

Coös County Commissioners
Regular Meeting
North Country Resource Center - Lancaster, NH
June 13, 2012

Present: Commissioners Bing Judd and Tom Brady; County Administrator Suzanne L. Collins; Director of Finance Jennifer Fish; Nursing Hospital Administrator Laura Mills; Nursing Home Administrator Louise Belanger; Superintendent of Corrections Craig Hamelin; Administrative Assistant Linda Harris; Chief Deputy Keith Roberge; County Treasurer Fred King; The Honorable Herb Richardson; Brian Bresnahan, GREAT; Donna Lane, CDBG Consultant (*arrived at 9:45 a.m.*); Max Makaitis and Joe Costello, Tri-County CAP and members of the press. Commissioner Grenier was excused.

Commissioner Judd opened the meeting at 9:05 a.m.

1. A motion was made by Commissioner Brady, seconded by Commissioner Judd to approve the minutes of the May 16, 2012 meeting. All approved 2-0.
2. The Board reviewed the Payrolls and Disbursements for the month of May 2012. A motion was made by Commissioner Brady, seconded by Commissioner Judd to approve the Payrolls and Disbursements for the month of May 2012. All approved 2-0.

3. Hearing of the Public:

- a. Fred King reported that at the NHAC Executive Board meeting that was held on June 1, 2012, the new in-state Medicaid managed care program was discussed. This program is raising concerns throughout the counties. Three entities will be contracting with the nursing homes for Medicaid Managed Care. Each nursing home will require a separate contract with each of these entities. He suggested that all counties should work together when negotiating the contracts. A meeting is being held in Littleton on June 18 with Commissioner Nick Toumpas and Councilor Burton to discuss Phase I. Mr. King offered to attend the meeting on the County's behalf. Commissioner Judd agreed that Mr. King should attend and suggested that Commissioner Toumpas be encouraged to hold a meeting in the Colebrook area. Mr. King also reported on the EPA's proposed rule to manage logging roads which he spoke about at the Delegation meeting on May 21. He sent correspondence to both Congressman Bass and Senators Ayotte and Shaheen. Senator Ayotte replied that she is not on the Senate committee overseeing EPA matters but will be following the issue. The NH Timberland Owners Association also received a copy of the letter and is also following the issue.

Mr. King attended a meeting in Errol last month regarding federal land acquisitions. Senator Ayotte will be following this issue also. At the meeting, Mr. King reiterated the Commissioners and Delegation concerns relative to further federal land acquisitions in Coös County.

- b. Chief Deputy Keith Roberge reported that the grant for the in-car cameras was awarded and the Sheriff's Department obtained six cameras.
- c. Representative Herb Richardson presented a copy of the Rockingham County Convention's motion to waive its Qualified Energy Conservation Bonds. Sue Collins

stated that Merrimack and Strafford Counties have also waived their bond allocations. Hillsborough County also needs to waive its bond allocation in order for the project to go forward with this funding. However, Sue has been informed that Manchester Mayor Gatsas has requested that the bonds be used in the city.

4. Report of the County Administrator Suzanne L. Collins. The written report that was submitted to the Board in advance of the meeting was as follows:
 - a. Regarding the David Santamaria request to lease the barn, Mr. Santamaria has agreed to the terms specified at the May 16 meeting. A lease will be prepared as soon as he submits the required insurance documents. Sue reported that she had spoken to Primex³ on Tuesday and the language for the lease was being worked on.
 - b. Two additional applications for economic development pilot project funds were received for Board consideration:
 - Town of Northumberland: \$5,000 requested by Selectmen on behalf of GREAT (Groveton Regional Economic Action Team) to provide material and operational funding for GREAT. A motion was made by Commissioner Brady, seconded by Commissioner Judd to approve this application. All approved 2-0.
 - Town of Jefferson Application #2: \$3,000 requested by Selectmen to create and develop small area maps and print pad maps.

Commissioner Brady asked that the Town of Jefferson's second application be considered during the second round of applications.

 - Commissioner Judd presented an application from the Town of Pittsburg for \$5,000 requested by the Selectmen for website design.

Commissioner Brady stated that he would approve the Town of Pittsburg's application during a second round of applications as the application came in after the May 11 deadline. Commissioner Judd made a motion to waive the deadline to June 13; Commissioner Brady did not second the motion. Commissioner Judd stated that the issue would be tabled until the next meeting.
 - c. Bids have been published for the 104 acre lot in Stewartstown. Bids are due by July 6 in advance of the next Board meeting.
 - d. Deeds for the 52.4 acre parcel and the 5 acre parcel that were approved for sale by the Coös County Delegation at its May meeting were expected to be ready for the Commissioners' meeting.

Sue reported that the deed for the 52.4 acre parcel was not ready. She did have the quitclaim deed for the 5-acre parcel from the County of Coös to Cent M. Cav. A motion was made by Commissioner Brady, seconded by Commissioner Judd to sign the deed and accompanying legal documents. All approved 2-0.

 - e. Transfer Station Agreements were prepared and submitted to Columbia, Lemington and Stewartstown. The annual consideration is \$26,000 and is effective from September 11, 2012 to September 10, 2015. The Boards of Selectmen have signed the

renewals and the agreements were presented for Commissioners' signatures. The Commissioners signed the three agreements.

- f. Recycling Center Agreements were prepared and submitted to Canaan, Clarksville, Columbia, Lemington, Norton, Pittsburg and Stewartstown. The term of the agreements is from July 1, 2012 to July 1, 2015. The Boards of Selectmen have signed the renewals and were presented for Commissioners' signatures. The Commissioners signed the seven agreements. Sue noted that the participating towns appear to be pleased with the new improved services under Superintendent Hamelin's leadership.
- g. The Coös County Farm water system recently received a 6-year waiver for testing of SOCs (Synthetic Organic Compounds). A requirement of the waiver included an education component whereby Sue sent letters to all of the neighboring residents and businesses in West Stewartstown informing them of best practices regarding disposal of any materials or compounds that might leach into the water supply. The County needs to continue testing for VOCs due to the fact that the fuel supply for the complex is stored in an underground fuel tank.
- h. Bids have been published for the sale of the two 1,000 gallon above ground fuel tanks. Once those have been removed from the property, the County will no longer have to file a Spill Prevention Plan with NH Department of Environmental Services.
- i. Phase II of Medicaid Managed Care is scheduled to be deployed by the NH Department of Health and Human Services on July 1, 2013. The NH Association of Counties' Executive Board meeting of June 1 focused on this issue as one that may have the greatest impact on counties in history. In order to be ready for July 1, 2013 implementation, the 3 managed care companies selected by the State of NH will have to negotiate nursing home rates with individual nursing homes. It is not clear if they have to have contracts with each existing home. There was some concern expressed by Eileen Bolander, former Grafton County Nursing Home Administrator, if the managed care companies will contract with both Coös County homes. Nursing Home Administrators will have to negotiate contracts with each subcontractor too; e.g., physical, occupational, speech therapies, dentist, psychiatrist, mental health, and pharmacy. Each of these companies has its own pharmacy so it is not clear how OmniCare fits or will not fit into the picture. Each company has its separate billing structure so it is evident that billing departments will have to expand. It was agreed at the meeting that there is more power in negotiating as a group. All contracts must comply with state and federal regulations so it will be more important than ever for nursing home administrators to know the regulations. Sue has spoken with Ms. Bolander, Principal of Long Term Care Resources, LLC about meeting with the Commissioners at the July or August meeting to outline what the Commissioners and the nursing homes might expect in the coming months. The Commissioners agreed that she should be invited to the July 18 meeting in Berlin.
- j. Commissioner Judd has been re-appointed as New Hampshire's representative to the National Association of Counties' Steering Committee on Public Lands.
- k. On the legislative front, the 125% Employer Assessment for NH Retirement System has been repealed; the special account has been eliminated and legislation regarding a Defined Contribution System is dead for this year.

Report of the Unincorporated Places:

- a. On June 6, 2012, Sue, in her capacity as Clerk of the Coös County Planning Board, was served with a lawsuit filed in Merrimack Superior Court by Andy Martin. Mr. Martin filed a common law equity petition to nullify the sale of “The Balsams”. The list of respondents/defendants includes Lawrence Spellman, Auctioneer; Dan Hebert and Dan Dagesse, Balsams View, LLC; Coös County Planning Board, Colebrook Planning Board, Attorney General Michael Delaney, Tillotson Corporation, Neil Tillotson Trust; and John Doe/Jane Roe (anyone who purchased something at The Balsams auction). Sue submitted the Order of Notice to Primex³ as the Coös County Planning Board must file an appearance by July 3, 2012.

Attorney Mike Ricker contacted Sue and stated that he did see a problem regarding Primex³ filing on behalf of the County as no monetary damages are part of the lawsuit. A formal letter will be sent shortly. Sue also noted that Attorney Jonathan Frizzell recused himself from planning board meetings when Balsams View, LLC issues were discussed. He may not be able to represent the County on this matter. Sue will contact Waystack Frizzell to inquire if either Attorney Waystack or Attorney Frizzell have a conflict in filing the appearance for the County.

- b. Applications for Emergency Equipment Funds from several unincorporated places were received by the June 8 deadline. Copies of the applications were available at the meeting. In summary:
 - **Dixville, Millsfield, Erving’s Grant:** Colebrook Fire Department requested **\$3,000 (\$1,000 from each)** to purchase back woods rescue equipment to serve in these unincorporated places when a rescue call comes in. What is needed to start is a rope rescue kit called a Z kit equipped with two 500’ ropes, Carabineers, pulleys and anchors to set up a low angle rescue. Sue stated that the 45th Parallel EMS had also applied for funding from Dixville’s \$1,000 appropriation. A motion was made by Commissioner Brady, seconded by Commissioner Judd to award \$2,144 to the Colebrook Fire Department. All approved 2-0.
 - **Dixville:** 45th Parallel Emergency Medical Services requested **\$856.68** to purchase a Vacuum Spine Mattress for use on the 45th ambulances during 911 responses and transfers (a system superior to a backboard made of hard plastic). A motion was made by Commissioner Brady, seconded by Commissioner Judd to award \$856.68 to the 45th Parallel Emergency Medical Services. All approved 2-0.
 - **Green’s Grant, Martin’s Location, Pinkham’s Grant, Sargent’s Purchase, Thompson & Meserve Purchase and Low & Burbank Grant:** Town of Gorham Fire/EMS Department requested **\$5,950** for necessary technical and emergency medical equipment to rescue and treat injured parties in the Northern Presidential Mountains and Pinkham’s Notch. Emergency equipment requested includes Responder 84 ALS Backpack, Advanced Series Trail Technician Litter Wheel, Disaster Pouches, High Angle Rescue Equipment, Medical Equipment and UHF/VHF Radio System. The equipment will be stored at the Mt. Washington State Park but may be deployed anywhere in the County where there is an emergency.

Sue added that she had received an application from the AMC; however, it was received after the due date. The application was not considered.

A motion was made by Commissioner Brady, seconded by Commissioner Judd to award \$5,950 to the Town of Gorham Fire/EMS Department. All approved 2-0.

- **Odell:** Groveton Ambulance Corps requested **\$1,000** to purchase eleven (11) Motorola IMPRES 2000 mAh Ruggedized Intrinsically Safe Smart Batteries and eleven (11) Motorola Battery Chargers. A motion was made by Commissioner Brady, seconded by Commissioner Judd to award \$1,000 to the Groveton Ambulance Corps. All approved 2-0.
- c. The access right of way issue presented by the Colebrook Planning Board that the Coös County Planning Board thought might need a vote of the Commissioners is resolved. The access right of way referred to is from Valley Road in Dixville to the former Tillotson landfill in Colebrook. On June 8, Colebrook Town Clerk Sheila Beauchemin informed Sue that RSA 674:53 requires a plan showing land or streets in more than one municipality in the state be approved by the planning boards of both municipalities. Since the Balsams View LLC plan approved by the Colebrook Planning Board on May 22, 2012 has been signed by the Chairman of the Coös County Planning Board, it appears there were no regulations that precluded the subdivision. Therefore, Colebrook requires no further documentation.

Chairman Judd recessed the meeting in order to proceed with the CDBG Public Hearings. He welcomed Donna Lane, CDBG Grant Administrator.

Chairman Judd opened the public hearing for the CDBG Application for the Notre Dame Elderly Housing project in Berlin. Donna Lane read the CDBG guidelines. Informational packets were provided. The following was read into the record.

Community Development Block Grant funds are available to municipalities through the NH Community Development Finance Authority. Up to \$500,000 annually is available on a competitive basis for economic development, up to \$500,000 for public facility and housing projects, up to \$500,000 for emergency activities that directly benefit low and moderate income persons, and up to \$12,000 is available for feasibility study grants.

The purpose of this Community Development Block Grant funding request: This is a proposed application to the Community Development Finance Authority for up to \$500,000 in Community Development Block Grant funds for the proposed Notre Dame Elderly Housing project in Berlin. The majority of the funds, \$475,000, will be sub-granted to Tri-County Community Action Program, Inc. toward construction costs of renovating the Notre Dame into 33 affordable, senior housing units for low and moderate income persons.

This project conforms with Coos County's Housing and Community Development Plan's Goal of: Encourage a varied stock of safe, sanitary, decent, attractive and affordable housing for persons of all ages and income groups, with a focus on the elderly and physically and emotionally challenged population. (Short-term and Long-term goal)

Chairman Judd asked for public comments. There were no comments. Chairman Judd closed the public hearing.

Chairman Judd opened the public hearing to discuss the updated Housing and Community Development Plan. Donna explained that there were no changes to the Housing and Community

Development Plan which was updated in 2010. Chairman Judd asked for public comment. There were no comments. Chairman Judd closed the public hearing.

Chairman Judd opened the public hearing to review the Residential Anti-displacement and Relocation Assistance Plan. Donna explained the Residential Anti-displacement and Relocation Assistance Plan. Although this project does not involve any displacement or relocation of persons (or businesses), if the County were to undertake a CDBG project which involved displacement or relocation they would follow this plan. The plan outlines the measures they would take to find comparable, suitable housing for persons (or businesses) displaced or relocated. Chairman Judd asked for public comment and there was none. Chairman Judd closed the public hearing.

Chairman Judd opened the public hearing to note the progress of the Deanbrook Village CDBG Project in Northumberland. Ms. Lane explained that the Deanbrook Village Cooperative CDBG project is funding to upgrade the sewer, water and electrical systems within the park. The project was originally delayed awaiting the commitment of the matching Rural Development funds. The construction started last fall and was stopped for winter. It is back under construction now and is going well. The utility connections are scheduled to be complete by mid-June, and the water and sewer installed by the end of July. Chairman Judd asked for public comment and there was none. Chairman Judd closed the public hearing.

Commissioner Judd reconvened the regular meeting at 10:10 a.m.

A motion was made by Commissioner Brady, seconded by Commissioner Judd, and unanimously approved to re-adopt the updated Coös County Housing and Community Development Plan.

A motion was made by Commissioner Brady, seconded by Commissioner Judd, and unanimously approved to re-adopt the Residential Anti-displacement and Relocation Assistance Plan for the County.

A motion was made by Commissioner Brady, seconded by Commissioner Judd, and unanimously approved to approve the submittal of the application **and** vote to authorize the Chairman to sign and submit the application, and upon approval of the CDBG application, authorize the Chairman to execute any documents which may be necessary to effectuate the CDBG contract.

The Board signed all necessary documents. Donna Lane left the meeting. Max Makaitis and Joe Costello, CEO of Tri-County CAP thanked the Board for their support.

Chairman Judd continued with the regular meeting.

5. Report of the Superintendent of Corrections Craig Hamelin. The written report that was submitted to the Board in advance of the meeting was as follows:

HOUSE OF CORRECTIONS	19
PRETRIAL	20
TOTAL IN FACILITY	39
STATE PRISON INMATES	0
ELECTRONIC MONITORING	0
WORK RELEASE	0
OTHER COUNTY INMATES	1

HELD AT OTHER FACILITIES	17 BELKNAP DOC: 1 PT FEMALE CARROLL DOC: 1 HOC MALE GRAFTON DOC: 1 HOC M, 3 HOC F, 7 PT F HILLSBOROUGH DOC: 1 PT MALE ROCKINGHAM DOC: 1 PT MALE STRAFFORD DOC: 1 PT MALE NHSP: 1 HOC MALE
AVERAGE DAILY POP. APRIL	36
AVERAGE DAILY POP. MAY	37
FEMALE DAYS SERVED MAY	165
MALE DAYS SERVED IN FACILITY MAY	1,151

- a. Congratulations to Officer Jeremie Marquis who graduated from the 89th NHAC Correctional Academy on June 8. Officer Marquis will assume his duties as a certified officer on Second Shift.
- b. Corporal Thomas Hewson retired on June 9 after serving 20 years with the Department. A clock was presented to Corporal Hewson on behalf of Coös County as well as a plaque on behalf of the Department of Corrections. Superintendent Hamelin thanked him for many years of dedicated service and wished him well.
- c. Congratulations to Officer Scott Covey who has been promoted to Corporal. He will assume the duties of Third Shift Corporal which was vacated upon Corporal Hewson's retirement. Corporal Covey has been with the Department since 1996 and has been assigned to Third Shift for the majority of this time.
- d. Nicholas Goudreau has been hired to fill one of the vacant Third Shift positions. He started the 8-week Field Training Program on June 10. An employee who began the Field Training Program in March has been terminated due to unsuccessfully completing the Field Training Program. This has created further schedule shortages on Third Shift which were compounded by a retirement and promotion within that shift as well.
- e. Some relief may be in sight for the Nursing Hospital regarding increased evening nursing hours spent at the DOC. A retired nurse in the area is interested in working 9 to 10 hours per week in the DOC. These hours would provide complete medication pass coverage for corrections except for every other weekend, in which 2 nurses have expressed interest in continuing to come over for medication pass.

Superintendent Hamelin added that the DOC already pays approximately 40 hours per month to the Nursing Home for coverage. The Board agreed with this proposal.

- f. A Transfer Station employee has requested that 50 hours of his personal time be paid in lieu of time off to assist with fuel costs to and from the VA Hospital.

Superintendent Hamelin reported that the cost will be \$736. A motion was made by Commissioner Brady, seconded by Commissioner Judd to approve this request. All approved 2-0.

- g. Superintendent Hamelin requested authorization to purchase a commercial grade tri-basin stainless steel washbasin for the Unit 2 housing unit utilizing funds from the

Inmate Trust Fund for a cost of up to \$6,000. Maintenance has expressed concern about the accessibility of parts and ongoing leaks and repairs on the 3 current push-button sinks. Maintenance has received a quote from Blodgett Supply for an Acorn Meridian Tri-Basin unit for \$5,770. A motion was made by Commissioner Brady, seconded by Commissioner Judd to approve the purchase of a commercial grade tri-basin stainless steel washbasin for the Unit 2 housing unit utilizing funds from the Inmate Trust Fund, for a cost of up to \$6,000. All approved 2-0.

- h. Housing costs for female inmates continue to be of concern if the current trend continues. April and May billing from Grafton County DOC was \$5,080 and \$4,320 respectfully, which leaves approximately 38% of the budget unexpended.

Sue presented to the Commissioners a copy of a letter received from Superintendent Ronald White of Merrimack County thanking Superintendent Hamelin and the Department of Corrections staff for sharing information and insight into Archonix and the X-Jail software program. Superintendent White specifically commended Sergeant Brian Morann, Corporal Dana Prehemo, Correctional Officer Matt Shannon and Correctional Officer Chris Gray for their time and forthrightness regarding this program. A copy of the letter was placed in each employee file.

- i. Superintendent Hamelin stated he had a nonpublic issue pertaining to safety and security.
6. Report of the West Stewartstown Nursing Hospital Administrator Laura Mills. The written report that was submitted to the Board in advance of the meeting was as follows:
- a. Census: The census was 80. The average census for May was 78; occupancy for May was 80.1%. In May there was one (1) admission, one (1) discharge, and two (2) deaths. There have been three (3) admissions in June. Of the 80 residents, twenty (20) are private pay and nine (9) residents are Vermont Medicaid. Totals for 2012: Twenty-five (25) admissions, five (5) discharges, and nine (9) deaths.
 - b. Medicaid Rate: The Medicaid rate for July decreased from January. The January 1, 2012 rate was \$145.61 and the July 1, 2012 rate will be \$143.95. It was noted that some of the newer admissions have a lower acuity. Staff continues to look at areas of improvement in coding.
 - c. Survey Window: The survey window opens next week.
 - d. Annual Family Picnic: The Annual Family Picnic is scheduled for Sunday, July 15. The theme this year is "Under the Big Top."
 - e. LNA Class: The nursing hospital is getting low on temporary LNAs so plans are in the works for a 6 Week LNA Class running July 30 - September 5. Another class will be planned in the late fall or early winter that can be tailored to get the remaining non-LNA Activity Aides trained as LNAs.
 - f. Nursing Hours at the Department of Corrections:

2011	MINUTES	Hours	2012	Minutes	Hours
January	3,907	65	January	2,206	37
February	4,035	67	February	2,168	36
March	3,930	66	March	2,801	47
April	4,427	74	April	2,454	41
May	4,280	71	May	2,180	36
June	4,446	74	June		
July	4,529	75	July		
August	4,307	72	August		
September	4,358	73	September		
October	4,086	68	October		
November	1,750	29	November		
December	1,711	29	December		

- g. Laura had two issues for non-public, Section 91-A:3 II (a or c).
7. Report of the Berlin Nursing Home Administrator Louise Belanger. The written report that was submitted to the Board in advance of the meeting is as follows:
- Census: The current census was 98. 11 residents are private pay and 11 are Medicaid pending. The average daily census for May was 97.4; year to date is 97.86. The Nursing Home had 1 admission in May and 2 deaths. The year to date deaths: 13 and year to date admissions: 12.
 - Nursing Home Vehicle: The Ford Crown Victoria needed a repair on the steering shaft at a cost of \$327. The Nursing Home was without a car for several days. No further problems have been noted.
 - The lift on the van is scheduled for repairs on June 14 in Londonderry, NH. The lift has been malfunctioning resulting in the maintenance staff leaving the facility to respond to a lift that had stopped in mid transfer.
 - Otis Elevator Inspection: The dumbwaiter from the kitchen to the basement did not pass inspection. The cables to the dumbwaiter are frayed. The cost to repair will be \$3,556. The repairs are scheduled for later this month.
 - Mike Holt recently spoke with Chris McDonald, Life Safety Inspector regarding fire barriers and fire stops in health care facilities. Chris McDonald and the NH State Fire Marshal's office have started checking fire barriers and fire stops to ensure that the proper sealants are being used. Apparently, inaccurate information was given out in the past which has led to the inappropriate sealant used in numerous health care facilities. Louise obtained the specifics regarding the different types of sealants and the work that it will create. She presented the information at the meeting.
 - Medicaid Rate Change: The Medicaid room rate set to begin on July 1 will be \$144.07; this is a \$4.31 increase.
 - A budget transfer was presented due to the increase in pump usage for IV's and an increase in use of oxygen:

To:	Nursing: Equipment Rental	+\$4,000
From:	Nursing: Education & Conferences	-\$1,500
	Nursing Supplies & Expenses	-\$1,000
	Health Information: Clerks	-\$1,500

The Board signed the budget transfer.

8. Report of the Finance Director Jennifer Fish. Ms. Fish had nothing specific to report.

9. Other Business:

Representative Herb Richardson thanked the Board for the grant programs and the funds that have been awarded. The process is working. He also added that the Sheriff's Department obtaining the grant for the security cameras in the cruisers will increase the security of the officers. Representative Richardson did ask the Board to reconsider opening a second round of applications for the remainder of the economic development funds.

At this time, a motion was made by Commissioner Brady to send out notices to the towns notifying them of a second round of grant funds with priority to the towns that have not applied. The applications would be due by July 2 and a meeting to award the second round would be determined by the Chair. Commissioner Judd asked if the second round began June 13. Commissioner Brady replied that the other towns need to be given the opportunity to apply and submit applications. Commissioner Judd noted that he will report to the Pittsburg Selectmen that their application was refused. Commissioner Brady replied that it was not refused; it will be considered with the second round of applications.

Representative Richardson noted that there is a limit of \$5,000 per town which was the intent of his motion at the March meeting. He is hopeful that this program will work and can be offered again next budget season.

Sue asked if the applications could be due on July 13 and the Board would review them at the July 18 meeting. Commissioner Brady agreed.

Commissioner Brady asked how many applications were approved. Sue replied 8. There are still funds for one town to apply. Commissioner Judd replied that he had an application today. Commissioner Brady reiterated that the other towns need to be given the opportunity to apply.

There was no second to the motion.

10. A motion was made by Commissioner Brady, seconded by Commissioner Judd to enter into nonpublic session per Section 91-A:3 II (a) (c) and (g) at 10:55 a.m. All approved 2-0.

A motion was made by Commissioner Brady, seconded by Commissioner Judd to come out of nonpublic session at 11:20 a.m. All approved 2-0.

Commissioner Brady asked to discuss the economic development funds again. He noted that only seven applications were awarded not eight. Sue re-counted the applications and agreed with Commissioner Brady. There is \$10,000 remaining in the grant pool. He asked Commissioner

Judd to reconsider the previous motion. Commissioner Brady made a new motion that notice be sent to the towns that have not received any funds that there are still economic development funds available with the same criteria as before with a deadline of July 13 and action will be taken at the July 18 meeting. Commissioner Judd asked that the stipulation of accepting Pittsburg's application be accepted as of June 13. Commissioner Brady replied he could not do that. He added that he is willing to accept the application at the July 18 meeting. All applications must be in prior to a decision being made. Commissioner Judd would not second the motion. The matter will be discussed at the July meeting.

The next regular monthly meeting will be held July 18 at 9:00 a.m. at the Northumberland Town Office Meeting Room.

A motion was made by Commissioner Brady, seconded by Commissioner Judd to adjourn the meeting at 11:34 a.m. All approved 2-0.

Respectfully submitted,

Thomas M. Brady, Clerk