roll. There were nine members present. Representative Hatch was excused.

Review & Approval of the Minutes of the September 6, 2018, quarterly meeting, as distributed: A motion was made by Representative Richardson, seconded by Representative Judd to approve the minutes of the September 6, 2018, quarterly meeting. The minutes were approved unanimously by a voice vote.

Hearing of the Public:

- Commissioner Grenier provided the Delegation with a copy of the 2018 Coös County Tax Apportionment. The increase from 2017 was \$489,018. He noted that this would be the time to share the wealth and decrease the amount to be raised by taxes. He asked the Delegation to reconsider the vote from the illegal meeting which the Delegation had voted in favor of returning 50% of the excess proshare to the IDN funding.

Representative Moynihan questioned whether the IDN funding should be discussed prior to discussing the September 12 meeting. Chairman Théberge noted that Commissioner Grenier had the right to be heard under “hearing of the public”. Representative Tucker noted that she wanted to hear County Treasurer Sue Collins’ view of the proshare funding.

Representative Richardson stated that two of the Representatives questioned the legality of the September 12 meeting as the Delegation meeting was not posted as a separate meeting. He was also told by the Commissioner of HHS that a supplemental budget meeting would not be required; however, he has learned since that a supplemental budget meeting would be required. He moved to reconsider all of the items discussed at the meeting.

Chairman Théberge acknowledged that Representative Tucker had questioned whether the separate Delegation meeting on September 12 was a legal meeting as he was under the impression that the meeting was a continuation of the September 6 meeting. Chairman Théberge stated that he had spoken with several people who understood that the meeting was indeed illegal. Representative Fothergill stated that at the September 6 meeting there was discussion of a joint meeting with the commissioners. Commissioner Brady explained that the Delegation adjourned the September 6 meeting and held a joint meeting with the Commissioners on September 12. The joint meeting was adjourned after the Attorney General’s presentation. Representative Fothergill questioned if someone had dropped the ball on not properly noticing the meeting. Representative Moynihan also stated that the agenda was not posted on the website. County Administrator Jennifer Fish replied that the agenda was posted and provided a copy of the agenda. A motion was made by Representative Tucker, seconded by Representative Richardson to revote on the IDN funding for the sake of transparency. Representative Richardson urged everyone to vote no due to the inaccurate information provided by DHHS. Representative Moynihan stated that the implications of a back room meeting in Commissioner Samson’s letter in the local newspapers is incorrect and unwarranted. Representative Laflamme read the following from the September 6 minutes:

Representative Théberge concluded by stating that the Delegation was not prepared to vote on the issue. He noted that a special meeting will be required to discuss the matter further. After a brief discussion, it was decided that the Delegation would vote on the matter at the end of the Joint Meeting on September 12.

Representative Moynihan also stated that it was not appropriate to refer to the September 12 meeting as illegal. The meeting was not properly noticed. The implication of an illegal meeting is wrong. Commissioner Grenier suggested improperly noticed meeting. The motion was unanimously approved by voice vote.

- County Treasurer Sue Collins distributed the report she had presented to the Commissioners at an earlier meeting. The report read as follows:

ProShare Payments to New Hampshire's Counties increased a great deal this year. Some 10-12 years ago the counties argued with the State of NH that legitimate nursing home expenditure deficits were going unmatched by federal dollars. The NH Association of Counties hired Washington consultants to produce the data to justify the case for Certified Public Expenditures. These efforts fell on deaf ears at NH Department of Health & Human Services (and perhaps at the federal level).

As recently as last year, NH DHHS filed a Demo Waiver with the Centers for Medicare and Medicaid for Delivery System Reform Incentive Payment. The 5-year waiver was approved by the feds. The funding under this waiver finally recognizes certified public expenditures being funded by the County homes.

As a result of the approved waiver, the 2018 ProShare Payments to Counties reflected increased federal matching funds.

My argument is that Coös County should keep a very large percentage of the so-called windfall being requested by DHHS to fund IDN 7 due to the property tax commitment in our county versus the 9 other counties in this state. The following 2017 chart published by the NH Department of Revenue Administration (ORA) depicts the average county tax effort versus total tax effort by counties in New Hampshire:

County	2017 Total Tax Rate Per Thousand (Average for All Towns in the County)	County Tax Rate as a% of Total Rate	Amount of Funding Requested by DHHS at 50% of ProShare Increase
Belknap	\$18.74	6.52%	\$1,339,515
Carroll	\$13.27	10.73%	\$166,210
Cheshire	\$28.89	12.13%	\$612,439
Coös	\$24.41	19.82%	\$695,700
Grafton	\$22.03	8.54%	\$287,234
Hillsborough	\$24.00	5.42%	\$4,199,571
Merrimack	\$25.78	11.42%	\$947,549
Rockingham	\$20.03	5.18%	\$1,180,308
Strafford	\$26.73	10.36%	\$1,277,812
Sullivan	\$25.88	11.39%	\$1,417,819

It is clear that property taxpayers in Coös County have a county tax effort that is almost 4 times what it is in Rockingham and Hillsborough Counties.

It is also clear that Coös County gets a higher amount of Proshare than its wealthier neighbors in Carroll and Grafton Counties because the Medicaid case load in Coös County is larger than our neighboring counties.

Therefore, members of the Delegation, Coös County has the highest county tax effort in the state half of which is due to the losses in our nursing homes that have some of the heaviest Medicaid caseloads in the State. The 2018 budgeted deficit for the two nursing homes was \$9,102,400 less \$2,000,000 Proshare leaving a nursing home funding gap of \$7,102,400 to be funded by property taxes.

I just signed the 2018 County Tax bills to the towns and City totaling \$15,573,805, an increase of \$489,018 over 2017.

Although the IDN 5-year demonstration project is admirable, I support providing some support for the IDN's but at a level no higher than our neighbors in Carroll and Grafton Counties - **perhaps \$165,000 (as in Carroll County) to \$280,000 (as Grafton County).**

Please remember that IDN7 encompasses a large geographic area and a sparse population concentrated in approximately 7 sub-regions mostly centered around the hub towns of Berlin, Colebrook, Conway, Lancaster, Littleton, North Haverhill and Wolfboro.

I canvassed the commitments to DHHS to date by New Hampshire's counties. Here is a summary:

County	Commitment as of September 25, 2018
Belknap	Meeting this week; no decision yet.
Carroll	Delegation voted to return 50%; Commissioners voted not to return the money at this point.
Cheshire	Voted to send \$578,756 a bit shy of the requested \$612,439
Coös	
Grafton	No information received.
Hillsborough	No information received.
Merrimack	Plans to return \$947,549 sometime this year.
Rockingham	Has not met with DHHS yet; has not voted.
Strafford	Voted to send \$1,277,812.
Sullivan	Voted to send 50% \$1,417,819

Ms. Collins stated that if the Delegation were to recommend any funding she suggested in the area of \$165,000 - \$280,000 which were roughly the amounts from Carroll and Grafton counties. The \$695,000 from Coös County is astronomical.

Representative Merner stated that Hillsborough County has a stipulation. They would agree to the 50% if all counties agreed on the 50%. Representative Moynihan read RSA 24:40a. Commissioner Grenier stated the Delegation may appropriate funds but cannot spend funds.

Ms. Collins stated that she read that \$44 million in federal funding would be made available to the State of New Hampshire for the fight against opioids. Representative Tucker replied that it was not clear how much of the funding would come to Coös County. Representative Tucker did note that Commissioner Meyers had altered the agreement to one year instead of three years. Ms. Collins asked why Medicaid money for the elderly be diverted towards the opioid crisis.

Representative Moynihan asked if the supplemental budget would affect the county tax. County Administrator Jennifer Fish replied not this year; however, that portion of the surplus would be used to reduce the county tax.

Louise Belanger, NHA, stated that the two nursing homes have paid over \$76,000 in bed tax on the extra proshare money received, if the Delegation in considering giving back the full amount, they need to remember the added amount paid via the bed tax. She also highlighted an email between herself and Northern Human Services. It was explained that Northern Human Services does not need to provide services to the nursing home residents, that their first priority is the community and after that, they do what they can with left over time. She mentioned that the email commented on Coös County Nursing Home being the only contract left with Northern Human Services. Mrs. Belanger went on to state that she has verified that they do provide services via contracts to other nursing homes. Currently psychiatric services are \$250 per hour and \$150 per hour for an APRN to provide mental health services to the nursing home residents. Northern Human Services voiced that services to the nursing home are not billable and this is why they bill the nursing home however, it can be billed with some changes during the provider visits with the resident. The nursing home is looking to make those changes and bill for the visits to offset the charges from Northern Human Services. Mrs. Belanger went on to say that the new IDN services that will be provided in the community will be billable hours. Mrs. Belanger reported that she will be meeting with Northern Human Services to discuss options relating to the Psychiatric care needs of the residents and changes needed in order to bill for services. Now that the nursing home has a Medicare license it allows for certain services to be billed.

Laura Mills, NHA, also reported that she had a contract with Northern Human Services for mental health services at \$7,200 per month year. No psychiatric services are provided. The Nursing Hospital has a contract with a private provider who bills the nursing hospital directly.

Representative Richardson reiterated that the Delegation was misled by Commissioner Meyers when he stated that a supplemental budget would not be needed. Commissioner Grenier stated that Commissioner Meyers explicitly stated that the IDN funds could not be paid from proshare funds. There is no appropriation for the IDN amount to be spent from the current budget which means a supplemental budget including a public hearing and notices to all of the towns. As an added piece of information, Commissioner Grenier reported that the state assistance line items in the budget will be possibly overdrawn in 2018.

Representative Laflamme asked if the excess proshare funds had been received. Ms. Collins replied in the affirmative. She explained that any type of funds may be received by the county; but, the county cannot spend without a appropriated line item.

Commissioner Brady stated that if the Delegation were to vote any IDN funding, she suggested that funds be transferred by line item transfers to the HCBC line item and a supplemental budget could be avoided. Ms. Collins explained that the Finance Director and the County Administrator would go through all departmental budgets and transfer excess funds to the HCBC line item.

Representative Tucker stated that those were not logistics on how to find the money. She questioned what behavioral health improvements will Coös County residents get. Why not keep the money and say no. There's no guarantee that Coös will obtain services. The request came too late in the year and too many questions are not answered. Representative Thérberge agreed with Representative Tucker.

Representative Fothergill stated that he was worried about any services coming back to Coös County. He suggested using some of the proshare funds to set up our own programs.

Representative Judd stated that Coös County should not be supporting Carroll and Grafton counties.

Representative Moynihan asked if a decision had to be made at the meeting or could the decision wait until the next budget cycle. Representative Th  berge replied that Commissioner Meyers had an end of September deadline.

Commissioner Brady stated that the nursing homes have problems. The wage scale for nurses is lower than most facilities in the county. Band-Aids have been used to keep the budgets afloat. The unexpected windfall in proshare will alleviate some of the stress.

Representative Th  berge polled the Delegates in regards to the funding of IDN:

- o Representative Tucker: zero;
- o Representative Richardson: zero;
- o Representative Judd: \$250,000;
- o Representative Laflamme: zero;
- o Representative Moynihan: zero;
- o Representative Thomas: zero;
- o Representative Fothergill: \$200,000 should be used for local groups;
- o Representative Merner: zero – set up a different line item for next year;
- o Representative Th  berge: zero.

Commissioner Grenier stated that the 2019 budget could be set up based on Representative Fothergill's recommendation.

A motion was made by Representative Tucker, seconded by Representative Richardson that in 2018 the Delegation agrees to not send any proshare money to Commissioner Meyers. In the year 2019, a funding mechanism will be created for IDN funding.

Representative Richardson questioned if funding requests for 2019 could be part of the motion as some members may not be part of the Delegation after the election. Representative Moynihan noted that Co  s should not snub the state and recognize the needs.

The motion passed by roll call vote 8-1. (*Representative Richardson*)

Representative Th  berge asked that a copy of the minutes as well as Ms. Collins' attachments be sent to Commissioner Meyers.

A motion was made by Representative Judd, seconded by Representative Richardson to adjourn the meeting at 3:07 p.m. The motion was approved unanimously by voice vote.

Respectfully submitted,
Representative Larry Laflamme, Clerk

CO  S COUNTY DELEGATION
ORGANIZATIONAL MEETING
Monday, December 10, 2018 - 10:00 a.m.
Co  s County Nursing Hospital - W. Stewartstown, NH

Present: Representatives Kevin Craig, Michael Furbush, William Hatch, Larry Laflamme, Troy Merner, Wayne Moynihan, Henry No  l, Yvonne Thomas and Edith Tucker. Also present: County Commissioners Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Superintendent Ben Champagne; Nursing Hospital Administrator Laura Mills; Nursing Home Administrator Louise Belanger; Director of Finance Carrie Klebe; County Treasurer Sue Collins; Sheriff Brian Valerino; Captain Keith Roberge; Administrative Assistant Linda Harris; Senator David Starr; Commissioner Jeffrey Meyers; Les Otten and members of his team; and several members of the press and public.

Representative John Fothergill was excused.

Representative Moynihan, as Acting Vice-Chair called the meeting to order at 10:06 a.m. The Pledge of Allegiance was led by Superintendent Ben Champagne.

The roll was called by Representative Larry Laflamme. Nine members of the Delegation were present.

Representative Moynihan welcomed new Representatives Michael Furbush from District 1, Kevin Craig from District 4 and Henry Noël from District 3. He thanked former Representatives Bing Judd, Herb Richardson and Robert Théberge for their years of service to Coös County.

Election of Officers:

A motion was made by Representative Hatch, seconded by Representative Laflamme to nominate Representative Wayne Moynihan as Chair. There were no other nominations. The motion was approved unanimously.

A motion was made by Representative Thomas, seconded by Representative Hatch to nominate Representative Edith Tucker as Vice Chair. A second nomination of Representative Troy Merner as Vice Chair was made by Representative Craig. There was no second. The first nomination was approved by majority vote.

A motion was made by Representative Merner, seconded by Representative Tucker to nominate Representative Larry Laflamme as Clerk. The motion was approved unanimously.

Delegation Sub-Committee Assignments:

Representative Moynihan explained that the purpose of sub-committee assignments is to give Delegation members the opportunity to communicate with department heads. He explained that ex-officio seats were available on the following Boards: CEDC (Coös Economic Development Corporation), Coös County Planning Board and UNH/Cooperative Extension Advisory Board. He suggested that assignments be discussed at a later date in order to give Delegation members the opportunity to think about what committees that would be of interest to them.

Review & Approval of the Minutes of the September 26, 2018, special meeting, as distributed: A motion was made by Representative Tucker, seconded by Representative Merner to approve the minutes of the September 26, 2018, special meeting. The minutes were approved unanimously by a voice vote.

Public Comment:

- a. Senator David Starr introduced himself and spoke of potential bills that he hopes to sponsor during the upcoming year.
- b. Commissioner Jeffrey Meyers, NH Department of Health & Human Services, stated that he had requested another conversation with the Delegation to further discuss the transfer of funds from the county to the IDN programs. He provided past history on his previous requests and the purpose of the program. He noted that as of this date seven counties had voted affirmatively to the 50% appropriation. Rockingham County had not voted and was planning to do so on December 19. The Commissioners were prepared to endorse the 30% appropriation. Coös County is one of the counties that has voted no. Commissioner Meyers stated that if he is not able to get something from all of the counties, the program will fall apart. Every county has to participate. Information was distributed that showed rescaled figures with a 30% appropriation. *(Copy on file.)*

County	Amount of Funding Requested by DHHS at 50% of ProShare Increase	Amount of Funding Requested by DHHS at 30% of ProShare Increase
Belknap	\$1,339,515	\$803,709
Carroll	\$166,210	\$99,726
Cheshire	\$612,439	\$367,464
Coös	\$695,700	\$417,462
Grafton	\$287,234	\$172,340
Hillsborough	\$4,199,571	\$2,519,743
Merrimack	\$947,549	\$568,529
Rockingham	\$1,180,308	\$708,185
Strafford	\$1,277,812	\$766,687
Sullivan	\$1,417,819	\$850,691.55

Chairman Moynihan noted that the Delegation would be discussing the issue further at the December 15 meeting based on a recommendation from the Commissioners.

Commissioner Grenier noted that both nursing homes received the new Medicaid rates beginning January 1 for six months. The Berlin rate decreased by \$4.98 and the West Stewartstown rate by \$2.85 which was a \$130,000 decrease in nursing home revenue. Commissioner Grenier cautioned the Delegation and asked that they heed the commissioners' suggestion. He agreed that Coös County should participate at some level. The Commissioners plan to discuss the matter further at the December 12 meeting and will make a recommendation to the Delegation on December 15.

County Treasurer Sue Collins noted that the recommended amount was greater than Carroll and Grafton Counties. She asked how much of the \$417,000 will end up in Coös for services in Coös. This has been a question that has not been answered. She did support Commissioner Grenier's suggestion that Coös County should participate.

Commissioner Meyers left the meeting at 11:11 a.m.

- c. Les Otten, Balsams Redevelopment: Representative Tucker reported that she had put in a bill that has yet to be drafted LSR-219-0382 that would help move the Balsams Redevelopment forward.

Mr. Otten briefly provided an overview of the project to date. He explained *that the tax assessment district would allow assessments -you could consider them "property taxes" - on our real estate to pay back a portion of our financing. That is essentially what SB30 did - allow an unincorporated place like Dixville to create a TIF-like district to service a loan - which would be guaranteed by the BFA. However, if we do not proceed with the BFA, we would still want to preserve the ability to create the tax assessment district.*

As SB30 was written and passed, the BFA's participation is required to create the assessment district. An alternative path without the BFA will require an amendment to the existing legislation, allowing for the County to be the issuer of the bond, without a loan guarantee. While this may seem complicated, there is no fiscal responsibility of the County for issuing the Bond. It will simply allow for the tax assessment loan to be made by a lender who is providing the funds, and there is no financial risk or obligation by the County, or by the State for that matter. This bond issuance is just the mechanism for us to receive a loan relating to the assessment district.

Historically when TIFs, or Tax Assessment Districts, are created, they allow for future property taxes to be collected to be used to repay a bond, as is the case here. However, SB30 as originally drafted did not take into account that there were Town taxes and County taxes to factor for. Our amendment allows for the property taxes to be collected to fully be used for the repayment of the bond, and not applied toward s additional County Taxes. County tax payments will resume once the bond has been repaid.... the County will receive fees for administering the tax assessment district while the bond is outstanding.

This amendment does not guarantee the ultimate project success, preserving the value and ability to have the tax assessment district as intended will give us a chance at re-structuring the overall project's financing. I have remained committed to the Balsams Redevelopment and trying to advance economic development opportunities in the North Country for 5 years, so I feel we owe it to at least try.

Representative Hatch noted that he supports the Balsams redevelopment. He questioned how the statewide education tax will work. Commissioner Grenier noted that the statewide education tax and the county taxes will be effected.

Chairman Moynihan asked if the bill were to pass would the whole process have to begin again. Representative Tucker replied that the permitting was already done.

Representative Craig also supported the project. He did ask if things didn't work out, what the county would end up with. Mr. Otten replied that the county would not be responsible. The County would only be the administrator of the bond. Scott Tranchemontagne noted that SB30 did two things: allow TIFs in the Unincorporated Places and allowed the BFA to allow the loan. The proposed amendment would allow the county to administer the loan guaranty without any state involvement.

Jamie Sayen, resident of Stratford, submitted a list of questions for the Delegation. He noted that the Delegation must perform due diligence on behalf of the county and its voters and taxpayers. A copy of these questions are on file.

Scott Stepanian, resident of Columbia, spoke of the unique opportunity to revive the Balsams.

Commissioner Rick Samson read the following:

As the County Commissioner for District Three which includes the Proposed Balsams Project, I would like to address concerns that I and other taxpayers of Coös County have brought to my attention.

In 2015, I went to Concord to testify in favor of SB 30. At that time I believed that passage of that bill would aid in rebuilding the Proposed Balsams Project. Since that time I have researched, studied and continued to look at all the proposals and plans for the redevelopment. I now have decided that I cannot support the current proposal and the method that we as Elected Public Servants are being asked to support.

Coös County taxpayers are currently being asked to support a County Operating Budget that will contain a deficit in excess of \$3 million. We have been doing this for the last several years and that is unacceptable to me and the taxpayers of Coös County. I have several questions and observations that I feel the County Delegation needs to consider in deciding what is in the "Best Interest of the County".

Coös County is not in a position to negotiate a favorable deal for a private developer at the expense of our county's taxpayers. Our responsibility is to our residents, taxpayers and obligated duties as elected officials.

TIF's "tax increment financing" is a standard practice typically used to finance PUBLIC infrastructure like roads, sewers and other requirements that make an area developable. It is not a standard practice, at all, to use this kind of financing for a single private development project. To do so reeks of favoritism and improper routing of public money for private purposes.

To use the taxes that should go to the county and or towns from the proposed Project are used to pay off the loan is not in the best and proper spirit of assessing and taxing of private property.

The County would need to hire a sophisticated assessor to do the baseline as of today's assessment. The county would need to hire experienced investment and valuation advisers to come up with the estimates of what the project will be worth when fully built and how long it would take to build, so they can model the future tax payments. The county would need another adviser to calculate what additional costs of government services will arise from the project, to be sure that not ALL the additional taxes are diverted to the investors and there is money left to pay for the additional police, fire, roads, etc. that are needed when the project is built.

In order for a TIF deal to work, you need to have a government body involved who collects the taxes and can divert them over to the developer's debt. That is why the county is needed. The county will collect the additional taxes. Will we the County Commissioners and the County Delegation face the political heat when we divert those taxes to the investors so they can pay off their debt instead of using them for general county needs? Would the county help me build a sugar operation with a TIF?

Some key questions about this financing structure:

- a. Is the county taking on any credit risk for this financing? Suppose on the day after the financing is completed, the investors defect, or something unforeseen happens and the project never gets built. This means the new tax revenue never appears. Is the county on the hook? Even a little bit? In my view, the county should take no financial risk whatsoever on a speculative private project like this. The investor and the county's own expert (and expensive!) professional advisers, should confirm the county has zero risk.*
- b. How can the county have zero risk? The financing by the county would be structured as a "non-recourse" financing. The county would borrow or administer the money with a clear disclosure to the banks providing the money that the county has no obligation whatsoever to repay the debt except from the additional tax revenues from the investors project. If the project fails and the additional tax revenues never appear, then the banks do not get repaid and have no other claim on the county.*
- c. But even if the county somehow has no financial risk (through this non-recourse TIF financing), is this a good idea? No! Why should the County help Mr. Otten and the investors by diverting tax money to them when we would not do it for others? Is this political suicide for the Commissioners and the Delegation to favor one person over everyone else? As I have already stated, to set up and manage this complex financing would cost the county literally hundreds and hundreds of thousands of dollars to hire professional appraisers, financial advisers and lawyers. Will Mr. Otten and the investors pay for all of this?*

- d. *MY FINAL POINT: The BFA refused this proposed project as did private banks. Even if the county can successfully use this tricky non-recourse TFI structure, there's a significant likelihood this proposed project may fail. Does the County want to have the black eye - that will last for decades - having a failed TFI financing? Even if the County isn't on the financial hook and the banks take the loss, the County will look bad for having been officially involved. Will the County have to pay more in the debt markets when we borrow on our own credit each year, because we made a mistake with Mr. Otten and his investors?*

- e. *I AS AN ELECTED PUBLIC OFFICIAL CANNOT SUPPORT THIS PROPOSED PROJECT.*

Chairman Moynihan recessed the meeting for lunch and reconvened at 1:04 p.m.

Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Period Ended September 30, 2018:

Chairman Moynihan reviewed the Coös County third quarter expenditures. There were no questions. A motion was made by Representative Hatch, seconded by Representative Merner to approve the Coös County third quarter expenditures. The motion passed by roll call vote 9-0.

Chairman Moynihan reviewed the Coös County third quarter revenues. There were no questions. A motion was made by Representative Hatch, seconded by Representative Merner to approve the Coös County third quarter revenues. The motion passed by roll call vote 9-0.

Chairman Moynihan reviewed the Coös County Unincorporated Places third quarter expenditures. There were no questions. A motion was made by Representative Hatch, seconded by Representative Merner to approve the Coös County Unincorporated Places third quarter expenditures. The motion passed by roll call vote 9-0.

Chairman Moynihan reviewed the Coös County Unincorporated Places third quarter revenues. There were no questions. A motion was made by Representative Hatch, seconded by Representative Merner to approve the Coös County Unincorporated Places third quarter revenues. The motion passed by roll call vote 9-0.

Other Business:

- a. *Discussion and Approval of the Personnel Committee Procedures:* Chairman Moynihan explained that two personnel committee hearings have been scheduled for December 18, 2018. These hearings are in regards to two former employees appealing the termination of employment from Coös County. Only members of the executive committee (Chair, Vice Chair, Clerk) are required to attend and will approve the policy. A motion was made by Representative Tucker, seconded by Representative Laflamme to approve the personnel committee procedures. All approved 3-0.
- b. *Discussion and approval of Policy on Provided Electronic Devices:* Chairman Moynihan reviewed the following policy with the Delegation:

A resolution authorizing appropriations for and purchases of electronic communication devices for elected State Representatives from the Coös County legislative districts:

WHEREAS, communication between and among members of the County Delegation, County Commissioners, and County Administration are less costly and more efficient when conducted electronically, by way of e-mail, messaging, internet web sites, and other such methods; and

WHEREAS, it has become customary for communications to and from members of the NH House of Representatives and the Speaker's Office, the House Clerk, House Committee Chairman, Committee Clerks, fellow committeemen, state agencies, and others, to be by way of electronic devices; and

WHEREAS, for the foregoing reasons it is in the best interest of the County that the members of the Delegation have appropriate electronic devices in their possession during their term of office; and

WHEREAS, the membership of the Delegation is subject to change after each biennial state and county election; and

WHEREAS, it is appropriate that reasonable and necessary expenses of the Delegation members during their term are paid or reimbursed by County funds, after approval by the Delegation Chairman; and

WHEREAS, it is the County budget that provides the necessary funding for Delegation expenses;

NOW, THEREFORE, BE IT RESOLVED as follows by the Coös County Delegation:

Article 1: At the commencement of each term of election, and after being sworn in to office, new or re-elected members may, after approval of the amount of the expenses by the Delegation Chair, purchase a tablet computer, and be fully reimbursed by the county for the costs of the device. While a member may seek approval to purchase a replacement device in the event of loss by theft or damage to the device during the term, adding insurance on the device at the time of purchase is recommended for this protection. However, the county shall not be responsible for any expense the member may incur in using the device after purchase and insurance.

Article 2: The term "tablet computer" means an electronic communication device such as those known as the Apple IPAD, Google Pixel, Microsoft Surface, etc.

Article 3: The primary purpose of any device acquired pursuant to this policy is for communication related to the member's service to the state as a Representative, and to the county as a member of the Delegation. By exercising this policy option the member acknowledges that the device is for public communications, subject to any claims under the freedom of information act, or right to know laws properly made under state or federal law. The member may not be able to claim any privacy rights with regard to the device.

Article 4: The device shall become the personal property of the member, and shall not be the responsibility of the county.

Article 5: In the event that a member is re-elected, and chooses to replace or update his or her county funded device, and if the member wishes to pass on the used county funded device because it has some remaining useful life, it shall be deemed proper to donate the device to an unrelated and underprivileged person or to charitable or educational entity. However, the member should avoid even the appearance of being self-serving with the disposal of the device such as by giving it to a family member.

A motion was made by Representative Laflamme, seconded by Representative Craig to readopt the policy as written. All approved by roll call vote 9-0.

- c. Introduction and discussion of LSRs proposed by Coos County Representatives for the 2019 session: Delegation members briefly discussed LSRs that will be introduced during the 2019 session.

A motion was made by Representative Hatch, seconded by Representative Thomas to adjourn the meeting at 2:01 p.m. The motion was approved unanimously by voice vote.

Respectfully submitted,
Representative Larry Laflamme, Clerk

COÖS COUNTY
DELEGATION MEETING &
PUBLIC HEARING on the 2019 PROPOSED BUDGET
Saturday, December 15, 2018 - 10:00 a.m.
Coös County Nursing Home - Berlin, NH

Present: Representatives Wayne Moynihan - Chair; Edith Tucker - Vice Chair; Larry Laflamme - Clerk; Kevin Craig, Michael Furbush, William Hatch, Troy Merner, Henry Noël and Yvonne Thomas. Also present: County Commissioners Tom Brady and Paul Grenier; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Ben Champagne; Nursing Home Administrator Louise Belanger; Nursing Hospital Administrator Laura Mills; Sheriff Brian Valerino; Captain Keith Roberge; Administrative Assistant Linda Harris; Registrar Tanya Batchelder; County Attorney John McCormick; Treasurer Suzanne Collins; Captain John Acardi; representatives of outside agencies; members of the press and the public. Representative John Fothergill was excused.

DELEGATION MEETING

Chairman Moynihan called the meeting to order at 10:12 a.m. and introduced the members of the Executive Committee. Sheriff Valerino led the Pledge of Allegiance.

The roll was called by the clerk, Representative Larry Laflamme. There were nine (9) members present.

Chairman Moynihan welcomed new Representatives Michael Furbush from District 1, Kevin Craig from District 4 and Henry Noël from District 3. He thanked former Representatives Bing Judd, Herb Richardson and Robert Théberge for their years of service to Coös County.

Other Business:

- a. Chairman Moynihan read Resolution #1 which pertained to Borrowing Funds in Anticipation of Taxes in 2019:

Resolution #1

Be it resolved by the Coös County Delegation duly convened on this fifteenth day of December, 2018, that since the monies in the treasury of the County of Coös are insufficient to meet the demands upon the same and the sum of Ten Million Dollars (\$10,000,000) being the projected amount necessary for the purpose of operating the county for the Fiscal Year 2019, the Coös County Treasurer is hereby authorized to borrow up to \$10,000,000 upon order of the County Commissioners pursuant to RSA 29:8.

A motion was made by Representative Hatch, seconded by Representative Tucker to approve Resolution #1. The resolution passed by roll call vote 9-0.

- b. Chairman Moynihan read Resolution #2 as follows:

Resolution #2

Authorization for Coös County to Pay 2019 Expenses (RSA 24:15)

Due to timing differences, the County operates without an approved operating budget during the months of January, February and part of March. Historical figures demonstrate that the January through March expenses will total approximately \$8,900,000.

RSA 24:15 states that no County Commissioner or elected or appointed official shall pay, or agree to pay, or incur any liability for the payment of any sum of money for which the County Convention has made no appropriation.

I move that we, the County Convention authorize the County to spend up to \$8,900,000 for 2019 expenses during the months of January, February, and March in anticipation of the subsequent approval of the 2019 budget. Further that the \$8,900,000 be allocated proportionately to the line items based on the 2018 approved net appropriations to fund like operating and personnel expenses in existence as of 12/31/18.

A motion was made by Representative Hatch, seconded by Representative Merner to approve Resolution #2. The resolution passed by roll call vote 9-0.

- c. Continuing discussion of and final action on County Commission recommendation on NHDHHS request for County contribution to funding state Integrated Delivery Network (IDN):

Chairman Moynihan stated that at its regular meeting on December 12, 2018, the Board of Commissioners discussed a recommendation for IDN Funding. Commissioner Grenier stated that he and Commissioner Brady had been contacted by Commissioner Meyers asking to revisit the IDN funding. Both Commissioners stated that they could not support the 50% request. Commissioner Meyers had informed them that all counties needed to contribute in order for the program to work. The Commissioners suggested \$100,000.

Commissioner Grenier continued that at the December 10, 2018, Delegation meeting, Commissioner Meyers presented a new proposal of 30% and stated that if Coös County didn't participate, Coös residents would lose services. He continued that Carroll County's requested amount was \$99,725.85; Grafton County \$172,340.40 and Coös County \$417,462.45. He inquired as to why Coös County was a donor town.

He continued that with the reduction in the proposed Medicaid room rates effective January 1, 2019, the Board agreed to \$105,500. The bed tax has been paid on these funds and how would the county get the funds back?

A motion was made by Representative Hatch, seconded by Representative Tucker to appropriate 30% of the excess proshare in the amount of \$340,927.67 for IDN Funding.

Representative Hatch stated that he believes that the services should be provided as these services are vital and necessary. A lot of work has been done by DHHS and the Governor to come up with this program.

Henry Lipman from DHHS, provided some reasoning for the request. Seven of the 10 counties have agreed to the 50% appropriation. The three remaining counties are still working on recommendations.

Representative Hatch noted that the consequences for not participating means the whole state will lose out on services. Mr. Lipman noted that there would be county and municipality consequences.

Representative Laflamme asked what the proposed figure will be for next year's contribution. Mr. Lipman replied that this was a one-time vote. First results of the existing waiver will need to be shown, and then discussions will need to be held where all parties agree. Representative Laflamme noted that the proshare amount was quite sizeable in Coös because of the two nursing homes and a greater amount of Medicaid individuals. There are a lot of poor people in the nursing homes.

Representative Tucker stated that a quarter of the Coös population receives services and there is a need in Coös. It's upsetting to ask so much from Coös and agreed that Coös should not be a donor town.

Chairman Moynihan stated that the county received \$1.3 million more than the 2017 proshare payment. Even after the 30% appropriation there will still be \$1 million more in revenue. He acknowledged the Commissioners' and the Treasurer's past requests. However, he supported the motion.

Representatives Laflamme, Craig and Furbush stated that they did not support the motion.

The motion passed 5-4. (*Representatives Craig, Furbush, Laflamme, Thomas*)

Commissioner Grenier noted that the Commissioners would not be signing the requisition to forward the funds to the state. The Delegation voted to appropriate the funds; however the Commissioners were refusing to spend the funds.

Chairman Moynihan closed the Delegation meeting at 11:20 a.m.

PUBLIC HEARING

Chairman Moynihan opened the public hearing at 11:36 a.m. and asked Jennifer Fish, County Administrator, to begin her budget presentation.

Jennifer Fish, County Administrator welcomed everyone to the public hearing on the county budget as recommended by the three County Commissioners - Tom Brady, Paul Grenier and Rick Samson.

She welcomed newly elected State Representatives from District 1, The Honorable Michael Furbush; from District 3, the Honorable Henry Noël; from District 4, the Honorable Kevin Craig and Registrar of Deeds-Elect Leon Rideout. Ms. Fish thanked Representatives Judd, Richardson, Théberge and Registrar Batchelder for their many years of service.

Ms. Fish explained that the public hearing was being held in accordance with state law, RSA 24:23 that states "not earlier than 5 nor later than 20 days after the mailing of the commissioners' budget statement, there shall be held within the county at such time and place as the chairperson of the county convention may specify a public hearing on the budget estimates as submitted by the commissioners."

Ms. Fish explained that there are services covered in the budget that are mandated by the State Constitution, there are costs that are required by NH state statute and then there are programs that the county has traditionally funded. The State Constitution requires certain county elected officials. These include the Registrar of Deeds, the County Attorney, Medical Referees, a County Sheriff, and a County Treasurer.

There are other financial responsibilities that fall to the counties as a result of state law. These include the Commissioners, the Department of Corrections, the Unincorporated Places and the State Assistance Programs where basically the county functions as tax collector for the State of NH. Current state law requires counties to fund 100% of the non-federal share of the cost of all services to any citizens who qualify for nursing home level of care and Medicaid regardless of where they live – be it in a county nursing home, a private nursing home anywhere in New Hampshire, a skilled nursing facility, a residential care or assisted living facility or even in their own homes. The two key elements to being approved by the State for Medicaid services are qualifying for nursing home level of care and meeting the state's Medicaid financial guidelines. The two programs included in the State-County relationship and therefore in the county budget are Home & Community Based Care and Intermediate Nursing Care.

Traditional and Community Programs are financial responsibilities that fall to the county as a matter of choice. These programs include:

- The County Nursing Homes;
- Victim/Witness Program that operates out of the County Attorney's Office;
- UNH Cooperative Extension;
- Coös County Conservation District;
- Other Special Appropriations; and
- The Recycling Center and Transfer Station are included in the budget but do not have any financial impact on the county tax. Both are operated directly by County staff for several area municipalities that separately and individually cover all the associated costs.

The proposed budget will be revised again prior to its submission to the County Delegation for final action after the following events have taken place:

- The Commissioners and members of the Delegation have had the opportunity to give consideration to comments received from members of the public;
- Delegation subcommittees have had the opportunity to meet with department heads on any or all budgets for the various county operations; and
- The surplus is determined.

Ms. Fish highlighted appropriations affecting the 2019 budget:

- The proposed 2019 budget did not include a Cost of Living Adjustment (COLA) for County employees. However, the Commissioners were currently in negotiations with the collective bargaining units AFSCME and SEA. The 2019 budget also included step increases for those employees who have not reached the top step on the County's salary schedule. Increases in longevity and the additional payroll cost of employees reaching eligibility criteria for sick time payments on hours accrued over 480 or 720 were also included in the budget. The estimated cost for these increases were \$344,291.
- The health insurance rates were budgeted with a 10% increase in premium beginning July 1, 2019.
- The projected cost of State Assistance Programs increased by 4%. State Assistance Programs include Intermediate Nursing Care and Home & Community Based Care for individuals who qualify for nursing home level of care.
- The Commissioners are considering using the County House for office space for County employees currently located in the Nursing Hospital in West Stewartstown. A \$6,000 appropriation has been budgeted for a consultation with an architect.
- The County recently underwent an Informational Technology Assessment. The consulting firm will be provided the Commissioners with their recommendations on current strengths and weaknesses of the County's systems.

Ms. Fish also highlighted revenues affecting the 2018 budget:

- The projected 2018 surplus to reduce taxes is \$2,500,000.

The total County Tax for 2019 was projected at \$16,047,731; a three percent increase over last year.

The Unincorporated Places Budget document contains a summary for the County's 23 Unincorporated Places (three places are entirely within the boundaries of the White Mountain National Forest and have no taxable property). The total Unincorporated Places budget for 2019 was projected at \$1,609,334 compared to the 2018 budget of \$1,752,172.

Ms. Fish began the review of the 2019 proposed budget and noted that the Special Appropriations requests would be reviewed first. Commissioner Grenier also noted that no reductions were made to the requests per Representative Fothergill's recommendation.

Paul Robitaille provided information on Senior Meals, RSVP, Servicelink and Energy Assistance.

Kimberly Preston provided information on the Child Advocacy Center.

Deborah Haynes provided information on RESPONSE.

Brenda Gagnon provided information on North Country Transit.

Mike Scala provided information on Coös Economic Development.

Dawn Ferringo from Homeless Outreach also provided information.

The meeting recessed for lunch at 12:47 and reconvened at 1:30 p.m.

Laura Mills, NHA - West Stewartstown, provided information on the facility and highlighted the specials requested by certain departments: a food cart, a handicapped van, air conditioning for the kitchen, an 85 lb. washer and a tub chair with scale which totaled \$96,720.

Representative Craig inquired about the performance incentive line item in the amount of \$5,000. Commissioner Grenier stated that the Board reviewed the nursing home administrators' performances. The Berlin Nursing Home Administrator went from a geriatric nursing home to a skilled facility which obtains Medicare reimbursement and was able to reduce the revenue deficit by a significant portion. The Commissioners increased her salary as she is now a skilled nursing home administrator. Commissioner Grenier suggested an incentive for the West Stewartstown Nursing Hospital. If the Nursing Hospital Administrator is able to reduce the deficit gap by \$500,000, she should have some type of incentive to do so. Chairman Moynihan asked if any goals had been set. Commissioner Grenier replied that currently the line item is only a place holder. It will be only for one person, the nursing hospital administrator. The goal will be attainable.

Louise Belanger, NHA - Berlin, provided a brief history on the Berlin Nursing Home and explained the changes of a skilled nursing facility. She noted that the facility was on track to bring in \$1.3 million in revenue.

She did not budget for a van; but that could change by February. Commissioner Grenier noted that the estimated amount was \$60,000.

Representative Tucker noted that she has received positive feedback on the services offered at the Berlin facility.

Ms. Fish presented the County Administration budget. Representative Tucker inquired about the county house renovation. Ms. Fish replied that funds had been allocated to hire an architect to look at the house and make it ADA compliant and more space efficient for county offices.

County Attorney John McCormick provided information about the County Attorney's office and the Victim/Witness Advocacy Program. He also reviewed his budget and explained the replacement system being set in place for computers.

Tanya Batchelder, Register of Deeds, presented her budget. The greatest increase was health insurance due to the addition of a two person plan. She was thanked for her many years of service.

County Sheriff Brian Valerino provided information on the duties of the Sheriff's Department. He noted that the drug task force appropriation was included in the budget. The attorney general's office is working on obtaining additional funding to offset the appropriation.

Superintendent Ben Champagne presented information on the Department of Corrections budget. The specials included a vehicle lease and continued updates on the video surveillance equipment.

Superintendent Champagne also provided information on the recycling center and transfer station.

Brendan Prusik, UNH/Cooperative Extension provided information on the programs offered. He explained that Coös County pays a certain percentage of the budget.

Haven Neal, Chairman of the Board of Supervisors for the Coös County Conservation District spoke of the services provided by the Conservation District.

Ms. Fish reviewed the remaining budget requests. Commissioner Grenier explained that AHEAD requested Coös County to sponsor CDBG Public Facilities Grant for the renovation of a building on 121 Main Street in Berlin. The Board may include a CDBG for economic development prior to the final budget approval.

Chairman Moynihan noted that the proposed appropriations totaled \$38,566,843.

Chairman Moynihan briefly reviewed the estimated revenues. The proposed county tax showed a three percent increase. Commissioner Grenier noted that due to the reduction in the Medicaid rate the revenues for the nursing homes will need be adjusted.

Chairman Moynihan reviewed the Unincorporated Places budgets. Ms. Fish highlighted some changes and introduced Captain John Acardi of DRED. He reviewed the services that are provided to the Unincorporated Places of Coös County.

Representative Tucker expressed her support in purchasing new tasers for the Sheriff's Department.

Chairman Moynihan suggested a meeting in the future with the Delegation, the County Administrator and possibly the County Treasurer to discuss the budget further.

Chairman Moynihan proceeded with subcommittee chair assignments

- | | |
|---------------------------------------------------|----------------------------------------------|
| • Nursing Homes | Representative Thomas |
| • Corrections Department | Representative Craig |
| • County Sheriff/County Attorney | Representative Laflamme |
| • Budget Transfer Committee | Executive Committee |
| • Elected Officials' Salaries | Entire Delegation |
| • Unincorporated Places | Representative Hatch |
| • Capital Improvements, Revenue Items and Surplus | Entire Delegation |
| • Performance Audits | Representative Hatch |
| • Economic Development | Representative Noël (ex-officio member CEDC) |
| • Coös County Planning Board | Representative Merner (ex-officio member) |
| • UNH Cooperative Extension Advisory Board | Representative Tucker |
| • Register of Deeds | Representative Merner |
| • Soil Conservation | Representative Tucker |

Ms. Fish urged all Delegation members to contact her with any budget questions.

A discussion was held on which day to hold meetings. The Chair noted that Representative Fothergill is not available to attend meetings on Mondays and Fridays. Chairman Moynihan noted the Delegation meetings are advertised as public meetings and that Saturday is the day that the public may attend. Representative Hatch agreed. Representative Tucker disagreed. Staff has to be on site. Saturday would be a burden since they would be working extra hours. She suggested holding a Saturday meeting to determine who attends – how many Delegation members attend and if any members of the public attend. Representative Laflamme asked if there would be added expenses if a meeting is held on Saturday. Ms. Fish replied that certain staff will need to be paid overtime.

A motion was made by Representative Hatch at the call of the Chair at 3:38 p.m. The motion was approved by voice vote.

Respectfully submitted,
Representative Larry Laflamme, Clerk

On March 8, 2008, the Delegation supported a resolution to provide the public with gross wages of all non-elected Coös County employees. The wages listed below include base pay, overtime, shift differential, weekend premiums, longevity steps, trainer pay, attendance bonus, pay in lieu of health insurance and sick pay in excess of 720 hours or 480 hours (for employees hired January 1, 2012 or after) . Employees designated with a checkmark have also received payment of accrued personal and sick time at the time of resignation from County employment.

	Adams, Kathleen D	Dietary Aide	6,082.21
	Adams, Jessica L	Licensed Nursing Assistant	34,016.88
	Albert, Jill D	Registered Nurse	84,149.85
	Alimandi, Ann M	Restorative Aide/Medication Nursing Assistant	39,960.36
	Arsenault, Erin J	Licensed Nursing Assistant	21,770.70
	Atwood, Sabrina R	Licensed Nursing Assistant/Medication Nursing Assistant	49,292.88
	Aubut, Erica L	Activity Aide	12,368.19
	Aubut, Jacqueline L	Unit Aide	28,215.83
	Auger, Holly A	Licensed Nursing Assistant	113.37
	Bailey, Sharleane L	Registered Nurse Supervisor	30,924.94
	Baillargeon, Emily L	Unit Aide	1,432.22
	Baillargeon, Gail L	Licensed Nursing Assistant/Medication Nursing Assistant	43,757.02
√	Baker, Jessica L	Licensed Nursing Assistant/Medication Nursing Assistant	33,564.45
	Bard, June A	Housekeeping Aide	2,652.60
	Barreira, Rhianna M	Licensed Nursing Assistant	4,281.48
	Beaudry, Susan D	Licensed Practical Nurse	38,176.54
	Beaulieu, Jason L	Dietary Aide	34,777.00
	Beaulieu, Kimberly A	Health Information Clerk	29,201.27
	Beede, Lynn M	Director of Nursing	90,104.08
	Belanger, Denise T	Laundry Aide	31,259.43
	Belanger, Haley C	Licensed Nursing Assistant	116.56
	Belanger, Hollie A	Licensed Nursing Assistant	32,698.79
	Belanger, Louise J	Administrator	97,453.11
	Bellows, Colette M	Licensed Nursing Assistant	37,969.50
	Benjamin, Eric D	Sheriff Temporary Deputy	174.38
	Benoit, Zachary R	Corrections Officer	39,464.46
	Bergeron, Dayna A	Dietary Aide	965.24
	Bergeron, Elaine M	Licensed Nursing Assistant/Medication Nursing Assistant	41,484.71
	Bernard, Briana L	Activity Aide	21,516.71
	Bertholdt, Courtney R	Unit Aide	91.76
	Berube, Deborah R	Dietary Aide	7,191.51
	Berube, James	Sheriff Temporary Deputy	3100.00
	Berube, Karen	Registered Nurse	12,284.08
√	Biggart, Sarah T	Licensed Nursing Assistant	4,392.14
	Bilodeau, Amanda K	Licensed Nursing Assistant	21,679.99
	Biron, Donna J	Licensed Nursing Assistant	26,501.45
	Biron, Richard A	Corrections Sergeant	64,433.62
√	Bisson, Krysten L	Unit Aide/Licensed Nursing Assistant	7,153.77
	Bisson, Susan M	Activity Aide	44,646.42
√	Bissonnette, Amber M	Licensed Nursing Assistant	1,820.50
	Blair, Jacqueline D	Unit Aide	16,580.43
	Blanchard, Erin L	Registered Nurse Supervisor	77,349.71
	Blanchette, Susan M	Licensed Nursing Assistant	763.23
	Blanchette, Zachary D	Licensed Nursing Assistant	459.01
	Bolens, Kelly M	Licensed Nursing Assistant	37,146.25
	Bolton, Julie K	Health Information Manager/Medication Nursing Assistant	47,563.07
	Bonney, Brittany R	Licensed Nursing Assistant/Dietary Aide	30,087.47

	Booth, Diane A	Activity Director	53,782.08
√	Botka, Katherine L	Registered Nurse	8,303.32
√	Bouchard-Simpson, Shauna M	Licensed Nursing Assistant	20,106.95
	Boucher, Benjamin J	Registered Nurse	66,350.16
	Boudle, Ann M	Licensed Nursing Assistant	17,927.81
	Bouvier, Jr, Dennis R	Maintenance Worker II	50,470.78
	Brann, Christine A	Victim Witness Advocate	6839.64
	Briggs, Charlene	Activity Aide	452.35
	Brochu, Darci S	Licensed Practical Nurse	63,057.05
	Brooks, Delenn R	Licensed Nursing Assistant	7,548.56
	Brooks, Dillon	Dietary Aide	5470.10
√	Brooks, Micheline A	HousekeepingAide/Laundry Aide	29,006.76
	Brooks, Robin M	Licensed Nursing Assistant	2,422.38
	Brosnan, Asa	Registered Nurse/Clinical Coordinator	4,560.26
	Brown, Shelly J	Staff Development Director	69,629.01
	Brunault, Julie J	Human Resources Coordinator	64,299.57
	Brungot, Eric S	Registered Nurse	52,390.65
	Bruns, Ashley A	Licensed Nursing Assistant	1,876.24
	Buber, Denise Y	Unit Aide	1,470.73
	Buckovitch, Alan J	Porter	34,385.16
	Bunnell, Janet A	Registered Nurse	66,765.94
	Bunnell, Nicole C	Housekeeping Aide	29,844.57
	Bunnell, Sadie	Licensed Nursing Assistant	1,434.31
	Burrill, Brittany M	Restorative Aide/Licensed Nursing Assistant/Med. Nursing Assistant	30,577.97
	Buteau, Irene G	Licensed Nursing Assistant	30,470.54
	Byrne-Macmillan, Laurel O	Registered Nurse	4,041.27
	Caceres, Ashley	Unit Aide	4,741.55
	Cain, Jessica L	Assistant County Attorney	55,771.20
	Carbajal, Dianna	Licensed Nursing Assistant	31,459.34
	Caswell, Theresa M	Housekeeping Aide	3,119.45
	Champagne, Benjamin H	Corrections Superintendent	78,471.43
	Chapman, Krystal L	Licensed Nursing Assistant/Medication Nursing Assistant	33,532.89
	Chapman, Thomas P	Dietary Aide	1,140.81
	Chapple, Amanda K	Licensed Nursing Assistant	25,672.65
	Charest, Debra L	Licensed Nursing Assistant	3,320.40
	Charest, Julie P	Licensed Nursing Assistant	32,944.28
	Cheney, Alexis M	Licensed Nursing Assistant	3,786.87
	Chorette, Cynthia M	Licensed Nursing Assistant	30,098.84
	Chouinard, Kendra A	Licensed Nursing Assistant	10,927.45
	Cintron, Audrey M	Registered Nurse	67,646.04
	Cintron, Wilfred J	Porter	32,378.86
	Cloutier, Jennifer J	Registered Nurse	13,698.24
	Cloutier, Tiffany A	Licensed Nursing Assistant	2,308.59
	Cogswell, Stephanie L	Licensed Nursing Assistant/Medication Nursing Assistant	34,130.64
√	Colbeth, Michael A	Registered Nurse	10,465.46
	Collins, Aline S	Licensed Nursing Assistant	22,644.94
	Collins, Melissa A	Licensed Nursing Assistant	1,421.82
	Collins, Teasha M	Licensed Nursing Assistant/Medication Nursing Assistant	27,626.37
	Collins, Virginia L	Dietary Aide	33,102.13
	Cooney, Chandla C	Licensed Nursing Assistant	3,472.15
	Cordwell, Mary E	Licensed Nursing Assistant	6,627.07
	Cornish, Faye R	Licensed Nursing Assistant/Unit Aide	9,766.48
	Corrigan, Michelle L	Licensed Nursing Assistant	26,381.27
	Corriveau, Arlene V	Unit Aide	10,461.63

	Corriveau, Laurie L	Scheduling Coordinator	44,076.61
	Corrow, Susan A	Legal Secretary	43,084.16
	Cote, Brandon S	Dietary Aide	9,864.61
	Cote, Dillon R	Dietary Aide	16,988.80
	Cote, Monique A	Licensed Nursing Assistant	6,027.01
	Cote, Sheldon R	Dietary Aide	7,706.69
√	Couch, Syrena M	Licensed Nursing Assistant	5,812.13
	Coulombe, Susan E	Unit Aide	17,498.34
	Coutu, Amber R	Licensed Nursing Assistant	937.72
	Couture, Danielle M	Unit Aide	671.84
	Couture, Helen C	Assistant to the Administrator	1,078.58
	Couture, Keith R	Dietary Manager	61,364.48
√	Couture, Lindsey M	Registered Nurse	14,295.99
	Couture, Melissa J	Registered Nurse/Clinical Coordinator/Supervisor	58,629.49
	Covell, Kathleen M	Laundry Porter/Laundry Aide/Licensed Nursing Assistant	18,140.13
	Covey, Scott E	Corrections Corporal	51,132.81
	Covill, Zacharie R	Corrections Corporal	48,992.11
	Coy, Tinika K	Dietary Aide	16,348.48
	Crane, Jay-Ann R	Sheriff Administrative Assistant	1,402.50
√	Crim, Stephanie L	Registered Nurse	28,512.52
	Cross, Brian T	Corrections Sergeant	61,029.00
	Cross, Rachel M	Licensed Nursing Assistant/Medication Nursing Assistant	23,779.53
	Cross, Wendy L	Licensed Nursing Assistant	25,993.94
	Crossland, Lisa L	Unit Aide/Licensed Nursing Assistant	17,556.05
	Croteau, Constance	Quality Management/Staff Development Director	75,345.24
√	Croteau, Diane R	Laundry Aide	12,580.92
	Croteau, Martha L	Unit Aide	19,093.59
√	Croteau, Rachel	Licensed Nursing Assistant/Medication Nursing Assistant	48,124.08
	Cyr, Chantal J	Dietary Aide	3,461.82
	Cyr, Jr, Paul S	Sheriff Temporary Deputy	135.00
	Dagesse, James R	Corrections Officer	42,782.64
	Dandeneau, Jensyn M	Licensed Nursing Assistant	11,115.25
	Daniels, Michelle M	Housekeeping Aide/Laundry Aide	17,856.80
	Daudelin, Helen M	Laundry Porter	40,863.71
√	Dauphinais, Callie M	Dietary Aide	1,745.89
	Davis, Brianna L	Licensed Nursing Assistant	765.39
	Davis, Frank A	Licensed Nursing Assistant	307.58
	Davis, Sonia M	Licensed Nursing Assistant	38,093.26
	Day, Dawn M	Licensed Nursing Assistant	32,032.03
	Day, Sandra L	Licensed Nursing Assistant/Med. Nursing Assistant/Unit Aide	37,556.67
	Day, Tabatha H	Licensed Nursing Assistant	15,223.07
	Demers, Katherine J	Registered Nurse	5,260.49
	Demers, Nicole C	Licensed Nursing Assistant	3,375.44
	Deveau, Marcel L	Sheriff Temporary Deputy	14,099.00
	Dion, Louise C	Licensed Nursing Assistant/Medication Nursing Assistant	47,073.02
	Dionne, Andre M	Corrections Officer	41,523.04
	Doolan, Mitchell W	Sheriff Corporal	57,403.02
	Doucette, Kady R	Licensed Nursing Assistant/Medication Nursing Assistant	28,279.41
√	Dow, Marecar M	Licensed Nursing Assistant	4,921.76
	Drapeau, Nora V	Licensed Nursing Assistant/Medication Nursing Assistant	41,992.42
	Dube II, Richard N	Outside Corrections Corporal	51,665.40
	Duchano, Denise E	Licensed Nursing Assistant	28,922.56
	Duchesnaye, Kady L	Licensed Nursing Assistant	16,691.27
	Duffy, Jennifer J	Licensed Practical Nurse Clinical Coordinator	42,129.74

	Duffy, Timothy S	Registered Nurse/Clinical Coordinator	64,871.12
	Duguay, Elaine L	Laundry Aide	30,897.92
	Duguay, Gertrude	Dietary Aide	16,609.70
	Dumesnil, Allison I	Licensed Nursing Assistant/Medication Nursing Assistant	1,618.16
	Dumont, Courtney A	Licensed Nursing Assistant	5,875.39
√	Dumont, Sherry O	Licensed Nursing Assistant	27,195.37
	Dunlap, Kathleen S	Sheriff Clerk/Deeds Office Staff	2,160.14
	Dupuis, Denise	Licensed Nursing Assistant/Medication Nursing Assistant	41,449.50
	Earley, Evelyn P	Corrections Medical Services Coordinator	68,162.63
	Eastman, Cheryl A	Licensed Practical Nurse	58,059.10
	Edwards, Lorna S	Laundry Aide/Housekeeping Aide	29,727.62
	Edwards, Maria	Licensed Nursing Assistant	29,866.03
	Emerson, Iris E	Sheriff Administrative Assistant	41,695.25
√	Emerson, Maylynda W	Licensed Nursing Assistant	28,218.07
	Enman, Keith D	Sheriff Temporary Deputy	11,402.00
	Ernst, Julie	Medication Nursing Assistant/Licensed Nursing Assistant	36,293.34
	Everette, Melody J	Licensed Nursing Assistant	22,964.18
	Ewalt, Joshua C	Registered Nurse	395.11
	Fagen, Phillip A	Licensed Nursing Assistant	27,683.09
	Faucher, Russell C	Porter	37,094.28
√	Filteau, Heather L	Licensed Nursing Assistant/Medication Nursing Assistant	15,049.32
	Fish, Jennifer A	County Administrator/Unincorporated Places Administrator	123,598.91
	Fisher Jr, John K	Plant Manager	2,891.25
	Fissette, Sheila M	Activity Aide	3,965.18
	Flagg, Lynn M	Licensed Nursing Assistant	29,916.83
	Flint, Karen A	Registered Nurse	9,466.04
	Flynn, Patricia S	Licensed Practical Nurse	306.03
	Fodor, Tina L	Activity Aide	39,852.40
	Fogg, Stephen F	Court Security Officer	900.00
	Forbush, Amy L	Cook	36,640.43
	Fortier, Deborah	Housekeeping Aide	26,904.49
	Fortier, Doris V	Social Services	45,814.80
	Fortier, Erin J	Licensed Nursing Assistant	28,167.89
	Fortin, Helene	Registered Nurse	67,561.75
	Fournier, Michaela S	Licensed Nursing Assistant	3,805.58
	Fournier, Shayna A	Licensed Nursing Assistant	22,689.62
	Freeman, Cassandra A	Licensed Nursing Assistant	11,935.59
	Fritschy, Brunilda V	Dietary Aide	19,534.19
	Fuchs, Danielle A	Licensed Nursing Assistant	33,569.73
√	Gage, Samantha L	Registered Nurse	18,082.25
√	Gagne, Denise B	Housekeeping Aide	37,063.50
	Gagnon, Bernard	Court Security Officer	1,263.34
	Gagnon, Kim M	Health Information Assistant	35,942.68
	Gagnon, Lucille J	Licensed Nursing Assistant/Medication Nursing Assistant	32,138.29
	Gagnon, Monique B	Laundry Aide	16,411.42
	Gallagher, Thomas W	Porter	20,108.38
	Gallant, Tammy A	Registered Nurse/Clinical Coordinator/Supervisor	70,968.69
	Galligan, Patrick L	Registered Nurse	1,926.55
	Garcia, Trent T	Dietary Aide	10,733.27
	Garneau, Suzanne E	Housekeeping Aide	14,946.10
	Gaudet, Elizabeth A	Licensed Nursing Assistant	2,541.94
	Gebhard, Cynthia L	Activity Aide	31,167.13
	Gendron, Lynn Marie T	Licensed Nursing Assistant/Medication Nursing Assistant	33,599.42
	Gentili, Michael F	Sheriff Temporary Lieutenant	27,026.00

Gilbert, Diane D	Unit Aide	1,208.71
Gilbert, Joanne L	Dietary Aide	34,249.38
Gingues, Theresa M	Unit Aide	13,857.36
Giroux, Julie C	Clinical Coordinator/Asst Dir Nursing Svcs	67,971.12
Godin, Timothy	Sheriff Temporary Deputy	320.00
Goerke, Gail E	Administrative Assistant	1,337.98
Gohlke, Trisha M	Licensed Nursing Assistant/Medication Nursing Assistant	17,241.26
Gooch, Nancy W	Director Quality/Infection Preventionist	71,160.98
Goodrum, Bonnie L	Accounting Assistant/Licensed Nursing Assistant/Med. Nurs.Assistant	40,849.79
Goodwin, Maria C	Licensed Nursing Assistant	32,459.91
Goslant, Elizabeth J	Licensed Nursing Assistant	2,519.89
Goudreau, Sophia L	Licensed Nursing Assistant	24,730.28
Gould, Genna G	Licensed Nursing Assistant	9,609.75
Goyette, Kristen E	Dietary Aide	6,727.66
Graves, Christine M	Registered Nurse	68,919.56
Gray, Kaylan E	Licensed Nursing Assistant	29,175.76
Gray, Lucie A	Laundry Aide	35,508.79
Gray, Tammy	Registered Nurse	3,748.52
Green, Warren D	Sheriff Temporary Deputy/Court Security Officer	5,423.86
√ Gregory, Alixandria P	Licensed Nursing Assistant	24,234.24
Gregory, Mason S	Licensed Nursing Assistant	9,734.59
Gregory, Suzannette K	Dietary Aide	31,982.26
√ Grenier, Brenda	Dietary Aide	43,076.07
Griffin, Kristie L	Licensed Nursing Assistant	22,683.15
Grimes, Judy A	Registered Nurse	10,242.90
Grondin, Angela M	Registered Nurse/Clinical Coordinator/Supervisor	51,642.67
Guile, Larry A	Sheriff Temporary Deputy/Court Security Officer	2,350.00
Guy, Ellen M	Licensed Nursing Assistant	30,757.26
Hand, Sandra L	Cook/Dietary Aide	31,760.49
Hand, Sonja L	Licensed Nursing Assistant	1,631.63
Harding, Tina L	Licensed Nursing Assistant	35,873.88
Harmon, Natalie M	Licensed Nursing Assistant	269.36
Harrigan, Nancee L	Licensed Nursing Assistant	36,280.36
Harrington, Sandra H	Registered Nurse	11,814.28
Harris, Linda A	Administrative Assistant	47,294.30
Hartlen, Cynthia M	Laundry Aide/Housekeeping Aide	3,688.93
Hartlen, Pamela J	Registered Nurse Supervisor	76,319.71
Haskins, Martha L	Registered Nurse Supervisor	97,467.85
√ Havalotti, Anthony M	Corrections Officer	17,865.71
Hawk, Gisette M	Dietary Aide	2,187.21
Haynes, Ashley D	Licensed Nursing Assistant	30,323.81
Haynes, Diane R	Licensed Nursing Assistant	29,351.42
Haynes, Roxanne S	Laundry Aide/Housekeeping Aide	35,969.66
Heald, Amanda L	Licensed Nursing Assistant	29,543.04
Hebert, Rachel J	Laundry Aide	31,621.08
Henry, Shy S	Licensed Nursing Assistant	503.77
Herr, Averill E	Licensed Nursing Assistant	1,777.67
Hibbard, Rose M	Accounting Assistant	34,938.41
Hibbard, Susan L	Licensed Nursing Assistant/Medication Nursing Assistant	30,420.17
Hillsgrove, Charles	Sheriff Temporary Deputy/Court Security Officer	15,192.02
Hines, Heather A	Licensed Nursing Assistant	13,954.33
Hodge, Ashley A	Registered Nurse	2,367.35
Holt, Erin L	Dietary Aide	1,755.16
Holt, Martha E	Unit Aide	1,603.89

	Holt, Michael I	Environmental Services Manager	67,686.46
	Houle, Deborah A	Licensed Nursing Assistant	29,629.72
	Houle, Jennifer L	Licensed Nursing Assistant	36,787.05
	Houle, Nicole M	Licensed Nursing Assistant	25,895.53
	Howard, Susan M	Licensed Nursing Assistant	30,454.02
	Howcroft, Tracy A	Cook	35,886.90
	Howe, Anna L	Licensed Nursing Assistant	1,139.19
	Howe, Savannah M	Licensed Nursing Assistant	3,898.03
	Hughes, Megan K	Dietary Aide	9,569.39
	Hughes, Nancy J	Director of Social Services	56,072.96
	Hurley, Robin E	Laundry Aide/Housekeeping Aide	17,528.74
√	Hynes, Marayah R	Licensed Nursing Assistant	8,199.17
	Jackson, Laurie A	Licensed Nursing Assistant	205.76
√	Jeffers, Sandra L	Licensed Nursing Assistant	49,927.08
	Jeffers, Vincent M	Licensed Nursing Assistant	39,196.55
	Jensen, Rolfe	Court Security Officer	12,762.31
	Johns, Ariana G	Licensed Nursing Assistant	27,193.97
	Johnson, Elaina M	Registered Nurse	24,569.01
√	Johnson, Patricia	Licensed Nursing Assistant	33,533.36
	Johnson, Rita M	Housekeeping Aide/Housekeeping Porter/Laundry Aide	30,160.69
	Joyce, Kimberly A	Licensed Nursing Assistant	40,604.79
	Joyce, Tyler B	Corrections Officer	40,924.10
	Joyce, William L	Sheriff Temporary Deputy/Court Security Officer	9,160.07
	Karnbach, Virginia M	Licensed Practical Nurse	488.97
	Kenison, Jennifer M	Cooperative Extension Office Staff	22,114.90
	Kenison, Wanda L	Deeds Office Staff	31,747.75
	Kennett, Patrick J	Assistant Dietary Manager/Cook/Dietary Aide	36,096.51
	Kenney, Liane J	Licensed Nursing Assistant	34,927.76
	Kenney, Shawn M	Dietary Aide	6,459.13
	Kimball, Terry M	Activity Aide/Licensed Nursing Assistant	17,920.15
	Kimber, Richard H	Court Security Officer	9,056.77
	King, Carrisa E	Licensed Practical Nurse	16,036.98
	Klebe, Carrie A	Director of Finance	77,363.20
	Knapper, Christine S	Dietary Aide	419.70
	Labbe, Shauna M	Medication Nursing Assistant/Licensed Nursing Assistant	41,191.03
	Labrecque, Diane R	Dietary Aide	30,384.25
	Lacasse, Lucille A	Housekeeping Aide	24,738.81
	Ladd, Brenda J	Payroll	46,043.46
	Ladd, Susan M	Restorative Nurse/Registered Nurse	51,705.68
	Laflamme, April D	Dietary Aide	12,610.28
√	Laflamme, Britanie C	Licensed Nursing Assistant	8,811.78
	Laflamme, Danielle C	Dietary Aide	26,150.23
	Laflamme, Diane	Activity Aide	40,493.88
	Lam, Ann M	Health Information Director	39,126.57
	Lam, Richard K	Cook	40,867.55
√	Lambert, Brandi R	Licensed Nursing Assistant	9,316.29
	Lambert, Priscilla D	Accounting Assistant	35,366.98
	Lamontagne, Sylvain	Transfer Station Operator	16,164.81
	Lamoureux, Jasmine M	Licensed Nursing Assistant	423.33
	Lanciani, Wendy L	Dietary Aide	25,387.82
√	Landers, Sandra	Licensed Practical Nurse	44,362.71
	Lapierre, Donna L	Housekeeping Aide/Laundry Aide	25,243.73
	Lapierre, John F	Sheriff Temporary Deputy/Court Security Officer	9,660.45
	Lapoint, Richard E	School Resource Officer/Sheriff Temporary Deputy	15,251.00

	Lapointe, Andre C	Dietary Aide	16,016.99
	Lapointe, Katie M	Licensed Nursing Assistant	16,912.16
	Laro, Melinda M	Licensed Nursing Assistant/Medication Nursing Assistant	27,956.74
	Laughton, Annie M	Registered Nurse	11,409.41
	Lawson, Alexyss L	Licensed Nursing Assistant	4,418.40
	Leblanc, David J	Environmental Services Assistant Manager	59,043.10
√	Leblanc, Dylan J	Dietary Aide	11,247.64
	Leblanc, Jacqueline	Director of Nursing Clerk/Medication Nursing Assistant	38,323.73
	Leclerc, Briana L	Licensed Nursing Assistant	497.89
	Leigh, Alan S	Maintenance Worker I	36,091.80
	Leighton, Molly T	Licensed Nursing Assistant	3,183.53
	Lemoine, Jennifer L	Sheriff Temporary Deputy	2,182.50
	Lemoine, Michelle	Registered Nurse	56,565.60
	Lesperance, James B	Corrections Corporal/Community Programs Corporal	49,204.20
	Letellier, Emily B	Unit Aide	1,776.28
	Leveille, David R	Computer Systems Administrator	70,252.06
	Lewis, Julie A	Licensed Nursing Assistant	29,186.38
	Lind, Katherine A	Licensed Practical Nurse	23,200.45
	Lindor, Iris R	Licensed Nursing Assistant	4,762.64
	Lynch, Brendon M	Corrections Corporal	48,318.63
	Lynch, Katie M	Registered Nurse	21,319.99
	Lyons, Kirsten F	Director of Nursing	78,019.21
	MacAuley, Brittney J	Licensed Nursing Assistant/Dietary Aide	10,361.61
	Madore, Jules A	Transfer Station Operator	7,439.59
	Major, Amber R	Licensed Nursing Assistant	3,050.32
√	Manfredi, Kayleen E	Licensed Nursing Assistant	18,527.20
	Manuel, Rosanna J	Registered Nurse/Clinical Coordinator	62,163.89
	Marcou Jr, Gerald P	Sheriff Chief Deputy	28,704.00
	Marquis, Beth M	Transport Aide/Licensed Nursing Assistant/Med. Nursing Assistant	40,446.94
	Marquis, Danielle J	Registered Nurse	47,883.70
√	Marquis, Elizabeth S	Licensed Nursing Assistant	19,710.12
	Marquis, Kara S	Activity Aide/Licensed Nursing Assistant	30,066.92
	Marquis, Louise L	Registered Nurse	14,024.17
	Marsh, Brandon W	Corrections Officer	39,834.61
	Marsh, Collette A	Licensed Nursing Assistant	30,187.45
	Masters, Rebecca S	Licensed Nursing Assistant	32,192.93
	Mathieu, Renald J	Licensed Nursing Assistant	21,998.00
	Mathieu, Sylvie A	Dietary Aide	27,412.49
	Mattos, Tiffany K	Unit Aide	3,120.41
	Maurais, Trisha M	Licensed Nursing Assistant	22,533.42
	Mcallister, Laura L	Licensed Nursing Assistant	27,383.81
	McComiskey, Heidi J	Licensed Practical Nurse Supervisor	67,146.32
	McCowen, Cindy L	Laundry Aide/Housekeeping Aide	10,114.50
	McIlveen, Elizabeth A	Victim Witness Clerk/Legal Secretary	8,378.92
	McKeage, Brendon K	Corrections Sergeant	68,001.09
√	McKinnon, Terry A	Licensed Practical Nurse	37,674.51
	McKnight, Marissa F	Unit Aide/Licensed Nursing Assistant	5,336.94
	McLain, Julie D	Licensed Nursing Assistant	2,756.67
	McLaughlin, Sally A	Dietary Aide	23,626.88
	McQuiston, Carolyn M	Conservation District Administrator	37,894.63
	Melendy, Kurt A	Maintenance	15,293.37
	Meunier, Dorothy A	MDS Coordinator	68,708.13
	Mills, Ellen E	Activity Aide	19,541.69
	Mills, Laura A	Nursing Hospital Administrator	98,527.99

	Milne, Alyssa M	Licensed Nursing Assistant	7,216.11
√	Mitchell, Veronica R	Licensed Nursing Assistant	16,306.84
	Montelin, Maegan M	Licensed Nursing Assistant	38,279.00
	Moore, Ellen C	Unit Aide	84.32
	Moore, Jason D	Assistant County Attorney	2,279.20
	Morel, Rita F	Licensed Nursing Assistant	16,014.06
	Morin, Kameron R	Unit Aide	3,745.49
	Morin, Valerie A	Unit Aide	2,576.51
	Mortenson, Melinda J	Housekeeping Aide	24,236.15
√	Muhlhauser, Christine A	Licensed Nursing Assistant/Medication Nursing Assistant	36,644.56
	Mundell, Savannah L	Corrections Nurse	45,773.57
	Munzner, Diane M	Restorative Aide/Licensed Nursing Assistant	34,421.65
	Murphy, Jesstina A	Registered Nurse	691.22
	Nadeau, Gail A	Housekeeping Aide	35,853.43
	Nadeau, Jessica P	Licensed Nursing Assistant/Medication Nursing Assistant	32,005.21
	Nason, Vicky	Medicare Biller	49,066.96
	Nelson, Ashley	Dietary Aide	2,190.93
	Nelson, Megan P	Licensed Nursing Assistant	9,258.18
	Nelsson, Shawna L	Licensed Nursing Assistant	27,841.09
	Nolet, Lucy R	Housekeeping Aide	27,059.40
	Nonnemacher, Eva M	Dietary Aide	15,645.70
	Noyes, Kaylee R	Dietary Aide	6,652.29
	Noyes, Mary M	Dietary Aide	35,072.85
	Nugent, Gail D	Registered Nurse	60,904.32
	Olson, Bonnie D	Licensed Nursing Assistant	26,077.80
	Olson, David A	Corrections Nurse	63,269.99
	Ouellette, Nicole L	Licensed Nursing Assistant	2,224.80
	Owen, Erin K	Dietary Aide	1,065.45
	Paige, Cathy A	Licensed Nursing Assistant	16,547.44
	Paige, Robert W	Licensed Nursing Assistant	40,323.50
	Palmer, Michael A	Dietary Aide/Cook	9,618.18
	Paquette, Arlene T	Licensed Nursing Assistant	25,731.27
	Parent, Joanne S	Cook	42,628.52
	Pariseau, Julie P	Licensed Nursing Assistant	19,617.99
	Parker, Katie S	Licensed Nursing Assistant	855.45
	Parker, Marie M	Activity Aide	45,391.93
	Parkhurst, Garry R	Plant Manager	21,768.91
	Patrick, Ann M	Laundry Aide	36,560.55
	Peabody, Barbara A	Registered Nurse/Clinical Coordinator/Supervisor	55,246.99
	Pearson, Lindsay E	Licensed Nursing Assistant	8,533.93
	Pelletier, Sally J	Deputy Registrar of Deeds	43,184.67
	Peloquin, Debra A	Licensed Nursing Assistant	29,140.52
	Pemberton, Jodie	Activity Aide	36,691.66
	Perreault, Nicole L	Licensed Nursing Assistant	20,199.13
	Perry, Chantal L	Assistant Director of Nursing	74,946.91
	Perry, Linda M	Dietary Aide	33,975.77
	Perry, Louise A	Licensed Nursing Assistant	33,986.69
	Perry, Tracy A	Housekeeping Aide/Laundry Aide	5,367.22
	Peters, Naomie L	Licensed Nursing Assistant	38,010.13
	Peterson, Tracey L	Licensed Nursing Assistant	38,668.82
	Phaiah, Sarah M	Licensed Nursing Assistant	22,708.97
	Phillibert, Pauline H	Licensed Nursing Assistant	32,582.61
	Phillips, Lisa J	Licensed Practical Nurse	51,624.09
	Place, Tanis A	Dietary Aide	6,952.52

	Plourde, Richard D	Sheriff Temporary Deputy/Court Security Officer	20,136.75
√	Plumley, Kimberly F	Medication Nursing Assistant/Licensed Nursing Assistant	68,513.17
	Pond, Elnora M	Unit Aide/Licensed Nursing Assistant	15,495.63
	Potz, JoAnne B	Licensed Nursing Assistant	27,654.48
	Premo, Ashley R	Licensed Nursing Assistant	23,692.79
	Presby, Bradley E	Sheriff Temporary Deputy	1,527.50
	Prouty, Jordyn W	Unit Aide/Licensed Nursing Assistant	10,683.42
	Provencher, Jannet D	Housekeeping Aide	197.04
	Purrington, Sage M	Licensed Nursing Assistant/Registered Nurse	2,462.39
√	Ramsay, Diana C	Licensed Nursing Assistant	25,395.81
	Rancourt, Bella J	Restorative Aide	36,387.47
	Rancourt, Ryan G	Dietary Aide	1,981.45
	Rano, Susanne L	Registered Nurse	1,181.23
	Reichert, Danielle L	Registered Nurse	256.68
	Rella, Cassandra L	Registered Nurse Supervisor	69,348.90
	Rella, Jason P	Corrections Officer	42,596.90
	Remick, Kimberly M	Dietary Aide	36.18
	Rheault, Katelyn N	Licensed Nursing Assistant	4,856.90
	Rheault, Sandy	Licensed Nursing Assistant/Medication Nursing Assistant	37,993.95
	Rice, Monica L	Licensed Nursing Assistant	2,622.88
	Rich, Peggy M	Housekeeping Aide	1,797.04
	Ricker, Kassandra M	Licensed Nursing Assistant	3,134.50
√	Riendeau, Jessica L	Victim Witness Advocate	47,547.66
	Riendeau, Marie A	Activity Aide/Licensed Nursing Assistant	29,266.10
	Riendeau, Patrick H	Sheriff Temporary Deputy	135.00
	Riley, Carmen M	Licensed Practical Nurse	54,566.26
	Rincon, Patricia	Registered Nurse	2,028.60
	Rioux, Chantal L	Director of Dietary	63,518.00
	Rioux, Danielle D	Assistant to the Administrator	45,362.08
	Roberge, Jennifer L	Activity Aide	34,486.31
	Roberge, Keith L	Sheriff Captain	78,337.52
	Robinson, Lise S	Housekeeping Aide/Laundry Aide	34,320.97
	Rodevitz, Michael C	Corrections Officer	41,533.07
√	Rodrigue, Guylaine J	Housekeeping Aide/Laundry Aide	35,740.71
	Rowell, Brenda S	Cook	41,136.04
	Rowell-Warren, Shaina N	Licensed Nursing Assistant/Restorative Aide	9,540.62
	Roy, Amanda L	Licensed Nursing Assistant	3,681.35
	Roy, Ashleigh R	Licensed Nursing Assistant/Medication Nursing Assistant	676.03
	Roy, Cheryl	Licensed Practical Nurse	47,206.69
	Roy, Courtney L	Licensed Nursing Assistant/Medication Nursing Assistant	33,123.47
	Roy, Donna J	Licensed Nursing Assistant	32,561.20
	Roy, Donna R	Housekeeping Aide	3,121.28
	Roy, Tami R	Laundry Aide	10,619.55
	Royal, Crystal V	Licensed Nursing Assistant	22,323.21
	Rozek, Kara B	Activity Aide	32,397.91
	Ryan, Jane	Resident Accounting	44,287.91
	Santora, Kimberly D	Licensed Nursing Assistant	28,457.20
	Santy, Candice A	Director of Social Services	58,136.93
	Saunders, Robyn L	Licensed Nursing Assistant	2,440.30
	Saunders, Wayne T	Sheriff Temporary Deputy	3,470.00
	Sawka, Bridget E	Licensed Nursing Assistant	1,250.04
	Scott, Alyssa J	Activity Director	50,522.00
√	Scott, Catherine S	Victim Witness Clerk/Legal Secretary	21,629.50
	Secinore, Gayle D	Dietary Aide/Cook	42,152.77

	Secinore, Lindsey M	Licensed Nursing Assistant/Medication Nursing Assistant	919.90
	Severy-Rancourt, Angelica L	Dietary Aide/Housekeeping Aide/Laundry Aide	18,143.94
	Sevigny, Nona Rae	Dietary Aide	24,908.62
	Sheldon, Charles S	Housekeeping Porter	36,707.01
	Shepard, Tracy A	Cooperative Extension Office Staff	14,276.35
	Shutt, Karen J	Dietary Aide	11,006.77
	Silloway, Laurie	Health Information Clerk	33,133.16
	Silver, Linda C	Activity Aide/Licensed Nursing Assistant	37,986.75
	Skaradosky, Mary M	Laundry Aide	17,111.72
	Slack, Aaron J	Licensed Nursing Assistant/Medication Nursing Assistant	33,969.32
	Slack, April D	Restorative Aide/Licensed Nursing Assistant	21,579.67
	Smith, Amy E	Registered Nurse/Asst MDS Coordinator	66,884.23
	Smith, Annastacia D	Licensed Nursing Assistant	21,442.93
	Smith, Barbara G	Licensed Nursing Assistant	29,323.85
	Smith, Melissa P	Licensed Nursing Assistant	6,047.01
	Soldano, Holly K	Laundry Aide	13,766.60
	St Cyr, Joshua K	Licensed Nursing Assistant	13,303.67
	St Onge, Denise D	Laundry Aide	6,495.68
	St. Amour, Carol L	Housekeeping Aide/Laundry Aide	33,737.07
	St. Onge, Donna L	Porter	43,761.39
√	Staples, Morgan R	Licensed Nursing Assistant	31,639.37
	Stepanian, Scott R	Sheriff Temporary Deputy	50.00
	Stock, Kelly K	Licensed Nursing Assistant	3,589.09
	Stokes, Hannah C	Dietary Aide	26,690.16
	Strickland, Brittnie S	Licensed Nursing Assistant	18,092.25
	Swallow, Bailey D	Dietary Aide	15,138.78
	Sweatt, Kara L	Accounting Assistant	51,031.90
	Sweeney, Rachel M	Dietary Aide	720.30
	Swift, Jessica M	Cook	35,032.71
	Tardif, Randy S	Porter	18,737.73
	Tardif, Susan L	Licensed Nursing Assistant	41,536.64
	Tardiff-Thomas, Lauralee	Registered Nurse Supervisor	47,196.34
	Thibault, Michelle J	Licensed Practical Nurse	727.36
	Thibeault, Denise R	Registered Nurse	48,387.56
	Thibeault, Louise M	Dietary Aide	1,790.03
	Tholl Jr, John E	Sheriff Temporary Deputy	17,430.76
	Tierney, Karen A	Licensed Practical Nurse	1,858.46
	Tremblay, Gilles	Porter	29,965.89
	Tremblay, Marc D	Court Security Officer	7,266.85
	Truland, Colleen E	Deeds Office Staff	32,051.70
	Tupick, Kelly A	Laundry Aide	9,303.65
	Turner, Lorraine E	Unincorporated Place Cemetary Maintenance	100.00
√	Uran, Jamie Lee N	Licensed Nursing Assistant	5,745.58
	Valliere, Colleen B	Licensed Practical Nurse	23,948.41
	Viens, Sharon L	Licensed Nursing Assistant/Medication Nursing Assistant	23,177.00
	Viens, Tina	Assistant Dietary Manager	45,971.27
	Villeneuve, Korin M	Licensed Nursing Assistant	25,285.58
√	Villeneuve, Sandra	Assistant Director of Nursing/Registered Nurse	66,845.10
	Von Dohrmann, Albert S	Sheriff Temporary Deputy/Court Security Officer	19,321.62
	Walker, Cassandra A	Licensed Nursing Assistant	18,384.82
	Warren, Lynn A	Registered Nurse/Staff Development/Supervisor	65,588.38
	Washburn, Louise R	Licensed Nursing Assistant	14,478.67
	Watts, Susan M	Registered Nurse Supervisor	5,456.59
	Welch, Sheila A	Licensed Nursing Assistant	1,019.35

Wharem, Skylar R	Licensed Nursing Assistant	2,894.33
Wheeler, Angela F	Housekeeping Aide	35,466.75
Wheelock, Jordan C	Corrections Officer	40,432.58
Whitaker, Scott J	Assistant County Attorney	46,045.60
Whitaker, Tori L	Licensed Nursing Assistant/Medication Nursing Assistant	47,476.05
White, Joshua P	Sheriff Temporary Deputy	157.50
White, Paula	Dietary Aide	13,046.63
White, Ryley M	Sheriff Full Time Deputy	46,072.07
Williams, Jillian M	Unit Aide	4,334.89
Williamson, Scott R	Corrections Officer	40,165.88
v Wood, Taysia A	Licensed Nursing Assistant	22,837.53
Wyatt, Lucie I	Social Services	62,419.62
Young, Allyson L	Licensed Nursing Assistant	27,722.62
Young, Janet L	Housekeeping Aide/Laundry Aide	8,287.74
Young, Lisa A	Director of Housekeeping/Laundry	49,031.18
Young, Luanne M	Licensed Practical Nurse	46,908.19
Yourison, Gail A	Restorative Nurse/Staff Registered Nurse	55,419.04
		14,307,845.78