

Coös County Commissioners
Regular Meeting
Coös County Nursing Home - Berlin, NH
June 18, 2019

Present: Commissioners Tom Brady, Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Ben Champagne; Nursing Home Administrator Louise Belanger; Nursing Hospital Administrator Laura Mills; HR Coordinator Julie Brunault; and, Administrative Assistant Linda Harris.

1. Commissioner Brady opened the Commissioners' meeting at 9:02 a.m., welcomed everyone to the meeting and led the Pledge of Allegiance.
2. Approval of the Agenda: A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the agenda as presented. All approved 3-0.
3. Approval of the Minutes of the May 8, 2019, regular meeting, and June 3, 2019 special meeting, as presented: A motion was made by Commissioner Grenier, seconded by Commissioner Samson to amend the minutes of the June 3, 2019 to include (copy of which is on file) as requested by Representative Tucker to the following paragraph:
 - a. *Balsams Resort Holdings LLC - Resort Redevelopment District and Bond Financing: Ms. Ritchie directed the Board through an agenda (copy of which is on file) that she had prepared to guide them through the meeting which correlated with correspondence previously submitted to the Board.*

The motion was approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the minutes of the May 8, 2019, regular meeting and the June 3, 2019, special meeting, as amended. All approved 3-0.

4. Approval of Payrolls and Disbursements: A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the Payrolls and Disbursements for the month of May and to authorize the Treasurer, during the month of June, to meet all payroll obligations and pay all other obligations due during the month. All approved 3-0.
5. Correspondence: County Administrator Jennifer Fish reported that she had received correspondence from CEDC requesting the budgeted allotment for 2019. Commissioner Grenier noted that he had no objection to distributing the 2019 funds; however, he suggested a heavy discussion with CEDC prior to future requests. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to distribute the 2019 budgeted funds. All approved 3-0.
6. Hearing of the Public: There was no hearing of the public.
7. Report of the County Administrator Jennifer Fish. The written report that was submitted to the Board in advance of the meeting was as follows:

COUNTY

- a. Ms. Fish distributed information from Underwood Engineers requesting approval for a change order as a different insertion valve is needed. The initial price quoted was \$12,787 but Underwood is trying to negotiate a better price with the vendor. Ms. Fish reported that \$213,000 is still available from the loan. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the change order request from Underwood Engineering. All approved 3-0.

Commissioner Brady asked if the plan was still to use the remainder of the funds on the reservoir. Ms. Fish replied that she anticipated that Underwood would come up with a proposal.

- b. Ms. Fish requested a non-meeting to discuss collective bargaining.
- c. Ms. Fish reported that inquiries had been made to hold the September meeting at The Glen House per the Board's request. However, the cost for the venue was \$250. The Board could not justify the cost to the taxpayers and opted to hold the September meeting at another location.

UNINCORPORATED PLACES

- a. Ms. Fish reported that North Country Council is available to assist the County in the potential development of the TIF district in Dixville.
- b. The next Planning Board meeting has been scheduled for Wednesday June 19, 2019 in Berlin at the Nursing Home at 6 pm.
- c. Ms. Fish presented the Town of Gorham contract for EMS Services which was previously discussed at a Commissioners' meeting. The Board had requested a meeting with the Town of Gorham to discuss the significant increase from the previous year. The invoice for 2019 totaled \$30,600. A meeting has not materialized due to conflicts in schedules. Commissioner Samson asked if a reason had been obtained for the increase. Ms. Fish replied no. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the 2019 contract; however, future contracts will not be approved without representation at a meeting. All approved 3-0. The Board signed the contract.

8. Report of the Superintendent of Corrections Ben Champagne. The written report that was submitted to the Board in advance of the meeting was as follows:

TOTAL IN FACILITY ON MAY 31, 2019	9
HOUSE OF CORRECTIONS	6
PRETRIAL	3
NH STATE PRISON INMATES	1
OTHER COUNTY INMATES	0
ELECTRONIC MONITORING PROGRAM	1
WORK RELEASE PROGRAM	0
FURLOUGH	0
HELD AT OTHER FACILITIES HOC= HOUSE OF CORRECTIONS PT= PRETRIAL	GRAFTON DOC: 3 HOC FEMALE, 1 PT FEMALE MERRIMACK DOC: 1 PT MALE
AVERAGE DAILY POPULATION MAY	10
MALE DAYS SERVED IN FACILITY MAY	315
FEMALE DAYS SERVED MAY	157 (9 females)

FEDERAL INMATE DAYS SERVED MAY	1 (1 inmate)
TOTAL INMATES BOOKED MAY	19
TOTAL INMATES RELEASED MAY	19

- a. National Corrections Officers and Employees Week was celebrated the week of May 6, 2019. The staff received a meal for each shift and a gift. Superintendent Champagne stated that he is so thankful to have such an outstanding team of professionals and their service is greatly appreciated. A special thank you to Chantal Rioux and her staff was also expressed for the outstanding meals provided.
 - b. The annual Law Enforcement Torch Run for Special Olympics was held May 18, 2019. There were several participants from the Department of Corrections that covered several miles of the event.
 - c. The Superintendent received notice from Medical Services Coordinator Evelyn Earley that she will be retiring on June 28, 2019. Ms. Earley has been an outstanding employee for the department and he wished her well in her retirement. Interviews for her position were held on June 10, 2019. Superintendent Champagne was pleased to announce that Tammy Gray from Pittsburg, NH was selected for the Medical Services Coordinator position. This will be effective June 26, 2019. The Department of Corrections is eager to have Ms. Gray join its team.
 - d. The screening process for the vacant sergeant position has been started.
 - e. At the meeting, Superintendent reported that he had attended the Primex³ conference in May and the sessions were informative.
 - f. Superintendent Champagne also reported that he has been working on the MOU with the State Prison. The MOU indicates that the inmate rate of pay will be equal to or higher. The State's rate of pay is \$2.15/hour which is more than the Coös County inmates. He recommended paying all inmates \$2.15/hour. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to allow the Superintendent to adjust the inmate labor rate as suggested. All approved 3-0.
9. Report of the West Stewartstown Nursing Hospital Administrator Laura Mills. The written report that was submitted to the Board in advance of the meeting was as follows:
- a. Census: The census was 83. Occupancy for the month of May was 98.8% based on a bed count of 84. In May, there was one (1) admission and two (2) deaths. There has been two (2) admissions and one (1) death in June. Two admissions are planned for next week.
- Of the 83 residents, fifteen (15) were Private Pay, fourteen (14) residents were from Vermont Medicaid, eight (8) residents were Medicaid Pending, (6 for NH and 2 for VT). In many instances, residents are dying while on Medicaid Pending. The Social Services Director and Resident Accounts Clerk attended a meeting with NH Medicaid to work on clearing up the delayed cases.
- Totals for 2019: Thirteen (13) admissions, ten (10) deaths, no (0) discharges. Total residents receiving services or assistance from CCNH in 2019: One hundred-six (106).

Staff has been able to put a bed back in one waived room so far, bringing the bed count back up to 85.

Administration has been unable to make any progress in moving the two (2) County employees to different offices in the building. Space is already at a premium with two or three employees already sharing offices or work functions being of a sensitive or confidential nature that would not allow the sharing of offices. Administration has been limited by how the suite of County offices may be utilized without disrupting the County Administrator's space so administration is at a standstill with being able to open the additional two beds on First Floor. The nursing hospital is turning away a potential \$495 per day/\$15,043 per month on those beds.

The waiting list continues to increase, now with nineteen (19) people on a waiting list for admissions (eight (8) women and eleven (11) men.) More calls and inquiries come in daily.

DHI gave a proposal on the County House, but that does not look like it will be a feasible option any time soon at the price quoted.

At the meeting with the local hospitals, nursing homes and other agencies on May 29, everyone was informed on how the hospitals and the community are being negatively affected by the limited long term care bed availability in the region.

- b. Staffing: The nursing department has 36 hours open for RN/LPN. One of the night nurses has accepted the Medical Services Coordinator position at the DOC. The nursing department has 396 open LNA hours (9.9 FTE). One (1) 32 hour LNA has been out on Workers Comp, one (1) 32 hour LNA on Maternity Leave and one (1) 32 hour LNA out on Medical Leave. Six (6) contract LNAs have been covering some of the hours and the department is looking to sign two (2) more.
- c. Medicaid Rate: The facility received its preliminary new NH Medicaid Rate for July 1. The projected rate will be \$159.84; a decrease of \$1.99 from the previous rate of \$161.83. The VT Medicaid Rate is projected to be \$215.20; an increase of \$0.22 from the previous rate of \$214.98. At the meeting, Ms. Mills reported that the adjusted projected rate was \$160; a decrease of \$1.83. The adjusted Vermont rate was \$218.36.

Commissioner Grenier noted that the rate decreased in January and again in July. Ms. Mills replied that the census is up but the acuity is the factor.

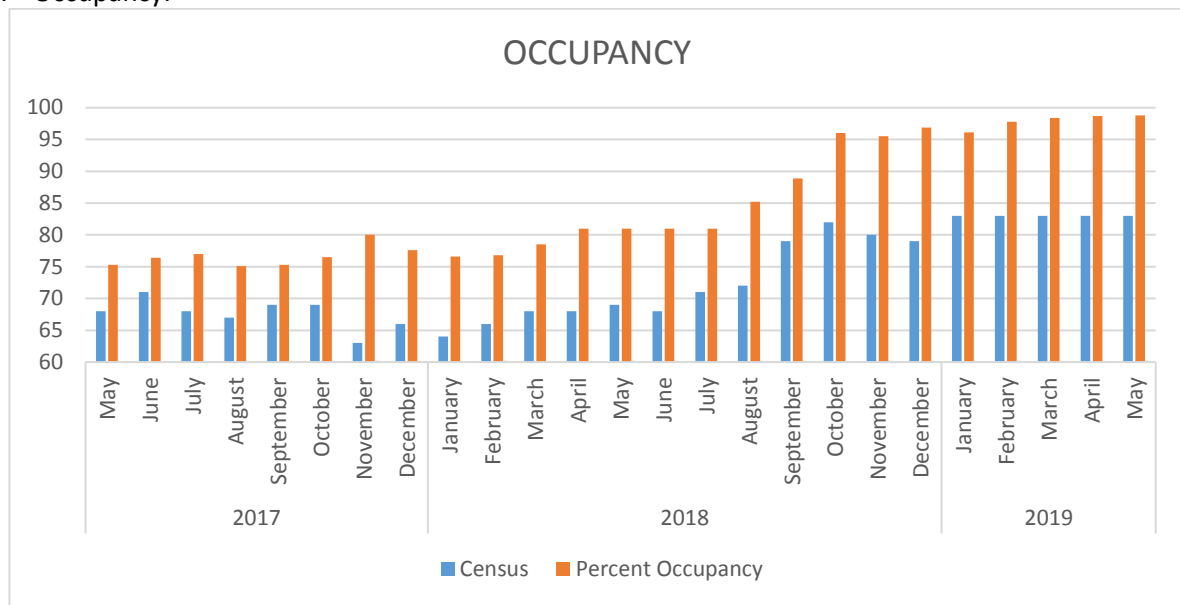
- d. Dietary Request: The Dietary Manager and Assistant Dietary Manager are requesting permission for out of state travel to attend the Sysco Healthcare Expo on July 23, 2019 in Freeport, Maine. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the out of state travel. All approved 3-0.
- e. Retirement: Nancy Gooch, Quality Director for the past 10 years retired. She requested no clock, no fanfare and no party. Judy Grimes accepted the position and stepped into the role on June 17.
- f. Employee Recognition: The Nursing Hospital celebrated its employees on May 23 with "Make Your Own Subs". Years of service pins and free lunch tickets were presented to those with

milestone years and perfect attendance. Ms. Mills reported that she had visited all shifts to thank staff and spend some time speaking with them.

- g. LNA Class: The high school LNA Class graduated five (5) students on June 6. The facility will be looking to hold an adult LNA Class in September.
- h. Telephone System: There continues to be a time issue with the voicemail system. The phone system still needs to be migrated to the new server. The Maintenance Department needs to run new wire from the phone room in the basement to the IT Office on First Floor.
- i. QAPI: Staff continues to make progress on its QAPI Plan for the new regulations. Staff continues to work on the PIPs for Pain Management and for making the admissions process smoother.
- j. Family/Resident/Staff Concerns: No Ombudsman reports were filed in May.
- k. Dentist: The search continues for replacement of dental services for the residents.
- l. Hot Water: The new hot water system was operational on May 16. After a few initial glitches, it has been running smoothly.
- m. Kitchen A/C: Ms. Mills received two (2) quotes from DHI on the kitchen a/c. Both quotes are so far above what was budgeted that maintenance will need to go back to the beginning and rework the problem. For now, to give the kitchen crew some relief, maintenance will be looking at installing some window units in the wagon room and the kitchen. She has asked the Maintenance Department to look again at the plan that the former Plant Manager had worked out on a unit similar to what is being used in other parts of the building.
- n. Committee Reports:
 - NHAC Executive Committee: Attended the meetings on May 10 and June 7. The next meeting has been scheduled for August 2, 2019 at the new Dupont/Rumford offices.
 - NHAC Nursing Home Affiliate: Attended the May 9 meeting via conference call. The next meeting was scheduled for June 13 in W. Stewartstown.
 - Workforce Development: The next meeting is scheduled for June 18. Ms. Mill will miss it due to the Commissioners' Meeting.
 - LNA Day of Education Committee: met via conference call on May 16. The next meeting has been scheduled for June 24.
- o. Ms. Mills requested a Non- Public session under RSA 91-A:3 II (c) &(i).
- p. Nursing Hours at the Department of Corrections:

	2018	2019
	Minutes	Minutes
January		59
February		5
March		53
April		1
May		1

q. Occupancy:



10. Report of the Berlin Nursing Home Administrator Louise Belanger. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. Census: The current census was 95. Thirteen (13) residents were Private Pay; four (4) residents were Medicaid pending. The average daily census for May was 94.4; there were 5 admissions, 4 deaths, and 2 discharge.

SNF: Part A: 6 residents. Part B: 24 residents. Some residents are counted twice if receiving multiple rehab services (PT, OT, and SP).

Year to Date totals for 2019: The average daily census was 94.7; admissions 30, deaths 10, discharged 16. Total residents who have received services year to date at CCNH in 2019: 119

- b. Nursing Department: The department has 352 hours of open nursing (RN/LPN) positions (8.80 FTE's). Seven (7) agency LPNs and one RN have been helping cover the open hours. The department also has 636 hours of LNA open positions (15.90 FTE's). Nine agency LNAs have been helping with open positions/hours. These figures did not reflect employees out on FMLA or workers comp.
- c. National Nursing Home Week: "Live Soulfully, the Journey to Happiness Aboard the Soul Train" was the theme this year. The residents and staff enjoyed a week of entertainment, special meal, treats during breaks and a gift was presented to all employees. It was wonderful to see the high level of participation from everyone.
- d. 5 Stars: For the last 2 years the Nursing Home was classified as "Too New to Rate" in the CMS Five Star Quality Measures Rating because of the new Medicare/Medicaid license of 2017. The Nursing Home is now back in the mix and was rated at 5 Stars. Only one other Skilled County Nursing Home made 5 Stars. This is clearly a testament to the quality of staff at the nursing home.

- e. The Knights of Columbus held an evening bingo for the residents of Coös County Nursing Home on April 24, 2019 at 6:30. This is the 2nd Annual Bingo sponsored by the Knights of Columbus. All the members (dressed in their blue shirts) and their spouses also attended the event. Everyone was a winner as they made sure everyone left with some money including some special additional donations by the Chapman family.
- f. Bids for the purchase of the 2009 Ford Van: Bids will be available for the Commissioners to process at the Commissioners' meeting in July.
- g. Facility Transformer: The transformer has been on the facility grounds since 1976, the year the facility opened. Update: The transformer was replaced, no issues, entire process went smoothly.
- h. Medicaid: *Preliminary* Medicaid room rate for July 1 is \$173.22 which is an increase of \$5.34. The Nursing Home was in second place within the County homes regarding number of Medicaid residents. The facility was at 79% Medicaid.
- i. Rehab Provider: Healthpro Heritage will begin on July 1. The provider will be replacing Select Rehabilitation. The nursing home has a lot of work to do to ensure everything is in place prior to July 1. The nursing home administrator has interviewed and toured with several applicants interested in working for Healthpro Heritage.
- j. Patient Driven Payment Model (PDPM) seminar: On May 17, the nursing home affiliate from the Association of Counties hosted a seminar at Belknap County Nursing Home on the new Medicare skilled payment for services system that will begin on October 1, 2019. It is important that all staff understands the changes in order to receive appropriate revenues for services rendered. The seminar was well attended; a total of 74 county employees attended.
- k. Primex³ Risk Management Summit: The nursing home administrator attended the summit along with three other nursing home employees. It was very well attended. The sessions were interesting and educational.
- l. Northern Coös County ICF Summit: On May 29, the nursing home administrator attended a meeting at the Upper Connecticut Valley Hospital with the Social Services Director and one of the Clinical Coordinators. Everyone discussed healthcare issues facing the North Country: the lack of nursing home beds, medical providers and nursing staff; and, the issues faced by local hospitals when ICF level of care is needed and nursing home beds are not available. A committee will be formed to continue work on these issues and identify possible interventions to help alleviate some of the problems.
- m. DHHS Medicaid Audit: On May 30 and 31, the nursing home had its Medicaid audit at the facility. The audit team was very complementary praising the business office staff and the Director of Finance. It will take some time for the final results of the audit. However, the audit team did find one deficient practice that began in May of 2017 until present. The nursing home administrator deferred to the Director of Finance for the explanation.

The Director of Finance explained that bed tax was not taken out once the nursing home became skilled. The total assessment due is \$150,022. Commissioner Grenier asked if she had

been successful in having the penalties and interest waived. Ms. Klebe replied she had not. The amount stated included the penalties and interest. Commissioner Grenier stated that the amount had to be taken care of right away. The Delegation will need to approve a transfer of funds from the undesignated fund balance. He asked that the item be included on the joint meeting agenda. Ms. Klebe replied that the payment was scheduled for June 19. The funds are currently available; however the line item will be short at the end of the year. She also added that a system has been set in place so that it will not happen in the future.

- n. The Dietary Manager has requested permission to attend a Sysco healthcare expo in Freeport, Maine on July 23. There is no charge to attend and five continuing education credits are available to attendees. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the out of state travel. All approved 3-0.
 - o. Retirees: Two long term employees will be retiring and the Nursing Home Administrator presented two letters for the Commissioners to review and sign. The letters were signed by the Board.
 - p. Request for nonpublic Session- Section 91-A: 3 II (c). (2 matters to discuss)
 - q. Meetings/Committee Reports:
 - NHAC Nursing Home Affiliate: Attended the May 9 meeting. Unable to attend the June 13 meeting due to a Union meeting.
 - North Country Health Care Workforce Group: The LNA day of recognition/education will be on October 2, 2019 at the Mountain View Grand. The next meeting has been scheduled for June 24.
 - NHAC Executive Meeting: Attended the June 7 meeting. Did not attend May meeting.
 - AVH Board of Directors: Did not attend the May meeting due to auditors being at CCNH.
 - AVH Professional Affairs Committee: No meeting in May.
 - AVH Board Quality Committee: Attended the May 21 meeting.
 - AVH Cooperative Compliance Committee: No meeting in May.
 - r. The Nursing Home Administrator also presented four tuition loan agreements for the Board to review and sign. The Board signed the agreements.
11. Report of the Director of Finance Carrie Klebe. The written report that was submitted to the Board in advance of the meeting was as follows:
- a. On May 24 & 28, payments were received from the State of NH for the reimbursement of Forest Land in the Unincorporated Places. The amounts received were \$27.91 for Dixville, \$62.07 for Wentworth Location and \$3,713.06 for Odell.
 - b. The Pro-Share payment is expected on June 20. The West Stewartstown Facility is expected to receive \$1,766,643, which is \$11,580 more than 2018 and the Berlin Facility is expected to receive \$2,314,547, which is \$299,859 more than 2018. This will increase the Provider Assessment expense for each Nursing Home over what was budgeted.
 - c. The Director of Finance has been in communication with NH Municipal Association, DRA and the North Country Council in regards to helping plan what will be needed to be ready for the TIF

District and Opportunity Zone if the Balsams Project moves forward. At this point, the North Country Council will be a great resource for the county and discussions have been held with Michelle Moren-Gray. DRA will also be helpful with the MS1 and assessing.

Commissioner Grenier announced that he had been asked to serve on the NHMA Executive Committee.

- d. NH Government Accounting Certificate Program: The next class will be on June 24 in Concord. The class will cover How Public Services are Funded in NH and Case Studies: Internal Controls & Risk Management. These classes have been very informative and worthwhile.
- e. On June 13, the Director of Finance attended the first Integrated Delivery Network meeting as Coös County's representative.
- f. The Director of Finance's first Executive Committee meeting for the NHGFOA will be on June 18; however, she will be unable to attend due to it conflicting with the Commissioners' Meeting.
- g. The Decommission Fund and Department of Corrections Trust Fund are in the process of being moved to NHPDIP. The current daily rate was 2.3%.
- h. County Administration House: Daniel Hebert, Inc. provided an estimate to renovate the house to transition it to County Administrative offices. There may be funds available for the renovation from the USDA Community Facilities Direct Loan & Grant Program.

Nursing Home Administrator Laura Mills inquired about the possibility of pursuing the moving of the two county employees and placing two beds in that office. Commissioner Grenier replied that short term it doesn't look like it would be possible. Employees cannot be stacked like cord wood. There is no additional office space. Also, with the bed tax shortage and a proposal of \$210,000 to upgrade the county house; funds are not available.

Commissioner Grenier suggested contacting Donna Lane to inquire about possible CDBG funding. The house upgrade would resolve a long-term problem for the nursing home.

Commissioner Grenier also noted that there will be pressure from the Delegation to look at New Hampshire residents over Vermont residents on the waiting list. Ms. Mills replied that currently Coös County residents have precedence, New Hampshire residents second and lastly Vermont residents.

- i. As of June 12, 2019, we have drawn \$4,300,000 from the Tax Anticipation Note. As of June 13, 2018 we had drawn \$4,300,000 from the Tax Anticipation Note.
- j. The majority of the 2018 Financial Audit by Melanson Heath has been completed. A draft copy may be available the week of June 10.

12. Report of the HR Coordinator Julie Brunault. The written report that was submitted to the Board in advance of the meeting was as follows:

HR Activity Report: 5/01/2019 – 5/31/2019

a. New Hires: 5

Department:	#	Positions
Nursing Home	1 (PT)	LNA
Nursing Hospital	2 (PT)	Dietary Aide
Corrections	1 (FT)	Officer
County	1 (PT)	Sheriff's Secretary

b. Separations: 12

Department:	#	
Nursing Home	8 (1 PT, 7 Temp)	1 LPN, 4 LNA, 1 UA, 1 DA, 1 Act Aide
Nursing Hospital	2 (1PT, 1 Temp)	1 LNA, 1 DA
Corrections	2 (FT)	1 Sgt, 1 Officer

c. Change in Status: 9

Department:	#	
Nursing Home	8 (7 PT, 1 FT)	1 LPN, 3 LNA, 1 UA, 1 HIC, 1 Act. Aide, 1 LA
Nursing Hospital	1 (FT)	1 MNA

d. Reasons for separation/ Change of status:

2 new employment
 5 did not meet job requirements
 6 personal
 1 flexible work schedule
 1 relocated
 2 retirement
 4 resignation

e. FMLA/Leave of absences/ADA/WC:

Nursing Home	20 (11 FT, 2 PT)
Nursing Hospital	6 (2 FT, 4 PT)
Corrections	1 (FT)

f. The month of May was open enrollment for NE Delta Dental & Vision, FSA (Flexible Spending Account), Health Insurance and AFLAC. Kirstin Barber from New Hampshire Interlocal Trust was on site on May 2, 2019, in West Stewartstown and in Berlin on May 17, 2019, to outline the HMO Super \$25/\$50 \$2000 and The ElevateHealth HMO \$2000 plans being offered by Coös County. Kirstin also touched on the key points of the FSA. James Bacon from AFLAC was in Berlin on May 8, 2019, and in West Stewartstown on May 9, 2019, for open enrollment. James met one on one with employees to answer questions and provide information on the AFLAC plan. Melanie Huntington from Northeast Delta Dental and Vision was on site at both facilities in April.

Open enrollment also took place for the retirees. The HR Coordinator met with a number of retirees one on one to complete new enrollment forms and to answer any questions they had. The new plan is effective July 1, 2019.

- g. David Leveille and George Ward from CCI Managed Services, continue to make progress on the set up of the new server and are scheduled to work together the week of June 24, 2019, on the new firewall and switches. Tentative schedule is as follows: June 24 in West Stewartstown, June 26 in Berlin and June 27 in Lancaster.
- h. William Sullenberger from New York Life will be in West Stewartstown June 18, 19, 20, 2019, and in Berlin on June 25, 26, 27, 2019, to present to employees who actively work 30+ hours information on New York Life whole life coverage. This is one hundred percent (100%) funded by the employee.

13. Commissioners' Committee Reports:

Commissioner Grenier reported that the County Administrator and members of the Board had received correspondence from Henry Gosselin regarding a payment in lieu of tax for Success by AVRRDD. Commissioner Grenier stated that he had been advised by the AVRRDD attorney that he could not participate in discussions for either side or vote. Commissioner Brady suggested that he and the County Administrator represent the Board in discussions. Commissioner Samson replied that he had an issue. He believed that all members of the Board should be part of the discussions. Commissioner Grenier is heavily involved and has a lot of knowledge on AVRRDD. Without his input, the county is at a disadvantage. He did agree with the attorney that Commissioner Grenier should not vote; however his knowledge is valuable.

Commissioner Brady stated that the process will have multiple steps. He suggested that the County Administrator and the Director of Finance do the preliminary work and report back to Commissioner Samson and himself.

14. Other Business:

- a. Budget Transfers: The following line item budget transfer was approved by the Board:

Coös County Nursing Home:

To:	02-05640-2300 Contract Nurses	230,000.00	
From:	02-05640-0400 Nursing Assistants' Salaries		230,000.00
To:	02-05600-2000 Legal Services	5,000.00	
From:	02-05600-0300 Office Staff Salaries		5,000.00

15. Unincorporated Places:

- a. A yield tax warrant was presented for the Unincorporated Place of Success in the amount of \$1,248. The Board signed the warrant and certification report.

Linda Harris, Tax Collector, reported that there was one intent outstanding with an August extension.

- b. The 2018 Tax Lien report was distributed to the Board.

16. Other public input:

Commissioner Samson requested a copy of the written policy pertaining to the Commissioners' Health Insurance and copies of the minutes pertaining to the discussion of such policy. Commissioner Brady seemed to think somewhere in the 1970s.

17. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to enter into non-public session per RSA 91-A:3 II (c) and (i) at 10:24 a.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to come out of non-public session at 10:46 a.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to hire Evelyn Earley as a temporary employee. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to pay tuition reimbursement for Lynn Beede to become a nurse practitioner. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to enter into a non-meeting per RSA 91-A:2 I(b) at 10:48 a.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to come out of the non-meeting at 10:53 a.m. All approved 3-0.

The next regular Commissioners' meeting will be held July 10, 2019 at the North Country Resource Center in Lancaster, NH at 9:00 a.m.

The August meeting will be held August 21, 2019 at the Coös County Nursing Hospital in West Stewartstown, NH at 9:00 a.m.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to adjourn the meeting at 10:58 a.m. All approved 3-0.

Respectfully submitted,

Commissioner Rick Samson, Clerk