

A Checklist To Ensure Meetings Are Compliant  
With The Right-to-Know Law During The State Of Emergency  
Commissioners Meeting  
May 12, 2021

As Chair of the Coös County Commissioners, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

We are utilizing Zoom for this electronic meeting. All members of the Coös County Commissioners have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 or by clicking on the following website address: [www.zoom.us/join](http://www.zoom.us/join). The meeting ID is # 884 9353 3823 passcode 058639.

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Coös County Commissioners at: [www.cooscountynh.us](http://www.cooscountynh.us). If anyone has a problem, please call 603-331-5670 or email at: [jennifer.fish@cooscountynh.us](mailto:jennifer.fish@cooscountynh.us). In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

The following individuals were in attendance remotely: Commissioners Tom Brady, Paul Grenier and Raymond Gorman; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Ben Champagne; Nursing Hospital Administrator Laura Mills; Nursing Home Administrator Lynn Beede; Sheriff Brian Valerino; Captain Keith Roberge; HR Coordinator Julie Brunault; and Administrative Assistant Linda Harris.

Commissioner Brady opened the Commissioners' meeting at 9:00 a.m. and welcomed everyone to the meeting.

1. **Approval of the Agenda:** A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the agenda, as presented. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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2. **Approval of the Minutes from the April 14, 2021, regular meeting, as presented:** A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the minutes of the April 14, 2021, regular meeting. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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3. **Approval of Payrolls and Disbursements:** A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the Payrolls and Disbursements for the month of April and to authorize the Treasurer, during the month May, to meet all payroll obligations and pay all other obligations due during the month. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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4. **Correspondence:** The County Administrator reported that the Board had received a letter from the Attorney General's office. The letter informed the Board about the Opioid Litigation Settlement Fund Distribution pursuant to RSA 126-A:83, II. The first payment to Coös County will be in the amount of \$7,251.29.

Commissioner Grenier asked that the check not be processed. Members of law enforcement in Coös County have been working on the frontline of this issue and are not happy with the settlement as it is based on the 2010 census population. Sheriff Valerino agreed. Ms. Fish noted that the letter requested payment information and did not include a check. Commissioner Grenier asked to hold off on the request.

5. **Hearing of the public:**

a. Sheriff Brian Valerino reported the following:

- The Sheriffs' Department participated in the process of the recent drug bust in Coös County.
- Deputy Luc Perrault was recently hired.
- The ATVs will not be arriving until June 1. Some of the trail systems are opening May 23.
- Two officers from Colebrook were sworn in as deputies to assist in the ATV patrols. Currently Pittsburg is on hold.
- Seeking to get a former deputy from Coös County recognized at the Law Enforcement Memorial.

6. **Report of the County Administrator Jennifer Fish.** The written report that was submitted to the Board in advance of the meeting was as follows:

#### **COUNTY**

- a. Water System Update: The project is very close to being complete. Underwood Engineers is preparing the close-out paperwork.
- b. SNS IT Update: SNS continues to work on the IT upgrade.
- c. The American Rescue Plan Act: According to the NACO website, Coös County has been allocated to receive \$6,121,449 over 2 years. The first payment will be made in mid-May. The second payment will be made 12 months after the first payment. **Update:** The guidance was issued May 10. The county must use a portal to request funds from the US Treasury. The county must appoint an authorized representative to access the funds. The complete guidance document is 151 pages long. The County Administrator hoped to have more detailed information on how the funds can be used once the guidance has been reviewed.

At the meeting, the County Administrator recommended that the guidance be further reviewed and to make a plan for accessing and using the funds. There are restrictions as to how the funds are to be used. COVID related expenses, water and sewer upgrades are among the allowable expenditures. Commissioner Grenier asked if there were any municipalities in the three districts that may need funding for certain projects. He continued that the City of Berlin needs \$250,000 for an engineering study for a project in the city. Commissioner Gorman noted that the Town of Colebrook may be requesting matching funds for projects. Laura Mills, NHA, asked if a ventilation for the Nursing Hospital could be considered. The air quality was a huge issue during the outbreak. Commissioner Grenier replied that if the cost is COVID related he would support a request for proposals for both nursing homes.

#### **UNINCORPORATED PLACES**

- a. There is a Planning Board meeting scheduled for May 19, 2021 at 6 pm.
- b. At the meeting, Ms. Fish reported that Brookfield Power /Granite Reliable wind park will be purchased by NextEra Energy.

#### **Committees/Boards**

- NH Association of Counties Executive Meeting May 7
- NH Association of Counties-Strategic Plan Committee TBD
- North Country Council Board Meeting May 27
- NH Interlocal Trust Board Meeting June 24
- 45<sup>th</sup> Parallel EMS Board Meeting June 30
- Coös County Broadband Committee May 26

7. Report of the Superintendent of Corrections Ben Champagne. The written report that was submitted to the Board in advance of the meeting was as follows:

<b>TOTAL IN FACILITY</b>	<b>20</b>
HOUSE OF CORRECTIONS	9
PRETRIAL	11
NH STATE PRISON INMATES	0
OTHER COUNTY INMATES	1
ELECTRONIC MONITORING PROGRAM	1
WORK RELEASE PROGRAM	0
FURLOUGH	0
HELD AT OTHER FACILITIES HOC= HOUSE OF CORRECTIONS PT= PRETRIAL	GRAFTON DOC: 3 PT FEMALE, NHSP: 1 HOC MALE
AVERAGE DAILY POPULATION APRIL	20
MALE DAYS SERVED IN FACILITY APRIL	597
FEMALE DAYS SERVED APRIL	129 ( 11 females)
FEDERAL INMATE DAYS SERVED APRIL	0
TOTAL INMATES BOOKED APRIL	19
TOTAL INMATES RELEASED APRIL	20

- a. COVID-19 updates: COVID-19 testing was done on May 4, 2021, all employees tested were negative. The department has approximately 82% of staff fully vaccinated for COVID-19. Efforts continue to get the offender population to participate in vaccines.

- b. Cleanup around the campus has been a priority over the last month.
- c. Two Corrections Officers began the 114<sup>th</sup> New Hampshire Association of Counties Corrections Academy on April 19, 2021.
- d. Corrections personnel have been moving office contents to the county office building. Corrections has also been busy working to get the rear deck stripped and painted, overgrown trees removed, shrubs trimmed and the building pressure washed.
- e. The superintendent is scheduled to participate in the Primex<sup>3</sup> Virtual Risk Management Summit on May 11 through May 13, 2021.
- f. Recycling Center Contracts: A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the Recycling Center contracts with the member towns and to forward to the towns for approval. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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8. Report of the West Stewartstown Nursing Hospital Administrator Laura Mills. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. CENSUS: The census was 56. In April, there were five (5) admissions and no deaths. There is a waiting list for admissions. So will be bringing in 1-2 per week as we can. There has been one (1) admission in May.

Of the 56 residents, five (5) are Private Pay and six (6) residents are Vermont Medicaid. Five (5) residents are Medicaid Pending for NH and one (1) is Medicaid Pending for VT. Totals for 2021: Twelve (12) admissions and five (5) deaths.

- b. STAFFING:  
The Nursing Department has 256 hours open for RN/LPN (6.4 FTE). Due to low census, most positions are not being filled at this time. A contract nurse will arriving on May 24 to help cover gaps on the 3 PM- 11 PM and 11 PM- 7 AM shifts. There are 708 open LNA hours (17.7 FTE) and two 32 hour LNAs out on Medical Leave. The low census has temporarily decreased the need. There are no contract LNAs at this time.
- c. LNA CLASS: The LNA Class has been able to take place in the nursing home the past few weeks. The students are catching up quickly.
- d. LPN Program at WMCC: The proposed revision to the Tuition Loan Program was submitted prior to the meeting. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the revised loan program.
- e. COVID-19: As of the date of this report, 99 employees/contracted staff are fully vaccinated for a 62% vaccination rate. An additional ten (10) employees have received at least one dose of vaccine. Once all of these employees are considered fully vaccinated, the employee vaccination rate will be 69%. The NHA is still hoping for that to increase. Reaching a vaccination rate of at least 70% is the goal, but higher would definitely be better.

In addition, 51 residents are fully vaccinated and one resident is partially vaccinated for a 91% vaccination rate.

Staff is working with UCVH to offer the COVID-19 vaccine to new admissions and new staff.

CMS, the CDC, and NH DHHS/Public Health did a complete overhaul of the COVID regulations and guidance on April 27, 2021. Changes included a relaxing of some restrictions for fully vaccinated residents and staff.

Fully vaccinated staff are no longer required to undergo routine testing, only being tested if they show symptoms. The routine testing on May 4, 2021, only required testing of unvaccinated employees; 53 employees were tested. The courier from the Public Health Lab picked them up before 8:00 AM on Wednesday morning. Results were in on Thursday. All tests are negative.

Fully vaccinated residents are now allowed to include physical touch during their visits, and if both the resident and the visitor are fully vaccinated, they are able to visit without masks or social distancing. We are currently updating our policies and processes to reflect these changes.

- f. Family/Resident/Staff Concerns: One Ombudsman Report was filed this month.
- g. FACILITY ISSUES:
  - Hoping to have SNS and the cabling company in to upgrade the IT and phones in the next few weeks. Ms. Mills had a meeting with SNS and Mitel about the phones on Monday, May 10.
  - Also hoping begin work on the COVID Isolation Unit soon.
- h. QAPI: Staff continues to make progress on the QAPI Plan. COVID responses have also been included into the process.
- i. Committee Reports:
  - NHAC Executive Committee: attending the regular Zoom Meetings.
  - NHAC Nursing Home Affiliate: meeting weekly via Zoom.
  - Workforce Development: attended the Zoom Meeting on April 20.
  - UCVH Board of Directors: attended the Zoom Meeting on April 29.
- j. Ms. Mills will be attending the virtual Primex<sup>3</sup> Conference May 11-13, 2021.
- k. Nursing Hours at the Department of Corrections:

	2020	2021
	Minutes	Minutes
January	2	Testing time not documented
February	69	Testing time not documented
March	155	0
April	41	0

- l. The NHA requested a Non-public, Section 91-A:3 II (c).

9. *Report of the Berlin Nursing Home Administrator Lynn Beede.* The written report that was submitted to the Board in advance of the meeting was as follows:

- a. Census: The current census was 81. Private Pay 12; Medicaid Pending 1; SNF: 6 and Hospice 2. The average daily census for April 76.3; Admissions 2, Readmissions 5; Deaths 2; Discharged 1; Transfer out 7; Transfer in 7. Year to date average daily census 77.5.
- b. Nursing Shortage: The Nursing Home continues to offer Temporary Health Partner training, full scholarships for approved LNA programs, and nursing tuition loan and tuition reimbursement programs. Job postings to county website, Employment Security, newspaper, at the local colleges and high schools. Agency contracts are providing 10 LNAs with 8 leaving on 5/8/21, there are 2 LPNs, no RNs available. Open nursing positions 10.7 FTEs RN/LPN and 24.1 FTEs LNAs. In the month of April, the department did not lose any regular scheduled staff and gained an 8 hour LNA and an on-call Unit Aide interested in becoming an LNA. Two THPs will be starting an LNA program this month.
- c. LNA-MNA requesting Education Assistance to complete courses required for an upcoming LPN program, DOH 6/19/2013. The individual is a reliable employee and the NHA has no doubts that he will take his education seriously and do well in preparation of entering an upcoming LPN program. Total up to \$3,852. The NHA noted that she would find the funds in the current budget. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the tuition request. Any alteration to the existing policy will be handled on an individual basis. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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- d. An LNA/Activity Aide and Assistant Dietary Manager will be retiring and have requested to remain on-call. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to allow the employees to remain on-call. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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- e. There will be an upcoming public hearing regarding Nursing Assistance Reimbursement Rules change. The change will allow for third party reimbursement, so facilities and others can pay for LNA education on behalf of the student and receive reimbursement. Roxie Severance provided the following link from Brian Clark Policy Administrator: <https://www.dhhs.nh.gov/oos/aru/documents/hee804ip.pdf> . The hearing is on May 13, 2021 at 11 am.
- f. COVID-19: No progress with PharMerica for the nursing home to receive the vaccine through usual process. The system in place with AVH is running very smoothly. No difficulties with access to vaccines.

The nursing home has no active COVID-19 cases, and there were no new cases following the last report. Total cases during outbreak were contained at 16; 7 residents and 9 employees; one resident passed away.

Unvaccinated and/or partially vaccinated employees were and continue to be our greatest weakness in efforts to control and prevent infection. Unvaccinated, partially vaccinated, and immunocompromised employees will continue to wear N95 masks, per facility policy. All fully vaccinated employees will wear facility provided procedure masks. Staff continue to encourage employees, residents, and visitors to get vaccinated. Currently, 100% of residents and 80% of employees have received a COVID-19 vaccine.

The nursing home is receiving reimbursement for resident specimen collection through Medicare. \$25.46 per resident specimen collection and \$35.91 per rapid, able to bill up to 2 per resident per day.

Reimbursement from employee specimen collection is received through the State. Between January - April 2021, the nursing home ran approximately 3,247 employee tests. The nursing home is receiving \$100/test from the State (\$65 goes to SiParadim and \$35 to our facility), with the facility pending receipt of \$113,645 for the months of January – April 2021. The State is working to get payments out as quickly as possible.

The reimbursement received for those who contracted COVID-19 and were swung from Medicaid to Medicare A for skilled nursing care services (6:7 residents) has helped to offset the costs associated with operating the isolation unit.

- g. Payroll Clerk Position: The position has been given to Claire Poulin. The Accounts Payable position has been posted.
- h. Dietary Department: Keith had much success filling his bids with the changes authorized last month. He has filled the 32-hour position, with interviews set up next week for both a 30- and 14-hour positions. He has one 7-hour position open with no current applicants.

Keith has an employee of 41 years retiring on May 28, Tina Viens, Assistant Dietary Manager. Her knowledge and experience will be missed.

- i. QAPI: COVID-19; Family Communication; Weight Loss; Ombudsman Reports; Medications; Exit Interviews; Music and Memory Program; Wheelchairs; Antibiotic Stewardship; Care Planning; Employee Retention; Dementia Training.
- j. Request for Non-Public: Four concerns to discuss; per Title VI, Chapter 91-A:3 II (a) and (c).
- k. Building Repairs/Maintenance: The storage shed was received this week, Mike and Dave are working to build it. Dave was given permission to cut down a poplar tree and a second tree in poor condition/rotting.
- l. Meetings/Committee Reports:
  - NHAC Nursing Home Affiliate, weekly via Zoom – Guest speaker was a past Surveyor.
  - Executive Committee, monthly Zoom, meeting minutes reviewed, have not been able to attend
  - NHAC HR Affiliate, Christine Labelle via Zoom, there have been no recent meetings, however, she is in email communication with her affiliate.
  - NHAC Billing Affiliate, Vicky Nason and Jane Ryan. Next meeting TBD.

10. Report of the Director of Finance Carrie Klebe. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. Fuel bids were due May 11 and presented to the Commissioners to review and approve. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to award the pre-buy bulk contract to CN Brown with a bid price of \$2.219 for West Stewartstown and \$2.1990 for Berlin. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to award the #2 fuel oil pedal truck delivery to C Bean Transport at a cost of \$2.1790 per gallon, pre-buy for 3,500 gallons. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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- b. The CCHH Medicare Cost Report is complete and in the process of being submitted. The auditors are in the final portion of the audit. KMS Actuaries has completed the actuarial valuation and related reports. The Director of Finance reported that the Single Audit for 2020 still needs to be completed.
- c. Courthouse Lease Update: It was approved on Friday, April 2 by the Long Range Committee and now it will go to Governor & Council for final approval which should happen in late May. At the meeting, the Director of Finance announced that the lease had been signed by the Governor.
- d. In regards to the issue with Bangor Savings Bank and Passumpsic Bank not being in compliance with the NH State Statute, we were waiting for legislation to resolve the issue. In the meantime, we continue to use both of these banks for County deposits. As of the 2019/2020 Legislative session, the bill passed the House of Representatives and the Senate laid the bill on the Table. In this fall Legislative session, our County Delegates, Larry Laflamme and Troy Merner have refiled the bill as the bill sponsors. The bill name is HB 545 and has the support of the NHAC and NHMA. Update: On March 1, there was a hearing on the bill. Kate Horgan of the Dupont Group, Becky Benvenuti of NHMA and the Director of Finance testified on behalf of the bill and there was also a large amount of support sent in favor of the bill. The bill passed Committee 18-0. **Update:** On April 26, Kate Horgan, Becky Bienvenuti and the Director of Finance testified to the Senate Committee and the bill passed committee that day with an Ought to Pass. This week, the Senate passed the bill.
- e. Committees:
- attend weekly NHAC Administrators Affiliate and Legislative updates.
  - attended the DOL Inspection Labor Law Webinar on April 8.
  - attended the North Country Council meeting on Economic Development Tools on April 28.
  - attended the NHGFOA Executive Committee meeting on May 4.
  - Began the NACO High Performance Leadership Academy last week. This course will go through the end of July.



11. Report of the HR Coordinator Julie Brunault. The written report that was submitted to the Board in advance of the meeting was as follows.

HR Activity Report: 4/01/2021 – 4/30/2021

a. New Hires: 12

Department:	#	Positions
Nursing Home	3 (1 FT, 1 PT, 1 Temp)	Payroll, DA, UA
Nursing Hospital	8 (1 FT, 1 PT, 6 Temps)	Adm. Asst, LNA, UA
County	1 (FT)	Sheriff Cpl

b. Separations: 13

Department:	#	
Nursing Home	8 (1 FT, 7 Temps)	Payroll, RN, LPN, LNA
Nursing Hospital	3 (2 PT, 1Temp)	LPN, LNA, DA
County	2 (FT)	VW, Deputy

c. Change in Status: 1

Department:	#	
Nursing Home	1 (PT)	DA

d. Reasons for separation/ Change of status:

- 1 Conflict with school activities
- 3 voluntary resignation
- 10 Unavailable-these employees previously resigned and requested to remain on call.

e. FMLA/Leave of absences/ADA/WC:

Nursing Home	6
Nursing Hospital	5

f. As previously reported "Open enrollment" for health insurance, dental and vision, AFLAC, New York Life, and the Flexible Savings began April 19, 2021 and will end May 28, 2021. All employees who wish to communicate directly with a representative will do so remotely or by email. Christine Labelle and the HR Coordinator are also available to answer questions for the employees.

g. The following webinars were attended:

- NH Labor Law Webinar April 12, 2021
- Legal Issues in the Post-Vaccine Workplace, the Role of Quarantines and other COVID-precautions, and Mandatory COBRA Subsidies April 15, 2021

12. Commissioners' Committee Reports: There were no committee reports.

A motion was made by Commissioner Grenier, seconded by Commissioner Brady to appoint Commissioner Raymond Gorman to the CT Headwaters Advisory Commission. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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13. Other Business:

- a. Budget Transfers: The following budget transfers were presented to the Board for approval:

Coös County Finance Department:

To:	03-04102-2310 IT Hardware/Equipment	2,000.00	
From:	03-04102-7000 Employee Travel & Expense		2,000.00

A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the budget transfer as presented. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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- b. Opening of Roof Bids for County Administrative Building: The County Administrator reported that the bid request had been advertised multiple times and no bids were received. She contacted Chris Mailloux and obtained a quote for a metal roof. The quotes were as follows:

Asphalt shingles:	\$13,300
Steel Roof:	\$23,475

A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to award the bid to Chris Mailloux to replace the asphalt shingles at a price not to exceed \$15,000. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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14. Unincorporated Places:

- a. Second College Grant Yield Tax Warrant & Certification: Linda Harris, Tax Collector, presented a yield tax warrant in the amount of \$17,604 for approval and signatures. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the Second College Grant Yield Tax Warrant. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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- b. Reappointments of existing Planning Board Members: John Scarinza, Michael Waddell and Alternate Thomas McCue for three year terms. Commissioner Grenier proposed moving Thomas McCue from an alternate to a voting member. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to re-appoint John Scarinza and Michael Waddell to the Planning Board as well as appoint Thomas McCue as a voting member. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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- c. The Board will discuss filling the alternate position at the next meeting. Commissioner Gorman stated that he would work on finding someone from his district.
- d. Property Tax Warrants: motion was made by Commissioner Grenier, seconded by Commissioner Gorman to approve the First Issue Property Tax Warrants for the following Unincorporated Places:

Dixville	\$24,774
Green's Grant	\$20,622
Millsfield	\$28,061
Odell	\$3,998
Pinkham's Grant	\$21,440
Success	\$40,696
Thompson & Meserve's Purchase	\$7,457
Wentworth Location	\$27,669

The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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15. Any other public input:

Commissioner Brady inquired about the status of employees moving into the former county house. The County Administrator replied that the IT issue should be fixed by the end of the week. Once resolved, everyone should be able to move in. There is one employee already working there.

16. A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to enter into nonpublic session per RSA 91-A:3, II (a) (c) at 10:11 a.m. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to come out of nonpublic session at 10:29 a.m. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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The next regular meeting is scheduled for June 9, 2021 at 9:00 a.m. through zoom.

A motion was made by Commissioner Grenier, seconded by Commissioner Gorman to adjourn the meeting at 10:31 a.m. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Gorman	Yes	Commissioner Brady	Yes
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Respectfully submitted,

Commissioner Raymond Gorman, Clerk