

Coös County Commissioners  
Special Meeting  
North Country Resource Center, Lancaster, NH  
February, 19, 2016

Present: Commissioners Tom Brady, Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Superintendent Craig Hamelin; Nursing Hospital Administrator Laura Mills; Nursing Home Administrator Louise Belanger; Director of Finance Carrie Klebe; Administrative Assistant Linda Harris; Deputy Brian Valerino; Representatives Robert Th  berge, Leon Rideout and Wayne Moynihan; a member of the press.

Commissioner Brady opened the Commissioners' meeting at 9:20 a.m. and welcomed everyone to the meeting.

1. Approval of the Agenda:

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to amend the agenda. The following items were added under *Other Business*: Discussion of HB359 and submitting a letter to committees voicing the Board's opposition to the amendments to HB359; and Amendment to HEB Engineers contract for the Co  s County Water System; and a nonpublic session under RSA 91-A:3, II (a). All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the agenda, as amended. All approved 3-0.

2. Other Business:

- a. Discussion and Approval of 2016 Budget: Commissioner Grenier stated that during the budget review at the February 10 meeting, he had included the 2014 undesignated fund balance twice. This left the County with a zero fund balance. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to recommend to the Delegation the following:
- The committed Tax Relief Reserve Fund Balance in the amount of \$306,500 becomes uncommitted as an undesignated fund balance.
  - Of the \$272,000 earmarked for the Water System Upgrade, take \$200,000 and transfer to the undesignated fund balance and assign \$72,000 to the Water System Upgrade.

The changes made would establish an undesignated fund balance of \$510,854. The water system fund balance would be \$393,000.

Commissioner Brady noted that the funds for the water system were not needed in 2016. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to recommend to the Delegation the entire amended budget from the original budget in December 2015. All approved 3-0.

- b. Request for Qualifications Proposals - Co  s County Nursing Home Roof Project: Ms. Fish reported that only one proposal had been received from HEB Engineers. Commissioner Brady opened the proposal. Commissioner Grenier respectfully requested to abstain from the vote as his son is an employee of HEB Engineers. A motion was made by Commissioner Samson, seconded by Commissioner Brady to award the contract to HEB Engineers with a not to exceed

amount of \$57,250. The recommendation is subject to final approval of the Coös County Delegation on March 11, 2016. The motion was approved 2-0-1. (*Commissioner Grenier abstained.*)

- c. Discussion of HB359: Commissioner Samson stated that House Bill 359 was originally created to allow all municipalities in Coös County to adopt the property tax exemption to foster commercial and industrial construction. The proposed amendment would extend the property exemption to all municipalities in the state. A motion was made by Commissioner Samson, seconded by Commissioner Grenier that the Coös County Commissioners submit a letter to the Ways & Means Committee showing opposition to the amendment made to HB359. All approved 3-0.
- d. Amendment to HEB Engineers contract for the Coös County Water System: A motion was made by Commissioner Grenier, seconded by Commissioner Samson to amend the current Water System Contract with HEB Engineers to include the recommendations made by the Stewartstown Selectboard. All approved 3-0.

The County Administrator stated that if additional funds are required they would be taken from the Water System Encumbrance.

3. Any Other Business:

- a. Representative Robert Théberge stated that he was glad that the Board was opposing HB359. He added that anyone may attend the hearing once scheduled. Commissioner Samson noted that he had met with the Groveton Selectboard and was intending on meeting with other towns in upcoming weeks. Representative Théberge offered to hand deliver the letters showing opposition.

4. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to enter to nonpublic session per RSA 91-A:3, II (a) at 9:40 a.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to come out of nonpublic session at 10:05 a.m. at 10:05 a.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to adjourn the meeting at 10:05 a.m. All approved 3-0.

Respectfully submitted,

Rick Samson, Clerk