

COÖS COUNTY  
QUARTERLY DELEGATION MEETING  
Friday, October 24, 2014 - 10:00 a.m.  
Coös County Nursing Home - Berlin, NH

Present: Representatives Robert Théberge-Chair; Larry Rappaport-Vice Chair; Yvonne Thomas-Clerk; Marcia Hammon, Herb Richardson and Leon Rideout. Also present: County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Craig Hamelin; Nursing Hospital Administrator Laura Mills; Nursing Home Administrator Louise Belanger; Executive Assistant Linda Harris; a member of the press and public.

Chairman Théberge called the meeting to order at 10:32 a.m. and requested all to stand for the Pledge of Allegiance. The roll was called by the clerk, Representative Yvonne Thomas. There were 6 members present at the time of roll call; Representatives Coulombe, Enman and Moynihan were excused and Representative Hatch was absent.

Hearing of the Public: There were no public comments.

Review & Approval of Minutes:

Chairman Théberge asked if any changes or corrections needed to be made to the minutes of the August 12, 2014 meeting. A motion was made by Representative Richardson, seconded by Representative Rideout to approve the minutes of the August 12, 2014 meeting. The minutes were approved unanimously by voice vote.

Review & Approval of the Third Quarter Financial Statements:

The Coös County expenditures and revenues for the third quarter were reviewed. There were no questions pertaining to the third quarter expenditures.

Representative Richardson noted that Grafton County had donated and delivered potatoes to the local food pantries, at no cost to Coös County. He suggested that a letter of thanks be sent to Grafton County. Chairman Théberge asked Jennifer to do so. Representative Richardson also noted that Jennifer had mailed letters to the food pantries which stated that a letter of request for funds should be sent to the County Commissioners. Representative Hammon asked if the Town of Whitefield could also contact Jennifer for further information. Chairman Théberge replied in the affirmative.

Chairman Théberge continued with the third quarter revenues. Representative Richardson noted that the largest revenue, the County Tax, will not be received until December.

A motion was made by Representative Rappaport, seconded by Representative Rideout to combine both the County and Unincorporated Places totals and approve in one vote. The motion was approved by voice vote.

Chairman Théberge continued with the review of the Unincorporated Places expenditures and revenues.

Representative Richardson asked if the funds for the repair of the riverbank in Wentworth Location were part of the budget. Chairman Théberge replied in the affirmative. Chairman Théberge thanked Commissioner Samson for his assistance with the project.

A motion was made by Representative Rappaport, seconded by Representative Rideout to accept the expenses and revenues for Coös County and the Unincorporated Places. The motion was approved by roll call vote 6-0.

Approval of the Transfer of Funds for the CCNH-Berlin exterior doors:

Chairman Théberge reported that he had discussed with the Board of Commissioners at their September 10 meeting on transferring \$6,080 from the Delegation's Contingency Fund. He noted however that the replacement of the interior doors was not discussed. There have been issues with the interior doors and the doors should be replaced. He proposed increasing the amount of the proposed transfer to \$12,000.

Louise reported that two different companies will be involved. The vendor who will be replacing the exterior doors does not replace interior doors. The Environmental Services Supervisor was in the process of obtaining quotes.

Jennifer Fish, County Administrator noted that the Commissioners had voted to transfer the funds from the Facility Fund.

A motion was made by Representative Richardson, seconded by Representative Thomas to transfer the amount, not to exceed, \$12,000 from the Delegation's Contingency Fund to the Facility Fund. The motion was approved by roll call vote 6-0.

Laptops, computers, iPads, etc.:

Chairman Théberge asked the Delegation members' feedback on the continuing practice on the purchase of laptops/ipads for new Delegation members.

Representative Rideout replied that it has allowed him flexibility, kept him in contact with constituents. It is a great benefit that should not be denied to new members. Chairman Théberge agreed with Representative Rideout's comments.

Representative Hammon has not used her device to its fullest capabilities because her devices were not synchronized. However, she said the benefit should be offered to new members.

Representative Richardson stated that the benefit should be made available to new members.

Edith Tucker, Coös County Democrat, asked how much was allocated per representative. Chairman Théberge replied \$1,000.

Subcommittee Reports:

Chairman Théberge reported that the Cooperative Extension is looking to hire a new dean. He has also proposed that a Cooperative Extension Day should be held each even year.

Representative Richardson did not have anything to report on the Department of Corrections and Sheriff's Department at this time but did note that there will be budget requests forthcoming.

Representative Rappaport provided an update on the Coös Economic Development Corporation (CEDC) as Mr. DeAngelis was unable to attend. *A copy of the report is on file.* Chairman Théberge asked that the quarterly report be provided to all of the Delegation members.

Representative Rappaport stated that the single best move by the CEDC was to hire Mr. DeAngelis. Representative Richardson agreed that he is doing a magnificent job. He added that there is still a balance of \$41,000 as of November 1 and the funds should not be spent just to be spent.

*Any Other Business:*

Chairman Théberge noted that the date for the Delegation's Organizational Meeting is December 8, 2014 in Lancaster and the Public Hearing on the 2015 Budget will be on December 12, 2014 in West Stewartstown.

Chairman Théberge thanked Representatives Hammon, Coulombe and Enman for serving on the Delegation. He also thanked Eric Catman for attending the meeting.

A motion was made by Representative Rappaport, seconded by Representative Thomas to adjourn the meeting at 11:32 a.m.

The motion was approved unanimously by voice vote.

Respectfully submitted,

Representative Yvonne Thomas, Clerk