

Coös County Commissioners
Special Meeting
Meeting held remotely in accordance with the
Governor's Emergency Order #12 pursuant to Executive Order 2020-04,
April 24, 2020

As Chair of the Coös County Commissioners, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

We are utilizing Zoom for this electronic meeting. All members of the Coös County Commissioners have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 and meeting ID # 818 8288 1220, or by clicking on the following website address: www.zoom.us/join

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Coös County Commissioners at: www.cooscountynh.us

If anybody has a problem, please call 246-3321 Ext. 1211 or email at: jennifer.fish@cooscountynh.us

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled. Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

The following individuals were in attendance remotely: Commissioners Tom Brady, Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Nursing Hospital Administrator Laura Mills; Nursing Home Administrator Lynn Beede; Superintendent Ben Champagne; Representative Wayne Moynihan; and, Administrative Assistant Linda Harris.

1. Commissioner Brady opened the Commissioners' meeting at 8:02 a.m. and welcomed everyone.
2. Approval of the Agenda: A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the agenda, as presented. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Samson	Yes	Commissioner Brady	Yes
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3. Approval of the Minutes from the April 20, 2020, special meeting, as presented: A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the minutes of the April 20, 2020, special meeting. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Samson	Yes	Commissioner Brady	Yes
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4. Other Business:

- a. Discussion of 2020 supplemental budget: The Director of Finance reported that the figures previously emailed to the Board had to be changed. She had been informed by the Berlin Nursing Home Administrator that the number of people anticipated to receive the stipend had to be increased.

Laura Mills, NHA, reported that she had reviewed her application and reduced the count from 198 to 175. It was not 147 as indicated on Director of Finance's report. According to her calculations, the estimated cost for the Nursing Hospital was \$551,250 with everyone estimated at \$300 per week. The payroll taxes would be \$42,170.63. She will use savings from the health insurance and open positions.

Commissioner Grenier stated that the Delegation will need to be walked through this presentation for clarity. The information presented to the Commissioners was not clear. Ms. Fish asked for Berlin's revised figures. Ms. Beede was asked for the maximum number of people that would work.

Ms. Beede inquired if the nursing homes should be applying to the Homeland Security Grant. Commissioner Grenier replied in the affirmative but suggested having the County Administrator sign off on it.

According to her calculations, Ms. Mills stated that the appropriations for West Stewartstown should be \$593,250 and the revenue \$551,250. Commissioner Grenier noted that Berlin's estimated calculations were \$426,988 in appropriations and \$491,476 in revenue.

Commissioner Samson asked if the major concern at this point was the cost of the payroll taxes why not use funds from the tax anticipation note. Commissioner Grenier replied interest is paid on borrowed funds.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to adjust the budgets of both nursing homes presented to the Board and present to the Delegation for approval. The County Administrator noted that a supplemental budget public hearing and meeting was needed.

Delegation Chairman Wayne Moynihan stated that we would work on setting a date with the Delegation. He asked why employees could not be paid from budget until the funds are received from the State. Commissioner Grenier replied that the county could not pay funds that are not appropriated. Commissioner Grenier asked Chairman Moynihan to poll the Delegation at the quarterly meeting and inquire if they would allow the process. The motion was approved by roll call 3-0

Commissioner Grenier	Yes	Commissioner Samson	Yes	Commissioner Brady	Yes
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- b. County Administrator Jennifer Fish stated that she would need a Board member's signature for the SNS lease documents. Chairman Brady inquired if the documents could be electronically signed or could the County Administrator sign on behalf of the Board. A motion was made by

Commissioner Grenier, seconded by Commissioner Samson to allow the County Administrator to sign the SNS lease documents on behalf of the Board. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Samson	Yes	Commissioner Brady	Yes
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- c. The County Administrator reported that there was an open seat on the NHAC Executive Committee. She proposed that Director of Finance Carrie Klebe fill the seat. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Samson	Yes	Commissioner Brady	Yes
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- d. The County Administrator also updated the Board in regards to the distribution of the NFR funds. Instead of two students as previously reported there are four students from the Unincorporated Places attending Errol School. One from Cambridge and three from Millsfield. The NFR funds received will cover the tuition.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to adjourn the meeting at 8:45 a.m. The motion was approved by roll call 3-0.

Commissioner Grenier	Yes	Commissioner Samson	Yes	Commissioner Brady	Yes
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Respectfully submitted,

Commissioner Rick Samson, Clerk