

COÖS COUNTY COMMISSIONERS  
REGULAR MEETING  
North Country Resource Center – Lancaster, NH  
October 12, 2021

Present: Commissioners Tom Brady, Paul Grenier and Raymond Gorman; County Administrator Jennifer Fish; Superintendent Ben Champagne; Director of Finance Carrie Klebe; Nursing Hospital Administrator Laura Mills; Nursing Home Administrator Lynn Beede; Captain Keith Roberge; Administrative Assistant Linda Harris; Representative Robert Théberge; Coös County Attorney John McCormick; Christine LaBelle, Assistant to the Nursing Home Administrator; and representatives from various agencies.

1. Commissioner Brady called the meeting to order at 9:00 am, welcomed everyone. Commissioner Gorman led The Pledge of Allegiance.
2. Approval of the Agenda: A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the agenda, as presented. The motion was approved 3-0.
3. Approval of the Minutes from the September 15, 2021, regular meeting, as presented: A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the minutes of the September 15, 2021, regular meeting. The motion was approved 3-0.
4. Approval of Payrolls and Disbursements: A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the Payrolls and Disbursements for the month of September and to authorize the Treasurer, during the month October, to meet all payroll obligations and pay all other obligations due during the month. The motion was approved 3-0.
5. Correspondence:
  - A letter was received from Coös County Conservation District Board of Supervisors asking the Commissioners and Delegation to reconsider that the 12 county employees receive the same payments as other county employees.
  - A letter from the Attorney General Department of Justice about the Opioid Settlement. The County must opt-in prior to January 2, 2022. Commissioner Grenier asked to hold off on a decision until the November meeting.
6. Hearing of the public:
  - a. Special Appropriations Requests: Members of the various programs presented their budget requests for fiscal 2022.

	2021	2022
Previously Funded Programs:	Appropriation	Request
Senior Meals	17,000	17,000
Retired & Senior Volunteer Program (RSVP)	17,000	16,000
Child Advocacy Center	15,000	15,000
RESPONSE	6,000	6,000
TriCounty Transit	36,000	36,000
Coös Economic Development Corporation	45,000	45,000
Tyler Blaine House Homeless Program	10,000	10,000

ServiceLink	5,800	5,800
Energy Assistance Services	5,000	5,000
	<hr/> 156,800	<hr/> 155,800

- b. Carol Miller on behalf of the Coös County Broadband Committee requested a letter of support for the NCIC EDA Build Back Better grant program. The project will provide financial and technical support to strengthen a renewable Energy cluster throughout Northern New Hampshire and Northeastern Vermont including workforce development efforts and infrastructure investments.

This is a two-phase application process. NCIC will use Phase One dollars to assist with planning and pre-development expenses with intent to submit a Phase Two application for the infrastructure buildout and delivery of workforce training.

Commissioner Grenier inquired if this project would bring broadband to areas of the county that need it. He asked for further information for the Board to review.

7. Report of the Coös County Administrator Jennifer Fish. The written report that was submitted to the Board in advance of the meeting was as follows:

County:

- a. SNS IT Update: SNS continues to work on the IT upgrade.
- b. Administration Building: The new roof project was completed on October 4. The contractor recommended that the fascia be replaced. The estimated cost would be \$1,350.00. There are funds in the budget for this expense. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the repair of the fascia on the administration building. The motion was approved 3-0.
- c. NH Interlocal Trust has provided the 2022 renewal rates for the Medicare plan. The single medical rate will be \$471.51 per month through June 30, 2022, the prescription drug benefit rate is \$207.33 for a total plan rate of \$678.84 per month through June 30, 2022. The new prescription rate takes effect January 1, 2022. The 2021 total premium is \$672.12. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the Medicare plan for 2022. The motion was approved 3-0.
- d. Primex<sup>3</sup> is requiring the county to have a seat belt policy. The County Administrator previously sent a copy for the Board's review. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve, and institute the seat belt policy effective October 15, 2021. The motion was approved 3-0.
- e. HealthTrust has issued its Not-to-Exceed health insurance rate for the July 2022-June 2023 plan year. The rate is 5.4%. The Corrections Department and Sheriff's Department are covered under this plan.
- f. Wage analysis for Nursing Hospital and Nursing Home wages. The County Administrator sent a separate report that detailed various scenarios regarding changing minimum wages for nursing

home employees effective November 1, 2021 and scenarios for 2022. ARPA funds can't be used to offset wage changes. At the meeting, another option discussed was to continue the stipends through 12/31/2021. Currently, the stipends are ending 10/31/2021 and the nursing home administrators have proposed increasing wages in November. Ms. Beede stated that her staff are looking at future long-term stability. The stipend is only a temporary fix.

Commissioner Grenier stated that he will not make a rash decision. He does not support changing salaries at the end of the year. He has never support mid-year wage changes. The proposed increase in wages should be presented as part of the 2022 proposed budget and go through the public hearing process. He must think of the taxpayers. Two months are needed for a well thought plan. ARPA funds were originally only for nursing departments and now everyone is getting it. The purpose was lost.

Ms. Beede noted that the budget will not be passed until March 2022. She will be facing resignations as early as tomorrow.

Commissioner Grenier proposed to continue with the stipends from 11/1/2021 through 4/1/2022 for nursing home and nursing hospital employees only. ARPA can be used for the stipends. Superintendent Champagned inquired about his staff. They are essential staff providing care.

A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to recommend to the Delegation to continue stipends for nursing home and nursing hospital employees from November 1, 2021 to March 31, 2022.

Commissioner Gorman inquired about the cost of providing the DOC staff with the stipend for that period he agreed with the Superintendent that the DOC is responsible for care of another kind of people. Commissioner Brady understood that DOC staff is taking care of people, but the situation is different. Commissioner Grenier stated that employment is not at risk at the Department of Corrections like it is at the nursing homes.

The Director of Finance provided an estimated cost of \$96,600 for stipends to the Department of Corrections employees from November 1, 2021 to March 31, 2022. The Superintendent noted that ARPA funds are for people working with COVID19.

The motion was approved 3-0.

- g. A request for proposal for a Coös County Broadband consultant has been issued.
- h. Request for non-public: RSA 91-A:3, II (b)
- i. At the meeting, the County Administrator provided a summary of the county-owned land as requested at a previous meeting. There is a little under 1,000 acres. The former county forester was working on a proposal about the future of the county-owned lands. The County Administrator will reach out to the Cooperative Extension office.

Commissioner Grenier suggested discussing options after the December meeting and suggested speaking with the Sheriff's Department employees.

#### Unincorporated Places

- a. Brian LaPerle, alternate on ZBA and Mark Frank, alternate on Planning Board have both resigned from their respected boards.

Commissioner Brady inquired about the timetable for accepting and reviewing building permits. The County Administrator was not aware of a timetable.

- b. NextEra representatives have asked to meet to discuss the wind park PILOT agreement.

#### Committees/Boards

- NH Association of Counties Executive Meeting October 1
- NH Association of Counties-Strategic Plan Committee TBD
- NH Association of Counties-Awards Committee October 5
- NH Association of Counties-Administrator/Finance Affiliate-Weekly via Zoom
- North Country Council Board Meeting October 14
- NH Interlocal Trust Board Meeting December 3
- 45<sup>th</sup> Parallel EMS Board Meeting October 27
- Coös County Broadband Committee October 27
- Coös County Planning Board October 6
- Coös County Zoning Board October 13

8. Report of the Superintendent of Corrections Ben Champagne. The written report that was submitted to the Board in advance of the meeting was as follows:

<b>TOTAL IN FACILITY</b>	<b>20</b>
HOUSE OF CORRECTIONS	9
PRETRIAL	11
NH STATE PRISON INMATES	0
OTHER COUNTY INMATES	1
ELECTRONIC MONITORING PROGRAM	0
WORK RELEASE PROGRAM	0
FURLOUGH	0
HELD AT OTHER FACILITIES HOC= HOUSE OF CORRECTIONS PT= PRETRIAL	GRAFTON DOC: 3 PT FEMALE, 2 HOC FEMALE, 1 PT MALE NHSP: 2 PT MALE, 2 HOC MALE
AVERAGE DAILY POPULATION SEPTEMBER	23
MALE DAYS SERVED IN FACILITY SEPTEMBER	685
FEMALE DAYS SERVED SEPTEMBER	175 (15 females)
FEDERAL INMATE DAYS SERVED SEPTEMBER	0
TOTAL INMATES BOOKED SEPTEMBER	31
TOTAL INMATES RELEASED SEPTEMBER	32

- a. COVID-19 Updates: All corrections department employees were tested for COVID-19 on September 28, 2021, resulting in two staff members testing positive for COVID-19. The department tested all staff and inmates again on October 5, 2021, resulting in (1) positive corrections employee. As of October 8, 2021, we have zero inmates positive with COVID-19. The department continues to monitor staff and inmates for signs and symptoms of COVID-19. All staff are required to wear a KN95 mask. Current COVID-19 vaccination rate for corrections

staff is 81%. At the meeting, the superintendent announced that he had three staff members who tested positive.

- b. The Superintendent requested authorization to seek bids for the 2003 Freightliner FL60 Hook-Lift Truck. This is an out of service vehicle that used to be used at the Coös County Recycling Center. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to authorize the Superintendent to put out for bid the 2003 Freightliner FL60 Hook-Lift Truck as-is as-seen. The motion was approved 3-0.
  - c. The department currently has two vacant corrections officer positions. These vacancies are very straining on staff. Recruitment has been exceptionally difficult.
  - d. The budget will be presented to the member towns that make up the Coös County Recycling Center on October 29, 2021 at 10:00 a.m. at the Coös County Administrative Offices.
  - e. Update on nursing coverage during off hours at the department of corrections.
  - f. The department took delivery of two new Taser 7's, training is scheduled in November.
  - g. The department continues to struggle with IT issues. There are several issues with computers not working correctly, slowly. Ticket requests are not answered expeditiously. The Mitel phones have been working well for the corrections department, no notable issues.
  - h. Request on Non-Meeting pursuant to RSA 91-A:2 I (a).
9. Report of the West Stewartstown Nursing Hospital Administrator Laura Mills. The written report that was submitted to the Board in advance of the meeting was as follows:
- a. The census was 52. In September, there were no (0) admissions and two (2) deaths. There have been no changes so far in October.
- Of the 52 residents, four (4) are Private Pay and eight (8) residents are Vermont Medicaid. Two (2) residents are Medicaid Pending for NH.
- Admissions have been on hold for several weeks, first due to low staffing and second, due to a COVID positive employee on September 21 and then a positive resident on September 25.
- Totals for 2021: Eighteen (18) admissions and fifteen (15) deaths.
- b. STAFFING: The Nursing Department has 236 hours open for RN/LPN (5.9 FTE). Due to low census, the department will not be filling most of these positions at this time, but at least one 3-11 position must be filled. Currently two contract LPNs are covering gaps on the 3-11 and 11-7 shifts.
- There are 1,192 open LNA hours (29.8 FTE) and one 32-hour LNA out on Medical Leave. The department has one contract LNA. We could use more contract LNAs, but they just are not available.

The Nursing Hospital also has two (2) full time openings in Housekeeping/Laundry and several open positions in Dietary.

- c. LNA CLASS: A few more applications have been received for an LNA Class. It is hoped to schedule one soon. Sage has also been interviewing the local high school students for the next high school class in January 2022. It looks like there will be seven students for that class.
- d. MEDICAID RATE: The Nursing Hospital received an adjusted NH Medicaid Rate due to a lower-than-expected utilization across the state. The rate increased from \$179.68 per day to \$183.38 per day for an increase of \$3.70 per day through December 31, 2021.
- e. COVID-19:  
As of this date, 124 employees/contracted staff are fully vaccinated for an 81% vaccination rate. The NHA is still hoping for that to increase. Staff continues to educate and encourage the vaccine with some results. In addition, 49 residents are fully vaccinated for a 94.2% vaccination rate.

Staff continues to work with UCVH to offer the COVID-19 vaccine to new admissions and new staff. Employees are also being referred to Walgreens.

The clinic for Pfizer booster shots was on October 7. Seven employees had already received their boosters on their own and 25 staff and 28 residents received a Pfizer booster at the clinic.

The Nursing Hospital has been in Response Testing since September 23 after receiving the weekly PCR test results and finding out there was a positive employee. The facility was required to PCR test all residents and exposed employees weekly until 14 days with no new positives. Since one resident tested positive on September 25, the facility will not be considered completely clear until after October 9. Currently just waiting for one resident result.

The facility also must continue with Surveillance Testing of unvaccinated and not fully vaccinated staff. Fully vaccinated staff are no longer required to undergo routine testing, only being tested if they show symptoms or if they have a high-risk contact with a positive person. Coös County continues to have a “substantial” Transmission Rate, so the facility continues with twice a week testing and staff continue to be required to wear the shields in addition to the masks which still must be worn.

- f. SURVEY: The nursing hospital is expecting survey any day. The nursing hospital has not seen surveyors for a full survey since February 11, 2020 and the last Infection Control Survey on November 16, 2020. We are due.
- g. Family/Resident/Staff Concerns: Two Ombudsman Reports were filed this month related to unwitnessed falls. None were suspicious in nature and none with serious injuries.
- h. FACILITY ISSUES:
  - There are a few issues to clean up with the phones and internet migration. The new phones are in place and in use and the facility is on the new internet cables.

- The boilers are leaking again. Maintenance has received the parts and DHI will be in to change them out. We believe it to be the newly repaired portion so it should be under warranty.
- i. QAPI: Staff continues to make progress on the QAPI Plan. COVID responses have also been included into the process.
- j. Committee Reports:
- NHAC Executive Committee: attended the regular Zoom Meetings. Did not attend the in person meeting in Concord but was able to listen in remotely.
  - NHAC Nursing Home Affiliate: meeting weekly via Zoom.
  - Workforce Development: the next meeting is scheduled for September 21.
  - UCVH Board of Directors: the next meeting is scheduled for September 30.
- k. Nursing Hours at the Department of Corrections:

	2020	2021
	Minutes	Minutes
January	2	Testing time not documented
February	69	Testing time not documented
March	155	0
April	41	0
May	55	0
June	2+ (time not documented)	0
July	19+ (time not documented)	27
August	103+ (time not documented)	35
September	49	

- l. Requested Non-Public sessions under RSA 91-A:3 II (c).

10. Report of the Berlin Nursing Home Administrator Lynn Beede. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. Census: The current census was 74. Private Pay 10; Medicaid Pending 2; SNF: 5 and Hospice 5. Average daily census for August was 74.5; Admissions 0; Readmissions 3; Deaths 2; Discharged 1; Transfer out 3; Transfer in 0. Year to date average daily census 77.2.
- b. Nursing Shortage: 8.5 RN/LPN FTEs; 30.4 LNA FTEs. Two Nursing Assistant Students enrolled and will be testing week ending 10/09/21. The Nursing Home Administrator requested permission to continue double time pay for same day pick up, to include salaried nurses. Salaried Nurses holding BSN degree are requesting the Commissioners to please consider paying at RN BSN rates commensurate with position and education when working Charge Nurse/Supervisor positions and not at the RNII rates as previously decided. Agency rates have been increasing, limited availability, and contracted staff have been unreliable. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to continue the double

time pay for same day pick up, to include salaried nurses and Salaried Nurses holding BSN degree are requesting the Commissioners to please consider paying at RN BSN rates commensurate with position and education when working Charge Nurse/Supervisor positions and not at the RNII rates as previously decided. The motion was approved 3-0.

- c. COVID-19: There were no active COVID-19 cases. The third outbreak began September 18, resulting in four (4) positive staff, zero (0) positive residents. The nursing home was cleared of outbreak status on October 4. The facility is now testing unvaccinated personnel twice weekly due to substantial transmission in Coos County. The nursing home will not be required to pay for COVID-19 testing through the end of the year, 12/31/2021.
- d. The Pfizer vaccination clinic, for residents and staff, is tentatively scheduled on Monday, October 11. There has been a delay in receiving the electronic links for staff and residents to preregister. If the nursing does not receive the links, the clinic will need to be rescheduled. Connie has been in touch with both the local and regional Walgreens, unfortunately, the information she needs to move forward comes from another company "Curapatient." Connie has no contact information to reach anyone at "Curapatient" and is researching.
- e. QAPI: COVID-19; Family Communication; Weight Loss; Ombudsman Reports; Medications; Exit Interviews; Music and Memory Program; Wheelchairs; Antibiotic Stewardship; Care Planning; Employee Retention; Dementia Training.
- f. Facility Repairs/Maintenance: Mitel phone system is pending. Not all phones have been deployed, still setting up. Training for staff is through video links and written guidance. Cabling is ongoing. The safe will be transferred to West Stewartstown Administration Building – the original facility blueprints will remain in the safe.
- g. Resident Activities: Residents continue to cohort, no mixing between floors. Residents are needing to visit indoors due to the change in weather. The residents wish to receive visitors in their room, and all have agreed to allow their roommates to do so as well. We must limit 2 visitors per resident to have adequate space. All unvaccinated visitors are scheduled in the Sunroom, Patio, or a private room.
- h. Resident Accounts/Billing: Angela Clark has been hired to replace Jane Ryan in Resident Accounts and Medicaid Billing. She has started her orientation and will have one full quarter training prior to Jane leaving.
- i. Request for Non-Public: Title VI, Chapter 91-A:3 II (c).
- j. Meetings/Committee Reports:
  - NHAC Nursing Home Affiliate, weekly via Zoom.
  - AV Workgroup Meetings, reduced to monthly; more frequent if needed.
  - Executive Committee, monthly Zoom, meeting minutes reviewed, have not been able to attend
  - NHAC HR Affiliate, Christine Labelle via Zoom, there have been no recent meetings, however, she is in email communication with her affiliate.
  - NHAC Billing Affiliate, Vicky Nason and Jane Ryan. Next meeting TBD.



k. At the meeting, the Nursing Home Administrator announced the new Medicaid rate of \$196.48.

11. Report of the Director of Finance Carrie Klebe. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. The Budget process is in proceeding! The budgets were due to the Finance Director from department heads on Monday and will be all incorporated together. The Finance is currently working on the 3<sup>rd</sup> Quarter financials to add to the budget. The cost analysis for increasing the wages for both nursing facilities has been worked on for many hours/days and will be provided to the Board by the County Administrator. Calculating wage changes for next year and to increase for 2 months of this year, is all done manually with spreadsheets. At some point in the near future, it may be feasible to upgrade the payroll/budgeting system to able to forecast cost without all the manual labor currently needed.

Commissioner Gorman requested to be educated on the county's budget process as this is all new to him. Commissioner Grenier replied that this year all three board members will be involved.

- b. The County is in the process of opening a bank account for the ARPA funds. A letter of authorization was signed by the Commissioners. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to authorize the County Treasurer and Finance Director to handle the ARPA funds. The motion was approved 3-0.
- c. The Department of Health and Human Services Financial Compliance unit is auditing the 2020 Berlin Cost Report this week.
- d. The HRSA (Cares Act) reporting for Reporting Period 1 was due on September 30 and then a 60-day grace period was given by HRSA. The reporting for the Berlin Nursing Home was completed on September 30. The reporting requires financial information for 2½ years. Assistance was needed from the Berlin Nursing Home due to the need to also include statistics for resident census, employee status, and contract staff by quarter for 2019, 2020 and the first half of 2021. The WSNH report is being worked on currently by the finance staff and will be reported soon. The depth of the reporting was intense as noted by fellow NH County Finance Directors.
- e. The auditors have received all the county's information and are in the final portion of the regular audit and for the Single Audit for 2020.
- f. As of this date, the county has drawn \$2,000,000 from the Tax Anticipation Note line of credit. As of October 7, 2020, the county had drawn \$3,000,000.
- g. The Finance Director attended the NHMA Academy for Good Governance, Course 4 – Understanding Employee Benefits on 9/21/2021 and Course 5 – Preventing Discrimination, Retaliation and Workplace Hostility in the Public Sector on October 6.

The Finance Director tries to attend biweekly NHAC Administrators Affiliate updates virtually.

The Finance Director attended the NHGFOA Executive Committee meeting virtually on 9/24/2021.

12. Report of the HR Coordinator Julie Brunault. The HR Coordinator did not attend the meeting and a written report was not submitted to the Board.

13. Commissioners' Committee Reports: There were no reports from the Commissioners.

Commissioner Gorman inquired as to the process of submitting the Northern Dispatch request of funds for the upcoming budget season. Commissioner Grenier replied that an official request is needed that would include the number of calls to each of the Unincorporated Places. Ms. Fish replied that the budget work session is early in November and the request should be received prior to the meeting.

14. Other Business:

a. Budget Transfers: The following budget transfers were presented to the Board for approval:

Department of Corrections:

To:	03-06100-2210 IT Hardware/Equipment	23,000.00	
From:	03-06100-2500 Medical Services		23,000.00

b. ARPA funds: The County Administrator reported that a letter was mailed to the City and Towns of Coös County on October 1, 2021 notifying them of the availability of ARPA funds. The letter provided the criteria to qualify for the funds. The deadline for proposals is November 8, 2021.

Registrar of Deeds Leon Rideout stated that he was at the meeting to advocate for his employees who worked through COVID over the past year. According to ARPA definitions “essential work means work that: (1) is not performed while teleworking from a residence; and (2) involves: (i) regular in-person interactions with patients, the public, or coworkers of the individual that is performing the work; or (ii) regular physical handling of items that were handled by, or are to be handled by patients, the public, or coworkers of the individual that is performing the work.”

“Eligible workers means workers needed to maintain continuity of operations of essential critical infrastructure sectors, including (a long list of sectors & types of work).

Mr. Rideout stated that he looks at land records as infrastructure. The Registry of Deeds had \$5,995,167 in recordings and \$346,592,993 in sales between March 2020 – September 23, 2021. The office was restricted to the public but staff still met with the public. He also noted that the county qualified his employees as essential employees.

Commissioner Brady stated that the Board had voted at their last meeting to present the request for the 12 county employees who did not receive the stipend to the Delegation at their October 25 meeting. Mr. Rideout understood but wanted to present his request to the Board first as he is planning on advocating his request to the Delegation at their next meeting.

c. Distribution of 2021 Coös County Apportionment: Copies of the county tax apportionment were distributed to the Board members.

- d. Discussion regarding county-wide audit: The County Administrator reported that other counties have not done this type of audit. She asked the Board what their objective and scope of this audit was. Commissioner Grenier replied with the following:

- Review of the county-owned lands.
- Review of the county-owned buildings.
- The physical condition of the county-owned buildings.
- Maximizing the use of the buildings.
- The efficiency of county operations.
- Work rules that would allow employees to maximize their skills.

He continued that an outside entity would be best, someone independent. Commissioner Brady suggested contacting the NH Association of Counties to see if they might have suggestions.

15. Unincorporated Places:

- a. Opening and Approval of RFP – Appraisal of Granite Reliable Windpark. The County Administrator reported receiving only one bid from Brian D. Fogg LLC. The proposed cost was \$27,500 for the entire job. A preliminary will be available on or around December 15, 2021 and a complete report on or about May 1, 2022. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to award the appraisal of the Granite Reliable Wind Farm to Brian D. Fogg LLC of Whitefield, NH in the amount of \$27,500. The motion was approved 3-0.

The County Administrator also informed the Board that NextEra has been in contact inquiring if the PILOT will be extended or not. Commissioner Grenier suggested extending the contract for one year. Ms. Fish will contact NextEra.

- b. Approval of 2018 Property Tax Abatement for Bayroot, LLC/Millsfield per BTLA decision: Linda Harris, Tax Collector, presented to the Board for approval a property tax abatement for the 2018 levy per the Board of Tax and Land Appeal's decision in the amount of \$5,790.39 (\$4,977 taxes / interest \$813.39). A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the property tax abatement as presented. The motion was approved 3-0.

16. Any other public input:

- a. Representative Robert Théberge informed the Board that Representative Donald Dostie will be removing himself from the legislation.

17. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to enter nonpublic sessions per RSA 91-A:2 I(a) and RSA 91-A:3, II (c) at 11:15 a.m. The motion was approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to come out of nonpublic sessions at 11:57 a.m. The motion was approved 3-0. No action taken.

The Budget Work Session is scheduled for November 3, 2021 at 9:00 a.m. at the Coös County Administrative Offices in Stewartstown.

The next regular meeting is scheduled for November 10, 2021 at 9:00 a.m. at the Coös County Administrative Offices in Stewartstown.

A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to adjourn the meeting at 11:57 a.m. The motion was approved 3-0.

Respectfully submitted,

Commissioner Raymond Gorman, Clerk