# COUNTY OF COÖS, NEW HAMPSHIRE Annual Financial Statements For the Year Ended December 31, 2013

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#### INDEPENDENT AUDITORS' REPORT

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To the Board of Commissioners County of Coös, New Hampshire

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the County of Coös, New Hampshire, as of and for the year ended December 31, 2013, and related notes to the financial statements which collectively comprise the County's basic financial statements as listed in the Table of Contents.

#### Management's Responsibility for the Financial Statements

The County's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and

fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion on the governmental activities and unmodified audit opinion on each major fund and aggregate remaining fund information.

#### **Basis for Qualified Opinion on Governmental Activities**

Management has not adopted GASB No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions* (OPEB), and accordingly has not reported the related liability and expense on the government-wide financial statements, nor has the required supplementary information, Schedule of Funding Progress, been included in these financial statements. Accounting principles generally accepted in the United States of America require that the net OPEB obligation be reported which would increase liabilities and expenses and decrease net position in the government-wide financial statements. The amount by which this departure would affect the liabilities and expenses, and net position of the government-wide financial statements is not reasonably determinable.

#### **Qualified Opinion on Governmental Activities**

In our opinion, because of the significance of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the County of Coös, New Hampshire, as of December 31, 2013, and the changes in financial position thereof for the year then ended.

### Unmodified Opinions on Major Funds and Aggregate Remaining Fund Information

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the County of Coös, New Hampshire, as of December 31, 2013, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

#### Other Matters

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and information appearing on pages 31 through 33 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

August 13, 2014

Melanson Heath

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the County of Coös, New Hampshire (the County), we offer readers this narrative overview and analysis of the financial activities of the County for the year ended December 31, 2013.

#### A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

<u>Government-wide financial statements</u>. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the County's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The governmental activities include general government, public safety, corrections, human services, cooperative extension, economic development, highways and streets, sanitation, conservation, school districts, West Stewartstown nursing home, and Berlin nursing home.

<u>Fund financial statements</u>. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

<u>Governmental funds</u>. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows

of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the County's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. The governmental fund financial statements provide separate information for the General Fund and Unincorporated Places Fund, which are considered to be major funds.

An annual appropriated budget is adopted for all County funds and for Unincorporated Places. Budgetary comparison statements have been provided in order to demonstrate compliance with these budgets.

<u>Fiduciary funds</u>. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the County's own programs.

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

<u>Other information</u>. In addition to the basic financial statements and accompanying notes, this report also contains certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America

#### B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$8,223,275 (i.e., net position), a change of \$1,006,702 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$7,817,392, a change of \$1,154,462 in comparison to the prior year.
- At the end of the current fiscal year, the fund balance for the general fund was \$6,013,111, a change of \$1,892,391 in comparison to the prior year.

• Total long-term debt (i.e., notes payable) at the close of the current fiscal year was \$386,608, a change of \$(99,142) in comparison to the prior year.

#### C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years.

#### **NET POSITION**

|                                  |     | Governmental <u>Activities</u> |     |             |  |  |  |  |
|----------------------------------|-----|--------------------------------|-----|-------------|--|--|--|--|
|                                  |     | <u>2013</u>                    |     | <u>2012</u> |  |  |  |  |
| Current assets                   | \$  | 10,144,022                     | \$  | 8,677,677   |  |  |  |  |
| Noncurrent assets                | _   | 3,886,329                      | _   | 3,995,204   |  |  |  |  |
| Total assets                     |     | 14,030,351                     | _   | 12,672,881  |  |  |  |  |
| Current liabilities              |     | 3,821,210                      |     | 2,114,759   |  |  |  |  |
| Noncurrent liabilities           | _   | 1,985,866                      |     | 3,341,549   |  |  |  |  |
| Total liabilities                | _   | 5,807,076                      |     | 5,456,308   |  |  |  |  |
| Net position:                    |     |                                |     |             |  |  |  |  |
| Net investment in capital assets |     | 3,499,721                      |     | 3,509,454   |  |  |  |  |
| Restricted                       |     | 1,804,281                      |     | 2,634,036   |  |  |  |  |
| Unrestricted                     | _   | 2,919,273                      |     | 1,073,083   |  |  |  |  |
| Total net position               | \$_ | 8,223,275                      | \$_ | 7,216,573   |  |  |  |  |

#### **CHANGE IN NET POSITION**

| Governmental <u>Activities</u> |  |   |  |  |  |
|--------------------------------|--|---|--|--|--|
| 2013 20                        |  |   |  |  |  |
|                                |  |   |  |  |  |
|                                |  |   |  |  |  |
| \$<br>12,651,831               | \$                                       | 12,349,569  |  |  |  |
|                                |  |   |  |  |  |
| 2,936,652                      |  | 3,268,819   |  |  |  |
|                                |  |   |  |  |  |
| 13,060,321                     |  | 13,707,964  |  |  |  |
| 134,395                        |  | 260,896   |  |  |  |
| \$                             | \$ 12,651,831<br>2,936,652<br>13,060,321 | Activiti<br>2013<br>\$ 12,651,831 \$<br>2,936,652<br>13,060,321 |  |  |  |

(continued)

(continued)

#### **CHANGE IN NET POSITION**

|   |              | rnmental<br><u>ivities</u> |
|---|--------------|----------------------------|
|   | 2013         | 2012                       |
| Licenses and permits Penalties, interest, and                   | 29,037       | 27,110                     |
| other taxes Grants and contributions not restricted to specific | 290,690      | 581,368                    |
| programs  | 18,260       | 18,265                     |
| Payment in lieu of taxes  | 860,561      | 843,544                    |
| Investment income   | 3,402        | 2,563                      |
| Miscellaneous   | 455,016      | 231,064                    |
|   |              |                            |
| Total revenues  | 30,440,165   | 31,291,162                 |
| Expenses:   |              |                            |
| General government  | 1,202,006    | 1,186,267                  |
| Public safety   | 901,479      | 928,985                    |
| Corrections   | 2,075,976    | 2,024,381                  |
| Human services  | 5,854,412    | 5,817,394                  |
| Cooperative extension   | 234,746      | 204,408                    |
| Economic development  | 126,586      | 431,670                    |
| Highways and streets  | 5,000        | 5,000                      |
| Sanitation  | 25,570       | 37,953                     |
| Conservation  | 70,000       | 83,950                     |
| School districts  | 49,223       | 60,259                     |
| West Stewartstown nursing                                       |              |                            |
| home  | 9,087,247    | 9,284,168                  |
| Berlin nursing home   | 9,785,748    | 9,611,527                  |
| Interest expense  | 15,470       | 36,576                     |
| Total expenses  | 29,433,463   | 29,712,538                 |
| Change in net position  | 1,006,702    | 1,578,624                  |
| Net position - beginning of year                                | 7,216,573    | 5,637,949                  |
| Net position - end of year                                      | \$ 8,223,275 | \$ 7,216,573               |

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position was \$8,223,275, a change of \$1,006,702 from the prior year.

The largest portion of net position \$3,499,721 reflects our investment in capital assets (e.g., land, land improvements, buildings and improvements, and equipment and vehicles), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$1,804,281 represents resources that are subject to external restrictions on how they may be used.

<u>Governmental activities</u>. Governmental activities for the year resulted in a change in net position of \$1,006,702. Key elements of this change are as follows:

| Operating Results:                               |     |           |
|--|-----|-----------|
| General fund                                     | \$  | 1,892,391 |
| Unincorporated places fund                       |     | (731,124) |
| Nonmajor governmental funds                      | _   | (6,805)   |
| Subtotal operating results                       |     | 1,154,462 |
| Purchase of capital assets                       |     | 356,001   |
| Depreciation expense in excess of principal debt |     |           |
| service  |     | (365,734) |
| Change in compensated absence liability          | _   | (138,027) |
| Total  | \$_ | 1,006,702 |

#### D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$7,817,392, a change of \$1,154,462 in comparison to the prior year. Key elements of this change are as follows:

| General fund revenues in excess of expenditures | \$ | 1,892,391 |
|---|----|-----------|
| Unincorporated places fund expenditures in      |    |           |
| excess of revenues                              |    | (731,124) |
| Nonmajor governmental funds expenditures in     |    |           |
| excess of revenues                              | _  | (6,805)   |
| Total   | \$ | 1,154,462 |

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$1,276, while total fund balance was \$6,013,111. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total budgeted expenditures. Refer to the table below.

|                         |                 |                 |                 | Percentage of       |
|-------------------------|-----------------|-----------------|-----------------|---------------------|
|                         |                 |                 |                 | Total Budgeted      |
| General Fund            | 12/31/13        | 12/31/12        | <u>Change</u>   | <b>Expenditures</b> |
| Unassigned fund balance | \$<br>1,276     | \$<br>149,580   | \$<br>(148,304) | 0.0%                |
| Total fund balance      | \$<br>6,013,111 | \$<br>4,120,720 | \$<br>1,892,391 | 19.5%               |

The total fund balance of all funds changed by \$1,154,462 during the current fiscal year. Key factors in this change are as follows:

| Revenues in excess of budget: General fund Grants fund Recycling center fund                                | \$<br>2,620,550<br>(1,000,022)<br>68,059 |
|---|--|
| Subtotal revenues in excess of budget   | 1,688,587                                |
| Expenditures less than appropriations: General fund Grants fund Transfer station fund Recycling center fund | 2,295,413<br>999,885<br>201<br>5,895     |
| Subtotal expenditures less than appropriations  | 3,301,394                                |
| Unincorporated places budgetary results   | 215,753                                  |
|   | (continued)                              |

(continued)

Use of fund balance as a funding source:

| General fund               |    | (3,024,222) |
|----------------------------|----|-------------|
| Recycling center fund      |    | (80,173)    |
| Unincorporated places fund |    | (947,131)   |
| Other timing differences   | _  | 254         |
| Total all funds            | \$ | 1 154 462   |

#### E. BUDGETARY HIGHLIGHTS

There were no changes to the original budget during 2013.

#### F. CAPITAL ASSET AND DEBT ADMINISTRATION

<u>Capital assets</u>. Total investment in capital assets for governmental activities at year-end amounted to \$3,886,329 (net of accumulated depreciation), a change of \$(108,875) from the prior year. This investment in capital assets includes land, land improvements, buildings and improvements, and equipment and vehicles.

Additional information on capital assets can be found in the notes to financial statements.

<u>Long-term debt</u>. At the end of the current fiscal year, total long-term debt outstanding was \$386,608, all of which was backed by the full faith and credit of the County.

Additional information on long-term debt can be found in the notes to financial statements.

#### **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the County of Coös, New Hampshire's finances for all those with an interest in the County's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

County of Coös, New Hampshire
P.O. Box 10
West Stewartstown, New Hampshire 03597

## COUNTY OF COÖS, NEW HAMPSHIRE STATEMENT OF NET POSITION DECEMBER 31, 2013

| ASSETS  |     | Governmental<br><u>Activities</u> |
|---|-----|-----------------------------------|
| Current:  |     |                                   |
| Cash and short-term investments                 | \$  | 8,056,007                         |
| Restricted cash and investments                 |     | 244,049                           |
| Receivables:                                    |     |                                   |
| Property taxes                                  |     | 127,434                           |
| Accounts  |     | 820,672                           |
| Intergovernmental                               |     | 590,974                           |
| Prepaid expenses                                |     | 167,119                           |
| Inventory                                       |     | 135,788                           |
| Other assets                                    |     | 1,979                             |
| Noncurrent:                                     |     | ,                                 |
| Capital Assets:                                 |     |                                   |
| Land  |     | 97,519                            |
| Capital assets, net of accumulated depreciation |     | 3,788,810                         |
| TOTAL ASSETS                                    | -   | 14,030,351                        |
| TOTAL ASSETS                                    |     | 14,030,331                        |
| LIABILITIES                                     |     |                                   |
| Current:  |     |                                   |
| Accounts payable                                |     | 1,467,381                         |
| Intergovernmental payable                       |     | 323,703                           |
| Accrued payroll and related liabilities         |     | 492,627                           |
| Accrued expenses                                |     | 42,919                            |
| Current portion of noncurrent liabilities:      |     | 42,919                            |
| •   |     | 02.070                            |
| Notes payable                                   |     | 93,978                            |
| Compensated absences                            |     | 1,400,602                         |
| Noncurrent:                                     |     | 000 000                           |
| Notes payable                                   |     | 292,630                           |
| Compensated absences                            | _   | 1,693,236                         |
| TOTAL LIABILITIES                               |     | 5,807,076                         |
| NET POSITION                                    |     |                                   |
| Net investment in capital assets                |     | 3,499,721                         |
| Restricted                                      |     | 1,804,281                         |
| Unrestricted                                    |     | 2,919,273                         |
|   | _   |                                   |
| TOTAL NET POSITION                              | \$_ | 8,223,275                         |

#### STATEMENT OF ACTIVITIES

#### FOR THE YEAR ENDED DECEMBER 31, 2013

|                               |     |            |       | Program                 | Reven                              | ues                           |     | penses) Revenues<br>ges in Net Position |
|-------------------------------|-----|------------|-------|-------------------------|------------------------------------|-------------------------------|-----|---|
|                               |     | Expenses   | _     | Charges for<br>Services | Operating Grants and Contributions |                               |     | overnmental<br>Activities               |
| Governmental Activities:      |     |            |       |                         |                                    |                               |     |   |
| General government            | \$  | 1,202,006  | \$    | 277,692                 | \$                                 | 61,174                        | \$  | (863,140)                               |
| Public safety                 |     | 901,479    |       | 303,333                 |                                    | 16,989                        |     | (581,157)                               |
| Corrections                   |     | 2,075,976  |       | 14,379                  |                                    | -                             |     | (2,061,597)                             |
| Human services                |     | 5,854,412  |       | -                       | 2                                  | 2,775,011                     |     | (3,079,401)                             |
| Cooperative extension         |     | 234,746    |       | -                       |                                    | -                             |     | (234,746)                               |
| Economic development          |     | 126,586    |       | -                       |                                    | 83,478                        |     | (43,108)                                |
| Highways and streets          |     | 5,000      |       | -                       |                                    | -                             |     | (5,000)                                 |
| Sanitation                    |     | 25,570     |       | -                       |                                    | -                             |     | (25,570)                                |
| Conservation                  |     | 70,000     |       | -                       |                                    | -                             |     | (70,000)                                |
| School districts              |     | 49,223     |       | -                       |                                    | -                             |     | (49,223)                                |
| West Stewartstown nursing hon | ne  | 9,087,247  |       | 5,198,490               |                                    | -                             |     | (3,888,757)                             |
| Berlin nursing home           |     | 9,785,748  |       | 6,857,937               |                                    | -                             |     | (2,927,811)                             |
| Interest expense              | -   | 15,470     |       | <u>-</u>                | _                                  | <u>-</u>                      | _   | (15,470)                                |
| Total Governmental Activities | \$_ | 29,433,463 | \$_   | 12,651,831              | \$ <u>_</u> 2                      | 2,936,652                     |     | (13,844,980)                            |
|                               |     |            | Gene  | eral Revenue            | s:                                 |                               |     |   |
|                               |     |            | Cou   | unty taxes              |                                    |                               |     | 13,060,321                              |
|                               |     |            | Pro   | perty taxes             |                                    |                               |     | 134,395                                 |
|                               |     |            | Lic   | enses and pen           | mits                               |                               |     | 29,037                                  |
|                               |     |            |       | nalties, interes        |                                    | other taxes<br>not restricted |     | 290,690                                 |
|                               |     |            |       | specific prog           |                                    | The restricted                |     | 18,260                                  |
|                               |     |            |       | ment in lieu o          |                                    |                               |     | 860,561                                 |
|                               |     |            | -     | estment incom           |                                    |                               |     | 3,402                                   |
|                               |     |            |       | cellaneous              | •                                  |                               | _   | 455,016                                 |
|                               |     |            | Total | general revenu          | ıes                                |                               | _   | 14,851,682                              |
|                               |     |            | Cha   | ange in Net Po          | sition                             |                               |     | 1,006,702                               |
|                               |     |            | Net F | Position:               |                                    |                               |     |   |
|                               |     |            | В     | eginning of ye          | ar                                 |                               | _   | 7,216,573                               |
|                               |     |            | Е     | nd of year              |                                    |                               | \$_ | 8,223,275                               |

#### **GOVERNMENTAL FUNDS**

#### BALANCE SHEET

#### **DECEMBER 31, 2013**

| ASSETS   |     | General<br><u>Fund</u>                                 | U          | nincorporated<br>Places<br><u>Fund</u> |            | Nonmajor<br>overnmental<br><u>Funds</u> | (   | Total<br>Governmental<br><u>Funds</u>                  |
|--|-----|--|------------|--|------------|---|-----|--|
| Cash and short-term investments Restricted cash and investments Receivables:   | \$  | 7,987,788<br>244,049                                   | \$         | 41,916<br>-                            | \$         | 26,303<br>-                             | \$  | 8,056,007<br>244,049                                   |
| Property taxes Accounts Intergovernmental Due from other funds   |     | 801,534<br>590,870                                     |            | 127,434<br>13,829<br>-<br>1,427,750    |            | -<br>5,309<br>104<br>159,503            |     | 127,434<br>820,672<br>590,974<br>1,587,253             |
| Prepaid expenses Inventory Other assets  | _   | 164,658<br>135,788<br>1,979                            | _          | -<br>-<br>-                            | _          | 2,461<br>-<br>-                         | _   | 167,119<br>135,788<br>1,979                            |
| TOTAL ASSETS   | \$_ | 9,926,666  | \$_        | 1,610,929                              | \$_        | 193,680                                 | \$_ | 11,731,275   |
| LIABILITIES AND FUND BALANCES  |     |  |            |  |            |   |     |  |
| Liabilities:   |     |  |            |  |            |   |     |  |
| Accounts payable Intergovernmental payable Accrued payroll and related liabilities Accrued expenses Due to other funds | \$_ | 1,467,381<br>323,703<br>492,627<br>42,919<br>1,586,925 | \$         | -<br>-<br>-<br>-                       | \$         | -<br>-<br>-<br>-<br>328                 | \$  | 1,467,381<br>323,703<br>492,627<br>42,919<br>1,587,253 |
| TOTAL LIABILITIES  |     | 3,913,555  |            | -                                      |            | 328                                     |     | 3,913,883  |
| Fund Balances: Nonspendable Restricted Committed Assigned Unassigned   |     | 300,446<br>244,049<br>1,074,618<br>4,392,722<br>1,276  |            | -<br>1,610,929<br>-<br>-               |            | 2,461<br>191,170<br>-<br>-<br>(279)     |     | 302,907<br>2,046,148<br>1,074,618<br>4,392,722<br>997  |
| TOTAL FUND BALANCES  | _   | 6,013,111  | _          | 1,610,929                              | _          | 193,352                                 | _   | 7,817,392  |
| TOTAL LIABILITIES AND FUND BALANCES  | \$_ | 9,926,666  | \$ <u></u> | 1,610,929                              | \$ <u></u> | 193,680                                 | \$_ | 11,731,275   |

## RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET POSITION OF GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF NET POSITION

#### **DECEMBER 31, 2013**

| Total governmental fund balances  | \$ | 7,817,392   |
|---|----|-------------|
| <ul> <li>Capital assets used in governmental activities are not financial<br/>resources and, therefore, are not reported in the funds.</li> </ul>       |    | 3,886,329   |
| <ul> <li>Long-term liabilities are not due and payable in the current period and,<br/>therefore, are not reported in the governmental funds.</li> </ul> |    |             |
| Notes payable   |    | (386,608)   |
| Compensated absences  | _  | (3,093,838) |
| Net position of governmental activities   | \$ | 8.223.275   |

#### GOVERNMENTAL FUNDS

#### STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

#### FOR THE YEAR ENDED DECEMBER 31, 2013

|  |                  | ι  | Jnincorporated | Nonmajor                 |              |     | Total        |
|--|------------------|----|----------------|--------------------------|--------------|-----|--------------|
|  | General          |    | Places         | G                        | Governmental |     | Governmental |
|  | Fund             |    | <u>Fund</u>    | <u>Fund</u> <u>Funds</u> |              |     | <u>Funds</u> |
| Revenues:                                      |                  |    |                |                          |              |     |              |
| County taxes                                   | \$<br>14,438,133 | \$ | -              | \$                       | -            | \$  | 14,438,133   |
| Property taxes                                 | -                |    | 134,395        |                          | -            |     | 134,395      |
| Licenses and permits                           | -                |    | 29,037         |                          | -            |     | 29,037       |
| Penalties, interest, and other taxes           | -                |    | 290,690        |                          | -            |     | 290,690      |
| West Stewartstown nursing home                 | 5,198,490        |    | -              |                          | -            |     | 5,198,490    |
| Berlin nursing home                            | 6,857,937        |    | -              |                          | -            |     | 6,857,937    |
| Charges for services                           | 545,053          |    | -              |                          | 50,351       |     | 595,404      |
| Intergovernmental                              | 2,841,955        |    | 29,479         |                          | 83,478       |     | 2,954,912    |
| Payment in lieu of taxes                       | 228,948          |    | 631,613        |                          | -            |     | 860,561      |
| Investment income                              | 3,232            |    | 135            |                          | 35           |     | 3,402        |
| Miscellaneous                                  | <br>379,310      |    | 2,656          |                          | 73,050       | _   | 455,016      |
| Total Revenues                                 | 30,493,058       |    | 1,118,005      |                          | 206,914      |     | 31,817,977   |
| Expenditures:                                  |                  |    |                |                          |              |     |              |
| Current:                                       |                  |    |                |                          |              |     |              |
| General government                             | 947,588          |    | 263,527        |                          | -            |     | 1,211,115    |
| Public safety                                  | 721,225          |    | 55,082         |                          | 130,104      |     | 906,411      |
| Corrections                                    | 2,022,310        |    | -              |                          | -            |     | 2,022,310    |
| Human services                                 | 5,854,412        |    | -              |                          | -            |     | 5,854,412    |
| Cooperative extension                          | 236,789          |    | -              |                          | -            |     | 236,789      |
| Economic development                           | 48,457           |    | 2,915          |                          | 83,615       |     | 134,987      |
| Highways and streets                           | -                |    | 5,000          |                          | -            |     | 5,000        |
| Sanitation                                     | -                |    | 25,570         |                          | -            |     | 25,570       |
| Conservation                                   | -                |    | 70,000         |                          | -            |     | 70,000       |
| County taxes                                   | -                |    | 1,377,812      |                          | -            |     | 1,377,812    |
| School districts                               | -                |    | 49,223         |                          | -            |     | 49,223       |
| West Stewartstown nursing home                 | 8,870,320        |    | -              |                          | -            |     | 8,870,320    |
| Berlin nursing home                            | 9,651,203        |    | -              |                          | -            |     | 9,651,203    |
| Capital outlay                                 | 133,751          |    | -              |                          | -            |     | 133,751      |
| Debt service:                                  | ,                |    |                |                          |              |     | ,            |
| Principal                                      | 99,142           |    | -              |                          | -            |     | 99,142       |
| Interest                                       | <br>15,470       |    | -              |                          |              | _   | 15,470       |
| Total Expenditures                             | <br>28,600,667   |    | 1,849,129      |                          | 213,719      | _   | 30,663,515   |
| Excess (deficiency) of revenues                |                  |    |                |                          |              |     |              |
| over expenditures                              | 1,892,391        |    | (731,124)      |                          | (6,805)      |     | 1,154,462    |
| Fund Equity, at Beginning of Year, as restated | <br>4,120,720    |    | 2,342,053      | _                        | 200,157      | _   | 6,662,930    |
| Fund Equity, at End of Year                    | \$<br>6,013,111  | \$ | 1,610,929      | \$_                      | 193,352      | \$_ | 7,817,392    |

#### RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

#### FOR THE YEAR ENDED DECEMBER 31, 2013

#### Net changes in fund balances - Total governmental funds

\$ 1,154,462

Governmental funds report capital asset purchases as expenditures.
 However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital asset purchases

356,001

Depreciation

(464,876)

 The issuance of long-term debt (e.g., notes payable) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position:

Repayments of notes payable

99,142

 Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Compensated absences

(138,027)

Change in net position of governmental activities

1,006,702

#### FIDUCIARY FUNDS

#### STATEMENT OF FIDUCIARY NET POSITION

DECEMBER 31, 2013

| ASSETS                          |     | Agency<br><u>Funds</u> |
|---------------------------------|-----|------------------------|
| <u></u>                         |     |                        |
| Cash and short-term investments | \$_ | 213,725                |
| Total Assets                    | \$_ | 213,725                |
|                                 |     |                        |
| LIABILITIES                     |     |                        |
| Due to others                   | \$_ | 213,725                |
| Total Liabilities               | \$  | 213,725                |

#### **Notes to Financial Statements**

#### 1. Summary of Significant Accounting Policies

The accounting policies of the County of Coös, New Hampshire (the County) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

#### A. Reporting Entity

The County is a municipal corporation governed by an elected Board of Commissioners. As required by generally accepted accounting principles, these financial statements present the County and applicable component units for which the County is considered to be financially accountable. In 2013, it was determined that no entities met the required GASB 39 criteria of component units.

#### B. Government-wide and Fund Financial Statements

#### **Government-wide Financial Statements**

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

#### **Fund Financial Statements**

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter is excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

## C. <u>Measurement Focus, Basis of Accounting, and Financial Statement</u> Presentation

#### Government-wide Financial Statements

The government-wide financial statements are reported using the *eco-nomic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

#### Fund Financial Statements

Governmental fund financial statements are reported using the *current* financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers all property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the County. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The County reports the following major governmental funds:

- The *General Fund* is the County's primary operating fund. It accounts for all financial resources of the government, except those required to be accounted for in another fund.
- The Unincorporated Places Fund accounts for the various unincorporated places within the County. Under New Hampshire RSA 28:7-b, the County Commissioners are designated as the governing body for any unincorporated places in the County.

The Agency Fund is used to account for money held by the County on behalf of others (e.g., inmate funds, patient funds, and Unincorporated Place of Livermore in Grafton County).

#### D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the general fund. Certain special revenue and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

#### E. Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

#### F. Inventory

Inventory is valued at cost using the first-in/first-out (FIFO) method.

#### G. Capital Assets

Capital assets, which include land, land improvements, buildings and improvements, and equipment and vehicles, are reported in the government-wide financial statements. Capital assets are defined by the County as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

| <u>Assets</u>             | <u>Years</u> |
|---------------------------|--------------|
| Land improvements         | 8 - 10       |
| Building and improvements | 5 - 40       |
| Equipment and vehicles    | 3 - 15       |

#### H. Compensated Absences

It is the County's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vested sick and vacation pay is accrued when incurred in the government-wide and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

#### I. Long-Term Obligations

In the government-wide financial statements, long-term debt, and other long-term obligations are reported as liabilities in the governmental activities Statement of Net Position.

#### J. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance". Fund equity for all other reporting is classified as "net position".

<u>Fund Balance</u> - Generally, fund balance represents the difference between the current assets and current liabilities. The County reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and therefore, are not available for appropriation or expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

The County's fund balance classification policies and procedures are as follows:

- 1) <u>Nonspendable funds</u> are either unspendable in the current form (i.e., inventory or prepaid items) or can never be spent.
- 2) Restricted funds are used solely for the purpose in which the fund was established. In the case of special revenue funds, these funds are created by statute or otherwise have external constraints on how the funds can be expended.

- 3) <u>Committed funds</u> are reported and expended as a result of motions passed by the highest decision making authority in the County (i.e., the County Delegation).
- 4) Assigned funds are used for specific purposes as established by management. These funds, which include encumbrances, have been assigned for specific goods and services ordered but not yet paid for. This account also includes fund balance voted to be used in the subsequent fiscal year.
- 5) <u>Unassigned funds</u> are available to be spent in future periods.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the County uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

<u>Net Position</u> - Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the County or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The remaining net position is reported as unrestricted.

#### K. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

#### L. Reclassifications

The accompanying financial statements reflect various changes in classification from the prior year.

#### 2. Stewardship, Compliance, and Accountability

#### A. Budgetary Information

The County Commissioners submit, in the previous December, an annual budget to the County Delegation in accordance with the New Hampshire Revised Statutes Annotated. In March, the County Delegation adopts an annual budget for the current calendar year. Supplemental budgets are

required for unexpected modifications to the estimated revenues and appropriations. Budgets are prepared on the modified accrual basis of accounting. Unencumbered non-special appropriations lapse at year end. Capital projects funds are carried forward each year until the project is completed or when the bond issue proceeds are totally expended.

The Unincorporated Places budget is submitted by the County Commissioners to the County Delegation for approval. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

#### B. Budgetary Basis

The final appropriations appearing on the "Budget and Actual" pages of the supplemental information represents the final amended budgets after all transfers and supplemental appropriations.

#### C. <u>Deficit Fund Equity</u>

The grants fund had a deficit of \$(279) as of December 31, 2013. This deficit will be eliminated through future revenues and transfers from other funds.

#### 3. Cash and Short-Term Investments

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the County's deposits may not be returned to it. RSA 29:1, II states, "The amount of collected funds on deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus." The County's deposit policy states that safety of principal is the primary investment objective and that each investment transaction shall seek to first ensure that losses are avoided.

As of December 31, 2013, \$2,885 of the County's bank balance was exposed to custodial credit risk as uninsured or uncollateralized.

#### 4. <u>Taxes Receivable</u>

The County bills property taxes annually in December. Property tax revenues are recognized in the year for which taxes have been levied. Property taxes are due in January of the subsequent year. Delinquent accounts are charged 12% interest. In the next year, a lien is recorded on delinquent property at the Registry of Deeds. The County purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are liened by the County will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent

accounts will be charged interest at a rate of 18%. The County annually budgets amounts (overlay for abatements) for property tax abatements and refunds. The county taxes assessed to the unincorporated places are eliminated on the government-wide financial statements. At December 31, 2013, taxes receivable consist of 2013 real estate taxes

#### 5. Accounts Receivable

This balance primarily represents amounts owed to the County for nursing home residents' daily room charges during 2013.

#### 6. <u>Intergovernmental Receivables</u>

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in 2013.

#### 7. <u>Interfund Fund Receivables/Payables</u>

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the December 31, 2013 balances in interfund receivable and payable accounts:

| <u>Fund</u>                                 | Due From<br>Other Funds | Due To<br>Other Funds |
|---|-------------------------|-----------------------|
| General Fund                                | \$<br>-                 | \$<br>1,586,925       |
| Unincorporated Places Fund                  | 1,427,750               | -                     |
| Nonmajor Governmental Funds:<br>Grants Fund | -                       | 328                   |
| Recycling Center Fund                       | 100,284                 | -                     |
| Transfer Station Fund                       | 59,219                  |                       |
| Total                                       | \$<br>1,587,253         | \$<br>1,587,253       |

#### 8. Capital Assets

Capital asset activity for the year ended December 31, 2013 was as follows (in thousands):

| Governmental Activities:   |     | eginning<br><u>Balance</u>  | <u>I</u> | ncreases               | <u></u> | <u>)ecreases</u> | <u>!</u> | Ending<br>Balance           |
|--|-----|-----------------------------|----------|------------------------|---------|------------------|----------|-----------------------------|
| Capital assets, being depreciated:  Land improvements  | \$  | 378                         | \$       | _                      | \$      | _                | \$       | 378                         |
| Buildings and improvements   | ·   | 7,362                       |          | 89                     |         | (577)            | •        | 6,874                       |
| Equipment and vehicles   | _   | 1,980                       |          | 267                    | _       | (221)            | _        | 2,026                       |
| Total capital assets, being depreciated  |     | 9,720                       |          | 356                    |         | (798)            |          | 9,278                       |
| Less accumulated depreciation for: Land improvements Buildings and improvements Equipment and vehicles | _   | (307)<br>(4,277)<br>(1,238) | ,        | (17)<br>(251)<br>(197) | _       | -<br>577<br>221  | _        | (324)<br>(3,951)<br>(1,214) |
| Total accumulated depreciation   | _   | (5,822)                     |          | (465)                  | _       | 798              | _        | (5,489)                     |
| Total capital assets, being depreciated, net   |     | 3,898                       |          | (109)                  |         | -                |          | 3,789                       |
| Capital assets, not being depreciated: Land  | _   | 98                          | ,        | -                      | -       |                  | -        | 98                          |
| Total capital assets, not being depreciated  | _   | 98                          |          |                        | _       |                  | _        | 98                          |
| Governmental activities capital assets, net  | \$_ | 3,996                       | \$       | (109)                  | \$      | -                | \$       | 3,887                       |

Depreciation expense was charged to functions of the County as follows (in thousands):

#### Governmental Activities:

| General government                                   | \$  | 12  |
|--|-----|-----|
| Public safety  |     | 54  |
| Corrections  |     | 30  |
| Cooperative extension                                |     | 4   |
| Nursing homes  |     | 365 |
| Total depreciation expense - governmental activities | \$_ | 465 |

#### 9. Accounts Payable

Accounts payable represents 2013 expenditures paid after December 31, 2013.

#### 10. <u>Anticipation Notes Payable</u>

The following summarizes anticipation notes payable activity during 2013:

|                  |               |             |          | Balance   |                 |                | Balance |
|------------------|---------------|-------------|----------|-----------|-----------------|----------------|---------|
|                  | Issue         | Issue       | Interest | Beginning |                 |                | End     |
|                  | <u>Amount</u> | <u>Date</u> | Rate     | of Year   | <u>Advances</u> | Repayments     | of Year |
|                  |               |             |          |           |                 |                | _       |
| Tax anticipation | \$ 10,000,000 | 02/22/13    | 0.85%    | \$ -      | \$ 6,000,000    | \$ (6,000,000) | \$ -    |

#### 11. Long-Term Debt

#### A. Notes Payable

The County has entered into agreements to provide funds for the construction of major capital facilities. At December 31, 2013, notes payable outstanding were as follows:

|  |                |           |    | Amount      |
|--|----------------|-----------|----|-------------|
|  | Serial         |           | (  | Outstanding |
|  | Maturities     | Interest  |    | as of       |
| Governmental Activities:                     | <u>Through</u> | Rate(s) % |    | 12/31/13    |
| 2007 West Stewartstown nursing home addition | 12/31/17       | 1.87%     | \$ | 386,608     |
| Total Governmental Activities                |                |           | \$ | 386,608     |

#### B. Future Debt Service

The annual payments to retire notes payable as of December 31, 2013 are as follows:

| Governmental | <u> </u> | Principal Principal |    | <u>Interest</u> | <u>Total</u>  |
|--------------|----------|---------------------|----|-----------------|---------------|
| 2014         | \$       | 93,978              | \$ | 7,229           | \$<br>101,207 |
| 2015         |          | 95,735              |    | 5,472           | 101,207       |
| 2016         |          | 97,526              |    | 3,681           | 101,207       |
| 2017         |          | 99,369              | _  | 1,858           | <br>101,227   |
| Total        | \$       | 386,608             | \$ | 18,240          | \$<br>404,848 |

The general fund has been designated as the source that will repay the long-term debt outstanding as of December 31, 2013.

#### C. Changes in General Long-Term Liabilities

During the year ended December 31, 2013, the following changes occurred in long-term liabilities (in thousands):

|                         |     |         |     |          |    |          |          |          |    |         |     | Equals    |
|-------------------------|-----|---------|-----|----------|----|----------|----------|----------|----|---------|-----|-----------|
|                         |     | Total   |     |          |    |          |          | Total    |    | Less    | L   | .ong-Term |
|                         |     | Balance |     |          |    |          |          | Balance  |    | Current |     | Portion   |
|                         |     | 1/1/13  | Α   | dditions | Re | ductions | <u> </u> | 12/31/13 |    | Portion |     | 12/31/13  |
| Governmental Activities |     |         |     |          |    |          |          |          |    |         |     |           |
| Notes payable           | \$  | 486     | \$  | -        | \$ | (99)     | \$       | 387      | \$ | (94)    | \$  | 293       |
| Compensated absences    | _   | 2,956   | _   | 138      | _  | -        |          | 3,094    | _  | (1,401) | _   | 1,693     |
| Totals                  | \$_ | 3,442   | \$_ | 138      | \$ | (99)     | \$       | 3,481    | \$ | (1,495) | \$_ | 1,986     |

#### 12. Restricted Net Position

The accompanying entity-wide financial statements report restricted net position when external constraints from grantors or contributors are placed on net position.

#### 13. Fund Balances

The following is a summary of fund balances at June 30, 2013:

| Nonspendable:              |    | General<br>Fund    | L  | Inincorporated<br>Places<br><u>Fund</u> |     | Nonmajor<br>overnmental<br><u>Funds</u> | G   | Total<br>Governmental<br>Funds |
|----------------------------|----|--------------------|----|---|-----|---|-----|--------------------------------|
| Prepaid expenses Inventory | \$ | 164,658<br>135,788 | \$ | <u>-</u>                                | \$_ | 2,461<br>-                              | \$_ | 167,119<br>135,788             |
| Total Nonspendable         |    | 300,446            |    | -                                       |     | 2,461                                   |     | 302,907                        |
| Restricted:                |    |                    |    |   |     |   |     |                                |
| Decommission fund          |    | 168,822            |    | -                                       |     | -                                       |     | 168,822                        |
| Deeds surcharge account    |    | 20,603             |    | -                                       |     | -                                       |     | 20,603                         |
| Agrimark equity investment |    | 54,624             |    | -                                       |     | -                                       |     | 54,624                         |
| Unincorporated places      |    | -                  |    | 1,610,929                               |     | -                                       |     | 1,610,929                      |
| Recycling center           |    | -                  |    | -                                       |     | 131,930                                 |     | 131,930                        |
| Transfer station           | _  |                    | ·  |   | _   | 59,240                                  | _   | 59,240                         |
| Total Restricted           |    | 244,049            |    | 1,610,929                               |     | 191,170                                 |     | 2,046,148                      |

(continued)

(continued)

|   | General<br><u>Fund</u> | Unincorporated<br>Places<br><u>Fund</u> | Nonmajor<br>Governmental<br><u>Funds</u> | Total<br>Governmental<br><u>Funds</u> |
|---|------------------------|---|--|---------------------------------------|
| Committed: Delegation voted reserves  | 1,074,618              | -                                       | -  | 1,074,618                             |
| Total Committed   | 1,074,618              | -                                       | -  | 1,074,618                             |
| Assigned: Use of fund balance for for 53rd payroll Use of fund balance for subsequent year budget | 265,000<br>4,127,722   | -<br>-                                  | <u>-</u>                                 | 265,000<br>4,127,722                  |
| Total Assigned  | 4,392,722              | -                                       | -  | 4,392,722                             |
| Unassigned:<br>Funds in deficit<br>Remaining fund balance   | -<br>1,276             | -<br>-                                  | (279)                                    | (279)<br>1,276                        |
| Total Unassigned  | 1,276_                 |   | (279)                                    | 997                                   |
| Total Fund Balances   | \$ 6,013,111           | \$ 1,610,929                            | \$ <u>193,352</u>                        | \$ 7,817,392                          |

#### 14. Commitments and Contingencies

<u>Outstanding Legal Issues</u> - There are several pending legal issues in which the County is involved. The County's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

<u>Grants</u> - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the County expects such amounts, if any, to be immaterial.

#### 15. Pension Plan

The County follows the provisions of GASB Statement No. 27, Accounting for Pensions for State and Local Government Employees, (as amended by GASB 50) with respect to employees' retirement funds.

#### A. Plan Description

The County contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer contributory defined benefit pension plan. NHRS provides service, disability and death, and vested retirement benefits to plan members and beneficiaries. NHRS is administered by a 13-member Board of Trustees. The Board of Trustees formulates administrative policies and procedures and authorizes benefit payments to members and their beneficiaries. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the New Hampshire Retirement System, 54 Regional Drive, Concord, NH 03301-8507.

#### B. Funding Policy

Covered sheriff and correctional plan members and all other employee plan members are required to contribute 11.55% and 7%, respectively, of their annual covered salary and the County is required to contribute at an actuarially determined rate. The current rate for sheriff and correctional plan members is 19.95% of covered payroll through June 30, 2013 and 25.30% thereafter. The rate for all other employees is 8.80% of covered payroll through June 30, 2013 and 10.77% thereafter. The County's contributions to NHRS for the years ended December 31, 2013, 2012, and 2011 were \$824,240, \$713,965, and \$718,995, respectively, equal to the required contributions for each year.

The payroll for employees covered by the System for the year ended December 31, 2013 was \$7,070,110. Contribution requirements for the year ended December 31, 2013, were as follows:

| County contributions     | \$ | 824,240   |
|--------------------------|----|-----------|
| Employees' contributions | _  | 541,003   |
| Total                    | \$ | 1,365,243 |

#### 16. Risk Management

The County is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

#### 17. Beginning Fund Balance Restatement

The beginning (January 1, 2013) balances of the County have been restated as follows:

|   |                 | Governmental Funds    |  |              | Business-Type Activities         |                                      |              |  |
|---|-----------------|-----------------------|--|--------------|----------------------------------|--------------------------------------|--------------|--|
|   | General<br>Fund | Unincorporated Places | Nonmajor<br>Governmental<br><u>Funds</u> | <u>Total</u> | Berlin<br>Nursing<br><u>Home</u> | West<br>Stewartstown<br>Nursing Home | <u>Total</u> |  |
| As previously reported  | \$ 4,060,846    | \$ 2,315,970          | \$ 291,983                               | \$ 6,668,799 | \$ (330,355)                     | \$ 614,385 \$                        | 284,030      |  |
| Reclassification of nursing homes from enterprise fund to governmental fund | 284,030         | -                     | -  | 284,030      | 330,355                          | (614,385)                            | (284,030)    |  |
| To convert nursing homes to modified accrual basis                          | (315,982)       | -                     | -  | (315,982)    | -                                | -                                    | -            |  |
| Reverse deferred revenue for property taxes                                 | -               | 26,083                | -  | 26,083       | -                                | -                                    | -            |  |
| Reclassification of contingency fund and Registry of Deeds                  |                 |                       |  |              |                                  |                                      |              |  |
| surcharge fund  | 91,826          |                       | (91,826)                                 |              |                                  |                                      |              |  |
| As restated   | \$ 4,120,720    | \$ 2,342,053          | \$ 200,157                               | \$ 6,662,930 | \$                               | \$\$                                 |              |  |

#### 18. <u>Implementation of New GASB Standards</u>

The GASB has issued Statement 68 Accounting and Financial Reporting for Pensions, which is required to be implemented in 2015. Management's current assessment is that this pronouncement will have a significant impact on the County's basic financial statements by recognizing as a liability and expense, the County's applicable portion of the New Hampshire Retirement Systems' actuarially accrued liability.

#### **BUDGETED COUNTY FUNDS**

## STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2013

|  |               |               | Actual        | Variance with |  |
|--|---------------|---------------|---------------|---------------|--|
|  |               | d Amounts     | Amounts       | Final Budget  |  |
|  | Original      | Final         | (Budgetary    | Positive      |  |
|  | <u>Budget</u> | <u>Budget</u> | <u>Basis)</u> | (Negative)    |  |
| Revenues and Other Sources:                            |               |               |               |               |  |
| General Fund:  |               |               |               |               |  |
| County taxes   | \$ 14,438,133 | \$ 14,438,133 | \$ 14,438,133 | \$ -          |  |
| West Stewartstown nursing home                         | 5,278,500     | 5,278,500     | 5,198,490     | (80,010)      |  |
| Berlin nursing home                                    | 6,165,000     | 6,165,000     | 6,857,937     | 692,937       |  |
| Charges for services                                   | 521,725       | 521,725       | 545,053       | 23,328        |  |
| Intergovernmental                                      | 1,207,450     | 1,207,450     | 2,841,955     | 1,634,505     |  |
| Payment in lieu of taxes                               | 235,000       | 235,000       | 228,948       | (6,052)       |  |
| Investment income                                      | 1,700         | 1,700         | 3,232         | 1,532         |  |
| Miscellaneous  | 25,000        | 25,000        | 379,310       | 354,310       |  |
| Other Funds:   |               |               |               |               |  |
| Grants   | 1,083,500     | 1,083,500     | 83,478        | (1,000,022)   |  |
| Transfer station                                       | 26,000        | 26,000        | 26,000        | -             |  |
| Recycling center                                       | 109,550       | 109,550       | 177,609       | 68,059        |  |
| Other Financing Sources:                               |               |               |               |               |  |
| Use of fund balance                                    | 3,024,222     | 3,024,222     | 3,024,222     |               |  |
| Total Revenues and Other Sources                       | 32,115,780    | 32,115,780    | 33,804,367    | 1,688,587     |  |
| Expenditures:  |               |               |               |               |  |
| General Fund:  |               |               |               |               |  |
| General government                                     | 1,076,245     | 1,076,245     | 947,588       | 128,657       |  |
| Public safety  | 855,220       | 855,220       | 721,225       | 133,995       |  |
| Corrections  | 2,495,550     | 2,495,550     | 2,022,310     | 473,240       |  |
| Human services   | 6,283,508     | 6,283,508     | 5,854,412     | 429,096       |  |
| Cooperative extension                                  | 264,820       | 264,820       | 236,789       | 28,031        |  |
| Economic development                                   | 50,000        | 50,000        | 48,457        | 1,543         |  |
| West Stewartstown nursing home                         | 9,287,280     | 9,287,280     | 8,870,320     | 416,960       |  |
| Berlin nursing home                                    | 10,074,665    | 10,074,665    | 9,651,203     | 423,462       |  |
| Capital outlay   | 256,650       | 256,650       | 133,751       | 122,899       |  |
| Debt service - principal                               | 99,142        | 99,142        | 99,142        | -             |  |
| Debt service - interest                                | 153,000       | 153,000       | 15,470        | 137,530       |  |
| Other Funds:   |               |               |               |               |  |
| Grants   | 1,083,500     | 1,083,500     | 83,615        | 999,885       |  |
| Transfer station                                       | 26,650        | 26,650        | 26,449        | 201           |  |
| Recycling center                                       | 109,550       | 109,550       | 103,655       | 5,895         |  |
| Total Expenditures                                     | 32,115,780    | 32,115,780    | 28,814,386    | 3,301,394     |  |
| Excess of revenues and other sources over expenditures | \$            | \$            | \$4,989,981_  | \$_4,989,981_ |  |

See Independent Auditors' Report.

#### UNINCORPORATED PLACES

## STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2013

|                                      | Budgeted Amounts |               |            |               | Actual<br>Amounts |                      | ariance with |            |
|--------------------------------------|------------------|---------------|------------|---------------|-------------------|----------------------|--------------|------------|
|                                      | Original Final   |               | (Budgetary |               | Г                 | inal Budget Positive |              |            |
|                                      |                  | <u>Budget</u> |            | <u>Budget</u> |                   | Basis)               |              | (Negative) |
|                                      |                  |               |            |               |                   |                      |              |            |
| Revenues and Other Sources:          |                  |               |            |               |                   |                      |              |            |
| Property taxes                       | \$               | 134,141       | \$         | 134,141       | \$                | 134,141              | \$           | -          |
| Licenses and permits                 |                  | 21,500        |            | 21,500        |                   | 29,037               |              | 7,537      |
| Penalties, interest, and other taxes |                  | 265,506       |            | 265,506       |                   | 290,690              |              | 25,184     |
| Intergovernmental                    |                  | 155           |            | 155           |                   | 29,479               |              | 29,324     |
| Payment in lieu of taxes             |                  | 616,382       |            | 616,382       |                   | 631,613              |              | 15,231     |
| Investment income                    |                  | -             |            | -             |                   | 135                  |              | 135        |
| Miscellaneous                        |                  | 2,293         |            | 2,293         |                   | 2,656                |              | 363        |
| Other financing sources:             |                  |               |            |               |                   |                      |              |            |
| Use of fund balance                  | _                | 947,131       | _          | 947,131       | _                 | 947,131              | _            | -          |
| Total Revenues and Other Sources     |                  | 1,987,108     |            | 1,987,108     |                   | 2,064,882            |              | 77,774     |
| Expenditures:                        |                  |               |            |               |                   |                      |              |            |
| General government                   |                  | 290,471       |            | 290,471       |                   | 263,527              |              | 26,944     |
| Public safety                        |                  | 92,675        |            | 92,675        |                   | 55,082               |              | 37,593     |
| Economic development                 |                  | 50,000        |            | 50,000        |                   | 2,915                |              | 47,085     |
| Highways and streets                 |                  | 5,000         |            | 5,000         |                   | 5,000                |              | -          |
| Sanitation                           |                  | 31,350        |            | 31,350        |                   | 25,570               |              | 5,780      |
| Health and welfare                   |                  | 1,000         |            | 1,000         |                   | _                    |              | 1,000      |
| Culture and recreation               |                  | 5,000         |            | 5,000         |                   | -                    |              | 5,000      |
| Conservation                         |                  | 70,000        |            | 70,000        |                   | 70,000               |              | -          |
| County taxes                         |                  | 1,377,812     |            | 1,377,812     |                   | 1,377,812            |              | -          |
| School districts                     |                  | 60,800        |            | 60,800        |                   | 49,223               |              | 11,577     |
| Capital outlay                       | _                | 3,000         | _          | 3,000         | _                 | -                    |              | 3,000      |
| Total Expenditures                   | _                | 1,987,108     | _          | 1,987,108     | _                 | 1,849,129            |              | 137,979    |
| Excess of revenues and other         |                  |               |            |               |                   |                      |              |            |
| sources over expenditures            | \$_              | -             | \$_        | -             | \$_               | 215,753              | \$_          | 215,753    |

See Independent Auditors' Report.

#### **Notes to Required Supplementary Information**

#### Budget/GAAP Reconciliation

The budgetary data for the general fund, grants fund, transfer station fund, recycling center fund, and unincorporated places fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

| Budgeted County Funds*   | Fir | Revenues<br>and Other<br>nancing Sources |          | Expenditures<br>and Other<br>inancing Uses |
|--|-----|--|----------|--|
| Dadgeted Codity Fallas   |     | laricing oddices                         | <u> </u> | manding Oscs                               |
| Revenues/Expenditures - (GAAP Basis)                                 | \$  | 30,699,972                               | \$       | 28,814,386                                 |
| Recognize use of fund balance as a funding source - general fund     |     | 3,024,222                                |          | -  |
| Recognize use of fund balance as a funding source - recycling center | _   | 80,173                                   | _        |  |
| Budgetary Basis  | \$  | 33,804,367                               | \$_      | 28,814,386                                 |

<sup>\*</sup>General fund and nonmajor governmental funds.

| Unincorporated Places                | Fina | Revenues<br>and Other<br>ancing Sources |     | Expenditures<br>and Other<br>inancing Uses |
|--------------------------------------|------|---|-----|--|
| ·                                    |      | <u> </u>                                |     |  |
| Revenues/Expenditures - (GAAP Basis) | \$   | 1,118,005                               | \$  | 1,849,129                                  |
| Adjust tax revenue to accrual basis  |      | (254)                                   |     | -  |
| Recognize use of fund balance        |      |   |     |  |
| as a funding source                  | _    | 947,131                                 | _   |  |
| Budgetary Basis                      | \$_  | 2,064,882                               | \$_ | 1,849,129                                  |

See Independent Auditors' Report.