

A Checklist To Ensure Meetings Are Compliant  
With The Right-to-Know Law During The State Of Emergency  
Commissioners Meeting  
June 9, 2021

As Chair of the Coös County Commissioners, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

We are utilizing Zoom for this electronic meeting. All members of the Coös County Commissioners have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 or by clicking on the following website address: [www.zoom.us/join](http://www.zoom.us/join). The meeting ID is 854 8024 5499 passcode 868592.

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Coös County Commissioners at: [www.cooscountynh.us](http://www.cooscountynh.us). If anyone has a problem, please call 603-331-5670 or email at: [jennifer.fish@cooscountynh.us](mailto:jennifer.fish@cooscountynh.us). In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

The following individuals were in attendance remotely: Commissioners Tom Brady, Paul Grenier and Raymond Gorman; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Ben Champagne; Nursing Hospital Administrator Laura Mills; Nursing Home Administrator Lynn Beede; Sheriff Brian Valerino; Captain Keith Roberge; HR Coordinator Julie Brunault; County Treasurer Sue Collins; Michelle Moren-Gray, Coös County Broadband Committee; and, Administrative Assistant Linda Harris.

Commissioner Brady opened the Commissioners' meeting at 9:02 a.m. and welcomed everyone to the meeting.

1. **Approval of the Agenda:** A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the agenda, as presented. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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2. **Approval of the Minutes from the May 12, 2021, regular meeting, as presented:** A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the minutes of the May 12, 2021, regular meeting. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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3. Approval of Payrolls and Disbursements: A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the Payrolls and Disbursements for the month of May and to authorize the Treasurer, during the month June, to meet all payroll obligations and pay all other obligations due during the month. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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4. Correspondence: There was no correspondence.

5. Hearing of the public:

- a. Coös County Broadband Committee Update: Michelle Moren-Grey updated the Board on the Broadband Committee meetings being held monthly. She also expressed interest in the potential use of American Rescue Plan Act funds for broadband technology in the county.

The Broadband Committee has been meeting for a year now and lacking only two municipalities. The committee has vision, goals and currently each municipality is gathering data to prepare for mapping. ISP providers have been invited to the monthly meetings and provide information to the group.

The application for USDA funding in the amount of \$30,000 is still pending. The data from each municipality needs to be compiled and analyzed to identify gaps in the network. This will help analyze connectivity.

Ms. Moren-Grey proposed taking the information to create an RFP (request for proposal) for another entity to move forward in the implementation. She anticipated that the initial cost could be \$175,000 - \$200,000. She offered to create the RFP.

Commissioner Grenier stated that \$3,050,000 has been earmarked to the County. He would like to set aside funds for LPN/LNA programs which would leave one and half million per year for other projects. Broadband is a good idea.

Commissioner Grenier added that the City of Berlin needed funding for engineering services for water and sewer on Route 110 leading to the campgrounds. The estimated cost was up to \$250,000.

Representative Bill Hatch joined the meeting at 9:27 a.m.

Commissioner Grenier noted that the Delegation will need to approve any funding requests. The information will need to be provided prior to the next meeting, July 26.

A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the application up to \$200,000 for the broadband initiative. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the application up to \$250,000 for engineering services for water and sewer up to the campground on Route 110 in Berlin. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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- b. Sheriff Brian Valerino reported that he needed approval from the Board to accept the Fish & Game grant in the amount of \$8,100. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the Fish & Game Grant in the amount of \$8,100. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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6. Report of the County Administrator Jennifer Fish. A report was not submitted to the Board. The County Administrator reported the following:

- a. Water System Update: The final paperwork was submitted to DES on June 8.
- b. SNS IT Update: SNS continues to work several items. There are issues at the administrative building.
- c. Administrative Building:
- Working on having the generator reconnected;
  - The air conditioning unit is not working. DHI is working on the repair.
  - The Plant Manager, Simplex and Vaillancourt are working on a quote for fire protection services.
- d. American Rescue Plan Act: The County Administrator requested authorization to move forward to request the funds from the federal government. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to authorize the County Administrator to request the funds from the US Treasury. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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Commissioner Grenier asked if the funds could be used for training of healthcare workers. He suggested a full scholarship with contingencies. The County Administrator replied that she would research further.

Superintendent Champagne inquired if the enhancement of air quality in the buildings was still on the table. Laura Mills reported that she had met with the Plant Manager about air quality. Both, the NHA Administrator and Superintendent will meet to discuss further. Commissioner Gorman urged the Berlin NHA to discuss as well.

- e. Funds may be used for cyber security enhancements. She would like to obtain further information to enhance the County's security.
- f. The County Administrator requested a nonpublic session per RSA 91-A:3 II c.

7. Report of the Superintendent of Corrections Ben Champagne. The written report that was submitted to the Board in advance of the meeting was as follows:

TOTAL IN FACILITY	18
HOUSE OF CORRECTIONS	7
PRETRIAL	11
NH STATE PRISON INMATES	0
OTHER COUNTY INMATES	1
ELECTRONIC MONITORING PROGRAM	1
WORK RELEASE PROGRAM	0
FURLOUGH	0
HELD AT OTHER FACILITIES HOC= HOUSE OF CORRECTIONS PT= PRETRIAL	GRAFTON DOC: 3 PT FEMALE, 1 HOC FEMALE NHSP: 1 HOC MALE
AVERAGE DAILY POPULATION MAY	16
MALE DAYS SERVED IN FACILITY MAY	504
FEMALE DAYS SERVED MAY	135 ( 9 females)
FEDERAL INMATE DAYS SERVED MAY	0
TOTAL INMATES BOOKED MAY	21
TOTAL INMATES RELEASED MAY	24

- a. COVID-19 updates: On April 27, 2021 an inmate that was brought into the facility was identified as potentially positive for COVID-19 through the facility screening process. Subsequently this individual did test positive for COVID-19. Facility protocols were followed and this was contained to an isolated incident. This individual had no contact with other inmates and all unvaccinated staff were tested, all tests were negative. Staff were strictly monitored for signs and symptoms for (14) days.
  - b. National Correctional Officers and Employees Week was observed May 2 through May 8, 2021. Staff received a gift card from the department and pizza for each shift.
  - c. Corrections Officers Tyler Kelsea and Leslie Lord graduated the 114<sup>th</sup> New Hampshire Association of Counties Corrections Academy on May 21, 2021.
  - d. The corrections department will resume a modified version of inmate visitation on June 5, 2021. Strict COVID-19 protocols will be put in place in accordance with CDC and NHDHHS recommendations. No face to face visitation will take place. All visits will be done through glass, using our inmate telephone system.
  - e. On May 4, 2021 an offender was brought in for violation of a conditional release from the New Hampshire State Hospital in Concord, NH. The offender was held for (14) days before bed space was available and he could be transferred. This posed several challenges for the department as this gentleman was severely mentally ill.
  - f. On May 30, 2021 a shift supervisor refused to accept an offender who was displaying severe signs of drug use upon entering the facility. The shift supervisor required the offender to be cleared by a hospital before acceptance due to concerns of a potential overdose. This individual was cleared by the Upper Connecticut Valley Hospital and returned later that evening.
8. Report of the West Stewartstown Nursing Hospital Administrator Laura Mills. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. CENSUS: The census was 56. In May, there were three (3) admissions and three (3) deaths. There has been one admission in June. Of the 56 residents, four (4) are Private Pay and seven (7) residents are Vermont Medicaid. Five (5) residents are Medicaid Pending for NH.

Totals for 2021: Fifteen (15) admissions and eight (8) deaths.

- b. STAFFING:

The Nursing Department has 256 hours open for RN/LPN (6.4 FTE). Due to the low census, most positions will not be filled at this time. One contract LPN has been covering gaps on the 3- 11 and 11- 7 shifts.

The Nursing Department has 708 open LNA hours (17.7 FTE) and two 32-hour LNAs are out on Medical Leave. There are no contract LNAs at this time.

- c. MEDICAID RATE: The Nursing Hospital received its preliminary NH Medicaid Rate for July 1. It is projected to be \$179.68, an increase of \$3.14 from the current rate of \$176.54.
- d. SALARY SCHEDULES: The County homes have been collecting data and comparing salary schedules. Former Nursing Home Administrator Louise Belanger and Ms. Mills had looked at updating the county's to be consistent with other counties several years ago; but nothing further was done on it. In looking at the data this year, Ms. Mills felt it was time to look at the schedules.
- e. Policy for Volunteer Emergency Personnel: Ms. Mills received a request from an employee to serve on the local Volunteer Fire Department. It appears Coös County does not have any policies in place to allow for this. As you are probably aware, many emergency organizations such as ambulance services, search and rescue organizations, and fire departments in rural areas rely solely on volunteers to staff their agencies. The number of volunteers has been declining and is reaching a critical level. In order to increase numbers, local employers must be flexible and give these volunteers the ability to respond to local emergencies. Ms. Mills believed it was important for Coös County as an employer to support these services in the local communities.  
  
Commissioner Grenier asked that a policy be created and presented to the Board for approval. He also noted that the employee may not be able to go to a call if there is a critical situation ongoing at the Nursing Hospital. Ms. Mills replied that she had discussed this with the employee. The Board agreed to allow the employee to serve on the local volunteer fire department.
- f. LNA CLASS: The LNA Class will be finishing this month.
- g. COVID-19: Currently 108 employees/contracted staff are fully vaccinated for a 67.9% vaccination rate. An additional six (6) employees have received at least one dose of vaccine. Once these employees are fully vaccinated, the nursing home will have an employee vaccination rate of 71.7%. Ms. Mills is hoping for that to increase.

In addition, 51 residents are fully vaccinated and one resident is partially vaccinated for a 91% vaccination rate.

The Nursing Hospital has been working with UCVH to offer the COVID-19 vaccine to new admissions and new staff but will need to start transitioning to pharmacy provided vaccines, either Walgreens or Pharmerica.

The Nursing Hospital was put into "Outbreak" status, per CMS due to a positive employee rapid COVID test on May 15. This one positive employee triggered Response Testing of all residents and employees. The Nursing Hospital completed two rounds of Response Testing. All 207 tests the first week and 198 the second week were negative. The Nursing Hospital was cleared of this "outbreak" on Saturday, May 29. Ms. Mills believed that the requirement for N95 use for unvaccinated employees contained this "outbreak" to just one case.

The Nursing Hospital has now returned to Surveillance Testing. Fully vaccinated staff are no longer required to undergo routine testing, only being tested if they show symptoms. The routine testing on June 15 will only be required to test unvaccinated employees.

Fully vaccinated residents are now allowed to include physical touch during their visits, and if both the resident and the visitor are fully vaccinated, they are able to visit without masks or social distancing. Residents may also go out for rides with family and friends; however unvaccinated residents may be required to quarantine upon their return.

- h. Family/Resident/Staff Concerns: Survey has updated the requirements for what must be reported to the Ombudsman. Now, in addition to allegations of abuse/neglect, resident-to-resident incidents with injury, suspicious injuries and falls with serious injury, staff must also report all resident-to-resident incidents, even those without injury, and all unwitnessed falls with or without injury where the cause is not obvious or the resident is unable to explain what happened. This has increased the number of report that must file since falls, especially for residents with dementia, often happen in their room or the bathroom with no staff present and residents with dementia may strike out at anyone, even other residents, unexpectedly. Five Ombudsman Reports were filed this month.
- i. FACILITY ISSUES:
  - The electricians arrived this week to begin the cabling for the internet and phone upgrade. They have run into some issues but are trying to sort that out with SNS.
  - Hoping to begin work on the COVID Isolation Unit soon.
- j. QAPI: Staff continue to make progress on the QAPI Plan. COVID responses have also been included into the process.
- k. Committee Reports:
  - NHAC Executive Committee: attending the regular Zoom Meetings.
  - NHAC Nursing Home Affiliate: meeting weekly via Zoom.
  - Workforce Development: The next meeting is scheduled for June 15.
  - UCVH Board of Directors: The next meeting is scheduled for June 24.

Ms. Mills attended the virtual Primex<sup>3</sup> Conference May 11-13, 2021.

- l. Nursing Hours at the Department of Corrections:

	2020	2021
	Minutes	Minutes
January	2	Testing time not documented
February	69	Testing time not documented
March	155	0
April	41	0
May	55	0

9. Report of the Berlin Nursing Home Administrator Lynn Beede. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. Census: The current census was 77. Private Pay 13; Medicaid Pending 0; SNF: 3 and Hospice 2. The average daily census for May 78.9; Admissions 5, Readmissions 0; Deaths 2; Discharged 0; Transfer out 4; Transfer in 3. Year to date average daily census 77.8.
- b. Nursing Shortage: The Nursing Home Administrator requested Commissioners' approval to extend double-time rate for same day pick-up to meet minimum staffing numbers for RN/LPN/MNA/LNA positions, for those staff holding a regular position, through September 30, 2021. Agency contracts are providing 6 LNAs and 2 LPNs, no RNs available. Open nursing positions 10.7 FTEs RN/LPN and 24.1 FTEs LNAs. In the months of April and May open FTEs remain the same; however, a long-term full time Activity Aide/LNA will be retiring at the end of June. Two THPs who have started an LNA program this month. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to extend double-time rate for same day pick-up to meet minimum staffing numbers for RN/LPN/MNA/LNA positions, for those staff holding a regular position, through September 30, 2021. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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In process to submit *Application for Reimbursement for Nursing Assistant Training and Competency Testing* to BEAS for Third Party Payer reimbursement for all LNAs sponsored by CCNH, going back to September 2020.

Emergency waivers covering THP may end June 11; pending Governor's signature for NH SB155. This will significantly impact staffing if not signed and/or extended timely. Dupont Group is tracking for the counties.

- c. COVID-19: Unvaccinated staff testing is scheduled for 6/7/21. No difficulties with access to vaccines. The Nursing Home has no active COVID-19 cases, and no cases since the Administrator's last report.
- d. Accounts Payable Position: The position was given to Cindy Baillargeon, her start date was 6/7/21. Note payroll was submitted to the bank 45 minutes beyond the cut-off time this week (Holiday and employee out r/t death in family), requiring office to obtain signatures from Sue Collins to allow for same day automatic deposit. Jennifer Fish and Sue Collins were both very prompt in responding to our need, and all employees received their automatic deposit before 5 pm on Thursday.

- e. QAPI: COVID-19; Family Communication; Weight Loss; Ombudsman Reports; Medications; Exit Interviews; Music and Memory Program; Wheelchairs; Antibiotic Stewardship; Care Planning; Employee Retention; Dementia Training.
  - f. Request for Non-Public: Four concerns to discuss; per Title VI, Chapter 91-A:3 II (a) and (c).
  - g. Meetings/Committee Reports:
    - NHAC Nursing Home Affiliate, weekly via Zoom – Guest speaker was a past Surveyor.
    - Executive Committee, monthly Zoom, meeting minutes reviewed, have not been able to attend
    - NHAC HR Affiliate, Christine Labelle via Zoom, there have been no recent meetings, however, she is in email communication with her affiliate.
    - NHAC Billing Affiliate, Vicky Nason and Jane Ryan. Next meeting TBD.
10. Report of the Director of Finance Carrie Klebe. The written report that was submitted to the Board in advance of the meeting was as follows:
- a. In May, the county received payments from the State of NH for the reimbursement of Forest Land in the Unincorporated Places. The amounts received were \$23.60 for Dixville, \$54.93 for Wentworth Location and \$1,718.27 for Odell.
  - b. As of May 28, the county has drawn \$1,000,000 from the Tax Anticipation Note line of credit. As of June 6, 2020, the county had drawn \$2,500,000.
  - c. The Treasurer and Director of Finance will be looking at investment options for some of the Coös County funds, which are currently held at NHPDIP. The Decommission Fund maybe one of these funds that we will be moved with permission of the Commissioners and Brookfield Renewable.
  - c. The auditors have received all of the county's information and are in the final portion of the regular audit and we are currently working on the Single Audit for 2020.
  - d. In regards to the issue with Bangor Savings Bank and Passumpsic Bank not being in compliance with the NH State Statute, we were waiting for legislation to resolve the issue. In the meantime, we continue to use both of these banks for County deposits. As of the 2019/2020 Legislative session, the bill passed the House of Representatives and the Senate laid the bill on the Table. In this fall Legislative session, our County Delegates, Larry Laflamme and Troy Merner have refiled the bill as the bill sponsors. The bill name is HB 545 and has the support of the NHAC and NHMA. Update: On March 1, there was a hearing on the bill. Kate Horgan of the Dupont Group, Becky Benvenuti of NHMA and the Director of Finance testified on behalf of the bill and there was also a large amount of support sent in favor of the bill. The bill passed Committee 18-0. On April 26, Kate Horgan, Becky Bienvenuti and the Director of Finance testified to the Senate Committee and the bill passed committee that day with an Ought to Pass. *Update: The Senate passed the bill and waiting for the Governor to sign. At the meeting, the Director of Finance reported that the Governor had signed the bill.*
  - e. Meetings/Committee Reports:
    - Attend weekly NHAC Administrators Affiliate and Legislative updates virtually

- Attended the Primex<sup>3</sup> 2021 Risk Management Summit virtually.
- Began the NACO High Performance Leadership Academy at the beginning of May. This course will go through the end of July and is virtual
- Registered for the Academy for Good Governance-which is six courses provided through NH Municipal Association and Primex<sup>3</sup> and is virtual.

11. Report of the HR Coordinator Julie Brunault. The written report that was submitted to the Board in advance of the meeting was as follows.

HR Activity Report: 5/01/2021 – 5/31/21

- a. New Hires: 8

Department:	#	Positions
Nursing Home	5 (3 PT, 2 Temps)	LNA's, DA, HSKP Aide
Nursing Hospital	3 (1 FT, 2 Temps)	LNA, DA, HSKP Aide

- b. Separations: 8

Department:#		
Nursing Home	5 (1 FT, 1 PT, 3 Temps)	RN, LNA, Ass;t Diet Mgr.
Nursing Hospital	3 (2 PT, 1 Temp)	LPN, LNA, DA

- c. Reasons for separation/Change of status:

- 1 Other employment limited availability
- 2 Retirements
- 2 Moving out of the area
- 3 Unavailable-these employees previously resigned and requested to remain on call.

- d. FMLA/Leave of absences/ADA/WC:

Nursing Home	7
Nursing Hospital	6

- e. Open enrollment closed May 28, 2021, for health, dental, vision and AFLAC. Open enrollment for New York Life is just getting started and will go through June 30, 2021.

- f. Congratulations to Tina Viens and Linda Silver on their retirement. Tina retires after 38 years of service and Linda retires after 26 years of service to Coös County. Thank you for loyalty and dedication to Coös County. Enjoy your retirement!

At the meeting, the HR Coordinator reported that the HR Affiliate has created a salary survey which is due in July. She will have information for the Board at the August or September meeting.

12. Commissioners' Committee Reports: There were no reports. However, Commissioner Grenier reported that AVRDD had been hit by ransomware last month and had to pay a small fee in order to have the district's information released. The district is currently working on upgrading computers and software.

13. Other Business:

- a. Budget Transfers: There were no budget transfers.

14. Unincorporated Places:

- a. Yield Tax Warrants & Certifications: Linda Harris, Tax Collector, previously emailed the yield tax warrants and certifications for the following Unincorporated Places to the Board for approval:

Atkinson & Gilmanton Academy Grant	\$26,418
Cambridge	4,420
	21,392
Dix Grant	11,864
Dixville	51,153
Millsfield	11,575
	13,056
Success	6,949
	4,108
	10,821

A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the yield tax warrants and certifications as presented. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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- b. The Board will discuss filling the alternate position at the next meeting. Commissioner Gorman stated that he was work on finding someone from his district.
- c. Millsfield: Status of Bayroot 2020 Abatement Application. Linda Harris had emailed information to the Board prior to the meeting. The Commerford Nieder Perkins Assessor recommended that the application be denied as a hearing is scheduled with the BTLA in August to review the prior Bayroot applications. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to deny the Bayroot 2020 Abatement Application per the recommendation of Commerford Nieder Perkins. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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15. Any other public input:

Nursing Hospital Administrator Laura Mills inquired if the Board would consider offering an incentive for unvaccinated employees to get vaccine. This could affect the nursing home's quality measures. Commissioner Grenier replied that he was hesitant to do so while the vaccine is still under emergency order. He was willing to revisit when it was fully approved by the FDA.

Commissioner Gorman stated that he would like to make the vaccine mandatory. If an individual is working in healthcare, it should be mandatory.

Commissioner Brady stated that he had been in favor of mandatory vaccine. However, over the past month several questions have arisen and staff have questions. He has severe reservations about making the vaccine mandatory.

Commissioner Grenier urged that staff continue to be encouraged to get the vaccine but making it mandatory is another story.

Commissioner Brady suggested that the administrators put together suggestions for incentives and present to the Board at the July meeting.

16. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to enter into nonpublic session per RSA 91-A:3, II (a) (c) at 10:19 a.m. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to come out of nonpublic session at 10:44 a.m. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to adjust Berlin's Accounts Payable position currently at Step 4 \$17.05/hour to Step 7 \$18.21/hour subject to a good evaluation after 30 days. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to seal the minutes pertaining to the Ombudsman Reports. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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The next regular meeting is scheduled for July 14, 2021 at 9:00 a.m. at the North Country Resource Center in Lancaster, NH.

A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to adjourn the meeting at 10:47 a.m. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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Respectfully submitted,

Commissioner Raymond Gorman, Clerk