

Coös County Commissioners
Regular Meeting
Coös County Nursing Hospital - W. Stewartstown, NH
April 9, 2014

Present: Commissioners Tom Brady, Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Nursing Home Administrator Louise Belanger; Superintendent Craig Hamelin; Nursing Hospital Administrator Laura Mills; Administrative Assistant Linda Harris; Sheriff Gerry Marcou; Chief Deputy Keith Roberge; County Treasurer Fred King; Donna Lane; Joyce Brady; members of the press and public.

Commissioner Brady welcomed everyone and opened the public hearing for the CDBG Application for the Coös County Water System Improvements in West Stewartstown, NH at 9:08 a.m. Donna Lane read the CDBG guidelines. Informational packets were provided. The following was read into the record.

Community Development Block Grant funds are available to municipalities through the NH Community Development Finance Authority. Up to \$500,000 annually is available on a competitive basis for public facility and housing projects, up to \$500,000 for economic development projects and up to \$500,000 for emergency activities. All projects must directly benefit low and moderate income persons. Up to \$12,000 per study is available for Planning Grants.

The purpose of this Community Development Block Grant funding request is a proposed application to the Community Development Finance Authority for up to \$300,000 in Community Development Block Grant Emergency Funds. The funds will finance system deficiencies improvements to the Coös County Farm Water System serving the Coös County Nursing Home and County Jail, the majority of the residents of which are of low and moderate income. Improvements may include separating the water and fire protection water storage, installing a new storage tank, hydro pneumatic tank and booster pumping station.

This project conforms with Coös County's Housing and Community Development Plan Goal of: Encourage safe, sanitary, decent, attractive and affordable housing to include municipal and private water and wastewater systems that are safe and sanitary and meet NH Department of Environmental Services (DES) regulations. (Short-term goal)

Commissioner Brady asked for public comment and there was none. Commissioner Brady closed the public hearing.

Commissioner Brady opened the public hearing to review the Residential Anti-displacement and Relocation Assistance Plan. Donna explained that although this project does not involve any displacement or relocation of persons (or businesses), if the County were to undertake a CDBG project which involved displacement or relocation they would follow this plan. The plan outlines the measures they would take to find comparable, suitable housing for persons (or businesses) displaced or relocated. Commissioner Brady asked for public comment and there was none. Commissioner Brady closed the public hearing.

Commissioner Brady opened the Commissioners' meeting at 9:12 a.m. and welcomed everyone to the meeting.

1. Approval of the Agenda:

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to amend the agenda to include under item 15 Non-public session - RSA 91-A:3, II(a). All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the agenda, as amended. All approved 3-0.

2. Approval of the Minutes of the March 12, 2014 meeting:

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the minutes of the March 12, 2014 meeting. All approved 3-0.

3. Approval of Payrolls and Disbursements:

A motion was made by Commissioner Samson, seconded by Commissioner Grenier to approve the Payrolls and Disbursements for the month of March 2014 and to authorize the Treasurer, during the month of April, to meet all payroll obligations and pay all other obligations due during the month. All approved 3-0.

4. Community Development Block Grant Emergency Funds:

- a. A motion was made by Commissioner Grenier, seconded by Commissioner Samson, to re-adopt the Residential Anti-displacement and Relocation Assistance Plan for Coös County. All approved 3-0
- b. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the submittal of the application for the Coös County Farm Water System. All approved 3-0
- c. A motion was made by Commissioner Grenier, seconded by Commissioner Samson, to vote to authorize the Chairman, Thomas M. Brady, to sign and submit the application and upon approval of the CDBG application, authorize the Chairman, Thomas M. Brady, to execute any documents which may be necessary to effectuate the CDBG contract. All approved 3-0.

Commissioner Brady signed all of the necessary documents.

5. Correspondence:

County Administrator Jennifer Fish reported on two items of correspondence:

- A letter from the Attorney General, Department of Justice notifying the Commissioners that the Department of Corrections Inspection Reports will be available on the Attorney General's website.
- A memo from Mark Nieder of Commerford Nieder Perkins, LLC which read as follows:

I am sure you are aware of the 10 abatement applications filed by some Millsfield taxpayers. I understand 3 of the taxpayers did not timely file their inventory forms by the deadline of April 15, 2013.

RSA 81:5 Abatement of Taxes indicates any person aggrieved by the assessment of a tax may apply. I feel the taxpayers were not aggrieved by taxes for 2013 as they were not billed a tax,

therefore, I feel the applications should not be accepted. When there is a tax for Millsfield taxpayers they should file an abatement application for that year.

6. Hearing of the Public:

- David Santamaria was not present to discuss the barn and farmland lease. He indicated to the County Administrator that he would not be able to continue the leases as his company must be dissolved by June 1. The Board tabled the discussion until the end of the meeting.
- County Treasurer Fred King reported that the HDR land use study is still ongoing. The individual preparing the information is having difficulty obtaining tourist statistics.
- Commissioner Samson reported that he had attended the Site Evaluation Committee meeting on April 7 in Littleton. He read the letter which he presented to the committee as intervener status for docket number 2014-03:

As the duly elected Coos County Commissioner District Three, I am requesting intervener status for Docket Number 2014-03. The proposed request is situated in District Three which I represent on private lands located in Dixville, Erving's Location, Millsfield, Odell and the town of Dummer in Coos County (Facility.)

I am respectfully requesting that The Site Evaluation Committee recess this public hearing, readvertise Docket Number 2014-03 "Motion of Granite Reliable Power, LLC to Amend a Certificate of Site and Facility with Request for Expedited Relief", for the following reasons:

#1: The location of the public hearing Littleton is outside of Coös County in which the facility is located.

#2: The advertising was not located in the vicinity of the facility.

#3: Neither the Coös County Commissioners, Business Administrator nor the Coös County Planning Board was notified of this application or meeting.

I again respectfully request that the Site Evaluation Committee schedule this hearing in the effected county advertised in the local North County Papers.

Commissioner Samson stated that two people have objected and the SEC will need to hold another public hearing. Mr. King stated that issue deals with the Unincorporated Places and the people who manage the Unincorporated Places do not get notified. It seemed to Mr. King that the attorney for the Site Evaluation Committee has drawn his own conclusion and notified the Appalachian Mountain Club but not the government. He thanked Commissioner Samson for the letter.

7. Report of the County Administrator Jennifer Fish. The written report that was submitted to the Board in advance of the meeting was as follows:

COUNTY

- a. Jennifer received a request from the City of Berlin for financial support of \$15,000 in their legal fight with the NH BTLA over tax valuations of the 3 hydroelectric facilities in Berlin. There is currently \$80,000 in the Utility Defense Fund.

At the meeting, Jennifer stated that if the Commissioners approved the request, it would then be presented to the Delegation for final approval. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the \$15,000 request from the City of

Berlin. Commissioner Grenier reported that the City of Berlin and Great Lakes Hydropower are challenging tax valuations for three hydroelectric facilities in the City of Berlin and the two facilities in Gorham. Several hearings have been held at the BTLA and went fairly well. A follow-up has been scheduled for the third week of June. Commissioner Grenier added that the funds have been appropriated by the Delegation and questioned why the request would approval from them. Jennifer noted that she would verify past minutes to verify the procedure. Jennifer received a phone call from the Town of Errol but she requested a formal request. All approved 3-0.

- b. Jennifer was contacted by Julie Larrabee, District Administrator for the Coös County Conservation District. The District in partnership with the USDA-NRCS is planning a workday to improve the riparian buffer along the eroding Connecticut River bank located on the County's land sometime in April. She would like to meet with the Commissioners on that day to discuss the project and any other assistance the District may provide to the County.
- c. A representative from a New Hampshire company, Energy Efficient Investments, Inc. would like to speak to the Commissioners' Meeting about their energy services. They perform energy audits on facilities and recommend changes if need be to improve energy efficiency.

The Board agreed to meet with Energy Efficient Investments.

- d. The Governor recently announced that the implementation of Step 2 of the Medicaid Managed Care System has been delayed. Long-term care facilities are included in Step 2 of the process. There was no indication as to how long the delay will be.

Commissioner Samson reported that at the NHAC meeting on April 4 it was stated that Hillsborough County would like to set up a committee and asked for two representatives from Coös County. Jennifer added that the request from the NHAC asked that the Commissioners appoint two people to the committee. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to appoint Jennifer Fish, County Administrator and Louise Belanger, Nursing Home Administrator, as the Coös County representatives on the managed care committee. All approved 3-0.

UNINCORPORATED PLACES

- a. The Gorham Selectmen have requested a meeting to discuss the Public Safety agreement for next year. The Selectmen would like to meet at the Gorham Fire Station. Jennifer also provided the 2014 Emergency Medical Services agreement for the Board's signatures.

The Board was agreeable to the meeting, preferably an evening meeting. Jennifer stated she would contact the Town of Gorham.

The Board signed the 2014 Emergency Medical Services agreement.

- b. Jennifer provided the 2014 Memo of Understanding from the 45th Parallel Emergency Medical Services for the services provided for the Unincorporated Place of Dixville. The annual fee was \$1,714.44. The fee increased 2.5% from last year.
- c. The Coös County Planning Board held a meeting on April 8 in Lancaster.

Jennifer reported that the Planning Board began the process of reviewing the Unincorporated Places Zoning Ordinances and the Master Plan with Tara Bamford of the North Country Council. The Planning Board is requesting that the County Commissioners contract with the North Country Council to review the Subdivision Regulations and the Site Plan Regulations at a cost of \$1,700 each document.

Mr. King reported that the documents have not been updated since 1991. The original documents are based on documents from the State of Maine. The NCC is the logical group to do the revisions. However, the NCC needs to recognize that the Unincorporated Places are different from organized towns.

Commissioner Grenier did not have a problem with updating the documents but the Commissioners still have to vote on the document. Mr. King explained that the statutes indicated that the Planning Board will make a recommendation to the Commissioners which will then be presented to the Delegation for final approval.

Commissioner Samson asked if a packet of information along with a contract should be provided to the North Country Council. Mr. King suggested that the NCC submit a proposal to the Commissioners explaining what they are planning to do. Commissioner Grenier stated that if the Board is requesting a single source proposal a unanimous vote of the Commissioners will be required. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to ask the North Country Council, which is a regional planning agency to Coös County, to submit a request for proposal to provide a review of the Unincorporated Places Zoning Ordinances and Site Plan Regulations. All approved 3-0.

- d. Jennifer will be on vacation from April 14 to April 25.
- e. Jennifer presented a letter for the Board's review and signatures to the NH Department of Environmental Services regarding the Granite Reliable Wind Park supporting the 1,300' setback changes in Dixville relating to the wind turbines. The Board had voted and requested the letter at a previous meeting. Commissioner Samson added that at the SEC hearing in Littleton, the main concern regarding the setback changes was safety.

8. Report of the Superintendent of Corrections Craig Hamelin. The written report that was submitted to the Board in advance of the meeting was as follows:

TOTAL IN FACILITY	38
HOUSE OF CORRECTIONS	21
PRETRIAL	17
NH STATE PRISON INMATES	1
OTHER COUNTY INMATES	2
ELECTRONIC MONITORING PROGRAM	2 (1 FEMALE - GRAFTON PROGRAM)
WORK RELEASE PROGRAM	0
HELD AT OTHER FACILITIES	9
HOC= HOUSE OF CORRECTIONS PT= PRETRIAL	GRAFTON DOC: 1 PT MALE, 2 HOC FEMALE, 1 PT FEMALE HILLSBOROUGH DOC: 1 HOC MALE ROCKINGHAM DOC: 1 HOC MALE NHSP: 2 PT MALE, 1 HOC MALE
AVERAGE DAILY POPULATION MARCH	33
MALE DAYS SERVED IN FACILITY MARCH	1023

FEMALE DAYS SERVED MARCH	130 (8 females)
TOTAL INMATES ADMITTED MARCH	34
TOTAL INMATES RELEASED MARCH	28

- a. Congratulations to Officer Garrett Rella who was among 17 cadets who graduated from the 95th NHAC Corrections Academy on March 28. Graduation ceremonies were held at the NH Police Standards and Training Facility in Concord, NH. Officer Rella is assigned to Second Shift.

At the meeting, Superintendent Hamelin reported that most recent officer completed the FTO training program.

- b. Savannah Mundell LPN, resigned from a 28-hour position in the Medical Department on March 21 to pursue another employment opportunity in the area. We wish her the best of luck. She has been re-hired as a temporary LPN as she is interested in working on an as needed basis. David Olsen RN, a current employee of the Nursing Hospital, applied for and was selected for the vacant position, which was increased to a 35-hour position on April 1. David is very familiar with the department as he has completed numerous medication passes, responded to emergencies and completed assessments at Corrections while a Nursing Hospital employee.
- c. With the approved 2014 budget, 5 more hours of contracted counseling time have been added per week to assist inmates and structure treatment and release plans. Sora Davis, of Northern Human Services, will be at the facility on Wednesdays and Fridays now. Dan Miller, also of Northern Human Services and a specialist in drug and alcohol addiction, will continue to come in on Monday evenings to assist inmates who have been referred by Sora.

At the meeting, Superintendent Hamelin reported that he had received a rate increase request from Northern Human Services. Superintendent Hamelin was able to negotiate the same rate through June 2015 with the agreed upon hours.

9. Report of the West Stewartstown Nursing Hospital Administrator Laura Mills. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. Census: The census was 76. The occupancy for the month of March was 85.6%. In March, there was one (1) admission and no (0) deaths. There has been one (1) death in April. Of the 76 residents, eleven (11) are Private Pay and nine (9) residents are Vermont Medicaid. Two residents have been denied Medicaid and the family is appealing, but at this time the bill is not being paid. The totals for 2014: *Eight (8) admissions, no (0) discharges and six (6) deaths.*

Commissioner Grenier asked if the delay of the implementation of the Step 2 of Managed Care would positively affect the nursing homes' census. The Administrators did not anticipate that the delay would affect their census.

- b. Staffing: The Nursing Hospital currently has two open nursing positions (RN/LPN): a 16 hour 3-11 position and a 32 hour 11-7 position. The positions are advertised in the local papers and on the website. At the meeting, Laura informed the Board that she may need to hire a contract nurse for an 8-week period.

The MNA who applied for a tuition loan has been accepted into an LPN program for this year. The Board signed the loan agreement.

- c. Large Dryer: The large dryer scheduled for replacement this year died the week before the final budget approval. It has been ordered and should be delivered in about 2 weeks.
- d. Kitchen Steamer: The first half of the new kitchen steamer was installed last month but failed soon after. The replacement parts were installed last week and it is now back up and running.
- e. Maple Syrup: The maple trees on the front lawn of the Nursing Hospital have been tapped. The Nursing Hospital should have fresh maple syrup soon.

- f. Nursing Hours at Department of Corrections:

2013	MINUTES	Hours	2014	Minutes	Hours
January	267	4	January	22	<0.5
February	534	9	February	37	<1
March	632	11	March	31	0.5

- g. Laura reported that she had an issue for non-public session under Section 91-A:3 II (a).

- 10. Report of the Berlin Nursing Home Administrator Louise Belanger. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. Census: The current census was 88; 13 residents are Private Pay at this time and 1 resident is Medicaid pending. The average daily census for March was 88.45; there were **4** admissions in March, and **5** deaths. The year to date totals: admissions 8 and deaths 10. (The total deaths in 2013 were 27 and admissions 22.)
- b. Environmental Services: The Nursing Home has 4 indirect water heater tanks in the boiler room, each of them holding 80 gallons of hot water and capable of making about 400 gallons per hour continuously. The tanks vary in age from 12 to 16 years old and one of the tanks recently started leaking. A 119 gallon tank (capable of making 550 gallon per hour) was purchased to replace it because during times of high use, the domestic hot water temperature would start to drop. The new larger tank may prevent a drop in water temperatures.

The call bell system stopped working on the evening of March 26 because of a small water leak in the pressure reducing valve in the ceiling above it. That valve is part of the sprinkler system in the elevator shaft. The sprinkler company has been notified and the call bell system is repaired. The water ruined a 12 port switch that allowed the system to talk to the server and the other floors (not just 2nd floor). The water also ruined a power pack that delivered 12 volts DC to another component. The Environmental Services Supervisor and Plant Manager were able to utilize a switch from the resident Wi-Fi system and use a spare power pack that they had saved from a bed alarm to get it all running again. David Leveille was in on the morning of March 27 to reconnect the resident Wi-Fi system and get a switch from his office to put into the system.

On March 27 during the night, the staff noted a loss of heat and Environmental Services was called. One of the 2 circulator pumps malfunctioned and tripped a breaker. One of the pumps has been recently rebuilt; the other pump now needs to be rebuilt.

The Nursing Home vehicle (Crown Victoria) needed new brakes to pass inspection. The brakes were changed on April 1.

- c. Family Support Group, Staff and Residents: Magdalana Grace Siegel will be at the facility on April 3 and 4 to speak with families, staff and residents. Magdalana's lecture series is designed to support the emotional wellbeing and the enhancement of dignity for Elders living in a residential setting. The families will be educated on supportive tools for stress reduction and managing emotions (such as guilt, grief, worries) while maintaining a sense of humor. Staff will be informed on healthy boundaries and ethics relating to their relationships with residents. The residents will enjoy an elder lecture series on "Removing Thorns/Weeding the Garden".

- 11. Report of the Director of Finance Carrie Klebe. Carrie did not have a report. She reported that the auditors are currently working on the financials and will be at the County offices May 1 and 2 to review controls.

12. Other Business:

- a. 2014 Salary Schedules: The Board approved and signed the 2014 salary schedules. A letter informing all employees of the salary increases was also signed by the Board.
- b. Commissioner Samson reported that Rachel Lyons from Plymouth State University will be touring the County lands Thursday, April 17.

13. Unincorporated Places:

- a. Approval of the 2014 General Assessing Contract - Commerford, Nieder, Perkins, LLC: Linda Harris presented the 2014 Contract for General Assessing Services for the Unincorporated Places (pickups). A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the contract. All approved 3-0. The Board signed the contract.
- b. Approval of the 2014 Cartographics Associates Contract: Linda Harris presented the 2014 Maintenance Contract for the Unincorporated Places tax maps. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the contract. All approved 3-0. The Board signed contract.
- c. Report of Delinquent Property Taxes as of March 31, 2014: Linda Harris presented the report to the Board. The total outstanding 2013 property taxes totaled \$1,381.87. She reported that the impending tax lien notices would be mailed by April 11, 2014.
- d. Request Authorization to Contract for Levy 2013 Tax Liens Mortgage Searches: Linda Harris requested authorization to contract with Attorney Jay Riff for mortgage searches relating to the Levy 2013 Tax Liens for the Unincorporated Places. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to authorize Linda Harris to contract with Attorney Jay Riff for the mortgage searches on 2013 tax liens. All approved 3-0.

- e. Approval of an Application for Veteran's Tax Credit in Wentworth Location: Linda Harris presented an application from a surviving spouse for the Veteran's Tax Credit. Linda explained that the surviving spouse is entitled to the tax credit as long as she does not remarry. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the tax Veteran's Tax Credit for Suzanne Boucher and signed the application. All approved 3-0.
- f. MS-232 Budget of the Town/Village District as Voted: The Board signed all the documents.
- g. MS-22 Report of Appropriations Actually Voted (School): The Board signed all the documents.
- h. Sargent's Purchase - name of a body of water: Jennifer reported that she had received a request from the Board of Geographic Names to name a small alpine spring in Sargent's Purchase Tuckerman Alpine Meadows Spring. The spring lies at the head of Tuckerman's Ravine. The letter asked if the Board had any objection to the naming of the spring. A copy of a letter from the Appalachian Mountain Club was included. The AMC did not recommend the request as the naming may cause people to go off trail. The Board did not have any objection to naming the spring. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to send a letter to the agency that the Commissioners had no objection to the request. All approved 3-0.

14. Any other public input:

- a. Commissioner Brady stated that Planning Board reappointments would be forthcoming. He suggested, and the Board agreed, that ads should be placed in the County newspapers asking if any member of the public would be interested in the Planning Board. The individual should contact the County Administrator. Commissioner Grenier stated that the ad did not preclude the existing members. There is still an alternate seat vacancy.
- b. Coös County Attorney John McCormick presented a request to post the position which was approved by the Delegation at the annual budget meeting. The position is an 8-hour Administrative Assistant who would help with entering data in the computer system. He explained that currently all files from the law enforcement agencies are entered in a computer system and tracked through the court system process. Once the court has taken action these cases must be closed in the system. He apologized to the Board for not presenting the request to them prior to the Delegation meeting. He explained that he had met with Representative Moynihan prior to the budget meeting to discuss the needs in the office. It was decided that hiring a part-time administrative assistant should be addressed prior to hiring a new Assistant County Attorney.

Commissioner Grenier stated that he would not support the request as the process was not followed. The County Commissioners make the decisions of the day to day operations of the County. If the position was needed, the County Attorney should have come to the Commissioners. The Commissioners should not find out about issues of this kind at a Delegation meeting.

Commissioner Samson asked if Attorney McCormick had approached the entire Delegation with the request. Attorney McCormick replied that he had spoken with Representative Moynihan and members of the Delegation were informed by Representative Moynihan. At the NHAC

meeting it was noted that the input of cases was another cost shifting to the County by the State.

Sheriff Marcou stated that he works with Attorney McCormick and has advised him that he should attend Commissioners' meetings. The County Attorney is so busy that it is difficult to make the meetings. Commissioner Grenier stated that the issue is that the Board found out at the annual meeting without prior notice. Commissioner Samson stated that the communication between the agencies is getting better. He understood Commissioner Grenier's position but would support the request from the County Attorney. Commissioner Brady also understood Commissioner Grenier's position but did not believe in letting the County Attorney's office getting further behind in their work. He asked if Commissioner Grenier would support the request with the stipulation that in the future requests shall be submitted to either the County Commissioners or the County Administrator. Furthermore, any requests that are not submitted to the Commissioners or the County Administrator will not be accommodated. A motion was made by Commissioner Samson, seconded by Commissioner Grenier that the Commissioners support the County Attorney's request for an 8-hour position with the stipulations noted. All approved 3-0.

Commissioner Brady asked if there is a room available at the courthouse to hold meetings. Both the County Attorney and the Sheriff will verify and contact Jennifer.

- c. The barn and farm lease discussion tabled earlier reopened for further discussion. Commissioner Grenier stated that it was in the best interest of the County to terminate the leases as of this day, April 9, 2014 with no further payment required from Mr. Santamaria. The County will give him 10 days to remove personal belongings from County property. He suggested preparing an RFP to gauge public interest from the entire Connecticut River Valley for use of the County lands. Commissioner Samson stated that the lease has a 60-day notice clause but if mutually agreed upon the lease can be terminated at any time. He also agreed with Commissioner Grenier. Commissioner Samson suggested an application process with terms and conditions which the Board could review. He stated that he has concerns about the soil index and has requested soil testing. Joyce Brady, Columbia, stated she had supplied a request to the Delegation last year. She asked how long the process would take as once the land dries up the fields will need to be prepared, fertilized and seeded. The Soil Conservation District cannot work with the County but is available to assist the lessee. Commissioner Brady and Commissioner Grenier agreed with Commissioner Samson's suggestion. Commissioner Samson will prepare and have an application ready by next week.

Commissioner Samson stated that Representative Rideout has asked to have a meeting with the Board as well as Representative Moynihan to discuss the County House, Barn and Land.

Commissioner Brady asked that Jennifer draw up a letter for Mr. Santamaria stating the Board's intentions. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to terminate the leases with David Santamaria with a mutually agreed upon date of April 9, 2014. All approved 3-0.

Rocky Heath asked if there would be any stipulations to altering the barn. Commissioner Samson stated everything should be included with the application.

15. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to enter into non-public session per RSA 91-A:3, II(a) at 11:12 a.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to come out of non-public session at 11:45 a.m.

The next regular monthly meeting will be held Wednesday, May 7, 2014, at 9:00 a.m. at the Coös County Courthouse District Court, Lancaster, NH.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to adjourn the meeting at 11.45 a.m. All approved 3-0.

Respectfully submitted,

Rick Samson, Clerk