

COÖS COUNTY DELEGATION
ORGANIZATIONAL MEETING
Monday, December 12, 2022 at 10:00 a.m.
North Country Resource Center - Lancaster, NH

Present: Representatives Troy Merner, Vice Chair; Corinne Cascadden; Arnold Davis; Eamon Kelley; Seth King; Henry Noël; Mike Ouellet; and James Tierney. Also Present: Commissioner Raymond Gorman; County Administrator Jennifer Fish; Superintendent Ben Champagne; Director of Finance Carrie Klebe; Captain Keith Roberge.

The Pledge of Allegiance was led by Vice Chair Merner and the meeting was called to order at 10:05 a.m. The roll was called by Representative Corinne Cascadden. There were eight members in attendance. Representative Hatch was excused.

Introduction of Delegation Members: A brief introduction was provided by each Delegation member.

Election of Officers:

A motion was made by Representative Davis, seconded by Representative Kelley to nominate Representative Troy Merner as Chair. There were no other nominations. Representative Merner accepted the nomination. The motion was approved by voice vote 8-0.

A motion was made by Representative Merner, seconded by Representative Kelley to nominate Representative Arnold Davis as Vice Chair. There were no other nominations. Representative Davis accepted the nomination. The motion was approved by voice vote 8-0.

A motion was made by Representative Merner, seconded by Representative Davis to nominate Representative Corinne Cascadden as Clerk. The motion was approved by voice vote 8-0.

Sub-Committee Assignments: Chairman Merner proceeded with the sub-committee assignments:

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| • Executive Committee | Officers of the Delegation |
| • Nursing Homes | Representative Kelley |
| • Corrections Department | Representative Noël / Representative Ouellet |
| • County Sheriff/County Attorney | Representative Noël |
| • Budget Transfer Committee | Executive Committee |
| • Elected Officials' Salaries - Year 2024 | Representative Merner / Representative Tierney |
| • Unincorporated Places | Representative Davis |
| • Capital Improvements, Revenue Items and Surplus | Representative Ouellet |
| • Economic Development | Representative Tierney / Representative Davis |
| • Register of Deeds | Representative Merner |
| • Performance Audits | Representative Hatch |
| • Ex-officio Member/ UNH Cooperative Extension Advisory Board & Soil Conservation | Representative Kelley |
| • Ex-officio Member/ Coös County Planning Board | Representative Merner / Representative Ouellet |

- Ex-officio Member/
Coös Economic Development Corporation Representative Noël

Review & Approval of the Minutes of the October 31, 2022, quarterly meeting, as distributed: Chairman Merner noted that only members of the Delegation that were present at the meeting were able to approve the minutes. A motion was made by Representative Kelley, seconded by Representative Davis to approve the minutes of the October 31, 2022, quarterly meeting. The minutes were approved in the affirmative by voice vote.

Hearing of the Public: Erika Canales, Executive Director of the Coös Economic Development Corporation (CEDC) introduced herself and noted that she looks forward to working with members of the Delegation.

Any Other Business:

- Resolution on Provided Electronic Devices: Chairman Merner announced that Delegation members may purchase an electronic device as outlined in the resolution. A receipt for approval must be submitted to the Chair which in turn will be submitted to the County Administrator for reimbursement.
- Delegation Contact List: The Chair asked the Delegation members to complete the sheet and return to the Administrative Assistant.
- Coös County Delegation Handbook: The Chair stated that the handbook is a reference tool.
- Chairman Merner noted that attendance at the scheduled meetings is imperative. In-person meetings constitute a quorum.
- Chairman Merner reviewed proposed 2023 meeting dates:

Monday, February 27, 2023	Quarterly Meeting (4th)
Monday, March 20, 2023	Annual Budget Meeting
Monday, May 1, 2023	Quarterly Meeting (1st)
Monday, July 31, 2023	Quarterly Meeting (2nd)
Monday, October 30, 2023	Quarterly Meeting (3rd)
Monday, December 11, 2023	Public Hearing 2024 Budget

A motion was made by Representative Davis, seconded by Representative Cascadden to adjourn the meeting at 10:35 a.m. The motion was approved unanimously by voice vote.

Respectfully submitted,

Representative Corinne Cascadden, Clerk