

COÖS COUNTY ZONING BOARD OF ADJUSTMENT  
Granite State Room, Lancaster NH  
February 21, 2017

**Present from the Board:** James Brady, PJ Cyr, Scott Deblois, Mark Evans, Fred King, and alternate Gregory Sipple.

**Also in Attendance:** Jennifer Fish, County Administrator; John Scarinza-Planning Board Chair; and a member of the public.

Jennifer Fish opened the organizational meeting at 6:01 PM. John Scarinza welcomed everyone to the board. John briefly explained the planning and zoning process for the Unincorporated Places. (*John left the meeting at 6:21 pm*)

**ELECTION OF OFFICERS**

In accordance with RSA 673:8, the board must elect a chairperson from the appointed members and other offices, as it deems necessary. James Brady made a motion to nominate PJ Cyr as Chair. Scott Deblois seconded the motion. All voted in favor. PJ Cyr made a motion to nominate Scott Deblois for vice-chair. James Brady seconded the motion. All voted in favor. PJ Cyr made a motion to nominate James Brady for clerk. Scott seconded the motion. All voted in favor.

**RULES OF PROCEDURE**

Prior to the meeting, Jennifer distributed a draft template of rules of procedure that had been obtained from the NH Office of Energy and Planning. The board agreed to amend the procedures to state that regular meetings will be held as needed. After a brief discussion, Fred King made a motion to adopt the rules of procedures as amended. James Brady seconded the motion. All voted in favor. The board also discussed making a request to the Commissioners to appoint additional alternates. The rules of procedure will be placed on file at the Coös County Registrar of Deeds.

**REVIEW OF FORMS**

The board reviewed templates for zoning application forms. Mark Evans made a motion to adopt the zoning application forms as presented. Fred King seconded the motion. All voted in favor.

**COMMUNICATIONS AND MISCELLANEOUS**

None

**OTHER BUSINESS**

None

Scott Deblois made a motion to adjourn. Fred King seconded the motion. All voted yes. The meeting was adjourned at 7:02 pm. The next regular meeting will be on March 21 at 6 pm in Lancaster, NH.

Respectfully submitted,  
Jennifer Fish