

Coös County Commissioners
Regular Meeting
Coös County Nursing Hospital - W. Stewartstown, NH
May 8, 2019

Present: Commissioners Tom Brady, Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Ben Champagne; Nursing Hospital Administrator Laura Mills; Captain Keith Roberge; County Treasurer Sue Collins; Jeff Stern & Ashley Newell, Androscoggin River Watershed; Ray Gorman, Town of Colebrook; Tom Willis, NH DES; and, Administrative Assistant Linda Harris.

1. Commissioner Brady opened the Commissioners' meeting at 9:35 a.m., welcomed everyone to the meeting and Superintendent Roberge led the Pledge of Allegiance.
2. Approval of the Agenda: A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the agenda as presented. All approved 3-0.
3. Approval of the Minutes of the April 10, 2019, regular meeting, as presented: A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the minutes of the April 10, 2019, regular meeting. All approved 3-0.
4. Approval of Payrolls and Disbursements: A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the Payrolls and Disbursements for the month of April and to authorize the Treasurer, during the month of May, to meet all payroll obligations and pay all other obligations due during the month. All approved 3-0.
5. Correspondence: County Administrator Jennifer Fish reported that she had received the following:
 - A thank you card from the Colebrook Food Pantry.
 - The equalized valuations for the Unincorporated Places. She noted that if the Board chose to appeal any of the valuations, it must be done prior to May 26. The Board stated that there would be no appeal.
6. Hearing of the Public:
 - a. Jeff Stern / Ashley Newell, Androscoggin River Watershed reported that Success Pond Road had been selected to be restored do to its existing degraded state. Public access is severely limited and the road is difficult to travel. Ms. Newell invited the Board to a scheduled tour of Success Pond Road on May 14 beginning at 9:30 a.m. Mr. Stern explained that a grant has been obtained with USDA and the group has been tasked to raise a match of \$50,000. He noted that he was not requesting any funds from the Board. It is hoped that phase 1 will begin in 2020.
 - b. Ray Gorman, Town of Colebrook reported that the Town of Colebrook and the Metallak ATV Club have submitted a letter to the State of NH Department of Natural and Cultural Resources and the NH Department of Transportation to convert an old railroad bed for OHRV purposes to alleviate some of the ATV issues. Mr. Gorman requested a letter of support from the Board. Commissioner Samson stated that he had indicated to Mr. Gorman that he would support the request when presented to the Board. However, at this time, he is not willing to sign the letter. His reason was that he attended a meeting in Groveton. Groveton has closed the Page Hill Road to ATVs and intend to keep it closed for this season. The biggest reason used by the Selectmen

was that for eight years, the \$10 million of valuation on Page Hill and Lost Nation Road have put up with the temporary trail. The Selectboard stated that the State must help get the ATVs off the town roads and into the woods. He applauded the Town of Colebrook for what they are doing; Stewartstown has formed a committee made up of residents and stakeholders to help and alleviate some of the issues. Stewartstown is only a connector for Ride the Wild and hardly benefits anything from the ATV industry. He has to represent the people trying to resolve the issues and the clubs. The State has closed two areas of crossing on Route 3 and Route 145 and will not issue permits. There is a lot of misleading information from different people. In his opinion, there needs to be more cooperation from not only the ATV clubs but from the people trying to resolve the issue. Mr. Gorman reported that the Town of Stewartstown and the Town of Columbia were on board with. Mr. Gorman noted that he was never informed by Commissioner Samson that he had changed his mind about supporting the request. The State of NH has set up a public hearing at the Colebrook Elementary School cafeteria on May 22 at 6:00 p.m. to discuss the two intersections. Both Commissioner Brady and Commissioner Grenier were in support of the letter. Commissioner Samson stated that he would not sign the letter at this time because of the Page Hill Road closure in Groveton. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to authorize the County Administrator to write a letter of support for the effort and to remove ATVs away from homes.

Dick Harris, Colebrook, noted that he had written a letter of support and that it is an alternative. In all fairness the people who are impacted by the proposal (homes and businesses) should be included in the discussions.

Commissioner Grenier reviewed the letter received from the Town of Colebrook. It should not be verbatim but should include the Board's points. Commissioner Samson agreed with Commissioner Grenier but noted that Columbia should be considered. He would be interested to know if the Town of Columbia will support the proposal. Commissioner Grenier noted he was a Coös County Commissioner and was not worried about the Town of Columbia. If there is no letter, nothing will happen. Vote 2-0-1 (*Commissioner Samson*). As a point of order, Commissioner Grenier noted that per Robert's Rules of Order, in order to abstain from a vote, one must have a financial interest in the vote. If there is none, the vote counts as a positive vote.

Commissioner Samson read from page 407 of Robert's Rules of Order. According to the section he may abstain and not be counted as a positive vote.

Commissioner Brady noted that economic development in any part of the county helps everyone in the county and not everyone understands that. Any valuations that are created or increased in any town helps with the county tax.

- c. Tom Willis, NH DES, reported that within several weeks the facility should be connected to the Canaan/Stewartstown water system.

He reported that there was about \$200,000 remaining of the loan. He suggested that the Board address two issues moving forward and remove liability from the old water system:

- The reservoir has poor water quality. In DES's opinion, there is no need to keep the reservoir. Pending an engineering evaluation from Underwood, the department would like to see it disconnected and demolished or put out of service.
- A decision of what to do with the old wells. If the County were to keep them, the wells will need to be maintained by state rules. If not kept, the wells will need to be decommissioned per state rules.

The current loan was set with its first payment set to begin June 1, 2019. However, DES has agreed to extend the term of the loan for another year.

Commissioner Grenier asked for a schedule of what needs to be done for the wells and reservoir. He noted that Underwood would be contacted to discuss options on what is needed moving forward.

John Fisher, Plant Manager, voiced a concern that was brought to his attention that the water pressure from the town's system may not be able to maintain the fire suppression system for the nursing hospital. He suggested keeping the reservoir for that purpose.

He also noted that the wells offer 265 gallons of water per minute. If the wells will not be used, they will need to be sealed. Sue Collins asked if the wells could be kept as a backup for the Stewartstown Water System. Mr. Willis replied that would be a discussion to have with the Board. However, the wells would need to be maintained under state guidelines.

- d. Captain Keith Roberge requested that the Board waive the bid process for the purchase of 15 tasers at a cost of \$5,175 per year for a period of five years with a yearly maintenance contract of \$5,000 per year. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to waive the bid process for Axon Enterprises. All approved 3-0. Captain Roberge also requested that the Board waive the bid process for Codan Repeater contract with Tac-2 Communications. All approved 3-0.

The Department will be purchasing a side by side ATV from MOM's through the Stonegarden grant.

7. Report of the County Administrator Jennifer Fish. The written report that was submitted to the Board in advance of the meeting was as follows:

COUNTY

- a. JP Sicard has been finishing up the water system connection. Tom Willis, NH DES met with the Board earlier in the meeting to discuss the reservoir and the wells.
- b. Computer System Update: The new server has been installed and the migration of the old servers in West Stewartstown has been completed. The next steps will be to work on migrating the nursing home in Berlin and the county offices in Lancaster.
- c. Ms. Fish requested that the Commissioners waive the bid process to purchase the Watchguard Network Security Firewall system from CCI Managed Services. The total purchase price was quoted at \$16,805. She noted that the funds were in the budget as part of the IT services. A

motion was made by Commissioner Grenier, seconded by Commissioner Samson to waive the bid process with CCI Managed Services. All approved 3-0.

- d. Ms. Fish presented two bids for the purchase of the old nursing home van:

- John Barron, Jr. \$1,700
- Randall Berube \$5,059

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to authorize the sale of the van to Randall Berube in the amount of \$5,059. All approved 3-0.

UNINCORPORATED PLACES

- a. The Planning Board will be meeting on Wednesday, May 8, 2019 at 6 pm at the nursing home in Berlin.
- b. Wildcat Ski Resort has requested permission for a liquor license for an event on July 20, 2019. The event is called "Wildcat on Tap: A Celebration of Summer" and will be held outside on the lawn in the base area of the resort from 11:30 a.m. to 5:00 p.m. This event will be held alongside the Wildcat Ski Team Trail Run that benefits the Wildcat Mountain Alpine Education Foundation. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the request. All approved 3-0.
- c. Northern Borders Dispatch: Ms. Fish presented the following agreements for approval:

Dixville	\$4,262.53
Cambridge	\$4,066.05
Atkinson and Gilmanton Academy Grant	\$4,000.00
Dix Grant	\$4,033.02
Millsfield	\$3,665.12
Wentworth Location	\$3,599.07

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to authorize the Chair to authorize the contracts per the County Administrator's list. All approved 3-0.

- d. Planning Board Recommendations: The County Administrator reported that three seats were up for reappointment: Fred King, Scott Rineer and Alternate Leon Rideout.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to reappoint Fred King as a voting member of the Planning Board with a term expiration of June 30, 2022. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Brady to reappoint Scott Rineer as a voting member of the Planning Board with a term expiration of June 30, 2022. All approved 2-1. (*Commissioner Samson*)

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to reappoint Leon Rideout as an alternate member of the Planning Board with a term expiration of June 30, 2022. All approved 3-0.

The County Administrator was excused from the meeting due to illness.

8. Report of the Superintendent of Corrections Ben Champagne. The written report that was submitted to the Board in advance of the meeting was as follows:

TOTAL IN FACILITY	11
HOUSE OF CORRECTIONS	4
PRETRIAL	7
NH STATE PRISON INMATES	1
OTHER COUNTY INMATES	0
ELECTRONIC MONITORING PROGRAM	1
WORK RELEASE PROGRAM	0
FURLOUGH	0
HELD AT OTHER FACILITIES HOC= HOUSE OF CORRECTIONS PT= PRETRIAL	GRAFTON DOC: 4 HOC FEMALE, STRAFFORD DOC: 1 HOC MALE
AVERAGE DAILY POPULATION APRIL	11
MALE DAYS SERVED IN FACILITY APRIL	331
FEMALE DAYS SERVED APRIL	106 (10 females)
FEDERAL INMATE DAYS SERVED APRIL	14 (7 inmates)
TOTAL INMATES BOOKED APRIL	31
TOTAL INMATES RELEASED APRIL	29

- a. Coös County Department of Corrections continues to explore effective treatment options for offenders with Opioid Use Disorders. With that being said, under the direction of Dr. Soucy and the Coös County DOC medical department the DOC will be implementing the use of Medication Assisted Treatment for the treatment of certain offenders with substance abuse issues. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the Medication Assisted Treatment Policy and Procedure. All approved 3-0.
- b. Superintendent Champagne requested some input on the Coös County Recycling Center overtime situation. He explained that Corporal Dube has been working at the Recycling Center however all overtime is being charged to the DOC budget. He asked if the overtime could be allotted to the Recycling Center. This would show the cost incurred to the recycling center with the shortage of inmates. Director of Finance Carrie Klebe questioned if the participating towns would need to approve the cost. Commissioner Grenier asked that the cost be tracked and report to the Board next month. Commissioner Samson agreed that the member towns should incur the cost and not the entire county. The Board asked that the Superintendent meet with the County Administrator and the Director of Finance to discuss further.
- c. The Department of Corrections went live with the VINE program on April 29, 2019. VINE is the Victim Information and Notification Everyday system that notifies registered users of the custody status of offenders.
- d. Superintendent Champagne was contacted by United States Probation in regards to their needs of a site in the North Country for urinalysis collection, testing and reporting. This testing would be for offenders supervised under the Federal Probation System. This testing would be an opportunity of revenue for Coös County, at \$30.00 per offender, per test. The Superintendent consulted with Primex³ to determine if there would be any liability to the county. Primex³ expressed there would be none, as long the U.S Probation was lawfully permitted to obtain the

urine test. The Superintendent requested authorization to engage in this agreement with U.S Probation. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to authorize the DOC to engage in the agreement with US Probation. All approved 3-0.

- e. Superintendent Champagne received notice that effective May 30, 2019 Brendon McKeage will be retiring from Coös County Department of Corrections. Sergeant McKeage will be retiring with twenty nine years of service with the department. The department wishes him well in his retirement.
 - f. The Superintendent regretfully received notice from Corrections Officer Jordan Wheelock that he would be leaving the department. Officer Wheelock has been an outstanding member of this department and will be missed.
9. Report of the West Stewartstown Nursing Hospital Administrator Laura Mills. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. CENSUS: The census was 83. The occupancy for the month of April was 98.7% based on a bed count of 84. In April, there was one (1) admission and one (1) death.

Of the 83 residents, sixteen (16) were Private Pay, twelve (12) residents were Vermont Medicaid, eight (8) residents were Medicaid Pending, (five (5) for NH and four (4) for VT.) Totals for 2019: Ten (10) admissions, seven (7) deaths, no (0) discharges. Total residents receiving services or assistance from CCNH in 2019: One hundred-three (103).

The facility remains full with thirteen (13) people on a waiting list for admissions. There are more calls and inquiries coming in daily.

A meeting has been scheduled with the local hospitals, nursing homes, and other agencies on May 29 to discuss the shortage of available beds and services for the long term care population.

In order to help address some of this need, the facility will be looking at re-opening some of the waived rooms. Ms. Mills would also like to discuss the office space situation at the nursing home. There is an office in the nursing home adjacent to the nursing floor that is currently being used by two County employees. If these individuals could be shifted to another location, it would open up a room for two more beds. The annual income from two beds is \$156,935 for VT Medicaid, \$180,521 for NH Medicaid, or \$219,000 for Private Pay.

Seven of the waived rooms are too small to add another bed; however three of the waived rooms have 150 sq. feet and can be used. There are a few of the waived rooms where the resident has been alone so long that another bed cannot be placed in the room at this time.

Commissioner Grenier stated that if the County offices must move to the house so be it. The Director of Finance noted that there were funds budgeted for an architect to review the house. Commissioner Brady asked who would move to the house. Ms. Klebe replied beside herself, the County Administrator, Human Resource, Payroll, Accounts Payable and the Administrative Assistant.

Commissioner Grenier asked if a moratorium should be placed on Vermont residents. Ms. Mills noted that currently she is selecting by the highest need.

Commissioner Brady questioned if the Delegation would need to approve the expense of converting the house. Commissioner Grenier noted that no funds were budgeted for the expense. He asked that Mrs. Klebe contact Dan Hebert to get the project going.

Commissioner Brady asked if the county employees were to move to the house, how many beds would be gained. Ms. Mills replied only two. The offices currently occupied by county staff would remain as offices. She would rearrange her staff and move people from the fourth floor. Commissioner Brady stated that Ms. Mills should begin by filling the three waived beds and Ms. Klebe moved forward with the house plans.

b. STAFFING:

Nursing: There were 36 hours open for RN/LPN. An application was received and she hoped to have this filled in the next few weeks. There were 356 open LNA hours (8.9 FTE). One (1) 32 hour LNA out on Workers Comp and one (1) 32 hour LNA out on Medical Leave. There were seven (7) contract LNAs covering some of the hours.

c. COMPUTERS: The migration to the new server occurred on May 2. There was very little disruption during the process.

d. TELEPHONE SYSTEM: There continues to be a time issue with the voicemail system. The migration to the new server did not yet include the phone, but Ms. Mills was hoping it would be functioning properly soon.

e. QAPI: Staff continues to make progress on the QAPI Plan for the new regulations. Staff continues to work on the PIPs for Pain Management and for making the admissions process smoother.

f. Family/Resident/Staff Concerns: No Ombudsman reports were filed in April.

g. DENTIST: Staff continues to search for replacement dental services for the residents. Ms. Mills attended a meeting on April 18, 2019 at Indian Stream Health Center with the North Country Health Consortium and other local entities to discuss possible solutions going forward. It was a good meeting and she did get some leads which she is working on.

h. HOT WATER: Work began on the hot water system on April 29.

i. NEW VAN: The new van was received on April 17. Staff is working on getting the County Seal and lettering applied.

j. Committee Reports:

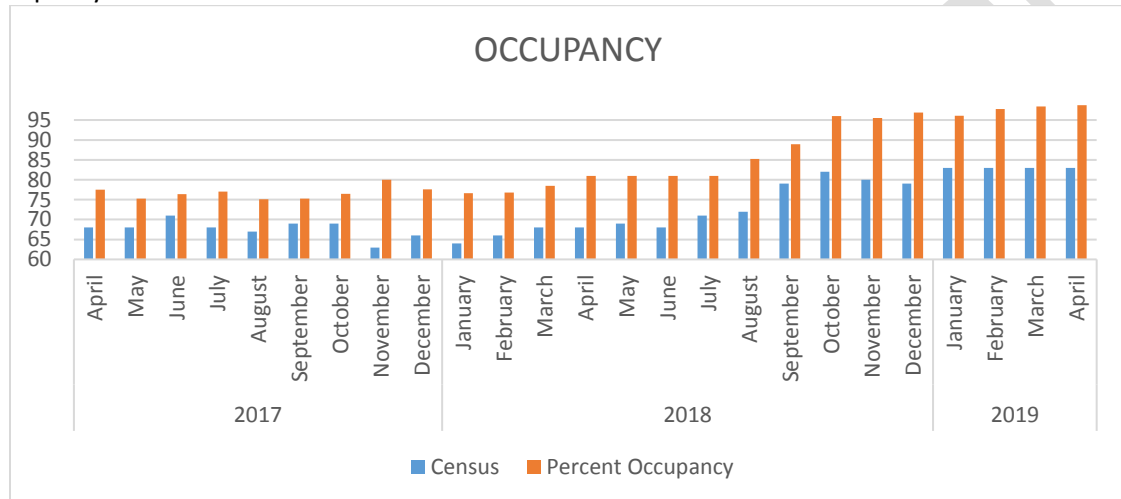
- NHAC Executive Committee: unable to attend the meeting on April 5. The next meeting was scheduled for May 10.
- NHAC Nursing Home Affiliate: attended the April 11 meeting at Belknap County Nursing Home. The next meeting was scheduled for May 9 at Merrimack County Nursing Home.
- Workforce Development: attended the meeting on April 16 via conference call.

- LNA Day of Education Committee: met via conference call on April 12.

k. Nursing Hours at the Department of Corrections:

	2018	2019
	Minutes	Minutes
January		59
February		5
March		53
April		1

l. Occupancy:



Commissioner Samson inquired about the status of the air conditioning unit in the kitchen. Ms. Mills replied that Dan Hebert Inc. was still working on it.

10. Report of the Berlin Nursing Home Administrator Louise Belanger. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. Census: The current census was 95. Twelve (12) residents were Private Pay; three (3) residents were Medicaid pending. The average daily census for April was 94.6; there were 6 admissions, 2 deaths and 6 discharged.

SNF: Part A: 8 residents; Part B: 27 residents, some residents are counted twice if receiving multiple rehab services (PT, OT, and SP).

Year to Date (totals for 2019): The average daily census 94.6, admissions 25, deaths 6, discharged 14. Total residents who have received services year to date at CCNH in 2019: 114

- b. Nursing Department: The department currently had 328 hours of open nursing (RN/LPN) positions (8.20 FTE's) four agency LPNs and one RN are helping cover the open hours. The department had 684 hours of LNA open positions (17.10 FTE's). Seven agency LNAs were helping with open positions/hours. These figures do not reflect employees out on an FMLA or workers Comp.

- c. Bids for the purchase of the 2009 Ford Van: All bids were to be mailed or hand delivered to Jennifer Fish, County Administrator by 4:00 pm on May 6 for the Commissioners to process at the Commissioners meeting on May 8.
- d. Disaster Exercise Update: the drill began at 09:00 and completed at 11:30. The nursing home's team then went to the Berlin High School for a debriefing. The team was evaluated during the drill regarding response and process taken to accomplish the task directed. The team did an excellent job.
- e. LNA Course Completion: On April 24, the LNA course held at the nursing home was completed. Six of the nursing home employees graduated the in-house course and took their State exams on April 17. The addition of 6 LNAs is exciting and needed.
- f. Facility Transformer: The Transformer has been on the facility grounds since 1976, the year the facility opened. When the facility opened it had electric heat and over the years staff has reduced electricity usage via upgrades. At this time Eversource will be removing the large transformer and replacing it with a newer, smaller version. Prior to this upgrade, Eversource will run new electrical wires from the pole to the transformer using the underground conduit that was put in place six years ago. Preliminary work began on April 26.
- g. Medicaid: Vicky Nason, Billing Coordinator, continues working on applications to various insurance suppliers. She is currently working on NH Healthy Families and Wellsense Health Plan. Once the nursing home is in the network as a provider of services, then Medicaid will be billed for services (Med B items, Telemedicine). Not many Skilled Facilities are part of the network at this time, but current trends indicate it may become a necessity to receive payments.
- h. Labor Law Training Seminar: The training session covered NH Labor laws and how to be in compliance. The seminar was held at the Northland Dairy Bar on May 6, 8:30-12:00. Danielle Rioux and Mrs. Belanger attended.
- i. Elder Lecture Series: (yearly lecture) Magdalana Grace Siegel, presented a lecture to the residents on April 4. It was enjoyed by all.
- j. Patient Driven Payment Model (PDPM) seminar: On May 17, the nursing home affiliate from the Association of Counties, will host a seminar at Belknap County Nursing Home on the new Medicare skilled payment system that will begin on October 1, 2019. All skilled county nursing home administrators and appropriate staff members will be attending the seminar. *Mrs. Belanger will be unable to attend the Delegation meeting scheduled for May 17.*
- k. Meetings/Committee Reports:
 - *NHAC Nursing Home Affiliate*: attended the April 11 at Belknap County Nursing Home. The next meeting was scheduled for May 9.
 - *North Country Health Care Workforce Group*: The LNA day of recognition/education will be on October 2, 2019 at the Mountain View Grand. The planning meeting was held April 12.
 - *NHAC Executive Meeting*: attended the April 5 meeting. The next meeting was scheduled for May 10.
 - *AVH Board of Directors*- No meeting in April.
 - *AVH Professional Affairs Committee*: did not attend the meeting was on April 17.

- *AVH Board Quality Committee*: The next meeting will be in May.
- *AVH Cooperate Compliance Committee*: The next meeting should be in May.
- *QLUE Committee (Quality of Life Until the End)* - This Committee has now been assigned to our Social Services Director, Candice Santy. The meeting was on March 25, which Ms. Santy attended. Next meeting to be determined.

11. Report of the Director of Finance Carrie Klebe. The written report that was submitted to the Board in advance of the meeting was as follows:

- As of April 30, 2019, the county had drawn \$1,500,000 from the Tax Anticipation Note. As of May 2, 2018, the county had drawn \$2,000,000 from the Tax Anticipation Note.
- NH Government Accounting Certificate Program: Mrs. Klebe attended the first set of classes on April 24 & 25 in Concord. The next class will be on May 13 in Concord for Internal Controls and Risk Management.
- The New Hampshire Government Finance Officers Association Annual Conference was May 2 and 3 in Conway which was attended. The Director of Finance is on the Training Committee and will be assisting in registrations. She was also nominated to become a member of the Executive Committee for the NHGFOA.
- Mrs. Klebe attended the 2019 Labor Law Training at the Northland Restaurant in Berlin on Monday, May 6.
- Mrs. Klebe attended her first meeting for the North Country Council on April 18. There was a presentation made by the Southern NH Planning Commission on Communities Becoming Age Friendly.
- Mrs. Klebe discussed with the Commissioners the investing of the Decommission Fund. At the last meeting, the Board had voted to transfer funds to Union Bank; however the bank is not chartered in New Hampshire. She proposed transferring the funds to either PDIP? With an interest rate of 2.36% or Mascoma Savings with an interest rate of 2.35%. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to move the decommission fund to NHPDIP. All approved 3-0. The Board signed an authorization form to transfer funds from Bangor Savings Bank to NHPDIP.
- The majority of the 2018 Financial Audit by Melanson Heath has been completed. Mrs. Klebe reported that she was still answering questions and hoped for a final audit within the next month
- A revised salary schedule with changes was presented to the Board for approval. The Board signed the document.
- The Director of Finance requested a nonpublic per RSA 91-A:3, II(c).

12. Report of the HR Coordinator Julie Brunault. There was no written report submitted to the Board.

13. Commissioners' Committee Reports:

Commissioner Grenier announced that he had resigned as the ex-officio CEDC representative.

14. Other Business:

- a. Budget Transfers: The following line item budget transfer was approved by the Board:

Coös County Nursing Home:

To:	02-05640-2300 Contract Nurses	480,000.00	
From:	02-05640-0200 RN Salaries		480,000.00
To:	02-05650-8400 Snow Removal	1,280.00	
From:	02-05650-2900 Outside Services		1,280.00

15. Unincorporated Places:

- a. Property Tax Warrants: Dixville, Green's Grant, Millsfield, Odell, Pinkham's Grant, Success, Thompson & Meserve's Purchase and Wentworth Location. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the property tax warrants for the Unincorporated Places of Dixville, Green's Grant, Millsfield, Odell, Pinkham's Grant, Success, Thompson & Meserve's Purchase and Wentworth Location. All approved 3-0. The Board signed the warrants.
- b. A yield tax warrant was presented for the Unincorporated Place of Second College Grant in the amount of \$20,211. The Board signed the warrant and certification report.
- c. National Forest Reserve (NFR) Funds Distribution: A motion was made by Commissioner Grenier, seconded by Commissioner Samson to recommend the National Forest Reserve (NFR) Funds Distribution to the Delegation for approval. All approved 3-0.

16. There was no other public input.

17. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to enter into non-public session per RSA 91-A:3 II (c) at 12:07 p.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to come out of non-public session at 12:13 p.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to seal the minutes until June 2, 2019 in order to mail the letter. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to enter into non-public session per RSA 91-A:3 II (g) at 12:15 p.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to come out of non-public session at 12:25 p.m. All approved 3-0.

The next regular Commissioners' meeting will be held Tuesday, June 18, 2019 at the Coös County Nursing Home in Berlin, NH at 9:00 a.m.

The July meeting will be held July 10, 2019 at the North Country Resource Center in Lancaster, NH at 9:00 a.m.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to adjourn the meeting at 12:25 p.m. All approved 3-0.

Respectfully submitted,

Commissioner Rick Samson, Clerk