

STATE OF NEW HAMPSHIRE
Coös County



ANNUAL REPORT
FOR THE
YEAR ENDING DECEMBER 31
2021

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ANNUAL REPORT

OF

COÖS COUNTY

FOR THE YEAR ENDING

DECEMBER 31, 2021



COÖS COUNTY REPORT

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COUNTY OFFICERS

(Current)

COUNTY COMMISSIONERS

Thomas M. Brady - Chairman, Jefferson

Paul R. Grenier - Vice Chair, Berlin

Raymond Gorman - Clerk, Colebrook

COUNTY ADMINISTRATOR

Jennifer A. Fish

COUNTY ATTORNEY

John McCormick, Lancaster

COUNTY SHERIFF

Brian Valerino, Berlin

COUNTY TREASURER

Suzanne L. Collins, Colebrook

DIRECTOR OF FINANCE

Carrie Klebe

NURSING HOME ADMINISTRATOR, Berlin

Lynn Beede

NURSING HOSPITAL ADMINISTRATOR, West Stewartstown

Laura A. Mills

REGISTER OF DEEDS

Leon Rideout, Lancaster

SUPERINTENDENT OF CORRECTIONS

Benjamin Champagne

REPRESENTATIVES TO THE GENERAL COURT

DISTRICT NO. 1:	Dennis Thompson, Stewartstown <i>Vacant seat</i>
DISTRICT NO. 2:	Arnold Davis, Milan
DISTRICT NO. 3:	Larry Laflamme, Berlin Eamon Kelley, Berlin Robert Théberge, Berlin
DISTRICT NO. 4:	Kevin Craig, Lancaster
DISTRICT NO. 5:	Edith Tucker, Randolph
DISTRICT NO. 6:	William Hatch, Gorham
DISTRICT NO. 7:	Troy Merner, Lancaster

DELEGATION OFFICERS

Robert Théberge, Chair
Troy Merner, Vice Chair
Larry Laflamme, Clerk

COÖS COUNTY COMMISSIONERS' REPORT 2021

We are pleased to present the following reports and financial statements for the period of January 1, 2021 - December 31, 2021.

The County ended the year with total revenue received as \$45,889,675 and the total expended as \$35,843,560 with \$16,313,460 raised by taxes. The County Delegation approved a supplemental budget in December 2021. The supplemental budget was due to receiving federal grants to address the Covid-19 pandemic related expenses. Coös County received funding directly from the federal government through The American Rescue Plan Act (ARPA) of 2021 and The Provider Relief Fund which is part of the CARES act passed by Congress in 2020.

To assist County nursing home and hospital employees working through the pandemic, funds from the ARPA grant were approved to provide weekly premium pay stipends. ARPA funds were also approved from requests received from Coös County towns and city to aid in funding water, sewer, emergency management, and broadband projects.

In April 2021, DHI, Inc. completed renovations on the County house in West Stewartstown. The house has been converted to offices for County Administration and Finance departments. The renovated space has also provided a meeting room for our monthly meetings.

The last two years have been truly an unprecedented challenge for all County employees and elected officials. We would like to express our gratitude and admiration to all our employees for their unwavering dedication to provide county services without interruption.

We would like to congratulate, Julie Brunault on being awarded by The New Hampshire Association of Counties, the 2021 Human Resource Director of the Year.

Our mission and focus continue to be to provide the best quality services to the residents of Coös County while maintaining a stable tax rate. We are honored to serve as your County Commissioners, and we look forward to a brighter future for all.

Respectfully submitted,
Thomas M. Brady, Chairman
Paul R. Grenier, Vice Chairman
Raymond Gorman, Clerk
Coös County Commissioners

REPORT OF COUNTY ATTORNEY

1. <u>Violent Crimes</u> - Total number of indictments:		85
a. Assaults:	50	
b. Sexual Assaults:	19	
c. Criminal Threatening:	6	
d. Other:	9	
2. <u>Theft Related Crimes</u> - Total number of indictments		17
a. Burglary:	4	
b. Theft:	1	
c. Receiving Stolen Property:	1	
3. <u>Drug Related</u> - Total number of Indictments		115
a. Possession of Controlled Drug:	109	
b. Sale, Transport, Manufacture Controlled Drugs:	6	
4. <u>Other</u> - Total number of indictments:		95
a. Habitual Offender:	10	
b. Falsifying Physical Evidence:	5	
c. Criminal Mischief:	4	
d. Witness Tampering:	10	
e. Felon in Possession:	11	
f. Delivery of Articles to Prisoners:	8	
g. Credit Card Fraud:	3	
h. Sex Offdr. Reg.; Knowing Failure to Comply:	1	
i. Incest:	1	
j. Child Sex Abuse Image, Buy:	12	
k. Child Sex Abuse Image, Possession:	8	
l. Manslaughter - Reckless:	7	
m. Negligent Homicide:	14	
n. Issuing Bad Checks:	1	

The following is a breakdown of how charges were disposed of during 2021:

Felonies: 328

Misdemeanors: 192

Miscellaneous:

Probation Violations:	13
Motions Hearings:	13
Bail Hearings:	25
Imposition of Sentence:	3
Sentencing Hearings:	107
Misdemeanor Appeals:	3
Competency Hearings:	3
Violation of Court Order Hearings:	3
Sentencing Hearings:	107

Richards Hearings:	4
Hearing on Deferred Sentence:	4
Restorability Hearings:	2
Hearing on Deferred Sentence:	4

GRAND TOTAL OF CASES DISPOSED OF: 811

The Coös County Attorney’s Office had 2 Jury Trials.

The Statewide Grand Jury convening in Merrimack County (Concord) for Coös County met 4 times in 2021; the Coös Grand Jury convened 8 times at Lancaster in 2021.

Thank you to the Coös County Delegation and the Coös County Commissioners for the financial support necessary to conduct the business of the Office of the Coös County Attorney.

I thank individually the members of my staff: Susan Corrow, Gina Vigorito, and Assistant County Attorney Scott Whitaker. I thank the entire staff for their hard work and dedication in 2021, as we continued to grapple with the challenges presented by the pandemic. They have done their jobs with respect, patience, and professionalism. I would also like to thank former Victim Witness Coordinator Christine Brann and former Assistant County Attorney Alexander Speidel for their service in 2021. I formally welcome to the office the new Victim Witness Coordinator, Angela Callahan.

I thank the entire local, state, and federal law enforcement community for their support and for the hard work that they do daily for the citizens of Coös County, particularly during these difficult times. They have carried out their duties commendably in the face of great hostility. Members of law enforcement have increasingly been the target of verbal harassment, physical assaults, and even shootings. Notwithstanding these hazards, the professionalism and dedication demonstrated by members of the law enforcement community here in Coös County is exemplary, and I look forward to working with you all in 2022.

Throughout 2021, the Office of the Coös County Attorney continued to adjust to pandemic life and the resultant changes to court proceedings and office procedures. I am happy to report that we continued to adapt to and overcome the challenges presented through the resourceful use of technology to accomplish the many virtual hearings that occurred in 2021.

Given the adjusted operations of Superior Court during most of 2021, there were once again far fewer jury trials than in years past. However, the floodgates that held back the number of criminal cases from arriving at the office in 2020 opened with gusto. We faced a deluge of felony arrests and cases submitted to the office by law enforcement agencies. The increase in case numbers over those of 2020 was dramatic.

The number of indictments for violent crimes, including assault, sexual assault, and criminal threatening nearly doubled, as did the number of indictments for drug-related offenses. The number of indictments for crimes labeled as “other,” such as habitual offender, falsifying physical evidence, witness tampering, felon in possession and delivery of articles to prisoners, rose by more than 300 percent. The increase in indictments may be attributed to the loosening of restrictions, or the adapting to restrictions, that have allowed both law enforcement and offenders to return to something resembling pre-pandemic operations.

The Office disposed through plea agreement or otherwise almost three times the number of cases that were concluded in 2020, and almost double the number of cases that were disposed of during 2019. Notwithstanding staffing shortages, we continue to work diligently to clear the backlog of cases and to review the many new cases submitted to the office by law enforcement agencies.

Sadly, the opioid drug epidemic continues in Coös County and throughout the State. The headlines are frightening, and the problem is here. The number of drug overdoses in Coös County resulting in death have reached an alarming level. One death is too many, and the numbers went in the wrong direction in 2021. Although the Coös County Drug Treatment Court (CCDTC) targets a specific population of repeat or high-risk offender, the vast majority of overdose victims in Coös County in 2021 were not associated with any active Superior Court case at the time of their untimely passing.

The CCDTC continued to operate throughout 2021, with bi-weekly drug court sessions done primarily through virtual proceedings. I congratulate those who successfully completed the requirements of the program to graduate in 2021, and I thank all the Drug Treatment Court Team professionals for the work they do to work towards making this alternative sentencing program a success.

Respectfully Submitted,
John G. McCormick
Coös County Attorney

REPORT OF THE COÖS COUNTY SHERIFF

I would like to thank County Administrator Jennifer Fish and County Commissioners Thomas Brady, Paul Grenier, and Raymond Gorman and other elected representatives past and present for their support this past year. I am excited to see what the future brings to the Coös County Sheriff's Office as I continue my third term as Coös County High Sheriff. I have very professional staff that serve the citizens of Coös County with honor and integrity, which makes it a pleasure to work with such dedicated people. I would also like to extend my sincerest thanks of support to the taxpayers of Coös County. Without the public support, it would be difficult to perform our many duties. This past year has been very difficult for law enforcement across the country. It is very important and refreshing to see that the residents of Coös County support our office.

The Coös County Sheriff's Office has once again been very busy in 2021, serving civil process, and transporting prisoners. Again, this past year was unique as we continue to change our operations due to the COVID-19 pandemic. As a result, we were able to not only assist many law enforcement agencies, but other state and county organizations that needed our assistance in helping transition from normal operations to a continued pandemic working environment. We were also able to devote more time to patrolling the unincorporated places in the county.

As part of their regular duties, Sheriff's Deputies transported prisoners for the Superior and 1st Circuit Courts to and from the Northern New Hampshire Correctional Facility, New Hampshire State Prison in Concord, as well as the Women's State Prison, and all County jails throughout the State. Deputies also worked with Coös County Corrections to transport their inmates to and from doctor and dental appointments and guarding these inmates while in a hospital setting.

Deputy Sheriff Ryley White resigned from the Coös County Sheriff's Office to pursue other employment opportunities. The Sheriff's Office welcomed newly hired Deputy Sheriff, Luc Perreault. Deputy Sheriff Poulin was previously employed by New Hampshire Forest and Lands for many years. His experience in law enforcement will greatly enhance the capabilities of the Coös County Sheriff's Office. On December 31, Richard Lapoint, John Lapierre and Charlie Hillsgrove officially retired as Coös County Deputy Sheriffs. Marcel Deveau, retired Deputy Sheriff, unexpectedly passed away in October. He was an excellent employee and a dedicated member of the Sheriff's Office. He will be sorely missed by all who worked with him at the Sheriff's Office. I continue to serve as the Vice President of the New Hampshire Sheriff's Association, and President of the Coös County Chief's Association.

There continues to be a strong, positive, and cooperative relationship with the Federal Prison in Berlin. The Coös County Sheriff's Office arrested six individuals who were fugitives from justice that were being held at the Federal Prison in Berlin. This is to assist law enforcement agencies throughout the United States in returning fugitives from their area. This year, individuals were returned to their state where their crime/crimes were committed.

During the past year the Sheriff's Office also conducted involuntary emergency transfers to hospitals around the state and assisted local departments in transporting their prisoners to and from the county jail for court appearances. The Sheriff's Office is also required by law to extradite all fugitives from justices who are to be returned to Coös County to face charges. During the past year we have extradited wanted people throughout New England.

Annual training is important to maintaining each deputy's proficiencies and maintaining law enforcement certifications. This year training was increased by six additional hours to include ethics, de-escalation

techniques, and implicit bias training. We were creative and utilized other forms of training that were provided by various law enforcement agencies.

The Sheriff's Office continued OHRV patrols in the county. Coös County has over 1,000 miles of trails on private, state, and town land, the unincorporated places including county-owned property. This year we were fortunate that Polaris donated two OHRV's to the Sheriff's Office to use to patrol the trails. Knowing that OHRV activity is increasing, much of our focus was dedicated to the Northern portion of Coös County as riders are now migrating further North. We were extremely fortunate to work with Bear Rock Adventures in Pittsburg this past year. They provided the Sheriff's Office with a Polaris side by side to conduct patrols in the area. Another factor that contributed to a safe successful season, was that many rental companies installed "governors" on the OHRV's which significantly reduces the speed of their rentals. They also provide safety instructions to all individuals who are renting OHRV's. These methods have significantly increased the safety of our trails countywide. The Sheriff's Office is working with the Commission and the Delegation to resolve our patrolling issues. Some of the trails are shared with street and highway traffic. A proactive approach from our office has assisted area law enforcement officers in the county to teach and enforce the public about the laws and rules of operating OHRVs. The Sheriff's Office patrolled 850 OHRV hours and issued approximately 2,250 warnings and 449 summonses.

The following statistics from the Sheriff's Office Reporting System outlines the past year's activity:

Total # of individuals transported:	349
Civil process received:	690
Criminal & civil warrants:	130
Involuntary Emergency Admissions:	36

Sheriff's deputies traveled approximately 181,741 miles in the performance of their daily job responsibilities.

This past year, the Sheriff's Office continued to be successful in keeping our budget requests to a bare minimum, acknowledging the continued financial hardship the county is faced within this very difficult economy. The Commission and Delegation has always been supportive of the Sheriff's Office, especially when it comes to acquiring necessary equipment to assist the Deputies in the performance of their duties. The Sheriff's Office also returned a significant amount of revenue back to the county which helps offset operating expenses. Those revenues are generated from work completed by deputies that is invoiced by the Sheriff's Office. These revenues help to keep the county tax rate lower.

2020 Revenues Billed

Administrative Office of the Court:	\$123,953.00
Civil Process:	55,500.00
Forestry Patrols:	9,688.00
Juvenile Transports:	1,016.00
Operation Stonegarden Patrols:	7,960.00
OHRV Patrol Grant:	8,100.00
OHRV Fine Reimbursement:	37,750.00
Special Details:	<u>19,728.00</u>
TOTAL	\$263,695.00

Respectfully Submitted,
High Sheriff, Brian L. Valerino
Coös County, New Hampshire

REPORT OF REGISTER OF DEEDS

The year of 2021 has been a year of transition and a large amount of activity. On January 6, I took the Oath of Office to begin my second term as Register of Deeds for Coös County. The team at the Registry was hopeful that we would be able to return to normal operations as the global pandemic seemed to be waning. We were able to reopen the vault for research by appointment on March 15 but kept all the other Covid-19 protocols in place until May 15 when we resumed normal operations.

I am proud to say that the Registry staff was recognized in May for their volunteer efforts on behalf of local Veterans in conjunction with the local VFW Post. These efforts included fundraising for a new TV at the Tilton Veterans Home, Fundraising Walk to draw attention to Veteran Suicides, Toys for Tots and assisted in setting up food distribution for local Veterans and community members dealing with food insecurity.

The month of September began with a marked increase in Covid cases locally. Therefore, on September 4 we once again restricted vault access to appointments only with a limit of 4 at a time and continued to take recordings over the counter.

On September 10, Sally Pelletier moved to a new position with the County after 35 years of service in the Registry of Deeds office. This was a big transition for the office, her knowledge and expertise will be missed but we are all excited for her new chapter. With this being said on September 13 Wanda Brigham assumed the position of Deputy Register bringing her 8+ years of knowledge and experience to the position. After being with the Registry for a year, Abigail Querrard was offered an exciting position with Summit Title, Inc. which she accepted. Her last day with us was November 12. We wish her the best and will miss the humor she brought to the office. We were lucky enough to hire Lydia Beaulieu and she became an official member of the Registry team on November 16. She has caught on to recording procedures and the daily work requirements very quickly.

At the end of November, we learned that despite our best effort trying to limit staff exposures, Covid-19 had made its way into the office requiring two people to quarantine on November 30. This required us to immediately close the office to the public. We implemented our backup plan and set up remote working capabilities so recordings could continue. After only 2 weeks of training Lydia was left to handle the entire office on her own with myself and Wanda working remotely from home.

Then on December 6, Lydia tested positive and was forced to quarantine and work from home as well. The office was thoroughly disinfected, and we brought in our part-time worker Kathleen Dunlap to scan the incoming documents while the rest of the team worked from home indexing and working on back log projects. With this team effort we only lost two recording days and on December 13 two of us were allowed to return to the office and things started to get back to normal, but we remained closed to the public. The drop box that was utilized when the pandemic first started has been brought back to limit any further exposures. By December 20, all personnel were able to return to work and the vault was reopened for research by appointment only. We are allowing only one person at a time due to the high Covid-19 rates within the County. We will continuously reevaluate the situation with an eye towards resuming normal operations.

Despite the pandemic real estate transactions continued unabated with the Registry recording the most transactions in over a decade. In 2020, 6,117 documents were recorded and 7,335 in 2021 for an

increase of 1,218 documents. This activity generated approximately \$475,500.50 of revenue for the county, reflecting approximately \$263,825,733.33 dollars in property transfers.

The Registry team has also continued to improve the quality of images and expand the indexing back into the year 1976. We have also focused on scanning and indexing original attachments that have never been imaged before now, indexing from 1976 back to 1965 making it possible to search them by name for the first time ever.

On a personal note, I will add that I am very proud of each person that has worked in the Registry over the last year. Each time they needed to step up they did so willingly and exceeded expectations. Coös County can be assured they are dedicated to serving the residents of Coös no matter what comes their way.

Respectfully submitted,
Leon H. Rideout
Coös County Register of Deeds

COÖS COUNTY NURSING HOME - BERLIN
Administrator's Report - 2021

Social Services Department

The Social Services Department has welcomed the return of Doris Fortier, RN to the Social Services Department as the Admissions Coordinator. As all healthcare facilities have struggled with staffing issues, CCNH is no exception. Our 2021 census appears to be a new baseline. Both the Social Worker, Therese Couture, and Social Services Director, Candice Santy, completed the Paid Feeding Assistant program to further assist the direct care staff on the resident units at mealtime. Doris, as an RN, has been helping the Nursing Department wherever needed. We continue to help supplement staff at mealtime as well as the Activity Department to help maintain social stimulation and psychosocial well-being during these challenging times. It takes a team to provide excellent care.

Total Days of Care	27,691
Admissions	29
Readmissions	3
Temporary transfers and referrals returned	34
Temporary leaves and/or observations returned	2
Discharges	17
Deaths	25
Deaths after transfer	17
Vacant Beds not reserved	8,634
Census on December 31, 2021	70

Activity Department

Another year with COVID-19 has continued to bring its challenges in providing much needed activities for our residents. Fortunately, flexibility and creativity, a positive attitude, smiles under masks, love and care in our eyes, we have managed to provide as much “normal” as we could.

Communication and visitation was aided by the Department, with the use of cell phones, iPads, and assisting with visitation schedules.

The summer offered opportunity to have live entertainment and outdoor activities as we were able to bring both floors safely together, with the use of clear panels to separate the floors and to allow the entertainers to sing without the use of the masks. The gardens were planted, flowers bloomed, and vegetables grew to add to the beautiful patio and scenery of our back yard. The community remained involved, sending cards, notes of encouragement, and treats.

Angela Brown continued to provide therapeutic music twice a week via facetime and has now returned to providing it in the residents’ rooms. The music and the visits calmed the anxious, aided the dying, the lonely, and those with pain, relaxed the restless, and brought smiles and sometimes singing along with familiar music. She also sent weekly notes of encouragement to several residents, and she also does some volunteer work helping with activities.

During the times we could not gather residents, we went to them, offering books, magazines, word puzzles, games, crafts, reading, and simply visiting with them. Hallway bingo was always appreciated, as it is a favorite!

Deacon Mitch Couture and Father Stephen Savarimuthu visited with the residents regularly, providing spiritually.

This year also brought the opportunity for a hairdresser again. The Beauty Shop was painted, a new counter was put in, and a new hairdresser joined us, Dena Dandeneau. She is a local hairdresser, and she comes to us twice a week. The ladies and gentlemen are looking good!

Resident Council remained active and met monthly despite the hurdles of no cohorting and at times not able to group at all. The use of resident surveys and Zoom on our iPads allowed us to continue meeting and be active. The Council held a Lobster Lunch in July, Subway subs meal, raffle, and a Chinese meal with Richard Lam. Suggestions to improve quality of life and care were discussed and shared, and the group was kept updated on the vaccines and visitation guidelines. The Council also remained caring of the staff that care for them and purchased treats for them. Their comments at one meeting concerning Covid were: "We need to believe" and "We need to keep praying". Such amazing leadership and strength.

Christmas light rides and other rides were scheduled to provide an opportunity to get out and enjoy some time out of the Home. Eggnog and cookies were enjoyed in the van, as well as ice cream on the summer trips.

With limited shopping opportunity, the "Sunshine and Things" store came about. What was once an office on the 1st floor, is now an adorable little store, with bright yellow shelves, filled with seasonal and personal items for the ladies and men, jewelry, scarves, snacks, cards, stationary, and lots of other fun and affordable items. The residents were surveyed prior to purchasing items for the store so that their wants and needs could be met. With the help of the Randolph Foundation Grant we received for the store and other monetary donations, the shelves were stocked, and now with sales, the store is self-sufficient. It is open once a week and as requested.

The Activity Department transported many resident appointments, averaging 20 per month, both locally and out of town, and the Activity Aides/LNAs assisted the residents at the appointments as well. This, along with helping on the floors with meals, transfers, and care, helped to alleviate some of our staffing shortages.

We are all in this together for the residents. Teamwork!

Nursing Department

The COVID-19 pandemic continued to deliver struggles throughout our nursing department which most notably was our shortage of nurses and nursing assistants. This challenge led us to seek new ways of not only recruiting new personnel but also utilizing the talented nursing staff within our building. Several travel agencies were contracted to help staff our shortages of nurses and nursing assistants. Another innovative way we helped fulfill our staffing shortages was to call upon our talented and dedicated office nurses in the MDS, staff development, social services, infection control, rehabilitation, and administrative offices to pick up direct care hours on the resident floors. This not only strengthened our already close-knit team in the nursing department but also showed our dedication and affinity in providing top-quality care to our residents.

The resilience of the nursing department at CCNH has been greatly evident this year and has allowed us to adapt to challenges and changes to maintain high-quality care. The Covid-19 pandemic introduced a need for adapting, transforming, and reorganizing existing guidelines and practices to meet novel and upcoming requirements. Creativity and innovative solutions were implemented to develop new procedures, processes, and work practices. The pandemic fundamentally forced us to think differently about how care is being delivered and how workforces are managed. Providers incorporated technology into care models. Several of our resident provider appointments were conducted with the use of this technology via Zoom and facetime appointments. This allowed for needed care by providers while keeping our residents safe and socially distanced from the potential spread of COVID-19.

Twelve new sturdy, ergonomic, and most importantly comfortable office chairs were purchased for the nursing department.

The strain from the COVID-19 pandemic has not dampened our delivery of high-quality, resident-centered, exceptional care. We are proud of the nursing department here at CCNH and fortunate to be part of this exceptional CCNH team!

Dietary Department

Like everyone else, this past year was again very challenging. COVID-19 and the supply chain along with inflation continues to be difficult. The price of food (along with everything else) has increased dramatically and continues to do so. We currently use three purveyors to order from. We are constantly price shopping saving substantial money as the difference from one company to the next for a certain item can be almost comical how the price can be so different. Pricing is only one of the problems. The supply chain makes ordering very difficult. We never know what is coming in until it arrives on the truck. Menus must be altered. The quality can be poor especially with the fruits and vegetables. Many items are subbed, and we will return items that are not up to our standards.

The supply chain also affects other areas besides the food. Equipment is difficult to get. We have been looking for two refrigerators that do not have freezers attached this year that were budgeted, and we have not been able to get them. Another item is a walk-in door handle. We are currently using a rope to open the door as the older handle broke and the repair company has been trying to get the correct replacement handle for months with no success.

Equipment upgrades over the past few years is paying off for the department. The dining system continues to work well and provides a good dining experience for the residents. The steamer we changed over to uses much less propane and provides a savings to the county. Two meal carts have been upgraded this year and are much quieter and eye appealing. The older carts are probably 30 plus years old. We are putting two more in the budget for next year, then all will have been replaced.

COVID-19 continues to make every week challenging. We adapt as needed to provide special activities and meals to the residents and staff. We do pizza days, cookouts on the patio during the summer when able, men's and women's breakfast made to order, and even managed to offer the lobster cookout this year even though covid struck again and we had to send the meal upstairs. The dietary department will continue to provide nutritious food to the residents and staff will continue to adapt to challenges as they arise.

Assistant to the Administrator/Human Resources Manager

This position directs, coordinates, and supervises all activities related to Human Resources. Assisting the Administrator in managing accounting and computer systems. They also assist the Administrator and department heads in interpretation of union contract, as well as serving on Negotiating Committee as needed.

Christine Labelle became the new HR Manager/Assistant to the Administrator in 2021. While working full-time, she is also attending Southern New Hampshire University in pursuit of a master's degree in accounting, with an anticipated graduation date of Spring 2022. The challenge for Christine this year was training payroll while also learning her new position. The HR Manager is now the department head for payroll and back-up to the position. Jackie Leblanc has transitioned into the payroll position very well and still performs some of her duties as nursing clerk.

For Quality Assurance Process Improvement (QAPI), HR completed 5 exit interviews in 2021. The Employee Suggestion Box has been moved to the employee break room with the hope that more employees will participate.

Recruitment has been a challenge. We have been advertising in newspapers, on the County website, and through the NH Employment Security Office. We had a total of 38 new hires for the year. We held several LNA classes in partnership with LNA Health Careers who offered creative remote teaching models. There is one LNA taking advantage of the County's Tuition Loan Program and is enrolled in the River Valley Community College's LPN Certificate Program. There are three Registered Nurses enrolled in the County's Educational Reimbursement Program, receiving quarterly payments to pay down their federal student loan debt.

We had a total of 6 retirements in 2021 as well, listed in order by number of years' service: Ann Alimandi, Restorative Aide/LNA/MNA/Scheduler, 40 years; Tina Viens, Assistant Dietary Manager, 38 years; Jodie Pemberton, Activity Aide/LNA, 37 years; Theresa Gingues, Unit Aide, 20 years; Jane Ryan, Resident Accounts/Medicaid Billing, 18 years; and Gilles Tremblay, Porter, 6 years. We wish them well and thank them for their years of dedication to the residents of Coös County Nursing Home.

Plant Operations/Environmental Services

We have renovated most of the second floor with new paint and wallpaper. Half doors have been added to the nursing stations on both floors. IT upgrades continue with CAT-6 cable installed. We are in the process of migrating our phone system from Consolidated Communications analog to Mitel digital services. We have replaced two boilers, one was a 29-year-old heat boiler, and one replaced the domestic hot water boiler that was 21 years old. The hot water mixing valve replacement is pending parts being available. The propane tank farm is being evaluated by HEB Engineers to determine how to best prevent movement of the tanks. We have installed new fencing around our back yard, which has made our patio much safer and more appealing. The garage/boiler building has received its first coat of paint since 1976.

COVID-19 continues to present challenges to staffing; however, our employees are very good about picking up extra shifts to make sure we have adequate coverage. Our entire staff is fully aware of the storage and distribution of PPE, as well as dealing with any post exposure cleaning and disinfection needs. The difficulties in finding and purchasing cleaners, disinfectants, PPE, and other supplies have mostly subsided.

Environmental Services staff are highly skilled and receive ongoing training on infection control and prevention practices. Environmental Services are the backbone to our infection prevention and control program, ensuring a safe, clean environment for our residents, their guests, and our employees.

Quality/Infection Prevention

COVID-19 continues to be the primary focus in infection control. March 2021 made one year since we implemented our Epidemic Respiratory Infection and COVID-19 policies.

Residents and employee COVID-19 vaccine clinics started on 12/28/2020 with the second and third clinics on 1/18/2021 and 2/8/2021. Residents who were reluctant to receive the Pfizer or Moderna, a Johnson & Johnson clinic was held on March 25, 2021.

Our first outbreak, that included the residents and staff, was on March 24, 2021. This was greater than one year after we implemented our COVID-19 policies. Seven residents and nine employees acquired the virus during this outbreak. We managed to keep the virus contained to one floor. An isolation wing was implemented, and all positive residents were isolated to this unit. One resident passed away from COVID-19, all others recovered. All departments did an outstanding job, supporting each other throughout. At the time

of the outbreak, all but seven residents were fully vaccinated, six were partially vaccinated and one had declined the vaccine. One hundred thirty-eight employees were fully vaccinated, and 35 were partially vaccinated. A second outbreak on July 20, 2021, included one resident and no staff. This was a community acquired transmission. No other residents or staff were affected. Throughout the year staff tested positive, but it did not affect the resident population.

Resident vaccination rates: 99% of residents are fully vaccinated and 97% have received the vaccine booster; 3% are not yet eligible for a booster. Employee vaccination rates: 96% are fully vaccinated; 4% are unvaccinated; none are partially vaccinated; boosters 71%, with 22% eligible but not received; 7% are not eligible for a booster. Due to our county transmission rate, all unvaccinated employees are tested twice weekly.

Nursing Homes were required to limit visitors into the facility at the onset of COVID-19. There are currently no restrictions on when residents may receive visitors, except for very rare situations.

Business Office/Billing

The Business Office has welcomed long-term CCNH employees Jackie Leblanc into the Payroll Clerk position and Brittany Bonney into the Receptionist position, and new employees Angela Clark, Resident Accounts, and Erin Gauthier, Accounts Payable. The Billing team continues to provide excellent stewardship in our billing processes and procedures, as well as with apply for Federal and State funding.

The impact of COVID-19 is felt in this department as well, with staff cross trained to assist in other departments when needed.

Administrator

As always, we thank our residents and their families for the support and compassion they give our staff who are working hard to maintain the quality of services we are known to provide, many of whom have been working multiple double shifts every week for the last several months. While group activities may be placed on hold from time to time going forward, our doors are now open to visitors. Family and friends may once again purchase meal tickets from the Business Office and enjoy a meal with their resident. We ask all guests to be mindful in following the core principles of COVID-19 infection control and prevention: get vaccinated if you are able, get tested before you visit if you are at risk of having COVID-19, wear a mask and eye protection when visiting, distancing of greater than 6 feet from others, do not visit if positive with COVID-19, have COVID-19 symptoms, are not feeling well, or if you are sick with any other illness. Virtual visits continue to be available, and residents are always just a phone call away.

The Department Heads and I would like to thank the staff of CCNH for their dedication and commitment to our residents and to each other. We will get through this next phase of COVID-19 together as we have always done when facing a challenge... with grace, patience, and gratitude for the work that each of us contribute. We will persevere in our mission, "a team working together to provide a home filled with care, love, companionship, and recreation for each resident."

With gratitude and appreciation, the staff and residents of Coös County Nursing Home thank the Coös County Commissioners, Coös County Delegation, Jennifer Fish, Coös County Administrator, and Carrie Klebe, Coös County Finance Director, for their dedication and support of our nursing home.

Respectfully,
Lynn M. Beede, MSN, APRN, NHA
Nursing Home Administrator

COÖS COUNTY NURSING HOSPITAL - W. STEWARTSTOWN
Administrator's Report - 2021

The year 2021 continued where 2020 left off. COVID-19 remained the ongoing theme of the entire year. Vaccines, boosters, and occasional staff and resident positives directed the flow of the year. Some things returned to "normal", such as survey but otherwise we continued to navigate these uncharted waters looking for a possible "new normal." We have not reached that yet.

Our Outbreak in 2020 was closed on December 30. We were on hold for admissions through our outbreak. We were able to bring in two admissions at the beginning of February, but unfortunately, we had a positive employee from our February 2, 2021, testing which put us back to Phase 0 and Response Testing and another hold on admissions. We were finally able to bring in two more admissions at the end of February and two in March. Our admissions were placed on hold again after a COVID positive result for an employee. We were able to admit five residents in April, one resident in May, one resident in June, one in July, and two in August. Our admissions were put on hold for several weeks in late August, first due to low staffing and second, due to COVID positive employees or residents occurring. We were able to bring in one admission in November and one in early in December. The State of New Hampshire put out a request for all nursing homes to take admissions that were occupying beds in hospitals while waiting for Medicaid approvals. The beds were desperately needed for acutely ill patients including an overwhelming number of COVID-19 positive patients. The state was willing to guarantee payment while awaiting a Medicaid approval. We were able to admit two of these residents at the end of December.

On the vaccine front, we received the first dose of the Pfizer BioNTech vaccine on December 30, 2020. Forty (40) residents (82%) and sixty-three (63) employees (37%) received the first dose. The second dose was given on January 20, 2021. Those who did not receive the first dose during the first clinic were able to receive it at this clinic. Eighteen (18) more employees (50%) and one additional resident chose to get their first dose that day. We set a third date for February 10, 2021. A few more employees took advantage of this offer. As of December 31, 2021, 130 employees/contracted staff are fully vaccinated for a 90.3% vaccination rate and 93.8% have received at least one dose. In addition, 53 residents are fully vaccinated for a 96.4% vaccination rate. Our clinic for Pfizer booster shots was on October 7. Seven employees had already received their boosters on their own and 25 staff and 28 residents received a Pfizer booster at this clinic. Both residents and staff have slowly been getting the boosters as the year ended and the new one has begun.

Throughout the year, we continued to screen all residents and staff for illness. We did see staff call-outs with sore throats and respiratory symptoms and although we were testing routinely, any reported COVID-type symptoms meant the employee was out for 10 days. We continued alternating between surveillance and response testing guided by community transmission rates and positive results in employees or residents, always following the guidance of NH Public Health.

The stipend checks from the State of NH ended at the end of 2020. After much deliberation and discussion Coös County took over paying stipends to the employees using ARPA funds. This program started in September of 2021 and is to continue until April 2, 2022. This added benefit helped us retain employees through the fall and winter. While the stipends have definitely been a huge benefit, we are hoping to see a permanent increase in salaries going forward.

The biggest bright spot for our residents was the return of visitors in the building. While still not back to the pre-COVID days, having friends and family able to visit made the fall and winter much brighter! Thanksgiving, Christmas, and New Year's Day were all a bit warmer and jollier!

Other highlights for the year included:

- ❖ Our NH Medicaid rate for January 1, 2021 was set at \$176.54, an increase of \$10.77 over the previous rate of \$165.77. Our Vermont rate was set at \$231.41.
- ❖ Contractors finally completed the work on switching the sprinkler system over to W. Stewartstown water in April.
- ❖ CMS, the CDC, and NH DHHS/Public Health did a complete overhaul of the COVID regulations and guidance on April 27, 2021. Changes included a relaxing of some restrictions for fully vaccinated residents and staff.
- ❖ Our 4th High School LNA Class was finally able to graduate on June.
- ❖ In June work began on re-cabling the building for the internet and telephone upgrades. COVID-19 had put this project on hold for a year.
- ❖ Our final NH Medicaid Rate for July 1st was \$179.68. We did not see the expected 5% increase we were told we would get in our July 1st our rates. Our Vermont Medicaid Rate was \$235.97.
- ❖ The new Mitel telephones went "live" in September.
- ❖ The boilers sprung another leak in October and had to be repaired.
- ❖ On October 1, 2021 we did see an increase in our NH Medicaid rate. This was unusual to have a rate increase off of the normal schedule. Our new rate was set at \$183.38.
- ❖ Surveyors were here October 19-21, 2021. We received three (3) deficiencies. Two low level tags, one for Comprehensive Care Plans and one for Reporting Incidents. We also received one higher level tag for Infection Control and Prevention due to inappropriate use of an infrared thermometer. Manufacturer instructions state the thermometer was to be used on the forehead only but staff found it difficult to get an accurate reading on some people on the forehead so would test the neck, antecubital, or wrist. This gave us the violation.
- ❖ A CMS Press Release on the Vaccine Mandates for Health Care providers receiving money from Medicare and Medicaid came out on November 4th. *"Facilities covered by this regulation must establish a policy ensuring all eligible staff have received the first dose of a two-dose COVID-19 vaccine or a one-dose COVID-19 vaccine prior to providing any care, treatment, or other services by December 5, 2021. All eligible staff must have received the necessary shots to be fully vaccinated – either two doses of Pfizer or Moderna or one dose of Johnson & Johnson – by January 4, 2022. The regulation also provides for exemptions based on recognized medical conditions or religious beliefs, observances, or practices. Facilities must develop a similar process or plan for permitting exemptions in alignment with federal law."* We rushed to get our Mandatory Vaccination Policy in place to be in compliance of this new regulation.
- ❖ A second team of surveyors arrived on November 4, 2021 to investigate two incidents we had reported to them. We received one deficiency from that visit.
- ❖ The State of NH joined with 23 other states and filed an injunction against the vaccine mandate. This put our Mandatory Vaccination Policy on hold. On January 14, 2022 the injunction was lifted by the Supreme Court putting our policy back into effect.
- ❖ Our preliminary NH Medicaid for January 1, 2022 was projected to be \$197.17.
- ❖ This year we closed the year with *twenty-two (22) admissions and sixteen (16) deaths.*
- ❖ CCNH- WS once again ended the year with a 5-Star Rating on Nursing Home Compare and was named a Top Nursing Home by the US News and World Report.

This was another very trying year. I think the most difficult part was getting our hopes up with vaccines only to have those hopes dashed time and time again with new variants arising and large numbers of the population refusing to get vaccinated, refusing to wear masks, and refusing to socially distance from others. Several employees who were close to retirement decided to retire early. Others who had worked through our COVID-19 outbreak decided it was time to try something else. A few chose to move on rather than face a vaccine mandate. As I write this we are in a new surge with twelve positive employees and minimal staff to pull from. Contract nurses and LNAs have become worth their weight in gold, even if you can find them the hourly rates in some cases are exceeding \$100 per hour. We continue to hold our own with minimal staffing and a reduced resident census. The dedication and determination of those who remain, both employees and residents, is so inspiring. We do this for them and will continue to fight for them to provide the best home and family we can. This home is home to all of us, and everyone here is family. Welcome additions to our family this January are a team of five Army National Guard Soldiers. They have been a great help and a breath of fresh air for both staff and residents!

I would like to thank the Coös County Commissioners, the Coös County Delegation, County Administration, and the residents and staff at CCNH for their support. I pray 2022 will finally see us out of this pandemic!

Respectfully Submitted,
Laura Mills, BSN, RN-BC, NHA
Nursing Home Administrator
Coös County Nursing Hospital

COÖS COUNTY DEPARTMENT OF CORRECTIONS REPORT OF THE SUPERINTENDENT

Male inmates in Coös County served 7,148 Days in 2021, resulting in an average daily male population of 20 in the building. Housing both sentenced and pretrial inmates, the facility averaged a 55 (pretrial)/ 45 (sentenced) housing ratio for 2021. Detained mainly at Grafton County Department of Corrections, female inmates served 1,438 days in 2021 resulting in a 13% decrease over 2020. There were 42 Protective Custody admissions during 2021. We had a total of 263 intakes in 2021, resulting in a 27% increase over 2020. The average length of stay was 34 days.

Reporting the facility operations of 2021 is proving difficult to say the least. Unfortunately for all of us, we are living in our third year of the pandemic of COVID-19. The pandemic has taken so much from all of us. Corrections staff are all exhausted with all that has been asked of them. They work constantly in Personal Protective Equipment (PPE), must go through constant testing of COVID-19, quarantining, working extra shifts all while being short staffed. To say that they have gone above and beyond the call of duty would be a massive understatement. Despite the pandemic having taken so much from all of us, I truly believe it has given us something in return. I have seen first-hand the corrections staff put forth a level of resolve, empathy, sacrifice and hard work that is nothing less than remarkable. One might ask how that is a positive result from the pandemic. I would simply state that through adversity comes character. Someone that possesses these invaluable skills as part of their character is certainly better off than the latter.

The department has seen a decrease in the amount of sentenced inmates over the last couple of years. This has resulted in some constraints with deploying inmate labor around the county campus. Nonetheless, we continue to work with what we have as part of our commitment to the Coös County taxpayers and our rehabilitative goals. Sentenced inmates are assigned to a variety of jobs to include painting, cleaning, kitchen work, lawn care, general maintenance, road-side trash pickup and the Coös County Recycling Center. This labor provides a considerable cost savings to the county but also provides structure, coaching and accountability to our inmate population. Through our work programs we are able to provide opportunities for personal growth and the acquisition of various skill sets.

I am pleased to report that Recycling Center had an outstanding year of operations. The recycling center serves eight area towns with a population of 5,800 full time residents. Supervised by Community Programs Corporal James Lesperance, the recycling center provides inmates with a work program which totals approximately 12,500 hours of labor during the year. The Coös County Recycling Center collected, processed and shipped over 700 tons of recyclable materials in 2021. Among those materials were cardboard, paper products, aluminum and steel cans, plastics and glass. In addition, hundreds of tons of solid waste were diverted from the landfill. Revenues generated over this past year were at record highs for the recycling center. This allowed for a much-needed capital improvement to replace the skid steer loader. Revenue from commodity sales is directly applied to the program's successive annual operating budget, which substantially reduces the cost of the program for taxpayers of the member towns and Coös County.

The department has gone through a major Information Technology (IT) upgrade over this past year. All new cabling has been ran throughout the facility to allow for network upgrades, new computers, improved information security and upgraded "firewalls." This facility wide upgrade has replaced antiquated computer systems and practices. These upgrades will undoubtedly result in greater efficiency and workflow in the workday. As part of the IT upgrade the facility has replaced all of its

analog telephone systems with a new digital telephone system. Steps towards upgrading the facility air exchange have been taken over this past year. We are working with what we have as best we can to provide the best circulation of air within the facility. This is extremely important when dealing with the pandemic.

Providing high quality medical care for our inmate population continues to be of the highest importance to our facility. With that said, that does not come without challenges. The facility continues to see a high percentage of offenders admitted that have very acute medical needs. Offenders with Substance Use Disorders (SUD) are very common. This poses a whole host of challenges for our medical department to ensure the health and safety of the offenders. This can be especially challenging given the resources available to a correctional facility. Detoxification continues to be a big part of our approach however the use of Medication Assisted Treatment (MAT) is an option for some. Treatment of offenders with severe alcohol dependency is an ongoing battle for our facility. Providing treatment of alcohol withdrawal poses some of the most dangerous situations for our facility. Mental health also plagues our population with a wide variety of issues. Often, we are seeing the mental health issues in conjunction with substance abuse disorders. This makes our work especially challenging. Programming such as Case Management, Drug and Alcohol counseling and Mental Health counseling have been restored either via remote or through protective glass. We are most fortunate to have the hardworking, dedicated team of medical professionals that we do. I would like to thank Medical Services Coordinator Tammy Gray-RN, Medical Director Dr. Robert Soucy, David Olson-RN, Savannah Harrison-RN and Sora Davis for their dedication and assistance in providing medical and health treatment to the inmate population.

I would like to express thanks to the Coös County Board of Commissioners and the Coös County Delegation for their continued support. I think it is important to recognize these elected officials and their ability to work so well together. In a world that seems so divided, I am so grateful that our elected officials focus on unity rather than division. You are all a worthy example for others to follow. I owe a sincere thank you to County Administrator Jennifer Fish and her team also. Most notably I must extend my sincerest gratitude to the employees of the Coös County Department of Corrections. The hard work, sacrifice and dedication they put forth every day is remarkable. Without fail, these outstanding employees put in 110% everyday making our mission a success. That mission is to provide the citizens of Coös County with the highest level of safety, facility security and integrity of the Criminal Justice System.

Respectfully submitted,
Benjamin H. Champagne
Superintendent

COÖS COUNTY TREASURER'S REPORT - 2021

In December 2020, the County Delegation authorized me as Treasurer to borrow up to \$11,000,000 in Tax Anticipation Notes (TANs) for 2021 operations. State statute requires towns, unincorporated places and the city to pay the county tax on or before December 17th. The use of TANs is needed to support the County's cash flow requirements during the year. In January, the county solicits interest rate bids from banks doing business in Coös County. The County Commissioners accepted Northway Bank's bid of 0.65% down from 2.05% in 2020. During the year, the County only borrowed \$5,000,000.

In January of each year, it is difficult to project cash flow needs for the next twelve months and in 2021, cash flow to New Hampshire's counties was ideal due to the inflow of funds from the federal government. Congress passed several aid packages related to the pandemic as well as the American Rescue Plan Act (ARPA). Coös County's first tranche of ARPA funds totaled \$3,065,372.

Total interest paid on the short-term notes was \$7,963.81. The TANs were paid off on December 17, 2021.

The towns, unincorporated places and City of Berlin paid a total county tax of \$16,313,460. All jurisdictions paid their county taxes by December 18th.

Coös County has long-term debt and following is a summary of outstanding debt:

- In October 2016, the County borrowed \$560,000 for a Roof Replacement and Ventilation System Project at the Coös County Nursing Home facility in Berlin. This is a 10-year note at an interest rate of 1.90%. The first payment was made on September 20, 2017. Currently the principal balance is \$291,906.
- Coös County, on behalf of the Unincorporated Place of Wentworth Location, borrowed \$90,000 in 2014 for a Rip Rap Project along the Magalloway River. The County authorized additional borrowing in 2018 re-financing the note for \$104,000. Currently, the principal balance is \$72,800. Principal and interest payments on this 10-year note are being made by the property taxpayers of Wentworth Location. The note carries an interest rate of 2.7%.
- In June 2019, the County entered into an agreement to borrow \$900,000 from the State of NH Revolving Loan Fund Program to tie the County Complex in W. Stewartstown into the upgraded Stewartstown Water system. After project completion and loan forgiveness of \$190,890 from the State, the final loan amount was actually \$675,130. The term of this state revolving loan is 20 years at an interest rate of 1.26%. The principal balance on December 31, 2021 was \$655,708.

- On May 15, 2020, the County took out a 5-year loan for \$386,955 at 4% for a major upgrade to its Information Technology (IT) systems. The loan balance is currently \$232,709.
- Subsequently on November 23, 2020 another 5-year loan totaling \$21,356 was secured for IT upgrades at an interest rate of 4.28%. The current principal balance is \$12,575.

Coös County ended 2021 in a solid financial position as evidenced by the financial statements that are part of this report. General Fund cash at December 31, 2021 was \$9,933,822.

I wish to thank Jennifer Fish, County Administrator, Carrie Klebe, Finance Director, and the finance staff in West Stewartstown, Berlin and Lancaster for their watchful oversight of the day-to-day fiscal operations and monetary transactions of the County ensuring compliance with best practices for internal control of the County's finances.

Respectfully submitted,
Suzanne L. Collins
County Treasurer

**SCHEDULE OF COUNTY PROPERTY
December 31, 2021**

Description	2021 Estimated Sound Insurance Appraisal
<u>WEST STEWARTSTOWN</u> <i>(Including Contents)</i>	
Nursing Hospital & 2008 Addition	\$10,920,100
Jail and House of Correction	\$4,750,500
Hay and Cow Barn	\$638,100
Recycling Center & Recycling Storage Building	\$392,010
Frame Garage	\$98,200
Machinery Shed	\$13,608
County Administrator's House/Garage	\$345,200
Transfer Station	\$5,000
 <u>BERLIN</u> <i>(including contents)</i>	
Nursing Home & 2008 Sunroom	\$11,110,200
Garage/Generator Building	\$218,500
	\$28,491,418

**UNINCORPORATED PLACES
2021 COMBINED BALANCE SHEET**

	ASSETS				LIABILITIES & FUND BALANCE				
	Cash	Taxes & Other Receivables	Due From General Fund	Total Assets	Other Liabilities	Due To General Fund	Reserved Special Purposes	Fund Balance	Total Liabilities & Fund Equity
Atkinson & Gilmanton Academy	\$3,096	\$0	\$263,893	\$266,989	\$0	\$0	\$3,096	\$263,893	\$266,989
Bean's Grant	\$2,461	\$0	\$0	\$2,461	\$0	\$0	\$0	\$2,461	\$2,461
Bean's Purchase	\$179	\$0	\$38,387	\$38,566	\$0	\$0	\$179	\$38,387	\$38,566
Cambridge	\$17,113	\$22,529	\$106,902	\$146,544	\$0	\$0	\$17,114	\$129,431	\$146,544
Chandler's Purchase	\$0	\$0	\$1,286	\$1,286	\$0	\$0	\$0	\$1,286	\$1,286
Crawford's Purchase	\$72	\$0	\$46,938	\$47,011	\$0	\$0	\$72	\$46,938	\$47,011
Cutt's Grant	\$0	\$0	\$494	\$494	\$0	\$0	\$0	\$494	\$494
Dix's Grant	\$3,670	\$0	\$264,100	\$267,769	\$0	\$0	\$3,670	\$264,100	\$267,769
Dixville	\$37,385	\$24,461	\$241,928	\$303,774	\$0	\$0	\$37,385	\$266,390	\$303,774
Erving's Grant	\$1,784	\$0	\$56,389	\$58,173	\$0	\$0	\$1,784	\$56,389	\$58,173
Green's Grant	\$813	\$33,069	\$3,206	\$37,088	\$0	\$0	\$813	\$36,275	\$37,088
Hadley's Purchase	\$0	\$0	\$496	\$496	\$0	\$0	\$0	\$496	\$496
Kilkenny	\$547	\$0	\$12,298	\$12,845	\$0	\$0	\$547	\$12,298	\$12,845
Low & Burbank Grant	\$674	\$0	\$16,936	\$17,610	\$0	\$0	\$674	\$16,936	\$17,610
Martin's Location	\$76	\$0	\$15,694	\$15,770	\$0	\$0	\$76	\$15,694	\$15,770
Millsfield	\$2,969	\$22,685	\$84,211	\$109,865	\$0	\$0	\$2,969	\$106,896	\$109,865
Odell	\$3,561	\$6,784	\$21,586	\$31,931	\$21,365	\$0	\$7,005	\$3,561	\$31,931
Pinkham's Grant	\$0	\$26,766	\$26,808	\$53,574	\$0	\$0	\$0	\$53,574	\$53,574
Sargent's Purchase	\$0	\$0	\$276,861	\$276,861	\$0	\$0	\$0	\$276,861	\$276,861
Second College Grant	\$1,620	\$0	\$278,833	\$280,453	\$0	\$0	\$1,620	\$278,833	\$280,453
Success	\$9,581	\$21,784	\$40,756	\$72,121	\$0	\$0	\$9,581	\$62,540	\$72,121
Thompson & Meserve's Purchase	\$0	\$9,850	\$10,306	\$20,156	\$0	\$0	\$0	\$20,156	\$20,156
Wentworth Location	\$2,495	\$26,793	\$0	\$29,287	\$0	\$3,696	\$2,495	\$23,097	\$29,287
Totals	\$88,096	\$194,722	\$1,808,308	\$2,091,126	\$21,365	\$3,696	\$89,078	\$1,976,986	\$2,091,126

COOS COUNTY UNINCORPORATED PLACES
TAX COLLECTOR'S REPORT
Fiscal Year Ended December 31, 2021

	<u>2021</u>	Levies of <u>2020</u>
Uncollected Taxes - Beginning of Fiscal Year:		
Property Taxes	0.00	121,328.75
Penalties/Other Taxes	0.00	400.00
Credit Balances	0.00	-136.00
Taxes Committed to Collector:		
Property Taxes	428,853.00	131.00
Yield Taxes	195,625.00	0.00
Abatements Made:		
Property Taxes	0.00	0.00
Overpayment	0.00	42.00
Interest & Fees Collected on Delinquent Taxes:	<u>230.55</u>	<u>516.92</u>
Total Debits	<u>\$624,708.55</u>	<u>\$122,282.67</u>
Remitted to Treasurer during Fiscal Year:		
Property Taxes	234,771.58	119,714.75
Yield Taxes	195,625.00	0.00
Interest/Costs	230.55	516.92
Conversion to Lien	0.00	1,901.00
Abatements Made:		
Property Taxes	0.00	150.00
Uncollected Taxes End of Fiscal Year:		
Property Taxes	194,095.42	0.00
Credit Balances	-14.00	0.00
Total Credits	<u>\$624,708.55</u>	<u>\$122,282.67</u>

COOS COUNTY UNINCORPORATED PLACES
TAX COLLECTOR'S REPORT
Summary of Tax Accounts
Fiscal Year Ended December 31, 2021

	DR.		
	<u>2020</u>	Levies of <u>2019</u>	<u>2018</u>
Unredeemed Tax Lien Balances at Beginning of Fiscal Year	0.00	342.46	0.00
Liens Executed During Fiscal Year	2,139.88	0.00	0.00
Interest & Costs Collected After Lien Execution	<u>30.49</u>	<u>19.22</u>	<u>0.00</u>
Total Debits	<u><u>\$2,170.37</u></u>	<u><u>\$361.68</u></u>	<u><u>\$0.00</u></u>

	CR.		
	<u>2020</u>	Levies of <u>2019</u>	<u>2018</u>
Remitted to Treasurer during Fiscal Year:			
Redemptions	337.53	139.23	0.00
Interest & Costs (After Lien Execution)	30.49	19.22	0.00
Liens Deeded to Municipality	0.00	0.00	0.00
Unredeemed Taxes End of Year	<u>1,802.35</u>	<u>203.23</u>	<u>0.00</u>
Total Credits	<u><u>\$2,170.37</u></u>	<u><u>\$361.68</u></u>	<u><u>\$0.00</u></u>



Statement of Appropriations and Revenue as Voted



Coos County

For the period beginning January 1, 2021 and ending December 31, 2021
Form Due Date: September 1 (or 20 Days after a Supplemental Meeting)

This form is to be used by the county to report the voted appropriations from any annual or special meeting. The Clerk of the County Convention and the Chairperson must sign the form and file, as required under RSA 24:24, with the Secretary of State. The completed form must be submitted to the Department of Revenue Administration by September 1 (per RSA 21-J:34) for the Annual Meeting or within 20 days after the vote taken at any supplemental meeting.

CERTIFICATION OF VOTE

This is to certify that the appropriations entered on this form are those voted by the county convention.

Name	Position	Signature
Robert Theberge	Chairperson	 <small>Robert L. Theberge (Aug 31, 2021 12:32 EDT)</small>
Larry Laflamme	Clerk of County Convention	 <small>Larry Laflamme (Aug 31, 2021 12:32 EDT)</small>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Appropriations As Voted
General Government			
4110	County Convention Costs	2021	\$15,000
4120	Judicial		\$0
4122	Jury Costs		\$0
4123	County Attorney's Office	2021	\$460,390
4124	Victim Witness Advocacy Program	2021	\$110,380
4130	Executive	2021	\$412,120
4150	Financial Administration	2021	\$246,960
4151	Treasurer	2021	\$9,640
4153	Other Legal Costs		\$0
4155	Personnel Administration		\$0
4191	Planning and Zoning (Unincorp. Places)		\$0
4192	Medical Examiner	2021	\$20,000
4193	Register of Deeds	2021	\$369,360
4194	Maintenance of Government Buildings		\$0
4196	Insurance Not Otherwise Allocated		\$0
4198	Contingency		\$0
4199	Other General Government	2021	\$333,520
General Government Subtotal			\$1,977,370
Public Safety & Corrections			
4211	Sheriff's Department	2021	\$1,098,260
4212	Custody of Prisoners		\$0
4214	Sheriff's Support Services		\$0
4219	Other Public Safety		\$0
4230	Corrections	2021	\$2,651,220
4235	Adult Probation and Parole		\$0
Public Safety & Corrections Subtotal			\$3,749,480
County Farm			
4301	Administration		\$0
4302	Operating Expenditures		\$0
4309	Other County Farm		\$0
County Farm Subtotal			\$0
County Nursing Home			
4411	Administration	2021	\$1,741,330
4412	Operating Expense	2021	\$26,148,940
4439	Other Health		\$0
County Nursing Home Subtotal			\$27,890,270



Appropriations

Account	Purpose	Article	Appropriations As Voted
Human Services			
4441	Administration		\$0
4442	Direct Assistance	2021	\$7,497,010
4443	Board and Care of Children		\$0
4447	Special Outside Services	2021	\$121,300
4449	Other Human Services		\$0
Human Services Subtotal			\$7,618,310
Cooperative Extension Services			
4611	Administration	2021	\$233,170
4619	Other Conservation	2021	\$87,490
Cooperative Extension Services Subtotal			\$320,660
Economic Development			
4651	Administration		\$0
4652	Economic Development	2021	\$45,000
4659	Other Economic Development	2021	\$1,055,000
Economic Development Subtotal			\$1,100,000
Debt Service			
4711	Principal - Long-Term Bonds/Notes	2021	\$56,610
4721	Interest - Long-Term Bonds/Notes	2021	\$15,000
4723	Interest on Revenue Anticipation Notes	2021	\$45,000
4750	Fiscal Agents' Fees		\$0
4760	Bond Issuance Costs		\$0
4790	Other Debt Service Charges		\$0
Debt Service Subtotal			\$116,610
Intergovernmental Transfers			
4800	Intergovernmental Transfers		\$0
Intergovernmental Transfers Subtotal			\$0
Capital Outlay			
4901	Land and Improvements		\$0
4902	Machinery, Vehicles, and Equipment	2021	\$25,720
4903	Buildings	2021	\$47,760
4904	Improvements other than Buildings	2021	\$120,000
Capital Outlay Subtotal			\$193,480
Depreciation Expense			
4905	Depreciation		\$0
4906	Amortization		\$0
Depreciation Expense Subtotal			\$0



Appropriations

Account	Purpose	Article	Appropriations As Voted
Interfund Operating Transfers			
4911	Transfers to General Fund		\$0
4912	Transfers to Special Revenue Fund	2021	\$50,000
4913	Transfers to Capital Projects Fund		\$0
4914	Transfers to Proprietary Fund		\$0
4915	Transfers to Capital Reserve Fund		\$0
4916	Transfers to Trust and Fiduciary Funds		\$0
Interfund Operating Transfers Subtotal			\$50,000
Total Voted Appropriations			\$43,016,180



Estimated Revenues

Account	Source	Article	Estimated Revenue Ensuing Fiscal Year
Assessments/Taxes			
3110	Property Taxes (Unincorp. Places)		\$0
3111	Municipal Assessment		\$0
3120	Land Use Change Taxes (Unincorp. Places)		\$0
3180	Resident Taxes (Unincorp. Places)		\$0
3185	Yield Taxes (Unincorp. Places)		\$0
3186	Payments in Lieu of Taxes (Unincorp. Places)		\$0
3187	Payments in Lieu of Taxes	2021	\$250,000
3189	Other Taxes		\$0
3190	Interest and Penalties on Delinquent Taxes (Uninco	2021	\$500
3191	Penalties on Delinquent Municipal Assessments		\$0
3200	Licenses, Permits, and Fees		\$0
Assessments/Taxes Subtotal			\$250,500
Licenses, Permits, and Fees			
3220	Motor Vehicle Fees (Unincorp. Places)		\$0
3230	Building Permits (Unincorp. Places)		\$0
3290	Other Licenses, Permits, and Fees		\$0
Licenses, Permits, and Fees Subtotal			\$0
From the Federal Government			
3319	Federal Grants and Reimbursements	2021	\$4,268,360
From the Federal Government Subtotal			\$4,268,360
From the State of New Hampshire			
3351	Shared Revenue - Block Grant (Unincorp. Places)		\$0
3352	Incentive Funds		\$0
3354	Water Pollution Grants		\$0
3355	Housing and Community Development	2021	\$1,055,000
3356	State/Federal Forest Land Reimbursements (Unincorp		\$0
3359	Other State Grants and Reimbursements	2021	\$643,670
From the State of New Hampshire Subtotal			\$1,698,670
Revenue from Other Governments			
3379	Intergovernmental Revenues	2021	\$84,710
Revenue from Other Governments Subtotal			\$84,710



Estimated Revenues

Account	Source	Article	Estimated Revenue Ensuing Fiscal Year
Charges for Services			
3401	Sheriff's Department	2021	\$301,400
3402	Register of Deeds	2021	\$290,000
3403	County Corrections	2021	\$7,000
3404	County Nursing Homes	2021	\$14,086,860
3405	County Farm		\$0
3406	Cooperative Extension Service		\$0
3407	Maintenance Department		\$0
3409	Other Charges	2021	\$280,000
Charges for Services Subtotal			\$14,965,260
Miscellaneous Sources			
3501	Sale of County Property		\$0
3502	Interest on Investments	2021	\$20,000
3503	Rents of Property	2021	\$9,230
3504	Fines and Forfeits		\$0
3505	Escheats	2021	\$5,000
3506	Insurance Dividends and Reimbursements		\$0
3508	Contributions and Donations		\$0
3509	Other Miscellaneous Sources	2021	\$85,000
Miscellaneous Sources Subtotal			\$119,230
Other Financial Sources			
3911	Transfers from General Fund		\$0
3912	Transfers from Special Revenue Fund	2021	\$11,910
3913	Transfers from Capital Projects Fund		\$0
3914	Transfers from Proprietary Funds		\$0
3915	Transfers from Capital Reserve Fund		\$0
3916	Transfers from Trust and Fiduciary Funds		\$0
3934	Proceeds from Long-Term Bonds/Notes	2021	\$92,000
Other Financial Sources Subtotal			\$103,910
Total Estimated Revenues			\$21,490,640

Budget Summary

Item	Ensuing Year
Total Voted Appropriations	\$43,016,180
(Less) Total Estimated Revenues	\$21,490,640
Unassigned Fund Balance (Unreserved)	\$0
(Less) Voted from Fund Balance	\$0
(Less) Fund Balance to Reduce Taxes	\$5,212,080
Amount Certified to be Raised by Taxes	\$16,313,460

2021 COUNTY TAX APPORTIONMENT

COÖS COUNTY	% PROPORTION TO COUNTY TAX	APPORTIONMENT OF COUNTY BUDGET
Atkinson/Gilmanton Academy Grant	0.0225%	3,664
Bean's Grant	0.0000%	0
Bean's Purchase	0.0000%	0
Berlin	14.0294%	2,288,686
Cambridge	0.2668%	43,526
Carroll	10.9738%	1,790,200
Chandler's Purchase	0.0013%	208
Clarksville	1.5190%	247,799
Colebrook	4.8194%	786,204
Columbia	2.3989%	391,343
Crawford's Purchase	0.0068%	1,111
Cutt's Grant	0.0000%	0
Dalton	2.6714%	435,804
Dix Grant	0.0290%	4,730
Dixville	0.8179%	133,434
Dummer	2.2695%	370,238
Errol	2.4939%	406,848
Erving's Grant	0.0015%	238
Gorham	8.0436%	1,312,184
Green's Grant	0.2347%	38,289
Hadley's Purchase	0.0000%	0
Jefferson	4.1831%	682,414
Kilkenny	0.0005%	91
Lancaster	7.5086%	1,224,905
Low & Burbank's Grant	0.0000%	0
Martin's Location	0.0078%	1,281
Milan	3.6886%	601,734
Millsfield	2.3740%	387,281
Northumberland	3.9337%	641,717
Odell	0.0795%	12,964
Pinkham's Grant	0.1149%	18,752
Pittsburg	8.7044%	1,419,984
Randolph	1.9780%	322,673
Sargent's Purchase	0.0546%	8,911
Second College Grant	0.0403%	6,570
Shelburne	2.0651%	336,896
Stark	2.1234%	346,395
Stewartstown	3.0476%	497,171
Stratford	2.2327%	364,229
Success	0.3679%	60,024
Thompson & Meserve's Purchase	0.1644%	26,825
Wentworth Location	0.2229%	36,366
Whitefield	6.5086%	1,061,771
TOTALS	100.0000%	16,313,460

**CONSOLIDATED BALANCE SHEET
DECEMBER 31, 2021**

ASSETS:	
Cash - County	\$12,907,754
Cash - Recycling Center	14,609
Accounts Receivable - Coös County Nursing Hospital	884,519
Accounts Receivable - Coös County Nursing Home	1,019,730
Accounts Receivable - County	68,854
Accounts Receivable - Recycling Center	6,271
Purchased Taxes - County	1,896
Tax Deeded Property - County	399
Inventories	160,893
Pre-Paid Expenses - Coös County Nursing Hospital	50,400
Pre-Paid Expenses - Coös County Nursing Home	48,378
Pre-Paid Expenses - County	16,227
Pre-Paid Expenses - Recycling	2,196
Future Debt Retirement - Coös County Nursing Home	291,906
Future Debt Retirement - County Complex Water System Connection	655,708
Future Debt Retirement - County IT Equipment Upgrade	245,284
TOTAL ASSETS	<u><u>\$16,375,022</u></u>
LIABILITIES:	
Accounts Payable - All Funds	1,417,556
Accrued Expense - All Funds	482,917
Payroll Deductions Payable - All Funds	41,677
Capital Improvement Notes - Berlin Nursing Home Roof/Ventilation Project	291,906
Capital Improvement Notes - County Complex Water System Connection	655,708
Capital Improvement Notes - County IT Equipment Upgrade	245,284
TOTAL LIABILITIES	<u><u>\$3,135,048</u></u>
FUND EQUITY	
Reserve for Special Purpose	
Facility Fund	45,064
Sick Pay	218,588
Deeds Surcharge	71,765
Decommission Fund	0
Vehicle Reserve Fund	52,288
Recycling Center Equipment	14,609
Inventory Offset	160,893
DOC Electronic Monitoring Security Deposits	290
RSA 151 Unclaimed Funds	400
WSNH: Renovation & Equipment	0
General Fund - Due to Unincorporated Places	1,804,612
Undesignated/Unreserved	
Nursing Hospital, Nursing Home, County, Farm	10,647,995
Recycling Center	166,147
Transfer Station	57,323
TOTAL FUND EQUITY	<u><u>13,239,974</u></u>
TOTAL LIABILITIES AND FUND EQUITY	<u><u>\$16,375,022</u></u>

BUDGET
OF
COÖS COUNTY, NEW HAMPSHIRE

JANUARY 1, 2021 TO DECEMBER 31, 2021



Thomas M. Brady, Chairman

Paul R. Grenier, Vice-Chair

Raymond Gorman, Clerk

BOARD OF COUNTY COMMISSIONERS



BUDGET PROPOSAL

APPROPRIATIONS

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021 BUDGET TOTAL	12/31/2021 ACTUAL	FY 2022 COMM'R
WEST STEWARTSTOWN NURSING HOSPITAL				
ADMINISTRATION				
01-05100-0100	Administrator's Salary	104,550	105,376	104,550
01-05100-0400	Accounting Staff Salaries	105,700	93,567	91,520
01-05100-0600	Performance Incentive	5,000	0	5,000
01-05100-0800	In Lieu of Health Benefit	0	500	10
01-05100-0900	Longevity Pay	1,300	1,300	1,300
01-05100-1000	Social Security (FICA)	16,190	15,281	14,270
01-05100-1100	Life Insurance	70	52	80
01-05100-1200	Health Insurance	42,500	28,126	45,290
01-05100-1300	Retirement	25,210	21,651	27,640
01-05100-1400	Workers' Compensation	2,280	1,912	1,630
01-05100-1500	Unemployment Insurance	80	0	0
01-05100-1700	Education and Confernces	1,500	670	1,500
01-05100-1800	Employee Physicals	150	75	150
01-05100-1900	Employee Recognition	5,400	3,714	4,500
01-05100-2000	Legal Services	7,590	7,712	5,000
01-05100-2100	Audit Services	7,000	7,309	7,000
01-05100-2400	IT Contracted Services	84,500	75,043	151,800
01-05100-2410	IT Hardware/Equipment	55,000	43,753	20,000
01-05100-2500	Accounts Payable/Accounting Allocation	41,350	41,352	46,900
01-05100-2600	Human Resources/Payroll Allocation	173,590	155,887	125,790
01-05100-2700	Information Tech Allocation	0	0	0
01-05100-2800	DOC: Administration Services Allocation	(7,000)	(7,025)	(6,500)
01-05100-3600	Office Supplies	12,000	8,492	9,000
01-05100-3700	Dues/Licenses/Subscriptions	4,900	4,037	4,900
01-05100-3800	Postage	4,500	3,090	4,000
01-05100-3900	Administration Supplies and Expenses	3,700	2,024	3,500
01-05100-6800	Communications	13,100	12,292	34,650
01-05100-7000	Travel	2,200	296	2,200
01-05100-7500	Bad Debts/Allowance & Recovery	18,100	18,100	13,700
01-05100-8200	Equipment Repair/Maintenance Contracts	17,000	16,633	17,000
01-05100-9300	Liability Insurance	18,460	15,221	14,430
01-05100-9700	New Equipment	800	871	1,300
01-05100-9900	Retiree Benefits	22,000	18,568	17,540
	TOTAL ADMINISTRATION	788,720	695,879	769,650
DEBT SERVICE				
01-05100-9000	Principal: Long-Term Notes	32,360	23,966	31,200
01-05100-9100	Interest: Long-Term Notes	4,580	4,368	3,620
	TOTAL DEBT SERVICE	36,940	28,334	34,820
ASSESSMENTS				
01-05120-3700	Provider Assessment	412,280	385,394	386,700
	TOTAL ASSESSMENTS	412,280	385,394	386,700
DIETARY DEPARTMENT				
01-05130-0100	Dietary Director's Salary	60,260	57,418	63,070
01-05130-0200	Cooks' Salaries	168,430	167,856	163,190
01-05130-0300	Dietary Aides' Salaries	453,590	372,296	428,610
01-05130-0400	Assistant Dietary Manager	42,550	40,652	39,890
01-05130-0800	In Lieu of Health Benefit	2,000	1,500	2,000

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
01-05130-0900	Longevity Pay	6,000	5,598	6,400
01-05130-1000	Social Security (FICA)	56,060	44,227	46,880
01-05130-1100	Life Insurance	150	139	210
01-05130-1200	Health Insurance	386,270	312,806	374,740
01-05130-1300	Retirement	56,970	56,626	72,930
01-05130-1400	Workers' Compensation	13,690	11,481	10,450
01-05130-1500	Unemployment Insurance	250	0	0
01-05130-1700	Education and Conferences	3,530	2,422	3,200
01-05130-1800	Employee Physicals	750	209	750
01-05130-2300	Registered Dietitian	17,600	9,944	17,600
01-05130-2400	DOC: Inmate Meals Allocation	(175,000)	(204,784)	(175,000)
01-05130-2500	DOC: Employee Meals Allocation	(13,500)	(23,647)	(18,000)
01-05130-3800	Dishes and Glassware	2,640	1,838	1,050
01-05130-3900	Dietary Supplies and Expenses	42,000	31,409	36,000
01-05130-5000	Food	352,500	304,870	340,000
01-05130-7000	Travel	800	0	800
01-05130-8200	Equipment Repair/Maintenance Contracts	5,000	3,541	5,000
01-05130-9700	New Equipment	4,150	1,226	3,200
01-05130-9900	Retiree Benefits	39,100	38,887	41,000
	TOTAL DIETARY DEPARTMENT	1,525,790	1,236,511	1,463,970
	NURSING DEPARTMENT			
01-05140-0100	Director of Nursing Salary	88,450	86,880	88,420
01-05140-0200	Registered Nurses' Salaries	1,138,070	885,031	1,292,930
01-05140-0300	Licensed Practical Nurses' Salaries	284,270	279,603	166,520
01-05140-0400	Nursing Assistants' Salaries	2,074,410	1,709,266	2,203,690
01-05140-0500	Medication Nursing Assistant Salaries	169,540	150,252	150,460
01-05140-0600	Scheduling Coordinator	47,060	47,182	46,020
01-05140-0800	In Lieu of Health Benefit	22,000	15,450	9,200
01-05140-0900	Longevity Pay	26,300	24,319	25,700
01-05140-1000	Social Security (FICA)	305,110	228,609	263,020
01-05140-1100	Life Insurance	670	428	770
01-05140-1200	Health Insurance	1,348,820	910,731	1,551,720
01-05140-1300	Retirement	301,780	235,737	292,230
01-05140-1400	Workers' Compensation	80,560	67,568	58,440
01-05140-1500	Unemployment Insurance	1,450	0	0
01-05140-1700	Education and Conferences	22,970	10,115	15,100
01-05140-1800	Employee Physicals	1,500	750	1,500
01-05140-2300	Contract Nurses	258,140	182,401	10,000
01-05140-2400	DOC: Nursing Services Allocation	(500)	(43)	(500)
01-05140-3100	Medical and Surgical Supplies	156,650	113,084	150,000
01-05140-3900	Nursing Supplies and Expenses	12,500	8,499	10,000
01-05140-7000	Travel	600	221	600
01-05140-8200	Equipment Repair/Maintenance Contracts	34,700	34,690	30,000
01-05140-8800	Equipment Rental	5,150	3,571	4,000
01-05140-9700	New Equipment	20,650	19,664	10,540
01-05140-9900	Retiree Benefits	150,200	129,383	121,780
	TOTAL NURSING DEPARTMENT	6,551,050	5,143,391	6,502,140

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
HEALTH INFORMATION MANAGEMENT				
01-05141-0100	Health Information Manager	45,880	44,120	46,580
01-05141-0200	Health Information Clerk	36,760	26,032	40,880
01-05141-0800	In Lieu of Health Insurance	0	0	10
01-05141-0900	Longevity Pay	1,100	1,100	1,100
01-05141-1000	Social Security (FICA)	6,410	4,012	5,590
01-05141-1100	Life Insurance	20	12	20
01-05141-1200	Health Insurance	46,070	45,271	64,960
01-05141-1300	Retirement	10,460	9,245	12,450
01-05141-1400	Workers' Compensation	280	229	130
01-05141-1500	Unemployment Insurance	30	0	0
01-05141-1700	Education and Conferences	300	107	300
01-05141-3600	Office Supplies and Expense	2,000	1,772	2,000
01-05141-7000	Travel	100	0	100
01-05141-8200	Equipment Repair/Maintenance Contracts	100	0	100
01-05141-9700	New Equipment	100	0	100
	TOTAL HEALTH INFORMATION MGMT	149,610	131,898	174,320
STAFF DEVELOPMENT				
01-05142-0100	Staff Development Director's Salary	64,450	64,685	78,920
01-05142-0800	In Lieu of Health Insurance	0	0	10
01-05142-1000	Social Security (FICA)	4,930	4,388	5,160
01-05142-1100	Life Insurance	20	17	20
01-05142-1200	Health Insurance	32,950	33,331	34,400
01-05142-1300	Retirement	8,140	7,859	9,880
01-05142-1400	Workers' Compensation	1,290	1,082	1,100
01-05142-1500	Unemployment Insurance	30	0	0
01-05142-1700	Education and Conferences	7,970	623	500
01-05142-1800	LNA/MNA Classes	2,000	1,948	2,000
01-05142-1900	In House Education	1,400	1,303	1,400
01-05142-3800	Employee Health Expense	0		
01-05142-7000	Travel	100	70	100
01-05142-8200	Equipment Repair/Maintenance Contracts	100	0	100
01-05142-9700	New Equipment	300	190	3,400
	TOTAL STAFF DEVELOPMENT	124,680	116,325	137,790
QUALITY MANAGEMENT				
01-05143-0100	Quality Director's Salary	76,160	72,457	81,490
01-05143-0800	In Lieu of Health Insurance	1,000	1,000	2,000
01-05143-1000	Social Security (FICA)	5,830	5,480	6,390
01-05143-1100	Life Insurance	20	15	20
01-05143-1200	Health Insurance	31,950	7,898	0
01-05143-1300	Retirement	9,610	7,804	10,640
01-05143-1400	Workers' Compensation	1,410	1,182	1,170
01-05143-1500	Unemployment Insurance	30	0	0
01-05143-1700	Education and Conferences	300	74	300
01-05143-3600	Office Supplies	1,300	514	1,000
01-05143-3700	Dues/Licenses/Subscriptions	300	0	300
01-05143-3800	Employee Health Expense	1,000	209	1,000
01-05143-7000	Travel	100	0	100

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
01-05143-8200	Equipment Repair/Maintenance Contracts	100	0	100
01-05143-9700	New Equipment	100	0	3,350
	TOTAL QUALITY MANAGEMENT	129,210	96,635	107,860
	PLANT OPERATIONS			
01-05150-0100	Plant Manager's Salary	62,890	57,297	63,840
01-05150-0200	Maintenance Salaries	103,040	91,127	105,490
01-05150-0800	In Lieu of Health Benefit	1,000	1,000	10
01-05150-0900	Longevity Pay	900	900	1,100
01-05150-1000	Social Security (FICA)	12,770	10,884	12,220
01-05150-1100	Life Insurance	40	34	30
01-05150-1200	Health Insurance	60,740	35,730	53,390
01-05150-1300	Retirement	20,780	18,946	23,950
01-05150-1400	Workers' Compensation	3,040	2,545	2,380
01-05150-1500	Unemployment Insurance	60	0	0
01-05150-1700	Education and Conferences	600	223	600
01-05150-1800	Employee Physicals	80	0	80
01-05150-2000	DOC: Maintenance Services Allocation	(8,000)	(10,840)	(11,000)
01-05150-2100	Utilities: Unincorporated Places Allocation	(2,500)	0	0
01-05150-2900	Outside Services	34,730	34,736	30,000
01-05150-3900	Plant Supplies and Expenses	7,750	6,547	7,750
01-05150-6100	Electricity	78,000	65,741	72,000
01-05150-6200	Propane Gas	19,000	12,608	17,800
01-05150-6300	Water System Maintenance Expense	1,000	0	500
01-05150-6350	W.Stewartstown Water Dept. Expense	30,000	24,152	28,000
01-05150-6400	Sewer	16,200	16,168	16,200
01-05150-6500	Fuel	48,000	45,295	70,000
01-05150-7000	Travel	300	0	300
01-05150-7900	Vehicle Supplies and Expenses	8,000	5,097	8,000
01-05150-8100	Building Repairs	48,270	14,447	45,000
01-05150-8200	Equipment Repair/Maintenance Contracts	7,000	1,838	5,000
01-05150-8300	Grounds Maintenance	4,650	3,332	4,650
01-05150-8400	Snow Removal	8,000	8,388	8,000
01-05150-9300	Property Insurance	4,910	4,791	6,650
01-05150-9700	New Equipment	4,520	3,345	2,500
01-05150-9900	Retiree Benefits	5,270	5,223	5,720
	TOTAL PLANT OPERATIONS	581,040	459,553	580,160
	LAUNDRY DEPARTMENT			
01-05160-0100	Laundry Director's Salary	29,050	28,939	30,430
01-05160-0200	Laundry Aides' Salaries	171,600	129,137	142,800
01-05160-0300	Laundry Porters' Salaries	59,190	42,498	80,650
01-05160-0800	In Lieu of Health Benefit	2,000	2,000	10
01-05160-0900	Longevity Pay	4,250	2,875	3,870
01-05160-1000	Social Security (FICA)	20,350	14,407	17,800
01-05160-1100	Life Insurance	50	45	60
01-05160-1200	Health Insurance	111,160	73,794	107,180
01-05160-1300	Retirement	26,500	23,014	26,260
01-05160-1400	Workers' Compensation	4,930	4,134	3,920
01-05160-1500	Unemployment Insurance	90	0	0
01-05160-1700	Education and Conferences	930	678	700
01-05160-1800	Employee Physicals	300	0	300

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
01-05160-2000	DOC: Laundry Services Allocation	(24,000)	(21,120)	(23,440)
01-05160-3700	Linens	18,900	9,143	12,500
01-05160-3900	Laundry Supplies and Expenses	18,100	12,383	16,000
01-05160-7000	Travel	100	0	100
01-05160-8200	Equipment Repair/Maintenance Contracts	4,000	578	4,000
01-05160-9700	New Equipment	700	71	550
01-05160-9900	Retiree Benefits	12,160	12,098	12,840
	TOTAL LAUNDRY DEPARTMENT	460,360	334,673	436,530
HOUSEKEEPING DEPARTMENT				
01-05170-0100	Executive Housekeeper's Salary	29,050	28,939	30,430
01-05170-0200	Porter Salary	65,670	38,786	69,220
01-05170-0300	Housekeeping Aides' Salaries	251,040	226,776	212,860
01-05170-0800	In Lieu of Health Benefit	1,000	1,000	10
01-05170-0900	Longevity Pay	3,750	3,150	3,550
01-05170-1000	Social Security (FICA)	29,000	20,267	20,810
01-05170-1100	Life Insurance	80	69	90
01-05170-1200	Health Insurance	229,450	166,251	178,560
01-05170-1300	Retirement	45,760	33,391	44,410
01-05170-1400	Workers' Compensation	6,590	5,521	4,670
01-05170-1500	Unemployment Insurance	120	0	0
01-05170-1700	Education and Conferences	1,090	795	900
01-05170-1800	Employee Physicals	300	75	300
01-05170-2900	Outside Services	28,600	22,517	28,600
01-05170-3900	Housekeeping Supplies and Expenses	42,800	29,048	38,000
01-05170-7000	Travel	100	0	100
01-05170-8200	Equipment Repair/Maintenance Contracts	5,000	4,396	5,000
01-05170-9700	New Equipment	4,830	1,505	9,980
01-05170-9800	Furnishings	10,400	8,883	6,700
01-05170-9900	Retiree Benefits	17,430	17,435	18,670
	TOTAL HOUSEKEEPING DEPARTMENT	772,060	608,801	672,860
PHYSICIANS & CONSULTANTS				
01-05180-1700	Physician Education and Conferences	500	0	500
01-05180-2200	Physician Services	8,000	6,000	9,000
01-05180-2300	Pharmacist Services	8,800	5,431	7,000
01-05180-2400	Dentist Services	10,000	5,898	10,000
01-05180-3400	Mental Health Social Worker	7,200	7,481	7,200
01-05180-3600	Psychiatrist Services	19,200	11,800	19,200
	TOTAL PHYSICIANS & CONSULTANTS	53,700	36,610	52,900
ACTIVITIES DEPARTMENT				
01-05191-0100	Activity Director Salary	52,420	51,040	52,430
01-05191-0200	Activity Aides' Salaries	304,020	275,385	307,630
01-05191-0800	In Lieu of Health Insurance	0	750	10
01-05191-0900	Longevity Pay	8,140	5,955	6,400
01-05191-1000	Social Security (FICA)	31,920	23,187	26,010
01-05191-1100	Life Insurance	70	75	90
01-05191-1200	Health Insurance	193,830	126,434	145,060
01-05191-1300	Retirement	41,060	31,339	39,500
01-05191-1400	Workers' Compensation	6,790	5,695	5,310
01-05191-1500	Unemployment Insurance	130	0	0

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
01-05191-1700	Education and Conferences	1,500	961	1,500
01-05191-1800	Employee Physicals	150	0	150
01-05191-2900	Chaplain Services	3,200	1,300	3,200
01-05191-3600	Beauty Shop Supplies	1,650	702	1,000
01-05191-3900	Activities Supplies and Expenses	18,000	6,329	15,500
01-05191-6700	Advertising	450	38	450
01-05191-7000	Travel	100	0	100
01-05191-8200	Equipment Repair/Maintenance Contracts	100	0	100
01-05191-9700	New Equipment	2,470	500	1,000
01-05191-9900	Retiree Benefits	2,850	2,816	3,100
	TOTAL ACTIVITIES DEPARTMENT	668,850	532,505	608,540
	SOCIAL SERVICES			
01-05192-0100	Social Services Director's Salary	56,060	56,040	58,650
01-05192-0800	In Lieu of Health Benefit	2,000	2,000	2,000
01-05192-0900	Longevity Pay	1,000	1,000	1,100
01-05192-1000	Social Security (FICA)	4,520	4,440	4,730
01-05192-1100	Life Insurance	20	17	10
01-05192-1300	Retirement	7,200	7,241	8,400
01-05192-1400	Workers' Compensation	1,100	916	860
01-05192-1500	Unemployment Insurance	20	0	0
01-05192-1700	Education and Conferences	450	74	450
01-05192-3900	Social Services Supplies and Expenses	500	237	500
01-05192-7000	Travel	300	35	300
01-05192-9900	Retiree Benefits	5,270	5,423	5,720
	TOTAL SOCIAL SERVICES	78,440	77,424	82,720
	PHYSICAL THERAPY			
01-05193-0100	Restorative Aides' Salaries	104,150	74,587	88,870
01-05193-0200	Restorative Nurse	41,870	34,745	44,900
01-05193-0800	In Lieu of Health Insurance	0	900	10
01-05193-0900	Longevity Pay	1,900	1,091	2,000
01-05193-1000	Social Security (FICA)	11,410	7,554	8,850
01-05193-1100	Life Insurance	30	22	30
01-05193-1200	Health Insurance	76,350	61,033	75,280
01-05193-1300	Retirement	17,570	10,332	18,420
01-05193-1400	Workers' Compensation	2,870	2,406	2,170
01-05193-1500	Unemployment Insurance	60	0	0
01-05193-1700	Education and Conferences	8,100	518	450
01-05193-2300	Consultant Services	22,000	14,136	22,000
01-05193-3900	Physical Therapy Supplies and Expenses	800	189	800
01-05193-7000	Travel	100	0	100
01-05193-9700	Physical Therapy Equipment	830	185	700
	TOTAL PHYSICAL THERAPY	288,040	207,699	264,580
	OCCUPATIONAL & SPEECH THERAPY			
01-05194-3900	OT Supplies and Expenses	750	127	750
01-05194-4000	Speech Supplies and Expenses	300	0	300
	TOTAL OCCUPATIONAL & SPEECH THER	1,050	127	1,050

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
COVID 19				
01-05195-1000	LTC Stabilization Program Payroll Tax	10	69	0
01-05195-2000	COVID 19	6,210	6,210	1,000
01-05195-2350	Long term Care Stabilization Program	10	600	0
01-05195-2360	LTCS Program - Contract Staff	10	0	0
01-05195-2370	Covid 19 Testing	218,790	68,084	100
01-05195-2400	Grants and/or State & Federal Funds	100	0	100
01-05196-0000	ARPA Stipend	303,500	281,900	301,000
01-05196-1000	ARPA Stipend Payroll Tax	21,230	19,863	23,030
	TOTAL COVID 19	549,860	376,726	325,230
	TOTAL WS NURSING HOSPITAL	13,171,680	10,468,485	12,601,820

NURSING HOSPITAL SPECIALS

01-09256-9762	Bariatric Patient Lift	0	0	0
01-09256-9766	85 LB Washer	0	0	0
01-09256-9769	Commercial Mower	0	0	0
01-09256-9770	65 LB Washer	14,820	14,479	0
	TOTAL WSNH SPECIALS	14,820	14,479	0
	TOTAL WS NURSING HOSPITAL & SPECIALS	13,186,500	10,482,964	12,601,820

BERLIN NURSING HOME

ADMINISTRATION				
02-05600-0100	Skilled Administrator's Salary	130,400	130,399	157,440
02-05600-0200	Office Manager's Salary	68,420	68,421	62,770
02-05600-0300	Office Staff Salaries	255,500	241,292	237,440
02-05600-0800	In Lieu of Health Benefit	3,000	3,000	4,000
02-05600-0900	Longevity Pay	3,700	3,900	3,000
02-05600-1000	Social Security (FICA)	33,610	32,075	32,950
02-05600-1100	Life Insurance	120	100	100
02-05600-1200	Health Insurance	132,040	101,691	139,880
02-05600-1300	Retirement	54,700	54,706	64,880
02-05600-1400	Workers' Compensation	3,040	2,542	2,660
02-05600-1500	Unemployment Insurance	160	0	0
02-05600-1700	Education and Conferences	11,350	10,255	7,840
02-05600-1900	Employee Recognition	7,300	4,697	7,300
02-05600-1910	Employee Incentives	20,550	0	0
02-05600-2000	Legal Services	5,000	0	5,000
02-05600-2100	Audit Services	6,980	7,309	6,980
02-05600-2300	Consultant Services	5,600	5,200	5,600
02-05600-2400	IT Contracted Services	82,000	73,511	151,800
02-05600-2410	IT Hardware/Equipment	10,000	6,337	10,000
02-05600-2500	Accounts Payable/Accounting Allocation	6,900	6,892	7,820
02-05600-2700	Information Tech Allocation	0	0	0
02-05600-3500	Dues and Licenses	4,830	4,728	4,220
02-05600-3600	Office Supplies	13,200	13,804	15,600
02-05600-3700	Subscriptions and Periodicals	1,100	635	1,100

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
02-05600-3800	Postage	3,500	3,083	3,500
02-05600-3900	Administration Supplies and Expenses	8,490	8,906	7,900
02-05600-6700	Advertising	2,785	3,096	2,500
02-05600-6800	Communications	25,300	24,083	45,500
02-05600-7000	Travel	4,155	2,142	5,030
02-05600-7500	Bad Debts/Allowance & Recovery	0	0	22,070
02-05600-8200	Equipment Repair/Maintenance Contracts	29,100	23,227	36,300
02-05600-9300	Liability Insurance	20,330	16,763	15,900
02-05600-9700	New Equipment	570	271	420
02-05600-9900	Retiree Benefits	8,470	8,065	8,470
	TOTAL ADMINISTRATION	962,200	861,131	1,075,970
	DEBT SERVICE			
02-05610-9000	Principal: Long-Term Notes	91,685	86,485	89,000
02-05610-9200	Interest: Long-Term Notes	11,525	11,392	9,340
	TOTAL DEBT SERVICE	103,210	97,876	98,340
	ASSESSMENTS			
02-05620-3700	Provider Assessment	662,250	645,087	750,000
	TOTAL ASSESSMENTS	662,250	645,087	750,000
	DIETARY DEPARTMENT			
02-05630-0100	Dietary Supervisor's Salary	68,660	68,638	68,710
02-05630-0200	Cooks' Salaries	157,320	150,989	160,540
02-05630-0300	Dietary Aides' Salaries	377,690	344,755	384,920
02-05630-0400	Assistant Dietary Supervisor's Salary	47,950	48,826	41,970
02-05630-0800	In Lieu of Health Benefit	7,460	7,460	3,350
02-05630-0900	Longevity Pay	11,500	8,780	10,400
02-05630-1000	Social Security (FICA)	46,440	44,469	44,800
02-05630-1100	Life Insurance	140	117	140
02-05630-1200	Health Insurance	224,350	209,800	276,000
02-05630-1300	Retirement	56,880	51,920	62,880
02-05630-1400	Workers' Compensation	11,740	9,842	9,410
02-05630-1500	Unemployment Insurance	230	0	0
02-05630-1700	Education and Conferences	780	163	2,100
02-05630-1800	Employee Physicals	500	352	500
02-05630-2300	Registered Dietitian	18,750	18,293	18,750
02-05630-3800	Dishes and Glassware	1,600	1,070	1,650
02-05630-3900	Dietary Supplies and Expenses	36,500	32,174	36,500
02-05630-5000	Food	342,970	277,917	324,970
02-05630-6200	Cooking Gas	3,750	1,405	2,750
02-05630-7000	Travel	800	220	800
02-05630-8200	Equipment Repair/Maintenance Contracts	8,600	7,538	7,000
02-05630-9700	New Equipment	7,300	2,391	6,500
02-05630-9900	Retiree Benefits	12,050	12,054	10,200
	TOTAL DIETARY DEPARTMENT	1,443,960	1,299,172	1,474,840
	NURSING DEPARTMENT			
02-05640-0100	Director of Nursing Salary	111,240	111,239	104,030
02-05640-0200	Registered Nurses' Salaries	1,414,889	1,346,758	1,937,220
02-05640-0300	Licensed Practical Nurses' Salaries	145,530	145,531	92,270
02-05640-0400	Nursing Assistants' Salaries	2,097,711	1,736,019	2,084,590

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
02-05640-0500	Medication Nursing Assistant Salaries	426,881	426,880	0
02-05640-0800	In Lieu of Health Benefit	16,300	16,300	14,000
02-05640-0900	Longevity Pay	31,160	24,150	34,200
02-05640-1000	Social Security (FICA)	327,500	277,134	294,580
02-05640-1100	Life Insurance	780	428	740
02-05640-1200	Health Insurance	1,657,630	873,127	1,636,854
02-05640-1300	Retirement	208,035	208,034	227,190
02-05640-1400	Workers' Compensation	84,930	71,230	63,630
02-05640-1500	Unemployment Insurance	1,620	0	0
02-05640-1700	Education and Conferences	39,500	12,864	47,800
02-05640-1800	Employee Physicals	2,000	1,984	2,000
02-05640-2300	Contract Nurses	671,891	671,887	100,000
02-05640-3100	Medical and Surgical Supplies	172,000	170,792	174,800
02-05640-3900	Nursing Supplies and Expenses	18,655	16,161	18,700
02-05640-7000	Travel	2,800	66	2,800
02-05640-8200	Equipment Repair/Maintenance Contracts	37,345	29,626	40,300
02-05640-8800	Equipment Rental	10,400	8,850	10,400
02-05640-9700	New Equipment	10,200	8,633	10,200
02-05640-9900	Retiree Benefits	8,500	8,065	8,500
TOTAL NURSING DEPARTMENT		7,497,497	6,165,757	6,904,804
HEALTH INFORMATION MANAGEMENT				
02-05641-0200	Health Information Clerks	186,570	185,175	172,030
02-05641-0800	In Lieu of Health Benefit	2,000	2,500	2,000
02-05641-0900	Longevity Pay	3,600	3,600	3,100
02-05641-1000	Social Security (FICA)	14,400	13,652	12,290
02-05641-1100	Life Insurance	40	28	40
02-05641-1200	Health Insurance	59,665	59,662	71,180
02-05641-1300	Retirement	20,470	20,222	25,220
02-05641-1400	Workers' Compensation	530	439	260
02-05641-1500	Unemployment Insurance	70	0	70
02-05641-1700	Education and Conferences	700	605	700
02-05641-1800	Employee Physicals	450	17	450
02-05641-3600	Office Supplies	1,200	716	1,200
02-05641-7000	Travel	300	0	300
02-05641-8200	Equipment Repair/Maintenance Contracts	2,300	1,423	2,300
02-05641-9700	New Equipment	0	0	0
TOTAL HEALTH INFORMATION MGMT		292,295	288,038	291,140
STAFF DEVELOPMENT				
02-05642-0100	Staff Development Director's Salary	26,731	26,212	74,230
02-05642-0200	RN Staff	48,199	48,198	10
02-05642-0800	In Lieu of Health Insurance	0	0	10
02-05642-0900	Longevity Pay	200	500	600
02-05642-1000	Social Security (FICA)	5,730	5,503	5,610
02-05642-1100	Life Insurance	10	20	10
02-05642-1200	Health Insurance	15,230	14,510	17,560
02-05642-1300	Retirement	9,620	10,279	10,670
02-05642-1400	Workers' Compensation	1,320	1,103	1,050
02-05642-1500	Unemployment Insurance	30	0	0
02-05642-1700	In House Education	14,000	13,950	14,000
02-05642-2300	Consultant Services	1,500	85	1,500

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
02-05642-3800	Infection Control Expense	550	446	550
02-05642-3900	Staff Development Supplies and Expenses	1,015	1,076	870
02-05642-7000	Travel	660	0	760
02-05642-8200	Equipment Repair/Maintenance Contracts	200	0	200
02-05642-9700	New Equipment	450	130	330
02-05642-9900	Retiree Benefits	4,240	4,033	4,240
	TOTAL STAFF DEVELOPMENT	129,685	126,045	132,200
	QUALITY MANAGEMENT			
02-05643-0100	Quality Director's Salary	86,170	79,994	86,200
02-05643-0800	In Lieu of Health Insurance	0	0	10
02-05643-0900	Longevity Pay	750	1,500	1,500
02-05643-1000	Social Security (FICA)	6,550	5,930	6,180
02-05643-1100	Life Insurance	10	0	10
02-05643-1200	Health Insurance	24,390	19,282	28,120
02-05643-1300	Retirement	10,970	10,170	12,330
02-05643-1400	Workers' Compensation	1,530	1,276	1,220
02-05643-1500	Unemployment Insurance	30	0	0
02-05643-1700	Education and Conferences	600	0	600
02-05643-2300	Consultant Services	200	0	200
02-05643-3900	Quality Mgmt Supplies and Expenses	610	404	610
02-05643-7000	Travel	420	0	420
02-05643-9900	Retiree Benefits	4,240	4,033	550
	TOTAL QUALITY MANAGEMENT	136,470	122,588	137,950
	PLANT OPERATIONS			
02-05650-0200	Maintenance Salaries	37,999	33,346	40,740
02-05650-0800	In lieu of Health Insurance	0	0	10
02-05650-0900	Longevity Pay	800	317	900
02-05650-1000	Social Security (FICA)	3,090	2,575	3,190
02-05650-1400	Workers' Compensation	710	593	580
02-05650-1500	Unemployment Insurance	20	0	0
02-05650-1700	Education and Conferences	0		
02-05650-1800	Employee Physicals	310	50	310
02-05650-2800	Bio Hazardous Waste Disposal	1,350	1,264	1,350
02-05650-2900	Outside Services	45,315	45,316	38,000
02-05650-3900	Plant Supplies and Expenses	16,591	16,590	15,000
02-05650-6100	Electricity	90,000	86,902	90,000
02-05650-6300	Water	40,000	33,863	37,000
02-05650-6400	Sewer	54,000	50,033	54,000
02-05650-6500	Fuel	51,685	20,286	48,380
02-05650-6600	Propane	40,000	23,346	35,000
02-05650-7000	Travel	1,162	535	1,200
02-05650-7900	Vehicle Supplies and Expenses	7,000	7,538	7,000
02-05650-8100	Building Repairs	32,215	32,212	12,800
02-05650-8200	Equipment Repair/Maintenance Contracts	14,890	13,479	19,000
02-05650-8400	Snow Removal	12,000	11,300	12,000
02-05650-9300	Property Insurance	4,900	4,866	6,870
02-05650-9700	New Equipment	4,470	4,468	4,500
	TOTAL PLANT OPERATIONS	458,507	388,882	427,840

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
LAUNDRY DEPARTMENT				
02-05660-0200	Laundry Aides' Salaries	241,630	241,625	208,430
02-05660-0800	In Lieu of Health Benefit	1,600	2,000	1,600
02-05660-0900	Longevity Pay	8,100	5,668	8,400
02-05660-1000	Social Security (FICA)	16,910	17,880	15,260
02-05660-1100	Life Insurance	40	26	40
02-05660-1200	Health Insurance	70,300	69,602	81,050
02-05660-1300	Retirement	11,885	11,886	10,380
02-05660-1400	Workers' Compensation	4,120	3,454	3,340
02-05660-1500	Unemployment Insurance	80	0	0
02-05660-1700	Education and Conferences	200	0	200
02-05660-1800	Employee Physicals	1,800	137	1,800
02-05660-3700	Linens	18,000	12,259	16,100
02-05660-3900	Laundry Supplies and Expenses	16,000	8,827	13,100
02-05660-6200	Gas for Dryers	26,000	10,305	20,500
02-05660-7000	Travel	100	0	100
02-05660-8200	Equipment Repair/Maintenance Contracts	8,800	5,483	8,800
02-05660-9700	New Equipment	1,000	309	1,500
TOTAL LAUNDRY DEPARTMENT		426,565	389,461	390,600
HOUSEKEEPING DEPARTMENT				
02-05670-0100	Environmental Services Manager	70,745	70,745	69,660
02-05670-0200	Porter Salaries	234,828	234,828	224,130
02-05670-0300	Housekeeping Aides' Salaries	232,900	226,870	233,750
02-05670-0400	Environmental Services Asst. Manager	62,260	61,446	62,300
02-05670-0800	In Lieu of Health Benefit	2,000	2,500	2,000
02-05670-0900	Longevity Pay	10,700	10,729	12,200
02-05670-1000	Social Security (FICA)	43,140	43,903	42,840
02-05670-1100	Life Insurance	110	95	120
02-05670-1200	Health Insurance	230,045	181,461	213,620
02-05670-1300	Retirement	37,200	37,202	36,720
02-05670-1400	Workers' Compensation	10,590	8,881	8,410
02-05670-1500	Unemployment Insurance	210	0	0
02-05670-1700	Education and Conferences	200	0	200
02-05670-1800	Employee Physicals	2,000	250	2,000
02-05670-3900	Housekeeping Supplies and Expenses	60,100	40,497	60,100
02-05670-7000	Travel	138	138	100
02-05670-8200	Equipment Repair/Maintenance Contracts	2,050	1,802	2,050
02-05670-9700	New Equipment	2,730	2,269	4,070
02-05670-9800	Furnishings	11,500	11,169	10,300
TOTAL HOUSEKEEPING DEPARTMENT		1,013,446	934,783	984,570
PHYSICIANS & CONSULTANTS				
02-05680-2200	Physician Services	555,000	453,126	555,000
02-05680-2300	Pharmacy Consultant	10,000	10,466	10,000
02-05680-2400	Medical Director	30,400	24,507	30,400
02-05680-2500	Dentist Services	15,700	11,127	15,700
02-05680-2600	Mental Health Services for Residents	16,500	13,910	16,500
02-05680-2700	Mental Health Consultant	700	0	700
TOTAL PHYSICIANS & CONSULTANTS		628,300	513,135	628,300

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
ACTIVITIES DEPARTMENT				
02-05691-0100	Activity Director's Salary	56,405	56,406	54,950
02-05691-0200	Activity Aides' Salaries	250,550	213,202	222,980
02-05691-0800	In Lieu of Health Benefit	2,000	2,500	2,000
02-05691-0900	Longevity Pay	8,200	5,168	5,700
02-05691-1000	Social Security (FICA)	21,950	19,215	19,670
02-05691-1100	Life Insurance	70	59	70
02-05691-1200	Health Insurance	119,070	111,692	124,120
02-05691-1300	Retirement	34,180	31,750	31,680
02-05691-1400	Workers' Compensation	5,530	4,635	4,110
02-05691-1500	Unemployment Insurance	110	0	0
02-05691-1700	Education and Conferences	1,100	81	1,085
02-05691-1800	Employee Physicals	350	182	350
02-05691-2300	Consultant Services	5,500	4,294	6,390
02-05691-2900	Chaplain Services	3,000	3,000	3,000
02-05691-3900	Activities Supplies and Expenses	13,847	10,362	15,650
02-05691-7000	Travel	870	5	575
02-05691-8200	Equipment Repair/Maintenance Contracts	200	0	200
02-05691-9700	New Equipment	1,163	1,162	1,800
	TOTAL ACTIVITIES DEPARTMENT	524,095	463,712	494,330
SOCIAL SERVICES				
02-05692-0100	Social Services Salaries	180,520	178,748	179,340
02-05692-0800	In Lieu of Health Benefit	3,600	4,500	3,600
02-05692-0900	Longevity Pay	2,500	1,200	1,200
02-05692-1000	Social Security (FICA)	13,820	13,917	13,560
02-05692-1100	Life Insurance	40	27	40
02-05692-1200	Health Insurance	24,390	6,328	28,120
02-05692-1300	Retirement	16,580	12,013	18,000
02-05692-1400	Workers' Compensation	3,270	2,740	2,570
02-05692-1500	Unemployment Insurance	70	0	0
02-05692-1700	Education and Conferences	540	150	540
02-05692-1800	Employee Physicals	100	111	100
02-05692-3900	Social Services Supplies and Expenses	2,200	706	2,000
02-05692-7000	Travel	110	0	70
02-05692-9700	New Equipment	280	0	0
	TOTAL SOCIAL SERVICES	248,020	220,440	249,140
PHYSICAL THERAPY				
02-05693-0100	Restorative Aides' Salaries	93,810	77,640	92,790
02-05693-0200	Restorative Nurse	36,640	36,892	37,630
02-05693-0800	In Lieu of Health Benefit	2,500	2,500	10
02-05693-0900	Longevity Pay	2,240	1,884	2,200
02-05693-1000	Social Security (FICA)	10,010	8,396	9,240
02-05693-1100	Life Insurance	40	12	40
02-05693-1200	Health Insurance	41,910	38,962	48,280
02-05693-1300	Retirement	16,740	6,017	11,690
02-05693-1400	Workers' Compensation	2,330	1,948	1,850
02-05693-1500	Unemployment Insurance	50	0	0
02-05693-2300	Physical Therapy Consultant	4,000	0	4,000
02-05693-3900	Physical Therapy Supplies and Expenses	2,330	912	3,000

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
02-05693-8200	Equipment Repair/Maintenance Contracts	870	870	200
02-05693-9700	New Equipment	0	193	0
	TOTAL PHYSICAL THERAPY	213,470	176,225	210,930
	OCCUPATIONAL THERAPY			
02-05694-2300	Consultant Services	4,000	0	4,000
02-05694-3900	OT Supplies and Expenses	2,000	121	2,000
02-05694-8200	Equipment Repair/Maintenance Contracts	100	0	100
02-05694-9700	New Equipment	1,300	0	1,300
	TOTAL OCCUPATIONAL THERAPY	7,400	121	7,400
	SPEECH CONSULTANT			
02-05698-2300	Speech Contracted Services	1,500	0	1,600
	TOTAL SPEECH CONSULTANT	1,500	0	1,600
	COVID 19			
02-06000-0000	Long Term Care Stabilization Program	10	0	10
02-06000-1000	LTC Stabilization Program Payroll Tax	10	(577)	10
02-06000-1500	LTCS Progam Payment - Contract Staff	10	0	10
02-06000-2000	Covid19 Expenses	10	0	10
02-06000-2010	Covid 19 Testing	333,500	233,025	200,000
02-06100-3000	Grants and/or State & Federal Funds	10	0	10
02-06200-0000	ARPA Stipend Payroll	360,300	334,700	417,200
02-06200-1000	ARPA Stipend Payroll Tax	25,760	24,162	31,920
	TOTAL COVID 19	719,610	591,310	649,170
	TOTAL BERLIN NURSING HOME	15,468,480	13,283,764	14,909,124

NURSING HOME SPECIALS

02-09258-9714	Electric Beds	0	0	0
02-09258-9741	120V Electrical Panel	0		
02-09258-9755	Ice Machine	0	0	0
02-09258-9760	Dining System	0	0	0
02-09258-9761	Paving Employee/Delivery Entrance	0	0	0
02-09258-9762	Propane Tank Project	50,000	0	0
02-09258-9763	Alladin Tray Delivery Carts (2)	10,900	9,472	12,500
02-09258-9764	Boiler	47,760	47,753	0
02-09258-9765	Video Camera Security System	0	0	10,800
	TOTAL CCNH SPECIALS	108,660	57,225	23,300

TOTAL BERLIN NURSING HOME & SPECIALS	15,577,140	13,340,989	14,932,424
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COUNTY

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021 BUDGET TOTAL	12/31/2021 ACTUAL	FY 2022 COMM'R
COUNTY ADMINISTRATION				
03-04100-0100	Commissioners' Salaries	23,800	23,800	23,800
03-04100-0200	Administrative Assistant	20,550	21,296	19,970
03-04100-0300	County Administrator	99,610	93,414	97,330
03-04100-0400	Computer Systems Administrator	0	0	0
03-04100-0500	Human Resource/Payroll Coordinator	143,980	111,206	59,390
03-04100-0800	In Lieu of Health Insurance	0	0	10
03-04100-0900	Longevity Pay	2,480	2,480	1,150
03-04100-1000	Social Security (FICA)	22,170	17,753	15,580
03-04100-1100	Life Insurance	150	90	150
03-04100-1200	Health Insurance	51,260	46,234	55,410
03-04100-1300	Retirement	33,210	32,052	25,010
03-04100-1400	Workers' Compensation	580	482	300
03-04100-1500	Unemployment Insurance	100	0	0
03-04100-1700	Education & Conferences	1,000	130	2,500
03-04100-2000	Outside Legal Services	20,000	15,847	20,000
03-04100-2400	IT Contracted Services	12,200	9,617	6,900
03-04100-2410	IT Hardware/Equipment	10,000	8,668	3,000
03-04100-2600	Human Resources/Payroll Allocation	(120,260)	(102,559)	(72,900)
03-04100-2700	Information Tech Allocation	0	0	0
03-04100-3600	Office Supplies	3,000	3,728	4,500
03-04100-3800	Postage	0	0	2,000
03-04100-3900	Administrative Supplies & Expense	8,000	5,399	7,000
03-04100-4000	Covid Testing	7,000	0	0
03-04100-6700	Advertising	4,000	3,571	5,000
03-04100-6800	Communications	1,500	1,686	3,200
03-04100-7000	Employees' Travel & Expense	3,000	1,266	3,000
03-04100-7100	Commissioners' Travel & Expense	59,090	44,605	47,500
03-04100-8100	Building Expense	0	0	0
03-04100-9300	Liability Insurance	800	720	770
03-04100-9700	New Equipment	2,500	823	2,500
03-04100-9900	Retirees	0	0	12,330
	TOTAL COUNTY ADMINISTRATION	409,720	342,308	345,400
COUNTY TREASURER				
03-04101-0100	Treasurer's Salary	4,000	4,000	4,000
03-04101-0200	Deputy Treasurer Salary	300	0	300
03-04101-1000	Social Security (FICA)	310	306	310
03-04101-1400	Workers' Compensation	10	7	10
03-04101-3900	Treasurer Supplies & Expense	1,500	1,242	1,500
03-04101-7000	Treasurer Travel & Expense	3,500	309	3,500
03-04101-9400	Fidelity Bonds	20	11	20
	TOTAL COUNTY TREASURER	9,640	5,875	9,640
COUNTY FINANCE				
03-04102-0100	Finance Officer	88,720	88,719	87,970
03-04102-0200	Accounting Staff	100,710	101,429	126,690
03-04102-0800	In Lieu of Health Benefit	0	0	10
03-04102-0900	Longevity Pay	1,900	1,900	2,000
03-04102-1000	Social Security (FICA)	14,400	13,172	16,670

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
03-04102-1100	Life Insurance	60	58	60
03-04102-1200	Health Insurance	81,200	69,112	84,240
03-04102-1300	Retirement	28,910	22,887	30,470
03-04102-1400	Workers' Compensation	340	282	320
03-04102-1500	Unemployment Insurance	60	0	0
03-04102-1700	Education & Conferences	830	55	830
03-04102-2100	Audit Services	6,190	4,390	6,190
03-04102-2200	Actuarial Attestation - OPEB	5,000	4,995	3,500
03-04102-2300	IT Contracted Services	9,700	8,542	4,400
03-04102-2310	IT Hardware/Equipment	7,000	6,497	3,000
03-04102-2400	Payroll/Accounting Allocation	(53,330)	(53,328)	(52,890)
03-04102-2500	Accounts Payable/Accounting Allocation	(48,250)	(48,244)	(54,720)
03-04102-2600	Sheriff Office Allocation	(22,750)	0	(17,950)
03-04102-3600	Office Supplies & Expense	6,000	5,791	5,000
03-04102-3800	Postage	1,800	938	1,800
03-04102-6800	Communications	2,000	1,722	3,600
03-04102-7000	Employee Travel & Expense	1,500	554	3,500
03-04102-8200	Equipment Repair/Maintenance Contracts	4,000	4,061	6,000
03-04102-9300	Liability Insurance	160	561	470
03-04102-9700	New Equipment	10,800	11,435	1,500
03-04102-9701	Covid 19 Expenses	10	0	10
	TOTAL COUNTY FINANCE	246,960	245,529	262,670
COUNTY REPORT				
03-04103-6700	Printing Expense	2,400	2,640	2,640
	TOTAL COUNTY REPORT	2,400	2,640	2,640
COUNTY ATTORNEY				
03-04110-0100	Attorney's Salary	86,000	86,000	86,000
03-04110-0200	Deputy/Assistant Attorney Salaries	126,120	108,757	155,030
03-04110-0300	Legal Secretary/Assistant Salaries	63,470	51,647	67,020
03-04110-0400	Investigator/Discover Coordinator	8,000	0	3,000
03-04110-0800	In Lieu of Health Benefit	6,000	4,000	6,000
03-04110-0900	Longevity Pay	1,200	1,200	1,200
03-04110-1000	Social Security (FICA)	21,210	18,935	21,290
03-04110-1100	Life Insurance	20	7	20
03-04110-1200	Health Insurance	20,830	11,010	33,320
03-04110-1300	Retirement	34,910	33,441	41,560
03-04110-1400	Workers' Compensation	780	653	530
03-04110-1500	Unemployment Insurance	70	0	0
03-04110-1700	Education and Conferences	4,000	1,168	4,000
03-04110-2300	Contracted Services	21,000	18,694	20,000
03-04110-2400	IT Contracted Services	14,000	11,161	4,100
03-04110-2410	IT Hardware/Equipment	400	361	800
03-04110-3600	Office Supplies	5,500	5,755	5,500
03-04110-3700	Dues and Subscriptions	1,700	1,130	1,740
03-04110-3800	Postage	1,200	1,036	1,200
03-04110-3900	Attorney Supplies and Expenses	3,000	498	3,000
03-04110-6800	Communications	5,500	4,204	7,000
03-04110-7000	Travel	6,000	3,898	6,000
03-04110-8200	Equipment Repair/Maintenance Contracts	3,500	3,617	3,500
03-04110-8800	Office Rent	18,940	18,935	19,050

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
03-04110-9300	Property Liability Insurance	900	726	680
03-04110-9700	New Equipment	1,540	0	0
03-04110-9800	Law Library	4,600	4,634	3,600
03-04112-0000	ARPA Stipend	7,400	7,400	10
03-04112-1000	ARPA Stipend Payroll Tax	610	541	10
	TOTAL COUNTY ATTORNEY	468,400	399,408	495,160
VICTIM/WITNESS ADVOCACY PROGRAM				
03-04111-0100	Program Coordinator's Salary	53,220	51,651	43,480
03-04111-0200	Clerk Salary	10,230	6,429	13,870
03-04111-0800	In Lieu of Health Benefit	2,000	1,500	10
03-04111-1000	Social Security (FICA)	5,310	4,340	4,390
03-04111-1100	Life Insurance	20	8	20
03-04111-1200	Health Insurance	12,660	9,965	39,440
03-04111-1300	Retirement	4,400	4,811	8,070
03-04111-1400	Workers' Compensation	200	167	90
03-04111-1500	Unemployment Insurance	30	0	0
03-04111-1700	Education and Conferences	4,500	0	4,500
03-04111-2300	Contracted Services	2,000	0	2,000
03-04111-2400	IT Contracted Services	3,500	2,728	1,600
03-04111-2410	IT Hardware/Equipment	400	361	1,200
03-04111-3600	Office Supplies	2,000	1,286	2,000
03-04111-3700	Dues/Licenses/Subscriptions	50	0	50
03-04111-3800	Postage	1,050	507	1,050
03-04111-6800	Communications	2,500	2,202	3,000
03-04111-7000	Travel	2,000	120	2,000
03-04111-8200	Equipment Rental and Repair	100	0	100
03-04111-8800	Office Rent	4,010	4,006	4,030
03-04111-9300	Property Liability Insurance	200	180	200
	TOTAL VICTIM/WITNESS ADVOCACY	110,380	90,260	131,100
REGISTER OF DEEDS				
03-04120-0100	Register's Salary	49,100	49,100	47,500
03-04120-0200	Clerks' Salaries	66,580	66,334	64,020
03-04120-0300	Deputy Register's Salary	41,600	32,500	37,130
03-04120-0800	In Lieu of Health Benefit	2,000	1,000	2,000
03-04120-0900	Longevity Pay	1,900	500	500
03-04120-1000	Social Security (FICA)	12,480	10,276	11,490
03-04120-1100	Life Insurance	30	24	30
03-04120-1200	Health Insurance	61,740	55,454	64,460
03-04120-1300	Retirement	20,010	18,039	20,570
03-04120-1400	Workers' Compensation	330	276	220
03-04120-1500	Unemployment Insurance	40	0	0
03-04120-1700	Education and Conferences	700	325	700
03-04120-2500	Secure Data Storage System	12,400	12,400	12,400
03-04120-3500	Record Books	200	0	200
03-04120-3600	Office Supplies and Expenses	2,700	2,482	3,500
03-04120-3800	Postage	2,300	2,496	3,500
03-04120-6800	Communications	2,200	1,959	2,400
03-04120-6900	Internet On-Line Service	8,400	8,400	8,400
03-04120-7000	Travel	100	42	1,500
03-04120-8200	Book Repair and Reproduction	8,300	8,190	9,900

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
03-04120-8700	Office Rent	26,740	26,737	26,900
03-04120-8800	Equipment Maintenance and Lease	20,610	19,811	20,610
03-04120-9300	Property Liability Insurance	550	451	440
03-04120-9600	Optical Disk Conversion	850	0	0
03-04120-9700	New Equipment	0		
03-04120-9900	Microfilm	2,000	0	2,000
	TOTAL REGISTER OF DEEDS	369,360	342,122	366,890
SHERIFF'S DEPARTMENT				
03-04140-0100	Sheriff's Salary	59,000	59,000	59,000
03-04140-0200	Clerk's Salary	43,730	44,249	44,440
03-04140-0300	Deputy Special Details	30,000	14,004	30,000
03-04140-0400	Deputy Transportation Salaries	120,770	104,915	131,510
03-04140-0401	Deputy Full Time	161,030	161,026	185,740
03-04140-0402	Deputy Overtime	10,220	8,782	12,000
03-04140-0405	Deputy Stonegarden Salaries	51,860	5,221	36,160
03-04140-0600	Deputy Court Attendance Salaries	103,000	69,695	103,000
03-04140-0700	Deputy Civil Process/On-Call	24,680	20,891	24,680
03-04140-0701	Deputy OHRV Patrols	22,500	17,430	20,000
03-04140-0702	Deputy OHRV Patrols Grant	10,000	6,930	10,000
03-04140-0703	Deputy Forest Management	0	0	50,000
03-04140-0800	Deputy Forest Patrol Salaries	10,000	7,345	10,000
03-04140-0850	In Lieu of Health Insurance	0	0	10
03-04140-0900	Longevity Pay	3,600	3,600	3,600
03-04140-1000	Social Security (FICA)	22,000	16,760	22,000
03-04140-1100	Life Insurance	40	31	40
03-04140-1200	Health Insurance	69,500	63,409	74,990
03-04140-1300	Retirement	56,230	56,448	70,160
03-04140-1400	Workers' Compensation	12,950	10,859	7,480
03-04140-1500	Unemployment Insurance	230	0	0
03-04140-1700	Officer Training Materials	5,050	3,921	5,000
03-04140-2300	Contracted Services	22,730	22,721	20,000
03-04140-2400	IT Contracted Services	16,400	16,174	5,500
03-04140-2410	IT Hardware/Equipment	1,100	954	600
03-04140-2420	Finance/Sheriff Allocation	22,750	0	17,950
03-04140-2900	Other Services: Extradition	3,000	104	3,000
03-04140-3500	Dues and Fees	11,000	9,723	11,000
03-04140-3600	Office Supplies	6,000	5,098	4,000
03-04140-3700	Gasoline	22,300	20,645	25,000
03-04140-3800	Postage	1,200	1,016	1,200
03-04140-3900	Other Supplies and Expenses	2,500	1,620	2,500
03-04140-4200	Prisoner Transportation Expenses	1,500	200	1,500
03-04140-4300	Deputy Training Expenses	2,000	1,944	2,000
03-04140-4500	Deputy Court Attendance Expenses	26,000	22,155	26,000
03-04140-4800	Deputy OHRV Expenses	6,000	5,185	6,000
03-04140-5200	Uniforms	12,000	12,010	8,000
03-04140-6800	Communications	11,800	9,316	11,800
03-04140-7000	Travel	4,220	2,704	7,000
03-04140-8100	Vehicle Purchase	29,000	18,596	70,000
03-04140-8200	Vehicle Repair	25,000	25,425	25,000
03-04140-8300	Equipment Repair/Maintenance Contracts	1,000	480	1,000
03-04140-8700	Rent	15,470	15,467	15,560

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021		FY 2022 COMM'R
		BUDGET TOTAL	12/31/2021 ACTUAL	
03-04140-9300	Property Liability Insurance	1,870	1,577	1,610
03-04140-9700	New Equipment	37,000	16,137	25,000
	TOTAL SHERIFF'S DEPARTMENT	1,098,230	883,766	1,191,030
	SHERIFF'S GRANTS			
03-04141-0000	Sheriff -1st Responder Covid19 Stipend	10	0	10
03-04141-1000	Sheriff -1st RCSP-Payroll Tax	10	0	10
03-04141-5300	Grants	10	0	10
03-04142-0000	ARPA Stipend	14,500	14,500	0
03-04142-1000	ARPA Stipend	430	431	0
	TOTAL SHERIFF'S GRANTS	14,960	14,931	30
	MEDICAL REFEREES			
03-04150-2400	Medical Referees' Services	20,000	17,058	20,000
	TOTAL MEDICAL REFEREES	20,000	17,058	20,000
	STATE ASSISTANCE PROGRAMS			
03-04193-5200	Home and Community Based Care	1,840,890	1,279,415	2,000,000
03-04193-5600	Intermediate Nursing Care	5,656,120	5,109,472	5,150,200
03-09417-5300	Integrated Delivery Network Services	0		0
	TOTAL STATE ASSISTANCE PROGRAMS	7,497,010	6,388,887	7,150,200
	CORRECTIONS DEPARTMENT			
03-06100-0100	Superintendent's Salary	85,570	84,218	93,280
03-06100-0201	Lieutenant Salary	0	0	0
03-06100-0300	Sergeants' Salaries	202,860	202,235	220,470
03-06100-0400	Correctional Officers' Salaries	452,300	413,580	467,680
03-06100-0500	Corporals' Salaries	295,330	250,310	315,190
03-06100-0600	Training Salaries	8,000	5,592	5,000
03-06100-0700	Medical Services Nurses	205,520	205,461	225,820
03-06100-0800	In Lieu of Health Benefit	26,250	20,750	20,000
03-06100-0900	Longevity Pay	8,610	8,210	16,340
03-06100-1000	Social Security (FICA)	30,840	28,878	33,380
03-06100-1100	Life Insurance	210	210	210
03-06100-1200	Health Insurance	219,540	184,341	239,480
03-06100-1300	Retirement	323,200	323,199	430,120
03-06100-1400	Workers' Compensation	24,640	20,663	15,790
03-06100-1500	Unemployment Insurance	430	0	0
03-06100-1600	Employee Meals	26,000	23,647	18,000
03-06100-1700	Education and Conferences	1,000	25	1,000
03-06100-1800	Employee Physicals	400	250	400
03-06100-1900	Training Supplies and Expenses	8,500	6,275	8,500
03-06100-2000	Legal Services/Costs	1,000	364	1,000
03-06100-2200	IT Contracted Services	32,000	27,145	12,000
03-06100-2210	IT Hardware/Equipment	29,130	29,120	5,000
03-06100-2300	Physician Services	25,500	25,500	27,500
03-06100-2400	Nursing Services	500	43	500
03-06100-2500	Medical Services	57,000	21,747	65,000
03-06100-2600	Psych/Rehab/Anger Programs	25,000	14,906	20,000
03-06100-2650	Case Management	5,000	3,817	4,500
03-06100-2700	Dental Services	2,500	810	2,500

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
03-06100-2800	Electronic Monitoring Service	1,500	1,009	1,500
03-06100-2900	Hospitalization	7,500	0	7,500
03-06100-3000	Laundry Services	26,000	21,120	26,000
03-06100-3100	Maintenance Services	11,000	10,840	11,000
03-06100-3200	Administration Services	7,030	7,025	6,500
03-06100-3600	Administrative Supplies	10,470	7,704	11,000
03-06100-3700	Publications	100	0	100
03-06100-3800	Inmate Clothing/Bedding	4,000	4,623	4,000
03-06100-3900	Corrections Supplies and Expenses	21,000	19,420	21,000
03-06100-4100	Inmate Pay	7,000	5,562	7,000
03-06100-5000	Food/Meals (Inmate Meals)	207,130	204,784	175,000
03-06100-5200	Uniforms	9,500	9,241	9,500
03-06100-5600	Prisoners: Other Institutions	70,500	61,447	70,000
03-06100-6100	Electricity	18,000	16,379	18,000
03-06100-6300	W.Stewartstown Water Dept. Expense	7,000	4,538	7,000
03-06100-6400	Sewer	4,000	4,042	4,000
03-06100-6500	Fuel	20,800	12,413	22,000
03-06100-6800	Communications	8,000	7,976	15,000
03-06100-7000	Travel	3,000	3,883	4,000
03-06100-7900	Vehicle Supplies and Expenses	4,000	3,305	3,500
03-06100-8100	Building Repairs/Maintenance	25,000	19,822	25,000
03-06100-8200	Equipment Repair/Maintenance Contracts	6,500	1,884	6,500
03-06100-9300	Property Liability Insurance	6,180	5,455	6,140
03-06100-9700	New Equipment	7,500	6,818	1,500
03-06100-9900	Retiree Benefits	32,860	33,001	35,450
TOTAL CORRECTIONS DEPARTMENT		2,622,400	2,373,589	2,746,850

CORRECTIONS SPECIAL

03-06190-0000	ARPA Stipend	30,400	30,400	10
03-06190-1000	ARPA Stipend Payroll Tax	690	688	10
03-06197-0000	1st Responder Covid 19 Stipend Program	10	0	10
03-06197-1000	1st RC19SP Payroll Tax	10	0	10
03-06197-1100	Covid Testing	24,000	15,616	10
03-06197-9707	Video Surveillance Equipment	4,800	0	10,000
TOTAL CORRECTIONS SPECIALS		59,910	46,704	10,050

TOTAL CORRECTIONS & SPECIALS

2,682,310 2,420,293 2,756,900

LAND MANAGEMENT

03-07100-2000	Legal Fees & Services	500	0	500
03-07100-8000	Other Expense	200	0	200
03-07100-8100	Building Repairs/Maintenance	2,500	0	2,500
03-07100-8300	Land Maintenance	3,000	0	3,000
03-07100-8500	Real Estate Taxes	5,600	5,274	5,800
03-07100-9300	Property Liability Insurance	280	277	400
03-07100-9900	Retiree Benefits	5,520	5,471	5,960
TOTAL LAND MANAGEMENT		17,600	11,022	18,360

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
COUNTY ADMINISTRATIVE BUILDING				
03-08100-0100	Housekeeping Porter Salaries	2,050	1,132	2,500
03-08100-1000	Social Security (FICA)	160	94	200
03-08100-6100	Electricity	2,000	1,238	1,500
03-08100-6500	Fuel	5,000	2,441	5,000
03-08100-8000	Other Expense	0	0	2,500
03-08100-8100	Building Repairs/Maintenance	65,000	56,682	10,000
03-08100-8400	Snow Removal	4,000	3,675	6,000
03-08100-9300	Property Liability Insurance	200	151	220
	TOTAL COUNTY ADMINISTRATIVE BUILDING	78,410	65,413	27,920
COOPERATIVE EXTENSION				
03-08360-0200	Clerical Salaries	0	0	0
03-08360-1000	Social Security (FICA)	0	0	0
03-08360-1100	Life Insurance	0	0	0
03-08360-1200	Health Insurance	0	0	0
03-08360-1300	Retirement	0	0	0
03-08360-1400	Workers' Compensation	0	0	0
03-08360-1500	Unemployment Insurance	0	0	0
03-08360-1700	Education and Conferences	0	0	0
03-08360-2300	Contracted Services	233,170	233,163	235,960
03-08360-9800	Contracted Services/Office Renovations	0	0	0
	TOTAL COOPERATIVE EXTENSION	233,170	233,163	235,960
COÖS COUNTY CONSERVATION DISTRICT				
03-08400-0100	District Administrator Salary	33,830	33,827	32,570
03-08400-0800	In Lieu of Health Insurance	0	0	10
03-08400-1000	Social Security (FICA)	1,900	1,887	2,500
03-08400-1100	Life Insurance	10	8	10
03-08400-1200	Health Insurance	32,950	30,889	30,070
03-08400-1300	Retirement	3,760	4,204	4,580
03-08400-1400	Workers' Compensation	70	55	50
03-08400-1500	Unemployment Insurance	10	0	0
03-08400-1900	Education Workshops	690	350	1,000
03-08400-7000	Travel	1,500	928	1,500
03-08400-9300	Property and Liability Insurance	0	0	10
03-08400-9900	Retiree Benefits	12,770	12,704	13,400
	TOTAL CONSERVATION DISTRICT	87,490	84,852	85,700
DEBT SERVICE				
03-09150-9200	Interest: Short-Term Notes	45,000	7,964	45,000
03-09160-9000	Principal: Long-Term Notes	49,710	40,589	46,790
03-09170-9000	Interest: Long-Term Notes	21,900	22,155	10,170
	TOTAL DEBT SERVICE	116,610	70,707	101,960
COUNTY DELEGATION				
03-09300-7400	Delegation Expenses	10,000	10,460	10,000
03-09300-7500	Contingency Fund	5,000	0	5,000
	TOTAL COUNTY DELEGATION	15,000	10,460	15,000

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
OTHER SPECIAL APPROPRIATIONS				
03-09401-5300	Senior Meals	17,000	17,000	17,000
03-09402-5300	Retired Senior Volunteer Program	17,000	17,000	16,000
03-09403-5300	Child Advocacy Center of Coos County	15,000	15,000	15,000
03-09405-5300	Response Program	6,000	6,000	6,000
03-09407-5300	Tri County Transit	36,000	36,000	36,000
03-09409-5300	Coös Economic Development Corp	45,000	45,000	45,000
03-09410-5300	Food Pantry Program	5,000	2,500	5,000
03-09411-5300	Funerals: County Assisted Person	4,500	0	4,500
03-09413-5300	Homeless Outreach Intervention & Prevention	10,000	10,000	10,000
03-09415-5300	Coös ServiceLink Resource Center	5,800	5,800	5,800
03-09416-5300	Energy Assistant Services Program	5,000	5,000	5,000
	TOTAL OTHER SPECIAL APPROPRIATIONS	166,300	159,300	165,300
COUNTY SPECIALS				
03-09450-5301	Reserve for 53rd Payroll	50,000	0	50,000
03-09450-5302	Water System Connection	70,000	23,717	0
03-09450-5303	Administrative Building Renovations	0	0	0
03-09450-5305	Facility/Feasibility Study	50,000	0	50,000
03-09450-5306	ARPA Expenses	2,261,452	15,313	2,282,920
	TOTAL COUNTY SPECIALS	2,431,452	39,030	2,382,920
	TOTAL COUNTY	16,075,402	11,827,023	15,764,780
FEDERAL FUNDS				
05-08100-3700	CDBG: Public Facilities	500,000	0	500,000
05-08100-4000	CDBG: Community & Wellness Ctr Prjct	500,000	0	500,000
05-08100-4010	CDBG: Community Planning Grant	25,000	0	25,000
05-08100-4014	USDA: RBDG Coos Broadband	30,000	0	30,000
	TOTAL FEDERAL FUNDS	1,055,000	0	1,055,000
COÖS COUNTY RECYCLING CENTER				
07-09100-0100	Supervisor Salary	35,720	30,679	38,030
07-09100-0800	In Lieu of Health Benefit	1,500	1,500	1,500
07-09100-0900	Longevity Pay	490	490	480
07-09100-1000	Social Security (FICA)	530	471	570
07-09100-1300	Retirement	11,340	9,498	12,210
07-09100-1400	Workers' Compensation	1,400	1,193	1,400
07-09100-1500	Unemployment Insurance	60	0	60
07-09100-3700	Gasoline/Diesel	12,000	12,026	10,500
07-09100-3900	Recycling Supplies and Expenses	8,000	8,954	7,000
07-09100-4000	Commodity Disposal Fees	5,000	3,590	3,500
07-09100-6100	Electricity	3,500	3,048	3,500
07-09100-6500	Fuel	4,000	1,878	4,000
07-09100-6800	Communications	500	641	650
07-09100-7900	Equipment Repairs and Expenses	11,500	30,918	10,000
07-09100-8100	Building/Grounds Maintenance	7,000	6,377	7,000
07-09100-9300	Property Liability Insurance	480	413	480

**COÖS COUNTY
BUDGET - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2021	12/31/2021	FY 2022
		BUDGET TOTAL	ACTUAL	COMM'R
07-09100-9706	Truck	49,100	49,093	0
07-09100-9707	Interest on Truck Loan	1,000	955	0
07-09100-9708	Skid Steer Loader	0	0	47,000
TOTAL RECYCLING CENTER		153,120	161,724	147,880
TRANSFER STATION				
08-09200-0100	Operator's Salary	26,080	24,850	25,660
08-09200-0900	Longevity Pay	1,600	592	1,700
08-09200-1000	Social Security (FICA)	2,060	1,946	1,970
08-09200-1400	Workers' Compensation	1,060	883	650
08-09200-1500	Unemployment Insurance	10	0	0
08-09200-3900	Transfer Station Supplies and Expenses	1,000	388	1,000
08-09200-6100	Electricity	1,200	992	1,200
08-09200-6500	Fuel	800	502	800
08-09200-6800	Communications	500	641	700
08-09200-9300	Property Liability Insurance	80	66	70
TOTAL TRANSFER STATION		34,390	30,861	33,750
TOTAL APPROPRIATIONS		46,081,552	35,843,560	44,535,654



BUDGET PROPOSAL

REVENUES

**COÖS COUNTY
BUDGET - REVENUE**

ACCOUNT #	DESCRIPTION	FY 2021		FY 2022
		DELEGATION TOTAL BUDGET	12/31/2021 ACTUALS	PROPOSED BUDGET
WEST STEWARTSTOWN NURSING HOSPITAL				
SERVICES TO RESIDENTS				
01-05021-0000	Medicaid New Hampshire	3,350,730	2,943,273	3,480,560
01-05022-0000	Private Pay	547,500	443,295	547,500
01-05023-0000	Medicaid Other States	410,630	564,946	430,650
	TOTAL SERVICES TO RESIDENTS	4,308,860	3,951,514	4,458,710
SERVICES TO OTHERS				
01-05040-0000	Sale of Meals: Employees	4,000	3,166	2,000
01-05041-0000	Sale of Meals: Guests	100	0	100
	TOTAL SERVICES TO OTHERS	4,100	3,166	2,100
OTHER REVENUES				
01-05049-0001	Refunds: Prior Year Expense	100	7,002	100
01-05049-0002	Covid Testing Reimbursement	288,000	83,600	10
	TOTAL OTHER REVENUES	288,100	90,602	110
QUALITY INCENTIVE PROGRAM				
01-05050-0000	NH Quality Incentive Payment	920,000	902,744	920,000
	TOTAL QUALITY INCENTIVE PROGRAM	920,000	902,744	920,000
SERVICES				
01-05055-0000	Medicaid Proportional Payment	1,650,000	1,880,750	1,650,000
01-05061-0000	Grants and/or State & Federal Funds	100	492,084	10
01-05066-0000	LTC Stabilization Funds	10	0	10
01-05066-0100	LTC Stabilization Funds - Contract Staff	10	0	10
01-05067-0000	ARPA	342,590	0	324,030
	TOTAL SERVICES	1,992,710	2,372,834	1,974,060
CAPITAL PROJECT				
01-05067-0000	IT Hardware/Equipment Note	5,000	4,881	0
	TOTAL CAPITAL PROJECTS	5,000	4,881	0
	TOTAL WS NURSING HOSPITAL	7,518,770	7,325,740	7,354,980

BERLIN NURSING HOME

SERVICES TO RESIDENTS				
02-05521-0000	Medicaid New Hampshire	4,492,000	4,553,824	4,722,500
02-05522-0000	Private Pay	1,500,000	1,265,400	766,500
02-05523-0001	Medicare A	883,500	1,035,953	804,000
02-05523-0002	Medicare B	355,000	276,116	377,600
02-05523-0003	Medicare Supplemental Insurance	230,000	226,310	235,900
	TOTAL SERVICES TO RESIDENTS	7,460,500	7,357,604	6,906,500
SERVICES TO OTHERS				
02-05524-0000	Sale of Meals: Guests	3,300	21	2,160
02-05525-0000	Sale of Meals: Employees	0	0	8,920
	TOTAL SERVICES TO OTHERS	3,300	21	11,080

**COÖS COUNTY
BUDGET - REVENUE**

ACCOUNT #	DESCRIPTION	FY 2021		FY 2022
		DELEGATION TOTAL BUDGET	12/31/2021 ACTUALS	PROPOSED BUDGET
OTHER REVENUES				
02-05531-0000	Sale of Equipment	0	0	0
02-05532-0000	Refunds: Prior Year Expense	0	0	0
02-05532-0001	Covid Testing Reimbursement	333,500	338,200	15,000
	TOTAL OTHER REVENUES	333,500	338,200	15,000
QUALITY INCENTIVE PROGRAM				
02-05550-0000	NH Quality Incentive Payment	1,390,000	1,357,288	1,390,000
	TOTAL QUALITY INCENTIVE PRGRM	1,390,000	1,357,288	1,390,000
SERVICES				
02-05055-0000	Medicaid Proportional Payment	2,300,000	2,225,803	1,721,000
02-05529-0100	CARES Act	215,000	760,617	10
02-05532-0100	LTC Stabilization funds	10	0	10
02-05532-0200	LTC Stabilization funds - Contract Staff	10	0	10
02-05536-0000	Grants and/or State & Federal Funds	10	151,250	10
02-05537-0000	ARPA	407,300	0	449,120
	TOTAL SERVICES	2,922,330	3,137,670	2,170,160
CAPITAL PROJECTS				
02-05580-0000	IT Hardware/Equipment Note	5,000	4,881	0
	TOTAL CAPITAL PROJECTS	5,000	4,881	0
	TOTAL BERLIN NURSING HOME	12,114,630	12,195,664	10,492,740

COUNTY GOVERNMENT

CAPITAL PROJECT				
03-04000-0003	NH DWSRF Project Funding	70,000	34,520	0
03-04000-0004	IT Hardware/Equipment Note	12,000	11,594	0
03-04000-0005	Administrative Building Loan/Grant	0	0	0
	TOTAL CAPITAL PROJECT	82,000	46,113	0
TAXES AND SERVICES				
03-04001-0000	County Tax	16,313,460	16,313,460	20,063,774
03-04002-0000	Grants and/or State & Federal Funds	2,315,582	3,065,372	2,282,920
	TOTAL TAXES AND SERVICES	18,629,042	19,378,832	22,346,694
REGISTER OF DEEDS				
03-04011-0000	Register of Deeds Fees	290,000	475,096	355,000
03-04011-0001	Deeds: Surcharge Account	0	0	0
	TOTAL REGISTER OF DEEDS	290,000	475,096	355,000
SHERIFF'S DEPARTMENT				
03-04010-0000	Sheriff: Court Security	110,400	124,396	103,000
03-04012-0100	Sheriff: Forest Service Contracts	18,000	9,688	18,000
03-04012-0300	Sheriff: Special Details	30,000	15,443	30,000
03-04014-0000	Sheriff: Juvenile Transports	5,000	1,016	5,000
03-04015-0000	Sheriff: Civil Process Fees	85,000	64,465	85,000
03-04017-0000	Sheriff: Sale of Equipment	5,000	0	5,000

**COÖS COUNTY
BUDGET - REVENUE**

ACCOUNT #	DESCRIPTION	FY 2021		FY 2022
		DELEGATION TOTAL BUDGET	12/31/2021 ACTUALS	PROPOSED BUDGET
03-04018-0000	Sheriff: IEA Refunds	500	0	0
	Sheriff: Forest Management	0	0	50,000
03-04020-0000	Sheriff: Grants	52,860	8,459	86,160
03-04022-0000	Sheriff: OHRV Fines/Tickets	47,500	41,291	30,000
03-04025-0000	Sheriff - 1st Responder Covid 19 Stipend	19,900	0	10
	TOTAL SHERIFF'S DEPARTMENT	374,160	264,757	412,170
	VICTIM/WITNESS ADVOCACY PROGRAM			
03-04013-0100	Victim/Witness Advocacy Program	40,500	38,451	40,500
	TOTAL VICTIM/WITNESS ADVOCACY	40,500	38,451	40,500
	COUNTY ATTORNEY			
03-04013-0200	Prosecutor's Grant	10,000	12,949	14,080
03-04013-0400	Grants and/or State & Federal Funds	2,000	0	10
	TOTAL COUNTY ATTORNEY	12,000	12,949	14,090
	CORRECTIONS DEPARTMENT			
03-06040-0000	Corrections: Board and Room	1,000	0	1,000
03-06041-0000	Corrections: Electronic Monitoring Fees	1,000	2,210	1,000
03-06043-0000	Corrections: Grants	10	0	10
03-06090-0000	Corrections: Miscellaneous Income	5,000	5,053	1,500
03-06191-0000	Corrections: FRC19 Stipend	10	0	10
	TOTAL CORRECTIONS DEPARTMENT	7,020	7,263	3,520
	LAND MANAGEMENT			
03-07051-0000	Land Rental	7,500	9,145	6,250
03-07052-0000	Building Rental	1,730	1,584	1,730
	TOTAL LAND MANAGEMENT	9,230	10,729	7,980
	INVESTMENTS			
03-09061-0000	Interest: Savings and CD's	20,000	32,808	10,000
03-09062-0000	Interest: Delinquent Taxes	500	63	100
	TOTAL INVESTMENTS	20,500	32,871	10,100
	OTHER REVENUES			
03-09093-0000	Federal Lands: PILT	250,000	281,903	250,000
03-09097-0000	Refunds: Prior Year Expense	260,000	275,504	5,000
03-09098-0000	Miscellaneous Income	25,000	21,782	5,000
03-09099-0000	Surplus to Reduce Taxes	5,212,080	5,212,080	2,000,000
	TOTAL OTHER REVENUES	5,747,080	5,791,268	2,260,000
	REVENUE FROM RESERVE FUNDS			
03-09099-0100	Transfer funds fr. 53rd Payroll Fund	0	0	0
	TOTAL RESERVE FUNDS TRANSFER	0	0	0
	TOTAL COUNTY GOVERNMENT	25,211,532	26,058,328	25,450,054

**COÖS COUNTY
BUDGET - REVENUE**

ACCOUNT #	DESCRIPTION	FY 2021		FY 2022
		DELEGATION TOTAL BUDGET	12/31/2021 ACTUALS	PROPOSED BUDGET
FEDERAL FUNDS				
05-08010-0000	CDBG: Public Facilities	500,000	0	500,000
05-08012-0000	CDBG: Community & Wellness Center Prjct	500,000	0	500,000
05-08013-0000	CDBG: Community Planning Grant	25,000	0	25,000
05-08014-0000	USDA: RBDG Coos Broadboard	30,000	0	30,000
	TOTAL FEDERAL FUNDS	1,055,000	0	1,055,000
COÖS COUNTY RECYCLING CENTER				
07-09051-0000	Interest on Equipment Fund	0	5	0
07-09052-0000	Municipal Reimbursements	56,210	56,210	57,880
07-09053-0000	Transfer from Savings	11,910	11,910	5,000
07-09055-0000	Sale of Cardboard	0	40,798	0
07-09055-0001	Sale of Newspaper	0	1,736	0
07-09055-0003	Sale of Mixed Paper	0	1,437	0
07-09056-0000	Sale of Aluminum/Steel	0	21,708	0
07-09057-0000	Sale of Plastics	0	24,018	0
07-09058-0000	Sale of Returnables	0	36,538	0
07-09058-0002	Miscellaneous Income	0	100	0
07-09059-0000	Surplus to Reduce Municipal (Commodities)	85,000	85,000	85,000
	TOTAL RECYCLING CENTER	153,120	279,460	147,880
TRANSFER STATION				
08-09080-0000	Town Reimbursements	28,500	30,482	35,000
	TOTAL TRANSFER STATION	28,500	30,482	35,000
	TOTAL REVENUES	46,081,552	45,889,675	44,535,654

A Checklist To Ensure Meetings Are Compliant
With The Right-to-Know Law During The State Of Emergency
Coös County Delegation - Quarterly Meeting
February 27, 2021

Chairman Théberge read the following prior to the start of the meeting:

As Chair of the Coös County Delegation, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

We are utilizing Zoom for this electronic meeting. All members of the Coös County Delegation have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 or by clicking on the following website address: www.zoom.us/join. Meeting ID # 897 9276 7374, passcode 190413.

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Coös County Delegation at: www.cooscountynh.us.

If anybody has a problem, please call 603-331-5670 or email at: jennifer.fish@cooscountynh.us.

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled. Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let’s start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law. The roll was called by the clerk, Representative Larry Laflamme. There were nine members in attendance.

Representative Craig	present	Representative Laflamme	present
Representative Davis	absent/excuse	Representative Merner	present
Representative Dostie	present	Representative Théberge	present
Representative Hatch	present	Representative Thompson	present
Representative Kelley	present	Representative Tucker	present

Also present remotely: County Commissioners Tom Brady, Paul Grenier and Raymond Gorman; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Ben Champagne; Nursing Home Administrator Lynn Beede; Nursing Hospital Administrator Laura Mills; Sheriff Brian Valerino; Captain Keith Roberge; NH Cooperative Extension Specialist Nickolas Rowley; a member of the press and public.

1. Chairman Théberge opened the Delegation meeting at 10:04 a.m.
2. *Review & Approval of the Minutes of the December 7, 2020, organizational meeting and the December 12, 2020, meeting and public hearing, as distributed:* A motion was made by Representative Laflamme, seconded by Representative Kelley to approve the minutes of the December 7, 2020, organizational meeting and the December 12, 2020, meeting and public hearing. The motion was approved by roll call 8-0-1.

Representative Craig	yes	Representative Laflamme	yes
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Representative Davis	absent/excuse	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	abstain	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

3. *Hearing of the Public:*

- a. NH Cooperative Extension Specialist Nickolas Rawley stated that he worked in the food and agriculture division. He provided a PowerPoint presentation on the programs that are offered.

- 4. *Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Periods Ended December 31, 2020.* Chairman Théberge began the review of the Coös County financials. The total expenditures for the period ending December 31, 2020 were \$40,336,988 or 89.38% expended. There were no questions. The total revenues for the period ending December 31, 2020 were \$45,592,792 or 101.02% received. There were no questions. A motion was made by Representative Hatch, seconded by Representative Merner to approve the Coös County financials for the period ending December 31, 2020. Commissioner Grenier noted that these were pre-audit figures and there may be small material changes. The motion was approved by roll call 9-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	absent/excuse	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

The Chair continued with the Unincorporated Places financials. The Unincorporated Places fourth quarter expenditures totaled \$1,242,463 or 80.88% expended. The Unincorporated Places fourth quarter revenues totaled \$1,308,582 or 85.19% received. A motion was made by Representative Thompson, seconded by Representative Kelley to approve the Unincorporated Places fourth quarter financials. The motion was approved by roll call 9-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	absent/excuse	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

5. *Old Business:*

- a. *Status of broadband access and coverage in Coös County:* County Administrator Jennifer Fish reported that the Coös County Broadband Committee met last week. All towns in Coös County have been invited and sixteen have joined. The remaining towns will be contacted by some committee members.

There was a presentation by NH Electric Cooperative provided information on their broadband initiative. Members were urged to go to nhbroadband.com and enter their physical address to see if coverage is available.

Representative Thomas stated that he has offered to represent the Town of Stewartstown. The Selectboard will take action at their next meeting.

- b. *Update on the county house renovations:* County Administrator Jennifer Fish reported that the renovations were complete. The IT company needs to complete the work at the nursing hospital in order to set up the computers at the new offices.
- c. *Coös County Delegation Handbook:* Representative Laflamme reported that some Delegation members had requested some changes.

6. New Business:

- a. Representative Thompson made a motion, seconded by Representative Th  berge, *that the Delegation vote to authorize the issuance of Request for Proposal (RFP) to conduct a Performance audit of the Co  s County Government Agencies. The RFP is to be issued by the Co  s County Delegation and the Auditing firm selection is to be conducted by the Delegation. Further the Delegation authorizes the Delegation Chairman to appoint a committee of five of its **members including the Chairman and Representative Hatch**, both of whom were on the Delegation when the last audit was performed. The balance of the committee should consist of one democratic member and two republican members. Included in the audit should be a draft report submitted to the Delegation along with a final report with corrections and comments from the County Commissioners. The Committee will put together the RFP no later than 30 days from the passage of this motion along with no less than four firms that perform these audits and forward it to the County Administrator for the purpose of sending them out to the firms indicated by the Committee to determine the costs involved in performing the audit. The County Commissioners and all County employees should be advised to cooperate in any way with the Auditors requests for information.*

I want to thank you for considering this action; I think that we need this information to go forward as a Delegation and a County. The Pandemic has taught us a number of lessons and I think we need to build these things into our plans for the Counties future. If you any questions or items that you would like to add to the motion please feel free to call me at 867-7536.

Representative Hatch stated that he agrees with performance audits as they are invaluable tools. He continued that what spurred the last performance audit was that it had never been done and it was appropriate at that time. However, the pandemic has caused financial uncertainty. There are several processes in the state that are unsettled that may have a greater impact than they normally would. It is too uncertain of a time to get the criteria that is needed and suggested to wait a little before moving forward with another performance audit. Chairman Th  berge suggested a special meeting to discuss the request of a performance audit at length.

Commissioner Grenier stated that the last audit had been conducted ten years ago and the cost had been \$55,000. The audit had suggested adding two additional positions which was done. He did not disagree with the performance audit. However, there are many factors that would not make this an accurate performance audit. Representative Laflamme stated that he agreed with Representative Hatch and Commissioner Grenier's comments. The performance audit is a necessary tool. Because of the circumstances this year, it may not be a productive tool. Representative Laflamme suggested waiting until next year.

Representative Thompson stated that his concerns were based on the fact that every principal staff has been replaced. The County needs to plan for the future. The pandemic is not going away. The staff at the nursing home did a great job even though there was not enough. He is looking for key personnel to know what is needed going forward.

Representative Hatch did not disagree with the performance audit. There are so many changes that will be mandated in the future, and he suggested waiting for some normalcy.

Commissioner Brady noted that the West Stewartstown Nursing Hospital is at a low census. He did not oppose the performance audit but suggested waiting for some normalcy. There are too many families that have not seen their loved ones. There needs to be an area in the nursing homes where residents may be allowed with their loved ones.

Chairman Th  berge suggested a special meeting to be held on Saturday, March 13 to discuss the performance audit further. Representative Thompson withdrew his motion and Representative Th  berge withdrew his motion.

Representative Tucker agreed that this is not a reasonable time. The County does need to set goals for itself. It is a difficult time right now especially for the new members to see how the nursing homes are run. The new representatives need to be brought up to speed on county operations. The pandemic has changed how things are done and now is not the time for a performance audit. She did not agree with a meeting in a couple of weeks. She suggested waiting until next year.

A motion was made by Representative Hatch, seconded by Representative Thompson to discuss the necessity of a performance audit at a meeting on Saturday, March 13. The motion passed by roll call 7-2.

Representative Craig	no	Representative Laflamme	yes
Representative Davis	absent/excuse	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	no

Commissioner Grenier suggested appropriating \$75,000 for the performance audit in the 2021 budget. If the Delegation proceeds with the performance audit later in the year the funds will be appropriated in the budget.

Chairman Théberge stated that the meeting will be held at 2 p.m.

7. Subcommittee Reports:

- Nursing Homes: Chairman Théberge reported that he had spoken to Laura Mills, the West Stewartstown Administrator, and currently the first floor is closed. At the meeting, Lynn Beede, the Berlin Nursing Home Administrator, reported that Berlin was at 80% capacity. Due to the nursing shortage there are no admissions. People are waiting for admission to the nursing homes.
- Corrections Department: Representative Craig was not aware of any issues and reported that he will need to meet with the Superintendent.
- County Attorney: Representative Tucker had nothing to report.
- County Sheriff: Representative Laflamme reported that he had met with the Sheriff and Captain. There was a discussion about the OHRV patrols and the revenue for the department. Representative Thompson stated that enforcement is imperative. One of the Fish & Game officers in the North Country will be out for a period of time. There is a need for enforcement on this side of the county. Landowners will close trails without enforcement.

Sheriff Valerino thanked Representative Laflamme for the meeting. The Board of Commissioners is very supportive of the Sheriff's Department. Funds have been appropriated for one side by side in the proposed budget.

Commissioner Gorman stated that the Sheriff was encouraged to budget what was needed. Enforcement is huge in the northern area.

- Unincorporated Places: Representative Thompson reported that the Planning Board approved two subdivisions in Millsfield as well as a lot line adjustment in Cambridge.
- Economic Development: Representative Thompson reported that CEDC had acquired Borders Economic Corporation of Colebrook which includes the spec building in the industrial park in Colebrook. It is anticipated that Coös Brewing Company will occupy the building. CEDC has lost a long-time employee and looking for a replacement. A business previously located in Vermont has moved to New Hampshire.

- Registry of Deeds: Representative Merner reported that real estate has gone through the roof. Inventory is extremely low.
- UNH Extension Service: Representative Kelley reported that Brendan Prusik and Larry Barker will be retiring from the respective positions. Both are remaining on in advisory roles. New members will be joining the extension service.
- Planning Board: Representative Merner reported that the Planning Board had extended the Balsams permits from two years to four years.

8. Any Other Business:

Representative Laflamme reported that a hearing for HB545 with Municipal and County Government on Monday, March 1.

Representative Laflamme also requested that a moment of silence be observed in honor of Senator Fred King who had recently passed away. He was an asset to Coös County and never stopped working.

A motion was made by Representative Merner, seconded by Representative Dostie to adjourn the meeting at 12:30 p.m. The motion passed by roll call 8-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	absent/excuse	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	left meeting	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

Respectfully submitted,
Representative Larry Laflamme, Clerk

A Checklist To Ensure Meetings Are Compliant
With The Right-to-Know Law During The State Of Emergency
Coös County Delegation - Special Meeting
March 13, 2021

Chairman Théberge read the following prior to the start of the meeting:

As Chair of the Coös County Delegation, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

We are utilizing Zoom for this electronic meeting. All members of the Coös County Delegation have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 or by clicking on the following website address: www.zoom.us/join. Meeting ID # 822 0007 7480, passcode 793801.

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Coös County Delegation at: www.cooscountynh.us.

If anybody has a problem, please call 603-331-5670 or email at: jennifer.fish@cooscountynh.us.

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled. Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law. The roll was called by the clerk, Representative Larry Laflamme. There were ten members in attendance.

Representative Craig	present	Representative Laflamme	present
Representative Davis	present	Representative Merner	present
Representative Dostie	present	Representative Théberge	present
Representative Hatch	present	Representative Thompson	present
Representative Kelley	present	Representative Tucker	present

Also present remotely: County Commissioners Tom Brady, Paul Grenier and Raymond Gorman; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Nursing Home Administrator Lynn Beede; Nursing Hospital Administrator Laura Mills; Sheriff Brian Valerino; a member of the press and public.

1. Chairman Théberge opened the Delegation meeting at 2:04 p.m.
2. *Review & Approval of the Minutes of the February 27, 2021, quarterly meeting, as distributed:* A motion was made by Representative Hatch, seconded by Representative Thompson to approve the minutes of the February 27, 2021, quarterly meeting. The motion was approved by roll call 10-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

3. *Hearing of the Public:*

Commissioner Grenier noted that correspondence that transpired amongst Delegation members prior to the meeting is public information. Commissioner Grenier continued that there were a few items in the correspondence from Rep. Thompson that needed to be clarified.

First, in regards to Melanson Heath, *"They said that their interactions with the Commissioners the last time where outside of the parameters of what they experienced in past audits of Government agencies and that is putting it diplomatically."* Commissioner Grenier noted with absolute certainty that none of the Commissioners had interactions with the performance auditors. This statement was absolutely false.

Commissioner Brady agreed with Commissioner Grenier. The Board did not speak with the auditors or meet with them. Rep. Thompson stated that he could not recollect who it was and would make the correction in his statement to read "someone".

Rep. Hatch noted that in the beginning the auditor had no clear understanding of what was expected and the initial contact with staff created issues with obtaining information. Once there was clarity and issues were resolved, there was full cooperation by staff.

Chairman Théberge noted that he was not aware of any correspondence between the Board and Melanson Heath.

Second, Commissioner Grenier believed that this was an observation by Rep. Thompson. At the last Commissioners' meeting, the Board discussed a facilities audit. It was the only terminology he could think of at that time. He was bringing home the point that the Berlin Nursing Home Administrator has been ringing the bell for some time about the lack of licensed personnel at the Berlin and West Stewartstown nursing homes. It had nothing to do with looking at the physical confides but rather at the operational issues that they are experiencing. The Berlin facility is currently capped at 80 out of 100 beds because of the lack of personnel. The statement that two of the Commissioners have been in office for many years and are used to decide how to manipulate the Delegation so things run as they always have is an insult to the County Commissioners. The Board has always operated with the interest of the county, residents and its employees at heart. He took great offense at the statement.

The last point was a comment made by Representative Thompson that *it is the Delegation's duty to control how and where the taxpayer dollars are spent* is also incorrect. Commissioner Grenier read from NH Statutes Chapter 24 -24:13. The power to raise county taxes, to make appropriations for the use of the county and to authorize the purchase of real estate for its use, the sale and conveyance of its real estate. That is the only conveyance that the Delegation. It is the County Commissioners job to determine where funds are spent not the Delegation. Chairman Théberge noted that the concerns expressed by the Berlin Nursing Home Administrator fall under a performance audit and not a facilities audit.

Commissioner Brady noted that he has never manipulated the Delegation and also took offense with the statement. Since becoming Chair, he has always asked for joint meetings with the Delegation in order to work together. He asked for an apology. Rep. Thompson noted that the statements were his opinion, would stand by them and would not apologize. These are his observations based on how the Commissioners have conducted their meetings over the last couple of years. Commissioner Brady also reiterated that the emails amongst the Delegation are public records.

The Pledge of Allegiance was led by Chairman Théberge.

4. Other Business:

a. Discussion of a Performance Audit of the Coös County Government Agencies:

Chairman Théberge noted that if a performance audit does move forward that he did not want to deal with Melanson Heath anymore. A list of agencies receiving requests for proposals will be available. The performance audit would not be addressed until August or September, and he suggested an appropriation of \$100,000 for the performance audit.

Rep. Hatch did not believe that this was the appropriate time for a performance audit. There are a lot of things being done and not done because of the pandemic. A performance audit addresses processes under normal circumstances by staff. He suggested reviewing LBO which has a whole section for performance audits and other items. There are suggestions which the Delegation could use to move forward.

Rep. Hatch also noted that he is researching information on the upcoming stimulus funds coming to the county. He suggested maybe a facilities assessment since the funds may need to be used for capital improvements.

Chairman Théberge also noted that there seems to be a misunderstanding about performance audits. Performance audits are not used to fire people. Chairman Théberge asked Commissioner Grenier if there was any information on whether the Unincorporated Places would be receiving stimulus funds. Commissioner Grenier did not have information on the Unincorporated Places.

Rep. Tucker stated that now is not the time to start a performance audit. But the county should be keeping its eyes open for projects moving forward and suggested looking at broadband or other capital

projects which could be done with stimulus money. The Delegation members barely know each other's names. The ill will at the start of the meeting was an indicator of what happened the last time. She noted that she had covered the last audit as a reporter, and it was not the best moment of county government.

Rep. Laflamme amplified Rep. Tucker's comments. What will be audited? How is the county running and functioning under COVID restrictions? It would not be a valid audit. People are still working from home. The Delegation and Commissioners will need to evaluate how the administrative offices are working from a separate building. A performance audit is premature and a facilities audit is not possible with all facilities closed to the public. Chairman Théberge noted that no audit would take place until people were working in offices.

Commissioner Brady appreciated Rep. Tucker's comments and offer a joint meeting of the Commissioners and Delegation at a later date to discuss the future of broadband in Coös County. This definitely is an issue that needs to be followed. Broadband would attract individuals and businesses in various areas of the county. Chairman Théberge welcomed the idea of a joint meeting at a later date.

Rep. Kelley read his response to the email from earlier in the day:

This is the first time I'm hearing about the deaths in West Stewartstown as a reason for this audit, and I think it underlines the reasons I'm hesitant to move forward with a "performance audit" at this time. I'm drawing from my two semesters in Program Evaluation at the UNH Carsey School so, to be clear, I'm no expert. I think a good part of the reason the last performance audit was universally criticized is that going into it we were not clear on what questions we were looking to answer. By not providing enough direction to the auditors we left them room to interpret what we wanted. It's likely part of the reason that there is now animosity between Melanson and the commissioners.

To properly move forward this time around I think it is very important that we do our due diligence and evaluate what we can on our own first. A performance audit will rely on in-person observation and interviews conducted by the auditors. This can be a stressful process especially if staff are not involved in shaping it. Staff can feel attacked and blamed. They may feel unsupported or not appreciated. I think even ordering or proceeding with this process at this time would send the wrong message to the staff that as you said, have done an overall amazing job at protecting our seniors. I think the better plan would be to publicly affirm our support for them by voting down this audit, and then coming back in the fall after we have given them a short Coos County summer to recover from the stress they have surely been under.

That does not mean we can't continue to do work in the meantime to prepare for the fall. Here are some steps I think we should take:

1. Approach state agencies to ask for help evaluating the West Stewartstown outbreak. *The DHHS has several offices that may be able to help accomplish this goal. The first would be the Long-Term Care Ombudsman whose office is specifically tasked with evaluating the ability of these facilities to deal with outbreaks and emergencies. Another would be Health Facilities Administration office who may be able to give us direction on what they believe we should do next. The last would be the Infectious Disease Control office and DHHS Special Investigation Unit who should specifically look into this as are skilled at looking into things like Cancer Clusters. I'm actually shocked that they haven't been dispatched to West Stewartstown. It may signal what I mentioned earlier that the state is delaying critical analysis until we are clearly out of this pandemic to avoid further stressing the system.*

2. Gather free professional help and insight to focus the eventual Request For Proposal. *None of the members of our delegation (that I am aware of are) are trained CPAs. We lack insight and experience into these audits, which I think is clear from the number of definitions I have received in the last week. We do however have CPAs and former auditors in our district who may be able to help us craft a plan to move forward. People who could provide us with high-level expertise at no cost. We should reach out to them*

and ask for help. We also live in a state with an excellent public policy school which I have had the pleasure of partaking in. The Carsey School at UNH is a state resource that we should take full advantage of. They may not be able to perform the full audit, but they could provide us with guidance and education before we spend County money. I have taken the liberty of reaching out to my Program Evaluation professor in hopes that she or one of her colleagues could join the delegation at a future meeting to answer some of our questions and help us move forward effectively.

3. Most importantly, we, the delegation, need to do groundwork to make sure we have support from the necessary parties. For the audit to be successful we need the county employees, from top to bottom, to buy into this process. They need to be honest with the auditors, and the only way to get that is show that we are on the same team. That starts with being clear with them about what we are looking to get out of it and listening for their input. They need to know who we are and that we are doing this for the common good. We should take tours of the facilities and meet with employees so we understand how an audit will change their daily lives. It will mean some work on our end, but I think that is the least we can do before burdening them with this. For any of you who have watched the 1999 movie Office Space you may understand why that film is basically a joke in the auditing community. You cannot have a successful audit with a contentious staff. Unfortunately, it will be several months before we can properly introduce ourselves to those communities and do the tours we need to do. Even though nursing home staff and many of our delegation have been vaccinated or will soon be vaccinated, vaccinated people can still spread the virus. That means that we could introduce it to staff who may spread it to their unvaccinated contacts. Possibly causing them to miss work to deal with a sick child or loved one. Until we have reached 70-80% vaccination in Coos, I do not think it is appropriate for us to visit these facilities as a group and therefore appropriate for us to move forward with the auditing process. We may be able to look at other county facilities sooner, but I think that would rely on if those facilities are in our final auditing plan which will require more work (see section 2).

Again, I want to say that I do not outright oppose the idea of an audit. I think it is important financially for us to have a 5, 10, and 20-year plan for the county and an audit could help us get there. I am opposed to moving forward at this time even knowing that it will be several months before anything happens. I'm opposed because of the message it will send to staff and because I worry we have not done enough preparation to assure we don't repeat the problems of 2010. I look forward to talking to you all shortly and hope that you will consider this rationale when deciding how to vote.

Chairman Théberge noted that he had been advised by several individuals to hold off on any performance audits at this time.

Commissioner Grenier noted that there is a broadband committee and the Delegation should familiarize themselves. Chairman Théberge noted that he would contact Senator Hennessey.

Representative Tucker noted that she had looked at the county budget and the county was fortunate things look like they do. She also noted that the county report was impressive and the Delegation should take a moment to look through it.

Representative Thompson noted that he has no recollection of ever meeting Commissioner Brady and Commissioner Grenier. His comments were not intended to be personal attacks. His comments are based his own personal opinion reading meeting minutes from the last couple of years.

Representative Laflamme noted that he and Rep. Merner are co-sponsors of HB153 to form a study committee to look into universal broadband access. It was retained by committee. Also, HB545, to allow muni and counties to deal with banks not chartered in New Hampshire. It was referred to ought to pass by 18-0.

Representative Merner stated that he had to retain the bill or it would have been killed. Also, the bill referred to by Commissioner Grenier, will be going to his committee and it looks really good. He agreed with Rep. Tucker's

earlier comments. He noted that the Delegation has four or five new members and they do not know each other. The relationship with the Commissioners has been great.

The Quarterly Meeting scheduled for Friday, April 30 has been moved to Saturday, May 1.

A motion was made by Representative Tucker, seconded by Representative Hatch to adjourn the meeting at 3:02 p.m. The motion passed by roll call 10-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

Respectfully submitted,
Representative Larry Laflamme, Clerk

A Checklist To Ensure Meetings Are Compliant
With The Right-to-Know Law During The State Of Emergency
Coös County Delegation Budget Meeting
March 20, 2021

Prior to the start of the meeting, Chairman Théberge read the following:

As Chair of the Coös County Delegation, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

Utilizing Zoom for this electronic meeting. All members of the Coös County Delegation have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 or by clicking on the following website address: www.zoom.us/join. Meeting ID # 875 4749 2901 passcode 600142.

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Coös County Delegation at: www.cooscountynh.us.

If anybody has a problem, please call 603-331-5670 or email at: jennifer.fish@cooscountynh.us.

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled. Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let’s start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law. The roll was called by the clerk, Representative Larry Laflamme. There were ten members in attendance.

Representative Craig	present	Representative Laflamme	present
Representative Davis	present	Representative Merner	present

Representative Dostie	present	Representative Théberge	present
Representative Hatch	present	Representative Thompson	present
Representative Kelley	present	Representative Tucker	present

Also present remotely: County Commissioners Tom Brady, Paul Grenier and Raymond Gorman; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Ben Champagne; Nursing Home Administrator Lynn Beede; Nursing Hospital Administrator Laura Mills; Sheriff Brian Valerino; Captain Keith Roberge; Register of Deeds Leon Rideout; Coös County Attorney John McCormick; County Treasurer Sue Collins; Heidi Barker & Brendan Prusik, UNH Cooperative Extension; Chief Steven Sherman, DNCR; members of the press and public.

1. Chairman Théberge led the Pledge of Allegiance.
2. Chairman Théberge called the Delegation meeting at 10:00 a.m.
3. Review & Approval of the Minutes of March 13, 2021, special meeting: A motion was made by Representative Hatch, seconded by Representative Thompson to approve the minutes of the March 13, 2021, special meeting. The motion was approved by roll call 10-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

4. Subcommittee Reports: There were no subcommittee reports.
5. Opening remarks: County Administrator Jennifer Fish welcomed everyone to the Annual Coös County Budget Meeting and highlighted some of the changes to the budget since the Public Hearing in December.
 - The total recommended expenditures and revenues are \$43,008,680. This is a decrease of \$178,643 from the December hearing.
 - The County tax has decreased by \$1,398,848 since the December public hearing. The recommended 2021 County Tax is \$16,313,460. This is a .037 percent decrease over the 2020 County Tax.
 - The Surplus to Reduce Taxes has been increased by \$2,212,080.
 - The budget includes a cost of living increase of 1.5 % for AFSCME and non-union employees.
 - The cost of living increase for SEA Correction Union employees per the collective bargaining agreement is 2%.
 - The budget includes \$50,000 for a new special for a propane tank project at the Berlin nursing home.
 - The budget includes line items for potential revenue received from the federal government under the CARES act and the American Rescue Plan Act.
 - The State Assistance line items have been increased. The State of NH under the Governor’s budget has the cost to counties increasing by 18%. A typical increase year after year has been 3%.

The Unincorporated Places Budget document contains a summary for the County’s 23 Unincorporated Places. The total Unincorporated Places budget for 2021 is \$1,601,799 compared to the 2020 approved budget of \$1,535,105.

The County Administrator began the review of the Nursing Hospital budget by department. Chairman Théberge questioned the increase in the human resource/payroll allocation line item. Ms. Fish replied that the HR Coordinator was retiring at the end of the year and payment of the accrued sick and personal time was included. The total expenditures with specials was \$12,843,910.

The Berlin Nursing Home budget was reviewed. The total expenditures with specials was \$15,169,840. Representative Thompson suggested that the Physician Services line item description be better defined.

Ms. Fish continued with the review of the County Government budgets.

While reviewing the Sheriff's Department budget, Chairman Théberge suggested increasing the OHRV patrols line item by \$7,500. He explained that the Sheriff is planning on adding deputies in the northern part of the county which will increase patrols. Sheriff Valerino reported that a side by side ATV had been donated and will be stored in the northern part of the county. He will deputize a couple of police officers from the Town of Colebrook as well as one from Pittsburg to help with OHRV patrols. These changes will make the trail system safer for riders. Representative Hatch asked if Fish and Game increased their activity over the last two years. Sheriff Valerino replied that because Fish and Game is such a small agency, they partner up with other agencies; however, their activity has remained the same. A motion was made by Representative Dostie, seconded by Representative Hatch to increase the OHRV patrols line item by \$7,500. The motion was approved by roll call 10-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

The total revised appropriations for the County Government budget including specials totaled \$13,759,920.

The Clerk, Representative Laflamme read the following resolution:

RESOLUTION #1

Be it resolved by the Coös County Delegation duly convened on this twentieth day of March 2021, that the sums hereinafter detailed in this resolution are hereby appropriated and the total amount for the fiscal year ending December 31, 2021, shall be \$43,016,180 for the County budget not including the Unincorporated Places. A motion was made by Representative Hatch, seconded by Representative Dostie to approve Resolution #1. The motion passed by a roll call vote 10-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

The County Administrator reviewed the estimated revenues.

A motion was made by Representative Davis, seconded by Representative Merner to amend the OHRV revenue by \$7,500. The revised Sheriff's Department revenue totaled \$374,160. The motion passed by a roll call vote 10-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

The total revised revenues was \$43,016,180.

The following resolutions were read by Representative Laflamme:

RESOLUTION #2

Be it resolved by the Coös County Delegation that the sum of \$21,490,640 is hereby adopted as the estimated income from sources indicated for the fiscal year ending December 31, 2021. A motion was made by Representative Merner, seconded by Representative Thompson to approve resolution #2. The motion passed by roll call 10-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

RESOLUTION #3

Be it further resolved that the total appropriation being in excess of the total estimated income in the amount of \$16,313,460. The Treasurer shall issue her warrant to the Towns and City in the County for this amount. A motion was made by Representative Merner, seconded by Representative Thompson to approve resolution #3. The motion passed by roll call 10-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

RESOLUTION #4

Be it resolved that \$5,212,080 of the operating surplus for the year 2020 be appropriated in the 2021 Budget for the purpose of reducing taxes for 2021. A motion was made by Representative Thompson, seconded by Representative Craig to approve resolution #4. The motion passed by roll call 10-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

The County Administrator began the review of the Unincorporated Places budgets. Representative Thompson inquired about the contracted services line item in each of the budgets. Ms. Fish replied that it was for services provided by Division of Forests and Lands/Department of Natural & Cultural Resources. Chief Steven Sherman replied that some of the services included timber tax assessing, wildfire detection and suppressions, fire patrols and maintain the North Country facility in Lancaster.

The total appropriations and revenues for all Unincorporated Places totaled \$1,601,799.

Representative Laflamme read the following resolutions:

RESOLUTION #5

Be it resolved by the Coös County Delegation duly convened on this twentieth day of March 2021, that in order to comply with Department of Revenue Administration instruction, the Delegation separately approves total appropriations of \$1,601,799 and revenues of \$1,601,799 for the Coös County Unincorporated Places for calendar year 2021. The Unincorporated Places Budgets for 2021 are adopted separately from the Coös County Budget.

Atkinson & Gilmanton Academy Grant	15,954
Bean's Grant	2,828
Bean's Purchase	12,954
Cambridge	115,102
Chandler's Purchase	3,502
Crawford's Purchase	7,452
Cutt's Grant	2,042
Dix Grant	20,601
Dixville	258,757
Erving's Grant	1,099
Green's Grant	102,329
Hadley's Purchase	42
Kilkenny	704
Low & Burbank Grant	7,213
Martin's Location	11,766
Millsfield	513,562
Odell	39,258
Pinkham's Grant	101,708
Sargent's Purchase	30,102
Second College Grant	22,051
Success	153,281
Thompson & Meserve's Purchase	64,754
Wentworth Location	<u>114,738</u>
Total	\$1,601,799

A motion was made by Representative Hatch, seconded by Representative Merner to approve resolution #5. The motion passed by roll call 10-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

RESOLUTION #6

Be it resolved that \$50,000 of the 2020 Budget Surplus Balance be added to the 53rd Payroll 2026 Fund. A motion was made by Representative Hatch, seconded by Representative Merner to approve resolution #6. The motion passed by roll call 10-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

RESOLUTION #7

Be it resolved that \$6,230.59 of the 2020 Budget Surplus Balance be reserved and added to the following accounts for interest earned in 2020:

Interest on Sick Trusts 2020	\$1,361.51
Interest on Facility Fund 2020	280.68
Interest on Decommission Fund 2020	4,262.72
Interest on Vehicle Reserve Fund 2020	<u>325.68</u>
	\$6,230.59

A motion was made by Representative Thompson, seconded by Representative Dostie to approve resolution #7. The motion passed by roll call 10-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

RESOLUTION #8

Be it resolved that \$1,176.04 of the 2020 Budget Surplus Balance be encumbered to the account WSNH: Renovation & Equipment for the Repair of Food Cart/Compressor. A motion was made by Representative Hatch, seconded by Representative Tucker to approve resolution #8. The motion passed by roll call 10-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

12. Other Business:

Sheriff Valerino stated that the Sheriffs’ Departments do not support SB141 which would require sheriffs’ departments to run background checks instead of the requesting department relating to domestic violence. Coös County does not have a SPOTS and this is a downshift cost to the county. He urged the members of the Delegation to contact him with questions. Chairman Théberge noted that he would contact Senator Hennessey.

A motion was made by Representative Tucker, seconded by Representative Hatch to adjourn the meeting at 11:35 a.m. The motion passed by roll call 10-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	yes
Representative Kelley	yes	Representative Tucker	yes

The next quarterly meeting is scheduled for Saturday, May 1, 2021.

Respectfully submitted,
Representative Larry Laflamme, Clerk

A Checklist To Ensure Meetings Are Compliant
With The Right-to-Know Law During The State Of Emergency
Coös County Delegation - Quarterly Meeting
May 1, 2021

Chairman Théberge read the following prior to the start of the meeting:

As Chair of the Coös County Delegation, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

We are utilizing Zoom for this electronic meeting. All members of the Coös County Delegation have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 or by clicking on the following website address: www.zoom.us/join. Meeting ID # 835 2589 4813, passcode 072821.

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Coös County Delegation at: www.cooscountynh.us.

If anybody has a problem, please call 603-331-5670 or email at: jennifer.fish@cooscountynh.us.

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled. Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let’s start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law. The roll was called by the clerk, Representative Larry Laflamme. There were six members in attendance.

Representative Craig	present	Representative Laflamme	present
Representative Davis	present	Representative Merner	present
Representative Dostie	present	Representative Théberge	present
Representative Hatch	9:13 a.m.	Representative Thompson	excused
Representative Kelley	absent	Representative Tucker	9:07 a.m.

Also present remotely: County Commissioners Tom Brady and Raymond Gorman; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Ben Champagne; Nursing Home Administrator Lynn Beede; Nursing Hospital Administrator Laura Mills; Sheriff Brian Valerino; Captain Keith Roberge; and a member of the press.

1. Chairman Théberge opened the Delegation meeting at 9:00 a.m.
2. The Pledge of Allegiance was led by Chairman Théberge.
3. *Review & Approval of the Minutes of the March 20, 2020, budget meeting, as distributed:* A motion was made by Representative Laflamme, seconded by Representative Merner to approve the minutes of the March 20, 2021, budget meeting. The motion was approved by roll call 7-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	absent	Representative Thompson	excused
Representative Kelley	absent	Representative Tucker	yes

4. *Hearing of the Public:* There was no public comment.
5. *Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Period Ended March 31, 2021.* Chairman Théberge reviewed the Coös County financials. The total expenditures for

the period ending March 31, 2021 were \$8,682,351 or 20.18% expended. There were no questions. The total revenues for the period ending March 31, 2021 were \$9,068,488 or 21.08%. A motion was made by Representative Davis, seconded by Representative Dostie to approve the Coös County first quarter expenditures and revenues. The motion was approved by roll call 8-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	excused
Representative Kelley	absent	Representative Tucker	yes

The Chair continued with the Unincorporated Places financials. The Unincorporated Places first quarter expenditures totaled \$157,967 or 9.86% expended. The Unincorporated Places first quarter revenues totaled \$502,414 or 31.37% received. A motion was made by Representative Hatch, seconded by Representative Merner to approve the Unincorporated Places first quarter expenditures and revenues. The motion was approved by roll call 8-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	excused
Representative Kelley	absent	Representative Tucker	yes

6. *Old Business:*

- a. Status of broadband access and coverage in Coös County: County Administrator Jennifer Fish reported that the Coös County Broadband Committee meets once per month. At the last meeting, there was a presentation by Consolidated Communications. Ms. Fish also reported that a grant application was submitted to USDA for planning purposes.
- b. Update on the county house renovations: County Administrator Jennifer Fish reported that the renovations were complete. The IT infrastructure is currently being worked on. Fire detection is not required per NH fire code; however, the Board of Commissioners have requested a proposal for the installation of fire detection.

7. *New Business:*

- a. Approval of the National Forest Reserve Funds Distribution as recommended by the Board of Coös County Commissioners. The County Administrator stated that historically the National Forest Reserve Funds have been distributed first for the actual tuition for students in the Unincorporated Places. Currently, there is one student from Cambridge attending the Errol School District. Any remaining funds are distributed equally to the school districts in the county. A motion was made by Representative Tucker, seconded by Representative Hatch to approve the distribution of the National Forest Reserve Funds as recommended by the Board of Coös County Commissioners. The breakdown was as follows:

School District	Distribution
Berlin School District	\$7,038.29
Colebrook School District	\$7,038.29
Errol School District	\$25,989.99
Gorham School District	\$7,038.29
Milan School District	\$7,038.29
Northumberland School District	\$7,038.29
Pittsburg School District	\$7,038.29
Stark School District	\$7,038.29
Stewartstown School District	\$7,038.29
Stratford School District	\$7,038.29

White Mountain Regional School District	\$7,038.29
Total	\$96,372.89

The motion was approved by roll call 8-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	excused
Representative Kelley	absent	Representative Tucker	yes

8. *Subcommittee Reports:* Chairman Théberge provided census and staffing information on both nursing homes. Representative Merner reported that the next Planning Board meeting is scheduled for May 19 to discuss items pertaining to The Balsams. There were no other committee reports.
9. *Any Other Business:* Representative Tucker suggested that the members review the document that was previously emailed in regards to the real estate transfer tax for the month of April for all counties.

A motion was made by Representative Hatch, seconded by Representative Dostie to adjourn the meeting at 9:57 a.m. The motion passed by roll call 8-0.

Representative Craig	yes	Representative Laflamme	yes
Representative Davis	yes	Representative Merner	yes
Representative Dostie	yes	Representative Théberge	yes
Representative Hatch	yes	Representative Thompson	excused
Representative Kelley	absent	Representative Tucker	yes

Respectfully submitted,
Representative Larry Laflamme, Clerk

COÖS COUNTY DELEGATION
QUARTERLY MEETING
Monday, July 26, 2021 at 10:00 a.m.
North Country Resource Center – Lancaster, NH

Present: Representatives Robert Théberge, Chair; Troy Merner, Vice Chair; Larry Laflamme, Clerk; Arnold Davis; Donald Dostie; William Hatch; Eamon Kelley; Dennis Thompson; and Edith Tucker. Also, Present: Commissioners Paul Grenier and Raymond Gorman; County Administrator Jennifer Fish; Superintendent Ben Champagne; Director of Finance Carrie Klebe; Nursing Hospital Administrator Laura Mills; Nursing Home Administrator Lynn Beede; Sheriff Brian Valerino; Captain Keith Roberge; Administrative Assistant Linda Harris; Jim Wheeler, City Manager/Berlin; Michelle Moren-Grey, North Country Council; members of the press; and members of the public.

Chairman Théberge called the meeting to order at 10:02 a.m. and led the Pledge of Allegiance.

1. The roll was called by the Clerk, Representative Laflamme. There were nine members present. Representative Craig had an excused absence.
2. *Review & Approval of the Minutes of the May 1, 2021, quarterly meeting, as distributed:* A motion was made by Representative Hatch, seconded by Representative Merner to approve the minutes of the May 1, 2021, quarterly meeting. The motion was approved unanimously by voice vote.
3. Hearing of the Public:
 - a. Staff from the UNH Cooperative Extension updated the Delegation on the Nutrition Connect Programs.

- b. Berlin City Manager Jim Wheeler presented information relating to the City of Berlin's request of \$250,000 of ARPA funds for engineering design for water and sewer access along Route 110 corridor past the Jericho State Park.

Commissioner Grenier stated that the request meets the criteria of ARPA funds. The Commissioners' position relating to the distribution of ARPA funds was half for county use and the remaining half for other requests that come forth from districts in the county.

Action from the Delegation will help meet certain deadlines. The City hopes to award the contract by early fall.

Representative Tucker asked if the Delegation had to agree with the Commissioners' recommendations. Commissioner Grenier replied that the Delegation must approve the distribution of the funds.

- c. Michelle Moren-Grey on behalf of the Coös County Broadband Committee reported on the committee's work to date. The pandemic pushed broadband to the fore-front when it came to education and tele-health. It is hoped to get fiber to all premises. She requested ARPA funds in the amount of \$200,000 to engage a consultant by issuing a Request for Proposal (RFP) to identify implementation projects.

At this point of the meeting, Representative Tucker proposed that the Delegation adopt a motion regarding the allocation of the ARPA funds. A motion was made by Representative Tucker, seconded by Representative Thompson that the Delegation adopt the first payment (2021) of the American Rescue Plan funds (ARPA) be allocated as recommended by the County Commissioners: half to be spent by the county and the other half allocated equally amongst the three county districts. The motion was approved by roll call 9-0.

A motion was made by Representative Thompson, seconded by Representative Davis to approve the allocation of \$250,000 to the City of Berlin (District 1) for engineering design for water and sewer access along Route 110 corridor. The motion was approved by roll call 9-0.

A motion was made by Representative Thompson, seconded by Representative Dostie to approve the allocation of ARPA funds up to \$200,000 for the Broadband Roadmap Strategy and Implementation plan, as presented. The motion was approved by roll call 9-0.

- c. Commissioner Gorman presented a request for ARPA funds on behalf of the Town of Colebrook Selectboard in the amount of \$229,000. The funds will be used for Phase I of the Edwards Street Sewer Main Rehabilitation and Pump Station Design.

A motion was made by Representative Dostie, seconded by Representative Thompson to approve the allocation of \$229,000 for Phase I of the Edwards Street Sewer Main Rehabilitation and Pump Station Design to the Town of Colebrook (District 3). The funding is to be capped at \$229,000. The motion was approved by roll call 9-0.

- d. Representative Thompson provided information for the Delegation's consideration regarding a possible future funding request relating to transportation for employees of American Performance Products in Colebrook by Tri-County CAP. He asked if the Delegation would be interested in helping support the request in the next budget which is only in discussion stages at this time.

- 4. *Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Period Ended June 30, 2021.* Chairman Thérberge reviewed the Coös County financials. The total expenditures for the period ending June 30, 2021 were \$17,466,644 or 40.60% expended. There were no questions. The total revenues for the period ending June 30, 2021 were \$20,974,573 or 48.76%. There were no questions. A motion was made by Representative Hatch, seconded by Representative Merner to approve the Coös County second quarter expenditures and revenues. The motion was approved by roll call 9-0.

The Chair continued with the Unincorporated Places financials. The Unincorporated Places second quarter expenditures totaled \$217,237 or 13.56% expended. The Unincorporated Places second quarter revenues totaled \$973,646 or 60.78% received. A motion was made by Representative Merner, seconded by Representative Kelley to approve the Unincorporated Places second quarter expenditures and revenues. The motion was approved by roll call 9-0.

5. *Old Business:*

- a. Status of Coös County Administrative Offices: The County Administrator reported that four out of the seven employees have moved and are working at the offices. Two employees have not moved due IT issues.

6. *New Business:*

- a. Planning Board Reappointments and Appointment: A motion was made by Representative Merner, seconded by Representative Davis to approve the reappointments of John Scarinza and Michael Waddell (3-year terms); approve the appointment of Thomas McCue as a voting member (3-year term); and approve the appointment of Mike Ouellette as an alternate (3-year term). The motion was approved by voice vote. (*Representative Tucker abstained.*)

- b. Discussion of ARPA Funds Distribution was discussed under Hearing of the Public.

7. Subcommittee Reports: There were no committee reports. Representative Thompson noted that an open invitation was offered to the Delegation and Commissioners to tour American Performance Products.

The next quarterly meeting is scheduled for Monday, October 25. Location to be determined. Chairman Théberge also noted that the Public Hearing on the 2022 budget will be held on Monday, December 13. Location to be determined.

A motion was made by Representative Tucker, seconded by Representative Hatch to adjourn the meeting at 12:02 p.m. The motion was approved unanimously by voice vote.

Respectfully submitted,
Representative Larry Laflamme, Clerk

COÖS COUNTY DELEGATION
QUARTERLY MEETING
Monday, October 25, 2021 at 10:00 a.m.
The Tillotson Center – Colebrook, NH

Present: Representatives Robert Théberge, Chair; Troy Merner, Vice Chair; Larry Laflamme, Clerk; Arnold Davis; William Hatch (*arrived 10:52*); Dennis Thompson; and Edith Tucker. Also, Present: Commissioners Paul Grenier and Raymond Gorman; County Administrator Jennifer Fish; Superintendent Ben Champagne; Director of Finance Carrie Klebe; Nursing Hospital Administrator Laura Mills; Nursing Home Administrator Lynn Beede; Administrative Assistant Linda Harris; members of the press; and members of the public.

Chairman Théberge called the meeting to order at 10:04 a.m. and led the Pledge of Allegiance.

1. The roll was called by the Clerk, Representative Laflamme. There were six members present. Representatives Craig, Dostie, Hatch and Kelley were absent.
2. *Review & Approval of the Minutes of the July 26, 2021, quarterly meeting, and the September 8, 2021 joint meeting, as distributed:* A motion was made by Representative Merner, seconded by Representative Thompson to approve the minutes of the July 26, 2021, quarterly meeting, and the September 8, 2021 joint meeting, as distributed. The motion was approved unanimously by voice vote.

3. Hearing of the Public:

a. Former County Commissioner Rick Samson inquired about the following:

- He asked if the county was still receiving payments for land rent of the cell tower area. The Director of Finance replied in the affirmative. Mr. Samson stated that it had been sold to another entity. He has done research and other companies pay up to \$1,000 per month. The county is losing money.
- He inquired about the status of the Pilot and Decommissioning Fund; and if a utility appraiser had been obtained. The County Administrator replied that a new Pilot agreement is currently being negotiated. The Board of Commissioners awarded the contract to Brian Fogg from Whitefield, NH. He urged the Delegation to review the new contract, pilot and decommissioning contracts. Commissioner Grenier assured the Delegation that the appraiser was highly qualified. Representative Merner noted that he is well qualified. Representative Thompson noted that a public hearing will be required prior to the approval of the contract. The County Administrator agreed.

4. *Review & Approval of the Financial Statements of Coös County and of the Unincorporated Places for the Period Ended September 30, 2021.* Chairman Théberge reviewed the Coös County financials. The total expenditures for the period ending September 30, 2021 were \$26,648,782 or 61.95% expended. There were no questions. The total revenues for the period ending September 30, 2021 were \$24,816,327 or 57.69%. There were no questions.

The Chair continued with the review of the Unincorporated Places financials. The total expenditures for the period ending September 30, 2021 totaled \$306,661 or 19.14% expended. There were no questions. The total revenues for the period ending September 30, 2021 totaled \$1,041,093 or 65% received. Representative Merner questioned the revenue received for the Sheriff's Department as it was only 49.78%. There was no one from the Sheriff's Department at the meeting. Representative Tucker asked that information be provided at the public hearing in December.

A motion was made by Representative Thompson, seconded by Representative Merner to approve the Financial Statements of Coös County and of the Unincorporated Places for the period ended September 30, 2021. The motion was approved by roll call 6-0.

5. Old Business: There was no old business to discuss.

6. New Business:

- a. Resignation of Representative Donald Dostie: Chairman Théberge reported that as of the yesterday Representative Dostie had not submitted his resignation. Representative Tucker urged that he be provided empathy and sympathy during this difficult time. She hopes that he does not resign and that he should not be rushed to make a decision and be given the time that he needs.

Representative Laflamme asked if Representative Dostie were to resign, would it mean a special election. Chairman Théberge replied that any of the 10 towns he represents could request a special election and an election would be held.

Representative Hatch joined the meeting at 10:52 a.m.

- b. Discussion/action of ARPA Funds stipends per Board of Commissioners' recommendation:

- Stipends for 12 county employees previously excluded: Chairman Théberge stated that it was only fair to include all staff. A motion was made by Representative Merner, seconded by Representative Davis that the 12 previously excluded employees be paid retroactive as part of the ARPA funds phase 1. The motion was approved by roll call 5-1. (*Representative Thompson*)

- Continuation of stipends from 11/1/2021 – 3/31/2022 for Nursing Home and Nursing Hospital employees, only: Chairman Th  berge stated that he refers to the request as Phase 2 of the ARPA funds stipends. This request is only for nursing home and nursing hospital employees.

Representative Thompson stated that at the last meeting he had asked for figures reflecting what was left in the payroll accounts. If substantial, why not pay bonuses out of those line items. The Director of Finance replied that she had prepared spreadsheets reflecting the proposed wage increases. Representative Thompson asked how many vacant positions there were at the nursing homes. Lynn Beede, Berlin Nursing Home Administrator, replied 45-50. She also explained that the funds in the payroll line items are used for agency staff and extra bonuses that are offered. Representative Thompson continued that ARPA funds are for people directly affected by COVID. The county should be looking at raising wages. Representative Tucker noted that people are working in red zone areas and not working remotely.

Representative Laflamme inquired from the administrators if the bonuses are making a difference. Laura Mills, Nursing Hospital Administrator, replied that some employees are sticking it out. The stipend is like an additional \$5/hour for some employees. Representative Laflamme noted that any increase approved would need to be part of the 2022 budget. It will increase the budget by \$4 million.

Commissioner Grenier stated that a supplemental budget will be needed to approve the expenditures. The NH Retirement System is not part of the deductions. The County Administrator requested that the ending date of the stipend be changed from March 31, 2022 to April 2, 2022 for payroll purposes.

Commissioner Grenier also asked that the Delegation not divide the second round of ARPA funds. Representative Tucker replied that it will be a Delegation discussion. She did not agree with the request. Representative Thompson also agreed with Representative Tucker. Some towns have projects and will need funding.

A motion was made by Representative Th  berge, seconded by Representative Thompson to extend the ARPA funds stipends from November 1, 2021 to April 2, 2022 for nursing home and nursing hospital employees only. The motion was approved 7-0.

7. Subcommittee Reports:

- Economic Development / CEDC: Representative Thompson reported that the "spec" building in Colebrook was now occupied by the Co  s Brewery.
- Planning Board: Representative Merner reported that Mr. Presby, The Cog Railway, is seeing if there is a market to provide Snowcat tours. The Snowcat will also be used for assisting with rescues and in case the train breaks down. He said it would be going up to about Skyline at about 5,100'.

A site plan application of the Androscoggin Valley Regional Refuse Disposal District (AVRRDD) for installation of two additional landfill gas utility flares, additional equipment and a new electrical/control building at the Mount Carberry Secure Landfill on Bean Brook Road in Success was approved.

Representative Merner also mentioned that there have been staffing issues at the Registry of Deeds. Registrar Leon Rideout reported that he has lost three employees but recently made an offer to a potential employee. He is hopeful to be fully staffed by December.

8. Any Other Business:

- a. Representative Thompson reported that the Town of Stratford had submitted a request for ARPA funds to the Commissioners for the fire department. These funds were to be used for air packs and updates to the

fire station. The Board denied the request as it did not qualify per the criteria. Representative Thompson asked that the Delegation override the Commissioners' decision and award the funds. Several members of the Delegation opposed the request. A motion was made by Representative Tucker, seconded by Representative Hatch that the Stratford request be resubmitted to the Commissioners for a recommendation. Commissioner Gorman stated that the Stratford Selectmen have not approached him about the request. Commissioner Grenier noted that the request will be reviewed again. The County Administrator also noted that projects can be funded under the loss revenue provision. The County's loss revenue amount in 2020 was less than \$400,000.

- b. Chairman Théberge discussed a possible date for the supplemental budget. It was decided that it would be held prior to the public hearing on December 13 at 10:00 a.m. The public hearing will immediately follow the supplemental budget meeting.

A motion was made by Representative Thompson, seconded by Representative Merner to adjourn the meeting at 11:34 a.m. The motion was approved unanimously by voice vote.

Respectfully submitted,
Representative Larry Laflamme, Clerk

Coös County Delegation
2021 Supplemental Budget Public Hearing
Delegation Meeting
Public Hearing of the 2022 Proposed Budgets
December 13, 2021 at 9:30 a.m.
The Tillotson Center – Colebrook, NH

Present: Representatives Robert Théberge, Chair; Troy Merner, Vice Chair; Eamon Kelley, Acting Clerk; Arnold Davis; William Hatch; Dennis Thompson; and Edith Tucker. Also, Present: Commissioners Thomas Brady, Paul Grenier and Raymond Gorman; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Nursing Hospital Administrator Laura Mills; Administrative Assistant Linda Harris; members of the press; and members of the public.

Chairman Théberge opened the public hearing at 9:36 a.m. Representative Hatch led the Pledge of Allegiance.

The County Administrator Jennifer Fish provided the following information:

Funding is requested for the Long-term Care Stabilization program and related COVID-19 expenses. The \$1,124,627 appropriation will be used for nursing home salaries, payroll taxes, and other nursing home expenses.

In April 2020, the County was approved to participate in the NH Long-Term Care Stabilization program. The funds received from this program will be used to off-set the expenses incurred. The County also received additional funds from the 2020 CARES Act that will be used to offset COVID-19 related expenses.

Approval of this supplemental appropriation will not affect the county tax apportionments to the towns/city in calendar year 2021.

REVENUE:	
Federal/State Grants	\$2
CARES Act Revenue	\$102,450
LTC Stabilization Fund Revenue	<u>\$1,022,175</u>
TOTAL REVENUE	\$1,124,627

EXPENDITURE:	
Federal/State Grants	\$2
Provider Assessments	\$5,635
Covid-19 Expenses	\$19,496
LTC Stabilization Fund Expense	<u>\$1,099,494</u>
TOTAL EXPENDITURE	\$1,124,627

Representative Tucker asked that the motion be clear and specify 2021 ARPA funds.

Chairman Théberge closed the public hearing at 9:40 a.m.

Chairman Théberge opened the Delegation Meeting at 9:40 a.m.

The roll was called by the Acting Clerk, Representative Kelley. There were seven members present. Representatives Craig and Laflamme were excused.

New Business:

- a. Les Otten, The Balsams: Mr. Otten presented to the Delegation information that was provided to the Board of Commissioners at a previous meeting which was the introduction of the Provident Resources Group to the project.

As background, Provident is a national nonprofit organization which focuses on positive impact in areas where they conduct business and were introduced to their organization earlier this year.

Steve Hicks and Ken Becker who joined Mr. Otten at the Commissioner's meeting (one in-person and one remotely) are extremely credible individuals and have been fantastic to work with. Provident has several decades of experience in this field and have completed many projects that meet their mission of lessening a community's burden for economic development.

Mr. Otten continued that members of his team have spent the better part of the year working on a collaboration structure with Provident which would allow the Balsams Redevelopment to proceed.

Under this collaboration, Provident will be the majority owner of the new Lake Gloriette House hotel building and will be financing its construction through an offering of tax-exempt bonds which will be sold to institutional investors.

Once constructed, the Balsams will be retained to oversee its operations in a manner consistent with its overall resort redevelopment plan.

While Mr. Otten's team has been working on this structure for many months, they did not feel it was appropriate to provide an update until it was ready, which they now believe it is.

After months of due diligence, they are now at a point where they are ready to move forward with this bond offering with Goldman Sachs acting as the proposed underwriter for the placement of the tax-exempt bonds for the construction of Lake Gloriette House. These bonds will be issued by a national bond issuing authority that Provident has successfully used before.

To be clear, there is no financial commitment or liability of the County whatsoever. The bonds are not an obligation of the County in any way. They are solely the obligation of the Provident entity involved in the ownership of Lake Gloriette.

The Commissioners were supportive of adopting a resolution which is required being a 501-c-3 which evidences the County's support of the Project and requests that Provident assist the County is lessening

its burden for economic development with the construction of Lake Gloriette House as part of the Balsams overall plan.

Representative Hatch stated that many non-profits pay a PILT. What are the plans for taxes with Provident? Mr. Otten replied that taxes will be paid by Provident. Chairman Théberge inquired about the role of the county convention at this time. Mr. Otten replied that the county convention will approve the final agreement. An agreement will be prepared with the Commissioners to present to the convention.

Representative Thompson asked Mr. Otten what the benefits to the county were. Mr. Otten replied: hospitality jobs, construction jobs for two years, funds from rooms and meals tax as well as other taxes and support to the school systems and hospital.

Representative Thompson asked for a clearer explanation that any excess funds will be re-invested in the community. Mr. Otten replied that any anticipated cash flow beyond expenditures will be put back in the community.

- b. Approval of the 2021 Supplemental Budget: A motion was made by Representative Merner, seconded by Representative Thompson to approve the 2021 Supplemental Budget. The motion was approved by roll call vote 7-0.

- c. Approval of Commissioners' recommendations of ARPA Funds Distribution to the following towns:

Town of Stratford \$ 90,667

A motion was made by Representative Hatch, seconded by Representative Tucker to approve the Town of Stratford recommendation. The motion was approved by roll call 7-0.

Town of Pittsburg \$ 59,447

A motion was made by Representative Merner, seconded by Representative Tucker to approve the Town of Pittsburg recommendation. The motion was approved by roll call 7-0.

Town of Jefferson \$224,402

Norman Brown, Selectman from the Town of Jefferson, provided information of the proposed projects to the members of the Delegation. A motion was made by Representative Tucker, seconded by Representative Merner to approve the Town of Jefferson recommendation. The motion was approved by roll call 7-0.

Town of Gorham \$216,000

A motion was made by Representative Hatch, seconded by Representative Tucker to approve the Town of Gorham recommendation. The motion was approved by roll call 7-0.

- d. Approval of Commissioners' recommendation of ARPA Funds for a septic system at the County Administrative Offices in the amount of \$15,500. Representative Thompson inquired as to who installed the system and was it put to bid. The County Administrator replied Robert Brooks and the project was not put out to bid as the septic system failed in November. A motion was made by Representative Hatch, seconded by Representative Merner to approve the recommendation of ARPA funds for the septic system at the County Administrative offices. The motion was approved by roll call 7-0.
- e. Treasurer's Resolution for Borrowing Funds in Anticipation of 2022 Taxes. Chairman Théberge read the following resolution:

Resolution #1

Be it resolved by the Coös County Delegation duly convened on this thirteenth day of December, 2021, that since the monies in the treasury of the County of Coös are insufficient to meet the demands upon the same

and the sum of Eleven Million Dollars (\$11,000,000) being the projected amount necessary for the purpose of operating the county for the Fiscal Year 2022, the Coös County Treasurer is hereby authorized to borrow up to \$11,000,000 upon order of the County Commissioners pursuant to RSA 29:8.

A motion was made by Representative Tucker, seconded by Representative Hatch to approve Resolution #1. The motion was approved by roll call 7-0.

- f. Chairman Théberge read the Continuing Resolution on the 2022 Budget Spending: 1/1/2022 - 3/31/2022:

Resolution #2
Authorization for Coös County to Pay 2022 Expenses
(RSA 24:15)

Due to timing differences, the County operates without an approved operating budget during the months of January, February, and part of March. Historical figures demonstrate that the January through March expenses will total approximately \$9,500,000.

RSA 24:15 states that no County Commissioner or elected or appointed official shall pay, or agree to pay, or incur any liability for the payment of any sum of money for which the County Convention has made no appropriation.

I move that we, the County Convention authorize the County to spend up to \$9,500,000 for 2022 expenses during the months of January, February, and March in anticipation of the subsequent approval of the 2022 budget. Further that the \$9,500,000 be allocated proportionately to the line items based on the 2021 approved net appropriations to fund like operating and personnel expenses in existence as of 12/31/2021.

A motion was made by Representative Thompson, seconded by Representative Hatch to approve Resolution #2. The motion was approved by roll call 7-0.

A motion was made by Representative Hatch, seconded by Representative Davis to adjourn the meeting at 10:26 a.m. The motion was approved in the affirmative by voice vote.

PUBLIC HEARING

Chairman Théberge opened the public hearing at 10:43 a.m. and asked Jennifer Fish, County Administrator, to begin her budget presentation.

Jennifer Fish, County Administrator welcomed everyone to the public hearing on the county budget as recommended by the three County Commissioners - Tom Brady, Paul Grenier and Raymond Gorman.

Ms. Fish noted to the members of the public that line-item budget documents would be provided to all citizens in the Coös County Annual Report and on the County website.

The proposed budget will be revised again before its submission in March to the County Delegation for final action after the following events have taken place:

- The Commissioners and members of the Delegation have had the opportunity to give consideration to comments received from members of the public today and any comments and suggestions received after that;
- Delegation subcommittees have had the opportunity to meet with department heads on any or all budgets for the various county operations; and

- The unencumbered fund balance (surplus) has not been determined for 2021. This amount will be determined when the 2021 financial statements are closed in mid to late January after all accounts receivable, accounts payable, encumbrances and accruals for 2021 have been recorded.

APPROPRIATIONS BUDGET SUMMARY:

The proposed 2022 budget includes a Cost-of-Living Adjustment (COLA) of 1.5% for AFSCME. There is no adjustment for SEA and non-union County employees. The Commissioners are in the process of reviewing wage schedules for all county departments. The 2022 budget does include step increases for those employees who have not reached the top step on the County's salary schedule. Increases in longevity and the additional payroll cost of employees reaching eligibility criteria for sick time payments on hours accrued over 480 or 720 are also included in the budget. There are anticipated retirement payouts included in the budget.

The health insurance rates have been budgeted for a 10% increase in premium for the second half of the year for employees with NH Interlocal Trust plans. The not-to-exceed rate for Healthtrust plans is 5.4%.

The budget includes weekly premium pay stipends for nursing home and nursing hospital employees through the end of March.

Representative Thompson asked how many anticipated retirements were included in the budget. Ms. Fish did not have the information but offered to provide it to him.

REVENUE BUDGET SUMMARY:

The projected 2022 surplus to reduce taxes is \$2,000,000.

The second tranche payment of the American Rescue Plan Act (ARPA) of \$3,056,070.00 is included.

The projected total County Tax for 2022 is \$20,063,774.

The Unincorporated Places Budget document contains a summary for the County's 23 Unincorporated Places. These are geographic entities with no formal town government. The County is the local government to these places. Each unincorporated place pays its own expenses and collects its own revenue. The total Unincorporated Places budget for 2022 is \$1,494,150.

The County Administrator began the review of the nursing hospital budget.

Representative Hatch mentioned that he had noticed that amounts previously requested were reduced under the Commissioners' revisions. The County Administrator explained that upon the review of the budgets at the budget work session, the Board asked staff to reduce their budgets.

The total West Stewartstown Nursing Hospital proposed budget totaled \$12,601,820 and there were no specials requested.

The County Administrator continued with the Berlin Nursing Home budget. The proposed budget was \$14,909,124 and specials in the amount of \$23,300 for a total budget request of \$14,932,424.

Representative Tucker stated that she had read in the Commissioners' minutes that they have indicated that in 2022 all ARPA funds will be dedicated to the county. She inquired where it was allocated in the budget. The County Administrator replied that it was a line item in the county portion of the budget. The Commissioners have not yet allocated the funds. Representative Tucker noted to the Delegation members that they would need to be active if changes to this allocation are to be made.

The County Administrator continued with the County Government budget.

While reviewing the Sheriff's Department budget, Sheriff Valerino provided an explanation as to why the OHRV revenues were lower than projected. He continued that the rental agencies have placed governors on ATVs which reduced the speed. The rental agencies also inform the people that the Sheriff's Department patrols the trails and are educating them on safety. The Sheriff's Department goal of safety first is being achieved.

Representative Tucker inquired about the line item 03-04140-0703 Deputy Forest Management with a \$50,000 appropriation.

Sheriff Valerino replied that the Sheriff's Department has hired four deputies who are former employees of the Department of Forest and Lands. The Sheriff's Department has offered to take over certain areas as there has been no ranger in the area. The County Administrator noted that the Forest and Land allocation was not being removed from the budget and there is an off-setting revenue amount in the budget.

County Treasurer Sue Collins noted that the \$50,000 should be part of the Unincorporated Places budget and not as part of the Sheriff's budget.

Patrick Hackley, Director - Division of Forest and Lands, presented information to members of the Delegation. The Division of Forest and Lands receives funds from Coös County as outlined in RSA 79:14. These funds are used to directly support the operation of the North Country Resource Center in Lancaster, NH which involves many agencies housed in the facility: the Division of Forest and Lands, Trails Bureau, Fish and Game and the Cooperative Extension offices.

Representative Thompson stated that he was not in favor of changing the existing arrangement. Representative Tucker asked for a presentation from Forest and Lands at their next quarterly meeting.

The County Administrator continued with the county government budget and noted the ARPA Expenses appropriation under County Specials. She explained that the Commissioners had not decided on the allocation and had placed it in the specials as a placeholder in the budget. The County Treasurer urged that the ARPA funds be used to reduce the increase in county taxes.

Members of the Delegation asked that a discussion of the ARPA funds distribution be placed on the agenda for the next meeting.

The total county government budget with specials was \$15,764,780.

The County Administrator reviewed the anticipated revenues which totaled \$44,535,654. There were no questions.

Ms. Fish reviewed the Unincorporated Places budgets which totaled \$1,494,150.

Ms. Fish ended her presentation by urging the members of the Delegation to contact her with any questions.

A motion was made by Representative Hatch, seconded by Representative Merner to adjourn the meeting at 12:05 p.m. The motion was approved in the affirmative by voice vote.

Respectfully submitted,
Representative Eamon Kelley, Acting Clerk

2021 EMPLOYEE WAGES

On March 8, 2008, the Delegation supported a resolution to provide the public with gross wages of all non-elected Coös County employees. The wages listed below include base pay, overtime, shift differential, weekend premiums, longevity steps, trainer pay, attendance bonus, pay in lieu of health insurance and sick pay in excess of 720 hours or 480 hours (for employees hired January 1, 2012 or after) . Employees designated with a check mark have also received payment of accrued personal and sick time at the time of resignation from County

	Accardi, John L	Sheriff Temporary Deputy	29,511.02
	Adams, Kathleen D	Dietary Aide	2,772.50
	Albert, Jill D	Registered Nurse	92,745.37
√	Alimandi, Ann M	Health Information Clerk	44,623.88
	Allen, Lori M	Licensed Nursing Assistant	12,071.85
	Arsenault, Erin J	Licensed Nursing Assistant	51,256.84
	Atwood, Sabrina R	Licensed Nursing Assistant/Medication Nursing Assistant	60,500.93
	Aubut, Erica L	Activity Aide	1,476.96
	Aubut, Jacqueline L	Unit Aide	41,955.21
	Aubut, Roland D	Porter	33,719.66
	Bailey, Sharleane L	Registered Nurse/Supervisor	31,885.82
	Baillargeon, Cynthia M	Business Office Staff	23,449.36
	Baillargeon, Emily L	Licensed Nursing Assistant	21,223.64
	Baillargeon, Gail L	Licensed Nursing Assistant/Medication Nursing Assistant	54,653.60
√	Beaudry, Susan D	Registered Nurse	62,821.40
	Beaulieu, Jason L	Dietary Aide	42,515.01
	Beaulieu, Kimberly A	Health Information Clerk	52.00
	Beaulieu, Lydia L	Deeds Office Staff	3,194.24
	Beede, Lynn M	Administrator	141,041.50
	Belanger, Denise T	Laundry Aide	21,909.61
√	Belanger, Hollie A	Licensed Nursing Assistant	29,901.23
	Belanger, Louise J	Administrator	52.42
	Belanger, Roger F	Transfer Station Operator/ Dietary Aide/Hspk Porter	2,370.95
	Belleville, Sharon L	HIM Clerk/Accounting Assistant	29,131.96
	Bellows, Colette M	Licensed Nursing Assistant	44,848.05
	Belouin, Ashley L	Dietary Aide	41.02
	Benoit, Zachary R	Corrections Officer	48,035.43
	Bergeron, Elaine M	Licensed Nursing Assistant	43,021.15
	Bernier, Megan K	Dietary Aide	2,659.68
	Berry, Sarah D	Director of Nursing	121,325.39
√	Berube, Deborah R	Dietary Aide/Cook	23,676.92
	Berube, James	Sheriff Temporary Deputy	100.00
	Berube, Karen	Registered Nurse	12,324.34
	Bibby, Rhia L	Housekeeping Aide/Laundry Aide	69.87
	Bilodeau, Amanda K	Laundry Aide	15,757.03
	Biron, Donna J	Licensed Nursing Assistant/Medication Nursing Assistant	32,310.03
	Biron, Richard A	Corrections Sergeant	72,474.52
	Bisson, Susan M	Activity Aide	53,021.27
	Blair, Jacqueline D	Unit Aide	22,475.31
	Blanchard, Erin L	Registered Nurse Supervisor	86,997.45

2021 EMPLOYEE WAGES

	Boisvert, Dianna S	Licensed Nursing Assistant	43,098.53
	Bolens, Kelly M	Licensed Nursing Assistant	315.17
	Bolton, Ashley L	Licensed Nursing Assistant	3,356.47
	Bolton, Julie K	Health Information Manager	49,645.28
	Bolton, Julie M	Registered Nurse	150.00
	Bolton, Stephanie F	Licensed Nursing Assistant	343.77
	Bonney, Brittany R	Receptionist	44,132.59
	Booth, Diane A	Activity Director	65,646.74
	Booth, Diane A	Licensed Nursing Assistant	1,504.79
√	Boucher, Benjamin J	Registered Nurse	12,398.15
	Boucher, Kaedynce K	Unit Aide	6,676.80
	Boudle, Ann M	Activity Aide	24,331.00
	Bourassa, Faith J	Unit Aide	8,929.38
	Bouvier, Jr, Dennis R	Plant Manager	62,162.33
	Braase, Jessica M	Registered Nurse/Supervisor	144,652.58
	Bradley, Grace L	Dietary Aide	3,040.17
√	Brann, Christine A	Victim Witness Coordinator	36,474.87
	Briand, Juliette L	Licensed Nursing Assistant	2,967.93
	Brigham, Wanda L	Deputy Registrar of Deeds	39,461.13
	Brochu, Darci S	Licensed Practical Nurse	83,779.95
	Brooks, Dale L	Dietary Aide	27,868.30
	Brosnan, Asa	Registered Nurse	18,311.05
	Brown, Shelly J	Registered Nurse	105.06
√	Brunault, Julie J	Human Resource Coordinator	110,237.09
	Buckovitch, Alan J	Porter	39,672.29
	Bullard, Kimberly J	Housekeeping Aide/Laundry Aide	20,120.49
	Bunnell, Janet A	Registered Nurse	71,507.55
	Bunnell, Nicole C	Laundry Aide	65,250.76
	Burrill, Brittany M	Licensed Nursing Assistant/Medication Nursing Assistant	38,413.17
	Burrill, Sarah E	Director Quality/Infection Preventionist	79,880.52
	Buteau, Irene G	Licensed Nursing Assistant	43,844.37
	Byrne-Macmillan, Laurel O	Registered Nurse	88.46
	Caceres, Ashley	Licensed Nursing Assistant	12,404.55
	Cain, Jessica L	Assistant County Attorney	118.19
	Calyer, Christina J	Licensed Practical Nurse	47,814.67
	Campbell, Lily M	Dietary Aide	5,866.92
√	Caron, Eric R	Licensed Nursing Assistant	16,585.68
	Champagne, Benjamin H	Corrections Superintendent	88,917.55
	Chapman, Krystal L	Health Information Clerk	59,384.45
	Charest, Debra L	Licensed Nursing Assistant	1,977.66
	Charest, Julie P	Licensed Nursing Assistant	44,063.94
	Chorette, Cynthia M	Licensed Nursing Assistant	37,739.92
	Chouinard, Kendra A	Licensed Nursing Assistant	2,630.42
	Cintron, Audrey M	Registered Nurse	81,870.94
	Cintron, Wilfred J	Laundry Aide	33,494.50
	Clark, Angela C	Resident Accounting	13,017.08

2021 EMPLOYEE WAGES

	Cloutier, Jennifer J	Registered Nurse	79,197.15
	Cogswell, Stephanie L	Licensed Nursing Assistant/Medication Nursing Assistant	46,798.94
√	Collins, Aline S	Licensed Nursing Assistant	28,375.90
	Collins, Teasha M	Licensed Nursing Assistant/Medication Nursing Assistant	30,282.17
	Collins, Virginia L	Dietary Aide	377.31
	Cope, Nancy A	Licensed Nursing Assistant	4,383.87
	Cope, William V	Registered Nurse	20,229.58
	Cordwell, Madison L	Licensed Nursing Assistant	15,637.73
	Cordwell, Mary E	Licensed Nursing Assistant	1,191.02
	Corriveau, Laurie L	Scheduling Coordinator	52,647.14
	Corrow, Susan A	Legal Secretary	46,853.28
	Costine, Aeris L	Dietary Aide	17,814.89
	Cotnoir, Melinda S	Registered Nurse	22,015.35
	Couture, Arthur W	Sheriff Temporary Deputy	100.00
	Couture, Danielle M	Licensed Nursing Assistant	21,630.53
	Couture, Dominick W	Dietary Aide	4,926.57
	Couture, Helen C	Business Office Staff	589.93
	Couture, Keith R	Dietary Manager	73,606.12
	Couture, Melissa J	Registered Nurse	70.76
	Couture, Therese A	Social Services	58,982.77
	Covell, Kathleen M	Laundry Porter/Laundry Aide	6,974.35
	Covey, Scott E	Corrections Corporal	64,536.07
	Covill, Zacharie R	Corrections Corporal	60,888.69
	Coy, Tinika K	Cook	38,986.97
	Croft, Tiffany A	Licensed Nursing Assistant	12,941.72
	Cross, Brian T	Corrections Sergeant	71,558.26
	Cross, Rachel M	Medication Nursing Assistant/Licensed Nursing Assistant	4,143.02
	Cross, Rachel M	Licensed Nursing Assistant/Medication Nursing Assistant	19,262.26
	Cross, Wendy L	Licensed Nursing Assistant	10,257.20
	Croteau, Constance	Quality Management	102,991.03
	Croteau, Martha L	Unit Aide	25,258.73
	Croteau, Rachel	Licensed Nursing Assistant/Medication Nursing Assistant	84,795.07
√	Cunningham, Lucille B	Housekeeping Aide/Laundry Aide	33,197.38
	Dagesse, James R	Corrections Officer	49,844.06
	Dandeneau, Jensyn M	Unit Aide	34,136.52
	Daniels, Delaney C	Licensed Nursing Assistant	3,854.52
√	Daniels, Michele M	Accounting Assistant	31,140.94
	Daudelin, Helen M	Laundry Porter	45,917.73
	Davis, Sonia M	Licensed Nursing Assistant/ Restorative Aide	47,235.48
	Day, Dawn M	Licensed Nursing Assistant	52,719.08
	Day, Sandra L	Licensed Nursing Assistant/Medication Nursing Assistant	52,140.26
	DeBlois, Morgan H	Human Resource Coordinator	4,344.89
	Desilets, Taylor R	Unit Aide	58.67
	Desmarais, Jaclyn J	Registered Nurse	1,476.17
	Desmond, June E	Payroll	1,268.82
	Deveau, Marcel L	Sheriff Temporary Deputy	50.00

2021 EMPLOYEE WAGES

	Dinaro, Thomas A	Court Security Officer	2,759.31
	Dion, Louise C	Licensed Nursing Assistant/Medication Nursing Assistant	6,944.73
√	Dionne, Andre M	Corrections Corporal	52,565.10
	Distefano, Sabrina	Accounting Assistant	8,346.19
	Dixon, Ty	Corrections Officer	132.00
	Doolan, Mitchell W	Sheriff Sergeant	60,819.05
	Doucette, Kady R	Registered Nurse	66,161.47
	Downs, Richard E	Sheriff Temporary Deputy	11,548.97
	Doyle, Amber L	Licensed Nursing Assistant	8,980.50
	Drapeau, Nora V	Licensed Nursing Assistant/Medication Nursing Assistant	60,922.33
	Drew, Leslie A	Licensed Nursing Assistant/Medication Nursing Assistant	34,313.06
	Dube II, Richard N	Corrections Outside Corporal	55,210.73
	Dube, Shannon K	Licensed Nursing Assistant	5,781.59
√	Duchano, Denise E	Licensed Nursing Assistant	31,225.42
	Duchesnaye, Kady L	Licensed Nursing Assistant	20,773.74
	Ducret, Marci L	Registered Nurse	3,681.02
√	Duffy, Timothy S	Registered Nurse/Clinical Coordinator	14,261.85
	Duguay, Elaine L	Laundry Aide	40,462.70
	Duguay, Gertrude	Dietary Aide	15,659.52
	Dumesnil, Allison I	Licensed Nursing Assistant	20,284.57
	Dumont, Courtney A	Licensed Nursing Assistant	931.77
	Dunlap, Kathleen S	Deeds Office Staff	482.24
	Dunn, Rosanna J	Registered Nurse	49.14
	Dupont, Shirley R	Housekeeping Aide	8,264.24
	Dupuis, Denise	Licensed Nursing Assistant/Medication Nursing Assistant	43,665.02
	Dussourd, Alyssa L	Dietary Aide/Licensed Nursing Assistant	17,996.12
	Eastman, Cheryl A	Licensed Practical Nurse	72,795.68
	Edwards, Joshua J	Dietary Aide	7,911.36
	Edwards, Lorna S	Laundry Aide/Housekeeping Aide	41,145.85
	Edwards, Maria	Licensed Nursing Assistant	37,378.52
	Emerson, Iris E	Sheriff Administrative Assistant	47,760.08
	Enman, Keith D	Sheriff Temporary Deputy	10,916.00
	Ernst, Julie	Licensed Nursing Assistant	210.12
√	Everette, Melody J	Licensed Nursing Assistant	30,577.78
	Fagen, Phillip A	Licensed Nursing Assistant	104.00
	Faucher, Russell C	Porter	43,017.40
	Faucher, Samuel P	Porter	2,170.08
	Filteau, Heather L	Licensed Nursing Assistant/Medication Nursing Assistant	18,081.38
	Fish, Jennifer A	County Administrator/Unincorporated Places Administrator	134,341.77
	Fisher Jr, John K	Plant Manager	52.53
√	Flagg, Lynn M	Licensed Nursing Assistant	20,355.85
	Flynn, Patricia S	Registered Nurse/Supervisor	121,715.93
	Fodor, Tina L	Activity Aide	52,052.36
	Forbush, Amy L	Licensed Nursing Assistant	36,846.46
	Fortier, Deborah	Housekeeping Aide	31,336.98
	Fortier, Doris V	Social Services	85,579.85

2021 EMPLOYEE WAGES

Fortier, Erin J	Licensed Nursing Assistant	41,266.28
Fortin, Helene	Registered Nurse	157.25
Fortin, Missy L	Housekeeping Aide	4,178.02
Fournier, Michaela S	Licensed Nursing Assistant	501.98
Fournier, Shayna A	Licensed Nursing Assistant/Medication Nursing Assistant	44,104.36
Fritschy, Brunilda V	Housekeeping Aide	27,055.66
Frizzell, Amelia J	Licensed Nursing Assistant	35,193.83
Fuchs, Danielle A	Licensed Nursing Assistant	47,537.48
Gagnon, Kim M	Health Information Assistant	44,933.87
Gagnon, Lucille J	Licensed Nursing Assistant	39,486.45
Gagnon, Monique B	Laundry Aide	39,030.81
Gallagher, Thomas W	Porter	33,578.94
Gallant, Sage E	Dietary Aide	7,235.62
Gallant, Tammy A	Registered Nurse/Clinical Coordinator	97,529.35
Gamache, Jonathan P	Assistant Dietary Manager	43,481.40
Gebhard, Cynthia L	Activity Aide/Licensed Nursing Assistant	43,538.34
Gendron, Lynn Marie T	Health Information Clerk	48,191.17
Gentili, Michael F	Sheriff Temporary Lieutenant	672.00
√ Gerasimov, Oleg A	Registered Nurse	36,240.93
Gilbert, Joanne L	Dietary Aide	315.17
√ Gingues, Theresa M	Unit Aide	31,984.68
Giroux, Julie C	Clinical Coordinator/Asst Dir Nursing Svcs	84,555.85
Giroux, Samuel J	Licensed Nursing Assistant	647.18
Godin, Timothy A	Sheriff Temporary Deputy	187.00
Gohlke, Steven S	Porter	15,001.72
Goodrum, Bonnie L	Accounting Assistant	34.94
Goslant, Elizabeth J	Licensed Nursing Assistant	42,006.89
Goudreau, Sophia L	Licensed Nursing Assistant	34,875.29
Gould, Gia M	Unit Aide	2,607.27
Goyette, Kristen E	Dietary Aide	3,217.80
√ Grady, Stefanie A	Licensed Nursing Assistant	21,170.79
Graham, Kyle W	Licensed Nursing Assistant	31,283.03
Graves, Christine M	Registered Nurse Supervisor	91,359.07
√ Gray, Kaylan E	Licensed Nursing Assistant	22,811.30
Gray, Lucie A	Dietary Aide/Laundry Aide	40,705.95
Gray, Tammy L	Corrections Medical Services Coordinator/Registered Nurse	77,366.28
Green, Warren D	Sheriff Temporary Deputy	20,666.88
Gregory, Suzannette K	Dietary Aide	37,221.62
Grimes, Judy A	Director Quality/Infection Preventionist	18,278.32
Grondin, Sophie P	Licensed Nursing Assistant	425.86
Guy, Ellen M	Licensed Nursing Assistant	37,726.15
Halligan V, Thomas J	Licensed Nursing Assistant	49.32
Hand, Sandra L	Cook/Dietary Aide	38,452.69
Harding, Tina L	Licensed Nursing Assistant	59,751.26
Harrigan, Nancee L	Licensed Nursing Assistant	48,977.35
Harrington, Sandra H	Registered Nurse	17,993.33

2021 EMPLOYEE WAGES

	Harris, Linda A	Administrative Assistant	53,912.51
	Harrison, Savannah L	Corrections Nurse	58,458.01
	Hart, Karyn C	Registered Nurse	247.36
	Hartlen, Cynthia M	Laundry Aide	958.07
	Hartlen, Pamela J	Registered Nurse Supervisor	97,080.05
	Havalotti, Patricia H	Office Manager	45,251.57
√	Haynes, Ashley D	Licensed Nursing Assistant	41,472.64
√	Haynes, Diane R	Licensed Nursing Assistant	32,587.74
	Haynes, Roxanne S	Laundry Aide/Laundry Porter/Housekeeping Aide	42,630.50
√	Heald, Amanda L	Licensed Nursing Assistant	16,617.54
	Heath, Tristin-Ann D	Licensed Nursing Assistant	2,291.65
	Henry, Padence A	Unit Aide	2,758.94
	Hernandez, Jr, Oscar A	Assistant Dietary Manager	210.12
	Herr, Averill E	Licensed Nursing Assistant	2,568.55
	Hibbard, Rose M	Accounting Assistant	46,083.24
	Hibbard, Susan L	Licensed Nursing Assistant/Medication Nursing Assistant	38,513.06
	Hickey, Teah L	Dietary Aide	18,024.26
	Hicks, Brittany A	Licensed Nursing Assistant	2,824.30
	Hillsgrove, Charles	Sheriff Temporary Deputy	2,251.00
	Hodge, Ashley A	Staff Development Director	390.02
	Holt, Michael I	Environmental Services Manager	78,695.19
	Hook, Maya B	Licensed Nursing Assistant	5,678.70
	Houle, Deborah A	Licensed Nursing Assistant	41,659.88
√	Houle, Jennifer L	Licensed Nursing Assistant	40,886.59
	Houle, Nicole M	Licensed Nursing Assistant	36,816.44
	Howard, Susan M	Licensed Nursing Assistant	38,140.94
	Howcroft, Sophia R	Dietary Aide	1,844.31
	Howcroft, Tracy A	Cook	45,565.03
	Howe, Samantha M	Licensed Nursing Assistant	6,440.20
	Howe, Savannah M	Licensed Nursing Assistant	9,531.79
	Hughes, Amanda G	Licensed Nursing Assistant	10,812.13
	Hughes, Nancy J	Director of Social Services	63,190.00
	Hughes, Paige D	Licensed Nursing Assistant	12,014.58
	Hurley, Robin E	Laundry Aide/Housekeeping Aide	23,789.05
	Huter, Jason A	Sheriff Temporary Deputy	9,007.25
	Inkel, Alexis B	Licensed Nursing Assistant	7,426.23
	Jaycox, Barbara J	Dietary Aide	35,005.01
	Jeffers, Sandra L	Licensed Nursing Assistant	17,015.75
	Jeffers, Vincent M	Licensed Nursing Assistant	54,183.06
	Jensen, Rolfe	Court Security Officer	17,817.80
	Johns, Ariana G	Licensed Nursing Assistant	3,239.54
	Johnson, Elaina M	Registered Nurse	8,596.37
	Johnson, Lydia M	Dietary Aide	32,157.61
	Johnson, Rita M	Housekeeping Aide/ Housekeeping Porter/Laundry Aide	40,803.13
	Johnson, Trinity H	Dietary Aide	2,520.91
	Jondro, Rose M	Housekeeping Aide/Laundry Aide	31,208.38

2021 EMPLOYEE WAGES

Jones, Grace S	Licensed Nursing Assistant	10,404.47
Joyce, Kimberly A	Licensed Nursing Assistant	52,307.02
Joyce, Laura J	Licensed Nursing Assistant	25,848.97
Karr, Alana M	Licensed Nursing Assistant	2,017.44
Kelsea, Tyler J	Corrections Officer	47,540.21
Kennett, Patrick J	Dietary Manager	61,936.19
Kenney, Adam C	Dietary Aide	2,264.31
Kenney, Liane J	Licensed Nursing Assistant	53,069.85
Kenney, Shawn M	Dietary Aide	5,546.92
Kimball, Terry M	Activity Aide/Licensed Nursing Assistant	30,344.77
Kimber, Richard H	Court Security Officer	4,500.00
Klebe, Carrie A	Director of Finance	89,884.30
Labbe, Shauna M	Medication Nursing Assistant	59,518.51
Labelle, Christine A	HR Manager/Assistant to the Administrator	60,343.24
Labranche, Mark C	Activity Aide	36,379.03
Labrecque, Diane R	Dietary Aide	34,556.71
Lacasse, Lucille A	Housekeeping Aide	35,320.50
Ladd, Brenda J	Payroll	52.42
Ladd, Ginette L	Activity Aide/Accounting Assistant	7,912.11
√ Laflamme, Barbara A	Registered Nurse/Supervisor	62,828.00
Laflamme, Danielle C	Dietary Aide	35,737.47
Laflamme, Diane	Activity Aide	124.81
Laflamme, Jenna M	Licensed Nursing Assistant	9,654.71
Lakin, Angela F	Housekeeping Aide	42,213.35
Lam, Richard K	Cook	49,871.07
√ Lambert, Priscilla D	Accounting Assistant	49,176.31
Lamontagne, April L	Registered Nurse	29.42
Lamontagne, Sylvain	Transfer Station Operator	16,886.46
Lanciani, Wendy L	Housekeeping Aide/Laundry Aide/Dietary Aide	34,577.03
Lapierre, Donna L	Laundry Aide/Housekeeping Aide	34,439.94
Lapierre, John	Sheriff Temporary Deputy	10,241.24
Lapoint, Richard	Sheriff Temporary Deputy	50.00
Lapointe, Andre C	Dietary Aide	19,176.66
Largesse, Jessica L	Licensed Nursing Assistant	11,642.44
Laro, Melinda M	Medication Nursing Assistant	48,912.49
Lavoie, Nell V	Dietary Aide	29,602.20
Leblanc, David J	Environmental Services Assistant Manager	67,766.57
Leblanc, Dylan J	Unit Aide	10,833.67
Leblanc, Jacqueline	Payroll	47,299.17
Leclercq, Nicole M	Assistant Dietary Manager	45,217.22
Leger, Mathew L	Registered Nurse	11,925.56
Leigh, Alan S	Maintenance Worker	52,342.96
Leighton, Molly T	Licensed Nursing Assistant	4,730.14
Lemay, Carole N	Licensed Nursing Assistant	36,072.17
Lemoine, Michelle	MDS Coordinator	85,331.26
Lepage, Joanne M	Unit Aide	34,123.61

2021 EMPLOYEE WAGES

Lesperance, James B	Community Programs Corporal	55,437.88
Letellier, Emily B	Dietary Aide	10,204.60
Leveille, David R	Computer Systems Administrator	98.49
Lewis, Julie A	Licensed Nursing Assistant	40,364.95
Lewis, Spenser I	Dietary Aide	10,873.53
Lewis, Whitney R	Conservation District Administrator	33,826.95
Lingo, Jada T	Licensed Nursing Assistant	4,919.81
Lord, Leslie W	Corrections Officer	47,004.09
Lore, Trisha L	Licensed Nursing Assistant	2,801.77
Luciano, Alanna M	Dietary Aide	8,952.06
√ Lynch, Brendon M	Corrections Officer	37,305.99
Lynch, Katie M	Registered Nurse	29.49
Lyons, Kirsten F	Director of Nursing	96,233.66
MacLeod, Kaylea A	Licensed Nursing Assistant	633.16
Madore, Jules A	Transfer Station Operator	8,024.13
Major, Amber R	Licensed Nursing Assistant/Medication Nursing Assistant	20,784.52
Marcou Jr, Gerald P	Sheriff Chief Deputy	26,720.00
Marino, Brittany A	Dietary Aide	1,820.68
Marino, Hailey R	Unit Aide	1,735.85
Marquis, Beth M	Transport Aide/Licensed Nursing Assistant/Med. Nursing Assistant	47,049.05
Marquis, Kara S	Activity Aide/Licensed Nursing Assistant	41,441.53
Marquis, Louise L	Registered Nurse	3,288.54
Marsh, Brandon W	Corrections Officer	47,493.49
√ Marsh, Collette A	Licensed Nursing Assistant	50,840.82
Masters, Rebecca S	Licensed Nursing Assistant	41,888.81
Mathieu, Renald J	Licensed Nursing Assistant	45,888.48
Mathieu, Sylvie A	Dietary Aide	34,488.18
Mcallister, Laura L	Licensed Nursing Assistant	37,105.23
McCabe, Melissa E	Licensed Nursing Assistant	1,671.16
McComiskey, Heidi J	Licensed Practical Nurse	940.79
√ McCowen, Cindy L	Laundry Aide/Housekeeping Aide	22,590.50
McCowen, Dillon M	Dietary Aide	1,384.43
McKinnon, Sedrick	Corrections Corporal	41,245.22
McKinnon, Shori E	Activity Aide	30,259.04
McKinnon, Terry A	Licensed Practical Nurse	14,279.92
McKnight, Marissa F	Licensed Nursing Assistant/Medication Nursing Assistant	10,585.66
McLain, Julie D	Licensed Nursing Assistant	5,825.94
McLain, Sydney K	Licensed Nursing Assistant	4,046.24
McLaughlin, Sally A	Dietary Aide	30,512.26
McLaughlin, Sean J	Licensed Nursing Assistant	7.61
Melendy, Kurt A	Maintenance	17,034.27
Meunier, Devin T	Licensed Nursing Assistant	8,617.28
Meunier, Dorothy A	MDS Coordinator/Registered Nurse	83,213.20
Mills, Ellen E	Activity Aide	27,117.68
Mills, Laura A	Nursing Hospital Administrator	111,094.48
Milne, Alyssa M	Licensed Nursing Assistant/Medication Nursing Assistant	34,594.64

2021 EMPLOYEE WAGES

	Mitchell, Veronica R	Licensed Nursing Assistant	8,263.58
	Montelin, Maegan M	Licensed Nursing Assistant/Medication Nursing Assistant	53,832.79
√	Moren, Paige C	Dietary Aide	17,925.67
	Morneau, Lucien M	Dietary Aide	14,201.74
	Morneau, Rosalee G	Dietary Aide	33,074.22
	Morrill, Ashley M	Licensed Nursing Assistant	15,556.89
	Mortenson, Melinda J	Housekeeping Aide	34,283.15
	Munzner, Diane M	Licensed Nursing Assistant	98.49
	Nadeau, Gail A	Housekeeping Aide	60,386.85
	Nadeau, Jessica P	Licensed Nursing Assistant/Medication Nursing Assistant	35,811.24
	Nason, Vicky	Business Office Manager/Medicare Biller	60,172.34
	Ndegwa, Olivia L	Licensed Nursing Assistant	1,676.38
	Nedd, Barbara J	Dietary Aide	140.64
√	Nelsson, Sharon	Registered Nurse	14,487.35
	Nelsson, Shawna L	Licensed Nursing Assistant	44,549.23
	Neville, Vicki A	Activity Aide	3,251.11
	Nieves, Marlana D	Licensed Nursing Assistant	47,268.21
	Nolet, Lucy R	Housekeeping Aide	33,232.93
	Noyes, Emily M	Dietary Aide	15,147.99
√	Noyes, Kaylee R	Accounting Assistant/Dietary Aide	8,396.63
	Noyes, Marie A	Activity Aide/Licensed Nursing Assistant	39,517.13
	Noyes, Mary M	Dietary Aide	42,886.50
	Nugent, Gail D	Registered Nurse	67,093.89
	Olson, David A	Corrections Nurse	76,302.38
	Otis-Duguay, Rebecca E	Unit Aide	705.67
	Owen, Stephanie L	Housekeeping Porter	551.48
	Paige, Cathy A	Licensed Nursing Assistant	6,156.07
	Paige, Robert W	Licensed Nursing Assistant	50,963.86
	Paquette, Arlene T	Licensed Nursing Assistant	157.59
	Parent, Joanne S	Cook	50,708.04
	Pariseau, Julie P	Licensed Nursing Assistant	78.61
	Parker, Marie M	Activity Director	57,005.14
	Patenaude, Candy L	Licensed Nursing Assistant	49.25
	Patricio, Crystal V	Licensed Nursing Assistant	8,163.32
	Patry, Richard R	Dietary Aide	17,616.48
	Pelletier, Sally J	Accounting Assistant	47,468.01
	Peloquin, Debra A	Unit Aide	35,904.27
√	Pemberton, Jodie	Activity Aide	25,164.60
	Pemberton, Raven L	Licensed Nursing Assistant	3,475.07
	Perreault, Luc R	Sheriff Full Time Deputy	40,074.52
	Perreault, Nicole L	Licensed Nursing Assistant	10,950.00
	Perry, Chantal L	Registered Nurse	916.32
	Perry, Linda M	Dietary Aide	39,219.78
	Perry, Louise A	Licensed Nursing Assistant	32,974.14
	Peters, Michelle L	Licensed Nursing Assistant	159.47
	Peters, Naomie L	Licensed Nursing Assistant/Medication Nursing Assistant	53,006.28

2021 EMPLOYEE WAGES

Peterson, Tracey L	Licensed Nursing Assistant	52,471.78
Phillips, Lisa J	Licensed Practical Nurse	177.28
Placey, Abby S	Licensed Nursing Assistant	195.35
Plourde, Richard D	Sheriff Temporary Deputy	15,953.50
Plumley, Kimberly F	Medication Nursing Assistant	11,682.89
√ Poirier, Triston	Licensed Nursing Assistant	19,674.74
√ Potz, JoAnne B	Licensed Nursing Assistant	32,678.65
Poulin, Amber R	Licensed Nursing Assistant	636.69
Poulin, Bethany A	Restorative Nurse/Registered Nurse	93,367.46
Poulin, Claire A	Health Information Clerk	50,785.95
Poulin, Sandy	Licensed Nursing Assistant/Medication Nursing Assistant	166.76
Premo, Ashley R	Licensed Nursing Assistant	1,191.83
Presby, Bradley E	Sheriff Temporary Deputy	989.25
√ Price, Kailey M	Dietary Aide	6,080.14
Provencher, Julieenne D	Dietary Aide	3,909.39
Purrington, Garrett B	Corrections Officer	48,572.95
Querrard, Abigail M	Deeds Office Staff	26,540.37
Rancourt, Bella J	Restorative Aide	43,914.82
Rancourt, Dalton R	Dietary Aide	4,568.73
Rano, Susanne L	Assistant Director of Nursing/Registered Nurse	50,306.62
√ Rella, Cassandra L	Registered Nurse Supervisor	88,009.07
Rella, Jason P	Corrections Sergeant	69,683.50
Remillard, Isyss R	Unit Aide	2,578.98
Reynolds, Theresa M	Court Security Officer	13,802.44
Reynolds, Walter A	Dietary Aide	2,534.92
Rich, Madison L	Licensed Nursing Assistant	2,031.67
Riff, Daegan S	Corrections Officer	42,675.67
√ Riley, Carmen M	Licensed Practical Nurse	41,717.30
Rioux, Chantal L	Housekeeping Aide	628.56
√ Rioux, Danielle D	HR Manager/Assistant to the Administrator	22,917.36
Roberge, Keith L	Sheriff Captain	86,343.19
Roberts, Jennifer H	Victim Witness Coordinator	18,276.54
√ Robinson, Lise S	Housekeeping Aide/Laundry Aide	28,890.44
Rodger, Kasei L	Licensed Nursing Assistant	1,037.21
Rodrigue, Guylaine J	Activity Aide	20,692.88
Rodrigue, Richard G	Maintenance Worker	47,763.09
Rodrigue, Sage M	Staff Development Director/Registered Nurse	69,139.80
Ross, Shauna M	Housekeeping Aide	20,373.12
√ Rowell, Brenda S	Cook	49,969.21
Rowell, Penelope R	Dietary Aide	7,091.03
Roy, Amanda L	Licensed Nursing Assistant/Medication Nursing Assistant	50,066.46
Roy, Cheryl	Licensed Practical Nurse	23,057.50
Roy, Courtney L	Licensed Nursing Assistant	460.21
Roy, Donna J	Restorative Aide/Medication Nursing Assistant	39,979.73
Royce, Kelsey M	Licensed Nursing Assistant	1,506.47
Roy-Stewart, Amber L	Licensed Nursing Assistant	9,056.90

2021 EMPLOYEE WAGES

	Rozek, Kara B	Activity Aide	99.54
√	Ryan, Jane	Resident Accounting	74,222.55
	Santy, Candice A	Director of Social Services	65,854.16
	Sapiel, Candace L	Laundry Aide	550.30
	Scherer, Mackenzie J	Licensed Nursing Assistant	4,582.23
	Scott, Alyssa J	Activity Director	377.31
	Secinore, Gayle D	Dietary Aide	51,117.31
	Secinore, Lindsey M	Licensed Nursing Assistant/Medication Nursing Assistant	4,330.27
	Sevigny, Nona Rae	Dietary Aide	36,408.19
	Sheldon, Charles S	Housekeeping Porter	43,675.99
	Shelley, Tabitha L	Licensed Practical Nurse	10.40
	Shevlin, Stephen M	Unit Aide	1,241.82
	Shevlin, Suzanne M	Registered Nurse/Clinical Coordinator	99,813.25
√	Shutt, Karen J	Dietary Aide	2,340.11
	Siewierski, Sue E	Accounting Assistant	2,800.88
√	Silver, Linda C	Activity Aide/Licensed Nursing Assistant	27,340.36
	Skaradosky, Mary M	Laundry Aide	18,236.47
	Slack, Aaron J	Licensed Nursing Assistant/Medication Nursing Assistant	66,256.97
	Smith, Amy E	Registered Nurse/Asst MDS Coordinator	62,937.00
√	Smith, Barbara G	Licensed Nursing Assistant	39,761.65
	Smith, Melissa P	Licensed Nursing Assistant	32,193.82
	Smith, Pamela Jean T	Registered Nurse	28,962.03
	Speidel, Alexander F	Assistant County Attorney	42,806.80
√	Springer, Kathy P	Registered Nurse	12,232.27
	St Onge, Denise D	Laundry Aide	12,732.31
	St. Amour, Carol L	Housekeeping Aide	157.59
	St. Onge, Donna L	Porter	74,224.14
	St. Onge, Jennifer L	Activity Aide	50,487.73
	St. Peter, Karin	Licensed Nursing Assistant	241.34
	Stanwood, Vera A	Registered Nurse	3,313.26
	Stewart, Lisa A	Licensed Nursing Assistant	41,546.29
	Stiles, Amanda L	Licensed Nursing Assistant	4,315.38
	Stitt, Rhonda L	Registered Nurse	6,915.45
	Stone, Alijah K	Licensed Practical Nurse	8,442.65
	Swift, Jessica M	Cook	45,832.78
	Talbot, Nicole M	Unit Aide	97.93
	Tardif, Randy S	Maintenance	19,028.74
	Tardif, Susan L	Licensed Nursing Assistant	46,696.55
	Tetrault, Jacob M	Licensed Nursing Assistant	33,507.30
	Thibault, Maja K	Licensed Nursing Assistant	17,576.65
√	Thibault, Michelle J	Licensed Practical Nurse	29,053.31
	Thibeault, Denise R	Registered Nurse	675.97
	Tholl Jr, John E	Sheriff Temporary Deputy	16,076.26
	Timmsen, Johnna M	Dietary Aide/Licensed Nursing Assistant	11,718.55
	Trammell, John R	Sheriff Temporary Deputy	1,254.01
	Trant, Cheryl M	Licensed Nursing Assistant	42,966.22

2021 EMPLOYEE WAGES

√ Tremblay, Gilles	Porter	17,725.37
√ Tupick, Kelly A	Laundry Aide	13,245.19
Turner, Lorraine E	Unincorporated Place Cemetery Maintenance	100.00
Viens, Jacob L	Porter	21,347.06
Viens, Sharon L	Licensed Nursing Assistant/Medication Nursing Assistant	26,538.43
√ Viens, Tina	Assistant Dietary Manager	26,035.57
√ Vigorito, Gina A	Victim/Witness Clerk	17,399.52
Villeneuve, Korin M	Licensed Nursing Assistant	36,139.05
Villeneuve, Sandra	Wound Nurse/Registered Nurse	35,361.57
Von Dohrmann, Albert S	Sheriff Temporary Deputy/Court Security	36,309.45
Walker, Cassandra A	Licensed Nursing Assistant/Medication Nursing Assistant	30,399.02
Warren, Lynn A	Staff Development Supervisor/Registered Nurse	87,175.90
Warren, Shaina N	Licensed Nursing Assistant	27,115.15
Washburn, Louise R	Licensed Nursing Assistant	49,007.94
Watts, Susan M	Registered Nurse/Supervisor	85,334.51
√ Westover, Alexis L	Licensed Nursing Assistant	20,218.41
Whitaker, Scott J	Assistant County Attorney	69,372.80
Whitaker, Tori L	Restorative Aide/Medication Nursing Assistant	68,498.85
White, Ryley M	Sheriff Full Time Deputy	12,833.66
Williamson, Scott R	Corrections Officer	49,850.47
Wood, Briana L	Activity Aide	26,885.63
√ Wyatt, Lucie I	Social Services	56,770.09
√ Young, Allyson L	Licensed Nursing Assistant	36,330.53
√ Young, Janet L	Housekeeping Aide/Laundry Aide	5,234.86
Young, Lisa A	Director of Housekeeping/Laundry	63,902.60
√ Young, Luanne M	Licensed Practical Nurse	33,750.10
Young, Shelby D	Licensed Practical Nurse	49,638.99
Yourison, Gail A	Restorative Nurse Coordinator/Licensed Practical Nurse	69,250.27
		15,736,038.36

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