

Coös County Commissioners
Regular Meeting
Coös County Nursing Home - Berlin, NH
December 12, 2018 (*Amended 1/2/2019*)

Present: Commissioners Tom Brady, Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Superintendent Ben Champagne; Director of Finance Carrie Klebe; Nursing Home Administrator Louise Belanger; Nursing Hospital Administrator Laura Mills; HR Coordinator Julie Brunault; Sheriff Brian Valerino; Captain Keith Roberge; Executive Councilor-Elect Mike Cryans; Representative Wayne Moynihan; Administrative Assistant Linda Harris; and a member of the press.

1. Commissioner Brady opened the Commissioners' meeting at 9:02 a.m. and welcomed everyone to the meeting. Delegation Chairman Wayne Moynihan led the Pledge of Allegiance.
2. Approval of the Agenda: A motion was made by Commissioner Samson, seconded by Commissioner Brady to amend the agenda to include a non-public with the Sheriff under RSA 91-A:3, II (a). The motion was approved 2-1. (*Commissioner Grenier*)

A motion was made by Commissioner Samson, seconded by Commissioner Brady to approve the agenda as amended. All approved 2-0.

3. Approval of the Minutes of the November 14, 2018, regular meeting, as presented: A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the minutes of the November 14, 2018, regular meeting, as presented.

Commissioner Samson questioned an item on page 10 whereas Commissioner Grenier had suggested a \$5,000 performance bonus for the West Stewartstown Administrator. He asked if a procedure had been written and where did it stand. He also asked if the salary item had been voted upon. Commissioner Brady replied that the line item was only part of the budget at this time. All approved 3-0.

4. Approval of Payrolls and Disbursements: A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the Payrolls and Disbursements for the month of November and to authorize the Treasurer, during the month of December, to meet all payroll obligations and pay all other obligations due during the month. All approved 3-0.
5. Correspondence: County Administrator Jennifer Fish reported on the following correspondence:
 - a. A letter from The State of New Hampshire Department of Transportation notifying the county that the NH DOT has been developing a safety improvement project on state-owned roadways in Cambridge, Chandler's Purchase, Crawford's Purchase, Dixville, Green's Grant, Martin's Location, Millsfield, Pinkham's Grant and Wentworth Location. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to authorize the Chair to sign the Municipal Work Zone Agreement on behalf of the Board. All approved 3-0. Commissioner Brady signed the agreement.
 - b. A letter from the City of Berlin's City Manager James Wheeler requesting an extension of time and waiver of interest on the City's 2018 County Tax bill until the end of the calendar year. The

City is still working through assessments and have not set a tax rate. Commissioner Brady asked the Director of Finance if the nonpayment will necessitate the County to borrow on the line of credit. Ms. Klebe replied that the County was all set. A motion was made by Commissioner Samson, seconded by Commissioner Brady to grant the extension. The motion as approved 2-0-1. Commissioner Grenier abstained.

6. Hearing of the Public:

- a. Larry Berg, AHEAD, reported that he has been working with the City of Berlin to renovate the former Woolworth Building on 121 Main Street. The building would be a Community and Wellness Center Project for downtown Berlin. Mr. Berg requested that the Coös County be the applicant for a CDBG (Community Development Block Grant) Public Facilities Grant in the January funding round. The City of Berlin will be the applicant for a CDBG Economic Development Grant later in 2019. A motion was made by Commissioner Samson, seconded by Commissioner Grenier to support the CDBG request. All approved 3-0.

Mr. Berg stated that the application is due by January 28, 2019. He will contact Ms. Fish to set up a public hearing date.

Commissioner Grenier suggested that an additional \$500,000 CDBG be added to the 2019 Coös County budget.

- b. Don Campbell, Northern Borders Dispatch: Mr. Campbell graciously thanked the Board for the \$60,000 provided in 2018 for the new dispatch console. He explained that the reason for the increase in cost in dispatch services was that the entity now covers 1,800 square miles (six towns in Vermont, four townships in Canada, one township in Maine plus northern Coös. He continued that the committee plans on meeting to discuss reducing the \$5,000 membership fee to \$2,500. He explained that the five core towns cannot continue to fund the entire program. Commissioner Grenier stated that he had requested the meeting. He stated he could not support the increase to the unincorporated places when there were less than five calls for each. He would support a \$500 increase. He suggested contacting USFWS for some kind of monetary support. Commissioner Samson agreed with Commissioner Grenier. He also suggested that someone from Coös County should be on the Board.

7. Report of the County Administrator Jennifer Fish. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. NH Interlocal Trust will announce the maximum not to exceed renewal rate for the 2019-2020 health insurance premiums on December 6. An estimated premium rate increase of 10% was used in the 2019 Budget. The final rates will be set in March.

At the meeting, Ms. Fish reported that there were no official written rates yet.

- b. Water System Update: Despite the weather, the J.P. Sicard crew has been working on the water line. Underwood Engineers informed Ms. Fish that the crew has found more ledge than anticipated. There may be an estimated overage of about \$20,000 in the budget because of this issue.

Ms. Fish reported that she was meeting with the engineers and Mr. Sicard on December 13.

- c. Larry Berg, AHEAD contacted Ms. Fish about a potential CDBG loan application being filed through the County. Mr. Berg will be attending the meeting to provide more details on the Community and Wellness Center Project for downtown Berlin.
 - d. The riverbank repairs on Chapel Hill Road in Wentworth Location have been completed.
 - e. Ms. Fish attended the NHAC meeting on Friday December 7. Ms. Fish reported that Rockingham County has requested to withdraw from the NH Association of Counties.
 - f. Ms. Fish requested a non-meeting to discuss collective bargaining negotiations
8. Report of the Superintendent of Corrections Ben Champagne. The written report that was submitted to the Board in advance of the meeting was as follows:

TOTAL IN FACILITY	17
HOUSE OF CORRECTIONS	7
PRETRIAL	10
NH STATE PRISON INMATES	0
OTHER COUNTY INMATES	1
ELECTRONIC MONITORING PROGRAM	0
WORK RELEASE PROGRAM	0
FURLOUGH	0
HELD AT OTHER FACILITIES HOC= HOUSE OF CORRECTIONS PT= PRETRIAL	GRAFTON DOC: 1 PT MALE, 2 PT FEMALE, 1 HOC FEMALE NHSP: 1 HOC MALE STRAFFORD DOC: 1 PT MALE
AVERAGE DAILY POPULATION NOVEMBER	15
MALE DAYS SERVED IN FACILITY NOVEMBER	436
FEMALE DAYS SERVED NOVEMBER	100 (6 females)
FEDERAL INMATE DAYS SERVED NOVEMBER	1
TOTAL INMATES BOOKED NOVEMBER	15
TOTAL INMATES RELEASED NOVEMBER	18

- a. On December 4, 2018 there was a medical emergency involving an inmate at the Coös County Recycling Center. This inmate was found unresponsive with a large cut on the right side of his face. The 45th Parallel EMS was notified and transported this inmate to the Upper Connecticut Valley Hospital via ambulance. After subsequent testing at UCVH, it was discovered that this inmate had a BAC of .12. It is believed that the source of the alcohol consumed by this individual was from alcohol containers not completely empty that had been thrown into the recyclables. This inmate also has underlying medical issues that may have caused him to faint.
- b. A Writ of Habeas Corpus was filed against the Coös County House of Corrections on November 28, 2018 by Inmate Aaron Paul. Mr. Paul claimed that he was being unlawfully detained by the Coös County House of Corrections, pending his extradition to the State of Colorado for a Violation of Parole. The Coös County Attorney's Office filed a response and a hearing was had on 12/4/18. Honorable Judge Peter Bornstein denied Mr. Paul's request for Writ of Habeas Corpus in the Coös Superior Court at a December 4 hearing, Mr. Paul awaits extradition to the State of Colorado.

- c. Update on the vacant corrections officer position. Superintendent Champagne reported that an individual was in the testing stage.

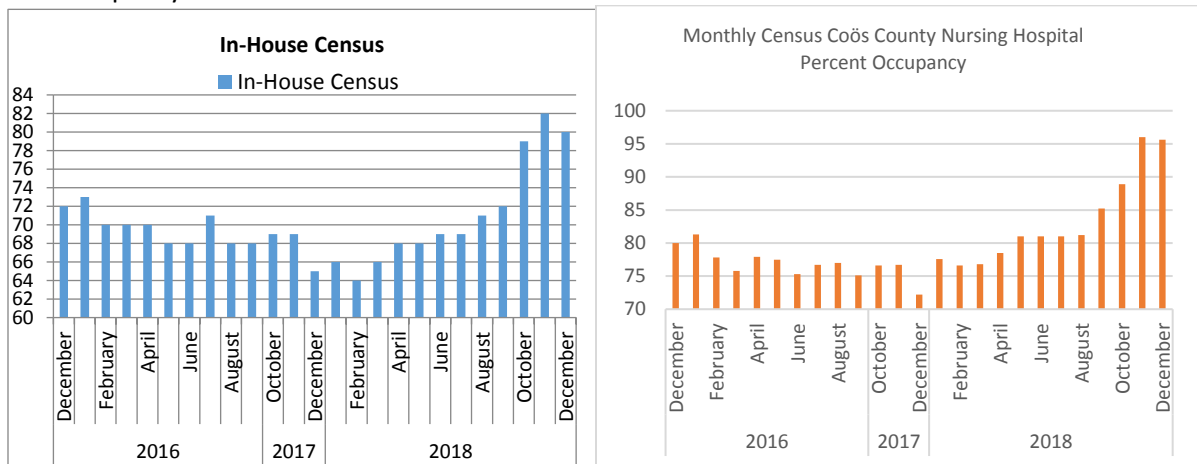
9. Report of the West Stewartstown Nursing Hospital Administrator Laura Mills. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. Census: The census was 80. Occupancy for the month of November was 95.5% based on a bed count of 84. In November, there were five (5) admissions, three (3) discharges and four (4) deaths. There has been only one (1) admission in December. Staff has been working on another admission this week and two (2) for next week then the facility will be full once again. Of the 80 residents, fifteen (15) were Private Pay, ten (10) were Vermont Medicaid, seven (7) were Medicaid Pending, (five (5) for NH and two (2) for VT.)

Totals for 2018: Forty-six (46) admissions, nineteen (19) deaths, twelve (12) discharges and eleven (11) applicants that passed away before admission or went elsewhere.

Total residents receiving services or assistance from CCNH in 2018: 137.

- b. Occupancy:



- c. Staffing: The nursing department had 48 hours open for RN/LPN. The department was almost fully staffed with the RN who returned this month but then a night LPN resigned to take a Travel Nursing assignment in Berlin. She stated her reason for leaving was the pay rate for LPNs was too low. The nursing department continues to have a 36 hour 11-7 LPN out on workers' comp and a 36 hour Restorative Nurse/Charge Nurse out on FMLA. The two (2) contract nurses will be leaving so current staff will need to cover open positions, medical leaves and workers comp until the new contract nurses arrive January 2. Ms. Mills noted that she would probably be working a few night shifts in December to help out. A new "temp" RN was hired and helping to cover these hours. Night positions currently open include one (1) LPN and two (2) RNs so the Administrative Nursing Staff (DON, ADON, QA Director, Staff Development Director, and Administrator) continue to rotate call at least one (1) night per week.

The nursing department had 212 open LNA hours (5.3 FTE). One (1) 40 hour LNA has been out on FMLA and one (1) 24 hour LNA out on maternity leave. There are five (5) contract LNAs

covering some of the hours but hopefully will be down to one after the graduating LNAs receive their licenses.

- d. LNA Class: There were four (4) students. Graduation is set for December 19.
- e. Survey: Ms. Mills reported that she had received the CMS-2567 or Statement of Deficiencies from the Health Survey last month. The good news was the Nursing Hospital only received the one (1) Deficiency for an expired vial of Insulin: F 761 Label/Store Drugs and Biologicals Level D- No Actual Harm with the Potential for More than Minimal Harm- Isolated. Required: Plan of Correction.

The facility also received one (1) Life Safety Deficiency for having two fire doors that were not labeled for their Fire Rating: K 225 Stairways and Smokeproof Enclosures Level D- No Actual Harm with the Potential for More than Minimal Harm- Isolated. Required: Plan of Correction

Staff has 10 calendar days from date of receipt to submit the Plan of Correction. Staff has already begun working on the Plan of Correction and should be set to submit by Tuesday.

- f. Medicaid Rate: The Nursing Hospital received its preliminary new Medicaid Rate. It is projected to be \$161.34; a decrease of \$2.85 from the previous rate of \$164.19. This rate does not take into consideration the COLA for Social Security which could affect the rates by approximately \$1.00 and it may or may not be considered in the final rate. The final rates will be calculated sometime this week.
- g. Telephone System: The facility continues to have issues with the voicemail system.
- h. Maintenance: The new Plant Manager came on board full time on November 29. He is fitting in well and has started right in on getting the fire doors replaced.
- i. QAPI: Staff continues to make progress on its QAPI Plan for the new regulations. A PIP on Pain Management and another on "Smooth Transitions" making the admissions process smoother are being worked on.
- j. Family/Resident/Staff Concerns: Two Ombudsman reports were filed in November.
- k. Retiring LNA/MNA: Kim Plumley originally came to work in the Dietary department while in high school. She has been an LNA, then an MNA for over 35 years. Her last day will December 25, 2018. Ms. Mills requested that the Board sign a letter of thanks.
- l. Washing Machine: The laundry department has been able to baby the washer along all year. It finally quit this week. A new washer has been included the 2019 Budget. Ms. Mills request authorization to purchase the new washer after the New Year. A motion was made Commissioner Grenier, seconded by Commissioner Samson to authorize the purchase a heavy duty washer with an estimated cost of \$17,500. All approved 3-0.
- m. Committee Reports:
NHAC Executive Committee: The November 2 was cancelled. Ms. Mills was unable to attend December 7 as she was working on the Plan of Correction.

NHAC Nursing Home Affiliate: She attended the November 8 meeting at Belknap County Nursing Home.

n. Nursing Hours at the Department of Corrections:

	2017		2018	
	Minutes	Hours	Minutes	Hours
January		.25		0
February		.50		0
March		.25		0
April		.50		0
May		.10		0
June		1		0
July		0		0
August		0	54	0
September		0	30	0
October		0		
November		0	50+	

o. Ms. Mills had issue for non-public, Section 91-A:3 II (b).

10. Report of the Berlin Nursing Home Administrator Louise Belanger. The Nursing Home Administrator was not at the meeting as she was on vacation. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. Census: The current census was 93. Nine (9) residents were private pay; five (5) residents were Medicaid pending. Average daily census for November was 91.9; there were 7 admissions, 4 deaths, and 4 discharged.

SNF: Part A: 7 residents. Part B: 17 residents.

Year to Date: average daily census 94.2, admissions 63, deaths 32 and discharged home 34. Total residents who have received services at CCHH in 2018: 158

- b. Nursing Department: Currently there were 232 hours of open nursing (RN/LPN) positions (5.80 FTE's) this is a decrease of 72 hours. Three agency LPNs, one agency RN helping with open positions/hours. The agency RN will be done her contract on December 8. There were 724 hours of LNA open positions (18.10 FTE's). Seven agency LNAs were helping with open positions/hours. These figures did not reflect employees out on an FMLA or workers Comp.
- c. Medicaid Rate: The preliminary rate were received for January 1. It is expected to be \$167.33, a decrease of \$4.98 from the current rate of \$172.31. As Ms. Mills stated in her report, the new rate does not take into consideration the COLA for Social Security. Facilities should be hearing in the next couple weeks if the preliminary rate will change.
- d. Northern Human Services: On October 19, the nursing home team met with several representatives of Northern Human Services regarding the possibility of the Berlin facility billing Medicare for services provided as this would help offset the cost to the facility for their services. Several options will be reviewed along with current work practices to allow for billing to be an option. Update: the option to bill is still not available changes in the way services are provided by practitioners will need to take place.

- e. Harmony Healthcare International Revenue Opportunity & Risk Analysis audit Update: Sally Fecto from Harmony Healthcare was at the nursing home on November 30. She reviewed all of SNF practices/workflow/billing. Sally did an exit interview with the team. She complimented the team on their efficiency and compliance with regulations. Mrs. Belanger reported that she will be receiving 2 reports from Harmony Healthcare on the audits preformed. Sally had many helpful suggestions and in one current case will increase revenue. Going forward possible increases in revenues may be seen based on a few changes in the coding and rehabilitation practices.
- f. Meetings/Committee Reports:
 - *NHAC Nursing Home Affiliate*: The next meeting will be January 10.
 - *North Country Health Care Workforce Group*: November 20 Mrs. Belanger was unable to attend.
 - *NHAC Executive Meeting*: The meeting was December 7.
 - *AVH Board of Directors*: The monthly meeting was November 29. Mrs. Belanger also attended the AVH Professional Affairs meeting on November 28 and the AVH Quality Committee on November 20.
- g. The Nursing Home Administrator requested Nonpublic Session 91-A: 3, II (b).

Mrs. Belanger briefly noted that at the November 14 meeting a comment had been made regarding the Berlin Nursing Home not being recognized in the US News and World Report. Mrs. Belanger explained that the Berlin Nursing Home as a skilled facility needs to be in operation for two full years. The footnote at the bottom of the article stated that the facility was too new to rate. Mrs. Belanger also noted County Treasurer Sue Collins apologized for her comments made at the meeting.

11. Report of the Director of Finance Carrie Klebe. The written report that was submitted to the Board in advance of the meeting was as follows:
- a. The total amount drawn on the Tax Anticipation Note as of 12/5/2018 was \$7,900,000. In 2017, the total amount was \$7,850,000. In 2016, the total for the Tax Anticipation Note was \$5,400,000. The county should not need to draw from the TAN because two 2018 County Tax Payments were received 12/6/2018, which were from Randolph and Lancaster.
 - b. The Coös County Investment Policy needs to be reviewed and approved yearly by the Treasurer and the Commissioners. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to approve the Coös County Investment Policy. All approved 3-0.
 - c. The Delegation will be asked to authorize Coös County to borrow during the calendar year 2018 in anticipation of taxes on December 15. With that approval, the request for bids can be sent to Coös County banks at the beginning of the year. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to authorize the Director of Finance to solicit bids for the 2019 tax anticipation notes contingent on Delegation approval. All approved 3-0.
 - d. The County Attorney is in the process of submitting the grant for the Violence against Women Act to the Department of Justice. Mrs. Klebe asked the Commissioners to grant a Certificate of Authority authorizing Attorney McCormick to be able to enter into contracts or agreements on behalf of the County for this grant. A motion was made by Commissioner Grenier, seconded by

Commissioner Brady to authorize Commissioner Samson as Clerk, to sign on behalf of the Board of Commissioners. All approved 3-0.

- e. The Finance Director, on behalf of both Nursing Home Administrators requested to revisit the motion made on August 15 granting permission for the application of credit cards for the Nursing Homes.

A motion was made by Commissioner Samson, seconded by Commissioner Grenier to authorize the Finance Director to process a credit card application on behalf of Coös County with a limit up to \$2,500. All approved 2-0.

Ms. Klebe noted that the original intent was a \$2,500 limit per Nursing Home Administrator. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to include a \$2,500 limit per Nursing Home Administrator to the motion. All approved 3-0.

- 12. Report of the HR Coordinator Julie Brunault. The written report that was submitted to the Board in advance of the meeting was as follows:

HR Activity Report: 11/01/2018 – 11/30/2018

- a. New Hires: 12

Department:	#	Positions
Nursing Home	6 (3 PT, 3 Temps)	2 RN, 1 LNA, 2 UA, 1 Hskp/ Ldry Aide
Nursing Hospital	6 (1 FT, 3 PT, 2 Temps)	1 RN, 2 LNA, 1 DA, 1 Adm. 1 Main

- b. Separations: 13

Department:	#	
Nursing Home	9 (3 PT, 6 Temps)	2 RN, 1 LPN, 2 LNA, 2 UA, 1 DA, 1 Hskp
Nursing Hospital	4 (Temps)	4 LNA

- c. Change in Status: 1

Department:	#	
Nursing Home	1 (PT)	LPN

Reasons for separation/ Change of status:

3 relocated

1 Health

9 Unable to meet on call job requirement

1 Retirement

- d. FMLA/Leave of absences/ADA/WC: 19

Nursing Hospital	6 (2 FT, 4PT)
Nursing Home	13 (5 FT, 8 PT)

- e. On December 3, 2018, Brendan Prusik informed Coös County that the Administrative Assistant position for the UNH Cooperative Extension had been filled. Morgan Oakes will be joining UNH Cooperative Extension on January 2, 2019. Seventeen applicants expressed interest in the position.

- f. On November 26, 2018, the County Administrator and HR Coordinator met with Wendy Parker from HealthTrust to review several health plan options. Discussions were held with Kirstin Barber from NHIT to review what plan options they had to offer.
- g. CCI Managed Services, IT Management for Corporations and Industry, were on site December 6 and December 7 to analyze the IT needs of each facility.

13. Commissioners' Committee Reports:

Commissioner Samson announced that Robert Théberge was now part of the UNH Cooperative Extension Advisory Board as a public member.

14. Other Business:

- a. Budget Transfers: The following line item budget transfers were approved by the Board:

Coös County Nursing Hospital:

To: 01-05130-1200 Dietary Health Insurance	20,010.00	
From: 01-05130-0200 Cooks Salaries		16,580.00
From: 01-05130-0400 Dietary Aides Salaries		3,430.00
To: 01-05140-9900 Retiree Benefits	4,580.00	
From: 01-05140-1200 Nursing Health Insurance		4,580.00
To: 01-05170-1200 Housekeeping Health Insurance	4,230.00	
From: 01-05160-0200 Laundry Aides Salaries		4,230.00
To: 01-05150-8400 Snow Removal	2,240.00	
From: 01-05150-0100 Plant Manager Salary		2,240.00
To: 01-05150-6100 Electricity	4,100.00	
From: 01-05150-0100 Plant Manager Salary		4,100.00
To: 01-05191-1200 Activities Health Insurance	3,270.00	
From: 01-05193-1200 Restorative Health Insurance		3,270.00

Coös County Nursing Home:

To: 02-05600-3800 Postage	500.00	
From: 02-05600-0200 Office Manager's Salary		500.00
To: 02-05640-0400 Nursing Assistants' Salaries	73,000.00	
From: 02-05640-0200 Registered Nurses' Salaries		30,000.00
From: 02-05640-1200 Health Insurance		7,500.00
From: 02-05640-0800 In lieu of Health		9,350.00
From: 02-05650-6600 Propane		26,150.00
To: 02-05640-0500 Medication Nursing Assistants Salaries	7,000.00	
From: 02-05641-1200 Health Insurance		7,000.00

To:	02-05640-2300 Contract Nurses	48,500.00	
From:	02-05600-0200 Office Manager's Salary		4,000.00
From:	02-05641-1200 Health Insurance		9,000.00
From:	02-05641-0100 HIM Manager's Salary		6,500.00
From:	02-05650-6600 Propane		2,800.00
From:	02-05650-6500 Fuel		5,500.00
From:	02-05650-0900 Longevity Pay		7,350.00
From:	02-05670-0200 Porter Salaries		13,350.00

To:	02-05640-0300 Licensed Practical Nurses' Salaries	5,000.00	
From:	02-05670-0100 Environmental Svcs Mgr Salary		2,500.00
From:	02-05692-1200 Health Insurance		2,500.00

To:	02-05650-6300 Water	3,400.00	
From:	02-05650-8200 Equip repair/Maint contracts		3,400.00

To:	02-05650-6100 Electricity	9,000.00	
From:	02-05650-8200 Equip repair/Maint contracts		4,100.00
From:	02-05692-1200 Health Insurance		1,700.00
From:	02-05693-2300 Physical Therapy consultant		3,200.00

Victim/Witness:

To:	03-04111-1200 Health Insurance	2,500.00	
From:	03-04111-0900 Longevity Pay		1,000.00
From:	03-04111-1700 Education & Conferences		1,500.00

To:	03-04111-3600 Office Supplies	500.00	
From:	03-04111-1700 Education & Conferences		500.00

Department of Corrections:

To:	03-06100-1200 Health Insurance	24,350.00	
From:	03-06100-0400 Correctional Officers' Salaries		24,350.00

To:	03-06100-5200 Uniforms	1,000.00	
From:	03-06100-1200 Correctional Officers' Salaries		1,000.00

b. County Report Bids:

County Administrator Jennifer Fish reported that only one bid had been received from Liebl Printing in the amount of \$3,089.30. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to award the bid to Liebl Printing in the amount of \$3,089.30. All approved 3-0.

15. Unincorporated Places:

a. MS-1s: The Commissioners signed the MS-1s for all of the Unincorporated Places.

b. Commissioner Brady stated that he had been made aware of what had transpired at the Delegation Meeting on December 10 in regards to the Balsams. He added that he has backed the project as he has seen a decline in Coös County due to loss of businesses and a decrease in

population. Costs continue to increase as well as the county tax. The Balsams project has been a future for Coös County by encouraging a younger generation to return to the area and an increase in tourism. His thoughts have not changed. He encouraged that personalities stay out of the issue. The project is an opportunity to make the county better. The bill being sponsored by Representative Tucker will allow the Board of Commissioners to back the Balsams project. Commissioner Grenier voiced his continued support. Commissioner Samson stated that he would support the Balsams project without the County's involvement. He added that he is continuing to research TIFs. If the project is to succeed, it must do so on its own. He expressed his reservations about the county's involvement. Commissioner Grenier noted that the county would issue the bond which would be purchased by another entity and would remove the county from the equation. A motion was made by Commissioner Brady, seconded by Commissioner Grenier that the Board of Commissioners would continue its support of the Balsams project at this time. All approved. 3-0.

Commissioner Brady also suggested that there should be continued discussions with the Delegation on the future of the county.

16. Any other public input:

- a. Executive Councilor-Elect Mike Cryans introduced himself. He briefly provided his many years of experience as a County Commissioner and that he understood the importance of county government.
- b. Representative Wayne Moynihan agreed with Commissioner Brady's suggestion on the strategic planning of the county.

Representative Moynihan inquired about the Board's recommendation in regards to Commissioner Meyers' request for funding of the IDN. Commissioner Grenier replied that Commissioner Meyers requested 30% instead of 50% of the additional proshare but expressed to both Commissioner Grenier and Commissioner Brady that he was willing to accept \$100,000 as the whole program would fall apart if Coös County does not participate. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to recommend to the Delegation not to exceed the appropriation of \$105,500 for the DHHS program. \$100,000 was the minimal amount requested by Commissioner Meyers. Ms. Fish noted that the bed tax has already been paid by the County and does not foresee a refund from the State. All approved 3-0.

17. A motion was made by Commissioner Grenier, seconded by Commissioner Samson to enter into non- public session per RSA 91-A:3 II (c) at 11:09 a.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to come out non-public session at 11:15 a.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to enter into non- public session per RSA 91-A:3 II (b) at 11:16 a.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to come out non-public session at 11:18 a.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to enter into non- public session per RSA 91-A:3 II (b) (c) at 11:18 a.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to come out non-public session at 11:30 a.m. All approved 3-0.

A motion was made by Commissioner Grenier, seconded by Commissioner Samson to seal the minutes pertaining to RSA 91-A:3 II(c) until announcements are made on changes. All approved 3-0.

A motion was made by Commissioner Samson, seconded by Commissioner Brady to approve Patty Johnson, Brenda Grenier and Kim Plumley as temporary/on call employees. All approved 2-0-1.

A special meeting will be held following the swearing-in of County Officials on Wednesday, January 2, 2019 at the Coös County Courthouse/Superior Court in Lancaster, NH.

The regular Commissioners' meeting will be held Wednesday, January 9, 2019 at the Coös County Nursing Home in Berlin, NH.

A motion was made by Commissioner Grenier, seconded by Commissioner Brady to adjourn the meeting at 12:30 p.m. All approved 3-0.

Respectfully submitted,

Commissioner Rick Samson, Clerk