

COÖS COUNTY COMMISSIONERS
SPECIAL MEETING
North Country Resource Center
629 Main Street – Lancaster, NH
April 29, 2024

Present: Commissioners Thomas Brady, Raymond Gorman, Robert Théberge; County Administrator Mark Brady; Director of Finance Carrie Klebe; Superintendent Ben Champagne; Captain Keith Roberge; Sheriff Brian Valerino, County Treasurer Sue Collins; and Administrative Assistant Linda Harris.

1. The meeting was called to order by Chairman Brady at 8:30 a.m. The Pledge of Allegiance was led by Commissioner Théberge.
2. Approval of the agenda: A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the agenda, as presented. The motion was approved 3-0.
3. Public Comment: There was no public comment.
4. Other Business:
 - a. Discussion/ Action: Healthcare Benefits: HR Coordinator Morgan DeBlois reported that NH Interlocal Trust proposed an alternative, affordable health plan for employees with a Health Savings Account (HSA) option. She proposed that the county offer a \$500 start-up to the HSA account for employees who switch to this alternative plan. Any employee who changes to this plan will offer a great cost savings to the county as well. County Administrator Mark Brady stated that there is potential savings up to \$8,000 per joint plan. It would be a net savings of \$7,500 if the Board approves the \$500 incentive for employees switching to the HSA option. The HR Coordinator hopes that at least 10 people enroll in the new plan. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the \$500 HSA contribution to employees. The motion was approved 3-0.
 - b. Discussion/ Action: Conflict of Interest Policy: HR Coordinator Morgan DeBlois presented “Conflict of Interest for Federal Awards” policy. The policy shall apply to federally funded projects and be extended in part or in whole to all aspects the functionality of Coös County Governance. County Administrator Brady noted that Pam Urban-Morin has recommended the policy as it is needed for grant compliance. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the Conflict of Interest for Federal Awards policy. The motion was approved 3-0.
 - c. Discussion/ Action: 2024-2025 Fuel Bids (oil & propane). Director of Finance Carrie Klebe proposed the following bids for the Board’s approval:

#2 fuel oil

West Stewartstown Nursing Hospital / 33,000 gallons:

P&L Cote 2.7490/gallon pre-buy

Berlin Nursing Home / 20,000 gallons:

P&L Cote 2.7270/gallon pre-buy

#2 fuel oil – pedal truck

West Stewartstown / 3,100 gallons:

CN Brown 2.9490/net 30

LP Gas

West Stewartstown Nursing Hospital / 12,000 gallons:

Stiles 1.58/fixed

Berlin Nursing Home / 30,000 gallons:

Stiles 1.58/fixed

A motion was made by Commissioner Gorman, seconded by Commissioner Th  berge to approve the fuel oil and propane bids as presented and recommended by the Finance Director. The motion was approved 3-0.

- d. Discussion/ Action: Electricity Supply Bids: Director of Finance Carrie Klebe presented a breakdown of six bids obtained by Freedom Energy Logistics. Nextera had the lowest bid of \$0.09738. A motion was made by Commissioner Gorman, seconded by Commissioner Th  berge to accept the lowest bid of \$0.09738 for three years as recommended by Freedom Logistics. The motion was approved 3-0.

5. Unincorporated Places:

- a. Discussion/ Action: National Forest Reserve Funds - Recommendation to Delegation for approval: The NH Department of Education announced that the county will receive \$110,105.46 in National Forest Reserve Funds. Administrative Assistant Linda Harris recommended that the funds be used to offset some of the tuition costs for two students from Millsfield and one student from Wentworth Location. The remaining funds will be distributed to the Co  s County School Districts.

Amount of tuition to be distributed:	\$ 59,938.75
Amount to be distributed to school districts:	<u>50,166.71</u>
Total	\$110,105.46

A motion was made by Commissioner Gorman, seconded by Commissioner Th  berge to approve the distribution, and recommend to the Delegation for approval. The motion was approved 3-0.

- b. Approval of updated current use application/Wentworth Location: Administrative Assistant Linda Harris presented an updated application for current use assessment due to a change of ownership. A motion was made by Commissioner Gorman, seconded by

Commissioner Théberge to approve the application as presented. The motion was approved 3-0. The Board signed the application.

6. Any Other Business: There was no other business to discuss.

A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to adjourn the meeting at 9:03 a.m.

Respectfully submitted,

Commissioner Robert Théberge, Clerk