

Coös County Commissioners
Special Meeting
Coös County Nursing Home - Berlin, NH
January 9, 2019

Present: Commissioners Tom Brady and Paul Grenier; County Administrator Jennifer Fish; Donna Lane, CDBG Consultant; Larry Berg, AHEAD; and a member of the public.

Commissioner Brady opened the Public Hearing on the Proposed Project - Community Health and Wellness Center in Berlin, NH. Donna Lane read the CDBG guidelines. Informational packets were provided at the meeting.

Donna Lane, CDBG consultant, read the following information:

Community Development Block Grant funds are available to municipalities through the NH Community Development Finance Authority (CDFA). Up to \$500,000 annually is available for economic development, up to \$500,000 for public facility and housing projects, and up to \$500,000 for emergency activities. Up to \$12,000 is available per feasibility study grants. All projects must directly benefit a majority of low and moderate-income persons.

This is a proposed application to the Community Development Finance Authority for up to \$500,000 in Community Development Block Grant funds. The County will retain some of the CDBG funds to cover administrative expenses and sub grant the bulk of the funds to AHEAD, or a related entity to be determined, for construction and/or soft costs and/or equipment and furnishings towards a Community Health and Wellness Center at 121 Main Street, Berlin. The majority of clients would be of low and moderate income.

This project conforms to Coös County's Housing and Community Development Plan's Goal of: Address public facility, social service and recreational needs of the County's residents. (Short-term and Long-term goal), Encourage public facility and social service improvements and coordination that will benefit the residents of Coös County. (Short-term and Long-term goal) Commissioner Brady asked for public comment and there was none. Commissioner Brady closed the public hearing.

Commissioner Brady opened the public hearing to review the Housing and Community Development Plan. Ms. Lane continued that The County's Housing and Community Development Plan outlines short and long-term community goals. The Plan is the same as adopted in 2014 (and previously in 2012). Commissioner Brady asked for public comment. There were no comments. Commissioner Brady closed the public hearing.

Commissioner Brady opened the public hearing to review the Residential Anti-displacement and Relocation Assistance Plan. Ms. Lane continued that this plan states in general, that if the County were to undertake a CDBG project, which involved displacement and resulting relocation, they would follow the Uniform Relocation Act requirements. The Residential Anti-displacement and Relocation Assistance Plan outlines the measures they would take to find comparable, housing for persons (or businesses) displaced and/or relocated.

This project will not require relocation or displacement. Commissioner Brady asked for public comment and there was none. Commissioner Brady closed the public hearing.

Commissioner Brady opened the special meeting at 9:06 a.m. and welcomed everyone to the meeting.

1. Approval of the Agenda:

A motion was made by Commissioner Grenier, seconded by Commissioner Brady to amend the agenda to include a discussion on bond council. All approved 2-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Brady to approve the agenda, as amended, made a motion. All approved 2-0.

2. Other Business:

- a. A motion was made by Commissioner Grenier, seconded by Commissioner Brady to re-adopt the Housing and Community Development Plan. All approved 2-0.
- b. A motion was made by Commissioner Grenier, seconded by Commissioner Brady to re-adopt the Anti-displacement and Relocation Assistance Plan for Coös County. All approved 2-0.
- c. A motion was made by Commissioner Grenier, seconded by Commissioner Brady to approve the submittal of the application and vote to authorize the Chairman, Board of Commissioners to sign and submit the CDBG application, and upon approval of the CDBG application, authorize the Chairman, Board of Commissioners to execute any documents which may be necessary to effectuate the CDBG contract, and any amendments thereto. All approved 2-0.
- d. Bond Council: Commissioner Grenier suggested that the County Administrator contact Jonathan Frizzell to obtain information on bond council. The developer should be notified of the County's intentions, as the cost will be at the developer's expense. A motion was made by Commissioner Grenier, seconded by Commissioner Brady that the County Administrator contact Jonathan Frizzell to obtain information on bond council and that the developer be notified of the County's intentions. All approved 2-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Brady to adjourn the meeting at 9:15 a.m. All approved 2-0.

Respectfully submitted,

Linda Harris, Acting Clerk