

Coös County Commissioners
Special Meeting
Meeting held remotely in accordance with the
Governor's Emergency Order #12 pursuant to Executive Order 2020-04,
May 22, 2020

As Chair of the Coös County Commissioners, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

We are utilizing Zoom for this electronic meeting. All members of the Coös County Commissioners have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # # 1-646-558-8656 and meeting ID # 828 5893 8218, or by clicking on the following website address: www.zoom.us/join

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Coös County Commissioners at: www.cooscountynh.us

If anybody has a problem, please call 246-3321 Ext. 1211 or email at: jennifer.fish@cooscountynh.us

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled. Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

The following individuals were in attendance remotely: Commissioners Tom Brady, and Paul Grenier; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Nursing Hospital Administrator Laura Mills; Nursing Home Administrator Lynn Beede; Superintendent Ben Champagne; Shawn Tanguay; and, Administrative Assistant Linda Harris. Commissioner Rick Samson joined the meeting at 9:14 a.m.

1. Commissioner Brady opened the Commissioners' meeting at 9:06 a.m. and welcomed everyone.
2. Approval of the Agenda: A motion was made by Commissioner Grenier, seconded by Commissioner Brady to approve the agenda, as presented. The motion was approved by roll call 2-0.

Commissioner Grenier	Yes	Commissioner Samson	absent	Commissioner Brady	Yes
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3. Approval of the Minutes from the May 13, 2020, regular meeting, as presented: A motion was made by Commissioner Grenier, seconded by Commissioner Brady to approve the minutes of the May 13, 2020, regular meeting. The motion was approved by roll call 2-0.

Commissioner Grenier	Yes	Commissioner Samson	absent	Commissioner Brady	Yes
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4. Other Business:

a. Review and approval of fuel and propane bids:

#2 Fuel Oil - (Pre-Buy)	W. Stewartstown Bulk Deliveries 38,000 Gallons	Berlin Bulk Deliveries 25,000 Gallons	Terms
CN Brown	1.4690	1.4690	Net
Irving	1.4990	1.4990	Net
Irving	1.2640	1.2640	Variable Price
P&L Cote	1.4490	1.4490	Net
Suburban Propane	1.5200	1.5200	Net
#2 Fuel Oil - Pedal Truck	W. Stewartstown 3,200 gallons	Terms	Notes
C. Bean Transport	1.6490	Net 10	
CN Brown	1.6490		
Rymes	1.7990		Fee for not all used
LP Gas	W. Stewartstown 17,000 Gallons	Terms	Notes
CN Brown	0.9890		
Rymes	1.1990	Net	Fee for not all used
Stiles	0.9890		2 year price 1.029
Suburban	1.3000		
LP Gas	Berlin 40,000 Gallons	Terms	Notes
CN Brown	0.9890	Net	
Rymes	1.1990	Net	Fee for not all used
Stiles	0.9890		2 year price 1.029
Suburban	1.3000		

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to award the #2 fuel bid of \$1.449 per gallon for Berlin and West Stewartstown to P&L Cote. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Samson	Yes	Commissioner Brady	Yes
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A motion was made by Commissioner Grenier, seconded by Commissioner Samson to award the pedal truck #2 fuel oil bid of \$1.649 per gallon (3,200 gallons) for the recycling center, county house and DOC garage to CN Brown. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Samson	Yes	Commissioner Brady	Yes
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A motion was made by Commissioner Grenier, seconded by Commissioner Samson to award the multiple year LP gas bid of 17,000 gallons for West Stewartstown and 40,000 gallons for Berlin to Stiles. The first year price of .989 per gallon and the second year price of 1.029 per gallon. The Director of Finance stated that the current tanks in West Stewartstown belong to CN Brown. There will be no changeover fee by Stiles. Berlin owns their tanks. Commissioner Samson asked that West Stewartstown look into the cost of purchasing tanks. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Samson	Yes	Commissioner Brady	Yes
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- b. County House: The Director of Finance reported that she had contacted Daniel Hebert Inc. about the original proposal. If the Board were to approve the proposal by the end of the current month, DHI would honor the price of \$211,800. If the project was requoted, there would be an additional cost of \$15,000.

The County Administrator requested direction from the Board. Commissioner Grenier stated that there are funds from the CARES act to fund COVID19 expenses. This is a COVID19 expense as non-essential need to be moved out of the nursing home. He continued that the CARES act funds could also be used to offset the cost of the payroll taxes on the stipend being paid to the nursing home staff and the department of corrections staff. He suggested using \$100,000 of the CARES act funds for the offset of payroll taxes and PPE expenses and \$96,000 for renovations of the county house. This proposal would have the least impact on county taxpayers. However, the proposal must be approved by the Delegation. Commissioner Samson agreed. He suggested that the project should be put out to bid as quickly as possible.

Superintendent Champagne asked if a discussion had been held on the scope of work needed, number of offices, etc. He also noted that the existing contents would need to be disposed of. Commissioner Grenier stated that the building would need to be ADA compliant. The County Administrator stated plans were drawn by an architect.

Commissioner Grenier stated that GOFERR application had to be approved first.

- c. Broadband Initiative: Shawn Tanguay from Drummond Woodsum provided information to the Board on an initiative to bring broadband to the three northern counties. Mr. Tanguay stated that he would be willing to put together a committee which would consist of municipal members and together would prepare a proposal for Coös County. He asked for the Board's support to begin the search for the five member committee. The Board agreed and also noted that it would support the initiative if it serviced everyone in the county and that there would be no cost to the taxpayers with the bonding project.

A motion was made by Commissioner Samson, seconded by Commissioner Brady to adjourn the meeting at 10:00 a.m. The motion was approved by roll call 2-0. Commissioner Grenier left the meeting at 9:54 a.m.

Commissioner Grenier	absent	Commissioner Samson	Yes	Commissioner Brady	Yes
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Respectfully submitted,

Commissioner Rick Samson, Clerk