

Coös County Commissioners
Regular Meeting
Town Office Meeting Room - Groveton, NH
July 18, 2012

Present: Commissioners Bing Judd, Paul Grenier and Tom Brady; County Administrator Suzanne L. Collins; Director of Finance Jennifer Fish; Nursing Hospital Administrator Laura Mills; Administrative Assistant Linda Harris; Chief Deputy Keith Roberge; Sheriff Gerry Marcou; County Treasurer Fred King; Eileen Bolander, LTC Resources (*arrived at 9:50*); Chris Gray & Rick Biron of the Department of Corrections; Chris Long SEA Field Representative; members of the press and public. Superintendent Craig Hamelin and Nursing Home Administrator Louise Belanger were excused.

Commissioner Judd opened the meeting at 9:10 a.m. Chairman Judd thanked the Town of Groveton for the use of its facility.

1. A motion was made by Commissioner Grenier, seconded by Commissioner Brady to approve the minutes of the June 13, 2012 meeting. All approved 3-0.
2. The Board reviewed the Payrolls and Disbursements for the month of June 2012. A motion was made by Commissioner Grenier, seconded by Commissioner Brady to approve the Payrolls and Disbursements for the month of June 2012. All approved 3-0.

Chairman Judd stated that the Board of Commissioners had made a decision on filling the County Administrator position. Chairman Judd announced that Jennifer Fish has been selected to replace Sue Collins upon her retirement. Chairman Judd wished Jen best of luck from everyone. Jennifer thanked everyone and she looks forward to working with the Board, staff and to new challenges.

3. Hearing of the Public:

- a. Fred King stated that he had three items that he wished to discuss with the Board.
 - The Planning Board approved a subdivision which will add 4,632 acres to the Umbagog Refuge. There was discussion at the meeting that it was time to determine whether the increased expansion of the Umbagog Refuge in Coös County is good or bad for the economy. The expansion has increased tourism to some degree. However, it could be argued that adding acreage to it doesn't make it any more attractive. The Master Plan discusses forest resources and the Planning Board is directed by the master plan to discourage development that will interfere unreasonably with continued timber and wood fiber production. The Master Plan encourages present ownership patterns that maintain the traditional character of the forests and related natural resources. The Planning Board is asking the Commissioners if they would be willing to participate in a study of the economic impact of the Refuge and whether adding more acres is economically beneficial. The Trust for Public Land, which has been instrumental in conservation projects, has indicated a willingness to participate financially in this study. Mr. King believes there are funds available in the unincorporated places' budgets which could help fund this study. Commissioner Grenier asked how Mr. King proposed to go forward with this. Fred suggested that the Commissioners authorize him, as Vice Chair of the Planning Board, to ask that question to the North Country Council and report back to the Board. The individual or organization that completes this study will need to be unbiased. Mr. King stated that he is not the individual for the job. Commissioner Judd agreed. He also suggested contacting UNH for assistance. Mr. King added that the Cooperative Extension

might be able to help as it's re-extension mission focuses on economic development. He will explore options as a decision is not needed today. Commissioner Grenier stated that time is wasting and he supports Mr. King taking the lead and compiling recommendations as soon as possible. Commissioners Judd and Brady agreed.

- Umbagog Refuge - Mr. King reported that he read an article in County News on the National Environmental Protection Act. This Act was set up to encourage all units of government to work together on federal land planning and acquisitions. In regards to the Refuge, the County can request to be a cooperating agency. Mr. King continued that the Refuge has a plan but did not invite other towns and agencies to participate in the preparation of the plan. Mr. King suggested that Coös County notify the Refuge headquarters in Hadley, Massachusetts that the County requests to participate in any future discussions. It does not give the County any voting authority. A motion was made by Commissioner Grenier, seconded by Commissioner Brady to send a letter to the Refuge office in Hadley, Massachusetts requesting that Coös County be granted cooperating agency status. All approved 3-0.
 - Mr. King updated the Board on the EPA's proposed rule to manage logging roads which he had spoken about at a previous meeting. He has received correspondence from both Senators in Washington stating that this is now a dead issue.
- b. Eileen Bolander, LTC Resources, LLC. Ms. Bolander presented information on the proposed Medicaid Managed Care System.
- NH Department of Health & Human Services (DHHS) has contracted with three Managed Care Organizations (MCO).
 - Approval by the Centers of Medicare and Medicaid (CMS) is required and is currently ongoing.
 - MCOs must comply with all state and federal regulations.
 - NH DHHS is hosting stakeholder meetings and stakeholder information meetings around the state.
 - NH DHHS expects to begin enrollments in late Fall 2012.
 - Program is phased in three phases;
 - Nursing facilities (intermediate and skilled care) are scheduled for phase 2.
 - Nursing Home Affiliate is meeting with all MCOs and the affiliate is amassing a list of questions.
 - Impact:
 - Three different contracts to be negotiated;
 - MCOs can use different reimbursement amounts for similar providers;
 - MCOs establish methods to control costs;
 - MCOs can limit number of providers in an area;
 - Coös County expected to be a challenge for MCOs;
 - Physicians and other health care providers must contract with MCO in order to be reimbursed by MCO;
 - New processes for billing including specific time frames for submission and appeals of denials;
 - Prior authorization before service provision for many areas of care including rehab, x-rays, some medications, durable medical equipment (limitation of cost), prosthetics, hospital care, ambulance service;
 - MCOs determine post stabilization placement of enrollees, i.e. from hospital to home vs. to nursing facility. Plan for census decreases;

- CLIA certification approval by MCO;
- MCO may approve out of network care in certain cases;
- Each contract with MCO will require an assessment of the provider by the MCO;
- Audits to be conducted by each MCO;
- MCOs determine what constitutes medical necessity;
- Nursing home staff will provide increased and more specific documentation in a format acceptable to each MCO including billing, clinical notes and quality improvement required documentation;
- Denials of care are made by health care professionals at the MCO;
- MCOs will only reimburse for enrolled clients. They will not make retroactive payments. Enrollees are covered on the 1st day of the subsequent month after signing up;
- Nursing homes may need to change pharmacies, rehab companies and other providers;
- Nursing homes may need to budget for increased staff to manage requirements of three MCOs;
- Nursing homes may need to budget for non-covered items and services; and
- Nursing homes should expect to admit residents any time including off shifts and weekends. This may impact staffing.

Commissioner Brady asked if he understood correctly that the MCOs will decide whether an individual can be admitted to a nursing home instead of the family. A bureaucrat will decide if a certain medical test is required or not. Ms. Bolander replied that was correct. Sue added that a person's choice is gone. Any choices will be made by the three MCOs.

Laura continued that the nursing homes must follow CMS guidelines and the state surveyors expect nursing homes to provide these services. If some of these services are not covered by the MCOs, will it be expected that the nursing homes cover these expenses. Ms. Bolander replied in the affirmative.

Ms. Bolander reiterated that the nursing homes will not be reimbursed for Medicaid pending; there will be no retroactive payments.

Sue asked if there will be any benefit to counties working together to negotiate contracts. Ms. Bolander was not sure if it will be allowed. MCOs have the right to limit providers accepted in the system. Coös County may be limited if not enough providers enroll. Commissioner Grenier asked what will happen if a doctor refuses to enroll with the MCOs. Ms. Bolander replied there will be no Medicaid reimbursement. She added that MCOs may use bonuses to entice doctors to sign on with them.

Commissioner Grenier stated that this process is taking the decision of care away from families and doctors. This is a huge step backwards – it's all about for-profit companies. Ms. Bolander added that the contracts will state that current services will not be diminished. The onus will be on the providers. Sue added that the state legislature is the body that came up with this process in order to save money in the State budget. Ms. Bolander was asked if her company could assist in negotiating contracts for the County when the time comes and she replied yes. Mr. King stated that counties should try to have one contract. Aggregating would give the counties more leverage.

4. Report of the County Administrator Suzanne L. Collins. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. The Deed and associated closing documents for the 52.4 acre parcel that was approved for sale by the Coös County Delegation at its May meeting was presented for the Commissioners' signatures. The buyer is Daniel Ouimette; sale price is \$45,000.
- b. Two bids were received for the 104 acre woodlot:
 - Dan's Logging and Construction \$15,100;
 - Timothy Bailey (abutter to the lot) \$21,500.

A motion was made by Commissioner Grenier, seconded by Commissioner Brady to recommend to the Delegation to sell the 104 acre woodlot to Timothy Bailey of Boscawen, NH. All approved 3-0.

- c. Two bids were received for the Sheriff's 2008 Chevrolet Tahoe:
 - Auto North \$6,633;
 - Joseph Vigue \$5,100.

A motion was made by Commissioner Grenier, seconded by Commissioner Brady to accept the Auto North bid of \$6,633. All approved 3-0.

- d. One bid was received for the County Farm's 1994 Ford F600 Truck from Sid Smith in the amount of \$500. A motion was made by Commissioner Grenier, seconded by Commissioner Brady to accept the bid of \$500 from Sid Smith. All approved 3-0.
- e. No bids were received on the tires. Sue contacted Louise Belanger at the Berlin Nursing Home and the tires can be used on the Ford Crown Victoria. A motion was made by Commissioner Grenier, seconded by Commissioner Brady to transfer the tires to the Berlin Nursing Home. All approved 3-0.
- f. One bid was received for the County's two 1,000 gallon above ground welded steel single compartment fuel tanks in the amount of \$100 for both. Sue proposed listing the tanks on craigslist. The Board decided to get rid of them. A motion was made by Commissioner Grenier, seconded by Commissioner Brady to approve the bid of \$100 from Mr. Edelstein of Pittsburg. The sale would not include the pump. All approved 3-0.
- g. Bids for electric energy for county facilities for September 2012 were received at the close of business on Tuesday. Jennifer reported that bids were received from two suppliers:
 - Integrys 12 month proposal with a rate of .0666;
 - Nextera 12 month proposal with a rate of .07144.

The County currently pays .0736 with Constellation (*which did not provide a bid*). A motion was made by Commissioner Grenier, seconded by Commissioner Brady to approve the one year bid from Integrys at a rate of .0666. All approved 3-0.

- h. The Employee Policy Handbook was introduced to Coös County/Coös County Nursing Hospital/Coös County Department of Corrections employees on July 5. Seventy-two (72) employees attended one of the two sessions which is a great turnout for a non-mandatory meeting. Feedback was excellent. Sue scheduled similar sessions at the Coös County Nursing Home on Thursday, July 19.
- i. State-County Finance Committee meets in Concord on July 24. Health & Human Services' Bureau of Provider Audits Chief Jonathan McCosh states that the counties will be very pleased

with the amounts of the additional Proportional Share Payments that he expects will be authorized by the Joint Fiscal Committee next week and the Governor & Council in early August. Other agenda items for 7/24 include: Medicaid Managed Care Program, Balancing Incentive Fund grant, Medicaid expenses and the cap (issue of the cost of the rate setting bureau being charged to the counties outside the cap), Medicaid determinations, penalties and delays and how the counties respond to non-reimbursement by State.

- j. Sue prepared an analysis of the July 1, 2012 nursing home rates that were calculated by the State by using a 30.09% budget neutrality factor.
 - Coös County Nursing Hospital's allowable Medicaid costs (at the median) total \$341.42 per day. Actual Medicaid reimbursement per resident per day is \$143.95. Reimbursement is at 42% of allowable costs at the median.
 - Coös County Nursing Home's allowable Medicaid costs (at the median) total \$292.62 per day. Actual Medicaid reimbursement per resident per day is \$144.06. Reimbursement is at 49% of allowable costs at the median.
- k. Economic Development Funding Applications outstanding:
 - The Town of Stark re-submitted an application for a grant request of \$4,900 to enable Oxbow Farm Orchard (238 apple trees and 85 blueberry bushes) to install drip irrigation to both crops and in the future add overhead sprinklers for frost protection in the early spring. The system is also capable of fertilizer application. This installation would increase crop production, extend the growing season and avoid seasonal droughts. The farm sells its produce - a "pick your own" operation, hosts local school trips where children pick apples and learn how to make cider. Coös County Nursing Home residents also visit. One or two local residents are hired to work in the orchard during the growing & harvest season.
 - The Town of Pittsburg submitted an application for \$5,000 to create a state-of-the-art webpage that was tabled at last month's meeting.

Commissioner Brady was hesitant to approve funding to a private business. The Town of Stark application did not meet with the economic development funding criteria. Commissioner Judd noted that residents from the Berlin Nursing Home go to the orchard. Commissioner Grenier proposed dividing the remaining \$10,000 three ways among the Towns of Stark, Pittsburg & Jefferson. Commissioner Judd did not agree with the proposal and added that he would not participate in the discussion further due to a conflict of interest. Commissioner Brady stated that the Town of Jefferson application could be taken out of the mix. He continued that the Board had established dates that the applications were due. If not all funds are used, a second round needs to be announced. All the towns need to be notified. The Board can act on the Town of Stark application as the Board had asked them to submit a new application. Commissioner Brady reiterated that a request for proposals needs to go out. The Board of Commissioners is aware of the remaining funds because of their involvement in the application process but other towns need to be made aware. A motion was made by Commissioner Brady, seconded by Commissioner Grenier to approve a second round of applications for the remaining \$10,000. All the communities are to be notified and preference will be given to communities who have not received funds. The motion passed 2-0. Commissioner Judd abstained. Applications are due prior to the next meeting.

The Town of Stark application was once again discussed. Sue noted that this application is not different from their previous application. Commissioner Grenier agreed with Commissioner Brady; in good faith the Board could not support a private business. A motion was made by

Commissioner Grenier, seconded by Commissioner Brady to deny the Town of Stark application. All approved 3-0.

1. The 2012 Corn Maze is emerging and Mr. Santamaria intends to open the maze on Moose Festival Weekend. His other crops (sweet corn, silage corn, beans, cucumbers, winter squash and pumpkins) appear to be growing very well.

Report of the Unincorporated Places:

- a. One late application for Emergency Equipment Funds was received. Copies of the application were provided at the meeting.
 - **Second College Grant:** Errol Rescue Squad, Inc. applied for \$1,000 for CPAP (Continuous Positive Airway Pressure) equipment (\$500) plus additional equipment that is disposable for individual patient use (\$500). This equipment will provide respiratory care for patients experiencing congestive heart and/or pulmonary edema. This equipment will serve the Second College Grant, Errol, Millsfield, Wentworth Location, Cambridge as well as Upton and Magalloway Plantation, Maine. A motion was made by Commissioner Grenier, seconded by Commissioner Brady to approve the Errol Rescue Squad application. All approved 3-0.
 - b. The North Country Endurance Challenge Race Committee and the North Country Chamber of Commerce have submitted their request for the support of marketing and economic development totaling \$5,000. The race will traverse both Dixville and Millsfield. Sue requested Board approval to pay \$2,500 from the Dixville appropriation for this purpose and \$2,500 from the Millsfield appropriation for this purpose. A motion was made by Commissioner Grenier, seconded by Commissioner Brady to approve the Dixville and Millsfield appropriations for the North Country Endurance Challenge. All approved 3-0.
 - c. The Cyclical Revaluation of certain unincorporated places will begin in August. Notices to property owners have been mailed. Next week, Commerford, Nieder + Perkins' Mark Nieder will be doing the pick-up work.
 - d. Although The Balsams Grand Resort is closed for a period of renovations, the owners have indicated an interest in relocating the polling place for the primary election and national election to some other location in Dixville. Sue estimated that there are approximately 8 registered voters in Dixville.
5. Report of the Superintendent of Corrections Craig Hamelin. The written report that was submitted to the Board in advance of the meeting was as follows:

HOUSE OF CORRECTIONS	26
PRETRIAL	11
TOTAL IN FACILITY	37
STATE PRISON INMATES	0
ELECTRONIC MONITORING	0
WORK RELEASE	0
OTHER COUNTY INMATES	1
HELD AT OTHER FACILITIES	16
	BELKNAP DOC: 1 PT FEMALE
	CARROLL DOC: 2 PT MALE
	GRAFTON DOC: 1 HOC M, 3 HOC F, 5 PT F
HOC= House of Corrections	HILLSBOROUGH DOC: 1 PT MALE

PT= Pre-Trial	MERRIMACK DOC: 1 PT MALE ROCKINGHAM DOC: 1 PT MALE STRAFFORD DOC: 1 PT MALE
AVERAGE DAILY POP. MAY	37
AVERAGE DAILY POP. JUNE	39
FEMALE DAYS SERVED JUNE	280 (14 females)
MALE DAYS SERVED IN FACILITY JUNE	1,159

- a. Lee Vogel has been hired to fill a vacant Third Shift position. Lee comes from Kansas, and left his position as a Marion County Deputy Sheriff to move closer to family in New Hampshire. He started the 8-week Field Training Program on July 9.
 - b. Don Gilbert RN, has been hired to work part-time in the Medical Department. He will cover medication pass and emergency issues 3 evenings per week and every other weekend during the day. As explained in June, this position will provide complete medication pass coverage for Corrections except for every other weekend, which will relieve the Nursing Hospital staff considerably. Don is a seasonal employee, leaving in December, so the Department will be searching for someone who may be interested in this position upon his departure.
 - c. The application for an Intergovernmental Agency Agreement was completed and submitted for processing on June 20. This is the formal housing and transport agreement which allows for the detention of federal prisoners. A request which would include the Coös County Sheriff's Department in the contract for prisoner transports was included. The Department of Corrections currently houses federal prisoners under a temporary agreement which expires August 20. The US Marshals Service is working on an extension of the agreement in the event there is no decision on the contract by that time. To date, 13 federal prisoners have been housed since August 2011, without incident.
 - d. The Department of Corrections is experiencing an alarming trend regarding female inmates. Female days served increased by 70% in June, more than doubling Grafton County's housing bill from \$4,320 to \$8,880. This will result in 3% of the budget being left. The Superintendent has discussed this with the County Administrator and Director of Finance and they are in the process of finding a solution to the expended housing budget crisis.
 - e. Community Programs Officer Wage Schedule: Chairman Judd commended Officer Scott Grassette. He has done a great job and the recycling center no longer looks like a junk yard. He recommended that the Board upgrade the position to corporal. A motion was made by Commissioner Brady, seconded by Commissioner Grenier to upgrade this position to a corporal with a 58-cent per hour increase on each step of the schedule. All approved 3-0.
6. Report of the West Stewartstown Nursing Hospital Administrator Laura Mills. The written report that was submitted to the Board in advance of the meeting was as follows:
- a. Census: The census was 78. The average census for June was 79; occupancy for June was 81.5%. In June there were five (5) admissions, one (1) discharge and one (1) death. There has been one (1) discharge and one (1) death so far in July. Of the 78 residents, nineteen (19) are Private Pay and ten (10) are Vermont Medicaid. Totals for 2012: Twenty-seven (27) admissions, seven (7) discharges and eleven (11) deaths.
 - b. Nurse Staffing: Currently there is a 32 hour 11-7 RN/LPN position open; a 32 hour LPN on the 3-11 shift will be starting the RN program at the end of August and a 40 hour 3-11 RN will be

going on FMLA on September 6. The 11-7 position has been advertised but a contract nurse may be needed to cover for the FMLA on the 3-11 shift. Laura will know more by the August meeting.

- c. Survey Window: The survey window opened June 22.
- d. Medicaid Audit: The Nursing Hospital is currently in the middle of a Medicaid audit that started July 16.
- e. Renovations: Circumstances beyond the facility's control brought about the need to renovate the walls on Third Floor South. The bathroom on two north is being renovated. It has been invigorating and uplifting to both the residents and staff to see these areas transformed with some cosmetic work. Room 233 is currently out of commission after a major leak and overflow issue from the tub room above. The window project has resumed and includes replacing some basement and stairwell windows as well as the windows for the 3rd Floor sun porch offices.
- f. Annual Family Picnic: It was a beautiful day for the Annual Family Picnic. A good time was had by all "Under the Big Top!"
- g. LNA Class: Applicants have been interviewed for the LNA class and students should be chosen by Thursday.
- h. Nursing Hours at Department of Corrections:

2011	MINUTES	Hours	2012	Minutes	Hours
January	3,907	65	January	2,206	37
February	4,035	67	February	2,168	36
March	3,930	66	March	2,801	47
April	4,427	74	April	2,454	41
May	4,280	71	May	2,180	36
June	4,446	74	June	2,811	47
July	4,529	75	July		
August	4,307	72	August		
September	4,358	73	September		
October	4,086	68	October		
November	1,750	29	November		
December	1,711	29	December		

Donald Gilbert, RN, started for the DOC on July 2. In July, a drastic reduction in nursing hours should be seen.

- i. Laura had an issue for non-public, Section 91-A:3 II (a or c).

Commissioner Grenier asked if the County Administrator's house could be used for housing contract nurses. Commissioner Judd replied that if the house were to be rented the county would have to pay property taxes. The taxes would be about \$4,000; total expenses would be about \$8,000. Commissioner Judd stated that all aspects should be looked at and the matter could be

discussed further at the next Commissioners' meeting. Sue also suggested looking in the possibility of retrofitting the house for assisted living.

The Board signed a tuition loan contract for an LPN going to school in the fall.

7. Report of the Berlin Nursing Home Administrator Louise Belanger. The written report that was submitted to the Board in advance of the meeting is as follows:
 - a. Census: The current census was 97. Eleven (11) residents are Private Pay and 5 are Medicaid pending. The average daily census for June was 97; the year to date is 97.2. There were **3** admissions in June and **1** death. Year to date totals are: deaths 14 and admissions 15.
 - b. Hot water tank: The leak in one of the five hot water tanks was repaired. The tank was welded then pressure tested. Several gaskets were also changed. The work on the tank was completed on June 29; Louise did not have the exact cost of the repairs at the time of the meeting. A new tank would have cost approximately \$4,000. No problems have been noted since the repair.
 - c. Dietary Department: The budget transfer within the dietary department was completed and the ice machine was ordered. The department is currently awaiting its arrival and installation. Dietary has made many trips to the grocery store for ice; the current ice machine will only work on cool days and not very well on those days.
 - d. Employee Policy Handbook: Sue Collins will be reviewing the new Employee Policy Handbook on July 19 with the staff at Coös County Nursing Home in Berlin.
 - e. LP Gas: The requests for LP Gas bids were sent out and the bids will be available for review at the August Commissioners' meeting.
 - f. Mike Holt, Plant Engineer, has successfully completed a series of workshops on energy efficiency. He is now certified to complete energy audits and recommend energy improvements. Mr. Holt is also trained on how to install various energy measures. This was a unique opportunity for Mr. Holt that will benefit the nursing home.
8. Report of the Finance Director Jennifer Fish. The written report that was submitted to the Board in advance of the meeting is as follows:
 - a. On June 27, 2012, the County received from the State of New Hampshire estimated 2012 Pro Share payments. Coös County Nursing Hospital received \$423, 670.50 and the Coös County Nursing Home received \$729,516. Both of these payments were less than were budgeted. According to Jonathan McCosh, DHHS, sometime in July the final SFY12 Pro share payment calculations will then be made in order to fully evaluate the impact from the reduced MQIP payments made this year as a result of HB2, the impact of the supplemental MQIP made last year, the exclusion of MQIP ARRA payments which ended on 6-30-11, and the changes in Medicare rates.

It is anticipated that an additional Pro share payment will be made based on the factors listed above. However in order to make any additional payment, DHHS needs approval from both Legislative Fiscal Committee and Governor & Council Committee which will be sought at the first available meetings. If both committees approve the payment, the County should see a distribution sometime in August.

- b. On June 14, the County received the federal Payment in Lieu of Tax (PILT) for the unincorporated places. Total received was \$348,544 which was a \$20,770 increase from 2011. PILT allocation spreadsheet was distributed at the meeting.
- c. Dawn Nesbitt-Taylor from the State of New Hampshire Department of Health & Human Services arrived in West Stewartstown to perform a Medicaid audit on Monday, July 16. She will be working at the Nursing Hospital all week.

9. Other Business:

- a. Removal of Stanchions: Sue inquired if the Board wished to continue with the removal of stanchions in the barn for scrap metal. The Board authorized to continue the project. Commissioner Brady added that the Board will need to decide what to do with that section of the barn prior to year end. It would be nice to clean the area up. Chairman Judd asked if the jersey barriers had been picked up by Clark Jeffers who purchased them at the auction last summer and Sue replied no. The Board asked that Sue notify the individual and let him know that he has until September 1 to remove them. The silo also needs to be removed by the successful bidder.

10. Unincorporated Places:

- a. Wentworth Location - Request for Abatement of Other Charges: Linda Harris requested an abatement of other charges in the amount of \$18 due to an impending lien charge that was not reversed prior to the lien process. The Board approved and signed the abatement request.

11. A motion was made by Commissioner Grenier, seconded by Commissioner Brady to enter into nonpublic session per Section 91-A:3 II (a) at 11:25 a.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Brady to come out of nonpublic session at 11:40 a.m. All approved 3-0.

The next regular monthly meeting will be held August 8 at 9:00 a.m. at the Coös County Nursing Home in Berlin.

A motion was made by Commissioner Brady, seconded by Commissioner Grenier to adjourn the meeting at 11:41 a.m. All approved 3-0.

Respectfully submitted,

Thomas M. Brady, Clerk